



**MAYOR'S ADVISORY TASK FORCE ON
AT-GRADE RAIL CROSSINGS ALTERNATIVES ANALYSIS
September 24, 2015
Edmonds City Hall Brackett Conference Room (Third Floor)**

The meeting was called to order at 10:01 p.m. by Co-Chair Nelson in the Edmonds City Hall Brackett Conference Room, 250 5th Avenue North, Edmonds.

TASK FORCE MEMBERS PRESENT

Michael Nelson, Co-Chair
Jim Orvis, Co-Chair
Cadence Clyborne, Edmonds Resident
Joy Munkers, Community Transit
Rick Wagner, BNSF
Jodi Mitchell, Sound Transit (participated by phone)

TASK FORCE MEMBERS ABSENT

Lorena Eng, WSDOT
Kirk Greiner, Edmonds Resident
Lynne Griffith, WSDOT – Ferries Division
Phil Lovell, Edmonds Resident

CITY STAFF PRESENT

Phil Williams, Public Works Director
Rob English, City Engineer
Bertrand Hauss, Transportation Engineer
Jeannie Dines, Recorder

OTHER GUESTS PRESENT

Patrice Hardy, Sound Transit
Ian Sterling, WSDOT

I. Review and Approval of September 2, 2015 Meeting Summary

Task Force Member Clyborne moved, seconded by Task Force Member Munkers, to approve the September 2, 2015 meeting summary. Motion carried unanimously.

II. Consultant Selection Process – Summary of Interview Process, Review of Candidate and Interview Committee Recommendation of Top Candidate

Public Works Director Phil Williams explained the RFQ was sent out August 21; responses were due September 8. Ms. Hardy (reflecting comments from Task Force Member Mitchell), Task Force Member Eng, Mr. English, Mr. Hauss and he reviewed responses from KPFF, Tetra Tech, Berger ABAM, Huitt Zollars, and DKS. Those were narrowed to two, KPFF and Tetra Tech, who were interviewed yesterday; both provided exceptional presentations. The selection committee discussed the merits of the two and reached consensus on the selection of Tetra Tech.

Mr. Williams, Ms. Hardy and Ms. Mitchell responded to questions regarding Tetra Tech's railroad experience and which consultants will provide it, attributes that elevated Tetra Tech over KPFF, and qualifications for design versus a feasibility study.

Rick Schaefer, Project Manager, Tetra Tech, introduced Sandy Glover, Parametrics, and identified other team members including Mark Hinshaw, Walker Macy, urban design; Shannon Wilson, geotechnical; JL Patterson, railroad issues/concerns; and EnviroIssues, public involvement.

Mr. Williams explained City staff will negotiate a contract with Tetra Tech with a detailed scope of work, fee schedule, terms, and schedule. The Task Force asked to see the draft contract scope as well as a Tetra Tech's proposal. Mr. Schaefer distributed their presentation materials.

Discussion followed regarding Tetra Tech's involvement in the Marina Beach Master Plan, process for Council review and approval of Tetra Tech's contract, EnviroIssues' reputation regarding public outreach, and Ms. Glover's involvement in the Mukilteo multimodal project which followed a similar process and included many of the same stakeholders and environmental issues.

There were no objections to the Task Force recommending to City Council the selection of Tetra Tech.

Mr. Schaefer responded to questions regarding subconsultants, other projects the team has worked on together, plans for a website, the public involvement process, how information will be disseminated, and criteria to evaluate potential solutions.

III. Discussion of Next Steps in Pubic Engagement Process

Suggestions for outreach included:

- A-boards downtown
- BID getting the messages out to business owners
- E-mom Facebook
- Updates to City Council
- Informational video on City website
- Project website
- City's Facebook and Twitter

Discussion followed regarding the intent/information to be gathered at the first public meeting, evaluating a trench along with other potential solutions, presentations regarding specific solutions, solutions for a terminal downtown or at Pt. Edwards, seeking agreement of the parties on a solution that will lead to greater safety and more convenient access, coordinating with WSDOT Ferry Division's update of their long range plan and the unlikelihood funding will be available in the immediate future to relocate the ferry terminal to Pt. Edwards.

IV. Next Meeting – October 8, 2015 – Suggested Agenda Topics

- Draft scope of Tetra Tech contract
- Steps in public engagement process
- Council briefings/updates
- EnviroIssues speak to Task Force and/or City Council about their plans for outreach

V. Adjourn

The meeting was adjourned at 11:04 a.m.