

City Council Budget Priority List for 2020:

1. Increased safety on and around Highway 99.
2. Provide long-term planning for the environment including the marsh, waterways, open spaces, wetlands, and tree investments.
3. Create Human Service department to address/assist: seniors, disables, veterans, and low-income, etc.
4. Expand public engagement in all areas.
5. Increase crime prevention efforts.
6. Expand the Arts for economic development.
7. Expand utility tax rebate program and minor home repair assistance for qualified individuals.
8. Insure code updates are completed.

| Department/Fund | DP # | Decision Package Description | Council Priority | Net Budget |
|------------------------|------|---|------------------|-------------|
| City Council | 1 | 2020 Budget Adjustments | | 19,300.00 |
| Mayor's Office | 2 | New 1/2 FTE for Human Services Coornidator | 2 | 85,450.00 |
| | 3 | Annual City Attorney Increase | | 22,980.00 |
| Sister City Commission | 4 | Background checks for student exchange | | 1,400.00 |
| Municipal Court | 5 | Paperless Project - Carryforward | | 23,120.00 |
| Finance Department | 6 | Tyler Annual Maintenance Fee Increase | | 6,380.00 |
| Non-Departmental | 7 | SAO Audit Fee Increase | | 5,760.00 |
| | 8 | 2020 Regional Fire Authority | | 407,455.00 |
| | 9 | Civic Park Debt Service Payment | | 245,650.00 |
| | 10 | Snohomish County Health District Contribution | | 21,555.00 |
| | 11 | 2019 Insurance Allocation | | (60,625.00) |
| | 12 | Non-Departmental Baseline Adjustment | 2 | (58,249.00) |
| | 13 | Enhance our Arts and Culture | 6 | 75,000.00 |
| Technology Rental Fund | 14 | IT Decision Package Allocations | | - |
| | 15 | 2 Factor Authentication | | 21,500.00 |
| | 16 | VPN for Mobile Users | | 5,700.00 |
| | 17 | Online Analyst | 4 | 91,984.00 |
| | 18 | Open Data Initiative | | 25,000.00 |
| | 19 | Annual Equipment Replacement | | 106,000.00 |
| | 20 | Migrate Archiver to New Retention Device | | 12,000.00 |
| | 21 | Relocate Switch Room | | 27,250.00 |
| Police Department | 22 | One-half Narcotics Sergeant (Lynnwood ILA) | 5 | 81,278.00 |
| | 23 | Crime Prevention/Community Engagement Coordinator | 4 | 18,500.00 |
| | 24 | Ballistic Shields | 5 | 7,816.00 |
| | 25 | Noise Suppressors for Department's Patrol Rifles | 5 | 22,927.00 |
| | 26 | Police TASER Agreement | 5 | 46,843.00 |
| | 27 | Police Hiring and Basic Training | 5 | 25,000.00 |
| | 28 | Purchase of Evidence Drying Cabinet | | 14,462.00 |
| | 29 | Purchase of New Staff Vehicle | | 35,000.00 |
| Community Services | 30 | Federal Lobbyist | | 72,000.00 |
| | 31 | PIO/ Communications Strategist | 4 | 33,814.08 |
| | 32 | Diversity Commission Coordinator/Staff Support | 4 | 18,000.00 |
| | 33 | Community Survey | 4 | 25,000.00 |
| | 34 | Diversity Comm Film Series Revenue & Expenditures | 4 | - |
| Economic Development | 35 | Trolley | 6 | 50,000.00 |
| | 36 | Creative District Support | 6 | 10,000.00 |
| | 37 | Downtown Wayfinding Signage | | 25,000.00 |
| Hotel/Motel Tax Fund | 38 | Lodging Tax Expenditures | 6 | (4,000.00) |

| Department/Fund | DP # | Decision Package Description | Council Priority | Net Budget |
|------------------------|---|--|--|--------------|
| Development Services | 39 | Community Engagement on Climate Action | 2 | 30,000.00 |
| | 40 | Updates to city's Development Code | 8 | 25,000.00 |
| | 41 | Digitization & Archiving Project | 4 | 20,000.00 |
| | 42 | Plan Review Consultant Services | | 60,000.00 |
| | 43 | Building Code Books | 8 | 6,000.00 |
| | 44 | Maintenance of MyBuildingPermit.com | | 23,000.00 |
| Parks and Recreation | 45 | Youth Commission Coordinator | 4 | 30,600.00 |
| | 46 | Parks & Recreation Operating Cost Changes | | (33,982.00) |
| | 47 | Waterfront Center staffing and programming | | (22,380.00) |
| | 48 | Anderson Center Restricted Funds (Fund 127) | | - |
| | 49 | Urban Forest Management Plan Implementation | 2 | 23,800.00 |
| | 50 | Parks & Recreation Utility Cost Increase | | 56,717.00 |
| Municipal Arts Funds | 51 | Public Art at Library (Fund 117) | 6 | 56,500.00 |
| Tourism Promotion Fund | 52 | LTAC Approved Expenditures Arts Commission Promo | 6 | 400.00 |
| Gifts Catalog Fund | 53 | Gift Catalog Memorial Benches (Fund 127) | | (36,500.00) |
| Facilities | 54 | Facilities Capital Renewal | | 1,500,000.00 |
| | 55 | Lead Building Maintenance Operator | | 15,000.00 |
| | 56 | Public Safety Chiller Maintenance | | 13,000.00 |
| | 57 | City Hall HVAC annual service | | 15,000.00 |
| | 58 | Operations Adjustment | | 12,000.00 |
| | Engineering Department | 59 | Update of Comp Sidewalk Plan & Official Street Map | 8 |
| 60 | | Commute Trip Reduction - Employee Incentive | 2 | 36,000.00 |
| 61 | | Pedestrian Task Force Education Program | | 20,000.00 |
| Street Fund | 62 | seasonal help | | 6,200.00 |
| | 63 | Slide in Cement Mixer | | 40,000.00 |
| | 64 | CDL Training | | 25,000.00 |
| Water Fund | 65 | Water Purchased for Resale | | 570,000.00 |
| Storm Fund | 66 | seasonal help | | 6,200.00 |
| Sewer Fund | 67 | Senior Sewer/ GIS/ Inspector | | 5,000.00 |
| | 68 | CIPP Spot Repairs | | 50,000.00 |
| | 69 | Lynnwood increase for capital expenditures | | 350,000.00 |
| Treatment Plant | 70 | Operator-in-Training - New Position | | 81,000.00 |
| Equipment Rental Fund | 71 | B-Fund vehicle replacements | | 628,000.00 |
| | 72 | Fleet operations budget changes | | (5,000.00) |
| Utility Fund Capital | 73 | Phase 11 Waterline Replacement 2021 | | 380,000.00 |
| | 74 | 2020 Waterline Overlays | | 30,000.00 |
| | 75 | Swedish & 76th Waterline Replacement | | 844,000.00 |
| | 76 | 2019 Waterline Overlays | | 13,000.00 |
| | 77 | Phase 10 Waterline Replacement Project(2020) | | 1,533,510.00 |
| | 78 | 5 Corners Reservoir Recoating | | 11,700.00 |
| | 79 | Seaview Infiltration Facility Phase 2 | | 40,250.00 |
| | 80 | Willow Creek Daylighting Design | 2 | 700,000.00 |
| | 81 | Edmonds Marsh Feasibility and Restoration | 2 | 25,000.00 |
| | 82 | Phase 1 Annual Storm Pipe Replacement Prj (2020) | | 1,853,000.00 |
| | 83 | Dayton Storm Pump Station | | 5,000.00 |
| | 84 | Lake Ballinger Regional Facility | | 200,000.00 |
| | 85 | Lake Ballinger Storm Drainage | | 48,000.00 |
| | 86 | Stormwater Comprehensive Plan | | 140,000.00 |
| | 87 | Lorian Woods Geotechnical Services | | 15,000.00 |
| | 88 | Perrinville Creek Flow Management Projects | | 30,000.00 |
| | 89 | Phase 8 Sewerline Replacement Project(2021) | | 283,736.00 |
| | 90 | Cured in Place Pipe Sewer Rehab Phase 2 | | 1,101,204.00 |
| | 91 | Lift Station 1 Metering & Flow Study | | 65,000.00 |
| | 92 | Lake Ballinger Sewer Trunk Study | | 615,000.00 |
| 93 | 2019 Sanitary Sewer Replacement | | 1,517,374.00 | |
| 94 | Carbon Recovery Project - C511 Construction | | 5,605,361.00 | |

| Department/Fund | DP # | Decision Package Description | Council Priority | Net Budget |
|-----------------|---------------|--|----------------------|--------------|
| Street Capital | 95 | 2020 Pavement Preservation Program | | 1,100,000.00 |
| | 96 | 2019 Pavement Preservation Program | | - |
| | 97 | 84th Ave W Overlay-220th to 212th Project | | - |
| | 98 | Highway 99 Revitalization Project | 1 | 240,000.00 |
| | 99 | Dayton 3rd to 9th | | 3,306,426.00 |
| | 100 | Citywide Pedestrian Crossing Project | | 428,430.00 |
| | 101 | 2020 Pedestrian Safety Program | | 19,000.00 |
| | 102 | 2020 Guardrail Installation | | 18,235.00 |
| | 103 | 2020 Traffic Signal Upgrades | 1 | 14,500.00 |
| | Parks Capital | 104 | Yost Pool (Fund 125) | |
| 105 | | Flower Pole Replacement | 6 | 20,000.00 |
| 106 | | Marina Beach Design (Fund 125) | 2 | 30,000.00 |
| 107 | | Fourth Avenue Cultural Corridor (Fund 125) | 6 | 100,000.00 |
| 108 | | Community Garden (Fund 125) | 2 | 24,000.00 |
| 109 | | Outdoor Fitness Zones | | 75,000.00 |
| 110 | | Waterfront Re-Development | 2 | 1,880,279.00 |
| 111 | | Civic Park | 2 | 5,832,092.00 |
| 112 | | Land Acquisition (Fund 126) | | 300,000.00 |

2020 Council Priorities – Staff Responses:

The purpose of this document is to provide a compilation of staff responses as to how their 2020 Budget requests fulfill Council’s 2020 Priorities. Each of Council’s 2020 Priorities are in **bold print** and underlined, and below each priority are staff’s responses.

1. **Increased safety on and around Highway 99**

Police Department

- a) The Police Department has been a partner in several grant funded pedestrian safety emphasis patrols, the most recent being just last week. During that emphasis, over 100 citations were issued to both drivers and pedestrians.
- b) The department has, and will continue, to regularly push out Public Service Announcements regarding pedestrian safety via social media and in conjunction with My Edmonds News and our “Ask the Edmonds Cop” segments.
 - i. <https://myedmondsnews.com/2018/01/ask-edmonds-cop-pedestrian-safety-noise-complaints/>
 - ii. <https://myedmondsnews.com/2017/02/ask-the-edmonds-cop-pedestrian-safety-tips/>
 - iii. <https://myedmondsnews.com/2016/07/ask-the-edmonds-cop-pedestrian-rules-at-the-fountain-intersection/>
 - iv. <https://myedmondsnews.com/2015/07/ask-the-edmonds-cop-pedestrian-safety/>
- c) Our patrol officers and Street Crimes Unit have been placing an emphasis on prostitution, drug and theft issues and problem establishments along SR 99, we will continue with these efforts.

Development Services Dept

- a) Under the new Hwy 99 plan and code, new development must add wider sidewalks. Also new development being approved by the department will increase “eyes on the street” and improve the area in ways that will make a safer and more pleasant environment.
- b) Code Enforcement services related to nuisance-type violations in the area are provided.

Public Works

- a) We are working with our available state funding (and looking for more) for HWY 99 to implement channelization and medians on our portion of this state highway. The project will dramatically reduce the number of high-angle, high-impact collisions caused by turning movements across existing BAT (Business Access Transit) lanes.
- b) We are also working on assembling sufficient funding to begin the design of a signalized intersection at 234th / HWY99. This project will, among other benefits, provide dedicated pedestrian phases for crossing all legs of this intersection making their task easier and much safer.

2020 Council Priorities – Staff Responses: continued

2. **Provide long-term planning for the environment including the marsh, waterways, open spaces, wetlands, and tree investments**

Parks, Recreation & Cultural Services

- a) The Parks Department currently plans, maintains and operates 200 acres of park and open space sites (48 parks and 2 miles of shoreline). While the acreage does not fully meet the National Parks and Recreation guidelines for level of service per 1,000 population on their own we do provide adequate levels of service when we include County and School District sites. The current level of service requires approximately \$2,000,000 to maintain.
- b) The Discovery Program within Parks and Recreation dedicates itself to environmental education focused on sustainability and being stewards of our local environment. From education centered on birds, to shoreline management to rain garden installation and of course camps for kids the Discovery program plays a key role in the future health of our environment. The discovery program costs approximately \$75,000 annually to run while generating nearly \$40,000 in revenue.
- c) The parks department maintains 3 active greenhouses growing many of our flowers and greenery from seed throughout the winter. In partnership with many volunteer organizations the Parks department dedicates a significant amount of their resources to the reduction of green house gasses via planting of organic material and reduction of pollutant causing machinery and pesticides.
- d) In 2020 the Parks Department will oversee the development of two significant parks.
 - i. Civic Park – an 8-acre parcel of open space in downtown will be fully developed into a park that will service all resident. Approximately \$2,000,000 in new funding is being requested in 2020 to finalize the funding for the nearly \$13 Million-dollar project. That funding request is submitted in a decision package and draws from a variety of funds to include REET and Park Impact Fee's.
 - ii. Waterfront re-development – this project will remove one of the last remaining creosote piers in the Puget Sound and re-introduce beach habitat to our shoreline. This project was funded in the 2019 budget with funds being carried over into the 2020 budget.

Marsh:

- a) Parks / Stormwater have an ongoing partnership with Nature Insights consolidating data and positioning us well with key stakeholders in preparation of the Unocal property transferring. This is a \$25,000 annual request submitted as a decision package.
- b) A decision package for \$30,000 has been submitted to support design of Marina Beach Park to a level that would allow us to apply for RCO grants in 2020 to support the daylighting and park development project.

2020 Council Priorities – Staff Responses: continued

Open Space:

- a) In 2020 Parks plans to purchase a one-acre parcel near Yost Park and develop a community garden. A \$300,000 decision package for land acquisition and \$24,000 decision package for monthly payments to property owner submitted.

Tree Investments:

- a) Parks employs an arborist tasked with implementing the City's Urban Forest Management Plan at a rate of 10 hours per week (currently in a decision package for \$20,000 which covers out of class pay and seasonal labor to backfill).
- b) In support of the Urban Forest Management Plan and the future of our tree canopy we have developed a tree incentive plan. We plan to purchase 2,000 native trees at 18" tall for \$3,800 (current decision package). Tree species would be Douglas Fir, Western Red Cedar, Grand Fir, Service Berry and Vine Maple.
- c) Rich Lindsay plays an active role on our Tree Board, ensuring that he and his crew are informed, active and responsive to any tree related situations and educational opportunities. For every tree the Parks Department removes they re-plant a minimum of 5 trees in their place (and often more).

Development Services Department

- a) Working on Climate Goals Project with Climate Protection Committee
- b) Helping staff Climate Protection Committee
- c) Supporting Tree Board (esp. admin & budget assistance)
- d) Leading City's response on SEPA, Shorelines Management, Critical Areas protection (wetlands, wildlife habitat, etc.)
- e) Providing an Environmental Programs Manager to work on and coordinate environmental activities, as needed, among staff from all departments
- f) Helping implement aspects of the Urban Forest Management Plan
- g) Providing support to update the Street Tree Plan
- h) Coordination and support for Marsh Study Task Force

Public Works

- a) The City is in the design phase of a replacement for the biosolids incinerator at the WWTP. The project will replace this on-going daily combustion process with a lower temperature pyrolysis-based (anaerobic) system that will save energy, dramatically reduce carbon emissions, and create a usable bi-product, biochar, that adds carbon back to the soil rather than putting it into our atmosphere. The product can be used locally in our city parks and landscaped areas and is a sought after commodity that could also be sold.
- b) Waterways: The second phase of the Seaview Infiltration project will be constructed in 2020. This project takes stormwater run-off, treats it, and injects it into deeper soil layers rather than let it go directly into Perrinville Creek. This will result in reduced erosion of the creek bed and better water quality. This will help improve habitat in the creek.

2020 Council Priorities – Staff Responses: continued

3. **Create Human Service department to address/assist homelessness: seniors, disables, veterans, and low-income, etc.**

Police Department

- a) Currently we expend \$50,000 per year for our shared social worker who has been working on these issues regularly, addressing several long-term projects. The clients she engages cross all of the listed demographics to some degree, and if she cannot assist them directly she has the relationships established throughout the community to align the individual with the services that are already in place.

Mayor's Office

- a) The proposed 2020 Budget includes a decision package totaling \$85,450 for a new ½ FTE Human Services Coordinator position, whose primary purpose is to promote individual and community well-being by increasing self-sufficiency, reducing the negative impacts of adverse life events, and helping people achieve their full potential by connecting those in need with appropriate human services organizations.

Development Services

- a) Ongoing development and implementation of codes regulating Homeless Encampments
- b) Responding to questions from the public about homelessness and housing issues.

4. **Expand public engagement in all areas.**

Administrative Services

- a) Proposed Online Analyst / Web Support Analyst: This person will design, program, implement, update and support the City's internet and intranet presence, as well as the City's various web sites, web applications and its social media presence. The analyst will provide user support, technical assistance and training to City staff to improve the way that the City communicates with the public. The analyst will ensure that the City's web-based communications are consistent Citywide, will assist content managers in different departments with posting information to the web in order to maximize efficiency and eliminate redundancy, and will maintain the City's cyber security. It is important for the City to have a person with a high level of expertise in this area to coordinate the efforts of the various departments as they work to improve their public engagement through all types of web-based communication and social media platforms.

Police Department

- a) The police department has a very robust social media footprint, utilizing Facebook and Twitter extensively to reach out to the community. Our web page has numerous links to information to assist the public. The department also has a very good relationship with the local media, particularly My Edmonds News and the "Ask the Edmonds Cop", which has been a model for Lynnwood and Mountlake Terrace

Our shared social worker has been working on these issues regularly, addressing several long-term projects. The clients she engages cross all of the listed

2020 Council Priorities – Staff Responses: continued

Community Services 2020 Decision Packages Include:

- a) Proposed ½ FTE Public Information Officer/Communications Strategist. Regular, in-house position providing duties as public information officer, community engagement, strategies for overall city communication on projects, initiatives, priorities, etc.
- b) The 2019 Budget includes one-time funding for a ¼ FTE contract employee position to provide staff support for the continuing activities, programs, projects and events associated with the Diversity Commission's programs and mission. \$18,000 of funding this position is included in the 2020 Proposed Budget.
- c) Community Survey. The National Citizen Survey (NCS) was conducted in Edmonds in 2016. We may wish to repeat the NCS in 2020 to allow for benchmarking against our baseline responses. Or perhaps a new survey instrument/process may be used.

Community Services

- a) Community Services Division helps form and develop long-term policies and strategies.

Development Services 2020 Decision Packages Include:

- a) \$30,000 Community Engagement Consultant assistance to engage the community on climate impacts and choices, as well as to update the 2010 Climate Action Plan.
- b) \$20,000 for continuation of converting the Department's paper records into digital format for storage in the Laserfiche repository. One of the primary goals of this project to is make this data available to the public.

Development Services

- a) The Department currently supports the Housing Commission and is planning for significant community engagement on housing policies

5. Increase crime prevention efforts.

Police Department

- a) The department regularly fields questions related to various crime prevention topics. Whenever possible, officers will be tasked to assist with neighborhood/community meetings or address concerns. However, with our staffing and call volume, this is unfortunately not always possible. As you know, we did have a Crime Prevention Unit/Officer, but that program was lost in 2009 due to budget constraints. We have once again submitted a decision package for the 2020 budget to bring back a modified version of that program in a Crime Prevention/Community Outreach Coordinator position.

6. Expand the Arts for economic development.

Non-Departmental

- a) The proposed Enhance our Arts and Culture decision package will provide \$75,000 of financial support for the Edmonds Public Facilities District as the ECA has been identified in the 2018 Arts Value Study as contributing an estimated annual economic impact of \$6.25 million to the local economy and the \$75,000 City investment can yield meaningful financial return in tax revenue to the City.

2020 Council Priorities – Staff Responses: continued

Parks, Recreation and Cultural Services

- a) The Parks, Recreation and Cultural Services department manages relationships with the Edmonds Arts Festival, Market, Rotary (Oktoberfest) and Edmonds Chamber of Commerce (4th of July, Car show and Taste Edmonds) ensuring large scale events are executed with the full support of the City.
- b) The Cultural Services department plays a key role in the Edmonds Arts Commission, Creative District Distinction, use of LTAC Funds and oversight of public art installations. LTAC funded programs include:
 - i. Edmonds Arts Festival
 - ii. Write on the Sound Conference
 - iii. Concerts in the Park series
 - iv. Art Walk
 - v. Cascade Symphony Orchestra
 - vi. Olympic Ballet Theater (not the school)
 - vii. Art Studio Tour
 - viii. Driftwood Players
 - ix. Sno-King Chorale
 - x. DeMiero Jazz Festival
 - xi. Cascadia Art Museum
 - xii. Daybreak Rotary’s Jazz Connection program
 - xiii. Phoenix Theater
- c) Write on the Sound is an event run by the Cultural Services Department bringing in nearly 400 participants annually to Edmonds.
- d) In 2020 the Cultural Services Department has submitted a decision package for \$100,000 in support of the 4th Avenue corridor project. The 4th Avenue corridor is important for economic growth in the core downtown - mixed use zoning and a key link between ECA and downtown retail. Creating a street right of way that is an “attraction” and functionally comfortable for pedestrians will benefit both existing businesses and encourage new ones. Designing this over the next year and a half is vital to moving the project forward and is also a stated goal in the Creative District work plan.
- e) In 2020 the Cultural Services Department intends to oversee the removal of the old book drop at the Edmonds Library and replace it with a public art installation. Those funds were previously approved and have been carried over in a Decision Package for \$62,000.

Community Services 2020 Decision Packages Include:

- a) Budget to allow for support to staff and/or programs and activities associated with Creative District.
- b) Additional signage as continuation of the Downtown Wayfinding program.

Economic Development

- a) Economic Development Division’s budget and propose is strengthen the local economy

2020 Council Priorities – Staff Responses: continued

Development Services Department

- a) Planning Division is responsible for the City's Comprehensive Plan, including the Economic Element and the Community Culture and Urban Design Element.

7. **Expand utility tax rebate program and minor home repair assistance for qualified individuals.**

- a) Continue on-going reduced cost utility program for qualifying customers of Edmonds' Combined Utility System.

8. **Ensure code updates are completed.**

Development Services

- a) Staff is continuing work on updating development codes.
- b) 2020 \$25,000 decision package submitted to continue work on updating City's Development Codes.

Decision Package: 110-20001 - 2020 Budget Adjustments

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|--------|---------|----------|----------|-----------------|
| 08/29/2019 | 2020 | sjames | 0 | 1 | One-Time | Pending |

Item Description

Increasing Supplies expense by \$500 for new Councilmembers
Adding budget to cover costs of small equipment for Council office
Increasing Communications expense by \$2,000 to cover ongoing costs
Increasing Travel expenses by \$10,800. Increase is for new Councilmember training and travel
Increase Council Contingency by \$5,000, in lieu of leaving unexpended 2019 Professional Services Budget

Justification

Increasing budget for Councilmembers

FISCAL DETAILS

2020

Operating Expenditures

| | |
|---|-----------|
| 001.000.11.511.60.31.00 SUPPLIES | 500.00 |
| 001.000.11.511.60.35.00 SMALL EQUIPMENT | 1,000.00 |
| 001.000.11.511.60.42.00 COMMUNICATIONS | 2,000.00 |
| 001.000.11.511.60.43.00 TRAVEL | 10,800.00 |
| 001.000.11.511.60.49.10 COUNCIL CONTINGENCY MISCELLAN | 5,000.00 |
| Total Operating Expenditures | 19,300.00 |
| Total Expenditures | 19,300.00 |
| Net Budget | 19,300.00 |

Decision Package: 210-20002 - New 1/2 FTE for Human Services Coordinator

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|--------|---------|----------|----------|-----------------|
| 09/12/2019 | 2020 | sjames | 0 | 1 | One-Time | Pending |

Item Description

Council Priority #3.

Edmonds City Council is requesting the City to create a new 0.5 FTE Manager-level position, titled Human Services Coordinator. This position's primary purpose is to promote individual and community well being by increasing self-sufficiency, reducing the negative impact of adverse life events, and helping people achieve their full potential. The new position is to provide coordination across Departments in response to human-services needs, serve as clearinghouse for community information and resources, and work in tandem with the Police Dept Social Worker.

Justification

The landscape of human service needs in Edmonds has changed over the years. However, those in need may not be aware of or how to obtain services offered by local social and health service agencies, religious organizations, or the County Government. The new Human Services Coordinator will connect those in need with the appropriate human service organizations.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|---|------------------|
| 001.000.61.557.20.11.00 SALARIES/WAGES | 61,450.00 |
| 001.000.61.557.20.23.00 BENEFITS | 21,500.00 |
| 001.000.61.557.20.35.00 SMALL EQUIPMENT | 2,500.00 |
| Total Operating Expenditures | <u>85,450.00</u> |
| Total Expenditures | <u>85,450.00</u> |
| Net Budget | 85,450.00 |

Decision Package: 360-20001 - Annual City Attorney Increase

| <u>Date</u> | <u>Budget Year</u> | <u>Group</u> | <u>Version</u> | <u>Priority</u> | <u>Duration</u> | <u>Approval Status</u> |
|-------------|--------------------|--------------|----------------|-----------------|-----------------|------------------------|
| 08/28/2019 | 2020 | sjames | 0 | 1 | Ongoing | Pending |

Item Description

Annual 4% increase for City Attorney services.

Justification

Annual increase

FISCAL DETAILS

2020

Operating Expenditures

| | |
|--|-----------|
| 001.000.36.515.31.41.00 PROFESSIONAL SVC - CITY ATTY | 22,980.00 |
| Total Operating Expenditures | 22,980.00 |
| Total Expenditures | 22,980.00 |
| Net Budget | 22,980.00 |

Decision Package: 210-20001 - Background checks for student exchange

| <u>Date</u> | <u>Budget Year</u> | <u>Group</u> | <u>Version</u> | <u>Priority</u> | <u>Duration</u> | <u>Approval Status</u> |
|-------------|--------------------|--------------|----------------|-----------------|-----------------|------------------------|
| 07/19/2019 | 2020 | lafave | 0 | 1 | Ongoing | Pending |

Item Description

Background check fees increased from \$10 per person to \$50 per person.

Justification

To conduct background checks

FISCAL DETAILS

2020

Operating Expenditures

| | |
|---------------------------------------|----------|
| 138.100.21.557.21.49.00 MISCELLANEOUS | 1,400.00 |
| Total Operating Expenditures | 1,400.00 |
| Total Expenditures | 1,400.00 |
| Net Budget | 1,400.00 |

Decision Package: 230-20001 - Paperless Project - Carryforward

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 07/24/2019 | 2020 | umaylor | 0 | 1 | One-Time | Pending |

Item Description

Paperless court system was to be implemented in 2019 but with the transition of Court Administrator and staff, the project has not been able to be completed. We have had phase one of implementation but are still transitioning to a paperless court. The court is asking to roll forward the balance of the paperless project in the amount of \$23,117.21

Justification

By rolling over the balance of \$23,117.21 into the 2020 budget, the court will be able to continue the paperless project. The court's efficiency will increase staff productivity, decrease expenditures for supplies and there will be quicker access to electronic files for all judicial users and the public. The funds come from the court improvement account which is restricted to improving the court's operations.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|---|-----------|
| 001.000.23.594.12.64.00 MACHINERY/EQUIPMENT | 23,120.00 |
| Total Operating Expenditures | 23,120.00 |
| Total Expenditures | 23,120.00 |
| Net Budget | 23,120.00 |

Decision Package: 310-20010 - Tyler Annual Maintenance Fee Increase

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 08/29/2019 | 2020 | dturley | 0 | 2 | Ongoing | Pending |

Item Description

Tyler Annual Maint Fee Increase

Justification

Tyler Annual Maint Fee Increase

FISCAL DETAILS

2020

Operating Expenditures

| | |
|---|-----------------|
| 001.000.22.518.10.48.00 REPAIR/MAINT | 530.00 |
| 001.000.25.514.30.48.00 REPAIRS & MAINTENANCE | 450.00 |
| 001.000.31.514.23.48.00 REPAIR/MAINT | 2,980.00 |
| 001.000.41.521.11.48.00 REPAIRS/MAINT | 60.00 |
| 421.000.74.534.80.48.00 REPAIR/MAINT | 630.00 |
| 422.000.72.531.90.48.00 REPAIR/MAINT | 630.00 |
| 423.000.75.535.80.48.00 REPAIR/MAINT | 630.00 |
| 512.000.31.518.88.48.00 REPAIR & MAINTENANCE | 470.00 |
| Total Operating Expenditures | <u>6,380.00</u> |
| Total Expenditures | <u>6,380.00</u> |
| Net Budget | <u>6,380.00</u> |

Decision Package: 310-20009 - SAO Audit Fee Increase

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 08/29/2019 | 2020 | dturley | 0 | 1 | Ongoing | Pending |

Item Description

SAO Audit Fee Increase

Justification

SAO Audit Fee Increase

FISCAL DETAILS

2020

Operating Expenditures

| | |
|--|-----------------|
| 001.000.39.514.20.41.50 STATE AUDITOR FEES | 2,360.00 |
| 111.000.68.543.30.41.50 INTERGOVERNMENTAL SERVICES | 110.00 |
| 421.000.74.534.80.41.50 INTERGOVTL SVC | 980.00 |
| 422.000.72.531.90.41.50 INTERGOVT SERVICE | 520.00 |
| 423.000.75.535.80.41.50 INTERGOVTL SVS | 1,270.00 |
| 423.000.76.535.80.41.50 INTERGOVTL SVS | 290.00 |
| 511.000.77.548.68.41.50 INTERGOVTL SVC | 170.00 |
| 512.000.31.518.87.41.00 PROFESSIONAL SERVICES | 60.00 |
| Total Operating Expenditures | <u>5,760.00</u> |
| Total Expenditures | <u>5,760.00</u> |
| Net Budget | <u>5,760.00</u> |

Decision Package: 390-20002 - 2020 Regional Fire Authority

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|--------|---------|----------|----------|-----------------|
| 08/09/2019 | 2020 | sjames | 0 | 1 | Ongoing | Pending |

Item Description

The City has a long-term Fire Suppression and Emergency Medical Services Contract (Services Contract) with the South Snohomish County Regional Fire Authority (RFA). This request will increase the City's RFA's Services Contract cost to total \$8,502,499 for 2020. Details of how this amount was calculated are as follows:

The Services Contract states that "The District shall provide all services necessary for fire suppression, emergency medical service, hazardous materials response, technical rescue, and disaster response (not including an Emergency Operations Center, which is provided by the City at the time of this Restated ILA) to a service area covering the corporate limits of the City of Edmonds. In addition, the District shall provide support services including, but not limited to, fire marshal, fire prevention and life safety, public education, public information, and fleet maintenance, payroll and finances, human resources, and legal and risk management pertaining to the operations and delivery of the District's services."

When it comes to addressing the annual service cost, the Services Contract includes a provision that states that the annual Services Contract Payment Adjustment will be determined by the costs increases agreed to in the RFA's Collective Bargaining Agreement (CBA). Since the RFA remains in negotiations with its bargaining unit, the RFA will bill the City at the 2017 rate, the last year the RFA has a CBA in place.

To estimate 2020 service costs, the Services Contract states that annual increases shall be no more than the greater of:
 (i) the median increase in the total cost of compensation (i.e., combined cost of wages and benefits) of comparable fire agencies,
 (ii) the increase in the Consumer Price Index as measured by the CPI-W Seattle-Tacoma-Bremerton metropolitan area for the twelve (12) month period ending June 30, or
 (iii) the percentage increase in compensation awarded by an interest arbitrator.

The estimated 2020 Services Contract cost is calculated by applying the annual CPI-W increases as follows:

2017 costs = \$7,378,718
 2018 estimate = 2017 costs plus CPI-W of 3.0%, or \$7,600,080
 2019 estimate = 2018 estimated costs plus CPI-W of 3.6%, or \$7,873,682
 2020 estimate = 2019 estimated costs plus CPI-W of 1.7%, or \$8,007,535

The 2020 Services Contract payment to the RFA must include retroactive payments of \$221,362 for 2018 and \$273,603 for 2019:

add 2020 Costs \$8,007,535
 add 2018 Retro \$221,362
 add 2019 Retro \$273,603
 Total 2020 budget \$8,502,499

To calculate the 2020 RFA Services Contract budget increase, deduct 2019 budget of \$8,095,044 from \$8,502,499 = \$407,455

Justification

Budget to pay for the City's long-term Fire Suppression and Emergency Medical Services Contract (Services Contract) with the South Snohomish County Regional Fire Authority (RFA).

| FISCAL DETAILS | | 2020 |
|---|------------------------------|------------|
| Operating Expenditures | | |
| 001.000.39.522.20.41.50 INTERGOVTL SERV-FIRE DISTRICT C | | 407,455.00 |
| | Total Operating Expenditures | 407,455.00 |
| | Total Expenditures | 407,455.00 |
| | Net Budget | 407,455.00 |

Decision Package: 390-20004 - Civic Park Debt Service Payment

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|--------|---------|----------|----------|-----------------|
| 09/11/2019 | 2020 | sjames | 0 | 2 | Ongoing | Pending |

Item Description

On July 16, 2019, Edmonds City Council approved the issuance of a \$3.7 million 20 year bond issue for Civic Field Park Construction expenses. The \$3.7 million bond is scheduled to be issued in early November and the Annual debt service is estimated at \$246,000.

Justification

Annual service payment for the \$3.7 million Civic Field 20 year bond issue.

| FISCAL DETAILS | | 2020 |
|-------------------------------|----------------------------------|-------------------|
| Operating Expenditures | | |
| 001.000.39.591.76.71.00 | 2019 CIVIC PARK GO BOND-PRINCIP/ | 115,000.00 |
| 001.000.39.592.76.83.00 | 2019 CIVIC PARK GO BOND-INTERES | 130,650.00 |
| | Total Operating Expenditures | <u>245,650.00</u> |
| | Total Expenditures | <u>245,650.00</u> |
| | Net Budget | 245,650.00 |

Decision Package: 390-20003 - Snohomish County Health District Contribution

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|--------|---------|----------|----------|-----------------|
| 08/29/2019 | 2020 | sjames | 0 | 3 | One-Time | Pending |

Item Description

Snohomish County Health District Contribution.

Justification

The City of Edmonds will increase its contribution to the Snohomish County Health District by \$0.50 to total \$1 per capita for 2020 to help shore up the Districts funding.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|--|-----------|
| 001.000.39.562.00.41.50 SNOHOMISH CO HEALTH CONTRIBU | 21,555.00 |
| Total Operating Expenditures | 21,555.00 |
| Total Expenditures | 21,555.00 |
| Net Budget | 21,555.00 |

Decision Package: 310-20008 - 2019 Insurance Allocation

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|--------|---------|----------|----------|-----------------|
| 08/29/2019 | 2020 | sjames | 0 | 4 | Ongoing | Pending |

Item Description

2020 Insurance Allocation

Justification

This decision package includes and allocates to the City's funds as follows:

66.66% of the Liability premium allocation is based on claims experience over the past five years, with 33.33% of the premium being pro-rated to the funds based on the severity (amount) of total claims paid and 33.33% of the allocation is based on frequency (number) of claims and the remaining 33.33% of the Liability Premium is allocated to the funds based on number of staff in the funds,

Auto insurance premium is allocated in total to the Equipment Rental Fund.

Property insurance premium allocation is pro-rated to the funds based on property values in the funds.

General Fund - \$394,124
 Street Fund - \$145,219
 Water Fund - \$52,865
 Storm Fund - \$118,263
 Sewer - \$73,832
 Treatment Plant - \$108,289
 Fleet - \$27,848

 Total - \$920,440

FISCAL DETAILS

2020

Operating Expenditures

| | |
|-----------------------------------|-------------------|
| 001.000.39.518.90.46.00 INSURANCE | -36,971.00 |
| 111.000.68.542.90.46.00 INSURANCE | -8,662.00 |
| 421.000.74.534.80.46.00 INSURANCE | -1,558.00 |
| 422.000.72.531.90.46.00 INSURANCE | -7,127.00 |
| 423.000.75.535.80.46.00 INSURANCE | -3,624.00 |
| 423.000.76.535.80.46.00 INSURANCE | 1,484.00 |
| 511.000.77.548.68.46.00 INSURANCE | -4,167.00 |
| Total Operating Expenditures | <u>-60,625.00</u> |
| Total Expenditures | <u>-60,625.00</u> |
| Net Budget | <u>-60,625.00</u> |

Decision Package: 390-20001 - Non-Departmental Baseline Adjustment

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|--------|---------|----------|----------|-----------------|
| 07/19/2019 | 2020 | sjames | 0 | 5 | Ongoing | Pending |

Item Description

Updating baseline amounts to include estimated increases as follows:

Line 1: Increase AWC - \$425 to total \$30,807, Snohomish County Tomorrow - \$200 to total \$7,961 and PSRC - \$535 to total \$17,576

Line 2: Increase 4th Avenue Parking Lot Lease budget by \$,1,400 to total \$5,000

Line 2: Increase budget for unemployment claims by \$10,000 to total \$25,000

Line 3: Decrease budget \$117,847 for SERS merger into Snohomish County 911, leaving a budget of \$56,358 for Disaster Emergency Management (DEM)

Line 4: Increase budget for the newly combined Snohomish County 911 and Emergency Radio System (SERS) \$46,628 to total \$932,248

Line 5: Increase budget for PS Clean Air Assessment - \$410 to total \$37,023

Justification

Updating the Non-departmental Baseline Budget for assessments and estimated expenditure increases.

| FISCAL DETAILS | 2020 |
|--|-------------|
| Operating Expenditures | |
| 001.000.39.513.10.49.00 MISCELLANEOUS | 1,160.00 |
| 001.000.39.517.78.23.00 BENEFITS - UNEMPLOYMENT | 10,000.00 |
| 001.000.39.525.60.41.50 INT GOV'T DEPT OF EMER MGMT (OI | -117,847.00 |
| 001.000.39.528.00.41.50 INTERGOVTL SERVICES-SNOCOM | 46,628.00 |
| 001.000.39.542.64.45.00 RENTAL/LEASE | 1,400.00 |
| 001.000.39.553.70.41.50 INTERGOVTL SVC - P S CLEAN AIR A | 410.00 |
| Total Operating Expenditures | -58,249.00 |
| Total Expenditures | -58,249.00 |
| Net Budget | -58,249.00 |

Decision Package: 390-20007 - Enhance our Arts and Culture

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|--------|---------|----------|----------|-----------------|
| 09/26/2019 | 2020 | sjames | 0 | 6 | One-Time | Pending |

Item Description

Council Priority #6

Support our regional arts center with limited funding to the Edmonds Public Facilities District, consistent with City Council's priorities.

Justification

Provide the Edmonds Public Facilities District with incremental operational funding to enhance the Edmonds Center for the Arts' (ECA) ability to bring top-flight entertainment to residents of Edmonds and surrounding areas. The ECA has been identified in the 2018 Arts Value study as contributing an estimated annual economic impact of \$6.25 million to the local economy, and the modest city investment can yield meaningful financial returns in tax revenue to the city while supporting a facility that is a very popular arts amenity.

FISCAL DETAILS **2020**

Operating Expenditures

| | |
|---|-----------|
| 001.000.39.575.20.52.00 ECA CONTINGENCY RESERVE | 75,000.00 |
| Total Operating Expenditures | 75,000.00 |
| Total Expenditures | 75,000.00 |
| Net Budget | 75,000.00 |

Decision Package: 311-20017 - IT Decision Package Allocations

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 09/09/2019 | 2020 | sharp | 0 | 1 | One-Time | Pending |

Item Description

Technology Services Allocation

Justification

Technology Services Allocation

FISCAL DETAILS

2020

Operating Expenditures

| | |
|---|-------------------|
| 001.000.11.511.60.45.11 INTERFUND RENTAL-TECHNOLOGY § | 1,982.00 |
| 001.000.21.513.10.45.11 INTERFUND RENTAL-TECHNOLOGY § | 2,640.00 |
| 001.000.22.518.10.45.11 INTERFUND RENTAL-TECHNOLOGY § | 5,281.00 |
| 001.000.23.512.50.45.11 INTERFUND RENTAL-TECHNOLOGY § | 11,217.00 |
| 001.000.25.514.30.45.11 INTERFUND RENTAL-TECHNOLOGY § | 5,940.00 |
| 001.000.31.514.23.45.11 INTERFUND RENTAL-TECHNOLOGY § | 8,578.00 |
| 001.000.39.522.20.45.11 INTERFUND RENTAL-TECHNOLOGY § | 1,979.00 |
| 001.000.41.521.10.45.11 INTERFUND RENTAL-TECHNOLOGY § | 62,684.00 |
| 001.000.61.557.20.45.11 INTERFUND RENTAL-TECHNOLOGY § | 1,980.00 |
| 001.000.62.524.10.45.11 INTERFUND RENTAL-TECHNOLOGY § | 5,278.00 |
| 001.000.62.524.20.45.11 INTERFUND RENTAL-TECHNOLOGY § | 5,278.00 |
| 001.000.62.558.60.45.11 INTERFUND RENTAL-TECHNOLOGY § | 5,938.00 |
| 001.000.64.571.22.45.11 INTERFUND RENTAL-TECHNOLOGY § | 13,855.00 |
| 001.000.65.518.20.45.11 INTERFUND RENTAL-TECHNOLOGY § | 14,515.00 |
| 001.000.67.518.21.45.11 INTERFUND RENTAL-TECHNOLOGY § | 13,855.00 |
| 421.000.74.534.80.45.11 INTERFUND RENTAL-TECHNOLOGY § | 4,618.00 |
| 422.000.72.531.90.45.11 INTERFUND RENTAL-TECHNOLOGY § | 1,320.00 |
| 423.000.75.535.80.45.11 INTERFUND RENTAL-TECHNOLOGY § | 2,641.00 |
| 423.000.76.535.80.45.11 INTERFUND RENTAL-TECHNOLOGY § | 13,855.00 |
| Total Operating Expenditures | <u>183,434.00</u> |
| Total Expenditures | <u>183,434.00</u> |

Revenues

| | |
|--|--------------------|
| 512.000.341.81.000.00 RENTAL CHARGE A FUND | -183,434.00 |
| Total Revenues | <u>-183,434.00</u> |
| Net Budget | <u>0.00</u> |

Decision Package: 311-20004 - 2 Factor Authentication

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|--------|---------|----------|----------|-----------------|
| 07/31/2019 | 2020 | btuley | 0 | 1 | Ongoing | Pending |

Item Description

As more and more users become take advantage of mobile technology, remote work and web based information, enhanced methods of securing data and validating users is becoming standard practice. 2 factor authentication or Multi-factor authentication (MFA) is a process by which mobile or remote users of systems and data provide multiple levels of authentication prior to accessing City systems. This decision package would implement MFA for the City of Edmonds enhancing security and minimizing fraud.

Justification

As more and more users become take advantage of mobile technology, remote work and web based information, enhanced methods of securing data and validating users is becoming standard practice. 2 factor authentication or Multi-factor authentication (MFA) is a process by which mobile or remote users of systems and data provide multiple levels of authentication prior to accessing City systems. This decision package would implement MFA for the City of Edmonds enhancing security and minimizing fraud. Initial cost to implement 2 factor authentication is \$21,500 and will costs \$18,000 per year thereafter.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|---|-----------|
| 512.000.31.518.88.41.00 PROFESSIONAL SERVICES | 21,500.00 |
| Total Operating Expenditures | 21,500.00 |
| Total Expenditures | 21,500.00 |
| Net Budget | 21,500.00 |

Decision Package: 311-20005 - VPN for Mobile Users

| <u>Date</u> | <u>Budget Year</u> | <u>Group</u> | <u>Version</u> | <u>Priority</u> | <u>Duration</u> | <u>Approval Status</u> |
|-------------|--------------------|--------------|----------------|-----------------|-----------------|------------------------|
| 07/31/2019 | 2020 | btuley | 0 | 2 | Ongoing | Pending |

Item Description

A mobile and connected workforce requires a seamless, secure and effective "tunnel" from the remote use to City host systems. This decision package would implement a robust remote access system.
Costs: ongoing \$5700 one time, \$1,700 ongoing.

Justification

A mobile and connected workforce requires a seamless, secure and effective "tunnel" from the remote use to City host systems. This decision package would implement a robust remote access system.
Costs: ongoing \$5700 one time, \$1,700 ongoing.

FISCAL DETAILS **2020**

Operating Expenditures

| | |
|---|----------|
| 512.000.31.518.88.35.00 SMALL EQUIPMENT | 5,700.00 |
| Total Operating Expenditures | 5,700.00 |
| Total Expenditures | 5,700.00 |
| Net Budget | 5,700.00 |

Decision Package: 311-20009 - Online Analyst

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|--------|---------|----------|----------|-----------------|
| 07/31/2019 | 2020 | btuley | 0 | 3 | Ongoing | Pending |

Item Description

Council Priority #4

The IT Department requests to add an Online Analyst position to the Information Technology Department. This position would be a single point of contact for maintaining the Cities website and building / maintaining Citizen facing portals.

Justification

The IT Department requests to add an Online Analyst position to the Information Technology Department. This position would be a single point of contact for maintaining the Cities website and building / maintaining Citizen facing portals.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|--|-----------|
| 512.000.31.518.88.11.00 SALARIES/WAGES | 68,136.00 |
| 512.000.31.518.88.23.00 BENEFITS | 23,848.00 |
| Total Operating Expenditures | 91,984.00 |
| Total Expenditures | 91,984.00 |
| Net Budget | 91,984.00 |

Decision Package: 311-20002 - Open Data Initiative

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|--------|---------|----------|----------|-----------------|
| 07/31/2019 | 2020 | btuley | 0 | 4 | Ongoing | Pending |

Item Description

The Open Data Program seeks to make the data generated by the City of Edmonds openly available to the public for the purpose of increasing the quality of life for our residents; increasing transparency, accountability and comparability; promoting economic development and research; and improving internal performance management.

Justification

The Open Data Program seeks to make the data generated by the City of Edmonds openly available to the public for the purpose of increasing the quality of life for our residents; increasing transparency, accountability and comparability; promoting economic development and research; and improving internal performance management.

FISCAL DETAILS **2020**

Operating Expenditures

| | |
|--|-----------|
| 512.000.31.518.88.48.00 REPAIR & MAINTENANCE | 25,000.00 |
| Total Operating Expenditures | 25,000.00 |
| Total Expenditures | 25,000.00 |
| Net Budget | 25,000.00 |

Decision Package: 311-20006 - Annual Equipment Replacement

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|--------|---------|----------|----------|-----------------|
| 07/31/2019 | 2020 | btuley | 0 | 5 | One-Time | Pending |

Item Description

The IT Department implemented a replacement strategy to ensure adequate funding for replacement hardware. This decision package requests budget authority for access to funds already accrued for this purpose.

- (2) UPS for network switches \$2,400
- (1) Network switch \$2,500
- (2) Remove VPN Endpoint \$2,300
- (2) Local VPN \$8,400
- (3) Primary Servers \$42,000
- (1) Storage SAN Video \$12,000
- (52) Annual PC Replacements \$36,400

Total cost \$106,000

Justification

The IT Department implemented a replacement strategy to ensure adequate funding for replacement hardware. This decision package requests budget authority for access to funds already accrued for this purpose.

Costs: 1 time \$106,000

FISCAL DETAILS

2020

Operating Expenditures

| | |
|---|------------|
| 512.100.31.518.88.35.00 SMALL EQUIPMENT | 106,000.00 |
| Total Operating Expenditures | 106,000.00 |
| Total Expenditures | 106,000.00 |
| Net Budget | 106,000.00 |

Decision Package: 311-20003 - Migrate Archiver to New Retention Device

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|--------|---------|----------|----------|-----------------|
| 07/31/2019 | 2020 | btuley | 0 | 6 | Ongoing | Pending |

Item Description

The City of Edmonds archives all emails . The current archive appliance does not provide for policy based retention. This decision package would replace the existing archive system with a product that would allow retention based on rules that more closely follow Washington Secretary of State archive guidelines.

Justification

The City of Edmonds archives all emails . The current archive appliance does not provide for policy based retention. This decision package would replace the existing archive system with a product that would allow retention based on rules that more closely follow Washington Secretary of State archive guidelines.

FISCAL DETAILS **2020**

Operating Expenditures

| | |
|--|-----------|
| 512.000.31.518.88.48.00 REPAIR & MAINTENANCE | 2,000.00 |
| 512.100.31.594.18.64.10 MACHINERY/EQUIPMENT | 10,000.00 |
| Total Operating Expenditures | 12,000.00 |
| Total Expenditures | 12,000.00 |
| Net Budget | 12,000.00 |

Decision Package: 311-20001 - Relocate Switch Room

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|--------|---------|----------|----------|-----------------|
| 07/31/2019 | 2020 | btuley | 0 | 7 | One-Time | Pending |

Item Description

The main egress for network connectivity for the City Of Edmonds is located in a non-dedicated electrical closet. The closet contains switches, routers, backup power and other computer systems to maintain external connectivity. This decision package relocates the equipment in this room to a dedicated location.

Justification

The location is not adequately secure, hvac controlled or a clean environment. Relocating the equipment to the Main Public Works Building will provide a secure and safe environment.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|---|-----------|
| 512.000.31.518.88.35.00 SMALL EQUIPMENT | 3,000.00 |
| 512.000.31.518.88.41.00 PROFESSIONAL SERVICES | 24,250.00 |
| Total Operating Expenditures | 27,250.00 |
| Total Expenditures | 27,250.00 |
| Net Budget | 27,250.00 |

Decision Package: 410-20004 - One-half Narcotics Sergeant (Lynnwood ILA)

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | lawless | 0 | 2 | Ongoing | Pending |

Item Description

Council Priority #5

The Police Department has for several years paid for one-half of the salary/benefits of a Lynnwood Police Department Sergeant assigned to the Snohomish County Regional Drug Task Force, via an interlocal agreement. This salary has traditionally been paid out of the 104 Drug Asset Forfeiture fund. However, due to changes in the Federal Rules and regulations associated with asset forfeiture and the distribution of funds, as well as a philosophical change within the current federal administration, those funds are no longer currently available. This decision package would move that funding for our commitment called for within the ILA to the Administration cost center, Intergovernmental Service line item (001.000.41.521.10.41.50) and be paid out of the general fund budget.

Justification

Interlocal agreement obligation for funding of one-half of a sergeant's position.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|---|-----------|
| 001.000.41.521.10.41.50 INTERGOVERNMENTAL SERVICE | 81,278.00 |
| Total Operating Expenditures | 81,278.00 |
| Total Expenditures | 81,278.00 |
| Net Budget | 81,278.00 |

Decision Package: 410-20001 - Crime Prevention/Community Engagement Coordinator

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | lawless | 0 | 1 | Ongoing | Pending |

Item Description

Council Priority #4

The Edmonds Police Department Crime Prevention Officer was cut due to city budget constraints in 2009. In doing so the city lost a tremendous community relations tool, crime prevention and awareness tool, as well as the ability to maintain and operate a cadre of volunteers and manage a large block watch program. This decision package would re-institute the Police Crime Prevention position and add to that the role of Community Engagement Coordinator for the department. As well as performing traditional crime prevention roles (to include crime data analysis) this individual would also perform a variety of tasks designed to produce, promote, manage, implement and coordinate communications, public relations, marketing and media outreach activities for the department utilizing a variety of innovative tools, software solutions, social media platforms and other web based services. This would be a non-commissioned FTE.

As the Edmonds School District elected not to place an Edmonds PD School Resource Officer at the Scriber Lake HS campus for the 2019-2020 School Year, that currently funded FTE is being removed from the Police Department budget and is being replaced with this Crime Prevention/Community Engagement Coordinator position which has been a longstanding and needed staffing priority for the Police Department. Should the School District decide to move forward with a cost-shared SRO for the Scriber Lake HS campus beginning in September 2020, the Police Department will again bring forward the SRO funding request as a budget amendment.

Justification

Reinstitution and expansion of a position lost in 2009 due to budgetary constraints.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|--|------------------|
| 001.000.41.521.22.11.00 SALARIES | -79,660.00 |
| 001.000.41.521.22.23.00 BENEFITS | -35,497.00 |
| 001.000.41.521.30.11.00 SALARIES | 79,660.00 |
| 001.000.41.521.30.12.00 OVERTIME | 6,500.00 |
| 001.000.41.521.30.23.00 BENEFITS | 35,497.00 |
| 001.000.41.521.30.24.00 UNIFORMS | 500.00 |
| 001.000.41.521.30.31.00 SUPPLIES | 4,000.00 |
| 001.000.41.521.30.35.00 SMALL EQUIPMENT | 1,500.00 |
| 001.000.41.521.30.41.00 PROFESSIONAL SVC | 4,000.00 |
| 001.000.41.521.30.42.00 COMMUNICATIONS | 2,000.00 |
| Total Operating Expenditures | <u>18,500.00</u> |
| Total Expenditures | <u>18,500.00</u> |
| Net Budget | 18,500.00 |

Decision Package: 410-20007 - Ballistic Shields

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 07/26/2019 | 2020 | lawless | 0 | 5 | One-Time | Pending |

Item Description

Council Priority #5

The Field Services Division encompasses all of patrol, traffic and street crimes. The department currently has single officer bullet resistant shields that have been placed into 10 patrol vehicles. The department also has several larger, multiple officer bullet resistant shields that are rated to stop rifle rounds. These shields are placed in the supervisor's vehicles. These rifle-rated shields are beyond the working life covered under the manufacturer's warranty. It is the department's intention to purchase one shield for each of the (3) designated patrol vehicles, as well as the Street Crimes Unit vehicle, so that there is immediate access for the officers should a need arise where a rifle-rated shield would be beneficial, e.g. armed barricaded subjects, high risk search warrants, or active shooter situations. The cost for each shield is \$1,954 (tax included).

Justification

Officer/public safety in situations where an armed subject may be encountered.

| FISCAL DETAILS | | 2020 |
|---|------------------------------|-------------|
| Operating Expenditures | | |
| 001.000.41.521.22.35.00 SMALL EQUIPMENT | | 7,816.00 |
| | Total Operating Expenditures | 7,816.00 |
| | Total Expenditures | 7,816.00 |
| | Net Budget | 7,816.00 |

Decision Package: 410-20008 - Noise Suppressors for Department's Patrol Rifles

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 07/26/2019 | 2020 | lawless | 0 | 6 | One-Time | Pending |

Item Description

Council Priority #5

The Edmonds Police Department issues its officers patrol rifles for use in the field. One drawback of the rifle is the noise that is generated by the round when fired. A single round fired from an unsuppressed weapon can generate noise that can cause irreparable hearing damage to the officer and anyone in proximity to the incident. Hearing loss represents a significant L & I liability and possible lifetime disability for all involved. Officers are required to wear hearing protection during training, however, this does not totally mitigate the noise, nor is hearing protection practical should an officer be forced to utilize and fire a patrol rifle in a non-training situation. The department wishes to equip its rifles with suppressors; several agencies within our region have already done so for the reasons described. The request is for 35 suppressors for a total cost of \$22,926.28 (tax included).

Justification

Safety and well being of the officers and the public in general. Mitigation of potential L & I claims resulting from hearing loss.

FISCAL DETAILS 2020

Operating Expenditures

| | |
|---|-----------|
| 001.000.41.521.22.35.00 SMALL EQUIPMENT | 22,927.00 |
| Total Operating Expenditures | 22,927.00 |
| Total Expenditures | 22,927.00 |
| Net Budget | 22,927.00 |

Decision Package: 410-20005 - Police TASER Agreement

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | lawless | 0 | 3 | Ongoing | Pending |

Item Description

Council Priority #5

As part of the 2019 budget process, Council approved a decision package for the purchase of new Electronic Restraint Devices for the police department in the amount of \$74,700. After approval, the company discontinued the model that was specified and rolled out a much more advanced product. In conjunction with that roll out, the company initiated a new purchasing plan that over the life of the contact, provides for a long-term replacement program for their devices. This purchasing plan also provides for full warranty replacement of the devices themselves; the charging stations for the units; on-going daily software updates and data uploads; individual unit data tracking software; as well as all supplies and cartridges (training and duty) for the department for the life of the agreement. The department entered into that replacement program after consultation with the finance department, with the full duration of the agreement being 5 years. The department was able to negotiate a great deal of "extras" into the agreement (devices, training equipment, charging bay, training certification classes, etc.) The first year of the agreement was \$26,519.62, leaving a balance from the approved 2019 funds of \$48,181. The department requests that amount be carried over to 2020 to pay for year two of the agreement (\$46,843). The department also requests \$45,267.12 for years 2021, 2022 and 2023 for the remainder of the agreement. These devices are critical for the safety of the officers and the public and a key component of de-escalation and less-lethal force options.

Justification

Contractual obligation

FISCAL DETAILS

2020

Operating Expenditures

| | |
|---|-----------|
| 001.000.41.521.40.35.00 SMALL EQUIPMENT | 46,843.00 |
| Total Operating Expenditures | 46,843.00 |
| Total Expenditures | 46,843.00 |
| Net Budget | 46,843.00 |

Decision Package: 410-20006 - Police Hiring and Basic Training

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | lawless | 0 | 4 | Ongoing | Pending |

Item Description

Council Priority #5

The Edmonds Police Department has seen, and will continue to see, a higher than average level of attrition in its ranks. At the time of this writing we are actively filling vacancies. Doing a thorough background investigation on potential police officers is costly and comes out of the Training/Travel budget line. We are billed by the state for each new Police Officer that we send to the state Basic Law Enforcement Academy (approximately \$3,500 per). These costs come out of the Training/Miscellaneous line. Annual education and education related travel expenses for each member of the department are also deducted from these lines. In 2020 we anticipate sending 5-10 officers to the Basic Law Enforcement Academy. That cost alone could more than deplete this budget line. The amount of hiring and new officer training our department will have to conduct is not anticipated to decrease over the next few years. These additional funds are necessary to maintain police staffing levels.

Justification

On-going hiring within the police department.

| FISCAL DETAILS | | 2020 |
|---------------------------------------|------------------------------|-------------|
| Operating Expenditures | | |
| 001.000.41.521.40.43.00 TRAVEL | | 10,000.00 |
| 001.000.41.521.40.49.00 MISCELLANEOUS | | 15,000.00 |
| | Total Operating Expenditures | 25,000.00 |
| | Total Expenditures | 25,000.00 |
| | Net Budget | 25,000.00 |

Decision Package: 410-20009 - Purchase of Evidence Drying Cabinet

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 07/26/2019 | 2020 | lawless | 0 | 7 | One-Time | Pending |

Item Description

The police department needs to purchase this evidence drying cabinet in order to comply with proper evidence handling procedures. We currently have one secured closet that we utilize for drying evidence (usually clothing items with wet biological evidence) but lack the resources to address the situations where we have evidence from both a suspect and a victim and separate drying chambers are necessary to preserve the chain of custody and comply with evidence rules regarding cross contamination. This drying chamber will provide us with an easy to clean, scientifically designed drying cabinet allowing us the ability to separate evidence as necessary in our most crucial cases (homicides, serious assaults and sexual assaults). Cost is \$14,462 which includes tax+S&H.

Justification

Preservation of evidence and successful prosecution of criminal cases.

| FISCAL DETAILS | | 2020 |
|---|--|-------------|
| Operating Expenditures | | |
| 001.000.41.521.80.35.00 SMALL EQUIPMENT | | 14,462.00 |
| Total Operating Expenditures | | 14,462.00 |
| Total Expenditures | | 14,462.00 |
| Net Budget | | 14,462.00 |

Decision Package: 410-20011 - Purchase of New Staff Vehicle

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 07/26/2019 | 2020 | lawless | 0 | 9 | One-Time | Pending |

Item Description

The Police Department needs an additional staff vehicle to accommodate the needs of office personnel not assigned a vehicle for use. This vehicle would be dedicated for use by our hiring/recruiting Sergeant, Training Corporal, Public Information Sergeant and our Property/Evidence Officer. All of these employees have duties and responsibilities that require them to leave the City for one reason or another and they have found time and time again that there was not a vehicle available for them to take without impacting the operation of another unit or division. The department has been advised by our Fleet Manager that there are available reserves in the B fund to support the purchase of an unmarked Hybrid Ford Escape, similar to our other unmarked staff vehicles. Cost would be \$35,000, outfitted.

Justification

Lack of adequate available vehicles for the effective operation of the staff within department.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|--|-----------|
| 511.100.77.594.48.64.00 EQUIPMENT - B FUND | 35,000.00 |
| Total Operating Expenditures | 35,000.00 |
| Total Expenditures | 35,000.00 |
| Net Budget | 35,000.00 |

Decision Package: 610-20003 - Federal Lobbyist

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/24/2019 | 2020 | cruz | 0 | 3 | One-Time | Returned |

Item Description

Renewal of Federal Lobbyist: This request is a continuation of federal lobbyist services at \$72,000/year

Justification

Since 2016 the City has retained lobbyist/strategist services in Washington, DC in pursuit of funding opportunities for key City infrastructure and capital projects, such as Highway 99 improvements, Edmonds Marsh restoration, etc., as well as representing the City's interest in any legislative proposals or changes that affect us.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|---|-----------|
| 001.000.61.511.70.41.00 LOBBYING ACTIVITIES | 72,000.00 |
| Total Operating Expenditures | 72,000.00 |
| Total Expenditures | 72,000.00 |
| Net Budget | 72,000.00 |

Decision Package: 610-20004 - PIO/ Communications Strategist

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/24/2019 | 2020 | cruz | 0 | 1 | One-Time | Pending |

Item Description

Council Priority #4

Proposed ½ FTE Public Information Officer/Communications Strategist. Regular, in-house position providing duties as public information officer, community engagement, strategies for overall city communication on projects, initiatives, priorities, etc.

Salary: \$42,383.50

Benefits \$19,072.58

Supplies \$200

Communications including iPad & phone \$1224 use and data

Small Equipment purchase of ipad \$550

Justification

Since 2014 the City has had a contracted Public Information Officer/Communications Specialist, whose hours allow for approximately 50 hours/month of service. To accommodate growing needs for community engagement, strategic communications planning and implementation, etc., we propose a regular, in-house employee who will be available on a daily basis to work across department lines to plan, strategize and execute public communications and engagement. We propose 0.5 FTE for 2020, which is a 230% increase in staff hours dedicated to communications over the existing contracted staff support. If needs dictate in the future, the position could potentially be expanded to 0.75 or 1.0 FTE. This would be a manager-level position (salary range 10, middle step) in the Community Services Department, reporting to the Director

FISCAL DETAILS

2020

Operating Expenditures

| | |
|---|------------------|
| 001.000.61.557.20.11.00 SALARIES/WAGES | 42,383.50 |
| 001.000.61.557.20.23.00 BENEFITS | 19,072.58 |
| 001.000.61.557.20.31.00 SUPPLIES | 200.00 |
| 001.000.61.557.20.35.00 SMALL EQUIPMENT | 873.00 |
| 001.000.61.557.20.41.00 PROFESSIONAL SERVICES | -30,000.00 |
| 001.000.61.557.20.42.00 COMMUNICATIONS | 1,285.00 |
| Total Operating Expenditures | <u>33,814.08</u> |
| Total Expenditures | <u>33,814.08</u> |
| Net Budget | 33,814.08 |

Decision Package: 610-20006 - Diversity Commission Coordinator/Staff Support

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 08/05/2019 | 2020 | cruz | 0 | 1 | One-Time | Pending |

Item Description

Council Priority #4

¼ FTE contract employee position to provide staff support for the continuing activities, programs, projects and events associated with the Diversity Commission's programs and mission.

Justification

This position was approved by City Council as a temporary position on 4/16/19. The position supports the volunteer Commission for successful implementation of the Commission programs.

FISCAL DETAILS **2020**

Operating Expenditures

| | |
|--|-----------|
| 001.000.61.557.20.11.00 SALARIES/WAGES | 18,000.00 |
| Total Operating Expenditures | 18,000.00 |
| Total Expenditures | 18,000.00 |
| Net Budget | 18,000.00 |

Decision Package: 610-20002 - Community Survey

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/24/2019 | 2020 | cruz | 0 | 2 | One-Time | Pending |

Item Description

Council Priority #4

Community Survey. The National Citizen Survey (NCS) was conducted in Edmonds in 2016. We may wish to repeat the NCS in 2020 to allow for benchmarking against our baseline responses. Or perhaps a new survey instrument/process may be used.

Justification

This budget proposal allows for either a repeat of the NCS or use of a new survey instrument/process.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|---|-----------|
| 001.000.61.557.20.41.00 PROFESSIONAL SERVICES | 25,000.00 |
| Total Operating Expenditures | 25,000.00 |
| Total Expenditures | 25,000.00 |
| Net Budget | 25,000.00 |

Decision Package: 610-20001 - Diversity Comm Film Series Revenue & Expenditures

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/24/2019 | 2020 | cruz | 0 | 4 | One-Time | Pending |

Item Description

Council Priority #4

Diversity Commission Film Series Revenue and Expenditures. After two successful seasons, the Diversity Film Series is scheduled for its third season, running October 2019 through April 2020.

Justification

During the past two seasons we have received \$500 in corporate sponsorship and up to \$500 in public donations at individual screenings. This Decision Package allows for receipt of up to \$1000 in revenue from these sources for the Diversity Commission budget to cover commensurate expenditures associated with producing the film series.

| FISCAL DETAILS | | 2020 |
|---|------------------------------|-------------|
| Operating Expenditures | | |
| 001.000.61.557.20.41.00 PROFESSIONAL SERVICES | | 1,000.00 |
| | Total Operating Expenditures | 1,000.00 |
| | Total Expenditures | 1,000.00 |
| Revenues | | |
| | | 0.00 |
| 001.000.367.00.000.00 DONATION / CONTRIBUTION | | -1,000.00 |
| | Total Revenues | -1,000.00 |
| | Net Budget | 0.00 |

Decision Package: 611-20002 - Trolley

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | cruz | 0 | 2 | Ongoing | Pending |

Item Description

Council Priority #6

Purchase and operation of historic trolley. This request is based on the trial run of the historic trolley connecting the Downtown and the Waterfront in August. If the trial run proves successful, the City may wish to purchase a trolley from Emerald City Trolley, a division of MTR Western transportation of Seattle, which is divesting itself of the trolley service this year, and run trolley service starting in 2020, likely on weekends at least during the period May till October and during the holidays. Operation of the trolley will require continuing discussions with local partners (such as BID, Port, LTAC e.g.) for cost-sharing and/or discussions with Community Transit regarding a potential service agreement.

Purchase \$50,000 (1/2 from General Fund and 1/2 from 120 Fund ending fund balance pending LTAC approval)

Operations & Maintenance:

\$15,000 for Driver

\$10,000 for maintenance, fuel, and supplies.

Justification

The holiday trolley service over the past five years has been a great success. The trolley itself has become a local and regional tourism attraction during that period, leading to increased visits to Downtown and the resulting economic impacts. The Strategic Action Plan included an Action Item that suggests establishment of a Downtown-Waterfront trolley. The Economic Development Commission, through its Arts/Tourism Subcommittee, has been brainstorming and exploring this issue over the past year, as mentioned to City Council this Spring in their report. With MTR Western divesting itself of the trolley operations two issues arose: loss of the holiday trolley and opportunity to consider purchasing a trolley for our own local service throughout the year. Establishment of regular trolley service connecting the Waterfront and Downtown would cross-promote both important venues and encourage greater visitation to and between both districts, enhancing economic impacts. This is particularly highlighted by the tens of thousands of passengers on the Puget Sound Express excursions who might otherwise not feel encouraged to visit Downtown Edmonds before/after the excursions. For these reasons, we propose purchasing the historic trolley and operating trolley service in 2020 for at least the May-October period and during the holidays. Initial intent is to run the trolley on Saturdays or Saturdays/Sundays. Discussions with partners and Community Transit to negotiate any financial contributions and service agreements.

| FISCAL DETAILS | | 2020 |
|-------------------------------|------------------------------|------------|
| Operating Expenditures | | |
| 001.000.61.558.70.41.00 | PROFESSIONAL SERVICES | 15,000.00 |
| 001.000.61.558.70.48.00 | REPAIR & MAINTENANCE | 10,000.00 |
| | Total Operating Expenditures | 25,000.00 |
| Capital Expenditures | | |
| 001.000.61.594.19.64.00 | MACHINERY/EQUIPMENT | 25,000.00 |
| 120.000.61.594.20.64.00 | MACHINERY/EQUIPMENT | 25,000.00 |
| | Total Capital Expenditures | 50,000.00 |
| | Total Expenditures | 75,000.00 |
| Revenues | | |
| 001.000.367.00.000.00 | DONATION / CONTRIBUTION | -25,000.00 |
| | Total Revenues | -25,000.00 |
| | Net Budget | 50,000.00 |

Decision Package: 611-20001 - Creative District Support

| <u>Date</u> | <u>Budget Year</u> | <u>Group</u> | <u>Version</u> | <u>Priority</u> | <u>Duration</u> | <u>Approval Status</u> |
|-------------|--------------------|--------------|----------------|-----------------|-----------------|------------------------|
| 07/24/2019 | 2020 | cruz | 0 | 1 | One-Time | Pending |

Item Description

Council Priority #6

Budget to allow for support to staff and/or programs and activities associated with Creative District.

Justification

This request will help assist staff with further rolling out the Edmonds Creative District brand, advertising, recruitment and/or implementation of 5-year work program items through either contracted staff support, professional services and/or purchase of advertising, social media, etc.

FISCAL DETAILS **2020**

Operating Expenditures

| | |
|---|-----------|
| 001.000.61.558.70.41.00 PROFESSIONAL SERVICES | 10,000.00 |
| Total Operating Expenditures | 10,000.00 |
| Total Expenditures | 10,000.00 |
| Net Budget | 10,000.00 |

Decision Package: 611-20004 - Downtown Wayfinding Signage

| <u>Date</u> | <u>Budget Year</u> | <u>Group</u> | <u>Version</u> | <u>Priority</u> | <u>Duration</u> | <u>Approval Status</u> |
|-------------|--------------------|--------------|----------------|-----------------|-----------------|------------------------|
| 07/29/2019 | 2020 | cruz | 0 | 3 | One-Time | Pending |

Item Description

Additional signage as continuation of the Downtown Wayfinding program.

Justification

Downtown wayfinding has been instituted in various locations in accordance with the City's approved wayfinding program. Additional signage can be installed to aid further in locating key destinations, as well as directing visitors and shoppers to side streets where additional shopping and services are located. This is of particular interest to the Downtown merchants, as expressed in a recent letter from DEMA to the Mayor requesting that funding for additional wayfinding signage be considered in the 2020 Budget.

FISCAL DETAILS **2020**

Operating Expenditures

| | |
|---|------------------|
| 001.000.61.558.70.41.00 PROFESSIONAL SERVICES | 25,000.00 |
| Total Operating Expenditures | <u>25,000.00</u> |
| Total Expenditures | <u>25,000.00</u> |
| Net Budget | 25,000.00 |

Decision Package: 310-20001 - Lodging Tax Expenditures

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/24/2019 | 2020 | cruz | 0 | 1 | One-Time | Pending |

Item Description

Council Priority #6

Approved by LTAC at June 20, 2019 meeting.

Revenue:

Projected \$95,250
Interest 2,500
Total Revenue \$97,750

Expenditures:

Professional Services
Printing/distribution of rack card (distribution only 2020) \$5,000
Promotion/support of Bird Fest \$1,500
Edmonds Chamber Visitor's Center & Event Support \$4,500
Tourism Promotion/Website/Calendar Support \$20,000
Website Hosting/Technical Support \$2,400
Subtotal Professional Services \$33,400

Advertising

General Advertising \$33,087
Edmonds Center for the Arts Season Brochure Ad \$12,500
Cascadia Art Museum marketing \$8,000
Subtotal Advertising \$53,587

Miscellaneous

Contingency \$4,763
Design, photography, emerging opportunities \$2,000
Subtotal Miscellaneous \$6,763

Interfund Transfers

117 Fund transfer Arts promotion/CRAZE \$4,000
Total Expenditures \$97,750

Justification

In conformation with RCW 67.28.1817, use of lodging tax funds must be approved by the City Council after review and recommendation by the Lodging Tax Advisory Committee. The uses and corresponding budget amounts were reviewed and recommended by the Edmonds LTAC on 6/20/19

FISCAL DETAILS

2020

Operating Expenditures

| | |
|---|------------------|
| 120.000.31.575.42.41.00 PROFESSIONAL SERVICES | 33,400.00 |
| 120.000.31.575.42.41.40 ADVERTISING | 53,587.00 |
| 120.000.31.575.42.49.00 MISCELLANEOUS | 6,763.00 |
| 120.000.31.597.73.55.17 TRANSFER TO FUND 117 | 4,000.00 |
| Total Operating Expenditures | <u>97,750.00</u> |
| Total Expenditures | <u>97,750.00</u> |

Revenues

| | |
|--|--------------------|
| 117.100.397.73.120.00 TRANSFER FROM FUND 120 | -4,000.00 |
| 120.000.313.31.000.00 HOTEL/MOTEL EXCISE TAX | -95,250.00 |
| 120.000.361.10.000.00 INVESTMENT INTEREST | -2,500.00 |
| Total Revenues | <u>-101,750.00</u> |
| Net Budget | <u>-4,000.00</u> |

Decision Package: 620-20002 - Community Engagement on Climate Action

| <u>Date</u> | <u>Budget Year</u> | <u>Group</u> | <u>Version</u> | <u>Priority</u> | <u>Duration</u> | <u>Approval Status</u> |
|-------------|--------------------|--------------|----------------|-----------------|-----------------|------------------------|
| 07/25/2019 | 2020 | cunningham | 0 | 1 | One-Time | Pending |

Item Description

Council Priority #2

Consultant assistance to engage the community on climate impacts and choices, as well as to update the 2010 Climate Action Plan.

Justification

Climate change is one of the most pressing issues of our century. Support is needed to continue making progress on the work begun by City Council Resolution #1389 for Climate Goals.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|--|-----------|
| 001.000.62.524.10.41.00 PROFESSIONAL SVC | 30,000.00 |
| Total Operating Expenditures | 30,000.00 |
| Total Expenditures | 30,000.00 |
| Net Budget | 30,000.00 |

Decision Package: 620-20001 - Updates to city's Development Code

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|------------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | cunningham | 0 | 2 | One-Time | Pending |

Item Description

Council Priority #8

Professional services from a planning firm to help provide research and examples of options and language for the next round of code updates.

Justification

Updates to the city's development code are still needed. Contracted assistance would supplement the work of City staff to move forward.

FISCAL DETAILS **2020**

Operating Expenditures

| | |
|--|-----------|
| 001.000.62.524.10.41.00 PROFESSIONAL SVC | 25,000.00 |
| Total Operating Expenditures | 25,000.00 |
| Total Expenditures | 25,000.00 |
| Net Budget | 25,000.00 |

Decision Package: 620-20004 - Digitization & Archiving Project

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|------------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | cunningham | 0 | 4 | One-Time | Pending |

Item Description

Council Priority #4

Continuation of converting the Department's paper records into digital format for storage in the Laserfiche repository. This is like to be the last year of this multi-year project.

Justification

Digitization will make it easier for citizens to have full access to historical files and for staff to reduce the time it takes to fulfill public record requests. In addition, the current volumes of paper records occupy valuable space which will be better used for other purposes once disposal of the final file cabinets and multitude of storage boxes is complete.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|--|-----------|
| 001.000.62.524.10.41.00 PROFESSIONAL SVC | 20,000.00 |
| Total Operating Expenditures | 20,000.00 |
| Total Expenditures | 20,000.00 |
| Net Budget | 20,000.00 |

Decision Package: 620-20006 - Plan Review Consultant Services

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|------------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | cunningham | 0 | 3 | One-Time | Pending |

Item Description

Funding for outside consultant plan review for structurally complex commercial-scale projects. The requested amount of \$60,000 is in addition to the baseline \$20,000 for Professional Services.

Justification

The need for outside consultant plan review of building permits is expected to remain high due to ongoing high levels of permitting activity. The requested increase in funding will be more than offset by sustained levels of permit revenues.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|--|-----------|
| 001.000.62.524.20.41.00 PROFESSIONAL SVC | 60,000.00 |
| Total Operating Expenditures | 60,000.00 |
| Total Expenditures | 60,000.00 |
| Net Budget | 60,000.00 |

Decision Package: 620-20003 - Building Code Books

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|------------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | cunningham | 0 | 5 | One-Time | Pending |

Item Description

Council Priority #8

Purchase of an updated set of building codes to reflect requirements, per state law.

Justification

New building code manuals are updated every three years under state law. 2020 is the year the new codes will go into effect and staff will need to have the manuals.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|---------------------------------------|-----------------|
| 001.000.62.524.20.49.00 MISCELLANEOUS | 6,000.00 |
| Total Operating Expenditures | <u>6,000.00</u> |
| Total Expenditures | <u>6,000.00</u> |

Revenues

| | |
|--|-----------------|
| 001.000.345.83.000.00 PLAN CHECKING FEES | 0.00 |
| Total Revenues | <u>0.00</u> |
| Net Budget | <u>6,000.00</u> |

Decision Package: 621-20002 - Maintenance of MyBuildingPermit.com

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|------------|---------|----------|----------|-----------------|
| 09/03/2019 | 2020 | cunningham | 0 | 2 | Ongoing | Pending |

Item Description

Yearly maintenance fees for My BuildingPermit.com.

Justification

Maintenance and subscriber fees for MyBuildingPermit.com, the City's provider of the online portal for permitting and code enforcement. Membership to MyBuildingPermit.com was approved under a third quarter budget amendment in the fall of 2018. This decision package provides for ongoing maintenance of the City's membership and use of the online portal.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|--|-----------|
| 001.000.62.524.20.41.00 PROFESSIONAL SVC | 23,000.00 |
| Total Operating Expenditures | 23,000.00 |
| Total Expenditures | 23,000.00 |
| Net Budget | 23,000.00 |

Decision Package: 640-20009 - Youth Commission Funding

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 07/26/2019 | 2020 | chaslam | 0 | 1 | Ongoing | Pending |

Item Description

Council Priority #4

In 2018 Council adopted the Edmonds Youth Commission allocating a one-time \$30,000. In 2019 Council approved the addition of a .25 FTE to run the Youth Commission. This amendment is to allocate those funds on an on-going basis with a slight cost of living increase for a total of \$30,600.

Justification

Allocate funds for approved Youth Commission on an on-going basis. The integration of youth in local government is valuable to all. Not only is it educational for the students, it provides a connection to future generations and provides valuable feedback as we make decisions to govern our city.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|---|------------------|
| 001.000.64.571.21.11.00 SALARIES | 16,500.00 |
| 001.000.64.571.21.23.00 BENEFITS | 6,500.00 |
| 001.000.64.571.21.31.00 SUPPLIES | 2,500.00 |
| 001.000.64.571.21.35.00 SMALL EQUIPMENT | 1,000.00 |
| 001.000.64.571.21.42.00 COMMUNICATIONS | 500.00 |
| 001.000.64.571.21.43.00 TRAVEL | 100.00 |
| 001.000.64.571.21.49.00 MISCELLANEOUS | 3,500.00 |
| Total Operating Expenditures | <u>30,600.00</u> |
| Total Expenditures | <u>30,600.00</u> |
| Net Budget | 30,600.00 |

Decision Package: 640-20001 - Parks & Rec Operating Expense Changes

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 07/23/2019 | 2020 | chaslam | 0 | 4 | Ongoing | Pending |

Item Description

General Fund adjustments based on services offered. The impact on the general fund balance will be positive \$33,982.

22 - Recreation:

Professional services: \$62,000 reduction in expenses due in large part to a reduction in camp registrations offered through Sunset Bay Beach Camp (\$62,000), simultaneously the reduction in program fee revenue is also tied to this change.

25 - Athletics:

Supplies: \$300 increase to support new senior softball league.

27 - Fitness:

Professional Services: \$10,080 increase due to additional programming offered (Yoga & Martial Arts) - professional services pay for instructors who are paid a percentage of class revenues. Program fee revenue increases when we add classes.

23 - Discovery:

Communications - \$550 increase to provide wifi services at the Ranger Station. This increase is offset by educational grant dollars in fund 332.

Professional Services - \$300 increase to cover microscope repair and touch tank maintenance.

Travel - \$100 increase to accommodate ranger travel from park to park.

26 Day Camp:

Supplies - reduce by \$600 we no longer offer this camp.

Minor Equipment: Replace a 21" Honda Mower for \$1,400 - one-time.

Revenue: decrease in revenue from the Beach Camp is offset by increases in revenue from the Discovery Program, Fitness Programming and Gymnastics.

Justification

The Parks, Recreation and Cultural Service Department has had changes in the cost of doing business.

| FISCAL DETAILS | | 2020 |
|-------------------------------|------------------------------------|-------------------|
| Operating Expenditures | | |
| 001.000.64.571.22.41.00 | PROFESSIONAL SVC | -62,000.00 |
| 001.000.64.571.23.41.00 | PROFESSIONAL SERVICES | 300.00 |
| 001.000.64.571.23.42.00 | COMMUNICATIONS | 550.00 |
| 001.000.64.571.23.43.00 | TRAVEL | 100.00 |
| 001.000.64.571.25.31.00 | SUPPLIES | 300.00 |
| 001.000.64.571.26.31.00 | SUPPLIES | -600.00 |
| 001.000.64.571.27.41.00 | PROFESSIONAL SERVICES | 10,080.00 |
| 001.000.64.576.80.35.00 | SMALL EQUIPMENT | 1,400.00 |
| | Total Operating Expenditures | <u>-49,870.00</u> |
| | Total Expenditures | <u>-49,870.00</u> |
| Revenues | | |
| 001.000.337.50.000.00 | Discovery Programs Technology Acq. | -550.00 |
| 001.000.347.30.100.00 | GYM AND WEIGHTROOM FEES | -2,500.00 |
| 001.000.347.60.000.00 | PROGRAM FEES | 18,738.00 |
| 001.000.347.91.000.00 | BIRD FEST REGISTRATION FEES | 200.00 |
| | Total Revenues | <u>15,888.00</u> |
| | Net Budget | <u>-33,982.00</u> |

Decision Package: 640-20002 - Waterfront Center Staffing & Programming

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | chaslam | 0 | 5 | One-Time | Pending |

Item Description

Additional staff person and programming for citizens at the new Waterfront Center. The salaries and benefits cover the cost of a new recreation coordinator 1.0 FTE (5 months) to oversee programming at the Waterfront Center. The position would be filled in August with the Waterfront Center expected to open in September. Classes will be offered Monday - Thursday after 5 pm per the City's long-term lease agreement. Instructors are paid a percentage of the class revenue in the professional services line. This will bring added revenue to the city.

Justification

To fulfill our commitment to providing recreation to citizens, a high priority in our PROS plan.

FISCAL DETAILS 2020

Operating Expenditures

| | |
|--|-----------|
| 001.000.64.571.22.11.00 SALARIES | 12,800.00 |
| 001.000.64.571.22.23.00 BENEFITS | 5,120.00 |
| 001.000.64.571.22.31.00 SUPPLIES | 300.00 |
| 001.000.64.571.22.41.00 PROFESSIONAL SVC | 3,000.00 |
| Total Operating Expenditures | 21,220.00 |
| Total Expenditures | 21,220.00 |

Revenues

| | |
|------------------------------------|------------|
| 001.000.347.60.000.00 PROGRAM FEES | -43,600.00 |
| Total Revenues | -43,600.00 |
| Net Budget | -22,380.00 |

Decision Package: 640-20006 - Anderson Center Restricted Funds (Fund 127)

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | chaslam | 0 | 2 | One-Time | Pending |

Item Description

\$9,500 to purchase new flooring for rooms 114, 112 and 115 (labor provided by facilities). This will remove the carpet and replace with a surface that is easier to maintain enabling greater use of these rooms. The revenue for this project comes from a donation that is restricted to use at the Anderson Center as such this will not impact the general fund balance.

Revenue: Transfer of restricted 127 funds.

Justification

By removing the carpet these rooms will be rented at a higher rate, increasing potential revenue. These rooms will be much easier to maintain.

| FISCAL DETAILS | | 2020 |
|-------------------------------|----------------------------------|-------------|
| Operating Expenditures | | |
| 001.000.64.571.22.31.00 | SUPPLIES | 9,500.00 |
| 127.000.64.597.76.55.01 | TRANSFER TO FUND 001 | 9,500.00 |
| | Total Operating Expenditures | 19,000.00 |
| | Total Expenditures | 19,000.00 |
| Revenues | | |
| 001.000.397.76.127.00 | TRANSFER FROM FUND 127 | -9,500.00 |
| 127.000.367.00.000.00 | PRIVATE CONTRIBUTIONS / DONATION | -9,500.00 |
| | Total Revenues | -19,000.00 |
| | Net Budget | 0.00 |

Decision Package: 640-20003 - Urban Forest Management Plan Implementation

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | chaslam | 0 | 3 | Ongoing | Pending |

Item Description

Council Priority #2

Urban Forest Management Plan implementation includes 10 hours per week for certified arborist (out of class pay for current employee) to implement the City's Urban Forest Management Plan and seasonal hours to back fill for arborists time.

\$3,800 will be used to implement a Free Tree Program for citizens. We intend to purchase 2,000 native trees at 18" tall to provide to citizens for planting in Edmonds. Trees purchased will include Douglas Fir, Western Red Cedar, Grand Fir, Service Berry and Vine Maple. This program will help enhance the city's future tree canopy.

Justification

Implement the City's Urban Forest Management Plan.

FISCAL DETAILS **2020**

| Operating Expenditures | | |
|---|------------------------------|-----------|
| 001.000.64.576.80.11.00 SALARIES | | 1,625.00 |
| 001.000.64.576.80.11.11 SEASONAL STAFF SALARIES | | 18,375.00 |
| 001.000.64.576.80.31.00 SUPPLIES | | 3,800.00 |
| | Total Operating Expenditures | 23,800.00 |
| | Total Expenditures | 23,800.00 |
| | Net Budget | 23,800.00 |

Decision Package: 640-20008 - Parks & Cemetery Utility Cost Increase

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 07/26/2019 | 2020 | chaslam | 0 | 2 | Ongoing | Pending |

Item Description

Parks (Fund 576):

Increase of \$54,662 from \$175,338 to \$230,000 (2018 Actual was 225,168) in utility payments due to increases in pricing accumulated over multiple years.

Cemetery Maintenance (Fund 130)

Communications: internet increase by \$290 due to required switch from Frontier to Comcast. Frontier had reliability issues and was incompatible with the city phone system.

Public utility: increase of \$1,765 from \$3,835 to \$5,600 (2018 Actual was \$5,583) due to increases in pricing accumulated over multiple years.

These expenses are seen as mandatory due to the increase in utility rates.

Justification

The Parks, Recreation and Cultural Service Department has had an increase in the cost of doing business due to increases in utility costs for the past three years. This adjustment realizes 3+ years of increases.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|--|------------------|
| 001.000.64.576.80.47.00 PUBLIC UTILITY | 54,662.00 |
| 130.000.64.536.20.42.00 COMMUNICATIONS | 290.00 |
| 130.000.64.536.50.47.00 PUBLIC UTILITY | 1,765.00 |
| Total Operating Expenditures | <u>56,717.00</u> |
| Total Expenditures | <u>56,717.00</u> |
| Net Budget | 56,717.00 |

Decision Package: 640-20007 - Public Art at Library (Fund 117)

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | chaslam | 0 | 1 | One-Time | Pending |

Item Description

Council Priority #6

Carryforward of \$62,000 in funds that were not utilized in 2019 but are planned for 2020 for a public art project in front of the library. As part of this project, the current bookdrop will also be removed. Increase in budgeted revenue is a result of events continuing to grow.

An allocation of \$4000 annually from the Lodging and Tax Fund 120 was authorized by Council in 1992 and is used to promote arts and culture activities in Edmonds through the CRAZE and other advertising opportunities.

Justification

A significant part of our Cultural Plan, this demonstrates an increase in revenue based on growth of our Write on the Sound conference and carryover of expenditures. In conformation with RCW 67.28.1818, use of lodging tax funds must be approved by the City Council after review and recommendation by the Lodging Tax Advisory Committee. The uses and corresponding budget amounts were reviewed and recommended by the Edmonds LTAC.

| FISCAL DETAILS | | 2020 |
|---|------------------------------|-------------|
| Operating Expenditures | | |
| 117.200.64.573.20.41.00 PROFESSIONAL SERVICES | | 62,000.00 |
| | Total Operating Expenditures | 62,000.00 |
| | Total Expenditures | 62,000.00 |
| Revenues | | |
| 117.100.347.40.000.00 COMMUNITY EVENTS | | -5,500.00 |
| | Total Revenues | -5,500.00 |
| | Net Budget | 56,500.00 |

Decision Package: 640-20004 - LTAC Approved Expenditures Arts Commission Promo

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | cruz | 0 | 1 | One-Time | Pending |

Item Description

Council Priority #6

Lodging Tax Advisory Committee Approved 123 Fund Budget for 2020

Revenue:

Projected \$31,750 (\$31,666)

Interest 1,750 (same estimate as last year)

Total Revenue \$31,750 (\$33,416)

Expenditures:

Professional Services/Advertising

Cascade Symphony \$2,000

Olympic Ballet \$2,600

Edmonds Arts Festival/Art Studio Tour \$2,100

Driftwood Players \$2,600

Sno-King Chorale \$1,600

DeMiero Jazz Festival \$2,600

ArtWalk Edmonds \$2,500

Cascadia Art Museum \$2,500

Jazz Connection Daybreakers Rotary \$2,600

Phoenix Theatre \$2,000

Edmonds Historical Museum \$2,000

Write on the Sound advertising \$8,500

General Arts Tourism Promotion - With \$4,000 expended from 117 Fund (see below) and 300 from 123 \$ 300

Total Expenditures 123 Fund \$33,900.00

Interfund Transfers

117 Fund transfer from 120 Fund for Arts promotion/CRAZE reflected in 120 Fund, expended in 117 \$4,000.00

Total Expenditures \$37,900.00

Recommendations approved at the June 3, 2019 Arts Commission meeting and amended at July 15 meeting.

Justification

In conformation with RCW 67.28.1817, use of lodging tax funds must be approved by the City Council after review and recommendation by the Lodging Tax Advisory Committee. The uses and corresponding budget amounts were reviewed and recommended by the Edmonds LTAC on 6/20/19

| FISCAL DETAILS | | 2020 |
|---|------------------------------|-------------|
| Operating Expenditures | | |
| 123.000.64.573.20.41.40 ADVERTISING | | 33,900.00 |
| | Total Operating Expenditures | 33,900.00 |
| | Total Expenditures | 33,900.00 |
| Revenues | | |
| 123.000.313.31.000.00 25% HOTEL/MOTEL TOURISM TAX | | -31,750.00 |
| 123.000.361.10.000.00 INVESTMENT INTEREST | | -1,750.00 |
| | Total Revenues | -33,500.00 |
| | Net Budget | 400.00 |

Decision Package: 640-20005 - Gift Catalog Memorial Benches (Fund 127)

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | chaslam | 0 | 1 | One-Time | Pending |

Item Description

Supplies: \$25,500 increase to replace 11 memorial benches that will reach their 20-year mark in 2020. Most of these benches are along the waterfront, needing replacement and highly sought after by the community. This will reduce the waiting list significantly. This expense is offset by a revenue increase and will have no impact fund balance.

Repair & Maintenance: \$14,000 to re-powdercoat benches that are showing signs of rust but are not yet at their 20-year replacement timeline and repair other gift catalog assets as needed. These expenses will be offset by a revenue increase and will have no impact on the fund balance.

Revenue: \$76,000 through the sale of 11 memorial benches along the waterfront that have reached their 20 year mark and additional memorialization's.

Justification

A long standing Edmonds tradition. This will allow many from the waitlist to participate and will add revenue to the fund balance.

| FISCAL DETAILS | | 2020 |
|--|------------------------------|-------------|
| Operating Expenditures | | |
| 127.000.64.575.50.31.00 SUPPLIES | | 25,500.00 |
| 127.000.64.575.50.48.00 REPAIRS & MAINTENANCE | | 14,000.00 |
| | Total Operating Expenditures | 39,500.00 |
| | Total Expenditures | 39,500.00 |
| Revenues | | |
| 127.000.367.00.000.00 PRIVATE CONTRIBUTIONS / DONATION | | -76,000.00 |
| | Total Revenues | -76,000.00 |
| | Net Budget | -36,500.00 |

Decision Package: 660-20001 - Facilities Capital Renewal

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-----------|---------|----------|----------|-----------------|
| 07/23/2019 | 2020 | tsullivan | 0 | 1 | One-Time | Pending |

Item Description

Funding for large list of known Facilities deferred maintenance backlog.

Justification

Edmonds Facilities have more than \$6.4 million in maintenance backlog projects or known deficiencies. Regular adequate funding of backlog maintenance and deficiencies is key to safety, business continuity, and departmental/program specific operations.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|---|---------------------|
| 001.000.66.518.30.41.10 PROFESSIONAL SERVICES-PROJEC | 500,000.00 |
| 511.100.77.597.48.55.01 INTERFUND TRANSFER TO GENERAL | 1,500,000.00 |
| Total Operating Expenditures | <u>2,000,000.00</u> |

Capital Expenditures

| | |
|---|---------------------|
| 001.000.66.594.18.65.00 CONSTRUCTION PROJECTS | 1,000,000.00 |
| Total Capital Expenditures | <u>1,000,000.00</u> |
| Total Expenditures | <u>3,000,000.00</u> |

Revenues

| | |
|---|----------------------|
| 001.000.397.48.511.00 INTERFUND TRANSFER FROM 511 | -1,500,000.00 |
| Total Revenues | <u>-1,500,000.00</u> |
| Net Budget | <u>1,500,000.00</u> |

Decision Package: 660-20003 - Lead Building Maintenance Operator

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-----------|---------|----------|----------|-----------------|
| 07/23/2019 | 2020 | tsullivan | 0 | 2 | Ongoing | Pending |

Item Description

Promotion of Facilities Maintenance Operator to Lead Facilities Maintenance Operator Level-M

Justification

Due to a large Facilities maintenance backlog and to minimal staffing for maintenance on 240,000 SF of building spae at 18 locations, a Lead Building Maintenance Operator will help orginize daily priorities while mentoring staff and assisting with vendor management.

| FISCAL DETAILS | | 2020 |
|----------------------------------|--|-------------|
| Operating Expenditures | | |
| 001.000.66.518.30.11.00 SALARIES | | 15,000.00 |
| Total Operating Expenditures | | 15,000.00 |
| Total Expenditures | | 15,000.00 |
| Net Budget | | 15,000.00 |

Decision Package: 660-20005 - Public Safety Chiller Maintenance

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-----------|---------|----------|----------|-----------------|
| 07/23/2019 | 2020 | tsullivan | 0 | 3 | One-Time | Pending |

Item Description

The Public Safety Building is going to be 20 years old in 2020 the building is served by a Trane Chiller plant for air conditioning in the summer months. This service agreement is for 5 years of factory authorized service and maintenance on this vital piece of equipment.

Justification

The age of this equipment requires specialized diagnostic service and maintenance to maintain performance and reliability. This is the only cooling for the whole Public Safety Building and Fire Station 17.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|--|-----------|
| 001.000.66.518.30.41.00 PROFESSIONAL SVC | 13,000.00 |
| Total Operating Expenditures | 13,000.00 |
| Total Expenditures | 13,000.00 |
| Net Budget | 13,000.00 |

Decision Package: 660-20006 - City Hall HVAC annual service

| <u>Date</u> | <u>Budget Year</u> | <u>Group</u> | <u>Version</u> | <u>Priority</u> | <u>Duration</u> | <u>Approval Status</u> |
|-------------|--------------------|--------------|----------------|-----------------|-----------------|------------------------|
| 07/23/2019 | 2020 | tsullivan | 0 | 4 | Ongoing | Pending |

Item Description

The HVAC equipment at City Hall is aging, as the equipment continues to age the routine maintenance becomes more specialized and frequent. This agreement will have all HVAC units serviced by a service technician twice yearly.

Justification

The HVAC systems at City Hall are at or near end of expected useful life. To maintain the equipment in operational condition additional professional HVAC service will be required.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|--|-----------|
| 001.000.66.518.30.41.00 PROFESSIONAL SVC | 15,000.00 |
| Total Operating Expenditures | 15,000.00 |
| Total Expenditures | 15,000.00 |
| Net Budget | 15,000.00 |

Decision Package: 660-20007 - Operations Adjustment

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-----------|---------|----------|----------|-----------------|
| 07/24/2019 | 2020 | tsullivan | 0 | 5 | Ongoing | Pending |

Item Description

Requested increase of funding for supplies to maintain City owned building systems requiring replacement or extensive maintenance. Adjustment to overall public utilities averages from 2017 and 2019 projections.

Justification

To maintain buildings in acceptable operational condition. This will bring Public Utilities budgets in Facilities to projected expenses.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|--|------------|
| 001.000.66.518.30.31.00 SUPPLIES | 25,000.00 |
| 001.000.66.518.30.47.00 PUBLIC UTILITY | 12,000.00 |
| 001.000.66.518.30.48.00 REPAIR/MAINT | -25,000.00 |
| Total Operating Expenditures | 12,000.00 |
| Total Expenditures | 12,000.00 |
| Net Budget | 12,000.00 |

Decision Package: 670-20004 - Update of Comp Sidewalk Plan & Official Street Map

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|----------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | luttrell | 0 | 2 | One-Time | Pending |

Item Description

Council Priority #8

Update of 1985 Comprehensive Sidewalk Plan Map & 1980 Official Street Map

Justification

The City's Comprehensive Sidewalk Plan Map has not been updated since 1985. This map is referred to in the Edmonds Community Development Code for establishing locations in which sidewalks are required with private development projects. The map is not, however, consistent with the sidewalk needs identified in the Transportation Comprehensive Plan and therefore, sidewalks are not always being constructed in the appropriate locations. At times sidewalks are not required with development when they have provided a benefit to the public and at other times sidewalks are constructed on streets that are no longer identified as a priority for pedestrian travel. A comprehensive study will need to be completed to not only provide continuity with the Transportation Comp Plan, but also to determine which side of the street sidewalks should be construction on (if not required on both sides) and to also determine possible opportunities to add stormwater LID infrastructure.

Additionally, the City's Official Street Map has not been updated since 1980. This map is referred to in the Edmonds Community Development Code for establishing locations in which dedication of a public street is required as a condition of approval of a private development project. The Official Street Map needs to be updated to show street dedications and street vacations that have occurred since 1980. This map is used during review of private development projects to determine whether an adjacent street is public or private and also to confirm the width of public right-of-ways. Permits can and have been issued in error or with conditions that weren't relevant to a project based on incorrect information contained with the map. The desired right-of-way planned lines (width and location) also need to be updated to be consistent with the goals outline in the Transportation Comp Plan. This would include determining appropriate ROW widths, eliminating dedication requirements along certain streets, and adding dedication requirements along other streets.

It is important to coordinate the update of the Comprehensive Sidewalk Plan Map and the Official Street Map as right-of-way needs may change based on pedestrian facility needs.

| FISCAL DETAILS | | 2020 |
|---|------------------------------|-------------|
| Operating Expenditures | | |
| 001.000.67.518.21.41.00 PROFESSIONAL SERVICES | | 175,000.00 |
| | Total Operating Expenditures | 175,000.00 |
| | Total Expenditures | 175,000.00 |
| | Net Budget | 175,000.00 |

Decision Package: 670-20001 - Commute Trip Reduction - Employee Incentive

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|----------|---------|----------|----------|-----------------|
| 07/24/2019 | 2020 | luttrell | 0 | 3 | One-Time | Pending |

Item Description

Council Priority #2

Commute Trip Reduction - Employee Incentive

Justification

The purpose of the expenditure is to increase the number of employees using commute alternatives (such as walk, bike, carpool, ride transit...) by providing them monthly incentives. This program helps reduce traffic and pollution. This program also provides employee health benefits and potentially reduces their work stress level. Participants are eligible for monthly raffles if they use a commute trip reduction alternative at least 8 times per month. Approximately 15% of the work force is participating in the program and the number may increase by pursuing on-going annual program. An ORCA pass will also be provided to employees, providing free acces to Community Transit / Everett Transit / Kitsap Transit / Metro Transit / Pierce Transit / Sound Transit buses and Sound Transit Light Trail / Commuter Trains. The ORCA pass also provides a free vanpool if a group with 5 or more riders are provided with a van / gas. This pass should increase the number of employees using transit or vanpools as a commute option.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|---------------------------------------|-----------|
| 001.000.67.518.21.49.00 MISCELLANEOUS | 36,000.00 |
| Total Operating Expenditures | 36,000.00 |
| Total Expenditures | 36,000.00 |
| Net Budget | 36,000.00 |

Decision Package: 670-20002 - Pedestrian Task Force Education Program

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|----------|---------|----------|----------|-----------------|
| 07/24/2019 | 2020 | luttrell | 0 | 4 | One-Time | Pending |

Item Description

Pedestrian Task Force Education Program

Justification

Extension of the pedestrian education program at schools within the Edmonds School District by the Pedestrian Task Force (in collaboration with the Cascade Bicycle Club / "LET'S GO" Bicycle Education Program). One of the purposes of this program is to encourage more kids to walk to school by making them feel safer.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|---------------------------------------|-----------|
| 001.000.67.518.21.49.00 MISCELLANEOUS | 20,000.00 |
| Total Operating Expenditures | 20,000.00 |
| Total Expenditures | 20,000.00 |
| Net Budget | 20,000.00 |

Decision Package: 680-20001 - seasonal help

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/17/2019 | 2020 | moles | 0 | 1 | One-Time | Pending |

Item Description

addition of one seasonal helper for 347 hours to assist in right of way vegetation management

Justification

clear vegetation from sidewalks, intersections, alleyways etc. to provide clear site lines for safe vehicle and pedestrian travel

FISCAL DETAILS

2020

Operating Expenditures

| | |
|----------------------------------|----------|
| 111.000.68.542.90.11.00 SALARIES | 6,200.00 |
| Total Operating Expenditures | 6,200.00 |
| Total Expenditures | 6,200.00 |
| Net Budget | 6,200.00 |

Decision Package: 680-20004 - Slide in Cement Mixer

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/18/2019 | 2020 | moles | 0 | 3 | One-Time | Pending |

Item Description

Purchase of a slide in mount cement mixer. This piece of equipment will drop into one of our 5 yard dump trucks for transporting cement from the mixing plant to the job site

Justification

Currently we transport our small pour cement loads in an open dump truck. This causes the cement to start setting up as soon as it is dumped into the truck. Also, the current configuration requires us to use the loader to transfer the cement from the dump truck to the pour site causing additional manpower as well as safety concerns caused by the operations of a loader within often confined work spaces. With the mixer, cement is delivered to the site in a much more pliable state creating far superior outcomes of the cement finish work. Safer with a better finish product

FISCAL DETAILS

2020

Operating Expenditures

| | |
|--|----------|
| 111.000.68.542.90.45.10 INTERFUND RENTAL | 2,000.00 |
| Total Operating Expenditures | 2,000.00 |

Capital Expenditures

| | |
|---|-----------|
| 111.000.68.594.42.64.00 MACHINERY/EQUIPMENT | 40,000.00 |
| Total Capital Expenditures | 40,000.00 |
| Total Expenditures | 42,000.00 |

Revenues

| | |
|--|-----------|
| 511.100.362.20.000.00 RENTAL CHARGE - B-FUND | -2,000.00 |
| Total Revenues | -2,000.00 |
| Net Budget | 40,000.00 |

Decision Package: 750-20004 - CDL Training

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/26/2019 | 2020 | waite | 0 | 6 | One-Time | Pending |

Item Description

The cost of a Training School is approximately \$5,000 and would allow for newly hired employees to acquire their Commercial Driver License (CDL) endorsement through the program.

Justification

Training for commercial driver's license (CDL) and the ability to obtain the CDL endorsement has changed over the years. In recent past the training has been done in house by senior staff employees. This training takes considerable amount of staff time as well as taking one of the city's vehicles out of duty. The training dollars would allow for an individual that is close to completing probation, to attend a local truck driving school to gain the skills and endorsement required by the City to move past probation and become a full time employee.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|---------------------------------------|------------------|
| 111.000.68.542.90.49.00 MISCELLANEOUS | 5,000.00 |
| 421.000.74.534.80.49.00 MISCELLANEOUS | 10,000.00 |
| 422.000.72.531.90.49.00 MISCELLANEOUS | 5,000.00 |
| 423.000.75.535.80.49.00 MISCELLANEOUS | 5,000.00 |
| Total Operating Expenditures | <u>25,000.00</u> |
| Total Expenditures | <u>25,000.00</u> |
| Net Budget | 25,000.00 |

Decision Package: 740-20002 - Water Purchased for Resale

| <u>Date</u> | <u>Budget Year</u> | <u>Group</u> | <u>Version</u> | <u>Priority</u> | <u>Duration</u> | <u>Approval Status</u> |
|-------------|--------------------|--------------|----------------|-----------------|-----------------|------------------------|
| 07/26/2019 | 2020 | waite | 0 | 1 | Ongoing | Pending |

Item Description

Amounts paid to Alderwood Water will increase by \$570,000 in 2020.

Justification

Alderwood Water rates are projected to increase 21.8 %. Wholesale cost of water will go from \$1.40 to \$1.68 per CCF (equivalent to 748 gallons). This will result in a \$570,000 increase in cost.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|--|------------|
| 421.000.74.534.80.33.00 WATER PURCHASED FOR RESALE | 570,000.00 |
| Total Operating Expenditures | 570,000.00 |
| Total Expenditures | 570,000.00 |
| Net Budget | 570,000.00 |

Decision Package: 720-20001 - seasonal help

| <u>Date</u> | <u>Budget Year</u> | <u>Group</u> | <u>Version</u> | <u>Priority</u> | <u>Duration</u> | <u>Approval Status</u> |
|-------------|--------------------|--------------|----------------|-----------------|-----------------|------------------------|
| 07/17/2019 | 2020 | moles | 0 | 1 | One-Time | Pending |

Item Description

addition of one seasonal helper to assist for 347 hours of vegetation management, water quality structure maintenance.

Justification

ability to maintain storm water assets in properly functioning condition

FISCAL DETAILS **2020**

Operating Expenditures

| | |
|----------------------------------|----------|
| 422.000.72.531.70.11.00 SALARIES | 6,200.00 |
| Total Operating Expenditures | 6,200.00 |
| Total Expenditures | 6,200.00 |
| Net Budget | 6,200.00 |

Decision Package: 750-20001 - Senior Sewer/ GIS/ Inspector

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | waite | 0 | 4 | Ongoing | Pending |

Item Description

Reclassifying Senior Sewer Maintenance Worker, Jim Clemens, as a Senior Sewer Maintenance/ Inspector/ GIS Worker.

Justification

Jim Clemens has been relied upon to perform many long-term tasks. Those of which were not intended to be done by a "Senior Sewer Maintenance Worker". Jim has proven to have knowledge and ability to update the City's water and sewer maps. Shortly after new water and sewer mains are replaced, Jim updates the GIS database, giving the city staff the correct map information. This is critical when addressing water main breaks or sewer backups.

Jim assists on inspection of water and sewer projects assuring the city that the contractor is constructing the project as designed, avoiding costly changes.

The need for a GIS worker to keep the City Water & Sewer maps updated is of high importance. Assisting Engineering with field inspection of Capital and Developer Extensions is vital to assuring a functioning final product.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|----------------------------------|----------|
| 423.000.75.535.80.11.00 SALARIES | 5,000.00 |
| Total Operating Expenditures | 5,000.00 |
| Total Expenditures | 5,000.00 |
| Net Budget | 5,000.00 |

Decision Package: 750-20002 - CIPP Spot Repairs

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | waite | 0 | 5 | Ongoing | Pending |

Item Description

Cured-in-Place Pipe (CIPP) spot repair in the Sewer Main.

Justification

With many breaks in the City's sewer system, utilizing this method of repair allows for small sections to be lined. This repair is effective in shorter sections versus lining full lengths of sewer main from manhole to manhole.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|--------------------------------------|-----------|
| 423.000.75.535.80.48.00 REPAIR/MAINT | 50,000.00 |
| Total Operating Expenditures | 50,000.00 |
| Total Expenditures | 50,000.00 |
| Net Budget | 50,000.00 |

Decision Package: 750-20003 - Lynnwood increase for capital expenditures

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|----------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | randolph | 0 | 2 | Ongoing | Pending |

Item Description

The City of Edmonds pays Lynnwood for wastewater treatment services both O&M (approx 13% in 2018) and 11.5% of their capital expenses. We have been notified that the capital expense will increase next year to 5,000,000. This increase is to reflect that change.

Justification

The Lynnwood WWTP is experiencing similar challenges as the COE WWTP. With aging equipment, repairs and replacements are driving up capital expenditures.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|--|------------|
| 423.000.75.535.80.47.20 PUBLIC UTILITY - WWTP ACCOUNTS | 350,000.00 |
| Total Operating Expenditures | 350,000.00 |
| Total Expenditures | 350,000.00 |
| Net Budget | 350,000.00 |

Decision Package: 760-20002 - Operator-in-Training - New Position

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|----------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | randolph | 0 | 5 | Ongoing | Pending |

Item Description

This is a request to increase the baseline budget by \$89,985.60 in order to hire an Operator in Training at Grade F, depending on qualifications up to step 2, of the Teamsters Contract with estimated benefits of 60%. This will allow the WWTP an opportunity to train and promote from within instead of relying on outside training and our ability to attract seasoned and competent employees. This would increase staff at the WWTP from 16 to 17 FTE's and the cost would be shared with our partners. The City would be responsible for approximately 49% of the total expense. Our Partners in the following manner would share the expense:

| | | |
|--------------------------|-----|-------------|
| Mountlake Terrace | 26% | \$21,056.26 |
| Olympic View Water/Sewer | 17% | \$13,767.55 |
| Ronald Sewer District | 8% | \$6,478.85 |
| Edmonds | 49% | \$39,682.94 |

Justification

We have several employees nearing retirement. We have had difficulty attracting seasoned Operations and Maintenance staff. The industry in general is not attracting qualified talent for the utility positions so we need to adopt a new model of training our own internally if we want to have the ability to fill upcoming vacancies for future positions. This is the type of approach other Cities and Counties have utilized. Due to the required skills and abilities, training could take anywhere from 3 - 5 years for an individual with little or no previous experience or knowledge. We would prefer to train internally our future staff to ensure they have the skills and abilities to necessary to succeed.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|----------------------------------|------------------|
| 423.000.76.535.80.11.00 SALARIES | 51,000.00 |
| 423.000.76.535.80.23.00 BENEFITS | 30,000.00 |
| Total Operating Expenditures | <u>81,000.00</u> |
| Total Expenditures | <u>81,000.00</u> |
| Net Budget | <u>81,000.00</u> |

Decision Package: 770-20002 - B-Fund vehicle replacements

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/18/2019 | 2020 | adams | 0 | 1 | One-Time | Pending |

Item Description

These vehicles are scheduled for replacement for 2020:

- 947-POL 2016 Ford Patrol SUV
- 411-POL 2008 Ford Crown Vic Patrol Car
- 379-POL 2008 Ford Ranger (Animal Control)
- 891-POL 2003 GMC Transport Van
- 138-STM 2007 Elgin Eagle Street Sweeper
- 40-FAC 2003 Workhorse Box Van (City Electrician)

Justification

The police vehicles have reached their mile and age life.

*Unit 138-STM a mechanical rear broom sweeper would be replaced by a single engine regenerative air sweeper. We feel that having two regenerative sweepers in the fleet would be more efficient on picking up more material and savings on operations costs. We would be replacing it one year early. The Storm has the enough money in the B- Fund to purchase.

*Unit 40-FAC a Workhorse Box van will be replaced by a smaller Ford Transit Van with propane conversion.

FISCAL DETAILS

2020

Capital Expenditures

| | |
|--|------------|
| 511.100.77.594.48.64.00 EQUIPMENT - B FUND | 628,000.00 |
| Total Capital Expenditures | 628,000.00 |
| Total Expenditures | 628,000.00 |
| Net Budget | 628,000.00 |

Decision Package: 770-20001 - Fleet operations budget changes

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/17/2019 | 2020 | adams | 0 | 2 | One-Time | Pending |

Item Description

Operation changes are an increase in supplies and propane. A decrease in unleaded gasoline

Justification

The increase in supplies is due to rising parts costs. The changes in fuels is that we are using more propane, less gasoline

FISCAL DETAILS

2020

Operating Expenditures

| | |
|---|------------------|
| 511.000.77.548.68.31.10 SUPPLIES | 10,000.00 |
| 511.000.77.548.68.34.11 FUEL - REGULAR UNLEADED | -25,000.00 |
| 511.000.77.548.68.34.12 FUEL - PROPANE | 10,000.00 |
| Total Operating Expenditures | <u>-5,000.00</u> |
| Total Expenditures | <u>-5,000.00</u> |
| Net Budget | <u>-5,000.00</u> |

Decision Package: 670-20008 - Phase 11 Waterline Replacement 2021

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/29/2019 | 2020 | mcaim | 0 | 2 | One-Time | Pending |

Item Description

Phase 11 Waterline Replacement (2021)

Justification

Next Phase of Water Replacement Projects. Per the approved 2017 Water Comprehensive Plan, the project will replace pipe and related appurtenances at various locations throughout the City due to old age, being undersized, need to increase flow or pressure, or more prone to breakage due to its material properties.

FISCAL DETAILS

2020

Capital Expenditures

| | |
|---|------------|
| 421.000.74.534.34.41.67 INTERFUND SERVICES - CAPITAL | 69,946.00 |
| 421.000.74.594.34.41.00 CAPITAL PROFESSIONAL SERVICES | 380,000.00 |
| Total Capital Expenditures | 449,946.00 |
| Total Expenditures | 449,946.00 |

Revenues

| | |
|---|------------|
| 001.000.349.18.000.00 CONTRACT SERVICES | -69,946.00 |
| Total Revenues | -69,946.00 |
| Net Budget | 380,000.00 |

Decision Package: 670-20009 - 2020 Waterline Overlays

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/29/2019 | 2020 | mcaim | 0 | 3 | One-Time | Pending |

Item Description

2020 Waterline Overlays

Justification

Road pavement overlays to cover areas of roadways that were excavated and patched in previous years as part of the Waterline Replacement Projects.

FISCAL DETAILS

2020

Capital Expenditures

| | |
|--|------------------|
| 421.000.74.534.34.41.67 INTERFUND SERVICES - CAPITAL | 10,000.00 |
| 421.000.74.542.30.41.00 PROFESSIONAL SERVICE-ROADWAY | 5,000.00 |
| 421.000.74.542.30.48.00 REPAIR & MAINTENANCE-ROADWAY | 25,000.00 |
| Total Capital Expenditures | <u>40,000.00</u> |
| Total Expenditures | 40,000.00 |

Revenues

| | |
|---|-------------------|
| 001.000.349.18.000.00 CONTRACT SERVICES | -10,000.00 |
| Total Revenues | <u>-10,000.00</u> |
| Net Budget | 30,000.00 |

Decision Package: Cap-20001 - Swedish & 76th Waterline Replacement

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/31/2019 | 2020 | mcaim | 0 | 1 | One-Time | Pending |

Item Description

Swedish & 76th Waterline Replacement

Justification

Water Replacement Project. Project will replace and realign existing watermain on 76th adjacent to Swedish and a portion of the city owned watermain located on the northern portion of the Swedish campus. The work will also replace the existing water meter feeding the main hospital building and provide a new secondary/emergency water service.

Carryover from 2019 amounts to \$867,000.

FISCAL DETAILS **2020**

Capital Expenditures

| | |
|---|------------|
| 421.000.74.534.34.41.67 INTERFUND SERVICES - CAPITAL | 20,000.00 |
| 421.000.74.594.34.41.00 CAPITAL PROFESSIONAL SERVICES | 80,000.00 |
| 421.000.74.594.34.65.10 CONSTRUCTION PROJECTS | 764,000.00 |
| 421.000.74.597.73.55.17 TRANSFER TO FUND 117 | 3,000.00 |
| Total Capital Expenditures | 867,000.00 |
| Total Expenditures | 867,000.00 |

Revenues

| | |
|---|------------|
| 001.000.349.18.000.00 CONTRACT SERVICES | -20,000.00 |
| 117.200.397.73.411.00 INTERFUND TRANSFER IN | -3,000.00 |
| Total Revenues | -23,000.00 |
| Net Budget | 844,000.00 |

Decision Package: Cap-20003 - 2019 Waterline Overlays

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/31/2019 | 2020 | mcaim | 0 | 1 | One-Time | Pending |

Item Description

2019 Waterline Replacement Overlays

Justification

Road pavement overlays to cover areas of roadways that were excavated and patched in previous years as part of the Waterline Replacement Projects.

Carryover from 2019 amounts to \$15,000.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|--|------------------|
| 421.000.74.534.34.41.67 INTERFUND SERVICES - CAPITAL | 2,000.00 |
| 421.000.74.542.30.48.00 REPAIR & MAINTENANCE-ROADWAY | 13,000.00 |
| Total Operating Expenditures | <u>15,000.00</u> |
| Total Expenditures | 15,000.00 |

Revenues

| | |
|---|------------------|
| 001.000.349.18.000.00 CONTRACT SERVICES | -2,000.00 |
| Total Revenues | <u>-2,000.00</u> |
| Net Budget | 13,000.00 |

Decision Package: Cap-20004 - Phase 10 Waterline Replacement Project(2020)

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/31/2019 | 2020 | mcaim | 0 | 1 | One-Time | Pending |

Item Description

Phase 10 Waterline Replacement Project (2020)

Justification

Annual Water Replacement Projects. Per the approved 2017 Water Comprehensive Plan, the project will replace pipe and related appurtenances at various locations throughout the City due to old age, being undersized, the need to increase flow or pressure, or more prone to breakage due to its material properties.

FISCAL DETAILS

2020

Capital Expenditures

| | |
|---|---------------------|
| 421.000.74.534.34.41.67 INTERFUND SERVICES - CAPITAL | 60,000.00 |
| 421.000.74.594.34.41.00 CAPITAL PROFESSIONAL SERVICES | 60,000.00 |
| 421.000.74.594.34.65.10 CONSTRUCTION PROJECTS | 1,473,510.00 |
| Total Capital Expenditures | <u>1,593,510.00</u> |
| Total Expenditures | <u>1,593,510.00</u> |

Revenues

| | |
|---|---------------------|
| 001.000.349.18.000.00 CONTRACT SERVICES | -60,000.00 |
| Total Revenues | <u>-60,000.00</u> |
| Net Budget | <u>1,533,510.00</u> |

Decision Package: Cap-20005 - 5 Corners Reservoir Recoating

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|--------|---------|----------|----------|-----------------|
| 07/31/2019 | 2020 | mcairn | 0 | 1 | One-Time | Pending |

Item Description

5 Corners Reservoir Recoating

Justification

Recoating and structural seismic improvements to the two water reservoirs located near 5 Corners. Project will also install a new watermain to allow for the two reservoirs to be able to fill or empty separately, improving overall operation of the system. Construction is complete. These funds are needed to closeout the project.

Carryover from 2019 amount to \$16,700.

FISCAL DETAILS **2020**

Capital Expenditures

| | |
|---|-----------|
| 421.000.74.534.34.41.67 INTERFUND SERVICES - CAPITAL | 5,000.00 |
| 421.000.74.534.80.48.20 REPAIR & MAINTENANCE-ENGINEER | 6,700.00 |
| 421.000.74.594.34.41.00 CAPITAL PROFESSIONAL SERVICES | 5,000.00 |
| Total Capital Expenditures | 16,700.00 |
| Total Expenditures | 16,700.00 |

Revenues

| | |
|---|-----------|
| 001.000.349.18.000.00 CONTRACT SERVICES | -5,000.00 |
| Total Revenues | -5,000.00 |
| Net Budget | 11,700.00 |

Decision Package: 670-20011 - Seaview Infiltration Facility Phase 2

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/29/2019 | 2020 | mcaim | 0 | 2 | One-Time | Pending |

Item Description

Seaview Infiltration Facility Phase 2

Justification

Building on the previous 2015 Flow Reduction Study and previous improvement efforts with the Perrinville Creek Basin, staff applied for and the City received a \$557,025 Ecology grant to design and construct a second phase of the Seaview Infiltration project which seeks to reduce scouring flows within Perrinville Creek. By reducing scouring flows in the creek, sediment loading is reduced within the creek which improves fish survivability and decreases City maintenance needs at the diversion structure near the creek outfall to the Puget Sound. The second phase will look to duplicate the successful results from the first phase by installing a nearly duplicate system in additional park space. City stormwater funding is required to provide a 25% match. The total estimated project cost is \$742,700 but the 2020 values shown only represent the design phase.

FISCAL DETAILS

2020

Capital Expenditures

| | |
|---|-------------------|
| 422.000.72.531.31.41.67 INTERFUND SERVICES - CAPITAL | 20,000.00 |
| 422.000.72.594.31.41.00 CAPITAL PROFESSIONAL SERVICES | 221,000.00 |
| Total Capital Expenditures | <u>241,000.00</u> |
| Total Expenditures | <u>241,000.00</u> |

Revenues

| | |
|---|--------------------|
| 001.000.349.18.000.00 CONTRACT SERVICES | -20,000.00 |
| 422.000.334.03.103.00 SEAVIEW PARK WATER GRANT-DEPT (| -180,750.00 |
| Total Revenues | <u>-200,750.00</u> |
| Net Budget | <u>40,250.00</u> |

Decision Package: 670-20012 - Willow Creek Daylighting Design

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|--------|---------|----------|----------|-----------------|
| 07/29/2019 | 2020 | mcaain | 0 | 3 | One-Time | Pending |

Item Description

Council Priority #2

Willow Creek Daylighting Design

Justification

This decision package seeks funding to begin moving the Willow Creek Daylighting project design forward to 30% design with 2020 Stormwater funds. The previously approved CIP included \$750,000 of stormwater funds for the Willow Creek Daylighting project with the hope that project design would be in full swing in 2020. Due to the property ownership issues, the project has been unable to proceed as desired. Grant funding for the project is dependent on securing property rights and/or property owner permission but the site is still under a Consent Decree for industrial cleanup and the City cannot secure permission until the clean-up is completed.

Both staff and our consultants have had additional communication with several granting agencies and confirmed with RCO, one of the major anticipated funders of the project, that engineering costs spent on design of restoration projects is eligible for reimbursement as an allowable 'pre-agreement cost'. This means that money spent on design now can be used as matching funds for RCO grant opportunities in the future; this finding was confirmed in writing by the RCO grant manager. The RCO grant funding can then be leveraged as match for additional funding opportunities.

Staff now seek approval to use the funding previously reserved in the approved CIP in order to initiate design on the project. The budget value is anticipated to be sufficient enough to complete a 30% design. This 30% design can be used to more clearly communicate the project to funding agencies and improve chances of grant awards. It also allows the project to maintain momentum while property ownership issues are resolved.

FISCAL DETAILS

2020

Capital Expenditures

| | |
|---|-------------------|
| 422.000.72.531.31.41.67 INTERFUND SERVICES - CAPITAL | 50,000.00 |
| 422.000.72.594.31.41.00 CAPITAL PROFESSIONAL SERVICES | 700,000.00 |
| Total Capital Expenditures | <u>750,000.00</u> |
| Total Expenditures | <u>750,000.00</u> |

Revenues

| | |
|---|-------------------|
| 001.000.349.18.000.00 CONTRACT SERVICES | -50,000.00 |
| Total Revenues | <u>-50,000.00</u> |
| Net Budget | <u>700,000.00</u> |

Decision Package: Prk-20006 - Edmonds Marsh Feasibility and Restoration

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | chaslam | 0 | 7 | One-Time | Pending |

Item Description

Council Priority #2

This is for a consultant to continue to write grants in support of the Daylighting of Willow Creek. Professional service funded through Stormwater.

Justification

Marsh Restoration is a high priority in the PROS plan and of the current council.

FISCAL DETAILS **2020**

Capital Expenditures

| | |
|--|------------------|
| 422.000.72.531.90.41.20 PROF. SERVICES-ENGINEERING | 25,000.00 |
| Total Capital Expenditures | <u>25,000.00</u> |
| Total Expenditures | <u>25,000.00</u> |
| Net Budget | 25,000.00 |

Decision Package: Cap-20010 - Phase 1 Annual Storm Pipe Replacement Prj (2020)

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|--------|---------|----------|----------|-----------------|
| 07/31/2019 | 2020 | mcairn | 0 | 1 | One-Time | Pending |

Item Description

Phase 1 Annual Storm Pipe Replacement Project (2020)

Justification

The annual maintenance project is the project each year which represent the storm drain pipe replacement program for replacing existing storm pipes. Phase 1 actually includes 2-years' worth of the annual budget rolled into a single project. The project will replace the aged and worn pipe along 88th Ave W, between Olympic View Drive and 185th PI SW. The aging pipe on this stretch has been identified by the Operations Divisions as an area with exceptionally poor pipe conditions based on in-field experience.

Carryforward from 2019 amounts to \$914,096.

FISCAL DETAILS

2020

Capital Expenditures

| | |
|---|---------------------|
| 422.000.72.531.31.41.67 INTERFUND SERVICES - CAPITAL | 126,500.00 |
| 422.000.72.594.31.41.00 CAPITAL PROFESSIONAL SERVICES | 193,000.00 |
| 422.000.72.594.31.65.20 CONSTRUCTION PROJECTS | 1,660,000.00 |
| Total Capital Expenditures | <u>1,979,500.00</u> |
| Total Expenditures | <u>1,979,500.00</u> |

Revenues

| | |
|---|---------------------|
| 001.000.349.18.000.00 CONTRACT SERVICES | -126,500.00 |
| Total Revenues | <u>-126,500.00</u> |
| Net Budget | <u>1,853,000.00</u> |

Decision Package: Cap-20011 - Dayton Storm Pump Station

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/31/2019 | 2020 | mcaim | 0 | 1 | One-Time | Pending |

Item Description

Dayton Storm Pump Station

Justification

The Dayton Pump Station project relieves flooding of Dayton Street, Harbor Square, and SR-104 (which can occur in certain conditions) by installing a permanent stormwater pump station near Railroad and Dayton. The project also intercepts some of the polluted runoff that currently routes toward the Marsh and provides an additional overflow location for flooding from tidal influence at the Marsh. The project is planned for construction in 2019, though it is likely that manufacturing and delivery times for certain elements require that the project spill into 2020.

Carryover from 2019 amounts to \$15,000.

FISCAL DETAILS

2020

Capital Expenditures

| | |
|---|------------------|
| 422.000.72.531.31.41.67 INTERFUND SERVICES - CAPITAL | 10,000.00 |
| 422.000.72.594.31.41.00 CAPITAL PROFESSIONAL SERVICES | 5,000.00 |
| Total Capital Expenditures | <u>15,000.00</u> |
| Total Expenditures | <u>15,000.00</u> |

Revenues

| | |
|---|-------------------|
| 001.000.349.18.000.00 CONTRACT SERVICES | -10,000.00 |
| Total Revenues | <u>-10,000.00</u> |
| Net Budget | <u>5,000.00</u> |

Decision Package: Cap-20012 - Lake Ballinger Regional Facility

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/31/2019 | 2020 | mcaim | 0 | 1 | One-Time | Pending |

Item Description

Lake Ballinger Regional Facility

Justification

This project proposes to evaluate the potential for a large-scale infiltration facility at the City-owned Mathay-Ballinger Park. Due to heavy urbanization along this basin, including the development of Highway 99, Lake Ballinger has historically been plagued with seasonal flooding, high levels of phosphorus, and invasive vegetation including occasional algae blooms. The project seeks to treat and infiltrate a major portion of the City's drainage basin which contributes to Lake Ballinger in order to reduce the impacts of urbanization on the Lake. Preliminary soils investigations suggest a large-scale facility could be constructed to infiltrate below an existing confining layer; developing the facility as a regional facility could result in more infiltration being achieved by future development, potentially including future City projects along Highway 99.

Carryover from 2019 amounts to \$230,000.

| FISCAL DETAILS | | 2020 |
|--|--|-------------------|
| Capital Expenditures | | |
| 422.000.72.531.31.41.67 INTERFUND SERVICES - CAPITAL | | 30,000.00 |
| 422.000.72.531.90.41.20 PROF. SERVICES-ENGINEERING | | 200,000.00 |
| Total Capital Expenditures | | <u>230,000.00</u> |
| Total Expenditures | | 230,000.00 |
| Revenues | | |
| 001.000.349.18.000.00 CONTRACT SERVICES | | -30,000.00 |
| Total Revenues | | <u>-30,000.00</u> |
| Net Budget | | 200,000.00 |

Decision Package: Cap-20013 - Lake Ballinger Storm Drainage

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/31/2019 | 2020 | mcaim | 0 | 1 | One-Time | Pending |

Item Description

Lake Ballinger Storm Drainage

Justification

This project serves as a catch-all for things relating to Lake Ballinger and the Lake Ballinger Forum. Funding needs include paying annual Lake Ballinger Forum dues, maintaining Lake-level monitoring equipment, staff time associated with either, and minor projects undertaken as part of the forum (such as bathometry/depth study which was updated). This funding is not typically exhausted at the end of each year as a portion is intended to cover equipment replacements which have not been needed thus far.

Carryforward from 2019 amounts to \$38,402.

FISCAL DETAILS

2020

Capital Expenditures

| | |
|--|------------------|
| 422.000.72.531.31.41.67 INTERFUND SERVICES - CAPITAL | 20,000.00 |
| 422.000.72.531.90.41.20 PROF. SERVICES-ENGINEERING | 48,000.00 |
| Total Capital Expenditures | <u>68,000.00</u> |
| Total Expenditures | <u>68,000.00</u> |

Revenues

| | |
|---|-------------------|
| 001.000.349.18.000.00 CONTRACT SERVICES | -20,000.00 |
| Total Revenues | <u>-20,000.00</u> |
| Net Budget | <u>48,000.00</u> |

Decision Package: Cap-20014 - Stormwater Comprehensive Plan

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|--------|---------|----------|----------|-----------------|
| 07/31/2019 | 2020 | mcaain | 0 | 1 | One-Time | Pending |

Item Description

Stormwater Comprehensive Plan

Justification

The City's stormwater comprehensive plan has not been updated since 2010 and is in need of an update. Project proposes to evaluate the City's stormwater needs and lay out a plan for best addressing all of those needs. Assessments of the City's level of service, new NPDES permitting needs, maintenance and operation needs, and new CIP lists or ranking priorities are planned within the scope of the project. Project will not get initiated until late 2019 and will definitely carry into 2020, possibly beyond.

Carryforward from 2019 amounts to \$152,300.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|--|-------------------|
| 422.000.72.531.31.41.67 INTERFUND SERVICES - CAPITAL | 12,500.00 |
| 422.000.72.531.90.41.20 PROF. SERVICES-ENGINEERING | 140,000.00 |
| Total Operating Expenditures | <u>152,500.00</u> |
| Total Expenditures | <u>152,500.00</u> |

Revenues

| | |
|---|-------------------|
| 001.000.349.18.000.00 CONTRACT SERVICES | -12,500.00 |
| Total Revenues | <u>-12,500.00</u> |
| Net Budget | <u>140,000.00</u> |

Decision Package: 670-20019 - Lorian Woods Geotechnical Services

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|----------|---------|----------|----------|-----------------|
| 07/29/2019 | 2020 | luttrell | 0 | 4 | Ongoing | Pending |

Item Description

Lorian Woods Geotechnical Services

Justification

This will provide annual stormwater funding for geotechnical engineering services for slope stability observations. The funding may be used if the slope adjacent to Lorian Woods becomes unstable during the rainy season. The City has hired Landau & Associates in past years to document their observations when small slides have taken place adjacent to the Lorian Woods development.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|--|-----------|
| 422.000.72.531.90.41.20 PROF. SERVICES-ENGINEERING | 15,000.00 |
| Total Operating Expenditures | 15,000.00 |
| Total Expenditures | 15,000.00 |
| Net Budget | 15,000.00 |

Decision Package: 670-20020 - Perrinville Creek Flow Management Projects

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/31/2019 | 2020 | mcaim | 0 | 5 | One-Time | Pending |

Item Description

Perrinville Creek Flow Management Projects

Justification

This project serves as a catch-all for projects in the Perrinville basin and carries an annual budgeted value in the approved CIP. This funding allows staff to continue to seek out opportunities for achieving flow reduction in Perrinville Creek consistent with recommendations in the 2015 Perrinville Creek Flow Reduction Study. A portion of the CIP funding shown for this project will be transferred to Seaview Phase 2 to cover the City's match requirements. Funding remaining under this project will be used for small scale or rain garden projects as opportunities arise, including through our partnership with Snohomish Conservation District.

FISCAL DETAILS

2020

Capital Expenditures

| | |
|--|-----------|
| 422.000.72.531.90.41.20 PROF. SERVICES-ENGINEERING | 30,000.00 |
| Total Capital Expenditures | 30,000.00 |
| Total Expenditures | 30,000.00 |
| Net Budget | 30,000.00 |

Decision Package: 670-20010 - Phase 8 Sewerline Replacement Project(2021)

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|--------|---------|----------|----------|-----------------|
| 07/29/2019 | 2020 | mcaain | 0 | 1 | One-Time | Pending |

Item Description

Phase 8 Sewerline Replacement Project (2021)

Justification

Next Phase of Sewerline Replacement Projects. Per the approved 2013 Sewer Comprehensive Plan, the project will replace pipe and related appurtenances at various locations throughout the City due to old age, corrosion, settlement, being undersized or more prone to breakage due to its material properties.

FISCAL DETAILS

2020

Capital Expenditures

| | |
|---|------------|
| 423.000.75.535.35.41.67 INTERFUND SERVICES - CAPITAL | 30,000.00 |
| 423.000.75.594.35.41.00 CAPITAL PROFESSIONAL SERVICES | 283,736.00 |
| Total Capital Expenditures | 313,736.00 |
| Total Expenditures | 313,736.00 |

Revenues

| | |
|---|------------|
| 001.000.349.18.000.00 CONTRACT SERVICES | -30,000.00 |
| Total Revenues | -30,000.00 |
| Net Budget | 283,736.00 |

Decision Package: Cap-20006 - Cured in Place Pipe Sewer Rehab Phase 2

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|--------|---------|----------|----------|-----------------|
| 07/31/2019 | 2020 | mcaain | 0 | 1 | One-Time | Pending |

Item Description

Cured in Place Pipe Sewer Rehab Phase 2

Justification

Citywide rehabilitation of existing sewer pipe using Cured in Place Pipe technology. Per the approved 2013 Sewer Comprehensive plan and current video inspections of sewer mains, the project will line existing sewer mains that are subject to root intrusion, infiltration and inflow, and damage that can be repaired by this trenchless method.

Carryover from 2019 amounts to \$706,680.

FISCAL DETAILS **2020**

Capital Expenditures

| | |
|---|--------------|
| 423.000.75.535.35.41.67 INTERFUND SERVICES - CAPITAL | 55,000.00 |
| 423.000.75.594.35.41.00 CAPITAL PROFESSIONAL SERVICES | 55,000.00 |
| 423.000.75.594.35.65.30 CONSTRUCTION PROJECTS | 1,046,204.00 |
| Total Capital Expenditures | 1,156,204.00 |
| Total Expenditures | 1,156,204.00 |

Revenues

| | |
|---|--------------|
| 001.000.349.18.000.00 CONTRACT SERVICES | -55,000.00 |
| Total Revenues | -55,000.00 |
| Net Budget | 1,101,204.00 |

Decision Package: Cap-20007 - Lift Station 1 Metering & Flow Study

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/31/2019 | 2020 | mcaim | 0 | 1 | One-Time | Pending |

Item Description

Lift Station 1 Metering & Flow Study

Justification

Study to review current conditions and recommend improvements that are needed to further upgrade backup systems and also factor in future population growth. Alternatives include improvements to the existing station, a new station, and a gravity option.

Carryover from 2019 amounts to \$106,115.

FISCAL DETAILS

2020

Capital Expenditures

| | |
|--|-------------------|
| 423.000.75.535.35.41.67 INTERFUND SERVICES - CAPITAL | 41,115.00 |
| 423.000.75.535.80.41.30 PROFESSIONAL SERVICES-ENG. | 65,000.00 |
| Total Capital Expenditures | <u>106,115.00</u> |
| Total Expenditures | 106,115.00 |

Revenues

| | |
|---|-------------------|
| 001.000.349.18.000.00 CONTRACT SERVICES | -41,115.00 |
| Total Revenues | <u>-41,115.00</u> |
| Net Budget | 65,000.00 |

Decision Package: Cap-20008 - Lake Ballinger Sewer Trunk Study

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/31/2019 | 2020 | mcaim | 0 | 1 | One-Time | Pending |

Item Description

Lake Ballinger Sewer Trunk Study

Justification

Study to review the current sewer pipe conditions for the trunk mains located west and south of Lake Ballinger. Project will look into alternatives to increase capacity, improve maintenance and accessibility and the reliability of the system.

Carryover from 2019 amounts to \$635,000.

FISCAL DETAILS

2020

Capital Expenditures

| | |
|--|-------------------|
| 423.000.75.535.35.41.67 INTERFUND SERVICES - CAPITAL | 20,000.00 |
| 423.000.75.535.80.41.30 PROFESSIONAL SERVICES-ENG. | 615,000.00 |
| Total Capital Expenditures | <u>635,000.00</u> |
| Total Expenditures | 635,000.00 |

Revenues

| | |
|---|-------------------|
| 001.000.349.18.000.00 CONTRACT SERVICES | -20,000.00 |
| Total Revenues | <u>-20,000.00</u> |
| Net Budget | 615,000.00 |

Decision Package: Cap-20009 - 2019 Sanitary Sewer Replacement

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|--------|---------|----------|----------|-----------------|
| 07/31/2019 | 2020 | mcaain | 0 | 1 | One-Time | Pending |

Item Description

Phase 7 Sanitary Sewer Replacement (2020)

Justification

Next Phase of Sewerline Replacement Projects. Per the approved 2013 Sewer Comprehensive Plan, the project will replace pipe and related appurtenances at various locations throughout the City due to old age, corrosion, settlement, being undersized or more prone to breakage due to its material properties.

FISCAL DETAILS

2020

Capital Expenditures

| | |
|---|---------------------|
| 423.000.75.535.35.41.67 INTERFUND SERVICES - CAPITAL | 100,000.00 |
| 423.000.75.594.35.41.00 CAPITAL PROFESSIONAL SERVICES | 100,000.00 |
| 423.000.75.594.35.65.30 CONSTRUCTION PROJECTS | 1,417,374.00 |
| Total Capital Expenditures | <u>1,617,374.00</u> |
| Total Expenditures | <u>1,617,374.00</u> |

Revenues

| | |
|---|---------------------|
| 001.000.349.18.000.00 CONTRACT SERVICES | -100,000.00 |
| Total Revenues | <u>-100,000.00</u> |
| Net Budget | <u>1,517,374.00</u> |

Decision Package: 760-20003 - Carbon Recovery Project - C511 Construction

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|----------|---------|----------|----------|-----------------|
| 07/26/2019 | 2020 | randolph | 0 | 4 | One-Time | Pending |

Item Description

Requesting authorization for \$11,037,000 to begin construction of the Phase 6 - Carbon Recovery Project. This is a budgetary placeholder in that the total project scope is being refined. The 100% level design documents, site surveying, regulatory (PSCAA, Ecology) permit applications and building permit application and guaranteed maximum construction cost for the project is scheduled to be delivered to the City prior to budget adoption. The project expenses will be spent over a 3 year period from 2020 - 2022 and will be outlined in detail in the final design documents. This project will be delivered through the State of Washington Energy Savings Performance Contracting Program (ESCO Program).

Currently the project is estimated to cost \$24,585,000 including all fees and taxes. The project will undergo a peer review process and include value engineering with an independent party in an effort to curtail costs where appropriate. Once the "guaranteed maximum" (GMAX) cost is known, we will seek City Council approval of a construction contract. The GMAX will be known prior to any construction expenditures.

Justification

In 2019, City Council approved \$2,434,187 to complete a Final Design and financial analysis to determine the not-to-exceed construction costs. The not-to-exceed construction costs and 3 year expense outline will assist the City and our Partners to determine the best approach to finance project completion.

Project milestones are as follows:

"Technology Evaluation - completed 2017

"Pre-design (constructability) - completed 2018 - this effort was to determine the viability and constructability of the project and to submit the basis of design and Engineering Report to Department of Ecology.

"Final Design is approximately 50 percent complete and anticipated to be 100% complete by December 2019. The Final Design will undergo a peer review and a value engineering process at the 60% design stage which is anticipated to be in September 2019.

The Final Design documents will provide the detail to the GMAX construction cost as well as the guaranteed cost benefit to the City in terms of O&M savings, carbon recovery, greenhouse gas emission and energy reductions.

Staff and our ESPC provider will continue to seek grant funding from sources such as the Department of Commerce for new technologies, innovative approaches and advancing bio-energy, which could fund a significant portion of the project cost.

The Carbon Recovery project would replace the sanitary sewage incinerator (SSI) and associated equipment. The SSI is 30 years old and must meet stringent EPA and PSCAA regulations which mandate a full replacement after 50% of the original cost in O&M upgrade has been expensed. Cost of regulatory compliance alone is estimated to be >\$100,000/year. Many pieces of equipment within the SSI system are beyond their life expectancy and many are not supported by manufacturers.

The replacement technology being proposed in the Phase 6 Carbon Recovery project is a belt dryer, pyrolysis units and odor control system. The pyrolysis equipment will be housed in a new building within the current WWTP footprint and would be fully integrated into the plant control system.

Furthermore, the Carbon Recovery project is the single best opportunity for the WWTP to meet the goals and objectives of the Council Resolution 1389 which commits Edmonds to achieving or exceeding the environmental goals established in the Paris Accords by reducing "greenhouse gas" emissions. The project will provide a beneficial use of the end product, referred to as "biochar", while reducing O&M cost in terms of electricity, regulatory compliance, ongoing maintenance, hauling and disposal costs.

The 2020 request for Construction Services would be shared by our partners in the following manner:

| | | |
|--------------------------|---------|-------------|
| Mountlake Terrace | 23.174% | \$2,271,515 |
| Olympic View Water/Sewer | 16.551% | \$1,622,329 |
| Ronald Sewer District | 9.488% | \$930,014 |
| Edmonds | 50.787% | \$4,978,142 |

FISCAL DETAILS

2020

Operating Expenditures

| | |
|---|--------------|
| 423.000.75.597.35.55.23 INTRAFUND TRANSFER TO 423.100 | 5,605,361.00 |
| Total Operating Expenditures | 5,605,361.00 |

Decision Package Budget Report
City of Edmonds

Capital Expenditures

| | |
|---|----------------------|
| 423.100.76.594.39.65.10 CONSTRUCTION PROJECTS | 11,037,000.00 |
| Total Capital Expenditures | <u>11,037,000.00</u> |
| Total Expenditures | <u>16,642,361.00</u> |

Revenues

| | |
|---|-----------------------|
| 423.100.374.07.010.00 CONTR CAPITAL MTLK TERRACE | -2,557,714.00 |
| 423.100.374.07.020.00 CONTR CAPITAL OLY VIEW WATER | -1,826,734.00 |
| 423.100.374.07.030.00 CONTR CAPITAL RONALD | -1,047,191.00 |
| 423.100.397.38.423.20 INTRAFUND TRANSFER FROM 423.000 | -5,605,361.00 |
| Total Revenues | <u>-11,037,000.00</u> |
| Net Budget | <u>5,605,361.00</u> |

Decision Package: 670-20015 - 2020 Pavement Preservation Program

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/29/2019 | 2020 | mcaim | 0 | 2 | One-Time | Pending |

Item Description

2020 Pavement Preservation Program

Justification

This request will fund the 2020 pavement preservation program. The \$1.5M request is expected to pave approximately 7 lane miles of street in 2020. Local funding has been used to fund the overlay program since 2014 and it has improved the pavement condition along multiple stretches throughout the City, as well as pavement rating of City as a whole.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|--|------------|
| 001.000.39.597.42.55.12 INTERFUND TRANSFER TO FUND 11: | 200,000.00 |
| Total Operating Expenditures | 200,000.00 |

Capital Expenditures

| | |
|--|--------------|
| 112.000.68.542.33.41.67 INTERFUND SERVICES-ROADWAY | 53,300.00 |
| 112.000.68.595.33.41.00 CAPITAL PROF. SERV. ROADWAY | 79,950.00 |
| 112.000.68.595.33.65.00 CONSTRUCTION PROJECTS ROADW | 366,750.00 |
| 125.000.68.542.30.41.00 PROFESSIONAL SERVICES-ROADWA | 40,050.00 |
| 125.000.68.542.30.41.67 INTERFUND SERVICES-ROADWAY | 26,700.00 |
| 125.000.68.595.33.65.00 CONSTRUCTION PROJECTS-ROADW | 333,250.00 |
| 126.000.68.542.30.41.00 PROFESSIONAL SERVICES-ROADWA | 30,000.00 |
| 126.000.68.542.30.41.67 INTERFUND SERVICES-ROADWAY | 20,000.00 |
| 126.000.68.595.33.65.00 CONSTRUCTION PROJECTS-ROADW | 250,000.00 |
| Total Capital Expenditures | 1,200,000.00 |
| Total Expenditures | 1,400,000.00 |

Revenues

| | |
|--|--------------|
| 001.000.349.18.000.00 CONTRACT SERVICES | -100,000.00 |
| 112.000.397.95.001.00 INTERFUND TRANSFER-IN FROM 001 | -200,000.00 |
| Total Revenues | -300,000.00 |
| Net Budget | 1,100,000.00 |

Decision Package: Str-20001 - 2019 Pavement Preservation Program

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 08/01/2019 | 2020 | mcaim | 0 | 1 | One-Time | Pending |

Item Description

2019 Pavement Preservation Program

Justification

The 2020 funds will be used to close-out the 2019 Pavement Preservation Program. The entire 2020 budget is a carryforward from the remaining funds in 2019.

| FISCAL DETAILS | | 2020 |
|--|----------------------------|-------------------|
| Capital Expenditures | | |
| 112.000.68.542.33.41.67 INTERFUND SERVICES-ROADWAY | | 5,535.00 |
| 125.000.68.542.30.41.67 INTERFUND SERVICES-ROADWAY | | 4,470.00 |
| 126.000.68.542.30.41.67 INTERFUND SERVICES-ROADWAY | | 4,995.00 |
| | Total Capital Expenditures | <u>15,000.00</u> |
| | Total Expenditures | 15,000.00 |
| Revenues | | |
| 001.000.349.18.000.00 CONTRACT SERVICES | | -15,000.00 |
| | Total Revenues | <u>-15,000.00</u> |
| | Net Budget | 0.00 |

Decision Package: Str-20002 - 84th Ave W Overlay-220th to 212th Project

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 08/01/2019 | 2020 | mcaim | 0 | 1 | One-Time | Pending |

Item Description

84th Ave W Overlay-220th to 212th Project

Justification

The 2020 funds will be used to close-out the project and are carried forward from 2019.

| FISCAL DETAILS | | 2020 |
|--|----------------------------|-------------------|
| Capital Expenditures | | |
| 112.000.68.542.33.41.67 INTERFUND SERVICES-ROADWAY | | 4,831.00 |
| 126.000.68.542.30.41.67 INTERFUND SERVICES-ROADWAY | | 754.00 |
| 422.000.72.542.30.41.67 INTERFUND SERVICES-ROADWAY | | 4,415.00 |
| | Total Capital Expenditures | <u>10,000.00</u> |
| | Total Expenditures | 10,000.00 |
| Revenues | | |
| 001.000.349.18.000.00 CONTRACT SERVICES | | -10,000.00 |
| | Total Revenues | <u>-10,000.00</u> |
| | Net Budget | 0.00 |

Decision Package: Str-20003 - Highway 99 Revitalization Project

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 08/01/2019 | 2020 | mcaim | 0 | 1 | One-Time | Pending |

Item Description

Council Priority #1

Highway 99 Revitalization Project

Justification

This project will install a raised median/C-Curb along the Highway 99 corridor from 244th St. SW to 212th St. SW in order to restrict left turns to and from the two-way left turn lane and improve safety. Openings within the median will be added in order to provide mid-block U-Turns or enter specific private properties.

Carryforward from 2019 amounts to \$458,744.

FISCAL DETAILS

2020

Capital Expenditures

| | |
|---|-------------------|
| 112.000.68.542.33.41.67 INTERFUND SERVICES-ROADWAY | 40,000.00 |
| 112.000.68.595.33.41.00 CAPITAL PROF. SERV. ROADWAY | 50,000.00 |
| 112.000.68.595.33.65.00 CONSTRUCTION PROJECTS ROADW | 538,000.00 |
| 126.000.68.542.30.41.67 INTERFUND SERVICES-ROADWAY | 10,000.00 |
| 126.000.68.595.33.41.00 PROF. SERVICES CAPITAL-ROADWA | 280,000.00 |
| Total Capital Expenditures | <u>918,000.00</u> |
| Total Expenditures | <u>918,000.00</u> |

Revenues

| | |
|---|--------------------|
| 001.000.349.18.000.00 CONTRACT SERVICES | -50,000.00 |
| 112.000.334.03.600.08 SR 99 REVITALIZATION HLP-CNWA(013 | -628,000.00 |
| Total Revenues | <u>-678,000.00</u> |
| Net Budget | <u>240,000.00</u> |

Decision Package: Cap-20002 - Dayton 3rd to 9th

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/31/2019 | 2020 | mcaim | 0 | 1 | One-Time | Pending |

Item Description

Dayton 3rd to 9th

Justification

Water, Sewer and Storm Replacement Project. Per the approved 2017 Water Comprehensive Plan, 2013 Sewer Comprehensive Plan and Shellebarger Basin Report, the project will replace pipes and related appurtenances. Since all sewer, water and storm utilities in this corridor need to be replaced, lined staff combined the project so that time impacts could be minimized. Work will be on Dayton Ave from approximately 3rd to 9th. Replacements are needed due to various reasons like old age, being undersized, need to increase flow or pressure, or more prone to breakage due to its material properties.

Carryover from 2019 amounts to \$1,613,137.

FISCAL DETAILS

2020

Capital Expenditures

| | |
|--|---------------------|
| 112.000.68.542.61.41.67 INTERFUND SERVICES-SIDEWALKS | 12,187.00 |
| 112.000.68.595.61.41.00 PROF SERVICES CAPITAL-SIDEWALK | 10,000.00 |
| 112.000.68.595.61.65.00 CONSTRUCTION-SIDEWALKS | 170,102.00 |
| 421.000.74.534.34.41.67 INTERFUND SERVICES - CAPITAL | 100,000.00 |
| 421.000.74.594.34.41.00 CAPITAL PROFESSIONAL SERVICES | 94,775.00 |
| 421.000.74.594.34.65.10 CONSTRUCTION PROJECTS | 1,493,272.00 |
| 422.000.72.531.31.41.67 INTERFUND SERVICES - CAPITAL | 100,000.00 |
| 422.000.72.594.31.41.00 CAPITAL PROFESSIONAL SERVICES | 57,301.00 |
| 422.000.72.594.31.65.20 CONSTRUCTION PROJECTS | 1,205,976.00 |
| 423.000.75.535.35.41.67 INTERFUND SERVICES - CAPITAL | 25,000.00 |
| 423.000.75.594.35.41.00 CAPITAL PROFESSIONAL SERVICES | 25,000.00 |
| 423.000.75.594.35.65.30 CONSTRUCTION PROJECTS | 250,000.00 |
| Total Capital Expenditures | <u>3,543,613.00</u> |
| Total Expenditures | 3,543,613.00 |

Revenues

| | |
|---|--------------------|
| 001.000.349.18.000.00 CONTRACT SERVICES | -237,187.00 |
| Total Revenues | <u>-237,187.00</u> |
| Net Budget | 3,306,426.00 |

Decision Package: Str-20005 - Citywide Pedestrian Crossing Project

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 08/01/2019 | 2020 | mcaim | 0 | 1 | One-Time | Pending |

Item Description

Citywide Pedestrian Crossing Project

Justification

The project will install pedestrian crossing enhancements at 9 intersection throughout the City. The improvements will range from the addition of a HAWK signal (SR524 @ 84th Ave), a new traffic signal (SR-104 @ 232nd St), and pedestrian-actuated flashing beacons at the remaining intersections. The design and right of way phases are scheduled to be completed in early 2020 with construction following in summer 2020.

Carryforward from 2019 amounts to \$1,268,493.

FISCAL DETAILS

2020

Capital Expenditures

| | |
|--|---------------------|
| 112.000.68.542.61.41.00 PROFESSIONAL SERVICES-SIDEWAL | 140,000.00 |
| 112.000.68.542.61.41.67 INTERFUND SERVICES-SIDEWALKS | 28,000.00 |
| 112.000.68.595.61.65.00 CONSTRUCTION-SIDEWALKS | 770,000.00 |
| 126.000.68.542.30.41.67 INTERFUND SERVICES-ROADWAY | 12,000.00 |
| 126.000.68.595.33.41.00 PROF. SERVICES CAPITAL-ROADWAY | 64,000.00 |
| 126.000.68.595.33.65.00 CONSTRUCTION PROJECTS-ROADWAY | 349,780.00 |
| 126.000.68.597.73.55.17 TRANSFER TO FUND 117 | 3,220.00 |
| 421.000.74.534.34.41.67 INTERFUND SERVICES - CAPITAL | 900.00 |
| 421.000.74.594.34.41.00 CAPITAL PROFESSIONAL SERVICES | 4,500.00 |
| 421.000.74.594.34.65.10 CONSTRUCTION PROJECTS | 24,600.00 |
| 422.000.72.531.31.41.67 INTERFUND SERVICES - CAPITAL | 1,050.00 |
| 422.000.72.594.31.41.00 CAPITAL PROFESSIONAL SERVICES | 5,250.00 |
| 422.000.72.594.31.65.20 CONSTRUCTION PROJECTS | 28,700.00 |
| Total Capital Expenditures | <u>1,432,000.00</u> |
| Total Expenditures | <u>1,432,000.00</u> |

Revenues

| | |
|--|----------------------|
| 001.000.349.18.000.00 CONTRACT SERVICES | -41,950.00 |
| 112.000.333.20.205.19 CITYWIDE PED CROSSING SRTS-0365(| -958,400.00 |
| 117.200.397.73.126.00 INTERFUND TRANSFER FROM 126 | -3,220.00 |
| Total Revenues | <u>-1,003,570.00</u> |
| Net Budget | <u>428,430.00</u> |

Decision Package: 670-20014 - 2020 Pedestrian Safety Program

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/29/2019 | 2020 | mcaim | 0 | 3 | One-Time | Pending |

Item Description

2020 Pedestrian Safety Program

Justification

This program will install new pedestrian improvements such as Rectangular Rapid Flashing beacons (RRFB's), sidewalk bulb-outs at intersections, red flashing beacons on Stop Signs and other signage and striping improvements throughout the City. This program started in 2019 as part of an effort to improve pedestrian safety (one of the top 2019 Council priorities).

FISCAL DETAILS

2020

Capital Expenditures

| | |
|---|------------------|
| 125.000.68.542.64.41.67 INTERFUND SERV-TRAFFIC CONTRC | 1,000.00 |
| 125.000.68.542.64.48.00 R & M - TRAFFIC CONTROL | 19,000.00 |
| Total Capital Expenditures | <u>20,000.00</u> |
| Total Expenditures | 20,000.00 |

Revenues

| | |
|---|------------------|
| 001.000.349.18.000.00 CONTRACT SERVICES | -1,000.00 |
| Total Revenues | <u>-1,000.00</u> |
| Net Budget | 19,000.00 |

Decision Package: 670-20017 - 2020 Guardrail Installation

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/29/2019 | 2020 | mcaim | 0 | 4 | One-Time | Pending |

Item Description

2020 Guardrail Installation

Justification

Install new safety guardrail at various locations throughout the City in order to improve safety conditions where steep drop-offs within proximity to the travel lanes exist. This program started in 2019.

FISCAL DETAILS

2020

Capital Expenditures

| | |
|---|------------------|
| 126.000.68.542.64.41.67 INTERFUND SERV-TRAFFIC CONTRC | 1,500.00 |
| 126.000.68.542.64.48.00 R & M - TRAFFIC CONTROL | 18,235.00 |
| 126.000.68.597.73.55.17 TRANSFER TO FUND 117 | 265.00 |
| Total Capital Expenditures | <u>20,000.00</u> |
| Total Expenditures | <u>20,000.00</u> |

Revenues

| | |
|---|------------------|
| 001.000.349.18.000.00 CONTRACT SERVICES | -1,500.00 |
| 117.200.397.73.126.00 INTERFUND TRANSFER FROM 126 | -265.00 |
| Total Revenues | <u>-1,765.00</u> |
| Net Budget | <u>18,235.00</u> |

Decision Package: 670-20013 - 2020 Traffic Signal Upgrades

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/29/2019 | 2020 | mcaim | 0 | 5 | One-Time | Pending |

Item Description

Council Priority #1

2020 Traffic Signal Upgrades

Justification

This program will install new signal upgrades, such as vehicle detection upgrades at intersections, vehicle head/pedestrian head upgrades and other signal-related upgrades. These improvements will improve the safety of our transportation system.

FISCAL DETAILS **2020**

Capital Expenditures

| | |
|---|-----------|
| 126.000.68.542.64.41.67 INTERFUND SERV-TRAFFIC CONTRC | 500.00 |
| 126.000.68.542.64.48.00 R & M - TRAFFIC CONTROL | 14,500.00 |
| Total Capital Expenditures | 15,000.00 |
| Total Expenditures | 15,000.00 |

Revenues

| | |
|---|-----------|
| 001.000.349.18.000.00 CONTRACT SERVICES | -500.00 |
| Total Revenues | -500.00 |
| Net Budget | 14,500.00 |

Decision Package: Prk-20002 - Yost Pool Repair and Maintenance (Fund 125)

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | chaslam | 0 | 3 | One-Time | Pending |

Item Description

To replace the CO2 Chlorine Injector, pool gutter grates and pool covers.

Justification

This is an asset that needs to be maintained. The Chlorine Injector will eliminate the liquid chlorine and acid injector currently used at the pool. Current gutter grates are made of fiberglass and are splintering, causing rashes for those using the pool. We are unable to power wash them due to breakage and debris entering the pool, which prevents us from controlling algae as we would like to. Finally, funds are needed to replace the torn pool cover. Taking care of our current assets is a priority in the PROS plan.

FISCAL DETAILS

2020

Capital Expenditures

| | |
|---|-----------|
| 125.000.64.576.80.48.00 REPAIRS & MAINTENANCE | 75,000.00 |
| Total Capital Expenditures | 75,000.00 |
| Total Expenditures | 75,000.00 |
| Net Budget | 75,000.00 |

Decision Package: Prk-20008 - Flower Pole Replacement

| <u>Date</u> | <u>Budget Year</u> | <u>Group</u> | <u>Version</u> | <u>Priority</u> | <u>Duration</u> | <u>Approval Status</u> |
|-------------|--------------------|--------------|----------------|-----------------|-----------------|------------------------|
| 07/25/2019 | 2020 | chaslam | 0 | 9 | One-Time | Pending |

Item Description

Council Priority #6

To replace 5 or more old flower poles with poles that feature local artwork. New poles are also available for memorialization, which generates revenue for the city.

Justification

Taking care of our current assets is priority in the pros plan and the program is well loved by the community.

FISCAL DETAILS

2020

Capital Expenditures

| | |
|---|------------------|
| 125.000.64.576.80.48.00 REPAIRS & MAINTENANCE | 20,000.00 |
| Total Capital Expenditures | <u>20,000.00</u> |
| Total Expenditures | <u>20,000.00</u> |
| Net Budget | 20,000.00 |

Decision Package: Prk-20001 - Marina Beach Design (Fund 125)

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | chaslam | 0 | 2 | One-Time | Pending |

Item Description

Council Priority #2

To develop design documents for Marina Beach Park sufficient enough to utilize when applying for RCO grants in 2020.

Justification

RCO Grants are applied for in 2020 for award in 2021, these funds will enable design documents to be drawn up sufficient enough to apply for grants and will be built upon once project is approved and funding has been acquired.

FISCAL DETAILS

2020

Capital Expenditures

| | |
|--|------------------|
| 125.000.64.594.76.41.00 PROF. SERVICES-PARK FACILITIES | 30,000.00 |
| Total Capital Expenditures | <u>30,000.00</u> |
| Total Expenditures | <u>30,000.00</u> |
| Net Budget | 30,000.00 |

Decision Package: Prk-20003 - Fourth Avenue Cultural Corridor (Fund 125)

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | chaslam | 0 | 4 | One-Time | Pending |

Item Description

Council Priority #6

To design the Fourth Avenue Cultural Corridor to 30% which will allow us to apply for grants to fund construction of the project. Funding for construction is programmed in the out years of the CIP.

Justification

This is a high priority for our community cultural plan and part of our Creative District designation.

FISCAL DETAILS

2020

Capital Expenditures

| | |
|--|------------|
| 125.000.64.594.76.41.00 PROF. SERVICES-PARK FACILITIES | 100,000.00 |
| Total Capital Expenditures | 100,000.00 |
| Total Expenditures | 100,000.00 |
| Net Budget | 100,000.00 |

Decision Package: Prk-20004 - Community Garden Supplemental (Fund 125)

| <u>Date</u> | <u>Budget Year</u> | <u>Group</u> | <u>Version</u> | <u>Priority</u> | <u>Duration</u> | <u>Approval Status</u> |
|-------------|--------------------|--------------|----------------|-----------------|-----------------|------------------------|
| 07/25/2019 | 2020 | chaslam | 0 | 5 | One-Time | Pending |

Item Description

Council Priority #2

To support the purchase and sale agreement on a 1 acre parcel of land near Yost Park, which would allocate \$2,000 monthly payments to the current resident. Land is intended to be developed into a Community Garden.

Justification

The community garden has been a long-standing interest in the community. Acquisition of open space is a high priority in our PROS plan.

FISCAL DETAILS

2020

Capital Expenditures

| | |
|--|-----------|
| 125.000.64.594.76.65.00 CONSTRUCTION-PARK FACILITIES | 24,000.00 |
| Total Capital Expenditures | 24,000.00 |
| Total Expenditures | 24,000.00 |
| Net Budget | 24,000.00 |

Decision Package: Prk-20007 - Outdoor Fitness Zones

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | chaslam | 0 | 8 | One-Time | Pending |

Item Description

The Outdoor Fitness Zones are a carryover from 2019. We are not asking for new funds with this request. \$100,000 of it is funded by a grant from Verdant Health Commission. The fitness zones will be installed in Mathay Ballinger Park and Civic Park.

Justification

Creating more opportunities for health and exercise is a priority in the PROS plan.

| FISCAL DETAILS | | 2020 |
|-----------------------------|------------------------------|-------------|
| Capital Expenditures | | |
| 125.000.64.594.76.65.00 | CONSTRUCTION-PARK FACILITIES | 75,000.00 |
| 332.000.64.594.76.65.00 | CONSTRUCTION-PARK FACILITIES | 100,000.00 |
| | Total Capital Expenditures | 175,000.00 |
| | Total Expenditures | 175,000.00 |
| Revenues | | |
| 332.000.337.30.000.00 | VERDANT INTERLOCAL GRANTS | -100,000.00 |
| | Total Revenues | -100,000.00 |
| | Net Budget | 75,000.00 |

Decision Package: Prk-20010 - Waterfront Re-Development Construction

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | chaslam | 0 | 11 | One-Time | Pending |

Item Description

Council Priority #2

This is a request to carry over funds allocated in 2019 and is not a request for additional funds. The culmination of a multiyear design and construction project. This is for construction of the parking lot and frontage improvements at the Waterfront Center. Funds have been identified and allocated however construction will take place in 2019 and 2020 thus the funds below need to be carried over into 2020.

Justification

The Senior Center provides valuable services to seniors in Edmonds. The new Waterfront Center will serve residents of all ages while providing valuable services to the Seniors. In addition to providing the parking lot for the Waterfront Center this removes our last remaining creosote pier and re-introduces beach habitat to our waterfront. This has been in our PROS plan, supports our Shoreline Master Plan and includes over a \$1,000,000 in grant funds received.

FISCAL DETAILS

2020

Capital Expenditures

| | |
|--|---------------------|
| 125.000.64.594.76.41.00 PROF. SERVICES-PARK FACILITIES | 185,000.00 |
| 125.000.64.594.76.65.00 CONSTRUCTION-PARK FACILITIES | 756,832.00 |
| 126.000.64.594.76.65.00 CONSTRUCTION-PARK FACILITIES | 626,733.00 |
| 332.000.64.576.80.41.67 INTEFUND SERVICES | 67,500.00 |
| 332.000.64.594.76.65.00 CONSTRUCTION-PARK FACILITIES | 470,080.00 |
| 332.000.64.597.73.55.17 INTERFUND TRANSFER TO FD 117 | 24,920.00 |
| 332.100.64.594.76.65.00 CONSTRUCTION-PARK FACILITIES | 550,000.00 |
| Total Capital Expenditures | <u>2,681,065.00</u> |
| Total Expenditures | <u>2,681,065.00</u> |

Revenues

| | |
|---|---------------------|
| 001.000.349.18.000.00 CONTRACT SERVICES | -67,500.00 |
| 117.200.397.73.332.00 INTERFUND TRANSFER FROM 332 | -24,920.00 |
| 332.000.334.00.000.00 STATE GRANTS - BUDGET ONLY | -583,366.00 |
| 332.000.337.10.000.00 SNOCO GRANT | -125,000.00 |
| Total Revenues | <u>-800,786.00</u> |
| Net Budget | <u>1,880,279.00</u> |

Decision Package: Prk-20012 - Civic Park Construction

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 08/05/2019 | 2020 | chaslam | 0 | 1 | One-Time | Pending |

Item Description

Council Priority #2

Funds for construction of Civic Park in 2020-21. Construction of this \$12.6 million dollar 8-acre downtown park is supported by: \$3.4 million in grant funds, \$3.7 million in bond revenues and \$3.1 million in carryforward funds from previous years. This request is for the remaining \$2,000,000 to complete the park (\$1,000,000 from Fund 125, \$137,380 from fund 126, and \$852,620 from the Park Impact Fee's). In addition to the \$2,000,000, the Rotary will campaign to raise \$400,000 for the inclusive playground at Civic Park. This signature project is slated to go to bid in Feb-March and break ground April-May. The project is estimated to take 12 months to complete.

Justification

This is a multi-year design, fund development and construction project that is a very high priority in the PROS plan. With 3.4 million dollars in grant funding to support our efforts the master plan process was extensive with significant input from the community and the city is ready to construct.

| FISCAL DETAILS | | 2020 |
|-------------------------------|--------------------------------|---------------|
| Operating Expenditures | | |
| 001.000.39.597.76.55.32 | TRANSFER TO FUND 332 | 2,000,000.00 |
| | Total Operating Expenditures | 2,000,000.00 |
| Capital Expenditures | | |
| 125.000.64.594.76.65.00 | CONSTRUCTION-PARK FACILITIES | 1,250,092.00 |
| 126.000.64.594.76.41.00 | PROF. SERVICES-PARK FACILITIES | 387,380.00 |
| 126.000.64.594.76.65.00 | CONSTRUCTION-PARK FACILITIES | 100,000.00 |
| 332.000.64.576.80.41.67 | INTEFUND SERVICES | 140,000.00 |
| 332.000.64.594.76.65.00 | CONSTRUCTION-PARK FACILITIES | 9,142,000.00 |
| 332.000.64.597.73.55.17 | INTERFUND TRANSFER TO FD 117 | 88,000.00 |
| 332.100.64.594.76.41.00 | PROF. SERVICES-PARK FACILITIES | 67,620.00 |
| 332.100.64.594.76.65.00 | CONSTRUCTION-PARK FACILITIES | 1,285,000.00 |
| | Total Capital Expenditures | 12,460,092.00 |
| | Total Expenditures | 14,460,092.00 |
| Revenues | | |
| 001.000.349.18.000.00 | CONTRACT SERVICES | -140,000.00 |
| 117.200.397.73.332.00 | INTERFUND TRANSFER FROM 332 | -88,000.00 |
| 332.000.334.00.000.00 | STATE GRANTS - BUDGET ONLY | -1,350,000.00 |
| 332.000.337.10.000.00 | SNOCO GRANT | -450,000.00 |
| 332.000.367.00.000.00 | PARKS DONATIONS | -900,000.00 |
| 332.000.391.10.000.00 | G.O. BOND PROCEEDS | -3,700,000.00 |
| 332.000.397.76.001.00 | TRANSFER FROM FUND 001 | -2,000,000.00 |
| | Total Revenues | -8,628,000.00 |
| | Net Budget | 5,832,092.00 |

Decision Package: Prk-20005 - Land Acquisition (Fund 126)

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | chaslam | 0 | 6 | One-Time | Pending |

Item Description

Land acquisition funds to be set aside from the 126 Fund. One acre parcel identified near Yost Park for potential community garden.

Justification

The community garden has been a long-standing interest in the community. Acquisition of open space is a high priority in our PROS plan.

FISCAL DETAILS

2020

Capital Expenditures

| | |
|--|------------|
| 126.000.64.594.76.61.00 LAND - PARK FACILITIES | 300,000.00 |
| Total Capital Expenditures | 300,000.00 |
| Total Expenditures | 300,000.00 |
| Net Budget | 300,000.00 |

Decision Package: 220-20001 - Human Resources Operations Adjustment

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 09/16/2019 | 2020 | sharp | 0 | 1 | Ongoing | Pending |

Item Description

Increase operations costs for the Human Resources Department

Justification

Human Resources department cost adjustments:

Move \$8,886 from professional services to miscellaneous for the proper coding of the NEOGOV decision package approved during the 2019 budget process.

Increase the Rental Lease account. The account was over budget in 2017 and 2018 and is on trend to be over budget in 2019. Increase this line \$2,000.

Increase the Communications account. The account has been over budget since 2014. The budget needs to be adjusted to the actual usage. HR requests an increase of \$850 additional budget authority to bring the budget in line with actual expenditures.

| FISCAL DETAILS | | 2020 |
|--|------------------------------|-----------------|
| Operating Expenditures | | |
| 001.000.22.518.10.23.06 FICA | | -329.00 |
| 001.000.22.518.10.41.00 PROFESSIONAL SVC | | -8,886.00 |
| 001.000.22.518.10.42.00 COMMUNICATIONS | | 850.00 |
| 001.000.22.518.10.45.00 RENTAL/LEASE | | 2,000.00 |
| 001.000.22.518.10.49.00 MISCELLANEOUS | | 8,886.00 |
| | Total Operating Expenditures | <u>2,521.00</u> |
| | Total Expenditures | <u>2,521.00</u> |
| | Net Budget | 2,521.00 |

Decision Package Budget Report
City of Edmonds

Decision Package: 390-20005 - Social Worker

| <u>Date</u> | <u>Budget Year</u> | <u>Group</u> | <u>Version</u> | <u>Priority</u> | <u>Duration</u> | <u>Approval Status</u> |
|-------------|--------------------|--------------|----------------|-----------------|-----------------|------------------------|
| 09/19/2019 | 2020 | sjames | 0 | 4 | Ongoing | Pending |

Item Description

Council Priority #3

Increase budget for Social Worker by \$4,000 to total \$54,000

Justification

To address and assist with issues related to homelessness that impacts senior, disabled, veteran and low income citizens.

| FISCAL DETAILS | 2020 |
|---|-------------|
| Operating Expenditures | |
| 001.000.39.565.40.41.00 HOMELESS SERVICES | 4,000.00 |
| Total Operating Expenditures | 4,000.00 |
| Total Expenditures | 4,000.00 |
| Net Budget | 4,000.00 |

Decision Package Budget Report
City of Edmonds

Decision Package: 410-20010 - Purchase of Evidence Refrigerator

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|---------|---------|----------|----------|-----------------|
| 07/26/2019 | 2020 | lawless | 0 | 8 | One-Time | Pending |

Item Description

The purchase of this refrigerator for the Police Evidence room is necessary to replace two others that are now 20+ years old and beginning to fail. Refrigerators are used for the preservation of certain types of evidence collected and maintained by the Police Department in criminal investigations. Current price on refrigerator for this purpose is \$3,581 including tax, S&H.

Justification

Preservation of evidence and successful prosecution of criminal cases.

| FISCAL DETAILS | | 2020 |
|---|------------------------------|-------------|
| Operating Expenditures | | |
| 001.000.41.521.80.35.00 SMALL EQUIPMENT | | 3,581.00 |
| | Total Operating Expenditures | 3,581.00 |
| | Total Expenditures | 3,581.00 |
| | Net Budget | 3,581.00 |

Decision Package Budget Report
City of Edmonds

Decision Package: 610-20005 - Increase to communications & supply expense

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 07/24/2019 | 2020 | cruz | 0 | 5 | Ongoing | Pending |

Item Description

Increase of \$200 to the Community Services Communication expense for tablet expenses and increase of \$275 to Economic Development Supply expenses for calendar software

Justification

Necessary to support Director's iPad data expenses.
Increase in yearly software charges for calendar program in VisitEdmonds webpage.

| FISCAL DETAILS | | 2020 |
|--|--|-------------|
| Operating Expenditures | | |
| 001.000.61.557.20.42.00 COMMUNICATIONS | | 200.00 |
| 001.000.61.558.70.31.00 SUPPLIES | | 275.00 |
| Total Operating Expenditures | | 475.00 |
| Total Expenditures | | 475.00 |
| Net Budget | | 475.00 |

Decision Package Budget Report
City of Edmonds

Decision Package: 620-20005 - Travel

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|------------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | cunningham | 0 | 6 | Ongoing | Pending |

Item Description

Small increase (\$500) to the Building Division's \$1,500 baseline budget for travel.

Justification

Building Division staff are becoming more active in statewide professional organizations that warrant in-state overnight travel to training and conferences. The existing baseline budget does not cover actual travel costs.

| FISCAL DETAILS | | 2020 |
|--------------------------------|------------------------------|--------|
| Operating Expenditures | | |
| 001.000.62.524.20.43.00 TRAVEL | | 500.00 |
| | Total Operating Expenditures | 500.00 |
| | Total Expenditures | 500.00 |
| | Net Budget | 500.00 |

Decision Package Budget Report
City of Edmonds

Decision Package: 620-20007 - Miscellaneous line item adjustments

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|------------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | cunningham | 0 | 7 | Ongoing | Pending |

Item Description

Adjustments to Planning Miscellaneous, Travel, and Minor Equipment budget line items to more accurately reflect actual expenses. There is no net change in the division budget. Increases in Travel and Minor Equipment lines are offset by the reduction in the Miscellaneous line item.

Justification

Adjustments to Planning Miscellaneous, Travel, and Minor Equipment budget line items to more accurately reflect actual expenses. There is no net change in the division budget.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|---|-----------|
| 001.000.62.558.60.35.00 MINOR EQUIPMENT | 1,200.00 |
| 001.000.62.558.60.43.00 TRAVEL | 800.00 |
| 001.000.62.558.60.49.00 MISCELLANEOUS | -2,000.00 |
| Total Operating Expenditures | 0.00 |
| Total Expenditures | 0.00 |
| Net Budget | 0.00 |

Decision Package Budget Report
City of Edmonds

Decision Package: 670-20003 - Engineering Communications

| <u>Date</u> | <u>Budget Year</u> | <u>Group</u> | <u>Version</u> | <u>Priority</u> | <u>Duration</u> | <u>Approval Status</u> |
|-------------|--------------------|--------------|----------------|-----------------|-----------------|------------------------|
| 07/24/2019 | 2020 | luttrell | 0 | 1 | Ongoing | Pending |

Item Description

Engineering Communications

Justification

Increase communication costs due to iPhone, iPads & laptop computers.

FISCAL DETAILS **2020**

Operating Expenditures

| | |
|--|----------|
| 001.000.67.518.21.42.00 COMMUNICATIONS | 2,975.00 |
| Total Operating Expenditures | 2,975.00 |
| Total Expenditures | 2,975.00 |
| Net Budget | 2,975.00 |

Decision Package Budget Report
City of Edmonds

Decision Package: 670-20006 - 175th St. Slope Monitoring (west of 76th Ave)

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|----------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | luttrell | 0 | 7 | Ongoing | Pending |

Item Description

175th St. Slope Monitoring (west of 76th Ave)

Justification

A section of pavement and slope on 175th St., west of 76th Ave, has significantly settled causing a portion of the street to be closed to vehicle traffic. The City has installed a slope inclinometer to monitor the slope movement. This Decision Package will fund the on-going annual cost to complete the monitoring work.

FISCAL DETAILS

2020

Operating Expenditures

| | |
|---|----------|
| 111.000.68.542.10.41.00 PROF SERV-ENGINEERING | 2,000.00 |
| Total Operating Expenditures | 2,000.00 |
| Total Expenditures | 2,000.00 |
| Net Budget | 2,000.00 |

Decision Package Budget Report
City of Edmonds

Decision Package: 720-20003 - Ecology stormwater permit increase

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 08/16/2019 | 2020 | moles | 0 | 1 | Ongoing | Pending |

Item Description

Department of Ecology storm water permit fees will increase by 4.6% for the 2020 permit cycle. The 2018 permit fee was \$61,986 so an estimated increase for 2020 will be approximately \$2,791 bringing the permit to \$64,780. (2021 will have an increase of 5.4%)

Justification

Continued cost of discharging storm water to federal bodies of water.

| FISCAL DETAILS | | 2020 |
|---|--|-------------|
| Operating Expenditures | | |
| 422.000.72.531.90.41.50 INTERGOVT SERVICE | | 2,791.00 |
| Total Operating Expenditures | | 2,791.00 |
| Total Expenditures | | 2,791.00 |
| Net Budget | | 2,791.00 |

Decision Package Budget Report
City of Edmonds

Decision Package: 760-20001 - Budget line item reallocation

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|----------|---------|----------|----------|-----------------|
| 07/25/2019 | 2020 | randolph | 0 | 3 | One-Time | Pending |

Item Description

This is a request to reallocate budget within the WWTP O&M line items. This decision package does not increase the budget or effect the revenues. It is merely to reallocate budget dollars in a manner that more accurately reflects the bars accounts in which they are expended.

Justification

We are requesting to reallocate budget dollars in a manner that more accurately reflects the bars accounts in which they are expended. This will allow us to better track individual line items throughout the year.

FISCAL DETAILS **2020**

Operating Expenditures

| | |
|--|------------|
| 423.000.76.535.80.31.00 SUPPLIES | -1,200.00 |
| 423.000.76.535.80.31.51 POLYMER | 5,000.00 |
| 423.000.76.535.80.31.53 CHLORINE | 5,000.00 |
| 423.000.76.535.80.31.54 BISULFITE | -5,000.00 |
| 423.000.76.535.80.32.00 FUEL CONSUMED | -20,000.00 |
| 423.000.76.535.80.35.00 SMALL EQUIPMENT | -15,000.00 |
| 423.000.76.535.80.41.00 PROFESSIONAL SVC | 75,000.00 |
| 423.000.76.535.80.44.00 EXCISE TAXES | 5,000.00 |
| 423.000.76.535.80.47.61 ELETRICITY PLANT | -48,800.00 |
| 423.000.76.535.80.47.63 NATURAL GAS | -3,000.00 |
| 423.000.76.535.80.47.64 CITY WATER | 1,000.00 |
| 423.000.76.535.80.47.65 ASH DISPOSAL | 5,000.00 |
| 423.000.76.535.80.49.00 MISCELLANEOUS | 5,000.00 |
| 423.000.76.535.80.49.71 TRAINING | -8,000.00 |
| Total Operating Expenditures | 0.00 |
| Total Expenditures | 0.00 |
| Net Budget | 0.00 |

Decision Package Budget Report
City of Edmonds

Decision Package: Str-20004 - 238th St. SW Walkway from SR-104 to SR-99

| Date | Budget Year | Group | Version | Priority | Duration | Approval Status |
|------------|-------------|-------|---------|----------|----------|-----------------|
| 08/01/2019 | 2020 | mcaim | 0 | 1 | One-Time | Pending |

Item Description

238th St. SW Walkway from SR-104 to SR-99

Justification

The 2020 funds will be used to close-out the project.

| FISCAL DETAILS | | 2020 |
|--|--|------------------|
| Capital Expenditures | | |
| 125.000.68.542.61.41.67 INTERFUND SERVICES-SIDEWALKS | | 1,222.00 |
| 126.000.68.542.61.41.67 INTERFUND SERVICES-SIDEWALKS | | 778.00 |
| Total Capital Expenditures | | <u>2,000.00</u> |
| Total Expenditures | | 2,000.00 |
| Revenues | | |
| 001.000.349.18.000.00 CONTRACT SERVICES | | -2,000.00 |
| Total Revenues | | <u>-2,000.00</u> |
| Net Budget | | 0.00 |