

EDMONDS MUNICIPAL COURT
SNOHOMISH COUNTY, STATE OF WASHINGTON

COURT ADDRESS
250 5th Avenue North
Edmonds, WA 98020

JUDGE
LINDA W.Y. COBURN
Administrator
Uneek Maylor (425) 771-0210

Local General Rules (EDM-GR)
EDM-GR 30
Electronic Signatures and Filing

- (A) Signatures. Notwithstanding any provision of GR 30 to the contrary, an electronic signature shall be deemed a reliable means for authentication of documents and shall have the same force and effect as an original signature to a paper copy of the document so signed. “Electronic signature” means a digital signature as described in Supreme Court Order No. 25700-B-596 (July 16, 2019) and RCW 9A.72.085(5) (repealed); an electronic image of the handwritten signature of an individual; or other electronic sound, symbol, or process, attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the record, including but not limited to “/s/ [name of signatory]”.
- a. Nothing herein alters the ability of the judge to delegate the affixing of signatures by others if allowed by law or court rule.
- (B) Supplemental rules regarding electronic filing of documents are as follows:
- a. Speed Measuring Device Certifications
- i. Speed Measuring Device Certifications will be deemed filed with the court pursuant to IRLJ 6.6(b) at the time the document is added by the prosecutor’s office to a secure website that allows the documents to be viewed by the public through a hyperlink on the court’s website.
- ii. Nothing herein alters the ability of the prosecutor’s office to file hard copies of the certifications with the court, which also would be deemed filed with the court pursuant to IRLJ 6.6(b).
- b. Pleadings

- i. Pleadings shall be filed electronically by uploading the document in .pdf format to the court through its filing portal on the court's website. Parties who do not have access to a device that can file electronically may file pleadings in person, by fax, or by mail to the court.

c. Other Processes

- i. Anyone who cannot access the following online processes available on the court's website may contact the court to request a paper form for submission:
 1. Written Infraction Hearing Request
 2. Petition for Legal Financial Obligations Relief
 3. Application for Court-Appointed Counsel

Dated this 30th day of June, 2020

Linda W.Y. Coburn



Amended Effective September 1, 2020