

**City of Edmonds
Rideshare Permit Registration Form**

An owner or manager of a business in Edmonds may acquire Rideshare Permits for themselves and their employees. The owner or manager shall be responsible for distribution of the Rideshare Permits to the rideshare employees.

Rideshare Employee Information

Name #1 _____ **Phone #** _____

Home Address _____ **Work #** _____

Name #2 _____ **Phone #** _____

Home Address _____ **Work #** _____

Business Information

Business Name _____

Owner/Manager Name _____

Business Address _____ **Work #** _____

Business License # _____

Business Hours: **Weekdays** **open** _____ **close** _____

Weekends **open** _____ **close** _____

Vehicle License Plate Number(s)

Rideshare Employee's License Plate # _____

Names and vehicle license plate number(s) for other members of your carpool:

Name _____ **License Plate #(s)** _____

Name _____ **License Plate #(s)** _____

Name _____ **License Plate #(s)** _____

Consent

There is no cost for a Rideshare Permit, but it must be renewed every year. There is a minimum of 2 persons per vehicle to qualify for a permit. These permits allow unlimited parking in any 3 hour parking zone, except, those vehicles may not be left overnight. The permit must be displayed in the employee's vehicle, hanging from the rear view mirror or placed on the dashboard. Misuse of a permit may result in a citation and/or revocation of the permit.

Signature of Business Owner/Manager

Signature of Rideshare Employee

Permit #: _____

City of Edmonds

Rideshare Permits Information

Our Goal Is To:

To help the City of Edmonds keep our air clean, reduce traffic congestion and save gas and wear & tear on your car.

How It Works:

Any employee who is able to rideshare with a minimum of one other employee can obtain a free permit that allows all day parking in any 3 hour parking zone. The only restriction is that you cannot use the permit to park overnight. It is not necessary for employees who participate in Rideshare to work at the same business or building to receive a permit.

You may pick up your rideshare companion(s) on the way to work, using your Rideshare permit to park in any Edmonds 3 hour restricted zone without fear of receiving a ticket. There are also many Park and Ride parking lots where you may meet with at least one other employee of a business and carpool together in one vehicle with the Rideshare permit on the vehicle traveling to the work site(s).

A permit is not needed if you park at the Park and Ride lot and catch a bus. The information for the local Park and Ride parking lots is available through Community Transit. The phone number is 425-353-7433. Community Transit has many Park and Ride lots in convenient locations and is in the process of adding more.

Chapter 8.49 DOWNTOWN EDMONDS RIDESHARE PROGRAM

Sections:

- 8.49.010 Purpose.**
- 8.49.020 Definitions.**
- 8.49.030 Exemption from three-hour parking limits.**
- 8.49.040 Issuance of rideshare permits.**
- 8.49.050 Unlawful rideshare activities and revocation.**
- 8.49.060 Penalties.**

8.49.010 Purpose.

The purpose of this chapter is to (A) encourage ridesharing amongst downtown Edmonds business owners and employees, and (B) prevent the disruption of business activities by business owners and employees who frequently move their vehicles in order to comply with parking time limitations. [Ord. 3564 § 2, 2005].

8.49.020 Definitions.

A. "Rideshare" means the carpooling of a motor vehicle with at least two people, each of whom is being transported to work to a rideshare business.

B. "Rideshare business" means a business premises that is located within the city of Edmonds.

C. "Rideshare employee" means a business owner or employee that works an average of at least 20 hours per week at one or more rideshare businesses.

D. "Rideshare permit" means a permit issued under ECC [8.49.040](#). [Ord. 3564 § 2, 2005].

8.49.030 Exemption from three-hour parking limits.

The three-hour time limits imposed by ECC [8.64.060](#) and [8.64.065](#) or imposed by any other Edmonds City Code section shall not apply to motor vehicles that satisfy the following rideshare criteria:

A. The motor vehicle displays a current rideshare permit that hangs from the rear-view mirror of the vehicle or is conspicuously placed on the dashboard if there is no rear-view mirror; and

B. The motor vehicle was initially driven to a three-hour parking area pursuant to a rideshare and one of the occupants of the vehicle participating in the rideshare was the person to whom the rideshare permit was issued. [Ord. 3564 § 2, 2005].

8.49.040 Issuance of rideshare permits.

A. An owner or the lead supervisor of a rideshare business may acquire rideshare permits for themselves and their employees from the Edmonds city clerk. Only one permit will be issued per rideshare employee.

B. Rideshare permits shall be issued to the owner or lead supervisor in the name of a rideshare employee specified by the owner or lead supervisor. The owner or lead supervisor shall be responsible for distribution of the rideshare permits to the rideshare employees who have been granted a permit by the Edmonds city clerk.

C. Applications for rideshare permits shall be made upon forms approved by the Edmonds parking committee and shall at a minimum contain the following information:

1. Name and address of the proposed rideshare permit holder;
2. Name of the employer of the proposed permit holder;
3. Rideshare business address;
4. Work hours of proposed rideshare permit holder;

5. Vehicle license number(s) of vehicle(s) owned and/or used by the proposed rideshare permit holder for purposes of ridesharing.

D. The rideshare permit shall be effective for the calendar year for which it is issued. Applications for any calendar year shall be accepted anytime after November 1st of the preceding calendar year. [Ord. 3564 § 2, 2005].

8.49.050 Unlawful rideshare activities and revocation.

A. It shall be unlawful for any person to duplicate and use a rideshare permit for purposes of parking more than three hours in a three-hour parking area and it shall also be unlawful to otherwise use a rideshare permit in any manner not specified by this chapter.

B. The city clerk may revoke the rideshare permit of any person the clerk determines has abused the rideshare program by engaging in unlawful activities specified in subsection (A) of this section. The city clerk's determination may be appealed by the rideshare permit holder to the city council, which shall grant a hearing for the appeal and issue written findings of fact and conclusions of law in support of its decision. A rideshare permit holder who has had his or her permit revoked shall be ineligible for a rideshare permit for a period of one year from the date of revocation. [Ord. 3564 § 2, 2005].

8.49.060 Penalties.

A. Any person who both (1) parks a vehicle for more than three hours in violation of ECC [8.64.060](#) or [8.64.065](#) or any other city ordinance imposing a three-hour parking limit; and (2) displays a rideshare permit as required in ECC [8.49.030](#)(A) without using the parking area as part of a rideshare as specified in ECC [8.49.030](#)(B) shall have committed a parking infraction subject to the provisions of Chapter [8.48](#) ECC and shall be fined at twice the civil penalty for overtime parking levied under ECC [8.48.215](#).

B. Any person who parks a vehicle in a three-hour parking area with a rideshare permit that has been duplicated or made to appear to be a rideshare permit shall have committed a parking infraction subject to the provisions of Chapter [8.48](#) ECC and shall be fined a civil penalty of \$50.00. [Ord. 3564 § 2, 2005].

The Edmonds City Code and Community Development Code is current through Ordinance 4195, and legislation passed through September 22, 2020.

Disclaimer: The city clerk's office has the official version of the Edmonds City Code and Community Development Code. Users should contact the city clerk's office for ordinances passed subsequent to the ordinance cited above.

City Website: <http://www.edmondswa.gov/>

City Telephone: (425) 775-2525

[Code Publishing Company](#)