

City of  
**EDMONDS**  
Washington

**SEWER MAINTENANCE WORKER**

<b>Department:</b>	Public Works – Water/Sewer	<b>Pay Grade:</b>	<b>G</b>
<b>Bargaining Unit:</b>	Teamsters	<b>FLSA Status:</b>	Non-Exempt
<b>Revised Date:</b>	June 2013	<b>Reports To:</b>	Water/Sewer Manager

**POSITION PURPOSE:** Under close supervision and the direction and guidance of more experienced staff and management performs skilled work in the installation, maintenance and repair of the City's sewer system equipment and facilities; operates a variety of vehicles, specialized equipment and hand and power tools.

**ESSENTIAL FUNCTIONS AND RESPONSIBILITIES:**

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Performs skilled duties in the installation, maintenance and repair of the City's sewer systems equipment and facilities; operates, inspects and maintains lift stations and assists with minor repairs.
- Operates a variety of vehicles, specialized equipment and hand and power tools including: a dump truck, vactor truck, backhoe, loader, tractor, air compressor, jackhammer, pipe cutter and other equipment; assists in the operation of a TV sewer truck and cleaner.
- Assists with installing, raising and repair of manholes and replaces metal rings and covers as necessary.
- Inspects, operates and maintains lift stations, repairs pumps, floats and controls as necessary; cleans and paints pipes, fittings and related items; removes and replaces pipes as necessary.
- Mows and trims grass; removes debris; prunes shrubs around lift stations and manholes and performs smoke and dye tests to lines according to established procedures.
- Performs excavation and repairs; utilizes appropriate shoring and safety equipment; assists in the installation, repair and maintenance of sewer lines.
- Flushes and removes debris and roots from sewer and drain lines; assists other divisions with projects as necessary including: snow and ice removal, street patching and other projects; utilizes appropriate shoring and safety equipment.
- Maintains routine records and reports of work performed including: equipment usage, preventive maintenance and needed repairs.
- Ensures availability for 24-hour emergency call-out to perform water watch duties when called upon.

**Required Knowledge of:**

- Operations, services, and activities of a City Public Works Department.
- Standards and techniques used in the operation and maintenance of sewer facilities and related equipment.
- Basic sewer system equipment, maintenance and repair.
- Operation and maintenance of hand and power tools and specialized equipment used in sewer maintenance and repair.

## **JOB DESCRIPTION**

### **Sewer Maintenance Worker**

- Health and safety regulations and procedures.
- City maps and locations of various water and sewer lines.
- Technical aspects of field of specialty.
- Effective oral and written communication principles and practices to include customer service.
- Record keeping and report preparation.
- Modern office procedures, methods, and equipment including computers and computer applications sufficient to accomplish work assignments.
- English usage, spelling, grammar and punctuation.
- Training principles, methods and techniques.

#### **Required Skill in:**

- Performing a variety of maintenance and repair services of City sewer facilities and systems.
- Operating specialized tools and equipment used in sewer division to perform maintenance and repair.
- Performing appropriate techniques in cleaning, maintaining, repairing, and installing sewer mains and laterals.
- Locating sewer and other associated utility lines and equipment associated with work assignment.
- Observing health and safety regulations.
- Meeting schedules and time lines.
- Understanding and working within the scope of authority.
- Tracking, maintaining, and preparing a variety of records, files and reports.
- Performing heavy physical labor.
- Communicating effectively both verbally and in writing, including customer service.
- Working courteously and tactfully with customers and employees.
- Utilizing personal computer software programs and other relevant software affecting assigned work.

#### **MINIMUM QUALIFICATIONS:**

##### **Education and Experience:**

High School Diploma/GED Certificate and two years of experience in public works, sewer system construction and maintenance or related experience preferred.

##### **Required Licenses or Certifications:**

Valid State of Washington Driver's License and Class A CDL with airbrake and tanker endorsements.

Wastewater Collection Specialist Certification within 2 years of employment.

CPR, First Aid, AED, and Bloodborne Pathogen Cards within 2 years of date of hire.

Flagger Certification within 3 years of date of hire.

Other specialty certifications/licenses may be required within a specified period of time after hire.

Must be able to successfully complete and pass a background check.

Mandatory drug test subject to conditional job offer.

#### **WORKING CONDITIONS:**

##### **Environment:**

- Indoor and outdoor work environment.
- Driving a vehicle to conduct work.

**JOB DESCRIPTION**  
**Sewer Maintenance Worker**

**Physical Abilities:**

- Walking or otherwise moving over rough terrain.
- Sitting, standing or otherwise remaining in a stationary position for extended periods of time.
- Hearing, speaking or otherwise communicating to exchange information in person or on the phone.
- Operating various equipment and tools.
- Reaching overhead, above the shoulders and horizontally, bending at the waist, gripping, kneeling or crouching, stooping, crouching, reaching, pushing, pulling and twisting or otherwise positioning oneself to accomplish tasks.
- Ascending/descending, ladders and inclines.
- Working at heights, working on a high ladder and working in a confined space.
- Working over water, working alone and working in remote locations.
- Working in a noisy work area, working in direct sunlight, working in outside temperature extremes and working in dampness.
- Heavy physical labor including lifting/carrying or otherwise moving or transporting 50-100 pounds.
- Operating a passenger vehicle, heavy truck, heavy equipment and rotating machinery.
- Reading and understanding printed and electronic messages and related materials.
- Hearing voice conversation and hearing alarms.
- Possessing close vision, far vision, side vision, depth perception, night vision and color vision.
- Ability to wear appropriate personal protective equipment based on required City Policy.

**Hazards:**

- Working around and with machinery having moving parts.
- Working in and around moving traffic.
- Adverse weather conditions.
- Exposure to smoke, noxious odors, toxic fumes and chemicals, epoxy chemicals, poison oak or ivy, dust or pollen, insect stings solvents, oil and ink.
- Working in a cramped or restrictive work chamber.

**Incumbent Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Department Head:** \_\_\_\_\_

**Date:** \_\_\_\_\_