

# Police Department 2016 Budget

# Recent Highlights

## 2014 Activities

- Part 1 Crimes Solved - 31.1%
- Felony Filings - 305
- Traffic Citations and Infractions - 3,611
- DUI Arrests - 81
- Total Misdemeanor Arrests - 1,046
- Animal Control Incidents - 1,183
- Parking Citations - 1,307
- Firearms Related Requests (CPL, Transfers) - 884
- Public Disclosure Requests - 1,774
- Traffic Collisions Investigated - 651

# Decision Packages / Changes

- ▣ DP # 22 – Part-Time DV Coordinator Hours Increase
  - Adds 7 hours per week. Position will continue to be shared with City of Mill Creek, presently 6 hours for Edmonds and 6 hours for Mill Creek. Decision package results in 13 hours for Edmonds and 6 hours for Mill Creek. \$14,210.
  
- ▣ DP # 23 – Street Crimes Unit
  - Reinstates Street Crimes Unit (cut in 2012) with two additional Police Officer FTEs, plus funding to promote existing FTE to Sergeant. \$207,570.
  
- ▣ DP # 24 – Ballistic Vest Replacement
  - 21 ballistic vests due for replacement. \$20,600.

# Expenditures

| <b>Expenditures</b> | <b>2015 Modified Budget</b> | <b>2015 YE Estimate</b> | <b>2016 Recommended</b> | <b>Discussion</b>                           |
|---------------------|-----------------------------|-------------------------|-------------------------|---|
| Salaries, benefits  | \$7,719,018                 | \$7,640,900             | \$8,217,060             | Incl DP 22 DV Coord;<br>DP 23 Street Crimes |
| Overtime            | \$400,355                   | \$447,440               | \$396,240               |   |
| Supplies/Equip.     | \$120,830                   | \$109,790               | \$107,130               | Incl DP 24 Ballistic Vest Replacement       |
| Prof. Services      | \$114,662                   | \$111,780               | \$117,170               |   |
| Other               | \$158,492                   | \$155,270               | \$185,300               |   |
| Rental/Lease        | \$575,500                   | \$574,510               | \$595,100               |   |
| Intergovernmental   | \$10,237                    | \$10,550                | \$10,550                |   |
| Total Budget        | \$9,099,094                 | \$9,050,240             | \$9,628,550             |   |

# Revenue

| Revenue                    | 2015 Modified Budget | 2015 YE Estimate | 2016 Recomm. | Discussion                           |
|----------------------------|----------------------|------------------|--------------|--------------------------------------|
| Intergovernmental          | \$49,500             | \$51,000         | \$49,500     |                                      |
| Special Events             | \$38,300             | \$39,003         | \$38,300     |                                      |
| Animal License & Adoptions | \$44,800             | \$35,000         | \$44,800     | \$38,800 license<br>\$6,000 adoption |
| Grants                     | \$14,470             | \$15,143         | \$10,500     |                                      |
| Other                      | \$10,800             | \$7,150          | \$10,800     |                                      |
| Total                      | \$157,870            | \$147,296        | \$153,900    |                                      |

# City Clerk's Office 2016 Budget

# City Clerk Programs

- City Hall Front Desk/Reception
- Business Licensing
- Records Management
- Public Record Requests
- City Council Agenda & Meeting Management

# Expenditures

| Expenditures | 2014 Actual | 2015 Budget | 2016 Estimate | Discussion                                 |
|--------------|-------------|-------------|---------------|--|
| Total        | 504,023     | 595,274     | 585,310       | 2016 Estimate includes Decision Package #8 |

# Decision Packages / Changes

## ▣ Decision Packages

- Decision package #8 adds \$17,340 to 2016 costs by increasing public disclosure/records management specialist from 0.75 FTE to 1.0 FTE.

# Mayor's Office 2016 Budget

# 2015 Accomplishments

- Continued street resurfacing program
- Continued success in achieving major grants in Parks, Engineering and Public Works
- Expanded public communication program with continuation of Town Halls and the addition of Facebook
- Success in Olympia: assembled funding for Alternatives Analysis, \$10M for Highway 99, ECA roof, and rehab of Fishing Pier
- Maintained strong financial position
- Progress made in economic development

# Challenges

- Continued vigilance of Edmonds long-term financial health
- Access to and from Waterfront
- Resolution of Fire District 1 contract
- Creating new revenue streams
- Strategy to maintain long-term street repaving needs
- Maintain and advance infrastructure needs

# Expenditures

| <b>Expenditures</b> | <b>2015 Budget</b> | <b>2015 YE Estimate</b> | <b>2016 Recomm.</b> | <b>Discussion</b> |
|---------------------|--------------------|-------------------------|---------------------|-------------------|
| <b>Total</b>        | <b>257,113</b>     | <b>257,830</b>          | <b>260,250</b>      |                   |

# City Council 2016 Budget

# Expenditures

| Expenditures | 2015 Budget | 2015 YE Estimate | 2016 Budget | Discussion        |
|--------------|-------------|------------------|-------------|-------------------|
| Total        | 256,160     | 258,780          | 287,750     | Decision Packages |

# City Council Decision Packages

- ❑ Decision Package #1: \$42,160 for Council Legislative Assistant
- ❑ Decision Package #2: \$4,200 for Councilmembers travel to attend training seminars
- ❑ Decision Package #3: \$7,000 for Councilmembers registration fees to attend training seminars
- ❑ Decision Package #4: \$1,850 for salary for Council meeting camera operator

**Finance &  
Information Services  
Department  
2016 Budget**

# 2015 Accomplishments

- ❑ Completed 2014 Audit
- ❑ Investment earnings:
  - Last year, we earned \$131,421
  - As of September 30<sup>th</sup>, we have earned over \$186,000 in investment earnings

# Challenges

- ❑ Develop Long-range Financial Plans
- ❑ Review Financial Policies

# Expenditures

| Expenditures | 2015 Budget | 2015 YE Estimate | 2016 Recomm. | Discussion       |
|--------------|-------------|------------------|--------------|------------------|
| Total        | 863,730     | 821,220          | 939,820      | New Staff Member |

# Finance Decision Packages

- Decision Package #11: \$103,950 for Staff Accountant/Financial Analyst

**Information  
Services  
2016 Budget**

# Information Systems Status

- ❑ Stability
- ❑ Redundancy
- ❑ Security
  
- ❑ Next
  - Proactive
  - Communication

# Expenditures

| Expenditures         | 2015 Budget    | 2015 YE Estimate | 2016 Recomm.   | Discussion            |
|----------------------|----------------|------------------|----------------|-----------------------|
| Fiber Budget         | 59,200         | 58,150           | 59,200         | No change             |
| Information Services | 763,565        | 719,430          | 840,910        | Equipment Replacement |
| <b>Total</b>         | <b>822,765</b> | <b>777,580</b>   | <b>900,110</b> |                       |

# Information Systems Decision Packages

- Decision Package #13: \$47,560 Microsoft licensing - Software True up
- Decision Package #14: \$10,000 storage for Security Video
- Decision Package #15: \$22,500 data wiring upgrades
- Decision Package #16: \$15,000 Share point licensing
- Decision Package #17: \$10,000 LIDAR imaging
- Decision Package #18: \$7,090 GIS/Web integration

# Non-Departmental 2016 Budget

# Non-Departmental Purpose

- ❑ Non-Departmental is used to segregate all costs not directly identifiable to departments and those expenditures and services that are required by law or contract that are beneficial to all citizens
- ❑ The Finance Department provides oversight to the Non-Departmental budget

# Key Non-Departmental Expenditures

| Expenditures              | 2015 Budget       | 2015 YE Estimate  | 2016 Recomm.      | Discussion             |
|---------------------------|-------------------|-------------------|-------------------|------------------------|
| Liability & Property Ins. | 423,600           | 418,370           | 534,440           | Rate Increase          |
| Fire District Contract    | 8,067,700         | 8,091,500         | 8,327,000         | Approx. 2.9% increase  |
| Prisoner Care             | 650,000           | 500,000           | 524,810           | Booking & Housing      |
| Fire Station 20 Loan      | 65,951            | 65,960            | -                 | Paid off in 2015       |
| Debt Service              | 214,436           | 214,930           | 214,450           | Stablized for 2016     |
| Interfund Transfers       | 3,219,785         | 3,208,810         | 2,071,490         | Review Later           |
| Other ND Expenditures     | 2,465,489         | 2,251,410         | 2,367,410         | Questions - contact me |
| <b>Total</b>              | <b>15,106,961</b> | <b>14,750,980</b> | <b>14,039,600</b> |                        |

# Liability & Property Insurance

- When we built the 2015 Proposed Budget, we estimated that we would pay WCIA a total of \$793,745 in 2015
- The Proposed 2016 Budget includes \$873,790 for WCIA, an increase of \$80,045 or 10% increase
- The General Fund's contribution to the WCIA payment increased \$110,840

# Fire District 2016 Contract

- For 2015, we estimate that the City will pay Fire District 1 \$8,091,500 for services
- The 2015 Estimate includes a “Retro” payment of \$802,000
- The 2016 Proposed Budget includes a base payment of \$7,525,000
- Plus, we added \$802,000 for the last “Retro” payment
- The 2016 FD1 Budget totals \$8,327,000 an increase of \$235,500 over 2015

# Transfers within General Fund

| Expenditures                | 2015 Budget    | 2015 YE Estimate | 2016 Recomm.   | Discussion                 |
|-----------------------------|----------------|------------------|----------------|----------------------------|
| LEOFF Medical (009)         | 275,000        | 275,000          | 275,000        | Target Balance             |
| Risk Management (011)       | -              | -                | -              | Exceeds Target Balance     |
| Contingency (012)           | -              | -                | -              | Meets Target Balance       |
| Historic Preservation (014) | 2,000          | 2,000            | -              |                            |
| Building Maintenance (016)  | 351,600        | 351,600          | 100,000        | Increase On-going Transfer |
| <b>Total</b>                | <b>628,600</b> | <b>628,600</b>   | <b>375,000</b> |                            |

# Transfers to Other Funds

| Expenditures              | 2015 Budget      | 2015 YE Estimate | 2016 Recomm.     | Discussion          |
|---------------------------|------------------|------------------|------------------|---------------------|
| Firemen's Pension (617)   | 15,000           | 15,000           | 15,000           | Continue Funding    |
| LTGO Debt Service (231)   | 169,875          | 169,870          | 166,950          | Scheduled Payment   |
| 2014 Debt Service (232)   | 925,310          | 925,310          | 949,540          | Scheduled Payment   |
| Cemetery (130)            | 40,000           | 40,000           | 40,000           | Operating Transfer  |
| Street Maintenance (111)  | 400,000          | 400,000          | 400,000          | Operating Transfer  |
| Street Construction (112) | 826,000          | 815,030          | -                |                     |
| Municipal Arts (117)      | 15,000           | 15,000           | 15,000           | Per City Policy     |
| Park Construction (132)   | 200,000          | 200,000          | 110,000          | New Public Restroom |
| <b>Total</b>              | <b>2,591,185</b> | <b>2,580,210</b> | <b>1,696,490</b> |                     |

# Decision Packages

- ❑ Decision Package #19: \$43,400 – Increase annual operating transfer
- ❑ Decision Package #20: \$31,080 – Cover increase of Public Defender
- ❑ Decision Package 21: \$110,000 – New Downtown Public Restroom

# Other Finance Managed Funds

- ❑ Finance is responsible for the budgets of several other small funds:
  - ❑ LEOFF Medical
  - ❑ Risk Management
  - ❑ Contingency Reserve
  - ❑ Employee Parking
  - ❑ LID and Debt Service Funds
  - ❑ Fireman's Pension