

**CITY OF EDMONDS  
TRANSPORTATION BENEFIT DISTRICT BOARD  
APPROVED MINUTES  
February 7, 2012**

The Edmonds Transportation Benefit District meeting was called to order at 6:31 p.m. by Board Member Strom Peterson in the Council Chambers, 250 5<sup>th</sup> Avenue North, Edmonds.

**OFFICIALS PRESENT**

Strom Peterson, Board Member  
Frank Yamamoto, Board Member  
Joan Bloom, Board Member  
Michael Plunkett, Board Member  
Lora Petso, Board Member  
Adrienne Fraley-Monillas, Board Member  
Diane Buckshnis, Board Member

**STAFF PRESENT**

Phil Williams, Public Works Director  
Shawn Hunstock, Finance Director  
Jeff Taraday, City Attorney  
Linda Hynd, Deputy City Clerk  
Jana Spellman, Senior Executive Council Asst.  
Jeannie Dines, Recorder

**1. APPROVAL OF AGENDA**

**BOARD MEMBER BUCKSHNIS MOVED, SECONDED BY BOARD MEMBER FRALEY-MONILLAS, TO APPROVE THE AGENDA IN CONTENT AND ORDER. MOTION CARRIED UNANIMOUSLY.**

**2. CONSENT AGENDA ITEMS**

**BOARD MEMBER BUCKSHNIS MOVED, SECONDED BY BOARD MEMBER FRALEY-MONILLAS, TO APPROVE THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY. The agenda items approved are as follows:**

**A. ROLL CALL**

**B. APPROVAL OF TRANSPORTATION BENEFIT DISTRICT BOARD MEETING MINUTES OF AUGUST 2, 2011.**

**3. ELECTION OF TRANSPORTATION BENEFIT DISTRICT BOARD PRESIDENT AND VICE PRESIDENT FOR 2012**

Board Member Peterson opened nominations for President of the City of Edmonds Transportation Benefit District Board.

**BOARD MEMBER PETSO NOMINATED STROM PETERSON FOR PRESIDENT OF THE CITY OF EDMONDS TRANSPORTATION BENEFIT DISTRICT BOARD. BOARD MEMBER BUCKSHNIS SECONDED THE NOMINATION.**

Hearing no further nominations, Board Member Peterson closed nominations for President of the Transportation Benefit District Board.

**THE VOTE ON THE NOMINATION OF STROM PETERSON AS PRESIDENT OF THE CITY OF EDMONDS TRANSPORTATION BENEFIT DISTRICT CARRIED UNANIMOUSLY.**

Board President Peterson opened nominations for Vice President of the City of Edmonds Transportation Benefit District Board.

**BOARD MEMBER FRALEY-MONILLAS NOMINATED LORA PETSO FOR VICE PRESIDENT OF THE CITY OF EDMONDS TRANSPORTATION BENEFIT DISTRICT BOARD. BOARD MEMBER BUCKSHNIS SECONDED THE NOMINATION.**

Hearing no further nominations, Board President Peterson closed nominations for Vice President of the Transportation Benefit District Board.

**THE VOTE ON THE NOMINATION OF LORA PETSO AS VICE PRESIDENT OF THE CITY OF EDMONDS TRANSPORTATION BENEFIT DISTRICT BOARD CARRIED UNANIMOUSLY.**

**4. RESOLUTION RELATING TO PUBLIC RECORDS; DESIGNATING A PUBLIC RECORDS OFFICER, AND ESTABLISHING PUBLIC RECORD PROCEDURES TO BE FOLLOWED PURSUANT TO THE PUBLIC RECORDS ACT.**

City Attorney Jeff Taraday explained this is a housekeeping matter. RCW 42.56.580 requires all local government agencies such as the TBD to have a public records officer. The proposed resolution designates the City Clerk as the public records officer.

**BOARD MEMBER PLUNKETT MOVED, SECONDED BY BOARD MEMBER FRALEY-MONILLAS, TO APPROVE RESOLUTION NO. 1, DESIGNATING A PUBLIC RECORDS OFFICER AND ESTABLISHING PUBLIC RECORD PROCEDURES TO BE FOLLOWED PURSUANT TO THE PUBLIC RECORDS ACT. MOTION CARRIED UNANIMOUSLY.**

**5. AUDIENCE COMMENTS**

**Al Rutledge, Edmonds**, reported a rebate of the TBD fee for low income residents passed the House and is in second reading in the Senate. He anticipated this would result in lower revenues for the City's TBD. Next, he reported Mountlake Terrace's TBD will generate \$1 million and the funds are used for their main arterials. Mr. Rutledge reported the legislature is considering a bill that would allow Councils to increase the TBD vehicle license fee by \$20. He also commented on an \$80-\$100 per vehicle per year fee being considered by the legislature.

**6. EDMONDS TRANSPORTATION BENEFIT DISTRICT – ANNUAL REPORT FOR YEAR 2011.**

Public Works Director Phil Williams explained the State statute enabling the TBD as well as the ordinance requires staff submit an annual report to the Board. He provided the following information:

- Edmonds forms ETBD on November 18, 2008.
- TBD Board enacts \$20/year fee with Ordinance 1 on February 17th, 2009 limiting the uses of funds collected to maintenance and preservation of streets and related assets.
- \$589,545 collected in 2010, spent on maintenance and preservation of City streets, including pavement repair & maintenance, signage management, markings (buttons, curb paint, etc.), crosswalks, and traffic signals.
- \$639,180 collected in 2011, spent on the same list of activities.

- A total of \$580,188 (41% of the street budget) was spent on these activities in 2011. The balance (\$58,000) has been transferred to the Street Fund 111.
- In the future, the Board needs to consider revising the ordinance to expand the list of eligible expenditure items.

Mr. Williams described other activities funded with TBD revenue including crack sealing, graffiti removal, asphalt replacement, pothole patching, and signal maintenance and programming. He also provided the following information:

- \$700,000 budgeted in 2012 in gas tax (\$160,000 goes to Fund 112 for Street capital projects).
- Gas tax is 55.9 cents/gallon paid in the State of Washington.
  - 18.4 cents goes to the federal government
  - 37.5 cents goes to the state government
  - 2.96 cents goes to cities and counties
- \$600,000 budgeted for 2012 in TBD revenue.
- Zero dollars in General Fund transfers budgeted in 2012.
- The City has not paved any streets with its own resources since 2008.
- An additional \$1.5 million is needed above and beyond current funding levels to provide a sustainable street maintenance program.

Board Member Petso asked how gas tax is allocated to cities. Mr. Williams responded it is allocated by population. There are proposals in the legislature that would allow a 1-3 cents/gallon as a local gas tax.

Board Member Petso referred to the \$58,000 remaining from TBD revenue after eligible expenses in 2011 and Mr. Williams' suggestion to expand the list of eligible expenditures. She asked whether those funds could be saved for a future paving project. Mr. Williams answered there are many other activities directly related to keeping the City's transportation system operating where those funds could be spent. In 2012 the street fund expenditure budget is \$1.6 million and revenues are \$1.33 million; expenditures exceed revenues in 2012 by approximately \$290,000. This was possible in 2012 due to the approximately \$300,000 beginning balance in the fund. Board Member Petso asked whether spending it on a future paving project was an option. Mr. Williams reiterated there are more maintenance expenditures than revenues now; saving money toward paving will require under-spending in the maintenance budget.

Board Member Buckshnis asked Mr. Williams' opinion regarding using the revenue as the source of funding for revenue bonds. Mr. Williams responded if the legislature allowed an additional TBD fee to be enacted resulting in an additional \$600,000 in revenue, a good portion could be used for paving, either on a year-to-year basis or debt service to pave a number of streets. He did not object to that concept.

## 7. BOARD COMMENTS

Board President Peterson commented legislation being considered by the legislature may give the TBD Board and City Council an opportunity to councilmanically increase the vehicle license fee. If that is approved by the legislature, options will be discussed at a future TBD Board meeting.

## 8. ADJOURN

With no further business, the TBD Board meeting was adjourned at 6:51 p.m.