

# *City of Edmonds*

## *2011 Budget*



Our mission is to provide a high quality of life for residents and businesses, and a legacy for future generations by preserving and enhancing our historic waterfront community

*Mike Cooper, Mayor*

**TABLE OF CONTENTS**

<b>Table of Contents</b> .....	i	Prisoner Care .....	95
<b>Mayor’s Budget Message</b> .....	iii	Dispatch .....	97
<b>Exhibits:</b>		Drug Enforcement (104).....	99
Exhibit 1: Expenditure Summary by Fund .....	1	<b>Community Services 610</b>	
Exhibit 2: Total Budget Rev/Exp .....	2	Expenditure Summary .....	103
Exhibit 3: Total General Fund Revenue/Exp....	3	<b>Economic Development 240</b>	
Exhibit 4: General Fund Summary .....	4	Expenditure Summary .....	105
Exhibit 5: General Fund Expenses by Dept.....	5	<b>Development Services 620</b> .....	<b>109</b>
Exhibit 6: General Fund Forecast .....	6	Planning .....	111
Exhibit 7: Property Tax New Construction .....	7	Building Services.....	113
Exhibit 8: Employee Count by Department.....	8	Administration .....	115
Exhibit 9: Decision Package Requests .....	9	<b>Parks and Recreation 640</b> .....	<b>119</b>
<b>Legislative 110</b>		Administration .....	121
Expenditure Summary .....	13	Recreation & Cultural Services .....	123
<b>Mayor’s Office 200</b> .....	<b>17</b>	Discovery Programs .....	125
Administration .....	19	Aquatics .....	127
Human Resources .....	21	Athletics.....	129
City Clerk .....	23	Day Camps .....	131
City Attorney .....	25	Fitness.....	133
Employee Parking Permit (121) .....	27	Gymnastics .....	135
Sister City Commission (138) .....	29	Meadowdale Preschool.....	137
Fire Pension (617) .....	31	Parks Maintenance.....	139
<b>Municipal Court 230</b>		Flower Program .....	141
Expenditure Summary .....	35	Municipal Arts Acquisition (117).....	143
<b>Administrative Services 300</b> .....	<b>39</b>	Memorial Street Tree (118) .....	147
Administration .....	41	Edmonds Youth Scholarship (122).....	149
Financial Services.....	43	Tourism Promotion/Arts (123) .....	151
Fiber Optic Project .....	45	Gifts Catalog (127) .....	153
Information Services .....	47	Cemetery Maintenance/Improvement (130) .....	155
Non-Departmental .....	49	Parks Fund Trust (136) .....	157
Emergency Financial Reserve (006).....	51	Cemetery Maintenance Trust (137) .....	159
LEOFF Medical Insurance Reserve (009) .....	53	<b>Public Works 650</b> .....	<b>161</b>
Public Safety Emergency Reserve (010) .....	55	Administration .....	163
Hotel/Motel Tax (120).....	57	Engineering.....	165
LID Fund Control (211) .....	59	Facilities Maintenance .....	167
LID Guarantee (213) .....	61	Street (111) .....	169
LTGO Bond Fund (234).....	63	Combined Utility (411) .....	171
<b>Police 410</b> .....	<b>67</b>	Storm Water.....	173
Administration .....	69	Water .....	175
Records Management .....	71	Sewer .....	177
Investigation .....	73	Treatment.....	179
Patrol .....	75	Equipment Rental (511)	
Special Operations.....	77	Expenditure Summary .....	181
K-9 Unit.....	79	Operations.....	182
Crime Prevention.....	81	Replacement .....	183
Youth Services .....	83	Fire Apparatus .....	183
Training .....	85	Transportation Benefit District (631) .....	185
Ordinance Enforcement .....	87	<b>Capital Projects</b>	
Traffic .....	89	Street Construction/Improvement (112) .....	187
Property Management .....	91	Multimodal Transportation (113) .....	189
Reserves.....	93	Building Maintenance (116) .....	191
		REET 2 Parks Improvement (125) .....	193

City of Edmonds 2011 Budget

---

REET 2 Transportation (125)..... 195  
Special Capital/Park Acquisition (126) ..... 197  
Special Projects (129)..... 199  
Parks Construction (132)..... 201  
Combined Utility Construction (412)..... 203  
Capital Improvement Reserve (414)..... 207  
2011 Capital Program ..... 208

**Fund Cross Reference**

006 Emergency Financial Reserve ..... 51  
009 LEOFF Medical Insurance Reserve ..... 53  
010 Public Safety Emergency Reserve ..... 55  
104 Drug Enforcement ..... 99  
111 Street..... 169  
112 Street Construction/Improvement..... 187  
113 Multimodal Transportation ..... 189  
116 Building Maintenance..... 191  
117 Municipal Arts Acquisition ..... 143  
118 Memorial Street Tree..... 147  
120 Hotel/Motel Tax ..... 57  
121 Employee Parking Permit ..... 27  
122 Edmonds Youth Scholarship ..... 149  
123 Tourism Promotion/Arts ..... 151  
125 REET 2 Parks Improvement ..... 193  
125 REET 2 Transportation..... 195  
126 Special Capital/Parks Acquisition ..... 197  
127 Gifts Catalog..... 153  
129 Special Projects Fund ..... 199  
130 Cemetery Maintenance/Improvement... 155  
132 Parks Construction..... 201  
136 Parks Trust..... 157  
137 Cemetery Maintenance Trust..... 159  
138 Sister City Commission ..... 29  
211 LID Fund Control ..... 59  
213 LID Guarantee ..... 61  
234 LTGO Bond Fund..... 63  
411 Combined Utility Fund ..... 171  
412 Combined Utility Construction..... 203  
414 Capital Improvement Reserve ..... 207  
511 Equipment Rental ..... 181  
617 Fire Pension ..... 31  
631 Transportation Benefit District ..... 185



October 5, 2010

Council President Bernheim, City Council members and residents of Edmonds;

When I took the oath of office on July 23 I made a commitment to the people of Edmonds that I would deliver a budget that is balanced, that reflects proactive belt tightening and is focused on continuing to deliver the high quality of service that our residents deserve.

It is a privilege for me to bring you a budget this evening that preserves programs and jobs.

**A Look Back**

Our nation is facing challenging economic times and local governments all across the region are making difficult decisions, making drastic cuts to services, and laying off hundreds of dedicated public employees. I feel fortunate as your mayor that the city council and mayor preceding me have exercised fiscal restraint since 1999, when the voters passed an initiative limiting revenue for local government. Responsible choices achieve results that keep us ahead!

Since 2000 Edmonds has reduced employees, eliminated jobs, cut travel, and as recently as 2009 employees took 9 furlough days which saved the general fund \$430,000 and our city management team had their wages frozen. In addition, we contracted the fire department to Fire District #1 saving \$1.8 million each year.

In the last decade, Edmonds has eliminated two dozen jobs including 4 positions in finance, 4 police support personnel, and 1.5 positions in Human Resources. We also eliminated the Economic Development Director.

In addition to these cuts, the council made decisions to modestly increase taxes and fees as well as creating a Transportation Benefit District.

**Today's Challenge**

As we approach 2011 our city is at a crossroads. The budget I bring you tonight was balanced carefully, but not without thinking outside of the box. The county has projected our assessed property value will decrease by 7.3% and our sales tax continues to be flat. For us to provide the community with the services they deserve I am recommending we transfer the needed contributions for fire hydrant maintenance from the Public Safety Reserve Fund, which is the fund holding the proceeds from the Fire District #1 transaction. This is a logical transfer given that fire hydrants are a public safety requirement.

I am also recommending that we suspend the general fund contribution to the vehicle replacement fund (511 B fund) during 2011. We are in a position to make all of the 2011 expenditures from the fund including police cars and computers for the police vehicles and still have a fund balance of \$3.8 million, at the end of 2011. In this economic climate and given the health of this fund, this just makes sense.

Making these changes, we still preserve our reserves at a healthy balance to end 2011; with \$1.08 million in the Public Safety Reserve Fund, \$1.9 million in Emergency Reserve, and \$2.6 million ending cash balance in the General Fund. The increase in ending cash will be a critical factor in hedging against the potential loss of \$500,000 annually from voter passed initiatives.

As council is aware the burden on our staff from public records requests continues to escalate. In 2010 our Clerks office was required to spend \$10,000 on temporary employees. I am recommending we fill a vacant position in the Clerk's office solely dedicated to processing public records requests. The state legislature recently gave local government the ability to respond to public records through the use of electronic media. Having this employee in place will enable us to begin processing requests more efficiently by using the latest available technology.

**Planning For Tomorrow**

While I have delivered a delicately balanced budget this year, it is important to note that in order to sustain our current level of service into the future our city needs additional revenue. We have a legacy of proactive decisions that keep us out of economic disaster. If we are to continue our commitment to public safety, our flower program, senior center, swimming pool, and first class recreation program; we must act now in preparation for the foreseeable economic needs.

The first and most important step to achieve needed revenue is for all of us to make a commitment to economic development. Having a vibrant economy will increase sales tax and reduce the tax burden on home owners.

The past couple of years have brought us some success stories attracting a new festival and numerous new businesses. Integration of cultural arts has been a key component of our

economic development effort. The First Edmonds International Film Festival being held later this month is an example of our efforts.

Recent new businesses like American Brewing Company, Bill the Butcher, Saetia, and Hamburger Harry's are examples of how our business recruitment efforts have paid off to date. We need to continue these efforts downtown in addition to focusing on the Highway 99 corridor, and neighborhood commercial areas of Five Corners and Westgate.

In 2009 council and the community were warned that if new revenue was not generated by 2012 then drastic reductions in service would be needed. While the council chose not to move a measure to the voters for approval last year it is critical that a decision be made in time to collect new revenue during 2013. That 2009 warning is as true today as it was then.

While a voter approved operating levy is one solution, I would recommend that council place every possible revenue source on the table for consideration. We simply must look for ways to limit the property tax burden.

For example, our bond counsel has advised us that we can save roughly \$62,000 by refinancing some of our bonds, which I am recommending we do.

As we look to 2011 and beyond it is important for us to not lose sight of the community's expectations and priorities; public safety, flowers, arts and cultural programs, Yost Pool, the senior center, recreation programs and well maintained parks, safely maintained streets and walkways, and above all a commitment to economic development.

It is my honor to present to you my first budget as your mayor. I want to thank all of the council members and residents who made suggestions through e-mails and responded to the customer satisfaction survey. I would especially like to thank our dedicated staff who worked long hours to assist in building this budget.

City staff and I look forward to being available to answer questions and participate in your budget discussions.



*This page is intentionally left blank.*

---

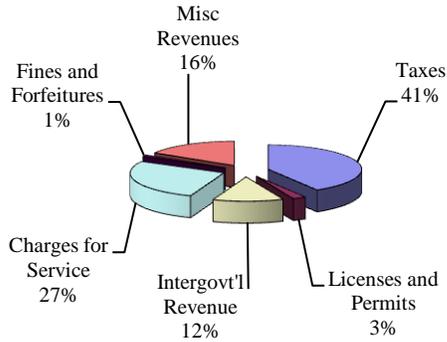
City of Edmonds 2011 Budget

EXHIBIT 1: EXPENDITURE SUMMARY BY FUND

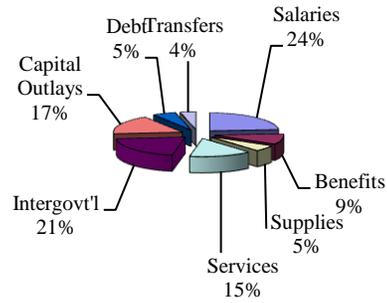
FUND #	FUND DESCRIPTION	2009 ACTUALS	2010 BUDGET	2010 ESTIMATE	2011 BUDGET	\$\$ CHANGE 11 - 10 Est.	% CHANGE 11 - 10 Est.
001	GENERAL FUND	32,953,092	34,545,964	33,875,296	32,320,897	(1,554,399)	-4.6%
009	LEOFF-MEDICAL INS. RESERVE	424,630	465,161	452,960	481,500	28,540	6.3%
010	PUBLIC SAFETY EMERGENCY RESERVE	-	-	-	-	-	0.0%
104	DRUG ENFORCEMENT FUND	63,036	74,115	72,713	80,233	7,520	10.3%
111	STREET FUND	1,352,123	1,537,232	1,430,153	1,426,942	(3,211)	-0.2%
112	COMBINED STREET CONST/IMPROVE	2,086,513	2,332,560	534,851	1,369,795	834,944	156.1%
113	MULTIMODAL TRANSPORTATION FD.	761,670	3,000,000	25,000	1,025,000	1,000,000	4000.0%
116	BUILDING MAINTENANCE	230,811	205,200	429,000	95,000	(334,000)	-77.9%
117	MUNICIPAL ARTS ACQUIS. FUND	55,958	110,425	75,650	109,050	33,400	44.2%
118	MEMORIAL STREET TREE	-	-	-	-	-	0.0%
120	HOTEL/MOTEL TAX REVENUE FUND	52,703	77,883	79,775	105,750	25,975	32.6%
121	EMPLOYEE PARKING PERMIT FUND	23,733	26,086	26,086	26,086	-	0.0%
122	YOUTH SCHOLARSHIP FUND	4,414	3,400	4,307	4,000	(307)	-7.1%
123	TOURISM PROMOTIONAL FUND/ARTS	16,094	22,100	19,000	21,000	2,000	10.5%
125	REAL ESTATE EXCISE TAX 2	2,984,672	1,190,000	2,020,500	623,000	(1,397,500)	-69.2%
126	REAL ESTATE EXCISE TAX 1, PARKS ACQ FUND	992,011	956,796	700,596	699,582	(1,014)	-0.1%
127	GIFTS CATALOG FUND	30,851	750	11,271	6,300	(4,971)	-44.1%
129	SPECIAL PROJECTS FUND	110,255	-	18,000	224,962	206,962	1149.8%
130	CEMETERY MAINTENANCE/IMPROVEMT	128,877	151,289	150,247	148,179	(2,068)	-1.4%
132	PARKS CONSTRUCTION FUND	18,130	1,784,000	3,313	1,735,500	1,732,187	52284.5%
136	PARKS TRUST FUND	58,480	-	33,109	-	(33,109)	-100.0%
137	CEMETERY MAINTENANCE TRUST FD	-	-	-	-	-	0.0%
138	SISTER CITY COMMISSION	16,696	21,000	5,064	4,900	(164)	-3.2%
211	L.I.D. FUND CONTROL	105,961	55,300	87,184	-	(87,184)	-100.0%
234	LIMITED TAX G.O. BOND FUND,	442,598	452,160	452,160	465,973	13,813	3.1%
411	COMBINED UTILITY OPERATION	13,890,240	15,301,171	16,819,290	15,139,354	(1,679,936)	-10.0%
412	COMBINED UTILITY CONST/IMPROVE	4,764,097	6,823,600	3,291,714	10,300,000	7,008,286	212.9%
414	CAPITAL IMPROVEMENTS RESERVE	905,981	571,412	2,422,382	836,035	(1,586,347)	-65.5%
511	EQUIPMENT RENTAL FUND	1,359,832	1,603,744	2,094,850	1,184,702	(910,148)	-43.4%
617	FIREMEN'S PENSION FUND	104,523	125,048	114,027	132,250	18,223	16.0%
631	TRANSPORTATION BENEFIT DISTRICT	120,879	-	580,000	600,000	20,000	3.4%
		64,058,858	71,436,396	65,828,498	69,165,990	3,337,492	4.7%

EXHIBIT 2: TOTAL BUDGET REVENUES, EXPENDITURES & FUND BALANCE

2011 Revenue Budget

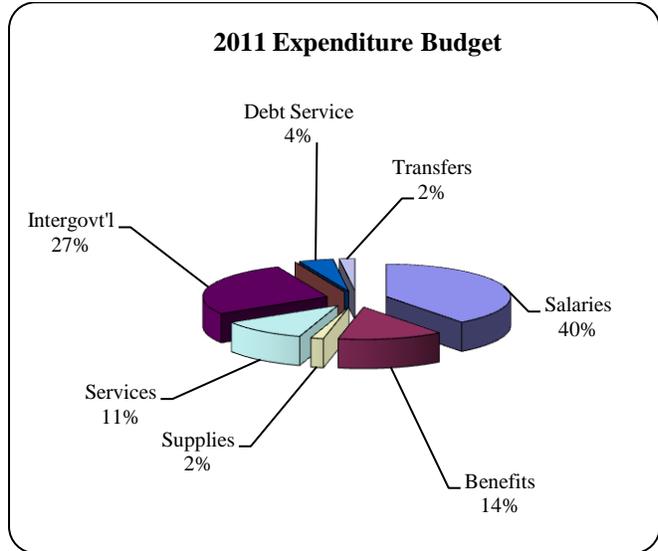
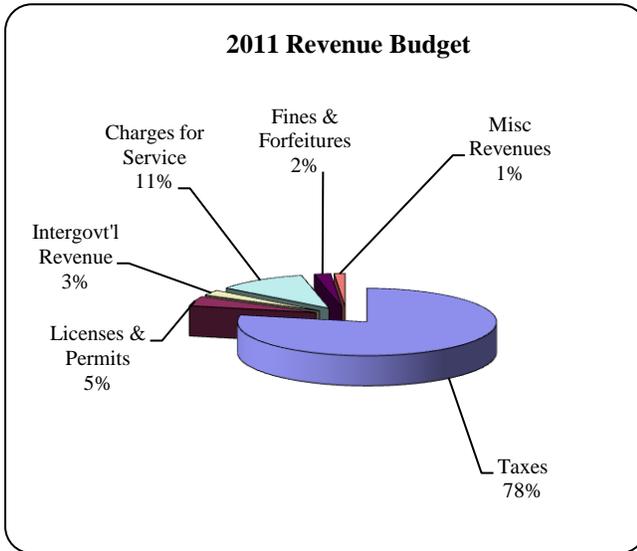


2011 Expenditure Budget



	2009 ACTUALS	2010 BUDGET	2010 YE ESTIMATE	2011 BUDGET	% CHANGE 11-10 Est.
Beginning Fund Balance	\$26,385,252	\$17,473,124	\$22,752,532	\$22,985,179	1.0%
Revenues:					
Taxes	\$26,154,359	\$27,419,774	\$26,424,861	\$26,917,071	1.9%
Licenses and Permits	1,502,284	2,135,604	1,496,349	1,510,329	0.9%
Intergovernmental Revenue	7,954,200	8,637,373	5,878,761	7,953,285	35.3%
Charges for Service	15,848,169	15,398,480	17,068,765	17,668,362	3.5%
Fines and Forfeitures	675,186	640,300	617,500	667,100	8.0%
Miscellaneous Revenues	8,291,942	16,245,007	14,574,909	10,544,598	-27.7%
<b>Total Revenues</b>	<b>\$60,426,140</b>	<b>\$70,476,538</b>	<b>\$66,061,145</b>	<b>\$65,260,745</b>	<b>-1.2%</b>
Expenditures					
Salaries	21,015,975	17,067,786	16,064,894	16,556,334	3.1%
Benefits	7,375,704	6,950,881	6,588,523	6,426,006	-2.5%
Supplies	3,357,931	3,948,459	3,239,502	3,605,030	11.3%
Services	9,634,634	10,126,352	8,280,177	10,071,159	21.6%
Intergovernmental	7,424,743	15,109,352	19,152,622	14,234,733	-25.7%
Capital Outlay	8,558,112	11,562,991	5,845,903	11,951,610	104.4%
Debt Service	3,818,821	3,812,543	3,739,335	3,763,310	0.6%
Transfers	2,872,939	2,858,032	2,917,542	2,557,808	-12.3%
<b>Total Expenditures</b>	<b>\$64,058,859</b>	<b>\$71,436,396</b>	<b>\$65,828,498</b>	<b>\$69,165,990</b>	<b>5.1%</b>
Ending Fund Balance	\$22,752,532	\$16,513,266	\$22,985,179	\$19,079,934	-17.0%

EXHIBIT 3: TOTAL GENERAL FUND BUDGET REVENUES,  
EXPENDITURES & FUND BALANCE



	2009 ACTUALS	2010 BUDGET	2010 YE ESTIMATE	2011 BUDGET	% CHANGE 11-10 Est.
Beginning Fund Balance	\$1,497,860	\$1,273,265	\$2,167,156	\$2,815,314	-58.9%
Revenues:					
Taxes	\$25,042,167	\$25,856,244	\$25,149,861	\$25,442,071	1.2%
Licenses and Permits	1,471,629	2,107,204	1,469,349	1,484,829	1.1%
Intergovernmental Revenue	2,208,056	1,135,254	1,061,133	837,256	-21.1%
Charges for Service	3,626,163	4,555,253	4,152,040	3,637,480	-12.4%
Fines and Forfeitures	674,634	640,300	616,500	667,100	8.2%
Miscellaneous Revenues	531,890	2,288,633	2,074,571	443,537	-78.6%
<b>Total Revenues</b>	<b>\$33,554,539</b>	<b>\$36,582,888</b>	<b>\$34,523,454</b>	<b>\$32,512,273</b>	<b>-5.8%</b>
Expenditures					
Salaries	17,751,626	13,394,202	12,511,542	12,813,121	2.4%
Benefits	5,464,536	5,007,796	4,703,440	4,408,629	-6.3%
Supplies	515,933	584,366	523,219	531,004	1.5%
Services	3,667,983	3,627,566	3,521,588	3,644,274	3.5%
Intergovernmental	1,809,147	9,563,594	10,165,688	8,825,569	-13.2%
Capital Outlay	41,643	30,000	0	0	N/A
Debt Service	1,672,804	1,423,951	1,423,951	1,452,128	2.0%
Transfers	2,029,419	914,489	1,025,868	646,172	-37.0%
<b>Total Expenditures</b>	<b>\$32,953,091</b>	<b>\$34,545,964</b>	<b>\$33,875,296</b>	<b>\$32,320,897</b>	<b>-4.6%</b>
Ending Fund Balance <sup>(1)</sup>	\$2,167,156	\$3,310,189	\$2,815,314	\$3,006,691	6.8%

<sup>(1)</sup> Contains a 2009 adjustment of \$68K to allow cash balance to tie with CAFR Balance Sheet working capital.

City of Edmonds 2011 Budget

EXHIBIT 4: 2011 GENERAL FUND SUMMARY

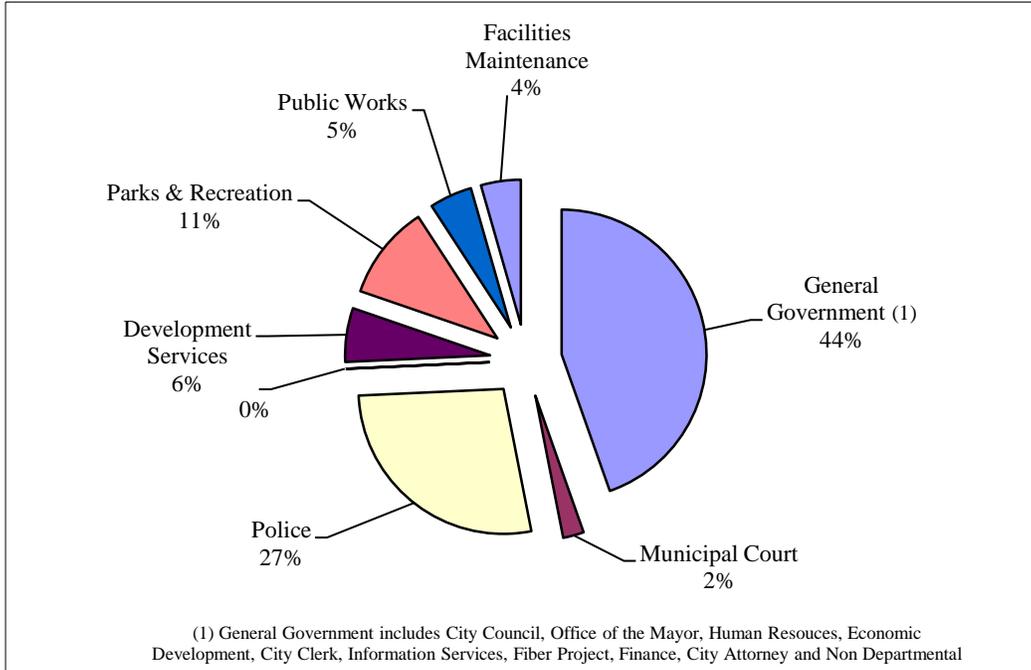
REVENUES:

<i>Revenue Category</i>	<i>2009 Actuals</i>	<i>2010 Budget</i>	<i>2010 YE Est.</i>	<i>2011 Budget</i>	<i>Change 11-10 Budget</i>	<i>% Change 11-10 Budget</i>
Total Taxes	25,042,167	25,856,244	25,149,861	25,442,071	(414,172)	-1.6%
Total Licenses & Permits	1,471,629	2,107,204	1,469,349	1,484,829	(622,375)	-29.5%
Total Intergovt Revenue	2,208,055	1,135,254	1,061,133	837,256	(297,999)	-26.2%
Total Charges For Services	3,626,163	4,555,253	4,152,040	3,637,480	(917,773)	-20.1%
Total Fines and Forfeits	674,634	640,300	616,500	667,100	26,800	4.2%
Total Miscellaneous Revenue	428,154	416,312	355,705	339,073	(1,845,095)	-84.5%
Total Transfers	103,737	1,872,321	1,718,866	104,464	256,650	245.7%
	<u>33,554,539</u>	<u>36,582,888</u>	<u>34,523,454</u>	<u>32,512,273</u>	<u>(3,813,964)</u>	<u>-10.4%</u>

EXPENSES:

<i>Department</i>	<i>2009 Actuals</i>	<i>2010 Budget</i>	<i>2010 Estimate</i>	<i>2011 Budget</i>	<i>Change 11-10 Budget</i>	<i>% Change 11-10 Budget</i>
City Council	269,246	309,745	315,575	316,996	7,751	2.5%
Office of Mayor	244,406	271,102	253,461	270,821	(281)	-0.1%
Human Resources	263,763	299,755	279,253	339,161	(10,594)	-3.5%
Municipal Court	724,023	781,567	625,995	750,001	(46,242)	-5.9%
Economic Development	7,461	79,700	74,900	77,100	(18,400)	-23.1%
City Clerk	470,052	524,619	510,317	582,667	58,048	11.1%
Fiber Optic Project	169,883	113,600	53,770	25,700	(87,900)	-77.4%
Information Services	464,183	633,959	544,343	584,923	(53,409)	-8.4%
Finance	632,106	636,762	555,799	617,494	(19,268)	-3.0%
City Attorney	556,410	501,033	525,178	509,000	95,967	19.2%
Non-Departmental	5,029,595	12,051,215	12,944,567	10,764,672	(1,435,543)	-11.9%
Police	8,808,722	9,662,319	9,049,865	8,839,255	(791,229)	-8.2%
Fire Services	7,627,727	0	0	0	0	0.0%
Community Services	358,364	326,699	403,199	326,714	14	0.0%
Development Services	1,690,286	2,010,412	1,625,808	1,941,467	(68,945)	-3.4%
Parks & Recreation	3,036,037	3,449,470	3,313,505	3,405,225	(50,442)	-1.5%
Public Works	297,474	324,112	303,657	309,932	(14,180)	-4.4%
Facilities Maintenance	1,299,004	1,402,103	1,378,858	1,434,735	7,632	0.5%
Engineering	1,004,351	1,167,790	1,117,242	1,225,034	57,244	4.9%
Totals	<u>32,953,092</u>	<u>34,545,962</u>	<u>33,875,292</u>	<u>32,320,897</u>	<u>(2,369,776)</u>	<u>-6.9%</u>
<b>Suplus (Deficit)</b>	<b>\$ 601,447</b>	<b>\$ 2,036,926</b>	<b>\$ 648,162</b>	<b>\$ 191,376</b>		

EXHIBIT 5: GENERAL FUND EXPENSES BY CATEGORY/DEPARTMENT



Department	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$ Change 11-10 Budget	% Change 11-10
City Council	\$ 269,246	\$ 309,745	\$ 315,575	\$ 316,996	\$ 7,251	2.3%
Office of Mayor	244,406	271,102	253,461	270,821	(281)	-0.1%
Human Resources	263,763	299,755	279,253	339,161	39,406	13.1%
Municipal Court	724,023	781,567	625,995	750,001	(31,566)	-4.0%
Economic Development	7,461	79,700	74,900	77,100	(2,600)	-3.3%
City Clerk	470,052	524,619	510,317	582,667	58,048	11.1%
Fiber Optic Project	169,883	113,600	53,770	25,700	(87,900)	-77.4%
Information Services	464,183	633,959	544,343	584,923	(49,036)	-7.7%
Finance	632,106	636,762	555,799	617,494	(19,268)	-3.0%
City Attorney	556,410	501,033	525,178	509,000	7,967	1.4%
Non-Departmental	5,029,595	12,051,215	12,944,567	10,764,672	(1,286,543)	-10.7%
Police	8,808,722	9,662,319	9,049,865	8,839,255	(823,064)	-8.5%
Fire Services	7,627,727	-	-	-	-	0.0%
Community Services	358,364	326,699	403,199	326,714	15	0.0%
Development Services	1,690,286	2,010,412	1,625,808	1,941,467	(68,945)	-3.4%
Parks & Recreation	3,036,037	3,449,470	3,313,505	3,405,225	(44,245)	-1.3%
Public Works	297,474	324,112	303,657	309,932	(14,180)	-4.4%
Facilities Maintenance	1,299,004	1,402,103	1,378,858	1,434,735	32,632	2.3%
Engineering	1,004,351	1,167,790	1,117,242	1,225,034	57,244	4.9%
<b>Totals</b>	<b>\$ 32,953,092</b>	<b>\$ 34,545,962</b>	<b>\$ 33,875,292</b>	<b>\$ 32,320,897</b>	<b>\$ (2,225,065)</b>	<b>-6.4%</b>

City of Edmonds 2011 Budget

EXHIBIT 6: GENERAL FUND FORECAST

Executive Summary - Current Forecast

Changes in Cash (Working Capital)

31-Jan-11

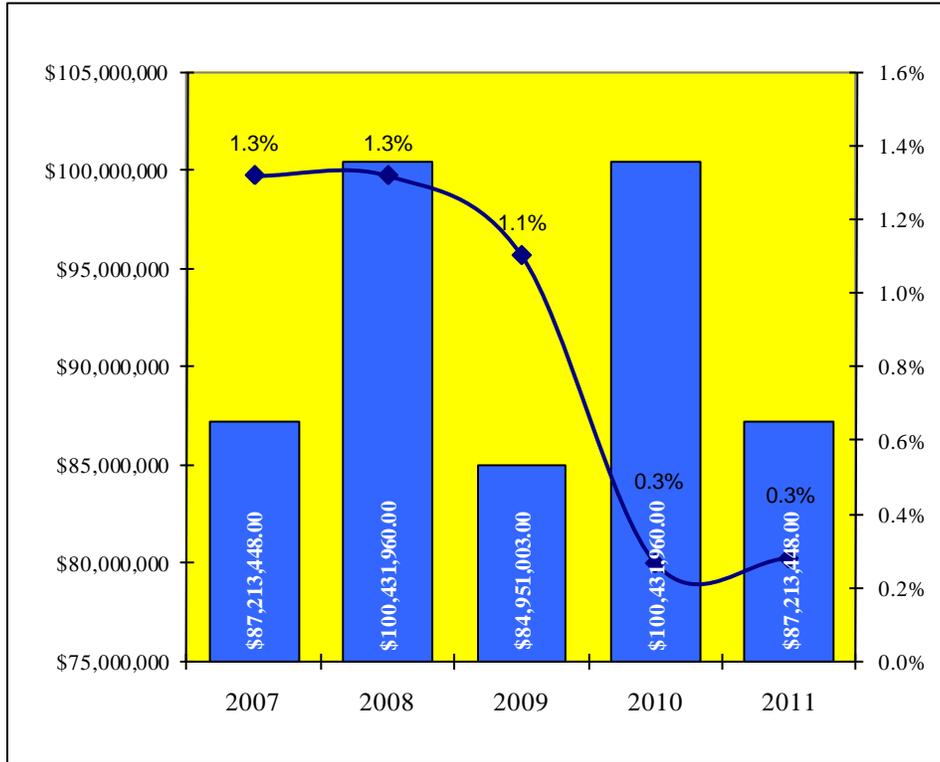
City of Edmonds: Strategic Outlook

	2009	2010	2010	2010	2011	2012	2013	2014	2015	2016
<b>REVENUE</b>	Actuals	Budget	Actuals as of 07/31/2010	YE Est.	Budget	Outlook	Outlook	Outlook	Outlook	Outlook
Beginning Cash (Working Capital) Balance	1,497,860	1,273,265	2,167,156	2,167,156	2,815,313	2,999,036	2,376,001	1,104,001	(842,158)	(3,315,644)
Property Tax	13,828,901	14,147,084	7,130,568	13,688,970	13,609,482	13,606,175	13,678,091	13,824,862	14,011,433	14,200,858
Retail Sales Tax	4,414,874	5,519,949	2,499,204	4,371,203	4,524,195	4,614,679	4,706,972	4,801,112	4,897,134	4,995,077
Other Sales & Use Tax	543,731	665,901	308,712	543,731	546,797	552,431	558,126	563,880	569,696	575,573
Utility Tax	5,953,028	5,225,311	3,575,502	6,239,500	6,441,962	6,506,382	6,571,445	6,637,160	6,703,531	6,770,567
Other Taxes	301,633	297,500	158,343	306,457	311,982	317,611	323,347	329,191	335,146	341,213
Licenses/Permits/Franchise	1,023,017	1,418,213	966,948	1,026,223	1,037,813	1,048,125	1,058,539	1,069,057	1,079,681	1,090,411
Construction Permits	448,612	688,991	259,566	443,125	447,016	450,946	454,916	458,925	462,974	467,064
Grants	133,425	4,644	191,178	210,476	4,410	-	-	-	-	-
State Revenues	725,888	752,426	369,435	744,079	746,803	743,678	748,310	752,974	757,670	762,399
Intergov't Service Charges	1,348,743	378,184	86,871	106,578	86,043	88,194	90,399	92,659	94,975	97,349
Interfund Service Charges	1,318,773	980,469	288,536	1,355,059	1,388,935	1,395,880	1,402,860	1,409,874	1,416,923	1,424,008
Chgs. for Goods & Services	2,307,390	3,574,784	2,067,711	2,796,981	2,248,545	2,290,096	2,333,026	2,377,351	2,423,091	2,470,264
Fines & Forfeits	674,633	640,300	322,087	616,500	667,100	681,924	697,082	712,580	728,428	744,632
Misc Revenues	531,890	2,289,133	2,461,896	2,074,571	443,537	428,110	437,914	447,954	458,238	468,770
<b>Annual Revenue</b>	<b>33,554,538</b>	<b>36,582,889</b>	<b>20,686,557</b>	<b>34,523,453</b>	<b>32,504,620</b>	<b>32,724,231</b>	<b>33,061,026</b>	<b>33,477,580</b>	<b>33,938,920</b>	<b>34,408,187</b>
Annual Revenue Growth				2.9%	-5.8%	0.7%	1.0%	1.3%	1.4%	1.4%
<b>Total Revenue</b>	<b>35,052,399</b>	<b>37,856,154</b>	<b>22,853,713</b>	<b>36,690,609</b>	<b>35,319,932</b>	<b>35,723,267</b>	<b>35,437,027</b>	<b>34,581,581</b>	<b>33,096,762</b>	<b>31,092,542</b>

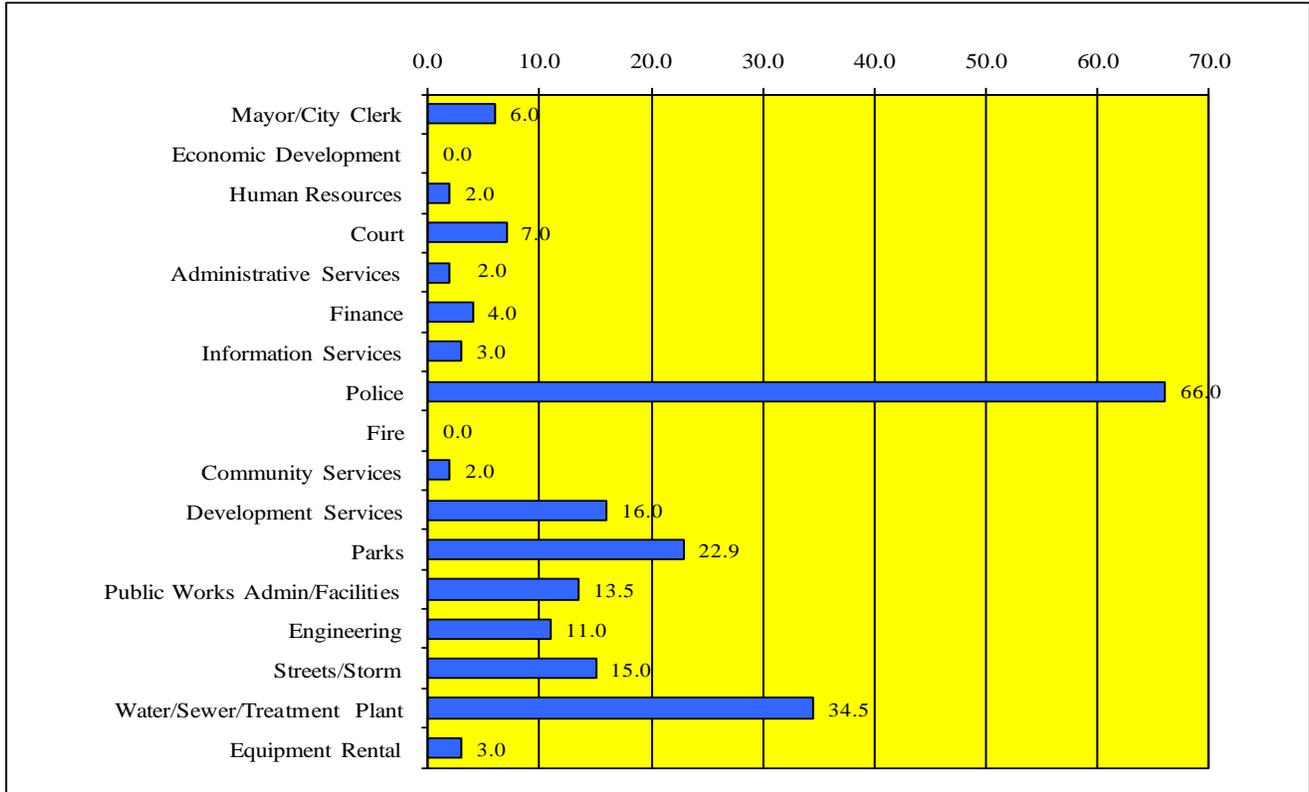
	2009	2010	2010	2010	2011	2012	2013	2014	2015	2016
<b>Expenses by Function</b>	Actuals	Budget	Actuals as of 07/31/2010	YE Est.	Budget	Outlook	Outlook	Outlook	Outlook	Outlook
Salaries and Wages	17,751,626	13,394,202	7,125,481	12,512,516	12,780,632	13,042,086	13,300,520	13,564,063	13,832,819	14,106,892
Benefits <sup>(1)</sup>	5,464,536	5,007,796	3,053,567	3,820,912	4,278,924	4,631,271	4,949,805	5,295,427	5,670,753	6,078,660
Supplies	515,933	584,366	336,944	459,611	580,297	704,059	721,661	739,702	758,195	777,150
Services <sup>(1)</sup>	3,457,821	3,627,566	2,212,896	4,428,675	3,698,284	3,182,262	3,295,460	3,414,691	3,540,416	3,673,138
Intergov't	2,019,310	8,297,405	5,956,701	8,182,278	8,332,916	8,827,516	9,072,242	9,324,289	9,583,898	9,851,323
Capital	41,643	30,000	-	-	-	-	-	-	-	-
Debt Service	1,672,804	1,423,951	243,202	1,423,749	1,452,284	1,445,917	1,446,883	1,475,935	1,382,617	1,404,463
Transfers	1,239,320	1,266,189	1,157,572	2,278,337	809,778	1,116,676	1,139,042	1,192,034	1,215,670	1,239,970
Interfund	790,099	914,489	353,690	769,218	387,782	397,477	407,413	417,599	428,039	438,740
<b>Total Expenses</b>	<b>32,953,091</b>	<b>34,545,964</b>	<b>20,440,053</b>	<b>33,875,296</b>	<b>32,320,897</b>	<b>33,347,266</b>	<b>34,333,026</b>	<b>35,423,740</b>	<b>36,412,406</b>	<b>37,570,335</b>
Expense Growth				2.8%	-4.6%	3.2%	3.0%	3.2%	2.8%	3.2%
Current Resources	33,554,538	36,582,889	20,686,557	34,523,453	32,504,620	32,724,231	33,061,026	33,477,580	33,938,920	34,408,187
Total Expenses	32,953,091	34,545,964	20,440,053	33,875,296	32,320,897	33,347,266	34,333,026	35,423,740	36,412,406	37,570,335
<b>Annual Balance</b>	<b>601,447</b>	<b>2,036,925</b>	<b>246,504</b>	<b>648,157</b>	<b>183,723</b>	<b>(623,034)</b>	<b>(1,272,000)</b>	<b>(1,946,160)</b>	<b>(2,473,486)</b>	<b>(3,162,149)</b>
Ending Cash (Working Capital) Balance <sup>(2)</sup>	2,167,156	3,310,190	2,413,660	2,815,313	2,999,036	2,376,001	1,104,001	(842,158)	(3,315,644)	(6,477,793)
Target Ending Cash (Working Capital) Balance <sup>(3)</sup>	2,746,091	2,878,830	NA	2,822,941	2,693,408	2,778,939	2,861,085	2,951,978	3,034,367	3,130,861

EXHIBIT 7. PROPERTY TAX NEW CONSTRUCTION



Year	Total Assessed Value (AV)	New Construction Assessment	% New Construction to AV
2011	6,436,673,659	18,004,460	0.3%
2010	6,955,482,717	18,563,567	0.3%
2009	7,709,209,490	84,951,003	1.1%
2008	7,615,549,203	100,431,960	1.3%
2007	6,612,373,915	87,213,448	1.3%

EXHIBIT 8: EMPLOYEE COUNT BY DEPARTMENT



Department	2009 Actuals	2010 Actuals	2011 Budget
City Council	0.5	0.5	0.0
Mayor/City Clerk	6.0	6.0	6.0
Economic Development	0.0	0.0	0.0
Human Resources	2.0	2.0	2.0
Court	8.5	8.5	7.0
Administrative Services	1.0	2.0	2.0
Finance	5.0	4.0	4.0
Information Services	3.0	3.0	3.0
Police	69.0	69.0	66.0
Fire	54.0	0.0	0.0
Community Services	2.0	2.0	2.0
Development Services	16.1	16.1	16.0
Parks	22.9	22.9	22.9
Public Works Admin/Facilities	13.5	13.5	13.5
Engineering	11.0	11.0	11.0
Streets/Storm	15.0	15.0	15.0
Water/Sewer/Treatment Plant	34.5	34.5	34.5
Equipment Rental	4.0	3.0	3.0
<b>GRAND TOTAL</b>	<b>268.0</b>	<b>213.0</b>	<b>207.9</b>

EXHIBIT 9: DECISION PACKAGE REQUESTS

			Fund			
			General 001	Street 111	Combined Utility 411	Combined Utility Construction 412
<b>Decision Package</b>	<b>Duration</b>	<b>2011 Exp</b>	<b>001</b>	<b>111</b>	<b>411</b>	<b>412</b>
<b><i>Police Department</i></b>						
( <sup>2</sup> ) Bullet Proof Vest Replacement	One Time	\$ 25,130	25,130			
<b><i>Economic Development</i></b>						
Economic Development Strategic Plan	One Time	100,000	100,000			
<b><i>Administrative Services/Public Works</i></b>						
GIS Analyst	Ongoing	87,450	4,373		83,077	
<b><i>Public Works</i></b>						
Capital Facilities Charge for Utilities	One Time	25,000				25,000
City Energy Plan	One Time	25,000	25,000			
WSDOT Road Condition Survey	Biennial	25,000		25,000		
Stormwater Maintenance Worker 1	Ongoing	62,000			62,000	
Stormwater Engineering Technician	Ongoing	92,080				92,080
<b><i>Municipal Court</i></b>						
Generator access for courtroom and office	One Time	7,825	7,825			
Probation Monitoring Program	One Time	6,850	6,850			
<b><i>Parks and Recreation</i></b>						
Parks 21" Honda Mower	One Time	1,200	1,200			
Rental Toilets	Ongoing	5,000	5,000			
<b>Grand Total</b>		<b>\$ 462,535</b>	<b>\$ 175,378</b>	<b>\$ 25,000</b>	<b>\$ 145,077</b>	<b>\$ 117,080</b>

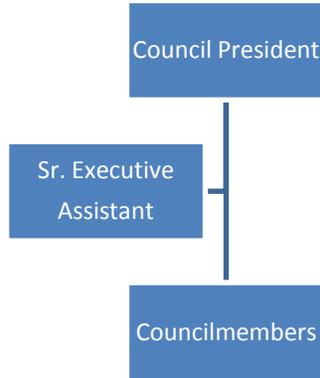


*This page is intentionally left blank.*

City of Edmonds 2011 Budget

---

Fund:	General		Fund #:	001
Department:	City Council		Department #:	110
Cost Center	Total Department		Cost Center #:	511.100 & 550.100



City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	City Council		Department #:	110
Cost Center	Total Department		Cost Center #:	511.100 & 550.100

**Mission Statement**

The City Council establishes City Policies, sets forth the powers vested in Legislative Bodies, represents the City on Boards and Commissions, attends Council meetings and Legislative briefings, represents the City to other organizations and performs ceremonial duties.

**Purpose**

The City Council is the legislative body that establishes City policy. The Council’s legislative authority is established by Title 35 of the Revised Code of Washington Laws of Cities and Towns. Section 35A.11.020 of the Optional Municipal Code sets forth the powers vested in legislative bodies of non-charter code cities.

The City Council’s time commitment ranges from 25-to-32 hours per week for packet review and attending Council and post-Council meetings to review meeting actions. During the budget process, the time commitment is extensive and meetings are often held on Saturdays or weeknights.

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	City Council		Department #:	110
Cost Center	Total Department		Cost Center #:	511.100 & 550.100

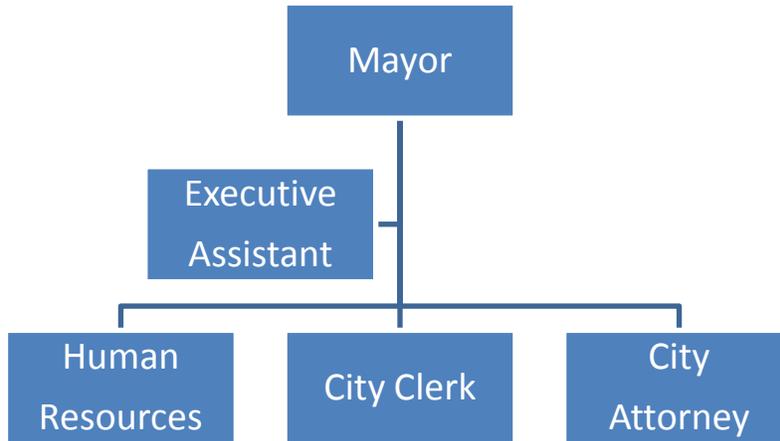
Description	2009	2010	2010	2011	\$\$ Change	% Change
	Actuals	Budget	Estimate	Budget	11-10	11-10
Salaries	98,422	114,462	114,462	114,743	281	0.2%
Overtime	6,601	5,590	6,892	5,590	0	0.0%
Benefits	95,161	99,743	99,743	105,563	5,820	5.8%
Supplies	2,275	1,000	1,570	1,000	0	0.0%
Professional Svc	55,682	56,000	62,364	60,000	4,000	7.1%
Communications	0	0	44	100	100	NA
Travel	477	2,500	1,500	1,500	(1,000)	-40.0%
Repairs/Maintenance	268	1,500	1,500	1,500	0	0.0%
Miscellaneous	1,003	3,950	2,500	2,000	(1,950)	-49.4%
Council Contingency Miscellaneous	9,357	25,000	25,000	25,000	0	0.0%
	269,246	309,745	315,575	316,996	7,251	2.3%



*This page is intentionally left blank.*

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	200
Cost Center	Total Department		Cost Center #:	n/a



City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	Various
Cost Center	Total Department		Cost Center #:	Various

**Mission Statement**

To administer City business in an efficient, economical, ethical, and legal manner. To represent and protect the City's interests at all governmental and jurisdictional levels. To lead and support all efforts to enhance the quality of life for Edmonds citizens.

**Purpose**

The Mayor acts as full-time Chief Executive Officer and Chief Operating Officer. The Mayor's Office encompasses the Mayor and an executive assistant along with the Human Resources Division, City Clerk, and the City Attorney.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	Various
Cost Center	Total Department		Cost Center #:	Various

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries And Wages	599,270	665,204	625,399	683,299	18,095	2.7%
Overtime	0	410	0	0	(410)	-100.0%
Benefits	179,080	199,089	187,641	228,913	29,824	15.0%
Supplies	14,804	19,516	18,282	19,260	(256)	-1.3%
Small Equipment	0	100	100	100	0	0.0%
Professional Services	601,660	550,883	581,899	608,350	57,467	10.4%
Communications	45,743	60,450	61,046	60,950	500	0.8%
Travel	989	4,080	2,291	4,000	(80)	-2.0%
Advertising	30,003	30,420	30,420	30,420	0	0.0%
Rental/Lease	26,731	27,310	27,138	27,310	0	0.0%
Repairs & Maintenance	20,988	14,137	14,341	14,137	0	0.0%
Miscellaneous	15,365	24,910	19,654	24,910	0	0.0%
	1,534,633	1,596,509	1,568,211	1,701,649	105,140	6.6%

City of Edmonds 2011 Budget

---

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	210
Cost Center	Administration		Cost Center #:	513.100

**Function**

The Mayor of Edmonds serves as both the Chief Executive Officer (CEO) and the Chief Operations Officer (COO) of the City. In most cities with a strong mayor form of government, an assistant City Administrator is designated the COO. Because Edmonds does not have this position, the Mayor manages the City’s day-to-day business and supervises the City’s daily operations as carried out by the department directors.

In addition, the Mayor works with and supports the City Council in its role as a legislative and policy-setting body, works in a responsive and collaborative manner with citizens to address their needs and concerns, interacts with the business community to foster economic development, and supports and empowers various community organizations that enrich the quality of life in Edmonds.

The Mayor also represents the City and protects its interests in county, regional, state, and national arenas. Finally, the Mayor provides a ceremonial presence at activities within the city and throughout the Puget Sound area.

**Budget Narrative**

The Salary and Benefit budget includes the Mayor and one Executive Assistant. The Mayor’s salary is determined by the Commission on Compensation of Elected Officials.

The supplies budget includes letterhead, envelopes, stationery, forms, printer and fax cartridges, boards and commissions plaques.

The professional services budget covers framing of employee retirement posters, and printing services.

The communications and travel budget includes the Mayor’s cell phone charges, and mileage/parking/meals reimbursement for City-related meetings.

The rental/lease budget covers 1/3 maintenance of the cost for copier shared with Human Resources and Community Services departments.

The miscellaneous budget covers costs for special meetings and events, publications, subscriptions, fees, dues, etc.

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	210
Cost Center	Administration		Cost Center #:	513.100

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	184,596	205,650	192,210	194,527	(11,123)	-5.4%
Benefits	51,319	53,352	53,352	64,194	10,842	20.3%
Supplies	1,592	3,000	1,766	3,000	0	0.0%
Professional Svc	576	1,100	471	1,100	0	0.0%
Communication	1,290	1,400	1,996	1,400	0	0.0%
Travel	815	1,500	791	1,500	0	0.0%
Rental/Lease	1,806	1,500	1,328	1,500	0	0.0%
Repair/Maintenance	584	100	304	100	0	0.0%
Miscellaneous	1,828	3,500	1,244	3,500	0	0.0%
	244,406	271,102	253,461	270,821	(281)	-0.1%

City of Edmonds 2011 Budget

---

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	220
Cost Center	Human Resources		Cost Center #:	516.100 & 210

**Function**

Plan, organize, control, direct, and provide all human resource services to all City Departments, including recruitment, testing, job classification, compensation administration, administration of all benefit programs, training, employee relations, policy development, program development, Disability Board, Civil Service, and employee records.

**Budget Narrative**

The Salary and Benefit budget includes the Human Resources (HR) Director and an HR Analyst.

The small equipment budget covers incidental purchases related to the ID Badge machine.

The professional services budget includes MEBT II costs, hearing tests, non-Civil Service fitness for duty evaluations, drug testing, flu shots, City-wide training, and background investigations for all Parks and Recreation summer seasonal employees as well as other key employees throughout the city, and flex plan monthly fees.

The travel budget funds Human Resources training and travel.

The advertising budget funds the cost of advertising for vacant positions through a variety of vendors (newspapers, online, associations, and Craig's List).

The rental/lease budget covers 1/3 maintenance of the cost for copier shared with the Mayor's Office and the Community Services department.

The miscellaneous budget covers employee awards, safety and wellness, disaster supplies, tuition reimbursement and membership expenses.

**CIVIL SERVICE**

The professional services budget covers testing contractor costs and physical/psychological exams for entry level, lateral level and promotional Police opportunities.

The miscellaneous budget covers costs associated with Civil Service and testing of prospective Police staff.

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	220
Cost Center	Human Resources		Cost Center #:	516.100 & 210

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Personnel</b>						
Salaries	160,619	184,335	168,693	171,223	(13,112)	-7.1%
Benefits	50,260	57,154	52,295	59,928	2,774	4.9%
Supplies	2,452	2,756	2,756	2,500	(256)	-9.3%
Small Equipment	0	100	100	100	0	0.0%
Professional Svc	8,817	14,500	14,500	64,000	49,500	341.4%
Communications	623	0	0	500	500	NA
Travel	0	500	500	500	0	0.0%
Advertising	7,614	10,000	10,000	10,000	0	0.0%
Rental/Lease	1,806	2,000	2,000	2,000	0	0.0%
Repair/Maintenance	9,422	6,000	6,000	6,000	0	0.0%
Miscellaneous	10,083	12,230	12,230	12,230	0	0.0%
	251,696	289,575	269,074	328,981	39,406	13.6%
<b>Civil Service</b>						
Professional Svc	11,193	10,000	10,000	10,000	0	0.0%
Travel	174	0	0	0	N/A	N/A
Miscellaneous	700	180	180	180	0	0.0%
	12,067	10,180	10,180	10,180	0	0.0%

City of Edmonds 2011 Budget

---

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	250
Cost Center	City Clerk		Cost Center #:	514.300

**Function**

The City Clerk’s office maintains and tracks all official city records, fulfills all legal requirements of recording, posting, publicizing and filing documents and administers all ordinances and resolutions. The office schedules and coordinates City Council weekly agendas, packet, and minute preparation.

The office also issues all business and specialty licensing and parking permits; provides access to public records; and provides switchboard/receptionist services, citywide mail/postage services, photocopy services, and purchasing services.

**Budget Narrative**

The Salary and Benefit budget includes the City Clerk, Deputy City Clerk, Accounting Assistant, and a Senior Office Assistant.

Supplies: RCW & WAC updates; printing; minute books; audio/video tapes; paper; Council meeting notice signs; and general.

Professional services: City Code codification services; minute-taking services; microfilming of essential records; and destruction of records/shredding services; emergency temporary help.

Communications: Citywide postage; misc. requests.

Travel: Mileage/meals/lodging for WMCA Conference (City Clerk); certification/training seminars (Deputy Clerk); and other mileage/meals for City Clerk staff.

Advertising: Publishing display ads of Council and Planning Board agendas; and publish required legal ads of Council notices and ordinances.

Rental/lease: Citywide mailing equipment and copier.

Repair/maintenance: Annual maintenance fees for Clerk’s Index, Eden business licensing, and Agenda Quick software; City Code on MRSC website; repair of office equipment.

Miscellaneous: County Auditor recording fees; professional organization membership fees; and training/conference registration fees for all staff.

**2011 Budget Changes**

The City Clerk’s office will be filling a vacant position (1.0 FTE) to address the increase in public records requests.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	250
Cost Center	City Clerk		Cost Center #:	514.300

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries And Wages	254,055	275,219	264,496	317,549	42,330	15.4%
Overtime	0	410	0	0	(410)	-100.0%
Benefits	77,501	88,583	81,994	104,791	16,208	18.3%
Supplies	10,760	13,760	13,760	13,760	0	0.0%
Professional Services	24,663	27,250	31,750	27,250	0	0.0%
Communications	43,830	59,050	59,050	59,050	0	0.0%
Travel	0	2,080	1,000	2,000	(80)	-3.8%
Advertising	22,389	20,420	20,420	20,420	0	0.0%
Rental/Lease	23,119	23,810	23,810	23,810	0	0.0%
Repairs & Maintenance	10,981	8,037	8,037	8,037	0	0.0%
Miscellaneous	2,754	6,000	6,000	6,000	0	0.0%
	470,052	524,619	510,317	582,667	58,048	11.1%

City of Edmonds 2011 Budget

---

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	360
Cost Center	City Attorney		Cost Center #:	515.100, 200, 240

**Function**

The City Attorney advises and assists the City Council, Mayor, and staff in conforming to state and federal law in all municipal activities and defends the City against claims and suits.

**Budget Narrative**

The professional services budget – City Attorney covers general legal services such as drafting routine ordinances and resolutions and attending City Council meetings and other boards or commissions as requested, as well as lawsuits and negotiations.

The professional services budget – Misc Legal miscellaneous budget covers miscellaneous legal services provided by other outside legal counsel.

The miscellaneous-prosecutor budget covers the cost of witness fees previously paid from the Court budget.

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	360
Cost Center	City Attorney		Cost Center #:	515.100, 200, 240

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Professional Svc - City Atty	420,450	359,433	405,543	350,000	(9,433)	-2.6%
Professional Services - Misc Legal	0	0	10,867	0	N/A	N/A
Professional Svc	135,960	138,600	108,768	156,000	17,400	12.6%
Miscellaneous Prosecutor	0	3,000	0	3,000	0	0.0%
	556,410	501,033	525,178	509,000	7,967	1.6%

City of Edmonds 2011 Budget

---

Fund:	Employee Parking Permit		Fund #:	121
Department:	Mayor		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

**Function**

This fund was established by Ordinance No. 3079. All application fees received by the City for employee parking permits are to be deposited in this fund and used solely for the administration of the program.

City of Edmonds 2011 Budget

Fund:	Employee Parking Permit		Fund #:	121
Department:	Mayor		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash</b>	<b>90,927.19</b>	<b>100,510</b>	<b>93,897</b>	<b>87,811</b>	<b>(12,699)</b>	<b>-12.6%</b>
<u>Revenue</u>						
Employee Parking Permit Fund	25,375.00	25,000	20,000	20,000	(5,000)	-20.0%
Investment Interest	1,327.51	2,500	0	0	(2,500)	-100.0%
<b>Total Revenue</b>	<b>26,702.51</b>	<b>27,500</b>	<b>20,000</b>	<b>20,000</b>	<b>(7,500)</b>	<b>-27.3%</b>
<u>Expenditure</u>						
Supplies	870.53	1,000	1,000	1,000	0	0.0%
Interfund Transfer	22,862.00	25,086	25,086	25,086	0	0.0%
<b>Total Expenditure</b>	<b>23,732.53</b>	<b>26,086</b>	<b>26,086</b>	<b>26,086</b>	<b>0</b>	<b>0.0%</b>
<b>Ending Cash</b>	<b>93,897.17</b>	<b>101,924</b>	<b>87,811</b>	<b>81,725</b>	<b>(20,199)</b>	<b>-19.8%</b>

Fund:	Sister City Commission		Fund #:	138
Department:	Mayor		Department #:	200
Cost Center	Total Fund		Cost Center #:	n/a

**Function**

In accordance with Ordinance No. 2715, Fund 138 titled Sister City Commission was established on June 30, 1989. Further, in accordance with ordinance, Section 10.60.040 private revenues and expenditures donated for the purpose of hosting are segregated from public revenues and expenditures.

The Sister City Commission promotes international goodwill through the exchange of people and ideas. In the pursuit of this goal, they endeavor to promote the City of Edmonds by providing cultural opportunities to citizens, encourage commerce, and attract tourists.

The Commission is urged and expected to continue its fundraising efforts in order to provide a separate source of private funding for its projects. The Commission looks for corporate sponsors and a major fundraising event.

City of Edmonds 2011 Budget

Fund:	Sister City Commission		Fund #:	138
Department:	Mayor		Department #:	200
Cost Center	Total Fund		Cost Center #:	n/a

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Program 100 -Public</b>						
<b>Beginning Cash</b>	<b>7,774.55</b>	<b>7,126</b>	<b>7,874</b>	<b>7,674</b>	<b>548</b>	<b>7.69%</b>
<u>Revenue</u>						
Investment Interest	99.11	300	50	100	(200)	-66.67%
Total Revenue	99.11	300	50	100	(200)	-66.67%
<u>Expenditure</u>						
Miscellaneous	0.00	500	250	500	0	0.00%
Total Expenditure	0.00	500	250	500	0	0.00%
<b>Ending Cash</b>	<b>7,873.66</b>	<b>6,926</b>	<b>7,674</b>	<b>7,274</b>	<b>348</b>	<b>5.02%</b>

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Program 200 - Private</b>						
<b>Beginning Cash</b>	<b>3,274.06</b>	<b>10,592</b>	<b>3,307</b>	<b>3,383</b>	<b>(7,209)</b>	<b>-68.1%</b>
<u>Revenue</u>						
Investment Interest	63.40	400	30	100	(300)	-75.0%
Contributions / Private Sources	16,665.48	20,700	4,860	5,200	(15,500)	-74.9%
Total Revenue	16,728.88	21,100	4,890	5,300	(15,800)	-74.9%
<u>Expenditure</u>						
Supplies	50.76	1,000	500	500	(500)	-50.0%
Student Trip	16,485.40	16,500	2,314	2,400	(14,100)	-85.5%
Miscellaneous	159.86	3,000	2,000	1,500	(1,500)	-50.0%
Total Expenditure	16,696.02	20,500	4,814	4,400	(16,100)	(1.85)
<b>Ending Cash</b>	<b>3,306.92</b>	<b>11,192</b>	<b>3,383</b>	<b>4,283</b>	<b>(6,909)</b>	<b>-61.7%</b>

City of Edmonds 2011 Budget

---

Fund:	Firemen's Pension		Fund #:	617
Department:	Mayor		Department #:	200
Cost Center	Total Fund		Cost Center #:	n/a

**Function**

This fund was established to provide retirement pensions and medical benefits to retired City firefighters who left service prior to the establishment of the statewide Law Enforcement Officer and Firefighter (LEOFF) retirement system. This entire fund may be expended by the Firemen's Pension Board as set forth in RCW 41.18.

**Budget Narrative**

Annual contributions from the General Fund are based on an actuarial study performed by Milliman Consultants and Actuaries to assure that its pension and benefit obligation is adequately funded through the year 2024.

City of Edmonds 2011 Budget

Fund:	Firemen's Pension		Fund #:	617
Department:	Mayor		Department #:	200
Cost Center	Total Fund		Cost Center #:	n/a

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash</b>	<b>296,925</b>	<b>264,295</b>	<b>284,951</b>	<b>263,852</b>	<b>(443)</b>	<b>-0.2%</b>
<u>Revenue</u>						
Fire Insurance Premium Tax	42,172	48,759	44,905	44,905	(3,854)	-7.9%
Investment Interest	3,754	7,000	0	0	(7,000)	-100.0%
Interfund Transfer In	46,624	48,023	48,023	48,023	0	0.0%
<b>Total Revenue</b>	<b>92,549</b>	<b>103,782</b>	<b>92,928</b>	<b>92,928</b>	<b>(10,854)</b>	<b>-10.5%</b>
<u>Expenditure</u>						
Salaries	49,311	0	0	0		
Pension Payments	0	54,048	50,136	56,750	2,702	5.0%
Health Benefits	55,213	71,000	59,476	71,000	0	0.0%
Professional Services	0	0	4,415	4,500	4,500	NA
<b>Total Expenditure</b>	<b>104,523</b>	<b>125,048</b>	<b>114,027</b>	<b>132,250</b>	<b>7,202</b>	<b>5.8%</b>
<b>Ending Cash</b>	<b>284,951</b>	<b>243,029</b>	<b>263,852</b>	<b>224,530</b>	<b>(18,499)</b>	<b>-7.6%</b>

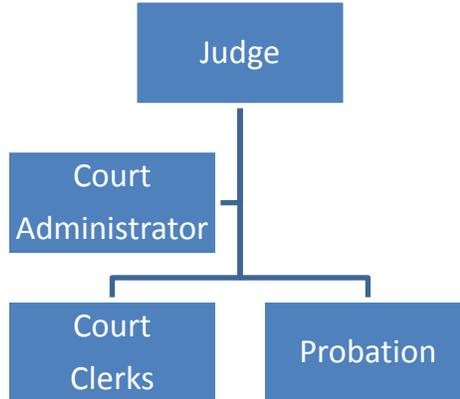


*This page is intentionally left blank.*

City of Edmonds 2011 Budget

---

Fund:	General		Fund #:	001
Department:	Municipal Court		Department #:	230
Cost Center			Cost Center #:	n/a



City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Municipal Court		Department #:	230
Cost Center	Municipal Court		Cost Center #:	512.500 & 501

**Function**

Edmonds Municipal Court adjudicates all criminal misdemeanor and gross misdemeanor cases filed by the city of Edmonds Police Department resulting from crimes committed within the city limits of Edmonds. The Court also adjudicates all civil infractions of city ordinances as well as a limited number of other civil matters. The Court’s jurisdiction and authority is established in accordance with the Revised Code of Washington 3.46.030.

Administrative responsibilities of the Court include case-flow management procedures, safeguarding financial records and transactions, maintaining all documents filed with the court, state crime system data entry and implementing retention and public disclosure policies.

**Budget Narrative**

The Edmonds Municipal Court staff encompasses the Judge, the Court Administrator, one Probation Officer and five Court Clerks.

Operation expenditures include, but are not limited to, office supply purchases for the entire department, required training for the Judge and Court staff, rental and maintenance cost for the copier, interpreter cost for court proceedings, jury trials, pre-trial monitoring, probation monitoring, home-detention monitoring and public inquiries.

**2011 Budget Changes**

**Municipal Court Administration**

Increases: Based on 2010 consumption supplies were increased by \$1,000 for 2011. A new line item of communications was added to the budget to track costs associated with mailing of passport applications. All passport applications are required to be sent by certified mail. This line item was budgeted at \$2,000 for 2011.

Decreases: Based on 2010 expenditures, travel was reduced \$300; rental/lease was eliminated saving \$200; and miscellaneous was reduced \$500.

Net: Overall increase of \$2,000 for Administration for 2011.

**Municipal Court Probation**

Increases: \$300 for a new line item of communications to track the mailing of EHM equipment was added.

Decreases: Small equipment was eliminated saving \$200; interpreter use was decreased saving \$1,000; EHM home monitoring has been dropping dramatically so it was reduced \$5,000.

Net: Overall decrease of \$5,900 for Probation for 2011.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Municipal Court		Department #:	230
Cost Center	Municipal Court		Cost Center #:	512.500 & 501

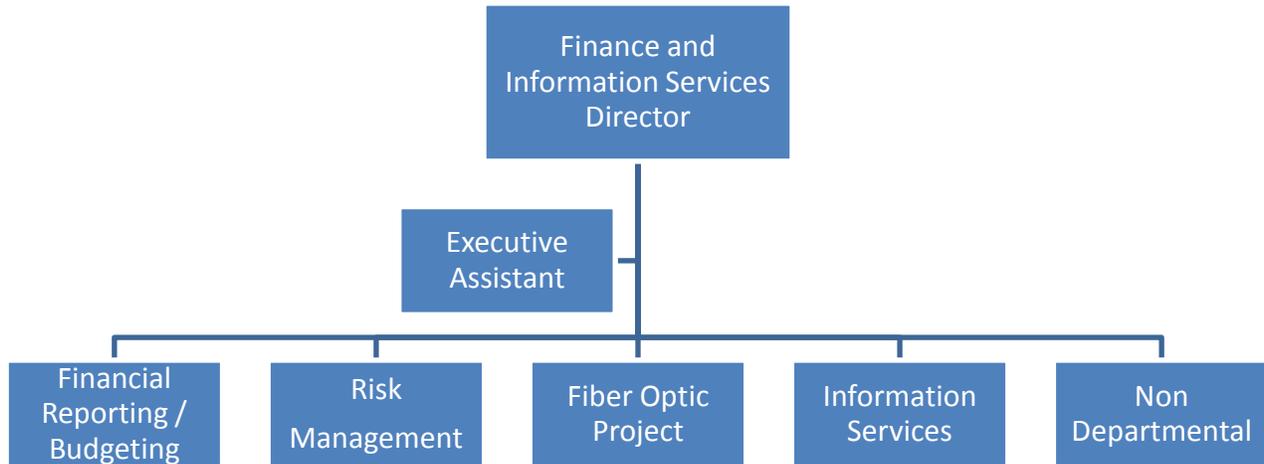
Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Court</b>						
Salaries	341,654	401,438	329,157	367,526	(33,912)	-8.4%
Overtime	1,154	1,600	1,595	1,600	0	0.0%
Benefits	100,989	124,226	98,747	121,284	(2,942)	-2.4%
Supplies	7,421	6,000	7,000	7,000	1,000	16.7%
Minor Equipment	4,038	1,500	1,500	1,500	0	0.0%
Small Equipment-Judicial	8,580	0	0	6,850	6,850	NA
Professional Services	30,058	28,000	28,000	28,000	0	0.0%
Professional Services - Interpreter	17,744	16,000	16,000	16,000	0	0.0%
Communications	1,394	0	1,800	2,000	2,000	NA
Travel	1,000	2,300	2,000	2,000	(300)	-13.0%
Rental/Lease	154	200	0	0	(200)	-100.0%
Repair/Maintenance	2,037	450	0	450	0	0.0%
Repairs & Maintenance-Judicial	2,588	0	1,500	7,825	7,825	NA
Miscellaneous	2,246	2,000	1,500	1,500	(500)	-25.0%
Interpreter Fees	1,429	0	0	0	N/A	N/A
Misc - Jury	1,723	1,400	1,400	1,400	0	0.0%
	524,208	585,114	490,199	564,935	(20,179)	-3.4%
<b>Probation</b>						
Salaries	111,001	111,795	77,054	107,149	(4,646)	-4.2%
Overtime	1,409	1,300	1,459	1,300	0	0.0%
Benefits	48,329	48,058	33,133	48,217	159	0.3%
Supplies	12,327	10,000	10,000	10,000	0	0.0%
Small Equipment	0	200	0	0	(200)	-100.0%
Professional Services - Interpreter	13,310	11,000	10,000	10,000	(1,000)	-9.1%
Communications	206	0	50	300	300	NA
Travel	223	500	500	500	0	0.0%
Rental/Lease	1,616	1,700	1,700	1,700	0	0.0%
Repairs & Maintenance	310	600	600	600	0	0.0%
Miscellaneous	483	300	300	300	0	0.0%
Interpreter Fees	108	0	0	0	N/A	N/A
Home Monitoring - Intergovtl Svc	10,492	11,000	1,000	5,000	(6,000)	-54.5%
	199,815	196,453	135,796	185,066	(11,387)	-5.8%



*This page is intentionally left blank.*

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Administrative Services		Department #:	300
Cost Center	Total Department		Cost Center #:	n/a



City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Administrative Services		Department #:	300
Cost Center	Total Department		Cost Center #:	n/a

**Function**

The Administrative Services Division is responsible for helping to insure the City's compliance with local, State, and Federal financial management standards. Additionally, Administrative Services provides departmental leadership in the areas of budgeting, financial reporting, risk management, information systems, and the fiber optics project.

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Administrative Services		Department #:	310
Cost Center	Total Department		Cost Center #:	n/a

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries And Wages	604,144	685,382	636,452	652,441	(32,941)	-4.8%
Overtime	5,663	6,100	3,267	6,100	0	0.0%
Benefits	182,396	206,000	193,950	215,098	9,098	4.4%
Supplies	36,447	78,750	48,110	77,440	(1,310)	-1.7%
Small Equipment	45,311	93,500	120,000	65,760	(27,740)	-29.7%
Professional Services	163,632	68,750	48,199	19,750	(49,000)	-71.3%
Communications	98,888	72,494	42,342	57,208	(15,286)	-21.1%
Travel	50	2,750	200	3,300	550	20.0%
Rental/Lease	9,136	9,600	11,149	13,600	4,000	41.7%
Repairs & Maintenance	106,061	109,995	45,776	106,180	(3,815)	-3.5%
Miscellaneous	14,445	21,000	4,469	9,500	(11,500)	-54.8%
Machinery/Equipment	0	30,000	0	0	(30,000)	-100.0%
Interfund Rental	0	0	0	1,740	1,740	NA
	1,266,173	1,384,321	1,153,914	1,228,117	(156,204)	-11.3%

City of Edmonds 2011 Budget

---

Fund:	General		Fund #:	001
Department:	Administrative Services		Department #:	310
Cost Center	Administration		Cost Center #:	n/a

**Mission Statement**

The Finance Director serves as the city's Chief Financial Officer and is dedicated to being responsive to the needs of our public and internal customers by providing them with timely and quality services in a positive, professional, and cooperative manner. The Finance Director is also the Director of Administrative Services.

The Salary and Benefit budget includes the Finance Director and an executive assistant.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Administrative Services		Department #:	310
Cost Center	Administration		Cost Center #:	514.100

<b>Description</b>	<b>2009 Actuals</b>	<b>2010 Budget</b>	<b>2010 Estimate</b>	<b>2011 Budget</b>	<b>\$\$ Change 11-10</b>	<b>% Change 11-10</b>
Salaries	18,530	0	167,503	170,016	170,016	NA
Benefits	7,288	0	48,576	56,105	56,105	NA
Supplies	0	0	0	500	500	NA
Travel	0	0	0	500	500	NA
Miscellaneous	0	0	0	500	500	NA
	25,818	0	216,079	227,621	227,621	NA

City of Edmonds 2011 Budget

---

Fund:	General		Fund #:	001
Department:	Administrative Services		Department #:	310
Cost Center	Finance		Cost Center #:	514.230

**Function**

The Financial Services Division fulfills all accounting/treasury functions, which include payroll, accounts payable, accounts receivable, auditing, job costing, investing, budgeting, utility billing, risk management, and financial reporting.

**Budget Narrative**

The Salary and Benefit budget includes an Accountant, a Utility Billing Technician, and two Accounting Assistants.

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Administrative Services		Department #:	310
Cost Center	Finance		Cost Center #:	514.230

<b>Description</b>	<b>2009 Actuals</b>	<b>2010 Budget</b>	<b>2010 Estimate</b>	<b>2011 Budget</b>	<b>\$\$ Change 11-10</b>	<b>% Change 11-10</b>
Salaries	370,887	442,160	240,523	245,063	(197,097)	-44.6%
Overtime	901	4,100	361	4,100	0	0.0%
Benefits	104,634	127,712	74,562	78,420	(49,292)	-38.6%
Supplies	7,616	8,400	10,110	7,900	(500)	-6.0%
Professional Services	55,975	3,750	3,610	3,750	0	0.0%
Communications	634	0	682	0	N/A	N/A
Travel	15	2,000	0	2,000	0	0.0%
Rental/Lease	4,583	9,600	7,181	9,600	0	0.0%
Repair/Maintenance	57,176	34,040	276	34,040	0	0.0%
Miscellaneous	3,867	5,000	2,415	5,000	0	0.0%
	606,289	636,762	339,720	389,873	(246,889)	-38.8%

Fund:	General		Fund #:	001
Department:	Administrative Services		Department #:	310
Cost Center	Fiber Optic Project		Cost Center #:	518.870

**Function**

The Fiber Optic Network is a specialized enterprise of the City charged with developing and managing the City’s fiber optic communications assets and expanding their use within the City. The enterprise is managed by Information Services. Activities include:

- Interfacing with the City Council, City Staff and the Citizens Technology Advisory Committee (CTAC).
- Development of the City’s long range and near term telecommunications plans and budgets
- Managing the design, construction, maintenance and operation of the fiber optic network assets including the switching and routing equipment used to transport data across the network.
- Developing mutually beneficial partnerships with other municipalities, government agencies and educational institutions wishing to utilize excess capacity of the network
- Working with City departments to explore and develop ways to utilize the capabilities of the network to enhance the City’s ability to provide necessary services and/or lowering the cost of providing those services.
- Working with the City Council and Edmonds citizens to explore and develop ways to utilize the capabilities of the network to enhance the civic experience of Edmonds residents and to provide access to a variety of world class telecommunications services that might otherwise be unavailable.

**Budget Narrative**

Supplies – Miscellaneous publishing of plans, documents and drawings in support of the projects major directives.

Small Equipment – Small scale purchases for switching and routing equipment (accessories) necessary to expand the networks ability to accommodate additional partners.

Professional Svc – Consulting fees for configuration and operation of fiber assets.

Communications – Fees paid to the regional fiber consortium for shared costs of certain assets and fees paid for Internet access.

Repair/Maintenance - Fees paid to the regional fiber consortium for shared maintenance of certain assets as well as repairs to wholly owned fiber assets.

Equipment – Fiber construction costs associated with connection of new partners to the network.

**2011 Budget Changes**

The professional services budget has been reduced to reflect a reduced need for these services.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Administrative Services		Department #:	310
Cost Center	Fiber Optic Project		Cost Center #:	518.870

<b>Description</b>	<b>2009 Actuals</b>	<b>2010 Budget</b>	<b>2010 Estimate</b>	<b>2011 Budget</b>	<b>\$\$ Change 11-10</b>	<b>% Change 11-10</b>
Supplies	7,889	1,000	0	1,000	0	0.0%
Small Equipment	17,336	0	0	0	N/A	N/A
Professional Services	93,116	54,000	31,589	5,000	(49,000)	-90.7%
Communications	43,933	25,000	15,660	13,200	(11,800)	-47.2%
Rental/Lease	4,553	0	3,968	4,000	4,000	NA
Repairs & Maintenance	2,456	3,600	2,500	2,500	(1,100)	-30.6%
Miscellaneous	600	0	54	0	N/A	N/A
Machinery/Equipment	0	30,000	0	0	(30,000)	-100.0%
	169,883	113,600	53,771	25,700	(87,900)	-77.4%

Fund:	General		Fund #:	001
Department:	Administrative Services		Department #:	310
Cost Center	Information Services		Cost Center #:	518.880

**Function**

Information Services is charged with operating and maintaining voice and data networks, providing on-going software support for various enterprise and departmental systems as well as working cooperatively with departments to identify and adopt new technologies throughout the City. Edmonds currently maintains major fiber runs, both standard and virtualized server environments (with over 40 servers), 6 major software systems, some 250 personal computers, and 260 phones.

**Budget Narrative**

Of the active desktop machines, it is anticipated that a quarter to a fifth of these will be replaced as warranty or useful life is reached.

As departments propose the use of technology to get more done with existing staff, Information Services maintains a reliable server and network infrastructure and strives to train available staff to implement and maintain the needed technology.

The City continues to improve its application and back-office support through: server virtualization, network improvements, Storage Area Network (SAN), staff training for fiber network management and better support of applications.

GIS layers (water, sewer, storm, current address, etc...) are regularly updated. The Surface Water, Sewer, and Water asset information as well as maintenance history have been integrated with GIS and placed on-line for staff.

It is anticipated in 2011 the City will move its WEB servers in house to reduce costs and have better control of server performance and web content. The Licenses for these have also been included in the 2011 supplies.

The City's web site is in need of refinement to better reflect our Economic Development efforts. To keep the web site fresh, a "new look" is anticipated so that the City's "Brand" is more front and center. In addition, an upgrade to "a content management technology" is planned so that updating of web content can be made part of staff's day-to-day work flows.

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Administrative Services		Department #:	310
Cost Center	Information Services		Cost Center #:	518.880

Description	2009	2010	2010	2011	\$\$ Change	% Change
	Actuals	Budget	Estimate	Budget	11-10	11-10
Salaries	214,727	243,222	228,426	237,362	(5,860)	-2.4%
Overtime	4,762	2,000	2,906	2,000	0	0.0%
Benefits	70,474	78,288	70,812	80,573	2,285	2.9%
Supplies	20,942	69,350	38,000	68,040	(1,310)	-1.9%
Small Equipment	27,975	93,500	120,000	65,760	(27,740)	-29.7%
Professional Services	14,541	11,000	13,000	11,000	0	0.0%
Communications	54,321	47,494	26,000	44,008	(3,486)	-7.3%
Travel	35	750	200	800	50	6.7%
Repair/Maintenance	46,429	72,355	43,000	69,640	(2,715)	-3.8%
Miscellaneous	9,978	16,000	2,000	4,000	(12,000)	-75.0%
Interfund Rental		0	0	1,740	1,740	NA
	464,183	633,959	544,344	584,923	(49,036)	(1.10)

Fund:	General		Fund #:	001
Department:	Administrative Services		Department #:	390
Cost Center	Non-Departmental		Cost Center #:	Various

**Function**

The Non-Departmental division is used to segregate all costs not directly identifiable to department/division and that are either required by law and/or a service which is beneficial to all citizens.

**Budget Narrative**

The schedule of budget expenditures on the following page provides significant detail as to the nature of the expenditures from this cost center.

Major expenditures from the miscellaneous expenditure line item include dues to the following organizations; Association of Washington Cities, Puget Sound Regional Council, Snohomish County Tomorrow, Edmonds Chamber of Commerce, The South County Chamber of Commerce, and 211 dispatch. The Professional Services line item includes payments to the South County Senior Center.

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

	General		Fund #:	001
Department:	Administrative Services		Department #:	390
Cost Center	Non-Departmental		Cost Center #:	Various

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Intergovtl Svc - Elections	34,820	0	14,000	85,000	85,000	NA
Intergovtl Svc - Voter Reg	81,995	60,463	66,360	60,463	0	0.0%
Professional Svc Public Defender	150,730	145,861	145,861	145,861	0	0.0%
Benefits - Unemployment	70,820	40,000	40,000	40,000	0	0.0%
Benefits	0	100,000	100,000	100,000	0	0.0%
Small Equipment	409	0	0	0	N/A	N/A
Professional Svc	60,306	110,037	110,037	122,537	12,500	11.4%
Rental/Lease	3,600	3,600	3,600	3,600	0	0.0%
Insurance	404,040	429,000	456,370	365,000	(64,000)	-14.9%
Miscellaneous	72,297	87,111	87,111	87,111	0	0.0%
Intergovtl Svc	31,971	36,733	36,733	36,733	0	0.0%
Excise Taxes	5,144	11,000	11,000	11,000	0	0.0%
Fire Department Leave Payout	0	786,007	782,208	0	(786,007)	-100.0%
Intergovtl Serv-Fire District Contract	0	6,203,322	6,203,322	6,203,322	0	0.0%
Interfund Services-Hydrant Costs	256,650	0	256,650	256,650	256,650	NA
Salaries - Snocom Director	133,019	142,800	0	0	(142,800)	-100.0%
Overtime	2,817	0	0	0	N/A	N/A
Benefits - Snocom Director	70,155	36,222	0	0	(36,222)	-100.0%
Int Gov'T Emer Svcs Agency (Esca)/SERS	78,404	81,712	81,712	156,163	74,451	91.1%
Professional Services	0	0	53,035	55,000	55,000	NA
Intergovtl Services-Snocom/New World	857,067	1,051,540	1,051,540	915,748	(135,792)	-12.9%
Intergovtl Svc - P S Clean Air Agency	24,943	25,567	25,567	25,567	0	0.0%
Professional Services	22,787	0	0	0	N/A	N/A
Alcoholism Intergovtl Svc	12,147	10,100	10,100	10,100	0	0.0%
2007 Ltgo Bond Principal	33,813	35,547	35,547	36,414	867	2.4%
2000 Bond Prin - 800 Mgtz	94,670	93,236	93,236	93,236	0	0.0%
2001 Ltgo Principal	108,654	112,833	112,833	121,191	8,358	7.4%
1996/2003 Public Safety Bond Principal	640,000	670,000	670,000	715,000	45,000	6.7%
2005 Bank Of American Loan-Phone System	21,702	22,882	22,882	22,882	0	0.0%
Fire Station # 20 - Principal	61,520	62,131	62,131	62,131	0	0.0%
1998 Ltgo Ref Bond Principal	55,575	58,045	58,045	60,515	2,470	4.3%
Debt Issue Costs	357	0	0	0	N/A	N/A
Other Interest And Debt Service Costs	1,464	1,500	1,500	1,500	0	0.0%
2007 Ltgo Bond - Interest	32,094	30,860	30,860	29,563	(1,297)	-4.2%
2000 Bond Interest - 800 Mgtz	60,384	55,432	55,432	55,432	0	0.0%
2001 Ltgo Interest	86,685	82,339	82,339	77,656	(4,683)	-5.7%
1996/2003 Public Safety Bond Interest	199,084	183,084	183,084	162,984	(20,100)	-11.0%
2005 BoA Phone System Interest	1,398	202	202	202	0	0.0%
Fire Station #20 Interest	4,437	3,822	3,822	3,822	0	0.0%
1998 Bonds - Interest	14,317	12,038	12,038	9,600	(2,438)	-20.3%
Transfer To Fund 009	365,598	376,566	376,566	376,566	0	0.0%
Transfer To Fund 010	0	0	600,000	0	N/A	N/A
Transfer To Fund 111	700,000	770,000	770,000	0	(770,000)	-100.0%
Interfund Transfer	55,498	0	0	0	N/A	N/A
Transfer To Fund 116	56,600	56,600	156,600	56,600	0	0.0%
Transfer To Fund 117	15,000	15,000	15,000	15,000	0	0.0%
Transfer To Fund 136	0	0	0	36,500	36,500	NA
Transfer To Fund 511	0	0	19,221	0	N/A	N/A
Transfer To Fund 617	46,624	48,023	48,023	48,023	0	0.0%
ECA Contingency Reserve	0	0	0	100,000	100,000	NA
	5,029,595	12,051,215	12,944,567	10,764,672	(1,286,543)	-10.7%

City of Edmonds 2011 Budget

Fund:	Emergency Finance Reserve Fund		Fund #:	006
Department:	Administrative Services		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

**Function**

This fund was established by budget Ordinance No. 2546 for the purpose of reserving money to offset projected decreases in state and federal grants such as Federal Revenue Sharing and Interagency Committee for outdoor recreation grants. Federal Revenue sharing was eliminated in 1987. Ordinance No. 2912 revised the purpose of this fund in 1994 to include unanticipated emergencies. Ordinance No. 3755 further revised the purpose of this fund in 2009 to limit utilization of fund assets to true catastrophic emergencies such as earthquakes or other natural or man made disasters

City of Edmonds 2011 Budget

Fund:	Emergency Finance Reserve Fund		Fund #:	006
Department:	Administrative Services		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash</b>	<b>1,927,599.61</b>	<b>1,927,600</b>	<b>1,927,600</b>	<b>1,927,600</b>	<b>0.00</b>	<b>0.00</b>
Total Revenue	0.00	0	0	0	0.00	0.00
Total Expenditure	0.00	0	0	0	0.00	0.00
<b>Ending Cash</b>	<b>1,927,599.61</b>	<b>1,927,600</b>	<b>1,927,600</b>	<b>1,927,600</b>	<b>0.00</b>	<b>0.00</b>

City of Edmonds 2011 Budget

Fund:	LEOFF Medical Insurance Reserve		Fund #:	009
Department:	Administrative Services		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

**Function**

This fund was created in the 1995 budget year to establish reserves for the long-term health care and related obligations of LEOFF I retirees. The reserve amounts are transferred from the General Fund and are approved by the City Council.

**Budget Narrative**

Annual contributions from the General Fund are based on an actuarial study performed by Milliman Consultants and Actuaries to assure that its pension and benefit obligation is adequately funded through the year 2024.

City of Edmonds 2011 Budget

Fund:	LEOFF Medical Insurance Reserve		Fund #:	009
Department:	Administrative Services		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash</b>	<b>564,552</b>	<b>519,447</b>	<b>512,176</b>	<b>435,782</b>	<b>(83,665)</b>	<b>-16.1%</b>
<u>Revenue</u>						
Investment Interest	6,656	11,000	0	0	(11,000)	-100.0%
Interfund Transfer In	365,598	376,566	376,566	376,566	0	0.0%
<b>Total Revenue</b>	<b>372,254</b>	<b>387,566</b>	<b>376,566</b>	<b>376,566</b>	<b>(11,000)</b>	<b>-2.8%</b>
<u>Expenditure</u>						
Medical Benefits	349,722	408,161	395,252	415,000	6,839	1.7%
Long Term Care Benefits	74,633	55,000	42,148	50,000	(5,000)	-9.1%
Professional Services	0	1,000	15,560	16,500	15,500	1550.0%
Miscellaneous	275	1,000	0	0	(1,000)	-100.0%
<b>Total Expenditure</b>	<b>424,630</b>	<b>465,161</b>	<b>452,960</b>	<b>481,500</b>	<b>16,339</b>	<b>3.5%</b>
<b>Ending Cash</b>	<b>512,176</b>	<b>441,852</b>	<b>435,782</b>	<b>330,848</b>	<b>(111,004)</b>	<b>-25.1%</b>

City of Edmonds 2011 Budget

---

Fund:	Public Safety Emergency Reserve Fund		Fund #:	010
Department:	Administrative Services		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

**Function**

The City established this fund as a depository for excess proceeds related to the transfer of city fire services to Snohomish County Fire District 1.

City of Edmonds 2011 Budget

Fund:	Public Safety Emergency Reserve Fund		Fund #:	010
Department:	Administrative Services		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,334,993</b>	<b>1,334,993</b>	<b>NA</b>
<u>Revenue</u>						
Investment Interest	0	0	300	1,000	1,000	NA
Interfund Transfer	0	0	1,334,693	0	N/A	N/A
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>1,334,993</b>	<b>1,000</b>	<b>1,000</b>	<b>NA</b>
<u>Expenditure</u>						
Interfund Transfer Out	0	0	0	0	N/A	N/A
<b>Total Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>
<b>Ending Cash</b>	<b>0</b>	<b>0</b>	<b>1,334,993</b>	<b>1,335,993</b>	<b>1,335,993</b>	<b>NA</b>

City of Edmonds 2011 Budget

---

Fund:	Hotel/Motel Tax		Fund #:	120
Department:	Administrative Services		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

**Function**

This fund was established by Ordinance No. 2010, which imposed a special excise tax of two-percent on the sale of, or charge made for, the furnishing of lodging by a hotel, rooming house, tourist court, motel, trailer camp, and the granting of any similar license to use real property. RCWs restrict the use of the tax to fund facilities or events that will serve to attract visitors to the community. The City has established a Lodging Tax Advisory Committee to advise Council on effective use of the fund's assets.

City of Edmonds 2011 Budget

Fund:	Hotel/Motel Tax		Fund #:	120
Department:	Administrative Services		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash</b>	<b>159,562</b>	<b>119,409</b>	<b>181,037</b>	<b>176,262</b>	<b>56,853</b>	<b>47.6%</b>
<u>Revenue</u>						
Hotel / Motel Excise Tax	72,021	63,530	75,000	75,000	11,470	18.1%
Investment Interest	2,156	4,000	0	0	(4,000)	-100.0%
<b>Total Revenue</b>	<b>74,178</b>	<b>67,530</b>	<b>75,000</b>	<b>75,000</b>	<b>7,470</b>	<b>11.1%</b>
<u>Expenditure</u>						
Professional Services	2,534	23,000	17,031	43,000	20,000	87.0%
Advertising	28,038	25,000	35,274	35,000	10,000	40.0%
Miscellaneous	125	10,000	4,720	5,000	(5,000)	-50.0%
Interfund Transfer In	22,005	19,883	22,750	22,750	2,867	14.4%
<b>Total Expenditure</b>	<b>52,703</b>	<b>77,883</b>	<b>79,775</b>	<b>105,750</b>	<b>27,867</b>	<b>35.8%</b>
<b>Ending Cash</b>	<b>181,037</b>	<b>109,056</b>	<b>176,262</b>	<b>145,512</b>	<b>36,456</b>	<b>33.4%</b>

City of Edmonds 2011 Budget

Fund:	LID Control Fund		Fund #:	211
Department:	Administrative Services		Department #:	n/a
Cost Center	Total Fund		Cost Center #:	n/a

**Function**

This fund collects special assessments levied against benefited properties for payment of principal and interest for special assessment bond issues.

City of Edmonds 2011 Budget

Fund:	LID Control Fund		Fund #:	211
Department:	Administrative Services		Department #:	n/a
Cost Center	Total Fund		Cost Center #:	n/a

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash</b>	<b>23,151</b>	<b>21,983</b>	<b>6,337</b>	<b>0</b>	<b>(21,983)</b>	<b>-100.0%</b>
<u>Revenue</u>						
Special Assessment Penalty	473	500	831	0	(500)	-100.0%
Special Assessment Interest	19,271	25,000	20,000	0		
Special Assessment Principal	69,402	82,000	60,016	0	(82,000)	-100.0%
<b>Total Revenue</b>	<b>89,147</b>	<b>107,500</b>	<b>80,847</b>	<b>0</b>	<b>(107,500)</b>	<b>-100.0%</b>
<u>Expenditure</u>						
Miscellaneous	211	300	0	0	(300)	-100.0%
Bond Principal	100,000	50,000	0	0	(50,000)	-100.0%
Bond Interest	5,750	5,000	0	0	(5,000)	-100.0%
Interfund Transfer to the General Fund	0	0	87,184	0		
<b>Total Expenditure</b>	<b>105,961</b>	<b>55,300</b>	<b>87,184</b>	<b>0</b>	<b>(55,300)</b>	<b>-100.0%</b>
<b>Ending Cash</b>	<b>6,337</b>	<b>74,183</b>	<b>0</b>	<b>0</b>	<b>(74,183)</b>	<b>-100.0%</b>

City of Edmonds 2011 Budget

Fund:	LID Guaranty Fund		Fund #:	213
Department:	Administrative Services		Department #:	n/a
Cost Center	Total Fund		Cost Center #:	n/a

**Function**

This fund was established for the protection of the Local Improvement District (LID) bondholders. If the City is unable to pay debt service on LID bonds because of insufficient special assessment collections, the bond payments would be made from this fund.

City of Edmonds 2011 Budget

Fund:	LID Guaranty Fund		Fund #:	213
Department:	Administrative Services		Department #:	n/a
Cost Center	Total Fund		Cost Center #:	n/a

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash</b>	<b>49,557</b>	<b>51,416</b>	<b>50,233</b>	<b>50,233</b>	<b>(1,183)</b>	<b>-2.3%</b>
<u>Revenue</u>						
Investment Interest	676	2,000	0	0	(2,000)	-100.0%
<b>Total Revenue</b>	<b>676</b>	<b>2,000</b>	<b>0</b>	<b>0</b>	<b>(2,000)</b>	<b>-100.0%</b>
<u>Expenditure</u>						
Total Expenditure	0	0	0	0	N/A	N/A
<b>Ending Cash</b>	<b>50,233</b>	<b>53,416</b>	<b>50,233</b>	<b>50,233</b>	<b>(3,183)</b>	<b>-6.0%</b>

City of Edmonds 2011 Budget

Fund:	LTGO Bond Fund		Fund #:	234
Department:	Administrative Services		Department #:	n/a
Cost Center	Total Fund		Cost Center #:	n/a

**Function**

This fund was established to collect funds for the payment of principal and interest on the 2002 LTGO Bond issue. Transfers to pay the principal and interest are from the Special Capital/Parks Acquisition Fund 126 (REET 1) and from the Edmonds Public Facilities District.

City of Edmonds 2011 Budget

Fund:	LTGO Bond Fund		Fund #:	234
Department:	Administrative Services		Department #:	n/a
Cost Center	Total Fund		Cost Center #:	n/a

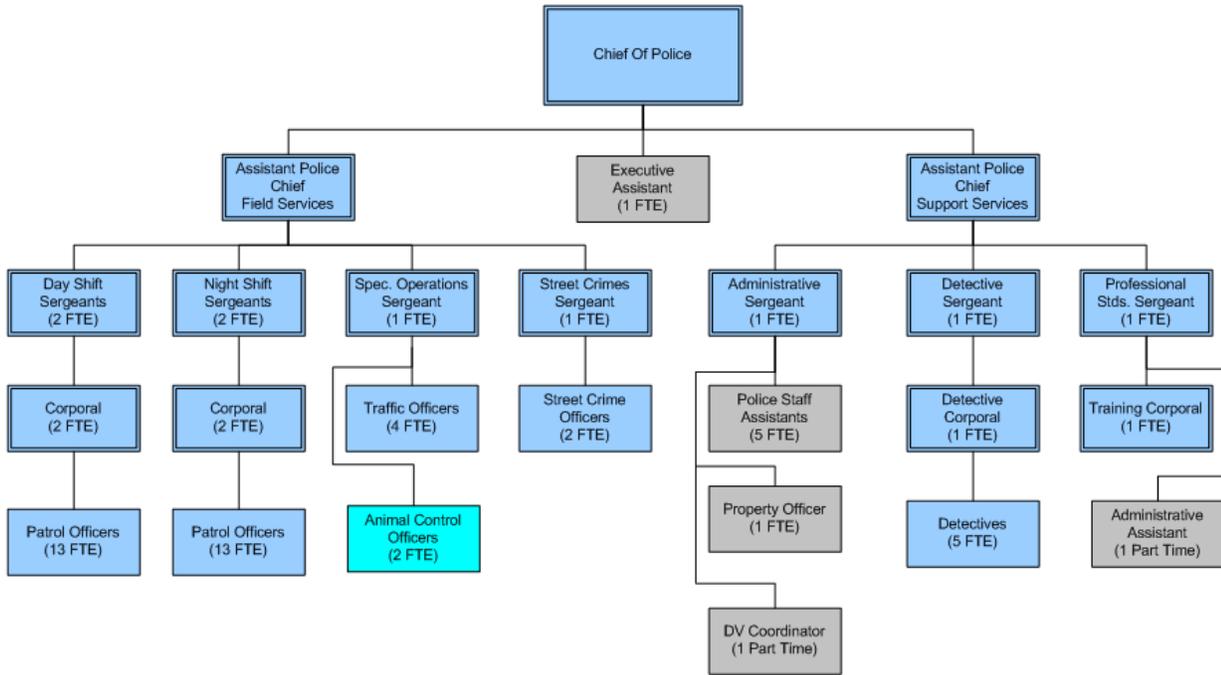
Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>
<u>Revenue</u>						
Investment Interest	21.72	0	0	0	N/A	N/A
Debt Service Payment - PFD	370,536.00	381,368	381,368	396,493	15,125	4.0%
Transfer In (REET 1)	72,039.78	70,792	70,792	69,480	(1,312)	-1.9%
<b>Total Revenue</b>	<b>442,597.50</b>	<b>452,160</b>	<b>452,160</b>	<b>465,973</b>	<b>13,813</b>	<b>3.1%</b>
<u>Expenditure</u>						
Bond Principal	150,000.00	165,000	165,000	185,000	20,000	12.1%
Bond Interest	292,597.50	287,160	287,160	280,973	(6,187)	-2.2%
<b>Total Expenditure</b>	<b>442,597.50</b>	<b>452,160</b>	<b>452,160</b>	<b>465,973</b>	<b>13,813</b>	<b>3.1%</b>
<b>Ending Cash</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>



*This page is intentionally left blank.*

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Total Department		Cost Center #:	n/a



Commissioned Personnel	55
Limited Commission Personnel	2
Civilian Personnel	7
Part Time Support	2

NOTE: One Police Officer position remains authorized but unfunded. This position is not reflected on this chart.

⋮

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Total Department		Cost Center #:	n/a

**Mission Statement**

Service in partnership with the community---a commitment to excellence. Through improved management techniques, mutual respect, developing staff's full potential, and in cooperation with the citizens of Edmonds, Police Services is becoming more attuned to and responsive to community needs. The Department will be innovative, using emerging technology to maximum potential. We recognize that growth is dependent on public confidence and support, which we strive to accomplish through professionalism.

**Purpose**

Enforce local and state laws and keep citizens and the community safe from violence and crime.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Total Department		Cost Center #:	n/a

	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	5,134,778	5,613,213	5,263,298	5,287,861	(325,352)	-5.8%
Overtime	457,891	261,499	419,409	256,710	(4,789)	-1.8%
Holiday Buyback	157,456	189,869	189,869	183,345	(6,524)	-3.4%
Benefits	1,709,082	1,735,909	1,615,469	1,775,762	39,853	2.3%
Uniforms	32,122	55,880	51,470	78,250	22,370	40.0%
Supplies	76,428	83,925	70,405	95,954	12,029	14.3%
Fuel Consumed	33	-	-	-	-	-
Small Equipment	47,118	16,115	17,692	12,550	(3,565)	-22.1%
Professional Services	66,098	131,431	85,700	119,153	(12,278)	-9.3%
Communications	27,113	21,700	31,200	26,328	4,628	21.3%
Travel	12,643	28,520	26,300	25,450	(3,070)	-10.8%
Advertising	100	2,500	550	1,000	(1,500)	-60.0%
Rental/Lease	17,035	12,000	17,000	17,000	5,000	41.7%
Repair/Maintenance	20,964	27,094	18,628	20,590	(6,504)	-24.0%
Miscellaneous	40,256	38,324	33,920	35,420	(2,904)	-7.6%
Spay & Neuter Animal Control Services	2,003	5,000	2,400	5,000	0	0.0%
Intergovt Services	596,363	738,718	614,694	619,534	(119,184)	-16.1%
Machinery/Equipment	35,073	-	-	-	-	-
Interfund Fuel - Boat	218	-	-	-	-	-
Interfund Supplies - Boat	1,986	-	-	-	-	-
Interfund Fuel	716	-	-	-	-	-
Interfund Rental	372,717	699,622	591,861	279,348	(420,274)	-60.1%
Interfund Repairs	-	1,000	-	-	(1,000)	-100.0%
Interfund Repair - Boat	530	-	-	-	-	-
	8,808,722	9,662,319	9,049,865	8,839,255	(823,064)	-8.5%

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Administration		Cost Center #:	521.100

**Function**

Leadership and management of the Police Department and its functions. Professional Standards conducts background investigations and internal affairs investigations, maintains accreditation files.

**Budget Narrative**

- Salary and Benefits - Chief of Police, two Assistant Chiefs, a Professional Standards Sergeant, an Executive Assistant, a part time Domestic Violence Coordinator, and a part time Admin. Assistant.
- Uniforms - \$700 for each commissioned (x4) employee.
- Supplies - Paper, letterhead, business cards, awards, and office supplies for department.
- Professional Services - Psychological fit-for-duty exams; pre-hire polygraphs, credit checks and medical/psychological exams; accreditation fees; chaplain fees; Xpediter; shredding service.
- Communications - Department pagers and postage for mailing evidence and equipment.
- Travel - Miscellaneous fuel and meal costs.
- Advertising - Legal notices and ads for unclaimed property sales.
- Rental/Lease – Leases for multifunction copier/printer/scanner/fax machines.
- Repair/Maintenance - Repair of general office equipment.
- Miscellaneous - WA Association of Sheriffs and Police Chiefs (WASPC) fees, Snohomish County Sheriff & Police Chiefs Association, LEEDA, FBI-NAA, and chaplain dues.
- Intergovernmental Services - City’s share of Snohomish County Regional Drug Task Force.
- Interfund Rental charge is for vehicles.

**2011 Budget Changes**

- Salaries and Benefits – Third Assistant Chief position moved back to Patrol.
- Supplies – Increase funded by reallocation of \$500 within cost center.
- Rental/Lease – Increase covered by reallocation of \$3905 within the cost center and \$1095 from Records Supplies for multifunction machines that replaced desktop printers and faxes. Increase also due to growth in public disclosure requests since budget last increased in 1998.
- Miscellaneous – Increase for dues and subscriptions covered by reallocation within cost center.
- Intergovernmental Services – Contractually mandated increase for regional drug task force.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Administration		Cost Center #:	521.100

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	575,791	756,355	584,423	594,776	(161,579)	-21.4%
Overtime	5,963	3,782	4,234	3,782	0	0.0%
Holiday Buyback	4,193	6,953	6,953	6,953	0	0.0%
Benefits	135,573	210,306	157,682	169,511	(40,795)	-19.4%
Uniforms	611	3,210	2,800	2,800	(410)	-12.8%
Supplies	17,035	13,900	13,900	14,400	500	3.6%
Minor Equipment	16,651	0	5,016	0	N/A	N/A
Professional Services	5,684	17,760	17,760	15,760	(2,000)	-11.3%
Communications	5,320	3,700	3,000	3,000	(700)	-18.9%
Travel	61	1,020	200	200	(820)	-80.4%
Advertising	100	1,000	350	500	(500)	-50.0%
Rental/Lease	17,035	12,000	17,000	17,000	5,000	41.7%
Repair/Maintenance	1,121	1,500	1,000	1,000	(500)	-33.3%
Miscellaneous	2,483	940	1,350	1,465	525	55.9%
Intergovernmental Service	9,494	9,300	9,694	9,801	501	5.4%
Interfund Rental	17,742	36,153	31,411	9,360	(26,793)	-74.1%
	814,858	1,077,879	856,773	850,308	(227,571)	-21.1%

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Records Management		Cost Center #:	521.110

**Function**

Provide all records management for the Police Department and is responsible for incoming telephone calls from the public as well as assisting citizens at the front counter.

**Budget Narrative**

- Salary and Benefit budget includes one Sergeant and five Police Services Assistants.
- Uniforms cover for each non commissioned (x5) employee plus one for commissioned employee.
- Supplies include all department forms and citations.
- Small Equipment is for ergonomic and technology upgrades, New World upgrades to include a second monitor for five work stations, and four document scanners.
- Professional Services covers document imaging support maintenance, technology upgrades, microfiche maintenance, and cost of wireless connection for 22 MDC's and lap top computers.
- Repairs/Maintenance is for the office equipment and property room security systems.
- Miscellaneous is for Law Enforcement Identification and Records Associations dues for five services assistants and a Sergeant.

**2011 Budget Changes**

- Supplies will see a decrease with a budget transfer to Administration Rental/Lease budget line, Property Management Supplies, Property Management Professional Services, Property Management Misc. dues, and Records Management Misc. dues.
- Small Equipment will see a decrease which is transferred to Special Operations Supplies to cover the increase in ammunition.
- Professional Services will show a decrease in the budget line which is transferred to Patrol Communications to offset costs for communication devices and a transfer to Property Management Small Equipment.
- Miscellaneous is increased to cover the increase in dues for Law Enforcement Identification and Records Association (LEIRA) dues for five police services assistants and a sergeant will come from Records Management Supplies.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Records Management		Cost Center #:	521.110

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	381,226	346,704	348,231	357,178	10,474	3.0%
Overtime	3,472	8,545	11,005	8,545	0	0.0%
Holiday Buyback	7,780	14,682	14,682	14,682	0	0.0%
Benefits	143,447	129,102	128,846	139,299	10,197	7.9%
Uniforms	1,098	2,750	2,750	2,750	0	0.0%
Supplies	7,645	10,200	5,500	8,000	(2,200)	-21.6%
Small Equipment	3,395	7,000	1,257	4,000	(3,000)	-42.9%
Professional Services	2,701	34,100	6,500	27,722	(6,378)	-18.7%
Repairs/Maintenance	7,625	3,000	1,728	3,000	0	0.0%
Miscellaneous	0	165	250	250	85	51.5%
	558,390	556,248	520,749	565,426	9,178	1.6%

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Investigation		Cost Center #:	521.210

**Function**

Investigation of crimes reported within the city.

**Budget Narrative**

- Salary and Benefit budget includes one Detective Sergeant, one Detective Corporal, four Detectives, and one Narcotics Detective.
- Uniforms covers seven employees assigned to the investigations unit to repair or replace clothing per labor agreement.
- Supplies are for general office supplies, identification manual yearly update, and evidence processing equipment.
- Professional Services include criminal polygraph services, Accurint Nexus Lexis, translator services for the entire department, transcription services, Leads Online, and evidentiary costs (DNA Analysis).
- Travel covers ferry fares for investigations and transports, meals and parking fees for local business meetings.
- Repairs and Maintenance covers Crime Capture maintenance fee.
- Miscellaneous covers purchasing information, pay tips, etc., for crimes other than narcotics related, and membership dues.
- Interfund Rental covers rental charge for investigation vehicles.

**2011 Budget Changes**

- Uniform allowance was decreased by one detective position as there are only seven (7) commissioned officers assigned to detectives.
- Supplies were decreased with the funds being moved to Property Room to cover the increase in costs with evidence processing.
- Travel was reduced due to a review of historical costs associated with this budget line with the decrease was transferred to Special Operations Supplies.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Investigation		Cost Center #:	521.210

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	611,719	722,758	603,998	611,732	(111,026)	-15.4%
Overtime	31,333	41,644	39,782	41,644	0	0.0%
Holiday Buyback	22,304	21,933	21,933	21,933	0	0.0%
Benefits	200,564	229,436	193,279	207,989	(21,447)	-9.3%
Uniforms	153	5,600	4,900	4,900	(700)	-12.5%
Supplies	5,321	5,400	2,700	4,400	(1,000)	-18.5%
Professional Services	4,975	26,026	10,300	26,026	0	0.0%
Travel	108	500	100	250	(250)	-50.0%
Repair/Maintenance	4,528	5,164	5,000	0	(5,164)	-100.0%
Miscellaneous	287	560	100	560	0	0.0%
Interfund Rental	12,486	25,382	22,036	11,088	(14,294)	-56.3%
	893,778	1,084,403	904,128	930,522	(153,881)	-14.2%

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Patrol		Cost Center #:	521.220

**Function**

Officers respond to citizen calls for service, initiate criminal investigations, investigate traffic accidents and enforce local and state traffic and criminal codes.

**Budget Narrative**

- Salary and Benefits – Includes six Sergeants, four Corporals, and 27 Patrol Officers.
- Uniforms – Repair and replacement of uniforms lost or damaged on the job or no longer serviceable per the Collective Bargaining Agreement between the Edmonds Police Officers Association and the City; dry cleaning for entire department.
- Supplies – Department batteries, flashlight switches and bulbs, safety flares, traffic cones, duty belts/pouches/holsters, handcuffs, personal protection gloves, safety glasses, hand sanitizer, business cards, digital memory cards/flash drives, emergency blankets, personal protection face masks, etc.
- Professional Services – Five dive team medical exams and contract towing fees.
- Communications – Fees associated with cellular phones and Blackberry devices for the entire department.
- Repair and Maintenance – Service and parts for repair of police radars, LIDAR devices, total station, radios, dive equipment, and police bicycles.
- Miscellaneous – Dues for Western Hostage Negotiators Association (WSHNA), Boy Scouts of America, National Association of Field Training Officers (NAFTO) and other professional organizations.
- Interfund Rental – Charges associated with the rental and maintenance/fuel for patrol vehicles.

**2011 Budget Changes**

The increase in the Communications line item reflects an increase in fees associated with department cellular phones and Blackberry devices. Over the past several years the department has increased the number of cellular phones and Blackberry devices issued to administrators, detectives, supervisors and officers in specialty units subject to call-out (Traffic/Street Crimes) in order to keep pace with changing technology and the expectations of the public as they relate to levels of service. Those with Blackberry devices routinely respond to e-mail and phone calls when not in the office and often times when not on duty. Officers regularly contact victims/witnesses while in the field allowing for more efficiency, higher levels of officer/public safety, and more rapid responses to public needs. Due to prior financial restraints and direction from finance, this line item has not been changed since 1999 when it was actually decreased to \$18K from its 1998 amount of \$20K. The additional amount requested for 2011 is reflected as a decrease in the Professional Services line item within the Records Management Cost Center and represents a reallocation of existing funding.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Patrol		Cost Center #:	521.220

Description	2009	2010	2010	2011	\$ Change	% Change
	Actuals	Budget	Estimate	Budget	11-10	11-10
Salaries	2,701,255	2,766,745	2,885,631	2,953,592	186,847	6.8%
Overtime	318,694	166,600	273,517	170,000	3,400	2.0%
Holiday Buyback	92,473	106,609	106,609	107,000	391	0.4%
Benefits	937,186	855,978	855,978	974,685	118,707	13.9%
Uniforms	26,635	35,510	35,510	60,640	25,130	70.8%
Supplies	13,570	10,000	10,000	10,000	0	0.0%
Small Equipment	8,559	0	3,000	0	N/A	N/A
Professional Services	8,408	5,500	5,500	5,500	0	0.0%
Communications	21,793	18,000	28,200	23,328	5,328	29.6%
Travel	8	0	0	0	N/A	N/A
Repair/Maintenance	7,368	14,190	10,000	14,190	0	0.0%
Miscellaneous	80	230	230	230	0	0.0%
Machinery/Equipment	24,976	0			N/A	N/A
Interfund Fuel - Boat	218	0	0	0	N/A	N/A
Interfund Supplies - Boat	1,986	0	0	0	N/A	N/A
Interfund Fuel	716	0	0	0	N/A	N/A
Interfund Rental	248,136	454,210	380,899	194,244	(259,966)	-57.2%
Interfund Repair - Boat	530	0	0	0	N/A	N/A
	4,412,592	4,433,572	4,595,073	4,513,409	79,837	1.8%

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Special Operations		Cost Center #:	521.230

**Function**

This represents Edmonds one-third participation in the South Snohomish County Special Weapons and Tactics Team (SWAT) via an interlocal agreement with cities of Lynnwood and Mountlake Terrace. This combined program trains and equips a twelve-member SWAT Team to respond to critical emergencies.

**Budget Narrative**

Details of maintenance and operations expenditures are as follows:

- Supplies – Ammunition for handguns, rifles, shotguns and 40mm impact weapons, as well as distraction devices and chemical agents.
- Repair/Maintenance – Maintenance of all SWAT related equipment utilized by the team members.
- Miscellaneous – Annual advanced refresher training following best practice recommendations as well as membership dues in the Washington State Tactical Officers Association (WSTOA).
- Interfund Rental – Charge associated with maintenance/fuel for the SWAT bus (vehicle 647).

**2011 Budget Changes**

Over the past several years, and due in great part to the unprecedented demand by the military, munitions costs have consistently increased significantly and beyond any realistic anticipated projection. In order to stay current and consistent with industry best standards/practices and mitigate potential liability in an extremely high liability area (SWAT and firearms training), the department must provide ongoing and progressive training in firearms. This training, which requires each officer to utilize the various weapons systems, each requiring different munitions, cannot be completed absent increased funding. The amount requested for 2011 accounts for these significant increases in munitions’ costs and is reflected in the decrease in the Uniforms and Supplies line items within the Animal Control Cost Center; the Travel line item within the Investigations Cost Center; the Small Equipment line item within the Records Management Cost Center; and the Intergovernmental Services line item within the Prisoner Care Cost Center and represents a reallocation of existing funding. The number also allows for a 5% increase over the total 2010 ammunition expenditures.

The increase in the miscellaneous line item reflects the increase in the costs associated with providing annual advanced training. This training is necessary for the members to stay current with best practices and mitigate any potential liability issues associated with SWAT operations. This increase within Special Operations is reflected as a decrease in the miscellaneous line item in the Training cost center and is simply a reallocation of existing funding.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Special Operations		Cost Center #:	521.230

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Uniforms	229	0	0	0	N/A	N/A
Supplies	3,790	5,100	11,175	11,175	6,075	119.1%
Small Equipment	4,997	0	0	0	N/A	N/A
Repair/Maintenance	0	400	400	400	0	0.0%
Miscellaneous	2,044	2,700	2,700	4,300	1,600	59.3%
Interfund Rental	3,663	5,172	3,879	10,080	4,908	94.9%
	14,723	13,372	18,154	25,955	12,583	94.1%

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	K-9 Unit		Cost Center #:	521.260

**Function**

The K-9 team assists with the apprehension of criminals, locating evidence and searching buildings for hidden suspects.

**Budget Narrative**

- Salary and Benefits – Includes two K-9 Officers.
- Uniforms – Repair and replacement of uniforms lost or damaged on the job or no longer serviceable per the Collective Bargaining Agreement between the Edmonds Police Officers Association and the City.
- Supplies – Dog food, bite sleeves, and miscellaneous equipment (leads, muzzles, etc.).
- Professional Services – Kennel boarding and veterinarian services.
- Miscellaneous – Membership dues for the Washington State Police Canine Association (WSPCA).
- Interfund Rental – Charges associated with the rental and maintenance/fuel for the assigned K-9 officer vehicles.

**2011 Budget Changes**

The increase in miscellaneous line item is due to a slight increase in WSPCA membership dues and is reflected as a decrease in the supplies line item.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	K-9 Unit		Cost Center #:	521.260

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	162,667	170,194	163,584	166,871	(3,323)	-2.0%
Overtime	38,241	11,676	29,049	11,676	0	0.0%
Holiday Buyback	6,921	7,357	7,357	7,357	0	0.0%
Benefits	69,931	63,890	70,341	75,092	11,202	17.5%
Uniforms	1,649	1,400	3,000	1,400	0	0.0%
Supplies	1,994	1,540	1,540	1,525	(15)	-1.0%
Professional Services	3,442	1,700	1,700	1,700	0	0.0%
Miscellaneous	70	75	90	90	15	20.0%
Interfund Rental	17,223	28,182	22,637	10,140	(18,042)	-64.0%
	302,139	286,014	299,298	275,851	(10,163)	-3.6%

City of Edmonds 2011 Budget

---

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Crime Prevention		Cost Center #:	521.300

**Function**

Forge partnerships with residents and commercial businesses through education, maintenance of existing preventive programs and by developing new strategies in the prevention of crime.

**2011 Budget Changes**

With the exception of Interfund Rental, this cost center has been de-funded due to budget cuts.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Crime Prevention		Cost Center #:	521.300

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	5,132	9,000	1,528	0	(9,000)	-100.0%
Overtime	0	0	1,500	0	N/A	N/A
Benefits	316	1,000	0	0	(1,000)	-100.0%
Supplies	0	3,820	0	0	(3,820)	-100.0%
Professional Service	0	3,000	2,000	0	(3,000)	-100.0%
Repair/Maintenance	321	840	0	0	(840)	-100.0%
Miscellaneous	0	170	0	0	(170)	-100.0%
Interfund Rental	864	1,217	912	2,100	883	72.6%
	6,633	19,047	5,940	2,100	(16,947)	-89.0%

City of Edmonds 2011 Budget

---

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Youth Services		Cost Center #:	521.310

**Function**

Provide positive, educational interaction with youth that is intended to deter youth from crime.

**2011 Budget Changes**

- This cost center was de-funded due to budget cuts and the loss of the School Resource Officer contract with Edmonds School District.
- One position will be moved to the Patrol budget in 2011.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Youth Services		Cost Center #:	521.310

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	120,960	182,951	83,993	0	(182,951)	-100.0%
Overtime	8,864	8,189	2,399	0	(8,189)	-100.0%
Holiday Buyback	3,554	7,306	7,306	0	(7,306)	-100.0%
Benefits	33,018	46,512	20,879	0	(46,512)	-100.0%
Uniforms	152	700	700	0	(700)	-100.0%
Supplies	2,315	9,715	0	0	(9,715)	-100.0%
Small Equipment	0	1,615	0	0	(1,615)	-100.0%
Professional Services	0	500	0	0	(500)	-100.0%
Miscellaneous	0	275	0	0	(275)	-100.0%
Interfund Rental	5,763	12,326	10,867	7,068	(5,258)	-42.7%
Interfund Repairs	0	1,000	0	0	(1,000)	-100.0%
	174,627	271,089	126,144	7,068	(264,021)	-97.4%

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Training		Cost Center #:	521.400

**Function**

Provide training for all Police Department employees; maintains training records for entire department; coordinates hiring logistics and field training for new employees.

**Budget Narrative**

- Salary and Benefits – Includes one Training Corporal.
- Uniforms – Yearly clothing allowance per the Collective Bargaining Agreement between the Edmonds Police Officers Association and the City.
- Supplies – Pistol, rifle, and shotgun ammunition used for training and required qualifications; range supplies and targets; TASER cartridges for training and duty use; SAGE projectiles and training munitions supplies; defensive tactics supplies; and first aid supplies.
- Small Equipment – Training aids and technology.
- Professional Services – Range rental fees; health club membership fees per the Collective Bargaining Agreement between the Edmonds Police Officers Association and the City.
- Travel – Expenses associated with assigned training as well as new hire background investigations.
- Advertising – Recruiting advertising in professional publications as well as area job fairs.
- Repair/Maintenance – Repair and maintenance of all department weapons as well as the PRISM shooting simulator.
- Miscellaneous – Costs paid to the Washington Criminal Justice Training Commission and private training vendors for training classes and programs attended by employees; cost of Regional Training agreement.
- Interfund Rental – Charges associated with staff cars available to all employees.

**2011 Budget Changes**

Over the past several years, and due in great part to the unprecedented demand by the military, munitions costs have consistently increased significantly and beyond any realistic anticipated projection. In order to stay current and consistent with industry best standards/practices and mitigate potential liability in an extremely high liability area (less-lethal and lethal force), the department must provide ongoing and progressive training in firearms and less-lethal force options. This training, which requires each officer to utilize the various weapons systems, each requiring different munitions, cannot be completed absent increased funding. The amount requested for 2011 accounts for these significant increases in munitions’ costs and is reflected in the decrease in the Advertising, Small Equipment, Travel and Miscellaneous line items within the Training Cost Center and the Intergovernmental Fund line item within the Prisoner Care Cost Center and represents a reallocation of existing funding. The number also allows for a 5% increase over the total 2010 ammunition expenditures.

Additionally, part of the decrease in the Miscellaneous line item is reflected as an increase in the Miscellaneous line item within the Special Operations cost center and again, represents a reallocation of existing funding.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Training		Cost Center #:	521.400

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	92,956	87,992	91,482	92,397	4,405	5.0%
Overtime	7,741	3,499	4,381	3,499	0	0.0%
Holiday Buy Back	3,870	3,972	3,972	3,972	0	0.0%
Benefits	21,156	19,731	20,084	25,871	6,140	31.1%
Uniforms	0	700	700	700	0	0.0%
Supplies	16,090	16,050	16,050	35,654	19,604	122.1%
Small Equipment	5,000	5,000	5,000	5,000	0	0.0%
Professional Services	12,057	13,140	13,140	13,140	0	0.0%
Travel	12,466	27,000	26,000	25,000	(2,000)	-7.4%
Advertising	0	1,500	200	500	(1,000)	-66.7%
Repair/Maintenance	0	2,000	500	2,000	0	0.0%
Miscellaneous	33,424	33,004	29,000	28,300	(4,704)	-14.3%
Interfund Rental	6,804	9,598	7,199	1,500	(8,098)	-84.4%
	211,565	223,186	217,708	237,533	14,347	6.4%

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Ordinance Enforcement		Cost Center #:	521.700

**Function**

Handles abandoned vehicles and parking enforcement, including monitoring of city's parking lots. Handles stray, injured and deceased animals, both wild and domestic.

**Budget Narrative**

- Salary and Benefits – Includes two Animal Control/Ordinance Enforcement Officers.
- Uniforms – Repair and replacement of uniforms lost or damaged on the job or no longer serviceable per the Collective Bargaining Agreement between the Edmonds Police Officers Association and the City.
- Supplies – Plastic bags, animal control drugs, disposable leashes, and dog license and renewals.
- Professional Services – Veterinary services with local veterinarians, animal disposal services with S. Morris and contract animal shelter services with Adix.
- Miscellaneous – Dues for Washington Animal Control Association (WACA).
- Spay and Neuter – Specific to veterinary services for spay and neuter of stray animals that are placed (adopted) per City Ordinance.
- Interfund Rental – Charges associated with the rental and maintenance/fuel for the Animal Control and Parking Enforcement vehicles.

**2011 Budget Changes**

Decreases in the Salary/Benefits and Uniforms line items reflect the de-funding of one Animal Control/Ordinance Enforcement Officer position as a result of prior budget cuts and the resultant termination of the contract for animal control services with the City of Mountlake Terrace.

The decrease in the Supplies line item reflects the cessation of the Animal Control Education (ACE).

The decrease in the Uniforms and Supplies line items is reflected as an increase in the Supplies line item in the Special Operations Cost Center and represents a reallocation of existing funding.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Ordinance Enforcement		Cost Center #:	521.700

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	117,764	157,562	114,659	117,830	(39,732)	-25.2%
Overtime	4,726	3,003	1,689	3,003	0	0.0%
Holiday Buyback	4,557	4,209	4,209	4,600	391	9.3%
Benefits	46,246	52,606	43,571	50,667	(1,939)	-3.7%
Uniforms	596	1,950	250	1,300	(650)	-33.3%
Supplies	2,186	3,100	2,100	2,100	(1,000)	-32.3%
Professional Services	27,396	27,905	27,000	27,905	0	0.0%
Miscellaneous	110	75	70	75	0	0.0%
Spay & Neuter Animal Control Services	2,003	5,000	2,400	5,000	0	0.0%
Interfund Rental	13,254	21,305	16,983	7,632	(13,673)	-64.2%
	218,838	276,715	212,931	220,112	(56,603)	-20.5%

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Traffic		Cost Center #:	521.710

**Function**

Enforces traffic laws, issues citations, and conducts investigations of all major collisions.

**Budget Narrative**

- Salary and Benefits – Includes four Traffic Officers.
- Uniforms – Repair and replacement of uniforms lost or damaged on the job or no longer serviceable per the Collective Bargaining Agreement between the Edmonds Police Officers Association and the City.
- Small Equipment – Replacement/upgrade/service agreement of traffic collision investigation equipment/software.
- Miscellaneous – Membership dues for the North American Motor Officers Association (NAMOA) and the Washington Technical Accident Investigators (WATAI).
- Interfund Rental – Charges associated with the rental and maintenance/fuel for the police motorcycles and traffic car.

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Traffic		Cost Center #:	521.710

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	309,131	349,266	329,518	336,672	(12,594)	-3.6%
Overtime	38,857	12,902	50,196	12,902	0	0.0%
Holiday Buyback	10,599	14,679	14,679	14,679	0	0.0%
Benefits	104,880	109,071	108,741	114,468	5,397	4.9%
Uniforms	998	3,350	450	3,350	0	0.0%
Supplies	316	100	192	100	0	0.0%
Fuel Consumed	33	0	0	0	N/A	N/A
Small Equipment	1,320	2,500	2,500	2,500	0	0.0%
Miscellaneous	1,614	100	100	100	0	0.0%
Equipment	10,096	0	0	0	N/A	N/A
Interfund Rental	31,509	50,736	40,482	24,048	(26,688)	-52.6%
	509,353	542,704	546,858	508,819	(33,885)	-6.2%

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Property Management		Cost Center #:	521.910

**Function**

Collects, maintains and controls all evidence in investigations, houses found property, tests narcotics, and processes fingerprint evidence.

**Budget Narrative**

- Salary and Benefits budget includes one Property Officer.
- Uniforms covers repair or replacement of uniforms lost or damaged on the job per union contract.
- Supplies include evidence supplies, fingerprint supplies, and drug testing supplies.
- Professional Services includes NEC Automated Fingerprint and Identification System (AFIS) maintenance 1/3 the cost.
- Miscellaneous covers dues for Law Enforcement Identification and Records Association (LEIRA).

**2011 Budget Changes**

- Supplies will show an increase from Records Management Supplies to offset the increase in cost due to additional purchase CD/DVD for digital photography processing.
- Small Equipment will show an increase for the purchase of the following New World upgrades: Bar code scanner and bar code printer. A budget transfer from Records Management Professional Services will offset the cost.
- Professional Services increased due to hazardous materials disposal, analytical and precision balance, and property room review. There is budget transfer from Investigations Supplies and Records Management Supplies to offset the additional costs.
- Miscellaneous will receive a budget transfer to cover the increase in 2011 dues for Law Enforcement Identification and Records Association (LEIRA) from Records Management Supplies.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Property Management		Cost Center #:	521.910

<b>Description</b>	<b>2009 Actuals</b>	<b>2010 Budget</b>	<b>2010 Estimate</b>	<b>2011 Budget</b>	<b>\$\$ Change 11-10</b>	<b>% Change 11-10</b>
Salaries	55,704	55,742	56,250	56,813	1,071	1.9%
Overtime	0	1,659	1,659	1,659	0	0.0%
Holiday Buyback	1,205	2,169	2,169	2,169	0	0.0%
Benefits	16,437	17,446	15,750	18,180	734	4.2%
Uniforms	0	410	410	410	0	0.0%
Supplies	6,118	3,000	3,000	3,600	600	20.0%
Small Equipment	7,196	0	919	1,050	1,050	NA
Professional Services	549	1,800	1,800	1,400	(400)	-22.2%
Miscellaneous	144	30	30	50	20	66.7%
Interfund Rental	3,273	7,341	6,556	2,088	(5,253)	-71.6%
	90,626	89,597	88,543	87,419	(2,178)	-2.4%

City of Edmonds 2011 Budget

---

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Reserves		Cost Center #:	521.940

**Function**

Part-time officers fill in for vacationing officers, direct traffic, and assist with crowd control at parades and other civic functions.

**2011 Budget Changes**

This function was eliminated with the 2009 mid-year budget reductions and the retirement of the last reserve officer.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Reserves		Cost Center #:	521.940

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	473	7,944	0	0	(7,944)	-100.0%
Benefits	327	831	317	0	(831)	-100.0%
Uniforms	0	300	0	0	(300)	-100.0%
	799	9,075	317	0	(9,075)	-100.0%

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Prisoner Care		Cost Center #:	523.600

**Function**

Jail booking and incarceration costs for prisoner care.

**Budget Narrative**

Details of maintenance and operations expenditures are as follows:

- Supplies includes food, medical, and prescriptions for prisoners.
- Intergovernmental Services covers booking and daily fees under contracts with the City of Lynnwood including cooperative transport, and Snohomish County Jail. There are no increases to the booking and daily fee charged by either the City of Lynnwood or Snohomish County Jail for 2011.

**2011 Budget Changes**

- Supplies There is an increase to the supply line due to Snohomish County Corrections billing the police department for prescription drugs needed by inmates held on Edmonds charges. A transfer from Intergovernmental Services will be used to offset the increase in supplies.
- Intergovernmental Service There is decrease to the overall jail budget due to the transfer of a portion of the jail funding to Dispatch Interfund Rental to cover the cost of the purchase of new MDC's required to operate the new CAD system from New World, there is transfer to Training Supplies to cover the purchase of ammunition, and a transfer to Special Operations Supplies for the purchase of ammunition.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Prisoner Care		Cost Center #:	523.600

<b>Description</b>	<b>2009 Actuals</b>	<b>2010 Budget</b>	<b>2010 Estimate</b>	<b>2011 Budget</b>	<b>\$\$ Change 11-10</b>	<b>% Change 11-10</b>
Supplies	47	2,000	4,248	5,000	3,000	150.0%
Professional Services	885	0	0	0	N/A	N/A
Intergovt Services	586,869	729,418	605,000	609,733	(119,685)	-16.4%
	587,801	731,418	609,248	614,733	(116,685)	-16.0%

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Dispatch		Cost Center #:	528.600

**Function**

- Dispatch operates a single, central, 24 hours per day receiving station for all reported emergency and non-emergency incidents requiring Police Department response.

**Budget Narrative**

Details of maintenance and operations expenditures are as follows:

- Interfund rental charges are for transfers to the reserve fund for vehicle computer replacement. During 2010, all replacement funds for vehicle computers were suspended due to budget shortfalls.

**2011 Budget Changes**

- Interfund rental charges for vehicle computer and radio replacement will commence again in 2011. There is a budget transfer from Prisoner Care Intergovernmental Services to cover the cost of replacing the seventeen (17) MDC's as part of the New World project. Also, there is an increase to the annual B Fund to insure there is funding for replacing all portable, mobile, and future MDC's.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Dispatch		Cost Center #:	528.600

<b>Description</b>	<b>2009 Actuals</b>	<b>2010 Budget</b>	<b>2010 Estimate</b>	<b>2011 Budget</b>	<b>\$\$ Change 11-10</b>	<b>% Change 11-10</b>
Interfund Rental	12,000	48,000	48,000	0	(48,000)	-100.0%
	12,000	48,000	48,000	0	(48,000)	-100.0%

City of Edmonds 2011 Budget

Fund:	Drug Enforcement		Fund #:	104
Department:	Police		Department #:	410
Cost Center	Total Fund		Cost Center #:	n/a

**Function**

- Record monies and proceeds from the sale of property seized during drug investigations and expenditures of those monies for drug enforcement.

**Purpose**

- Enforce local and state laws and keep citizens and the community safe from violence and crime.

**Budget Narrative**

- The Drug Enforcement budget covers fuel and maintenance for narcotics detective vehicle, Nextel radio and Blackberry fees, miscellaneous funds for drug buys, informant and surveillance expenses and payment of 10% seizures tax to the state.

**2011 Budget Changes**

There is an increase in cost of salary, benefits, and estimated overtime increases for the sergeant's position. Edmonds, Mountlake Terrace, and Lynnwood Police Departments share the cost for a sergeant's position assigned to the South Snohomish County Narcotics Task Force.

City of Edmonds 2011 Budget

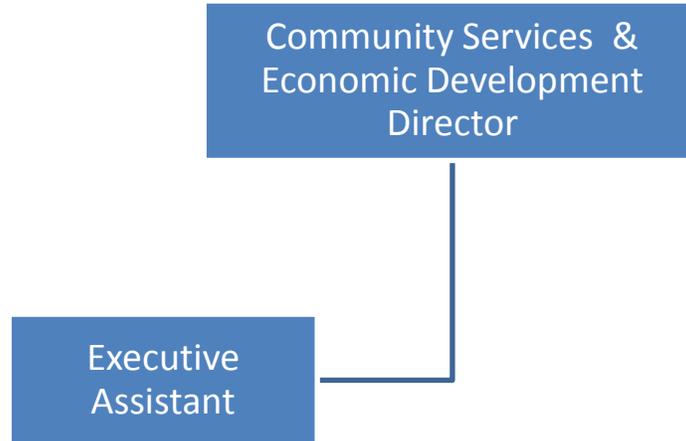
Fund:	Drug Enforcement		Fund #:	104
Department:	Police		Department #:	410
Cost Center	Total Fund		Cost Center #:	n/a

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash</b>	<b>143,374.90</b>	<b>140,281</b>	<b>131,976</b>	<b>91,478</b>	<b>(48,803)</b>	<b>-34.8%</b>
<u>Revenue</u>						
Investment Interest	1,978.53	3,500	0	0	(3,500)	-100.0%
Miscellaneous Revenue	35,146.62	25,000	32,215	30,000	5,000	20.0%
Insurance Recovery	14,511.82	0	0	0	N/A	N/A
<b>Total Revenue</b>	<b>51,636.97</b>	<b>28,500</b>	<b>32,215</b>	<b>30,000</b>	<b>1,500</b>	<b>5.3%</b>
<u>Expenditure</u>						
Supplies	224.04	200	200	200	0	0.0%
Fuel Consumed	2,245.24	2,000	2,331	2,000	0	0.0%
Small Equipment	4,511.98	5,000	5,000	5,000	0	0.0%
Communications	2,659.39	2,233	1,300	2,233	0	0.0%
Repair and Maintenance	22.32	800	0	800	0	0.0%
Miscellaneous	15,224.00	20,000	20,000	20,000	0	0.0%
Intergovernmental Services	38,148.98	43,882	43,882	50,000	6,118	13.9%
<b>Total Expenditure</b>	<b>63,035.95</b>	<b>74,115</b>	<b>72,713</b>	<b>80,233</b>	<b>6,118</b>	<b>8.3%</b>
<b>Ending Cash</b>	<b>131,975.92</b>	<b>94,666</b>	<b>91,478</b>	<b>41,245</b>	<b>(53,421)</b>	<b>-56.4%</b>



*This page is intentionally left blank.*

Fund:	General		Fund #:	001
Department:	Community Services & Economic Development		Department #:	
Cost Center	Total Department		Cost Center #:	



City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Community Services		Department #:	610
Cost Center	Total Department		Cost Center #:	519.700

**Mission Statement**

Community Services' mission is to provide effective and efficient support to the Mayor, City Council, Department Directors and staff. The Department 1) helps form and develop long-term policies and strategies, 2) plans, organizes, coordinates, and implements major/special projects, and 3) serves as an effective liaison between the City and its residents, and community, regional, and state organizations.

**Purpose**

The Community Services Department helps develop and establish both long-term and short-range goals and objectives. The Department also develops administrative procedures and policies, coordinates Capital Improvement Projects, participates as a member of the annual budget review committee, and provides for special project management on regional issues that involve funding, legislation, and interlocal agreements.

**Budget Narrative**

The Salary and Benefits budget includes the Community Services Director and one Executive Assistant.

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Community Services		Department #:	610
Cost Center	Total Department		Cost Center #:	519.700

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	199,284	218,676	208,167	210,934	(7,742)	-3.5%
Overtime	0	1,117	0	0	(1,117)	-100.0%
Benefits	48,041	54,639	54,639	65,390	10,751	19.7%
Supplies	419	2,000	600	1,000	(1,000)	-50.0%
Small Equipment	0	500	500	500	0	0.0%
Professional Services	104,724	42,000	133,446	42,000	0	0.0%
Communications	1,195	690	690	690	0	0.0%
Travel	501	2,000	600	1,500	(500)	-25.0%
Advertising	0	1,060	500	500	(560)	-52.8%
Rental/Lease	1,668	1,320	1,660	1,320	0	0.0%
Repair/Maintenance	723	500	500	500	0	0.0%
Miscellaneous	1,396	2,000	1,750	2,000	0	0.0%
Interfund Rental	414	197	147	380	183	92.9%
	358,364	326,699	403,199	326,714	15	0.0%

Fund:	General		Fund #:	001
Department:	Economic Development		Department #:	240
Cost Center	Total Department		Cost Center #:	513.110

**Function**

The Economic Development office works to strengthen the local economy by attracting new businesses, working with property owners on redevelopment options, assisting local merchants to grow their businesses, resolving complaints and concerns, and marketing Edmonds to businesses and visitors. The department coordinates with other departments, government agencies, and Chambers of Commerce on special projects. It also works on policies that encourage economic development and make the city more business-friendly.

**Budget Narrative**

Funding is included for professional services needed for economic development-related projects and policies. Other costs include: supplies for general office use and for special events, Edmonds Update Quarterly Newsletter, travel to business meetings and conferences, advertising in trade journals to promote the City, special events and tourism, minor computer and camera equipment, and miscellaneous costs such as memberships, data purchases, publication printing, and professional training.

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

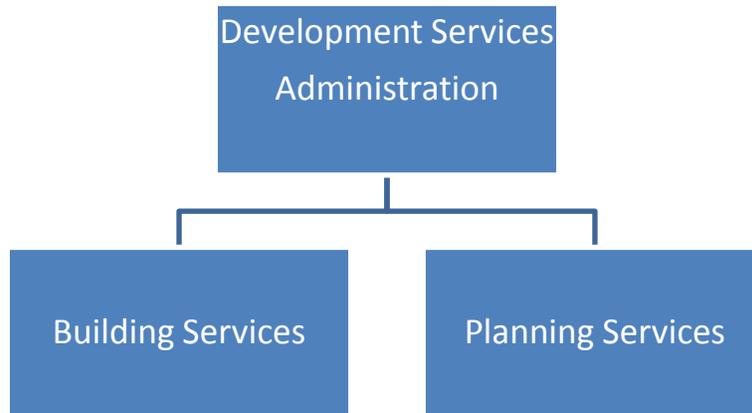
Fund:	General		Fund #:	001
Department:	Economic Development		Department #:	240
Cost Center	Total Department		Cost Center #:	513.110

Description	2009	2010	2010	2011	\$\$ Change	% Change
	Actuals	Budget	Estimate	Budget	11-10	11-10
Benefits	48	0	0	0	N/A	N/A
Supplies	586	2,500	600	1,000	(1,500)	-60.0%
Small Equipment	615	800	400	400	(400)	-50.0%
Professional Services	4,200	19,000	19,000	34,800	15,800	83.2%
Communications	0	9,400	9,400	9,400	0	0.0%
Travel	227	3,000	500	1,500	(1,500)	-50.0%
Advertising	0	40,000	40,000	25,000	(15,000)	-37.5%
Rental/Lease	348	0	0	0	N/A	N/A
Miscellaneous	1,436	5,000	5,000	5,000	0	0.0%
	7,461	79,700	74,900	77,100	(2,600)	-3.3%



*This page is intentionally left blank.*

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Total Department		Cost Center #:	n/a



City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Total Department		Cost Center #:	n/a

**Mission Statement**

The Development Services Department's mission is to preserve and enhance our community's sustainability and quality of life by:

- Providing accurate, consistent, and timely permit processing
- Promoting building safety and managed land use
- Implementing adopted City codes, policies, plans, and standards
- Protecting the public's health and safety
- Providing excellent customer service

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Total Department		Cost Center #:	n/a

Description	2009	2010	2010	2011	\$\$ Change	% Change
	Actuals	Budget	Estimate	Budget	11-10	11-10
Salaries And Wages	1,097,271	1,270,844	1,088,055	1,253,728	(17,116)	-1.3%
Overtime	2,928	6,020	2,700	1,520	(4,500)	-74.8%
Benefits	400,261	389,355	339,420	413,909	24,554	6.3%
Uniforms	373	1,655	150	320	(1,335)	-80.7%
Supplies	18,080	30,700	20,700	26,000	(4,700)	-15.3%
Small Equipment	1,921	1,900	1,900	1,900	0	0.0%
Professional Services	111,304	190,750	92,935	149,430	(41,320)	-21.7%
Communications	4,305	6,784	5,030	5,530	(1,254)	-18.5%
Travel	1,319	6,630	3,250	6,880	250	3.8%
Advertising	1,973	3,580	3,605	3,780	200	5.6%
Rental/Lease	22,584	27,590	22,000	27,590	0	0.0%
Repairs & Maintenance	693	14,598	4,609	5,443	(9,155)	-62.7%
Miscellaneous	18,136	43,215	27,200	35,805	(7,410)	-17.1%
Interfund Rental	9,138	16,793	14,254	9,632	(7,161)	-42.6%
	1,690,286	2,010,414	1,625,808	1,941,467	(68,947)	-3.4%

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Planning		Cost Center #:	558.600

**Function**

Planning Services administers all City codes related to land use and zoning, and supports the Architectural Design Board, Planning Board, Hearing Examiner, Historic Preservation Commission, and Mayor’s Climate Protection Committee. The division processes and coordinates a wide range of land use permits and approvals processed by City staff, the Hearing Examiner, and the ADB. Long-range planning activities include implementation of the State’s Growth Management Act and preparing and updating the Comprehensive Plan, as well as preparing or coordinating sub area and functional plans and sustainability initiatives. The division also maintains the Shoreline Master Program and critical areas regulations and reviews all development for compliance with these environmental regulations. The division assists in implementing the City’s Geographical Information System program.

Planning works with community groups to plan and implement specific plan elements, such as downtown revitalization and neighborhood planning, and supports and implements development code initiatives. Support services provided to the public and other departments include mapping and graphics, database development, and land and building inventories.

**Budget Narrative**

Salaries & Benefits	Planning Manager, four professional planners, administrative assistant and clerk, student interns (GIS). Total 6.1 FTE plus interns.
Overtime	Minor overtime charges to cover peak period workloads.
Small Equipment	Small tools and minor equipment.
Professional Services	Hearing Examiner, Minute Taker (incl. transcripts), digital aerials, special studies (e.g. critical areas recon or review), UW study.
Communications	Cell phones.
Travel	Lodging, meals, mileage for meetings or training.
Advertising	Legal notices, meeting agendas, display ads and public mailings.
Miscellaneous	Dues/subscriptions/memberships, class registrations & tuition, printing, resource materials and publications, microfilming.
Interfund Rental	Vehicle rental for #135 and 1/3 share of #104.

**2011 Budget Changes**

Deleted \$20,000 from Professional Services for previous code rewrite project.

Added \$31,550 to Professional Services for completion of UW Five Corners/Westgate study approved by Council, funded by Planning 2010 budget savings.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Planning		Cost Center #:	558.600

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	430,473	474,371	450,976	463,931	(10,440)	-2.2%
Overtime	84	520	0	520	0	0.0%
Benefits	143,569	146,731	146,731	157,736	11,005	7.5%
Uniforms	0	320	150	320	0	0.0%
Supplies	678	0	600	0	N/A	N/A
Minor Equipment	1,653	1,700	1,700	1,700	0	0.0%
Professional Svc	70,076	97,380	65,880	108,930	11,550	11.9%
Professional Services-Planning Signs	3,240	0	555	0	N/A	N/A
Communications	1,032	1,230	1,230	1,230	0	0.0%
Travel	559	3,050	2,500	3,050	0	0.0%
Advertising	1,906	3,530	3,530	3,530	0	0.0%
Repairs & Maintenance	114	0	209	0	N/A	N/A
Miscellaneous	12,194	17,660	14,000	17,660	0	0.0%
Interfund Rental	1,665	2,790	2,417	2,276	(514)	-18.4%
	667,243	749,282	690,478	760,883	11,601	1.5%

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Building Services		Cost Center #:	524.100

**Function**

The Building Division provides permitting information, permit intake and issuance, plan review services, field inspection services and building code enforcement for public and private development. The Division determines compliance with State mandated building and related construction codes, local regulations and city ordinances and ensures compliance.

**Budget Narrative**

Salaries and Benefits	The Building Division consists of seven (7) full time equivalent (FTE's) positions including; the Building Official, Assistant Building Official, Senior Combination Building Inspector, Residential Plans Examiner, Senior Permit Coordinator, Permit Coordinator and Permit Specialist.
Overtime	Overtime for the processing and microfilming of permit records, special projects, and maintaining weekly administrative duties for the division, etc.
Uniforms	Boots, field gear, safety equipment, uniforms, raingear – as required by union contract.
Professional Services	Consultant reviews, engineering evaluations and studies, etc.
Communication	Mobile phones and laptop wireless card for field staff.
Travel	Travel to business meetings, seminars, training, etc.
Advertising	Publication for legal notices.
Repair/Maintenance	Contract, maintenance, parts and copies for blueprint copy machine.
Miscellaneous	Public forms and handouts, reference books, code books (including for 2010 code change), technical software, training, memberships, dues, registrations, conferences, microfilming, etc.
Interfund Rental	Vehicle rental for units #29, #35 and #122.

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Building Services		Cost Center #:	524.100

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	464,464	504,146	500,175	506,376	2,230	0.4%
Overtime	0	4,500	0	0	(4,500)	-100.0%
Benefits	140,695	148,880	148,880	156,976	8,096	5.4%
Uniforms	373	1,335	0	0	(1,335)	-100.0%
Minor Equipment	62	0	0	0	N/A	N/A
Professional Svc	17,783	77,870	15,000	25,000	(52,870)	-67.9%
Communications	2,650	4,900	3,000	3,500	(1,400)	-28.6%
Travel	677	1,500	700	1,750	250	16.7%
Advertising	66	50	75	250	200	400.0%
Repairs/Maintenance	384	10,655	900	1,500	(9,155)	-85.9%
Miscellaneous	5,330	24,410	12,500	17,000	(7,410)	-30.4%
Interfund Rental	7,473	14,001	11,837	7,356	(6,645)	-47.5%
	639,958	792,247	693,067	719,708	(72,539)	-9.2%

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Administration		Cost Center #:	558.800

**Function**

Department administration ensures that all City codes and ordinances within the divisions are enforced, and needs as related to government services are met. The Administrative Assistants within the Administration Division handle customer contacts by phone and counter visits and handle ordering Department supplies, payroll and invoicing. The Code Enforcement Officer reports to the Director and handles code compliance issues. Code compliance issues include building, zoning, and engineering and nuisance complaints.

**Budget Narrative**

Development Services Administration consists of the Director, two part time Administrative Assistants and the Code Enforcement Officer.

Supplies	Office supplies, forms, copy paper, publications, cleaning supplies, and refreshments for public meetings
Small Equipment	Small tools and minor equipment
Professional Services	Engineering/architectural, management consulting, legal services, computer programming
Communication	Telephone, on-line changes, postage, fax
Travel	Lodging, meals, mileage
Advertising	Legal notices, meeting dates/agenda ads
Rental/Lease	Copier leases
Repairs/Maintenance	Equipment repairs/maintenance – fax, binding machine, label maker, laminator
Miscellaneous	Dues/subscriptions/memberships, registration, tuition, film developing

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Administration		Cost Center #:	558.800

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	202,333	292,327	136,904	283,421	(8,906)	-3.0%
Overtime	2,844	1,000	2,700	1,000	0	0.0%
Benefits	115,998	93,744	43,809	99,197	5,453	5.8%
Supplies	17,403	30,700	20,100	26,000	(4,700)	-15.3%
Minor Equipment	206	200	200	200	0	0.0%
Professional Services	20,206	15,500	11,500	15,500	0	0.0%
Communications	623	654	800	800	146	22.3%
Travel	83	2,080	50	2,080	0	0.0%
Rental/Lease	22,584	27,590	22,000	27,590	0	0.0%
Repairs/Maintenance	195	3,943	3,500	3,943	0	0.0%
Miscellaneous	612	1,145	700	1,145	0	0.0%
	383,085	468,883	242,263	460,876	(8,007)	-1.7%

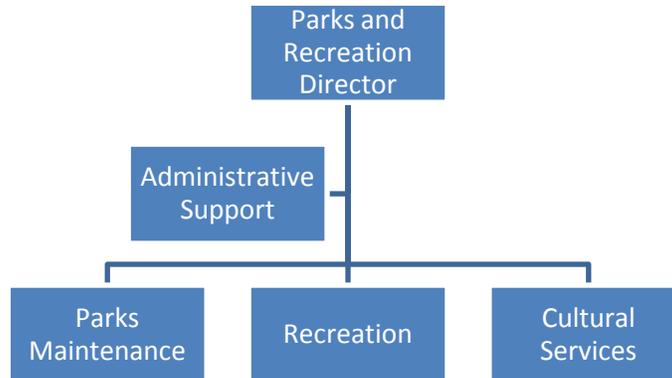


*This page is intentionally left blank.*

City of Edmonds 2011 Budget

---

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Department		Cost Center #:	n/a



City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Department		Cost Center #:	n/a

**Mission Statement**

To provide Edmonds citizens with a balanced system of open land, parks, recreation, cultural arts and support facilities to ensure quality of life.

**Purpose**

The Parks, Recreation and Cultural Services Department serves as the community's key resource for providing parks, recreation and aquatic programs, cultural arts, tourism, economic development and an enhanced quality of life for its citizens. Thousands of participants visit weekly to join the 1,000 plus programs offered each year. There are more than 60 sites, including 20 active parks that encompass nearly 325 acres, 20,000 square feet of flowerbeds and more than 1,000 feet of waterfront shoreline in the Edmonds Parks' system. The Department manages the Edmonds Memorial Cemetery and serves as liaison to the Edmonds Public Library, the South County Senior Center, the Arts Commission, the Sister City Commission, and provides ongoing partnerships with numerous community organizations including the Edmonds School District and Edmonds Community College.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Department		Cost Center #:	n/a

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	1,677,496	1,946,503	1,872,796	1,909,403	(37,100)	-1.9%
Overtime	4,800	5,500	5,104	5,000	(500)	-9.1%
Benefits	521,001	572,612	560,276	598,332	25,720	4.5%
Uniforms	2,826	6,540	5,300	6,540	0	0.0%
Supplies	90,347	119,600	109,760	114,590	(5,010)	-4.2%
Small Equipment	2,978	2,800	2,300	4,000	1,200	42.9%
Professional Services	321,964	331,779	325,695	357,534	25,755	7.8%
Communications	23,877	24,528	24,898	25,566	1,038	4.2%
Travel	1,243	2,870	1,906	3,940	1,070	37.3%
Advertising	2,945	3,852	3,937	3,852	0	0.0%
Rental/Lease	43,895	51,072	43,454	49,470	(1,602)	-3.1%
Public Utility	151,552	133,416	133,416	133,416	0	0.0%
Repair/Maintenance	19,977	24,324	23,754	24,918	594	2.4%
Miscellaneous	30,170	35,975	33,809	38,570	2,595	7.2%
Intergovernmental Services	69,208	64,250	64,250	64,250	0	0.0%
Interfund Rental	71,766	123,849	102,850	65,844	(58,005)	-46.8%
	3,036,045	3,449,470	3,313,505	3,405,225	(44,245)	-1.3%

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Administration		Cost Center #:	574.100

**Function**

Administration manages park and recreational needs for the City of Edmonds. The program oversees more than 60 sites, 325 acres of parkland and 60,000 square feet of program space among the Frances Anderson Center, Plaza Room, Meadowdale Community Clubhouse and Yost Pool. The staff develops long range plans for capital assets, park land acquisition, and capital development, administers county, state, and federal grants, and manages general fund budgets as well as nine special fund accounts. Administration serves as liaison to five boards and commissions as well as neighboring City, County, and school district jurisdictions.

This cost center supervises the office functions of the department in particular recreation program registration, facility rentals (picnic shelters, Plaza Room, Anderson Center, etc.), providing information to the public, and building supervision for the Anderson Center open 80 hours per week to the public in addition to private rental times.

**Budget Narrative**

Salaries and benefits are for the Director, Office supervisor, two Senior Office Assistants and four part time front desk staff.

Rental /Lease line is for copier rental and leased BNSF property at Marina Beach.

The Professional Services line covers the monitors for off hour rentals of the Frances Anderson Center and the Edmonds Plaza Room.

**2011 Budget Changes**

Rental/Lease line is diminished 45% due to the DNR lease for western portion of Union Oil dock disappearing with demolition of the dock in 2009.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Administration		Cost Center #:	574.100

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	281,783	311,904	315,212	317,163	5,259	1.7%
Benefits	92,944	101,818	100,868	107,835	6,017	5.9%
Supplies	6,206	6,300	6,300	6,300	0	0.0%
Small Equipment	142	300	300	300	0	0.0%
Professional Services	4,921	4,552	4,552	4,500	(52)	-1.1%
Communications	795	783	783	783	0	0.0%
Travel	55	400	100	400	0	0.0%
Rental/Lease	7,993	15,497	8,500	8,500	(6,997)	-45.2%
Repair/Maintenance	0	370	370	370	0	0.0%
Miscellaneous	712	1,730	1,000	1,000	(730)	-42.2%
	395,551	443,654	437,985	447,151	3,497	0.8%

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Recreation & Cultural Services		Cost Center #:	574.200

**Function**

The General Recreation & Cultural Services Program is designed to create and implement recreational and environmental education programs along with arts, tourism, and cultural opportunities for the citizens of Edmonds. Programs staff supervise include community recreation, arts, athletics, aquatics, fitness, outdoor recreation, and ranger/naturalist activities. Staff oversees contracted and hourly instructors, as well as seasonal employees.

In addition to ongoing programs, the staff develops and supervises special events throughout the year and participates in numerous community partnerships. Staff provides leadership in regional marketing of recreational activities, community youth programs, activities of state recreation and arts organizations, cultural tourism and economic development including streetscape enhancements, and the Edmonds Arts Commission programs. Staff oversees the Frances Anderson Center, Meadowdale Community Clubhouse, Yost Pool, and six tenant leases at the Frances Anderson Center.

**Budget Narrative**

The positions covered in the salaries and benefits line include the Recreation Manager, Cultural Services Manager, Recreation Coordinators (2), Environmental Education Coordinator, Cultural Services Assistant, and a Recreation Aide (Hourly). Also included are part-time Hiking Instructors whose salary is recovered by program fee revenue.

Contracted program instructors are paid a percentage of the class revenue out of the professional services line. Programs include, but are not limited to art classes for children and adults, dance classes, camps (science, computer, water sports, lego and theater camp), and parent/child classes such as the Fun Factory.

The CRAZE (the City's recreation guide) is published three times/year in collaboration with the City of Mountlake Terrace. This publication is paid for from communications (postage for mailing) and miscellaneous (design and printing).

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Recreation & Cultural Services		Cost Center #:	574.200

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	410,704	464,404	447,093	452,448	(11,956)	-2.6%
Benefits	137,250	150,661	147,541	158,357	7,696	5.1%
Supplies	2,373	4,100	4,100	4,100	0	0.0%
Professional Services	192,017	183,147	194,919	198,964	15,817	8.6%
Communications	16,037	15,425	16,089	16,545	1,120	7.3%
Travel	0	900	73	900	0	0.0%
Advertising	2,945	3,152	3,067	3,152	0	0.0%
Repair/Maintenance	11,119	11,674	11,884	12,478	804	6.9%
Miscellaneous	24,206	27,200	23,524	27,200	0	0.0%
Interfund Rental	8,196	14,379	11,871	5,580	(8,799)	-61.2%
	804,846	875,042	860,161	879,724	4,682	0.5%

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Discovery Programs		Cost Center #:	574.350

**Function**

Discovery Programs provide interpretive and environmental education opportunities for citizens, school-age children, and visitors to our parks and beaches; and promote stewardship of Puget Sound, its shoreline, and the surrounding watershed. The above are accomplished in a variety of ways including:

- Ranger-Naturalist classroom visits and beach walks
- Discover the Forest at Yost Park for schools and youth groups
- Spring break and summer nature day camps
- Public beach cleanups, low-tide beach walks, and Moonlight Beach Adventure
- Ranger-Naturalist daily beach patrol Memorial Day through Labor Day
- Olympic Beach Visitor Station and Volunteer Beach Docents
- Watershed Fun Fair
- Puget Sound Bird Fest in collaboration with the Economic Development Department
- Discovery Programs website

**Budget Narrative**

Salaries and benefits in this cost center cover the Interpretive Specialist and seasonal Ranger-Naturalists.

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Discovery Programs		Cost Center #:	574.350

<b>Description</b>	<b>2009 Actuals</b>	<b>2010 Budget</b>	<b>2010 Estimate</b>	<b>2011 Budget</b>	<b>\$\$ Change 11-10</b>	<b>% Change 11-10</b>
Salaries	38,735	44,696	41,500	41,650	(3,046)	-6.8%
Benefits	6,289	10,141	9,130	11,246	1,105	10.9%
Uniforms	55	800	800	800	0	0.0%
Supplies	588	1,160	1,160	1,200	40	3.4%
Professional Services	915	1,280	1,000	1,000	(280)	-21.9%
Communications	724	850	775	850	0	0.0%
Travel	690	630	630	700	70	11.1%
Miscellaneous	10	0	10	40	40	NA
	48,006	59,557	55,005	57,486	(2,072)	-3.5%

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Aquatics		Cost Center #:	575.510

**Function**

The Aquatics Program provides aerobics, lap swims, public swims, learn-to-swim classes, swim team and dive club. Swim lessons are for ages 6 months and up. The Swim Team and Dive Club provide a competitive environment, which allows youth fitness, conditioning, teamwork and individual success. The Swim Team practices four days/week and competes with other local parks departments throughout the summer.

**Budget Narrative**

Yost Pool is a summer only, outdoor pool. The salaries and benefits are for seasonal employees.

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Aquatics		Cost Center #:	575.510

<b>Description</b>	<b>2009 Actuals</b>	<b>2010 Budget</b>	<b>2010 Estimate</b>	<b>2011 Budget</b>	<b>\$\$ Change 11-10</b>	<b>% Change 11-10</b>
Salaries	106,917	150,540	110,000	111,100	(39,440)	-26.2%
Benefits	18,147	22,647	17,490	17,776	(4,871)	-21.5%
Supplies	2,016	3,800	3,000	4,000	200	5.3%
Professional Services	0	0	0	2,800	2,800	NA
Communications	1,094	1,270	1,063	1,200	(70)	-5.5%
Advertising	0	0	170	0	N/A	N/A
Repair/Maintenance	0	210	0	0	(210)	-100.0%
Miscellaneous	45	300	0	200	(100)	-33.3%
	128,219	178,767	131,723	137,076	(41,691)	-23.3%

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Athletics		Cost Center #:	575.520

**Function**

Adult activities include basketball, softball, volleyball, pickleball and tennis. Youth programs include, but are not limited to soccer, sports camps (spring and summer) and tennis. The Athletic Program is responsible for managing and scheduling the City's thirteen ball fields throughout the year.

**Budget Narrative**

The salaries and benefits cover the tennis instructor. Professional services include athletic league officials, contracted field attendants, gym monitors and contracted instructors. The rental/lease line covers the rental of Seaview Gymnasium at Edmonds Community College for volleyball.

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Athletics		Cost Center #:	575.520

<b>Description</b>	<b>2009 Actuals</b>	<b>2010 Budget</b>	<b>2010 Estimate</b>	<b>2011 Budget</b>	<b>\$\$ Change 11-10</b>	<b>% Change 11-10</b>
Salaries	3,276	3,997	4,000	4,040	43	1.1%
Benefits	442	412	400	545	133	32.3%
Supplies	9,241	16,009	9,500	11,000	(5,009)	-31.3%
Professional Services	46,643	68,750	48,102	68,750	0	0.0%
Rental/Lease	10,695	15,575	14,845	15,850	275	1.8%
Miscellaneous	0	65	2,135	3,150	3,085	4746.2%
	70,296	104,808	78,982	103,335	(1,473)	-1.4%

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Day Camps		Cost Center #:	575.530

**Function**

The Day Camp (ages 6-12) and Camp Goodtime (ages 3.5-5) provide a safe and fun traditional summer experience for children and offer socially enriching experiences. These summer camps employ up to 25 young people from the community. 35-40 teens volunteer in the Day Camp as Junior Counselors. Highlights include the children's carnival, talent show and the annual student visits from our Sister City in Hekinan, Japan. The annual children's carnival is an event put on by kids for kids with proceeds going to the Youth Scholarship Fund.

**Budget Narrative**

The salaries and benefits cover the supervisors, leaders and assistants.

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Day Camps		Cost Center #:	575.530

<b>Description</b>	<b>2009 Actuals</b>	<b>2010 Budget</b>	<b>2010 Estimate</b>	<b>2011 Budget</b>	<b>\$\$ Change 11-10</b>	<b>% Change 11-10</b>
Salaries	67,260	70,376	76,012	76,772	6,396	9.1%
Benefits	12,632	9,915	9,915	10,411	496	5.0%
Supplies	4,101	5,800	4,060	5,800	0	0.0%
Travel	351	0	603	1,000	1,000	NA
Miscellaneous	1,174	550	1,260	1,000	450	81.8%
	85,519	86,641	91,850	94,983	8,342	9.6%

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Fitness		Cost Center #:	575.540

**Function**

Fitness classes include Yoga, Tai Chi, Qigong, Tae-Kwon Do, Pilates, Feldenkrais, Zumba, Personal Training, Baby Boot Camp and Jazzercise.

**Budget Narrative**

The salaries and benefits cover one Yoga instructor. The professional services line covers all other contracted fitness instructors. All payments to fitness instructors are based on a percentage of the revenue collected for the class.

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Fitness		Cost Center #:	575.540

<b>Description</b>	<b>2009 Actuals</b>	<b>2010 Budget</b>	<b>2010 Estimate</b>	<b>2011 Budget</b>	<b>\$\$ Change 11-10</b>	<b>% Change 11-10</b>
Salaries	22,947	21,453	22,939	23,168	1,715	8.0%
Benefits	201	563	563	591	28	5.0%
Supplies	131	940	400	800	(140)	-14.9%
Professional Services	76,967	72,850	74,584	80,000	7,150	9.8%
Repairs & Maintenance	1,186	1,000	930	1,000	0	0.0%
	101,431	96,806	99,416	105,559	8,753	9.0%

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Gymnastics		Cost Center #:	575.550

**Function**

All classes in this program are designed to provide positive social and physical experiences with an emphasis on development of major motor skills. The participants enrolled learn at their own pace through step-by-step progressions in a safe, fun and fit environment. Over 50 classes per quarter are offered for ages 2+. Our gymnastic teams, Rhythmic Reflections and Edmonds Illusions, compete locally throughout the gymnastics season. Birthday parties, play zones and camps round out the comprehensive recreational gymnastics and youth fitness programs.

**Budget Narrative**

The salaries and benefits are for the supervisor and the gymnastics instructors and assistants. The miscellaneous line covers USA Gymnastics affiliation and instructor certifications. The minor equipment line covers replacement mats.

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Gymnastics		Cost Center #:	575.550

<b>Description</b>	<b>2009 Actuals</b>	<b>2010 Budget</b>	<b>2010 Estimate</b>	<b>2011 Budget</b>	<b>\$\$ Change 11-10</b>	<b>% Change 11-10</b>
Salaries	81,459	101,282	101,411	102,425	1,143	1.1%
Benefits	10,768	13,302	13,302	13,967	665	5.0%
Supplies	2,887	4,965	4,900	4,900	(65)	-1.3%
Minor Equipment	1,994	2,000	2,000	2,000	0	0.0%
Professional Services	200	800	800	800	0	0.0%
Rental/Lease	218	0	109	120	120	NA
Repair/Maintenance	0	500	0	500	0	0.0%
Miscellaneous	75	300	200	300	0	0.0%
	97,601	123,149	122,722	125,012	1,863	1.5%

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Meadowdale Preschool		Cost Center #:	575.560

**Function**

The Meadowdale Preschool Program was established in 1991 to meet the needs for a preschool in the north Edmonds area and to better utilize the space at the Meadowdale Community Clubhouse. A developmentally appropriate preschool program provides children the opportunity to receive the necessary skills for physical, emotional, social, and cognitive development and prepares them for Kindergarten. Children enjoy hands-on curriculum in math, science, art, reading and storytelling, writing, music and large motor activities.

**Budget Narrative**

The salaries and benefits are for the Preschool Director and one assistant.

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Meadowdale Preschool		Cost Center #:	575.560

<b>Description</b>	<b>2009 Actuals</b>	<b>2010 Budget</b>	<b>2010 Estimate</b>	<b>2011 Budget</b>	<b>\$\$ Change 11-10</b>	<b>% Change 11-10</b>
Salaries	21,535	24,794	19,858	20,057	(4,737)	-19.1%
Benefits	7,288	7,647	5,957	7,020	(627)	-8.2%
Supplies	897	1,786	1,600	1,750	(36)	-2.0%
Professional Services	184	400	1,738	720	320	80.0%
Communications	923	912	900	900	(12)	-1.3%
Miscellaneous	112	250	100	100	(150)	-60.0%
	30,939	35,789	30,153	30,547	(5,242)	-14.6%

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Parks Maintenance		Cost Center #:	576.800

**Function**

The purpose of the Parks Maintenance cost center is to provide safe, well maintained, multi-faceted park facilities for the recreation and enjoyment of Edmonds residents as well as park patrons from surrounding areas. There are approximately 62 parks and gateway entrances maintained on a regular basis. On a daily basis, Parks Maintenance maintains six waterfront beach parks, a fishing pier, and 31 neighborhood parks. Maintenance includes trash, litter and City restroom upkeep along with maintaining all City owned landscapes. Parks maintains Yost Pool from May thru September, a key asset for this community.

The Park Maintenance division is responsible for preserving and upgrading all playground structures and equipment as needed. The Parks Maintenance crew maintains the Street Tree program which is beneficial to the downtown area. They are responsible for maintaining all City owned baseball and soccer fields along with two Edmonds School District fields. The City entered into a partnership with the Edmonds School District allowing the City to utilize the two fields in order to keep up with the demand of organized youth sports. Parks also assists with numerous City events such as 4<sup>th</sup> of July, Taste of Edmonds, Arts Festival, Wenatchee Youth Circus, Concerts in the Park, City Park Easter Egg Hunt, Downtown Christmas Tree Lighting and many more small events.

**Budget Narrative**

Salaries/Benefits	Parks Maintenance Department consists of 11 full time positions, the Park Maintenance Manager, Parks Maintenance Lead man, and nine Maintenance Workers.
Supplies	Soil, sand, infield mix, fertilizers, herbicides, metal/rebar, mower parts, shop tools, lumber, trash liners, safety equipment, cleaning and miscellaneous supplies.
Rental Lease	Chemical toilets, power equipment, tool lease and equipment rental.
Public Utility	Includes water, gas, electricity, fuel, oil and dump fees.
Repair Maintenance	Outside repair service, tree/stump removal, equipment and Marina Beach Pier. There will be an increase in tree removal due to the age of trees throughout our park system.
Intergovernmental Serv	Meadowdale complex and Lynndale Skateboard Park maintenance fees. Permit fees for Yost Pool.
Interfund Rental	Annual rate for twelve trucks, three tractors, two trailers and shared cost with Public Works Department of bucket truck and wood chipper.

**2011 Budget Changes**

**Decision Packages Include:**

Increase Rental Lease Account:

Increase from 20,000 to 25,000 which is a 5,000 dollar increase for Chemical toilets due to acquiring two new parks and increased use and service required to maintain safe and clean chemical toilets for public to use.

Small Equipment Account:

Replace 21" Honda Mower. \$1,200.00

Replace Red Max Back Pack Blower. \$503.00

Replace Red Max Lawn Trimmer. \$300.00

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Parks Maintenance		Cost Center #:	576.800

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	638,755	674,872	689,437	697,369	22,497	3.3%
Seasonal Staff Salaries	4,125	48,576	17,334	35,000	(13,576)	-27.9%
Overtime	4,800	5,500	5,104	5,000	(500)	-9.1%
Benefits	234,441	243,133	243,133	258,027	14,894	6.1%
Seasonal Staff Benefits	596	8,671	8,275	8,671	0	0.0%
Uniforms	2,771	5,740	4,500	5,740	0	0.0%
Supplies	58,750	70,680	70,680	70,680	0	0.0%
Small Equipment	842	0	0	1,200	1,200	NA
Professional Services	116	0	0	0	N/A	N/A
Communications	4,304	5,288	5,288	5,288	0	0.0%
Travel	147	940	500	940	0	0.0%
Advertising	0	700	700	700	0	0.0%
Rental/Lease	24,989	20,000	20,000	25,000	5,000	25.0%
Public Utility	151,552	133,416	133,416	133,416	0	0.0%
Repair/Maintenance	7,672	10,570	10,570	10,570	0	0.0%
Miscellaneous	3,835	5,580	5,580	5,580	0	0.0%
Intergovernmental Services	69,208	64,250	64,250	64,250	0	0.0%
Interfund Rental	62,088	108,425	90,197	58,422	(50,003)	-46.1%
	1,268,991	1,406,341	1,368,964	1,385,853	(20,488)	-1.5%

City of Edmonds 2011 Budget

---

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Flower Program		Cost Center #:	576.810

**Function**

The Flower Program is designed to enhance the aesthetic appeal of the downtown area and other selected locations throughout the City. The benefit of the program is the beauty it brings to the community as well as tourism, which directly benefits the City as well as citizens and downtown merchants.

The Flower Program employees plant 25 thousand plants in over 114 flower sites around the city and plant 151 flower baskets per year to enhance our downtown area. On various planting days, volunteers from the Floretum Garden Club assist parks employees in planting flower baskets and other areas in downtown area. The non-profit organization Edmonds in Bloom contest has become a yearly event and has improved the City's aesthetic appeal.

**Budget Narrative**

Salaries/Benefits    Seasonal employees to assist full time staff in maintenance of flower program.

Supplies              Fertilizers, herbicides, seeds, plants, irrigation parts, miscellaneous supplies and utensils.

Interfund Rental    Annual rental of shared cost with Public Works of water wagon unit 42.

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Flower Program		Cost Center #:	576.810

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	0	29,609	28,000	28,210	(1,399)	-4.7%
Benefits	0	3,702	3,702	3,887	185	5.0%
Supplies	3,157	4,060	4,060	4,060	0	0.0%
Minor Equipment	0	500	0	500	0	0.0%
Interfund Rental	1,482	1,042	782	1,842	800	76.8%
	4,639	38,913	36,544	38,499	(414)	-1.1%

Fund:	Municipal Arts		Fund #:	117
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

**Municipal Arts Program 100**

The Edmonds Arts Commission (EAC), established by Ordinance No. 1765 in 1975, presents a year-round comprehensive arts program in literary, visual, and performing arts as defined in the adopted Community Cultural Plan and refined in the EAC strategic plan (reviewed annually). The 1988 Ordinance No. 2667 provides “general revenue funding at a level of at least \$15,000 per year, in addition to such monies as may be appropriated or expended for staff support services.” The Cultural Services Manager and Cultural Services Assistant salaries are part of the Recreation and Cultural Services cost center. An allocation of \$4,000 annually from the Lodging Tax Fund 120 was authorized by Council in 1992 and is used to promote arts and culture activities in Edmonds. The 2011-12 program encourages collaboration in the arts between private and public entities; provides programs for youth and adults; and enhances the visibility of the arts while promoting economic development through cultural tourism. Programs include:

- Write on the Sound Writers’ Conference
- Concerts in the Park Series
- Rotating Visual art exhibits in Edmonds Library, Frances Anderson Center and City Hall
- Facilitation of Public Art program
- Partnership events in performing and visual arts
- Quarterly Arts Bulletin email newsletter
- Participation in economic development through capital projects such as streetscape improvements
- Cultural destination marketing
- Community Cultural Planning

**2011 Budget Changes**

**Public Arts Acquisition Program 200**

The Public Arts Acquisition Fund, established by Ordinance 1802 and amended by Ordinance 2667, requires that one-percent of municipal construction projects be allocated for visual art either for that particular project or for a different site in the City. “Municipal construction project” is any project paid for wholly or in part by the City to construct or remodel any building, community structure, park, street, sidewalk, parking facility, utility or portion thereof. Revenues therefore vary from year to year. Public art projects that may be addressed in 2011-12 include both temporary installations and permanent artworks including unique art elements for flower basket poles. The fund is also used for maintenance/preservation, repair, plaques, and display of the City’s Public Art Collection.

**2011 Budget Changes**

**Arts Scholarships 300**

This fund provides performing and literary arts scholarships for Edmonds students seeking higher education and a career in the arts. Scholarships are funded through donations and through proceeds from the annual Writers’ conference. Contributions may be considered tax deductible if for “exclusive public purposes”.

City of Edmonds 2011 Budget

Fund:	Municipal Arts		Fund #:	117
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Program 100</b>						
<b>Beginning Cash</b>	<b>206,472.05</b>	<b>200,972</b>	<b>233,006</b>	<b>229,456</b>	<b>28,484</b>	<b>14.2%</b>
<u>Revenue</u>						
Resale Items	438.84	200	100	100	(100)	-50.0%
Community Events	28,627.00	23,000	23,000	24,000	1,000	4.3%
Investment Interest	2,736.23	5,800	0	0	(5,800)	-100.0%
Contributions / Private Sources	4,987.26	6,000	6,300	6,000	0	0.0%
Interfund Transfer In	19,000.00	19,000	19,000	19,000	0	0.0%
<b>Total Revenue</b>	<b>55,789.33</b>	<b>54,000</b>	<b>48,400</b>	<b>49,100</b>	<b>(4,900)</b>	<b>-9.1%</b>
<u>Expenditure</u>						
Supplies	2,264.18	4,275	3,500	4,000	(275)	-6.4%
Small Equipment	82.11	1,000	1,000	1,000	0	0.0%
Professional Services	17,294.00	34,200	34,200	33,500	(700)	-2.0%
Travel	7	0	0	50	50	NA
Advertising	4,000.00	4,000	4,000	4,000	0	0.0%
Rental / Lease	406.79	1,000	1,000	1,000	0	0.0%
Repair and Maintenance	0.00	300	300	300	0	0.0%
Miscellaneous	2,201.19	4,950	4,950	4,500	(450)	-9.1%
Interfund Transfer Out	3,000.00	3,000	3,000	3,000	0	0.0%
<b>Total Expenditure</b>	<b>29,255.27</b>	<b>52,725</b>	<b>51,950</b>	<b>51,350</b>	<b>(1,375)</b>	<b>-2.6%</b>
<b>Ending Cash</b>	<b>233,006.11</b>	<b>202,247</b>	<b>229,456</b>	<b>227,206</b>	<b>24,959</b>	<b>12.3%</b>

City of Edmonds 2011 Budget

Fund:	Municipal Arts		Fund #:	117
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Program 200</b>						
<b>Beginning Cash</b>	<b>111,372.50</b>	<b>93,508</b>	<b>128,845</b>	<b>107,145</b>	<b>13,637</b>	<b>14.6%</b>
<u>Revenue</u>						
Grants	21,000.00	0	0	0	N/A	N/A
Investment Interest	1,500.11	3,500	0	0	(3,500)	-100.0%
Contributions / Private Sources	1,300.00	500	0	1,000	500	100.0%
Sale of Junk / Salvage	928.80	0	0	0	N/A	N/A
Interfund Transfer In	16,347.00	54,040	1,000	5,700	(48,340)	-89.5%
<b>Total Revenue</b>	<b>41,075.91</b>	<b>58,040</b>	<b>1,000</b>	<b>6,700</b>	<b>(51,340)</b>	<b>-88.5%</b>
<u>Expenditure</u>						
Supplies	183.11	200	200	200	0	0.0%
Professional Services	23,234.50	50,000	20,000	50,000	0	0.0%
Miscellaneous	185.38	4,500	2,500	4,500	0	0.0%
<b>Total Expenditure</b>	<b>23,602.99</b>	<b>54,700</b>	<b>22,700</b>	<b>54,700</b>	<b>0</b>	<b>0.0%</b>
<b>Ending Cash</b>	<b>128,845.42</b>	<b>96,848</b>	<b>107,145</b>	<b>59,145</b>	<b>(37,703)</b>	<b>-38.9%</b>

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Program 300</b>						
<b>Beginning Cash</b>	<b>12,522.16</b>	<b>13,222</b>	<b>12,696</b>	<b>14,696</b>	<b>1,474</b>	<b>11.2%</b>
<u>Revenue</u>						
Investment Interest	163.10	400	0	0	(400)	-100.0%
Contributions / Private Sources	111.00	100	0	100	0	0.0%
Interfund Transfer In	3,000.00	3,000	3,000	3,000	0	0.0%
<b>Total Revenue</b>	<b>3,274.10</b>	<b>3,500</b>	<b>3,000</b>	<b>3,100</b>	<b>(400)</b>	<b>-11.4%</b>
<u>Expenditure</u>						
Professional Services	3,100.00	3,000	1,000	3,000	0	0.0%
Miscellaneous	0.00	0	0	0	0	0.0%
<b>Total Expenditure</b>	<b>3,100.00</b>	<b>3,000</b>	<b>1,000</b>	<b>3,000</b>	<b>0</b>	<b>0.0%</b>
<b>Ending Cash</b>	<b>12,696.26</b>	<b>13,722</b>	<b>14,696</b>	<b>14,796</b>	<b>1,074</b>	<b>7.8%</b>



*This page is intentionally left blank.*

City of Edmonds 2011 Budget

---

Fund:	Memorial Street Tree		Fund #:	118
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

**Function**

The Memorial Tree Fund was established by Ordinance No. 2396 for the deposit of voluntary contributions to enhance the appearance of Edmonds' city streets by planting street trees in conformance with the Edmonds Street Tree Plan.

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

Fund:	Memorial Street Tree		Fund #:	118
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash</b>	<b>17,341.62</b>	<b>17,725</b>	<b>17,570</b>	<b>17,570</b>	<b>(155)</b>	<b>-0.9%</b>
<u>Revenue</u>						
Investment Interest	228.67	400	0	0	(400)	-100.0%
<b>Total Revenue</b>	<b>228.67</b>	<b>400</b>	<b>0</b>	<b>0</b>	<b>(400)</b>	<b>-100.0%</b>
<u>Expenditure</u>						
Total Expenditure	0.00	0	0	0	N/A	N/A
<b>Ending Cash</b>	<b>17,570.29</b>	<b>18,125</b>	<b>17,570</b>	<b>17,570</b>	<b>(555)</b>	<b>-3.1%</b>

City of Edmonds 2011 Budget

---

Fund:	Youth Scholarship		Fund #:	122
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

**Function**

This Fund was established by Resolution No. 632 for the purpose of assisting children in the City of Edmonds who cannot participate in recreation and cultural activities/programs because of financial hardships. The main revenue sources are donations from individuals, service groups, trusts, special events and gifts.

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

Fund:	Youth Scholarship		Fund #:	122
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash</b>	<b>19,019.09</b>	<b>18,556</b>	<b>17,166</b>	<b>15,878</b>	<b>(2,678)</b>	<b>-14.4%</b>
<u>Revenue</u>						
Investment Interest	243.64	464	0	0	(464)	-100.0%
Contribution/Donation	2,317.25	3,000	3,019	3,000	0	0.0%
<b>Total Revenue</b>	<b>2,560.89</b>	<b>3,464</b>	<b>3,019</b>	<b>3,000</b>	<b>(464)</b>	<b>-13.4%</b>
<u>Expenditure</u>						
Miscellaneous	4,414.00	3,400	4,307	4,000	600	17.6%
<b>Total Expenditure</b>	<b>4,414.00</b>	<b>3,400</b>	<b>4,307</b>	<b>4,000</b>	<b>600</b>	<b>17.6%</b>
<b>Ending Cash</b>	<b>17,165.98</b>	<b>18,620</b>	<b>15,878</b>	<b>14,878</b>	<b>(3,742)</b>	<b>-20.1%</b>

City of Edmonds 2011 Budget

Fund:	Tourism Promotional / Arts		Fund #:	123
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

**Function**

This fund was established in 1985 by Resolution No. 630, which designates that 25 percent of all monies received from the motel/hotel excise tax are to be held in the Tourism Promotion Fund. Due to timing differences transfers from the 120 to the 123 may not exactly reflect the actual revenues received in the 120 for any given year. The Fund is administered with the directions and recommendations of the Edmonds Arts Commission (EAC) to promote and advertise artistic events and programs in Edmonds including:

- EAC works in partnership with the Economic Development Department to promote economic development through cultural tourism for Edmonds
- Advertising/promotion for Write on the Sound Writers' Conference, nationally recognized 2 1/2 day event
- EAC Tourism Promotion Award program - awards reimbursement contracts to local organization applicants promoting cultural arts activities that draw people to Edmonds. Generally the maximum awards are \$2,000 with a total of approximately \$8,000-9,000 awarded in any given year.

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

Fund:	Tourism Promotional / Arts		Fund #:	123
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash</b>	<b>48,207.94</b>	<b>32,252</b>	<b>50,855</b>	<b>50,705</b>	<b>18,453</b>	<b>57.2%</b>
<u>Revenue</u>						
Sale Maps & Books	118.75	200	100	100	(100)	-50.0%
Investment Interest	617.57	1,400	0	0	(1,400)	-100.0%
Transfer From Fund 120	18,005.36	15,883	18,750	18,750	2,867	18.1%
<b>Total Revenue</b>	<b>18,741.68</b>	<b>17,483</b>	<b>18,850</b>	<b>18,850</b>	<b>1,367</b>	<b>7.8%</b>
<u>Expenditure</u>						
Supplies	0.00	100	0	0	(100)	-100.0%
Professional Services	10,850.00	10,500	10,500	10,500	0	0.0%
Advertising	720.78	3,000	4,500	4,500	1,500	50.0%
Miscellaneous	4,523.46	8,500	4,000	6,000	(2,500)	-29.4%
<b>Total Expenditure</b>	<b>16,094.24</b>	<b>22,100</b>	<b>19,000</b>	<b>21,000</b>	<b>(1,100)</b>	<b>-5.0%</b>
<b>Ending Cash</b>	<b>50,855.38</b>	<b>27,635</b>	<b>50,705</b>	<b>48,555</b>	<b>20,920</b>	<b>75.7%</b>

Fund:	Gifts Catalog		Fund #:	127
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

**Parks and Recreation 000**

This fund provides an opportunity for individuals or groups to donate funds for site specific items, such as benches, tables, bike racks, for use in the City’s park system. Revenue is from contributions and interest. Contributions may be considered tax deductible if for “exclusive public purposes”.

**Art Museum/Memorial Building 100**

This fund was established to assist with art projects of a capital nature, such as museum related projects or display facilities. Revenue is from contributions and interest. Contributions may be considered tax deductible if for “exclusive public purposes”.

**Public Art Donations 200**

This fund provides an opportunity for individuals or organizations to donate funds for specific public art projects to be sited in the City of Edmonds. Revenue is from contributions and interest. Contributions may be considered tax deductible if for “exclusive public purposes”.

City of Edmonds 2011 Budget

Fund:	Gifts Catalog		Fund #:	127
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash – Program 000</b>	<b>103,021.33</b>	<b>90,053</b>	<b>98,498</b>	<b>116,327</b>	<b>26,274</b>	<b>29.2%</b>
<u>Revenue</u>						
Investment Interest	1,150.35	2,251	0	0	(2,251)	-100.0%
Contributions / Private Sources	25,177.35	500	22,600	4,640	4,140	828.0%
<b>Total Revenue</b>	<b>26,327.70</b>	<b>2,751</b>	<b>22,600</b>	<b>4,640</b>	<b>1,889</b>	<b>68.7%</b>
<u>Expenditure</u>						
Supplies	25,501.22	350	2,771	1,300	950	271.4%
Professional Services	0.00	0	2,000	0	N/A	N/A
Interfund Transfer Out	5,350.00	0.00	0	0	N/A	N/A
<b>Total Expenditure</b>	<b>30,851.22</b>	<b>350.00</b>	<b>4,771</b>	<b>1,300</b>	<b>950</b>	<b>271.4%</b>
<b>Ending Cash</b>	<b>98,497.81</b>	<b>92,454</b>	<b>116,327</b>	<b>119,667</b>	<b>27,213</b>	<b>29.4%</b>

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash-Program 100</b>	<b>63,180.56</b>	<b>64,766</b>	<b>64,009</b>	<b>64,009</b>	<b>(757)</b>	<b>-1.2%</b>
<u>Revenue</u>						
Investment Interest	828.20	1,500	0	0	(1,500)	-100.0%
<b>Total Revenue</b>	<b>828.20</b>	<b>1,500</b>	<b>0</b>	<b>0</b>	<b>(1,500)</b>	<b>-100.0%</b>
<u>Expenditure</u>						
Total Expenditure	0.00	0	0	0	N/A	N/A
<b>Ending Cash</b>	<b>64,008.76</b>	<b>66,266</b>	<b>64,009</b>	<b>64,009</b>	<b>(2,257)</b>	<b>-3.4%</b>

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash-Program 200</b>	<b>6,476.51</b>	<b>3,681</b>	<b>9,562</b>	<b>7,062</b>	<b>3,381</b>	<b>91.9%</b>
<u>Revenue</u>						
Investment Interest	85.79	110	0	0	(110)	-100.0%
Contributions / Private Sources	3,000.00	0	4,000	0	N/A	N/A
<b>Total Revenue</b>	<b>3,085.79</b>	<b>110</b>	<b>4,000</b>	<b>0</b>	<b>(110)</b>	<b>-100.0%</b>
<u>Expenditure</u>						
Professional Services	0.00	400	6,500	5,000	4,600	1150.0%
<b>Total Expenditure</b>	<b>0.00</b>	<b>400</b>	<b>6,500</b>	<b>5,000</b>	<b>4,600</b>	<b>1150.0%</b>
<b>Ending Cash</b>	<b>9,562.30</b>	<b>3,391</b>	<b>7,062</b>	<b>2,062</b>	<b>(1,329)</b>	<b>-39.2%</b>

City of Edmonds 2011 Budget

Fund:	Cemetery Maintenance/ Improvement		Fund #:	130
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

**Function**

*The Cemetery Improvement Fund* was established by Ordinance No. 2306. The purpose of this fund is to provide for the day-to-day operations of municipal cemetery under the direction of the Cemetery Board as reviewed and approved by the City Council. Ninety percent revenue from lot sales, burial fees and donations are designated to this fund.

**2011 Budget Changes**

Increase Repair and Maintenance Account 5,000 dollars to repair and repaint 800 linear feet of metal hand railing around Cemetery Columbarium.

City of Edmonds 2011 Budget

Fund:	Cemetery Maintenance/ Improvement		Fund #:	130
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash</b>	<b>104,943.07</b>	<b>131,802</b>	<b>94,066</b>	<b>92,319</b>	<b>(39,483)</b>	<b>-30.0%</b>
<u>Revenue</u>						
Resale Items/Taxable	26,731.79	25,000	31,500	27,000	2,000	8.0%
Cemetery Grave Sales	87,785.97	172,630	117,000	92,700	(79,930)	-46.3%
Investment Interest	1,353.36	11,000	0	0	(11,000)	-100.0%
Contribution/Donation	2,129.44	0	0	0	0	N/A
<b>Total Revenue</b>	<b>118,000.56</b>	<b>208,630</b>	<b>148,500</b>	<b>119,700</b>	<b>(88,930)</b>	<b>-42.6%</b>
<u>Expenditure</u>						
Salaries and Wages	62,349.26	68,505	68,505	66,930	(1,575)	-2.3%
Overtime	2,483.78	2,050	2,500	2,500	450	22.0%
Benefits	27,621.24	29,053	29,053	29,449	396	1.4%
Uniforms	0.00	1,000	1,000	1,000	0	0.0%
Supplies	3,684.13	7,000	9,000	7,000	0	0.0%
Resale Items	17,338.78	20,000	17,000	20,000	0	0.0%
Professional Services	0.00	1,000	2,000	1,000	0	0.0%
Communications	1,517.80	1,412	1,412	1,412	0	0.0%
Travel	719.17	1,000	1,000	1,000	0	0.0%
Advertising	1,148.70	3,000	3,000	3,000	0	0.0%
Utilities	4,037.83	3,800	3,800	3,800	0	0.0%
Repairs and Maintenance	0.00	500	500	500	0	0.0%
Miscellaneous	746.54	1,000	1,000	1,000	0	0.0%
Interfund Services	0.00	3,000	3,000	3,000	0	0.0%
Interfund Rental	7,230.00	8,969	7,477	6,588	(2,381)	-26.5%
<b>Total Expenditure</b>	<b>128,877.23</b>	<b>151,289</b>	<b>150,247</b>	<b>148,179</b>	<b>(3,110)</b>	<b>-2.1%</b>
<b>Ending Cash</b>	<b>94,066.40</b>	<b>189,143</b>	<b>92,319</b>	<b>63,840</b>	<b>(125,303)</b>	<b>-66.2%</b>

Fund:	Parks Trust		Fund #:	136
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

**Function**

This fund was established in March 2003 by City Council Ordinance No. 3466. The purpose of the fund is to receive donations from the City’s citizenry with the intent that interest earned will be used to assist the cost of operating, maintaining, and improving the City Flower Program, Environmental/Beach Ranger Program, and Yost Pool in accordance with the donor’s wishes.

**Flower Program 100**

The Flower Program enhances the aesthetic appeal of the downtown area and other selected locations throughout the City.

**Environmental/Beach Ranger Program 200**

The Environmental/Beach Ranger Program provides interpretive and environmental education opportunities for citizens, school-age children and visitors to our parks and beaches. It promotes stewardship of Puget Sound, its shoreline, and the surrounding watershed.

**Yost Pool 300**

Yost Pool is a popular summer pool that enhances the lives, fitness, and health of our community. In 2009 this fund was greatly enhanced by extraordinary fund raising by dedicated Edmonds citizens in the wake of funding shortfalls that threatened to close the pool.

**2011 Budget Changes**

None.

City of Edmonds 2011 Budget

Fund:	Parks Trust		Fund #:	136
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash-Program 100</b>	<b>81,928.33</b>	<b>83,787</b>	<b>47,953</b>	<b>48,203</b>	<b>(35,584)</b>	<b>-42.5%</b>
<u>Revenue</u>						
Investment Interest	1,009	2,000	0	0	(2,000)	-100.0%
Contributions / Private Sources	1,515	0	250	500	500	NA
Interfund Transfers	0	0	0	36,500	36,500	NA
<b>Total Revenue</b>	<b>2,524</b>	<b>2,000</b>	<b>250</b>	<b>37,000</b>	<b>35,000</b>	<b>1750.0%</b>
<u>Expenditure</u>						
Interfund Transfers	36,500	0	0	0	N/A	N/A
<b>Total Expenditure</b>	<b>36,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>
<b>Ending Cash</b>	<b>47,953</b>	<b>85,787</b>	<b>48,203</b>	<b>85,203</b>	<b>(584)</b>	<b>-0.7%</b>

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash-Program 200</b>	<b>62,442.42</b>	<b>64,058</b>	<b>63,219</b>	<b>63,219</b>	<b>(839)</b>	<b>-1.3%</b>
<u>Revenue</u>						
Investment Interest	776.32	1,700	0	0	(1,700)	-100.0%
<b>Total Revenue</b>	<b>776.32</b>	<b>1,700</b>	<b>0</b>	<b>0</b>	<b>(1,700)</b>	<b>-100.0%</b>
<u>Expenditure</u>						
Total Expenditure	0.00	0	0	0	N/A	N/A
<b>Ending Cash</b>	<b>63,218.74</b>	<b>65,758</b>	<b>63,219</b>	<b>63,219</b>	<b>(2,539)</b>	<b>-3.9%</b>

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash-Program 300</b>	<b>1,575.35</b>	<b>1,628</b>	<b>33,109</b>	<b>0</b>	<b>(1,628)</b>	<b>-100.0%</b>
<u>Revenue</u>						
Investment Interest	119.22	60	0	0	(60)	-100.0%
Contributions / Private Sources	53,394.50	0	0	0	N/A	N/A
<b>Total Revenue</b>	<b>53,513.72</b>	<b>60</b>	<b>0</b>	<b>0</b>	<b>(60)</b>	<b>-100.0%</b>
<u>Expenditure</u>						
Interfund Transfers	21,980.00	0	33,109	0	N/A	N/A
<b>Total Expenditure</b>	<b>21,980.00</b>	<b>0</b>	<b>33,109</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>
<b>Ending Cash</b>	<b>33,109.07</b>	<b>1,688</b>	<b>0</b>	<b>0</b>	<b>(1,688)</b>	<b>-100.0%</b>

Fund:	Cemetery Maintenance Trust		Fund #:	137
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

**Function**

The *Cemetery Maintenance Trust Fund* was established by Ordinance No. 2596. The purpose of this fund is to provide an ongoing, stable source of funding for the long-term care and capital projects of the municipal cemetery. No principal may be expended from this fund. Ten percent of Revenue from lot sales, burial fees and other donations is designated to this Trust fund.

**2011 Budget Changes**

No Changes

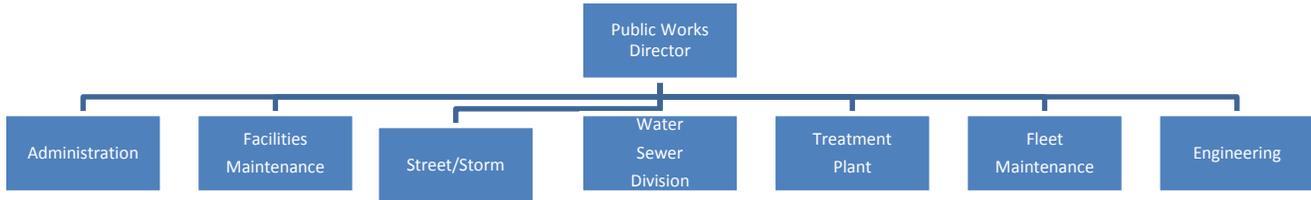
City of Edmonds 2011 Budget

Fund:	Cemetery Maintenance Trust		Fund #:	137
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash</b>	<b>743,504.80</b>	<b>770,612</b>	<b>766,066</b>	<b>782,566</b>	<b>11,954</b>	<b>1.6%</b>
<u>Revenue</u>						
Resale Items/Taxable	2,970.21	2,778	3,500	3,000	222	8.0%
Cemetery Grave Sales	9,753.99	14,445	13,000	10,300	(4,145)	-28.7%
Investment Interest	9,836.70	14,000	0	0	(14,000)	-100.0%
<b>Total Revenue</b>	<b>22,560.90</b>	<b>31,223</b>	<b>16,500</b>	<b>13,300</b>	<b>(17,923)</b>	<b>-57.4%</b>
<u>Expenditure</u>						
Total Expenditure	0.00	0	0	0	N/A	N/A
<b>Ending Cash</b>	<b>766,065.70</b>	<b>801,835</b>	<b>782,566</b>	<b>795,866</b>	<b>(5,969)</b>	<b>-0.7%</b>

City of Edmonds 2011 Budget

Fund:	Various		Fund #:	001, 111, 411, 511
Department:	Public Works & Utilities		Department #:	
Cost Center	Total Department		Cost Center #:	N/A



**Mission Statement**

Public Works is responsible for operation and maintenance of the City’s physical infrastructure, including the street right-of-ways, drainage system, City owned buildings, water and sewer utilities, fleet maintenance, and the Wastewater Treatment Plant.

**Purpose**

The Department of Public Works and Utilities is dedicated to providing the highest quality services to our customers, citizens, City employees, business owners, and visitors. The Department strives to enhance reliability and performance of the City’s infrastructure, while maintaining a safe, clean, and healthy environment.

**2011 Budget Changes**

In 2011, the Public Works and Utilities Department will begin implementing the New Water System plan and Stormwater Plan approved by City Council in July, 2010. The Water System Plan calls for the systematic replacement of aging water mains over the next several decades. In 2011, the City will replace approximately 17,000 feet of water main at a cost of \$3.5 Million. Rehabilitation of wastewater pump stations totaling \$3.3 million will also be completed in 2011. The Stormwater Capital Plan has twelve (12) individual projects estimated at \$1.5 million slated for completion as well. The total capital project list for 2011 including utilities, transportation, facilities, wastewater treatment, and Parks totals \$13.2 million. This is an increase from approximately \$5.3 million in 2010 and will stretch the department’s project delivery capabilities.

The 2011 Budget includes several Decision Packages including:

1. Two (2) new FTE in Stormwater to implement unfunded State mandates under the NPDES Phase II Program, funded 100% by the Stormwater Utility.
2. One FTE to hire a technician to continue to develop the City’s GIS system and populate the spatial database with additional layers related to hydrants, valves, blow-offs, PRVs, manholes, meters, signs, markers, and maintenance functions attached to those assets. This position would be funded 1/3<sup>rd</sup> by the Water Fund, 1/3<sup>rd</sup> by the Wastewater Fund and 1/3<sup>rd</sup> by Stormwater Fund.
3. \$25,000 is requested in Streets to hire a certified asphalt paving rating consultant to assess the City’s street system to allow comparisons to the State standard ratings.
4. \$25,000 is requested for the Facilities division to complete an Energy Management Plan for the City that will identify and prioritize energy savings projects. The City seeks to save money on its annual operating budgets as well as to reduce the City’s overall carbon footprint from governmental operations. It is expected that 50% of this would be a General Fund responsibility and 50% would be split between the City’s three utilities.
5. \$25,000 is requested to hire a consultant to review and recalculate the City’s General Facilities Connections Charges for City Utilities. These have not been updated for over Ten (10) years and have not been coordinated with the City’s new utility comprehensive plans. This process will set these fees at appropriate levels so that new development pays a fair share of the cost of existing infrastructure.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Public Works & Utilities		Department #:	620, 650, 651
Cost Center	Administration, Facilities, Engineering		Cost Center #:	Various

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	1,549,941	1,724,215	1,653,918	1,744,208	19,993	1.2%
Overtime	5,278	20,665	12,489	20,665	-	0.0%
Benefits	510,600	548,241	537,894	607,430	59,189	10.8%
Uniforms	3,030	3,620	3,400	3,620	-	0.0%
Supplies	70,682	101,460	75,000	75,000	(26,460)	-26.1%
Fuel Consumed	-	1,000	700	700	(300)	-30.0%
Minor Equipment	3,430	10,500	16,100	8,500	(2,000)	-19.0%
Professional Services	33,621	2,000	14,800	55,100	53,100	2655.0%
Communications	19,523	23,880	22,500	23,000	(880)	-3.7%
Travel	741	2,380	1,200	1,220	(1,160)	-48.7%
Advertising	-	500	-	500	-	0.0%
Rental/Lease	7,132	6,486	7,600	7,300	814	12.6%
Public Utility	286,010	312,500	302,400	302,400	(10,100)	-3.2%
Repair/Maintenance	54,471	48,880	82,000	77,780	28,900	59.1%
Miscellaneous	6,485	11,650	9,650	9,700	(1,950)	-16.7%
Intergovernmental Services	-	3,000	-	-	(3,000)	-100.0%
Equipment	6,594	-	-	-	N/A	N/A
Interfund Rental	41,973	73,029	60,106	32,578	(40,451)	-55.4%
Interfund Repairs	1,318	-	-	-	N/A	N/A
	2,600,828	2,894,006	2,799,757	2,969,701	75,695	2.6%

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Public Works & Utilities		Department #:	650
Cost Center	Administration		Cost Center #:	519.910

**Function**

Provide overall coordination and control of Public Works and Utilities services and asset management of the City's streets, drainage, water and sewer utilities, facilities (building) maintenance, fleet maintenance and the wastewater treatment plant. Provide initial point of contact for citizen concerns or requests for public works services. Provide direction to the Engineering Division in the planning and delivery of capital improvement and replacement projects for the City's infrastructure. Partner with the Finance Department in managing budgets for the Combined Utility (drainage, water and sewer), Equipment Rental, Street and Building Maintenance Funds. Coordinate with emergency management officials on disaster response and recovery operations.

**Budget Narrative**

This division provides the administrative support to the other Public Works division work groups. The Salary and Benefits budget includes the Public Works Director, an Executive Assistant, and an Inventory Control Assistant (.5 FTE). A portion of these salaries are reimbursed by the Utility Fund.

**2011 Budget Changes**

No Significant changes are planned in 2011.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Public Works & Utilities		Department #:	650
Cost Center	Administration		Cost Center #:	519.910

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	211,895	230,224	214,737	217,647	(12,577)	-5.5%
Overtime	175	200	80	200	0	0.0%
Benefits	66,322	70,540	66,569	71,823	1,283	1.8%
Supplies	5,615	5,460	5,000	5,000	(460)	-8.4%
Professional Services	103	0	100	100	100	NA
Communications	970	480	1,000	1,000	520	108.3%
Travel	441	960	600	600	(360)	-37.5%
Rental/Lease	7,039	6,486	7,300	7,300	814	12.6%
Public Utility	2,316	2,500	2,400	2,400	(100)	-4.0%
Repair/Maintenance	159	2,100	1,000	1,000	(1,100)	-52.4%
Miscellaneous	1,154	2,200	2,200	2,200	0	0.0%
Interfund Rental	1,284	2,962	2,671	662	(2,300)	-77.7%
	297,474	324,112	303,657	309,932	(14,180)	-4.4%

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Public Works & Utilities		Department #:	620
Cost Center	Engineering		Cost Center #:	532.200

**Function**

The Engineering Division provides design and construction management services, including field inspection, for the City’s capital construction program. It determines development standards for and ensures compliance with these standards during private construction of utilities and roads. The division plans for long-range capital and infrastructure needs for transportation, storm water management, water, and sewer. It prepares and executes architectural and engineering consultant contracts and construction contract bidding documents.

**Budget Narrative**

Salaries, Overtime and Benefits   Eleven (11) Full Time Equivalents (FTEs) including City Engineer, Transportation Engineer, Stormwater Engineer, Utility Engineer, Engineering Program Manager, two Engineering Specialists, three Engineering Technicians and Administrative Assistant.

Uniforms	Boot allowance per labor contract, rain gear, etc.
Professional Services	Consultant services for special requirements not related to capital projects.
Communications	Mobile phones for field staff and air cards for laptops.
Travel	Travel to meetings, seminars, training, etc.
Advertising	Publications for legal notices.
Repair/Maintenance	Repair/maintenance of blueprint copier, plotter, surveying equipment, traffic counters, etc.
Miscellaneous	Miscellaneous training, conferences, survey software maintenance/tech support, professional publications, SCCIT, APWA and other memberships and dues, etc.
Interfund Rental	Rental (from Public Works motor pool) of four vehicles and 33% of another staff car.

**2011 Budget Changes**

- One (1) FTE and supporting costs to address NPDES stormwater requirements (Decision Package)
- New vehicle for the additional FTE (Decision Package)

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Public Works & Utilities		Department #:	620
Cost Center	Engineering		Cost Center #:	532.200

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	729,476	856,006	809,680	889,718	33,712	3.9%
Overtime	252	11,965	3,000	11,965	0	0.0%
Benefits	226,965	256,916	251,001	293,607	36,691	14.3%
Uniforms	92	620	400	620	0	0.0%
Supplies	43	0	0	0	N/A	N/A
Minor Equipment	685	500	6,500	500	0	0.0%
Professional Services	22,272	2,000	14,700	5,000	3,000	150.0%
Communications	4,668	8,400	6,500	7,000	(1,400)	-16.7%
Travel	134	620	600	620	0	0.0%
Advertising	0	500	0	500	0	0.0%
Rental / Lease	0	0	0	0	N/A	N/A
Repair/Maintenance	1,307	1,780	1,000	1,780	0	0.0%
Miscellaneous	4,001	5,250	5,350	5,400	150	2.9%
Equipment	0	0	0	0	N/A	N/A
Interfund Rental	14,457	23,233	18,511	8,324	(14,909)	-64.2%
	1,004,351	1,167,790	1,117,242	1,225,034	57,244	4.9%

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Public Works & Utilities		Department #:	651
Cost Center	Facilities Maintenance		Cost Center #:	519.920

**Function**

Facilities Maintenance maintains and operates all City-owned buildings, which total approximately 225,000 square feet of interior space. Major buildings include City Hall, Maxwell-McGinness Public Safety Complex, Frances Anderson Center, Library and Plaza Room, Public Works and Utilities Operational complex, Fire Stations 16, 17, and 20, Senior Center, Meadowdale Clubhouse, Museum, Wade James Theater, Log Cabin, Boys and Girls Club, and Parks buildings. Maintenance and renovation activities for these buildings include painting, roofing, carpentry, flooring, plumbing, locksmithing, electrical, heating/ventilation/cooling, and computer cabling. In addition, custodial care is provided for approximately 150,000 square feet of areas occupied by City staff, or areas used by City recreation programs and Sno-Isle Libraries.

Facilities Maintenance also provides the electrical expertise to maintain the City's traffic signals, water and wastewater pump stations, and downtown street lights. Assistance to other City departments, such as Parks and Recreation, is another key component of the service provided by this division. Additionally, this division provides support for the Arts Festival, Independence Day Parade and fireworks, Taste of Edmonds, and the Downtown Christmas Tree Lighting Ceremony.

**Budget Narrative**

This division provides essential support for the other City departments and associated programs. The salary and benefits budget includes the Facilities Manager, an Electro-Mechanical Specialist, three Building Maintenance Operators, five Maintenance Custodians, and one Custodian.

**2011 Budget Changes**

Funds allocated between object codes 310 (supplies) and 480 (repair and maintenance) have been realigned to reflect the trend noted on spending between them. The line item for utility charges has been decreased slightly to reflect the ongoing efforts in conservation, even though the PUD has raised its rates for consumption of power.

There is also a decision package included for professional services, valued at \$25,000, to assist the City with the development of a City Energy Plan, a roadmap to reducing energy and greenhouse gas production across all the operational activities of the City.

City of Edmonds 2011 Budget

Fund:	General		Fund #:	001
Department:	Public Works & Utilities		Department #:	651
Cost Center	Facilities Maintenance		Cost Center #:	519.920

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	608,569	637,985	629,500	636,843	(1,142)	-0.2%
Overtime	4,851	8,500	9,409	8,500	0	0.0%
Benefits	217,314	220,785	220,325	242,000	21,215	9.6%
Uniforms	2,938	3,000	3,000	3,000	0	0.0%
Supplies	65,024	96,000	70,000	70,000	(26,000)	-27.1%
Fuel Consumed	0	1,000	700	700	(300)	-30.0%
Minor Equipment	2,745	10,000	9,600	8,000	(2,000)	-20.0%
Professional Services	11,246	0	0	50,000	50,000	NA
Communications	13,885	15,000	15,000	15,000	0	0.0%
Travel	166	800	0	0	(800)	-100.0%
Rental/Lease	93	0	300	0	N/A	N/A
Public Utility	283,693	310,000	300,000	300,000	(10,000)	-3.2%
Repair/Maintenance	53,005	45,000	80,000	75,000	30,000	66.7%
Miscellaneous	1,330	4,200	2,100	2,100	(2,100)	-50.0%
Intergovernmental Services	0	3,000	0	0	(3,000)	-100.0%
Equipment	6,594	0	0	0	N/A	N/A
Interfund Rental	26,232	46,834	38,924	23,592	(23,242)	-49.6%
Interfund Repairs	1,318	0	0	0	N/A	N/A
	1,299,004	1,402,104	1,378,858	1,434,735	32,631	2.3%

City of Edmonds 2011 Budget

Fund:	Street		Fund #:	111
Department:	Public Works & Utilities		Department #:	653
Cost Center	Street		Cost Center #:	542.000

**Function**

Streets maintains and improves 133 miles of rights-of-way, including street roadways, shoulders and alley base surfaces, traffic markings, signing and signal control devices, sidewalks and bicycle/pedestrian facilities, roadside vegetation control, snow and ice control, and public street and pedestrian lighting.

**Budget Narrative**

The Salary and Benefit budget includes .5 FTE Street/Stormwater Manager, one Street Lead Worker, one Traffic Control Technician, five Street Maintenance Workers and an allowance for seasonal help. The Manager also supervises the Stormwater Division.

**2011 Budget Changes**

The 2011 proposed budget shows a 7.2% reduction in spending for Street maintenance from the 2010 approved budget.

Maintenance and preservation of the City Street network continues at levels insufficient to maintain them in a sustainable condition. The Transportation Benefit District (TBD) currently is generating revenues of approximately \$580,000 per year. This new resource has allowed the General Fund to reduce its transfers to the Street budget but has not added to the Division's ability to do work.

City of Edmonds 2011 Budget

Fund:	Street		Fund #:	111
Department:	Public Works & Utilities		Department #:	653
Cost Center	Street		Cost Center #:	542.000

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash</b>	138,618	2,920	319,008	420,421	417,501	14298.0%
<u>Revenue</u>						
Street And Curb Permit	3,000	400	4,000	2,500	2,100	525.0%
Grants	13,636	0	0	0	N/A	N/A
Motor Vehicle Fuel Tax	727,108	750,000	700,000	750,000	0	0.0%
Transportation Charges	27,944	8,174	500	600,000	591,826	7240.3%
Interfund Services	19,884	8,000	10,000	10,000	2,000	25.0%
Investment Interest	667	3,000	100	500	(2,500)	-83.3%
Other Miscellaneous Revenues	2,777	0	34,366	0	N/A	N/A
Disposition of Capital Assets	37,496	0	12,600	0	N/A	N/A
Interfund Transfer In	700,000	770,000	770,000	0	(770,000)	-100.0%
<b>Total Revenue</b>	<b>1,532,512</b>	<b>1,539,574</b>	<b>1,531,566</b>	<b>1,363,000</b>	<b>(176,574)</b>	<b>-11.5%</b>
<u>Expenditure</u>						
Salaries	448,568	465,483	465,483	478,982	13,499	2.9%
Overtime	19,686	32,413	21,512	22,675	(9,738)	-30.0%
Benefits	183,675	173,517	172,443	186,803	13,286	7.7%
Uniforms	4,560	7,300	6,000	7,300	0	0.0%
Supplies	171,748	208,400	201,400	199,000	(9,400)	-4.5%
Small Equipment	7,365	34,136	25,136	34,136	0	0.0%
Professional Services	9,177	19,000	2,000	37,500	18,500	97.4%
Communications	2,046	4,200	1,500	3,000	(1,200)	-28.6%
Training	0	3,380	0	1,000	(2,380)	-70.4%
Rental/Lease	805	2,500	750	1,500	(1,000)	-40.0%
Insurance	43,258	37,478	49,223	39,207	1,729	4.6%
Public Utility	263,030	254,250	244,000	244,200	(10,050)	-4.0%
Repairs & Maintenance	35,029	15,300	23,000	23,000	7,700	50.3%
Miscellaneous	3,897	12,660	5,000	5,000	(7,660)	-60.5%
Intergovernmental Services	2,617	16,000	5,000	6,000	(10,000)	-62.5%
Equipment	0	10,595	0	0	(10,595)	-100.0%
Interfund Rental	111,573	195,425	162,488	92,436	(102,989)	-52.7%
Debt Principal	34,383	35,929	35,929	37,408	1,479	4.1%
Debt Interest	10,707	9,267	9,289	7,795	(1,472)	-15.9%
<b>Total Expenditure</b>	<b>1,352,123</b>	<b>1,537,233</b>	<b>1,430,153</b>	<b>1,426,942</b>	<b>(110,291)</b>	<b>-7.2%</b>
<b>Ending Cash</b>	<b>319,008</b>	<b>5,261</b>	<b>420,421</b>	<b>356,479</b>	<b>351,218</b>	<b>6675.9%</b>

City of Edmonds 2011 Budget

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works & Utilities		Department #:	
Cost Center	Total Department		Cost Center #:	N/A

**Function**

As part of the combined stormwater, water, and sanitary sewer utility operation, Public Works is responsible for engineering, operation and maintenance of the infrastructure, including the stormwater collection and conveyance system, the potable water storage and distribution system, the sanitary sewer collection system and the Wastewater Treatment Plant.

**Budget Narrative**

The Public Works and Utilities Department is dedicated to providing the highest quality services for their customers (utility rate payers), citizens, city employees, business owners, and visitors. The Department strives to enhance the City’s infrastructure, while maintaining a safe, clean, and healthy environment.

**2011 Budget Changes**

The City’s three (3) utilities will pursue a 2011 Capital Program totaling \$9.84 Million. This includes the replacement of approximately 17,000 feet of mostly eight (8) inch water main (3.2 miles), rehabilitation of five (5) wastewater lift stations and the rehabilitation of a key segment of Perrinville Creek near Talbot road, among many other projects.

City of Edmonds 2011 Budget

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works & Utilities		Department #:	
Cost Center	Total Department		Cost Center #:	N/A

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	%Change 11-10
<b>Beginning Cash</b>	<b>6,525,202</b>	<b>4,666,512</b>	<b>6,861,160</b>	<b>4,473,733</b>	<b>(192,779)</b>	<b>-4.1%</b>
<b>Revenue:</b>						
Non-Business Licenses and Permits	2,280	3,000	3,000	3,000	0	0.0%
Grants	89,539	47,020	57,818	21,000	(26,020)	-55.3%
Intergovernmental Services	2,052,549	1,923,340	2,031,120	2,173,255	249,915	13.0%
Utility Charges	11,839,693	10,494,800	12,102,025	12,633,682	2,138,882	20.4%
Illegal Discharge	550	0	1,000	0	N/A	N/A
Investment Interest	98,769	180,000	10,000	10,000	(170,000)	-94.4%
Rental Leases	50,063	36,313	49,000	49,000	12,687	34.9%
Other Misc. Revenues	143,199	77,000	155,500	98,000	21,000	27.3%
Capital Contributions	18,815	20,000	15,000	15,000	(5,000)	-25.0%
Fixed Asset Disposition	0	0	7,400	0	N/A	N/A
<b>Total Revenues</b>	<b>14,295,457</b>	<b>12,781,473</b>	<b>14,431,863</b>	<b>15,002,937</b>	<b>2,221,464</b>	<b>17.4%</b>
<b>Expenditures:</b>						
Salaries	2,551,941	2,773,158	2,691,714	2,835,153	61,995	2.2%
Overtime	116,556	117,320	93,638	120,746	3,426	2.9%
Benefits	987,401	1,034,942	1,021,235	1,081,343	46,401	4.5%
Uniforms	20,994	28,800	21,882	29,900	1,100	3.8%
Supplies	611,837	630,709	556,987	642,790	12,081	1.9%
Fuel Consumed	41,499	140,030	62,430	70,000	(70,030)	-50.0%
Water Purchased for Resale	1,470,888	1,540,000	1,300,000	1,496,000	(44,000)	-2.9%
Supplies Purchased for Inventory or Resale	58,881	143,000	92,000	143,000	0	0.0%
Small Equipment	11,991	24,100	25,500	25,300	1,200	5.0%
Professional Services	127,974	206,373	129,595	206,415	42	0.0%
Communications	66,659	71,955	65,722	71,730	(225)	-0.3%
Travel	770	19,430	10,200	20,050	620	3.2%
Advertising	1,265	2,820	700	2,760	(60)	-2.1%
Rental/Lease	44,394	32,420	17,388	29,780	(2,640)	-8.1%
Insurance	345,888	344,938	390,999	311,434	(33,504)	-9.7%
Utilities	640,145	945,004	912,780	943,290	(1,714)	-0.2%
Repair	181,903	109,488	77,159	108,350	(1,138)	-1.0%
Miscellaneous	492,258	458,970	452,122	458,930	(40)	0.0%
Intergovernmental Services	279,648	288,676	299,906	562,600	273,924	94.9%
Utility Tax	1,190,965	594,000	1,400,825	1,471,682	877,682	147.8%
Interfund Transfer Out	2,428,815	3,308,313	4,894,817	1,978,975	(1,329,338)	-40.2%
Equipment	0	1,925	0	20,000	18,075	939.0%
Amortized Debt Issue Cost	33,103	33,104	0	0	(33,104)	-100.0%
Interfund Services	1,098,593	1,243,611	1,096,908	1,326,682	83,071	6.7%
Interfund Rental	358,590	452,841	371,904	363,478	(89,363)	-19.7%
Interfund Repair & Maintenance	4,578	2,500	0	2,500	0	0.0%
Debt Principal	575,928	558,245	633,025	635,906	77,661	13.9%
Debt Interest	216,036	194,499	199,855	180,559	(13,940)	-7.2%
<b>Total Expenditures</b>	<b>13,959,499</b>	<b>15,301,171</b>	<b>16,819,291</b>	<b>15,139,354</b>	<b>(161,817)</b>	<b>-1.1%</b>
<b>Ending Cash</b>	<b>6,861,160</b>	<b>2,146,814</b>	<b>4,473,733</b>	<b>4,337,316</b>	<b>2,190,502</b>	<b>102.0%</b>

City of Edmonds 2011 Budget

---

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works & Utilities		Department #:	652
Cost Center	Storm		Cost Center #:	542.000

**Function**

Storm Drainage Utility staff conduct system maintenance, street sweeping, emergency flooding response, creek maintenance, inspection and monitoring of private stormwater detention systems, and minor capital improvement projects. The Division’s recent focus is to upgrade its services to comply with Federal Clean Water Act requirements and the Endangered Species Act (ESA) rules for salmon.

**Budget Narrative**

The Salary and Benefit budget includes .5 FTE Street/Stormwater Manager, one Lead Stormwater Worker, six Stormwater Maintenance Workers and an allowance for seasonal help. The Manager also supervises the Street Division.

The Stormwater Maintenance Division program is driven in large part by increasing federal and state regulations. In our pursuit of clean runoff into our streams, lakes, and ultimately Puget Sound, we are employing the latest strategies and best management practices to comply with the Clean Water Act and to pursue the agenda of the Puget Sound Partnership. One of the most effective ways of reducing debris runoff is to collect it before it gets into the system. The best way to do that is an aggressive street sweeping program. We have such a program in place and this budget extends those service levels.

**2011 Budget Changes**

There are very slight budget changes purposed for 2011. There is an increase of \$1,200 in minor equipment to assist in the asset management and detention inspections that are required by the unfunded mandate from the State under NPDES Phase II along with typical inflationary increases. A decision package is presented in this budget to add a storm water maintenance worker to this workgroup to meet the new state requirement for annual inspections of all public and private detention and treatment systems.

City of Edmonds 2011 Budget

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works & Utilities		Department #:	652
Cost Center	Storm		Cost Center #:	542.000

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	413,031	458,420	459,097	556,103	97,683	21.3%
Overtime	7,880	22,360	5,000	24,566	2,206	9.9%
Benefits	165,288	175,230	175,344	214,041	38,811	22.1%
Uniforms	4,167	6,500	6,500	7,750	1,250	19.2%
Supplies	36,795	49,500	31,500	49,500	0	0.0%
Small Equipment	415	2,800	5,000	4,000	1,200	42.9%
Professional Services	11,812	22,115	22,115	22,115	0	0.0%
Communications	5,342	3,200	3,000	3,230	30	0.9%
Travel	0	3,330	1,000	4,330	1,000	30.0%
Advertising	0	500	0	500	0	0.0%
Rental/Lease	20,421	24,000	11,500	21,500	(2,500)	-10.4%
Insurance	43,522	38,828	49,223	39,208	380	1.0%
Utilities	8,802	10,000	9,000	10,000	0	0.0%
Repair	14,426	8,486	11,000	13,000	4,514	53.2%
Miscellaneous	88,909	68,540	68,500	68,500	(40)	-0.1%
Intergovernmental Services	39,429	20,070	40,000	40,000	19,930	99.3%
Utility Tax	202,352	108,000	220,000	237,600	129,600	120.0%
Interfund Transfer Out	500,000	18,126	318,126	618,126	600,000	3310.2%
Equipment	0	1,925	0	20,000	18,075	939.0%
Interfund Services	409,404	436,736	430,000	464,429	27,693	6.3%
Interfund Rental	154,365	189,703	159,357	172,068	(17,635)	-9.3%
Debt Principal	164,328	170,455	170,455	171,668	1,213	0.7%
Debt Interest	97,471	91,865	91,866	86,577	(5,288)	-5.8%
<b>Total Stormwater</b>	<b>2,388,160</b>	<b>1,930,689</b>	<b>2,287,583</b>	<b>2,848,811</b>	<b>918,122</b>	<b>47.6%</b>

City of Edmonds 2011 Budget

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works & Utilities		Department #:	654
Cost Center	Water		Cost Center #:	534.800

**Function**

Under Public Works & Utilities, the Water Division is responsible for the maintenance and operation of the City’s water distribution system for the constant and safe delivery of potable water to over 10,066 accounts. The Water Division operates and maintains all storage and conveyance facilities including over 138 miles of distribution mains, 18 pressure reducing stations, three 1.5 million gallon reservoirs, and one three-million gallon reservoir and pumping station. Eight permanent employees are responsible for the above functions.

**Budget Narrative**

The Salary and Benefit budget includes the Water/Sewer Manager (0.5 FTE), Lead Water Maintenance Worker, Water Quality Control Technician, Water Meter Reader, Inventory Control Assistant (.5 FTE), five Water Maintenance Workers, a Water Conservation and Recycling Coordinator, and an allowance for seasonal help.

The operation and maintenance budget for the water division is funded from the water rates. Purchase of water from the Alderwood Water and Wastewater District (AWWD), labor costs, and debt financing for capital projects are the largest expenditure items in this budget. Wages and supplies are needed to properly maintain and provide a reliable and safe drinking water system.

**2011 Budget Changes**

The largest change to the 2011 Water Budget will be Capital Improvements to the Water System. The City Plans to replace approximately 17,000 feet of water main for \$3.5 million dollars.

City of Edmonds 2011 Budget

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works & Utilities		Department #:	654
Cost Center	Water		Cost Center #:	534.800

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$Change 11-10	%Change 11-10
Salaries	664,974	689,345	681,760	657,890	(31,455)	-4.6%
Overtime	19,760	24,180	22,000	24,180	0	0.0%
Benefits	241,535	249,338	245,008	242,023	(7,315)	-2.9%
Uniforms	2,486	6,880	3,000	6,800	(80)	-1.2%
Supplies	125,222	135,000	130,000	135,000	0	0.0%
Fuel Consumed	0	0	430	0	N/A	N/A
Water Purchased for Resale	1,470,888	1,540,000	1,300,000	1,496,000	(44,000)	-2.9%
Supplies Purchased for Inventory or Resale	49,804	140,000	89,000	140,000	0	0.0%
Small Equipment	7,272	10,000	10,000	10,000	0	0.0%
Professional Services	28,010	74,300	40,000	74,300	0	0.0%
Communications	22,728	30,000	28,000	30,000	0	0.0%
Travel	7	4,850	200	4,820	(30)	-0.6%
Advertising	0	560	100	560	0	0.0%
Rental/Lease	1,059	1,500	1,000	1,500	0	0.0%
Insurance	72,246	86,849	81,729	65,098	(21,751)	-25.0%
Utilities	21,445	28,000	21,000	28,000	0	0.0%
Repair	30,825	22,286	3,000	22,300	14	0.1%
Miscellaneous	248,104	211,630	210,400	211,630	0	0.0%
Intergovernmental Services	25,939	30,000	25,000	30,000	0	0.0%
Utility Tax	518,778	216,000	710,825	764,082	548,082	253.7%
Interfund Transfer Out	500,000	18,126	918,126	418,126	400,000	2206.8%
Amortized Debt Issue Cost	16,552	16,552	0	0	(16,552)	-100.0%
Interfund Services	268,489	361,169	270,000	388,861	27,692	7.7%
Interfund Rental	106,521	135,646	110,631	87,454	(48,192)	-35.5%
Debt Principal	128,294	127,709	147,683	145,309	17,600	13.8%
Debt Interest	62,030	57,040	58,258	53,713	(3,327)	-5.8%
<b>Total Water</b>	<b>4,632,969</b>	<b>4,216,960</b>	<b>5,107,150</b>	<b>5,037,646</b>	<b>820,686</b>	<b>19.5%</b>

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works & Utilities		Department #:	655
Cost Center	Sewer		Cost Center #:	535.800

**Function**

The Sewer Division is responsible for the maintenance and operation of 14 sanitary sewer pump stations, 3,200 sanitary sewer manholes, and over 186 miles of sanitary sewer mains serving 9,800 customers. Seven permanent employees are responsible for these functions as well as maintenance of 26 grinder pumps.

**Budget Narrative**

The Salary and Benefit budget includes one Lead Sewer Worker and six Sewer Maintenance Workers.

The operation and maintenance budget for the sewer division is funded from the sewer rates. Edmonds pays a proportional share for both operations and capital at the Lynnwood treatment plant and the Ballinger pump station. The cost of the Lynnwood treatment plant and the Ballinger pump station along with debt financing for capital projects are the largest individual non-labor expenses. Labor costs, equipment, and supplies are also required to properly maintain and provide a reliable and odor free sewer collection system.

**2011 Budget Changes**

The largest change to the 2011 sewer budget will be the capital improvements to the sewer system. The City plans to rehabilitate six (6) individual sewer pump stations at a total cost of approximately \$3.3 million dollars in 2011. An additional (4) stations will be rebuilt in 2012. Total Sewer capital work will be \$3.913 million in 2011.

City of Edmonds 2011 Budget

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works & Utilities		Department #:	655
Cost Center	Sewer		Cost Center #:	535.800

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	411,810	426,330	426,330	424,167	(2,163)	-0.5%
Overtime	17,183	17,330	10,000	17,000	(330)	-1.9%
Benefits	179,539	180,340	180,340	182,392	2,052	1.1%
Uniforms	3,394	5,170	3,700	5,100	(70)	-1.4%
Supplies	39,626	52,469	30,000	52,500	31	0.1%
Fuel Consumed	0	800	0	0	(800)	-100.0%
Sewer Inventory	9,077	3,000	3,000	3,000	0	0.0%
Small Equipment	4,304	6,000	5,500	6,000	0	0.0%
Professional Services	10,794	50,958	18,000	51,000	42	0.1%
Communications	28,509	30,000	26,000	30,000	0	0.0%
Travel	0	2,490	1,000	2,400	(90)	-3.6%
Advertising	0	560	0	500	(60)	-10.7%
Rental/Lease	1,463	1,870	1,500	1,800	(70)	-3.7%
Insurance	148,204	129,098	168,102	133,895	4,797	3.7%
Public Utility	242,482	462,024	460,000	460,000	(2,024)	-0.4%
Repair & Maintenance	16,840	18,666	5,000	15,000	(3,666)	-19.6%
Miscellaneous	95,279	100,000	100,000	100,000	0	0.0%
Intergovernmental Services	129,057	139,906	139,906	393,900	253,994	181.5%
Utility Tax	469,835	270,000	470,000	470,000	200,000	74.1%
Interfund Transfer Out	1,428,815	3,272,061	3,658,565	942,723	(2,329,338)	-71.2%
Interfund Services	241,411	265,706	220,000	293,392	27,686	10.4%
Interfund Rental	90,084	118,626	94,118	97,176	(21,450)	-18.1%
Interfund Repair	4,578	2,500	0	2,500	0	0.0%
Debt Issue Costs	16,551	16,552	0	0	(16,552)	-100.0%
Debt Principal	186,154	156,769	211,575	214,492	57,723	36.8%
Debt Interest	31,984	25,493	29,598	24,711	(782)	-3.1%
<b>Total Sewer</b>	<b>3,806,971</b>	<b>5,754,718</b>	<b>6,262,234</b>	<b>3,923,648</b>	<b>(1,831,070)</b>	<b>-31.8%</b>

City of Edmonds 2011 Budget

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works & Utilities		Department #:	656
Cost Center	Treatment		Cost Center #:	538.800

**Function**

The Wastewater Treatment Plant Division operates and maintains the City’s wastewater treatment plant and manages the City’s sewer pretreatment program. The plant is a regional facility treating flows from the Cities of Edmonds, Mountlake Terrace, and Lynnwood; King County; Olympic View Water and Sewer District; and Ronald Wastewater District. The Plant also administers City-executed agreements with other agencies for cost sharing, updates flow records, and establishes the basis for participation in O&M and capital project expenses. Staff is also responsible for meeting the permit requirements and regulations of State and federal agencies for plant-generated air emissions, effluent, and solids. The Division’s Operations, Maintenance, Laboratory, and Administrative sections ensure the facility complies with all applicable standards cost-effectively. The Division's Pretreatment staff works with the public to protect the sewer infrastructure, the treatment plant, and the water quality of Puget Sound by controlling discharges into the collection system.

Due to the regional nature of the Treatment Plant, other agencies pay a proportionate share of both operating and capital expenditures. The City of Edmonds pays approximately 50% of both O&M and capital expenses.

**Budget Narrative**

The Salary and Benefit budget includes the Wastewater Treatment Plant (WWTP) Manager, Plant Supervisor, an Administrative Assistant, WWTP Lead Maintenance Mechanic, two WWTP Maintenance Mechanics, WWTP Lead Person, six WWTP Operators, an Electrician/Instrument Technician, a Pretreatment/Safety Coordinator, a Laboratory Technician, and a WWTP Maintenance Worker.

The budget for 2011 assumes the same level of service as the budget in previous years. The budget was reduced for electricity and diesel in 2011 due to efficiency improvements and lower costs. The budget was increased for other items, such as disposal costs and maintenance supplies for repairing aging equipment.

**2011 Budget Changes**

No programmatic changes are proposed. All expense changes are relatively minor and reflect either increased equipment maintenance and disposal costs or reduction in utility expenses.

City of Edmonds 2011 Budget

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works & Utilities		Department #:	656
Cost Center	Treatment		Cost Center #:	538.800

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
Salaries	1,062,127	1,199,063	1,124,527	1,196,992	(2,071)	-0.2%
Overtime	71,732	53,450	56,638	55,000	1,550	2.9%
Benefits	401,039	430,034	420,543	442,887	12,853	3.0%
Uniforms	10,946	10,250	8,682	10,250	0	0.0%
Supplies	410,194	393,740	365,487	405,790	12,050	3.1%
Fuel Consumed	41,499	139,230	62,000	70,000	(69,230)	-49.7%
Small Equipment	0	5,300	5,000	5,300	0	0.0%
Professional Services	77,358	59,000	49,480	59,000	0	0.0%
Communications	10,080	8,755	8,722	8,500	(255)	-2.9%
Travel	763	8,760	8,000	8,500	(260)	-3.0%
Advertising	1,265	1,200	600	1,200	0	0.0%
Rental/Lease	21,451	5,050	3,388	4,980	(70)	-1.4%
Insurance	81,916	90,163	91,945	73,235	(16,928)	-18.8%
Public Utility	367,416	444,980	422,780	445,290	310	0.1%
Repair & Maintenance	119,812	60,050	58,159	58,050	(2,000)	-3.3%
Miscellaneous	59,965	78,800	73,222	78,800	0	0.0%
Intergovernmental Services	85,223	98,700	95,000	98,700	0	0.0%
Interfund Services	179,289	180,000	176,908	180,000	0	0.0%
Interfund Rental	7,620	8,866	7,798	6,780	(2,086)	-23.5%
Debt Principal	97,153	103,312	103,312	104,437	1,125	1.1%
Debt Interest	24,550	20,101	20,133	15,558	(4,543)	-22.6%
<b>Total Treatment</b>	<b>3,131,399</b>	<b>3,398,804</b>	<b>3,162,324</b>	<b>3,329,249</b>	<b>(69,555)</b>	<b>-2.0%</b>

Fund:	Equipment Rental		Fund #:	511
Department:	Equipment Rental		Department #:	657
Cost Center	Municipal Vehicles and PW Equipment		Cost Center #:	548.680

**Function**

The Fleet Maintenance Division is supported by the Equipment Rental Fund. This fund was created and established by ordinance to be used as a revolving fund for expenditures of salaries, benefits, and expenses created by the repair, replacement, purchase, and operation of the City’s vehicle fleet.

**Budget Narrative**

The Salary and Benefits budget includes the Fleet Manager, one Senior Vehicle Equipment Mechanic, and one Vehicle and Equipment Mechanic.

The Division purchases and sells all equipment through the fund, and rents it to various City departments and other government agencies through contract agreements. The Division repairs and performs the necessary maintenance on all City-owned vehicles and equipment, and maintains each unit’s necessary records.

**2011 Budget Changes**

**Vehicles scheduled for replacement in 2011:**

**Police Vehicles**

- |                                    |  |
|------------------------------------|--|
| Unit # 650-POL 2008 Crown Victoria | Unit # 251-POL 2002 Dodge Stratus                    |
| Unit # 720-POL 2006 Crown Victoria | Unit # 400-POL 2000 Go-4 Parking Enforcement Scooter |

**Police Vehicles to be replaced in 2012:**

(Vehicles were purchased in 2011 due to cost savings and the Crown Victoria production will be discontinued in 2011).

- Unit # 336-POL 2008 Crown Victoria
- Unit # 337-POL 2008 Crown Victoria
- Unit # 338-POL 2008 Crown Victoria
- Unit # 424-POL 2008 Crown Victoria
- Unit # 648-POL 2009 Crown Victoria
- Unit # 775-POL 2009 Crown Victoria
- Unit # 776-POL 2009 Crown Victoria

**Water**

- Unit # 38-WTR 1995 Ford Pickup

***Hybrid Vehicles supplemented by an Energy Efficiency Conservation Block Grant***

**Engineering**

- Unit #104-ENG Ford Taurus

City of Edmonds 2011 Budget

Fund:	Equipment Rental		Fund #:	511
Department:	Equipment Rental		Department #:	657
Cost Center	Municipal Vehicles and PW Equipment		Cost Center #:	548.680

Description	2009 Actuals	2010 Budget	2010 Estimates	2011 Budget	\$ Change 11-10	% Change 11-10
<b>Beginning Cash</b>	<b>4,604,441</b>	<b>4,513,018</b>	<b>4,709,058</b>	<b>4,534,302</b>	<b>21,284</b>	<b>0.5%</b>
<u>Revenue</u>						
Garage Services	403	0	6,000	0	N/A	N/A
Interfund Sales and Services	5,685	14,000	10,000	10,000	(4,000)	-28.6%
Investment Income	62,559	108,113	0	0	(108,113)	-100.0%
Interfund Operating Income	1,278,653	1,789,790	1,335,025	865,476	(924,314)	-51.6%
Other Miscellaneous Revenue	0	0	1,255	0	N/A	N/A
Disposition of Capital Assets	129,660	26,000	548,593	0	(26,000)	-100.0%
Interfund Transfer In	0	220,781	19,221	0	(220,781)	-100.0%
<b>Total Revenue</b>	<b>1,476,960</b>	<b>2,158,684</b>	<b>1,920,094</b>	<b>875,476</b>	<b>(1,283,208)</b>	<b>-59.4%</b>
<u>Expenditure</u>						
Salaries	209,494	212,655	208,000	214,227	1,572	0.7%
Overtime	1,682	2,000	2,000	2,000	0	0.0%
Benefits	80,433	78,264	85,000	87,833	9,569	12.2%
Uniforms	1,514	2,000	1,458	1,000	(1,000)	-50.0%
Supplies	106,029	70,000	65,112	76,000	6,000	8.6%
Fuel Consumed	4,670	4,120	716	1,000	(3,120)	-75.7%
Supplies Purchased for Resale	231,330	499,973	258,897	294,600	(205,373)	-41.1%
Small Equipment	4,600	20,000	9,603	20,000	0	0.0%
Professional Services	1,273	3,550	5,162	1,000	(2,550)	-71.8%
Communication	3,540	3,000	3,417	3,500	500	16.7%
Travel	28	2,000	200	500	(1,500)	-75.0%
Advertising	0	500	245	500	0	0.0%
Rental/Lease	4,906	0	3,435	3,500	3,500	NA
Insurance	33,537	36,985	38,257	29,590	(7,395)	-20.0%
Public Utilities	14,047	17,000	11,179	14,000	(3,000)	-17.6%
Repair and Maintenance	75,326	145,000	70,323	75,000	(70,000)	-48.3%
Miscellaneous	7,058	4,000	7,351	7,500	3,500	87.5%
Intergovernmental Services	2,664	4,000	3,666	4,000	0	0.0%
Interfund Transfer	6,011	160,000	1,259,932	0	(160,000)	-100.0%
Machinery and Equipment	571,835	311,500	54,000	295,500	(16,000)	-5.1%
Interfund Services	5,685	19,000	0	40,000	21,000	110.5%
Interfund Rental	6,681	8,197	6,897	13,452	5,255	64.1%
<b>Total Expenditure</b>	<b>1,372,343</b>	<b>1,603,744</b>	<b>2,094,850</b>	<b>1,184,702</b>	<b>(419,042)</b>	<b>-26.1%</b>
<b>Ending Cash</b>	<b>4,709,058</b>	<b>5,067,958</b>	<b>4,534,302</b>	<b>4,225,076</b>	<b>(842,882)</b>	<b>-16.6%</b>

City of Edmonds 2011 Budget

Fund:	Equipment Rental		Fund #:	511
Department:	Equipment Rental		Department #:	657
Cost Center	Municipal Vehicles and PW Equipment		Cost Center #:	548.680

Description	2009 Actuals	2010 Budget	2010 Estimates	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Operations</b>						
<b>Beginning Cash</b>	<b>224,243</b>	<b>210,697</b>	<b>515,025</b>	<b>552,327</b>	<b>341,630</b>	<b>162.1%</b>
<u>Revenue</u>						
Garage Services	403	0	6,000	0	N/A	N/A
Interfund Sales and Services	5,685	14,000	10,000	10,000	(4,000)	-28.6%
Investment Income	5,046	0	0	0	N/A	N/A
Interfund Operating Income	1,034,129	1,228,243	799,865	725,364	(502,879)	-40.9%
Other Miscellaneous Revenue	0	0	1,255	0	N/A	N/A
Disposition of Capital Assets	14,487	0	1,100	0	N/A	N/A
<b>Total Revenue</b>	<b>1,059,750</b>	<b>1,242,243</b>	<b>818,220</b>	<b>735,364</b>	<b>(506,879)</b>	<b>-40.8%</b>
<u>Expenditure</u>						
Salaries	209,494	212,655	208,000	214,227	1,572	0.7%
Overtime	1,682	2,000	2,000	2,000	0	0.0%
Benefits	80,433	78,264	85,000	87,833	9,569	12.2%
Uniforms	1,514	2,000	1,458	1,000	(1,000)	-50.0%
Supplies	86,185	70,000	65,112	76,000	6,000	8.6%
Fuel Consumed	4,670	4,120	716	1,000	(3,120)	-75.7%
Supplies Purchased for Resale	231,330	499,973	258,897	294,600	(205,373)	-41.1%
Small Equipment	4,600	10,000	9,603	10,000	0	0.0%
Professional Services	1,273	3,550	5,162	1,000	(2,550)	-71.8%
Communication	3,540	3,000	3,417	3,500	500	16.7%
Travel	28	2,000	200	500	(1,500)	-75.0%
Advertising	0	500	245	500	0	0.0%
Rental/Lease	4,906	0	3,435	3,500	3,500	NA
Insurance	33,537	36,985	38,257	29,590	(7,395)	-20.0%
Public Utilities	14,047	17,000	11,179	14,000	(3,000)	-17.6%
Repair and Maintenance	75,326	145,000	70,323	75,000	(70,000)	-48.3%
Miscellaneous	7,058	4,000	7,351	7,500	3,500	87.5%
Intergovernmental Services	2,664	4,000	3,666	4,000	0	0.0%
Interfund Rental	6,681	8,197	6,897	13,452	5,255	64.1%
<b>Total Expenditure</b>	<b>768,968</b>	<b>1,103,244</b>	<b>780,918</b>	<b>839,202</b>	<b>(264,042)</b>	<b>-23.9%</b>
<b>Ending Cash</b>	<b>515,025</b>	<b>349,696</b>	<b>552,327</b>	<b>448,489</b>	<b>98,793</b>	<b>28.3%</b>

City of Edmonds 2011 Budget

Fund:	Equipment Rental		Fund #:	511
Department:	Equipment Rental		Department #:	657
Cost Center	Municipal Vehicles and PW Equipment		Cost Center #:	548.680

Description	2009 Actuals	2010 Budget	2010 Estimates	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Replacement Fund</b>						
<b>Beginning Cash</b>	<b>3,900,340</b>	<b>3,901,531</b>	<b>3,671,857</b>	<b>3,981,975</b>	<b>80,444</b>	<b>2.1%</b>
<u>Revenue</u>						
Investment Interest	50,820	100,000	0	0	(100,000)	-100.0%
B-Fund Rental Charge	244,524	561,547	535,160	140,112	(421,435)	-75.0%
Disposition of Capital Assets	73,537	23,000	118,000	0	(23,000)	-100.0%
Interfund Transfer In	0	0	19,221	0	N/A	N/A
<b>Total Revenue</b>	<b>368,881</b>	<b>684,547</b>	<b>672,381</b>	<b>140,112</b>	<b>(544,435)</b>	<b>-79.5%</b>
<u>Expenditure</u>						
Supplies	19,844	0	0	0	N/A	N/A
Small Equipment	0	10,000	0	10,000	0	0.0%
Interfund Services	5,685	15,000	0	40,000	25,000	166.7%
Machinery and Equipment	571,835	311,500	54,000	295,500	(16,000)	-5.1%
Interfund Transfer	0	0	308,263	0	N/A	N/A
<b>Total Expenditure</b>	<b>597,364</b>	<b>336,500</b>	<b>362,263</b>	<b>345,500</b>	<b>9,000</b>	<b>2.7%</b>
<b>Ending Cash</b>	<b>3,671,857</b>	<b>4,249,578</b>	<b>3,981,975</b>	<b>3,776,587</b>	<b>(472,991)</b>	<b>-11.1%</b>

Description	2009 Actuals	2010 Budget	2010 Estimates	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Fire Apparatus</b>						
<b>Beginning Cash</b>	<b>479,858</b>	<b>400,790</b>	<b>522,176</b>	<b>0</b>	<b>(400,790)</b>	<b>-100.0%</b>
<u>Revenue</u>						
Investment Interest	6,693	8,113	0	0	(8,113)	-100.0%
Disposition of Capital Assets	41,636	3,000	429,493	0	(3,000)	-100.0%
Interfund Transfer In	0	220,781	0	0	(220,781)	-100.0%
<b>Total Revenue</b>	<b>48,329</b>	<b>231,894</b>	<b>429,493</b>	<b>0</b>	<b>(231,894)</b>	<b>-100.0%</b>
<u>Expenditure</u>						
Interfund Services	0	4,000	0	0	(4,000)	-100.0%
Interfund Transfer Out	6,011	160,000	951,669	0	(160,000)	-100.0%
<b>Total Expenditure</b>	<b>6,011</b>	<b>164,000</b>	<b>951,669</b>	<b>0</b>	<b>(164,000)</b>	<b>-100.0%</b>
<b>Ending Cash</b>	<b>522,176</b>	<b>468,684</b>	<b>0</b>	<b>0</b>	<b>(468,684)</b>	<b>-100.0%</b>

City of Edmonds 2011 Budget

Fund:	Transportation Benefit District		Fund #:	631
Department:	n/a		Department #:	n/a
Cost Center	n/a		Cost Center #:	n/a

**Function**

On behalf of the Edmonds TBD, the Washington State Department of Licensing is collecting a \$20 fee at the time a registered vehicle renewal notice is renewed within the City of Edmonds. The fee takes effect on license tabs that expire on or after September 1, 2009. The proceeds are deposited in this fund and transferred to other funds to support TBD related activities.

City of Edmonds 2011 Budget

Fund:	Transportation Benefit District		Fund #:	631
Department:	n/a		Department #:	n/a
Cost Center	n/a		Cost Center #:	n/a

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>
<u>Revenue</u>						
Annual Vehicle Fee (TBD)	120,879	0	580,000	600,000	600,000	NA
<b>Total Revenue</b>	<b>120,879</b>	<b>0</b>	<b>580,000</b>	<b>600,000</b>	<b>600,000</b>	<b>NA</b>
<u>Expenditure</u>						
Professional Services	0	0	1,000	0		
Intergovernmental Services	120,879	0	579,000	600,000	600,000	NA
<b>Total Expenditure</b>	<b>120,879</b>	<b>0</b>	<b>580,000</b>	<b>600,000</b>	<b>600,000</b>	<b>NA</b>
<b>Ending Cash</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>

City of Edmonds 2011 Budget

Fund:	Street Construction/ Improvement		Fund #:	112
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

**Function**

Fund 112 is used to account for transportation improvement projects funded by a variety of sources, including federal and state transportation grants, motor vehicle fuel tax, impact fees, real estate excise tax, and Public Works Trust Fund Loans.

**Budget Narrative**

Significant projects planned for accomplishment in 2011, subject to obtaining grants for some of the projects, include beginning design on the 228<sup>th</sup> Avenue Corridor project, 80<sup>th</sup> Avenue Walkway improvements (188<sup>th</sup> Street to Olympic View Dr) and Main Street Pedestrian Lighting (5<sup>th</sup> Avenue to 6<sup>th</sup> Avenue) and Construction is scheduled for the 226<sup>th</sup> SW walkway improvements, Dayton Street Overlay (SR104 to BNSF tracks) and Shell Valley Emergency Access Road.

City of Edmonds 2011 Budget

Fund:	Street Construction/ Improvement		Fund #:	112
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash</b>	<b>435,621</b>	<b>241,345</b>	<b>(184,393)</b>	<b>113,189</b>	<b>(128,156)</b>	<b>-53.1%</b>
<u>Revenue</u>						
Grants	1,079,635	1,568,000	557,945	782,516	(785,484)	-50.1%
Motor Vehicle Fuel Tax	159,609	165,000	150,000	160,000	(5,000)	-3.0%
Traffic Impact Fees	53,029	80,000	20,000	20,000	(60,000)	-75.0%
Investment Interest	4,993	4,711	0	0	(4,711)	-100.0%
Interfund Transfer In	169,233	355,086	104,487	431,891	76,805	21.6%
<b>Total Revenue</b>	<b>1,466,499</b>	<b>2,172,797</b>	<b>832,432</b>	<b>1,394,407</b>	<b>(778,390)</b>	<b>-35.8%</b>
<u>Expenditure</u>						
Professional Services	382,131	0	87,600	475,000	475,000	NA
Construction Projects	1,452,492	2,082,711	294,400	712,000	(1,370,711)	-65.8%
Interfund Services	131,481	10,000	33,000	63,500	53,500	535.0%
Interfund Transfer Out	42,284	162,086	42,087	41,891	(120,195)	-74.2%
Debt Principal	72,201	72,201	72,202	72,202	1	0.0%
Debt Interest	5,923	5,562	5,562	5,202	(360)	-6.5%
<b>Total Expenditure</b>	<b>2,086,513</b>	<b>2,332,560</b>	<b>534,851</b>	<b>1,369,795</b>	<b>(962,765)</b>	<b>-41.3%</b>
<b>Ending Cash</b>	<b>(184,393)</b>	<b>81,582</b>	<b>113,189</b>	<b>137,801</b>	<b>56,219</b>	<b>68.9%</b>

City of Edmonds 2011 Budget

Fund:	Multimodal Transportation		Fund #:	113
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

**Function**

The Multimodal Transportation fund was established as part of the City's 1994 Operating Budget to simplify and facilitate accounting for the various local, state, and federal grants and for expenditures that will occur during the planning and development of the multimodal transportation center in Edmonds. By a Memorandum of Understanding, the City, Washington State Department of Transportation, and Community Transit are jointly participating in the project. By agreement, the City is the designated lead coordinating agency during the preliminary engineering, environmental impact statement (EIS), final design, and permitting phases.

City of Edmonds 2011 Budget

Fund:	Multimodal Transportation		Fund #:	113
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash</b>	<b>2,774.45</b>	<b>0</b>	<b>51,542</b>	<b>26,542</b>	<b>26,542</b>	<b>NA</b>
<u>Revenue</u>						
Grants	810,437.18	3,000,000	0	1,000,000	(2,000,000)	-66.7%
<b>Total Revenue</b>	<b>810,437.18</b>	<b>3,000,000</b>	<b>0</b>	<b>1,000,000</b>	<b>(2,000,000)</b>	<b>-66.7%</b>
<u>Expenditure</u>						
Professional Services	739,275.38	3,000,000	0	1,000,000	(2,000,000)	-66.7%
Interfund Transfer Out	22,394.58	0	25,000	25,000	25,000	NA
<b>Total Expenditure</b>	<b>761,669.96</b>	<b>3,000,000</b>	<b>25,000</b>	<b>1,025,000</b>	<b>(1,975,000)</b>	<b>-65.8%</b>
<b>Ending Cash</b>	<b>51,541.67</b>	<b>0</b>	<b>26,542</b>	<b>1,542</b>	<b>1,542</b>	<b>NA</b>

City of Edmonds 2011 Budget

---

Fund:	Building Maintenance		Fund #:	116
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

**Function**

The City Council established this Fund in 1984 to provide monies for maintenance and repair projects that require large amounts of money and to track such monies. It should be noted that Fund 116 is not primarily for capital improvements; however, some projects could qualify as Capital Improvement Plan (CIP) expenditure.

**Budget Narrative**

The maintenance and operation expenses of City-owned buildings depend primarily on the General Fund. Properly maintained City buildings play an integral role to deliver efficient and effective services to Edmonds' citizens and assist the various City departments in their missions. Currently, due to the continued lack of General Fund Revenues, there is insufficient staffing and money for all of the necessary repairs and capital renovation projects for City buildings.

The South County Senior Center, recipient of a CTED grant, is providing the City reimbursement for projects including new roofing for the majority of the structure and siding repairs. For this budget year we will be completing as much of the siding work as the remainder of the grant will allow before it expires in July. Fund 116 will also cover projects including new roofing at the Frances Anderson Center and Wade James Theater, as well as gutter replacements for the Cemetery Building and the Wade James Theater.

City of Edmonds 2011 Budget

Fund:	Building Maintenance		Fund #:	116
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash</b>	<b>108,688</b>	<b>227,249</b>	<b>42,035</b>	<b>86,325</b>	<b>(140,924)</b>	<b>-62.0%</b>
<u>Revenue</u>						
Grants	64,933	0	166,690	0	N/A	N/A
Investment Interest	876	6,838	0	0	(6,838)	-100.0%
Private Donation	40,000	0	150,000	50,000	50,000	NA
Miscellaneous Revenue	1,750	0	0	0	N/A	N/A
Interfund Transfer In	56,600	56,600	156,600	56,600	0	0.0%
<b>Total Revenue</b>	<b>164,158</b>	<b>63,438</b>	<b>473,290</b>	<b>106,600</b>	<b>43,162</b>	<b>68.0%</b>
<u>Expenditure</u>						
Supplies	0	2,500	31,000	0	(2,500)	-100.0%
Professional Services	35,971	10,000	46,000	20,000	10,000	100.0%
Repair and Maintenance	179,680	0	352,000	74,800	74,800	NA
Machinery/Equipment	15,160	0	0	0	N/A	N/A
Construction Projects	0	192,500	0	0	(192,500)	-100.0%
Interfund Transfer Out	0	200	0	200	0	0.0%
<b>Total Expenditure</b>	<b>230,811</b>	<b>205,200</b>	<b>429,000</b>	<b>95,000</b>	<b>(110,200)</b>	<b>-53.7%</b>
<b>Ending Cash</b>	<b>42,035</b>	<b>85,487</b>	<b>86,325</b>	<b>97,925</b>	<b>12,438</b>	<b>14.6%</b>

Fund:	REET 2		Fund #:	125.000
Department:	Capital Project Funds		Department #:	
Cost Center	Parks Improvements		Cost Center #:	

**REET 2 – PARKS IMPROVEMENTS**

**Function**

This fund is for improvement, renovation, planning and development of parks and associated sites to maintain high quality and varied parks and open space in the city. Revenue sources for the Fund include the first \$750,000 of the second one fourth percent (1/4%) excise tax on real estate sales (REET 2). Proposed parks project details for 2011 are shown in the Capital Improvement Program.

**Budget Narrative**

In addition to ongoing park improvements, significant developments proposed in this 2011 budget include the completion of the Interurban Trail construction through the Lake Ballinger area, replacement of the play structures at City Park, and re-plastering of Yost Pool. The Parks Department continues to budget to fulfill the goals and objectives of the Parks, Recreation & Open Space Comprehensive Plan.

City of Edmonds 2011 Budget

Fund:	REET 2		Fund #:	125.000
Department:	Capital Project Funds		Department #:	
Cost Center	Parks Improvements		Cost Center #:	

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash</b>	<b>3,894,574</b>	<b>845,162</b>	<b>1,570,016</b>	<b>150,316</b>	<b>(694,846)</b>	<b>-82.2%</b>
<u>Revenue</u>						
Local Real Estate Tax - 2nd Half	520,085	750,000	600,000	700,000	(50,000)	-6.7%
Investment Interest	46,850	25,356	0	0	(25,356)	-100.0%
Other Miscellaneous Revenue	16,378	0	800	0	N/A	N/A
Interfund Transfer In	5,350	0	0	0	N/A	N/A
<b>Total Revenue</b>	<b>588,664</b>	<b>775,356</b>	<b>600,800</b>	<b>700,000</b>	<b>(75,356)</b>	<b>-9.7%</b>
<u>Expenditure</u>						
Supplies	57,131	0	45,000	30,000	30,000	NA
Professional Services	400,023	30,000	270,000	330,000	300,000	1000.0%
Rental Lease	1,318	0	0	0	N/A	N/A
Repair and Maintenance	140,090	334,000	80,000	65,000	(269,000)	-80.5%
Intergovernmental Services	0	0	25,000	0	N/A	N/A
Interfund Services	111,326	0	210,000	0	N/A	N/A
Construction Projects	2,175,090	30,000	1,287,000	40,000	10,000	33.3%
Interfund Transfer Out	28,244	796,000	103,500	158,000	(638,000)	-80.2%
<b>Total Expenditure</b>	<b>2,913,222</b>	<b>1,190,000</b>	<b>2,020,500</b>	<b>623,000</b>	<b>(567,000)</b>	<b>-47.6%</b>
<b>Ending Cash</b>	<b>1,570,016</b>	<b>430,518</b>	<b>150,316</b>	<b>227,316</b>	<b>(203,202)</b>	<b>-47.2%</b>

City of Edmonds 2011 Budget

---

Fund:	REET 2		Fund #:	125.100
Department:	Capital Project Funds		Department #:	
Cost Center	Transportation		Cost Center #:	

**REET 2 – TRANSPORTATION**

**Function**

REET 2 revenue in excess of \$750,000 is dedicated to transportation improvements in accordance with City Council policy adopted in 2006. No revenue is expected in 2011 because the REET 2 revenue is not anticipated to exceed \$750,000.

City of Edmonds 2011 Budget

Fund:	REET 2		Fund #:	125.100
Department:	Capital Project Funds		Department #:	
Cost Center	Transportation		Cost Center #:	

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash</b>	<b>70,526</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>NA</b>
<u>Revenue</u>						
Reet 2 - Transportation	0	0	0	0	N/A	N/A
Investment Interest	924	0	0	0	N/A	N/A
<b>Total Revenue</b>	<b>924</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>
<u>Expenditure</u>						
Professional Services	0	0	0	0	N/A	N/A
Construction Projects	0	0	0	0	N/A	N/A
Interfund Transfer	71,450	0	0	0	N/A	N/A
<b>Total Expenditure</b>	<b>71,450</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>
<b>Ending Cash</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>NA</b>

City of Edmonds 2011 Budget

Fund:	Special Capital/ Parks Acquisition		Fund #:	126
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

**Function**

The Special Capital Fund was established as part of the City's 1996 Operating Budget to simplify and facilitate the accounting for the purchase and renovation of the Edmonds Financial Center Building, which now houses operations of several City departments, including the Mayor's Office; City Council; Human Resources; Administrative Services; the Planning, Engineering, and Building divisions of Development Services; and the Fire Marshall. The Fund revenue from the first one fourth percent (1/4%) excise tax on real estate sales (REET 1) covers debt service for the City Hall acquisition, Marina Beach acquisition, the Edmonds Center for the Arts city contribution, the Library roof construction, and the Anderson Center Seismic retrofit. During 2001, Council dedicated excess revenue from REET 1 to acquire and improve park and recreation properties and facilities throughout the City. Acquisitions meet the priorities outlined in the Parks Comprehensive Plan including waterfront, tidelands, open space, and land.

City of Edmonds 2011 Budget

Fund:	Special Capital/ Parks Acquisition		Fund #:	126
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash</b>	<b>902,677</b>	<b>470,789</b>	<b>442,755</b>	<b>342,159</b>	<b>(128,630)</b>	<b>-27.3%</b>
<u>Revenue</u>						
Local Real Estate Tax-First	520,085	750,000	600,000	700,000	(50,000)	-6.7%
Investment Interest	12,004	14,397	0	0	(14,397)	-100.0%
<b>Total Revenue</b>	<b>532,090</b>	<b>764,397</b>	<b>600,000</b>	<b>700,000</b>	<b>(64,397)</b>	<b>-8.4%</b>
<u>Expenditure</u>						
Professional Services	0	5,000	0	0	(5,000)	-100.0%
Miscellaneous	607	0	0	0	N/A	N/A
Land	290,502	250,000	0	0	(250,000)	-100.0%
Interfund Transfer Out	72,040	70,792	70,792	69,480	(1,312)	-1.9%
Debt Principal	441,095	461,581	461,581	481,677	20,096	4.4%
Debt Interest	187,767	169,423	168,223	148,425	(20,998)	-12.4%
<b>Total Expenditure</b>	<b>992,011</b>	<b>956,796</b>	<b>700,596</b>	<b>699,582</b>	<b>(257,214)</b>	<b>-26.9%</b>
<b>Ending Cash</b>	<b>442,755</b>	<b>278,390</b>	<b>342,159</b>	<b>342,577</b>	<b>64,187</b>	<b>23.1%</b>

City of Edmonds 2011 Budget

---

Fund:	Special Projects		Fund #:	129
Department:	Capital Projects Fund		Department #:	
Cost Center			Cost Center #:	

**HIGHWAY 99 INTERNATIONAL DISTRICT ENHANCEMENT**

**Function**

This fund was established to assist with projects associated with streetscape enhancements in the International District located on Highway 99. Revenue is from grants, contributions and interest. Contributions may be considered tax deductible if for “exclusive public purposes”.

City of Edmonds 2011 Budget

Fund:	Special Projects		Fund #:	129
Department:	Capital Projects Fund		Department #:	
Cost Center			Cost Center #:	

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash Balance</b>	<b>(19,786)</b>	<b>0</b>	<b>3,052</b>	<b>702</b>	<b>702</b>	<b>NA</b>
<u>Revenue</u>						
Wa St Dot - Sr 99 - Enhancement	133,090	0	15,650	224,260	224,260	NA
Investment Interest	3	0	0	0	N/A	N/A
<b>Total Revenue</b>	<b>133,093</b>	<b>0</b>	<b>15,650</b>	<b>224,260</b>	<b>224,260</b>	<b>NA</b>
<u>Expenditure</u>						
Construction Projects	51,090	0	0	216,110	216,110	NA
Professional Services	59,165	0	18,000	8,852	8,852	NA
<b>Total Expenditure</b>	<b>110,255</b>	<b>0</b>	<b>18,000</b>	<b>224,962</b>	<b>224,962</b>	<b>NA</b>
<b>Ending Cash Balance</b>	<b>3,052</b>	<b>0</b>	<b>702</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>

City of Edmonds 2011 Budget

Fund:	Parks Construction		Fund #:	132
Department:	Capital Projects Fund		Department #:	
Cost Center			Cost Center #:	

**Function**

The Fund was established as part of the City's 2007 and 2008 Operating Budget to specifically segregate park improvement projects that would be totally or partially funded by grants and contributions. Fund 132 is for improvement, renovation, planning and development of park sites to maintain high quality and varied parks and open space in the city. Revenue sources for the Fund include the second one fourth percent (1/4%) excise tax on real estate sales (REET 2), state and local grants, contributions from developers, and carryover from previous years.

City of Edmonds 2011 Budget

Fund:	Parks Construction		Fund #:	132
Department:	Capital Projects Funds		Department #:	
Cost Center			Cost Center #:	

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Fund Balance</b>	<b>(645)</b>	<b>0</b>	<b>24,007</b>	<b>255,694</b>	<b>255,694</b>	<b>NA</b>
<u>Revenue</u>						
Grants	28,385	0	100,000	1,534,500	1,534,500	NA
Parks Donations	2,500	1,021,000	32,500	0	(1,021,000)	-100.0%
Transfer From Reet 2 - Fund 125	11,897	763,000	102,500	153,000	(610,000)	-79.9%
<b>Total Revenue</b>	<b>42,782</b>	<b>1,784,000</b>	<b>235,000</b>	<b>1,687,500</b>	<b>(96,500)</b>	<b>-5.4%</b>
<u>Expenditure</u>						
Professional Services	18,130	0	3,313	48,000	48,000	NA
Construction Projects	0	1,766,160	0	1,687,500	(78,660)	-4.5%
Interfund Transfer To Fd 117	0	17,840	0	0	(17,840)	-100.0%
<b>Total Expenditure</b>	<b>18,130</b>	<b>1,784,000</b>	<b>3,313</b>	<b>1,735,500</b>	<b>(48,500)</b>	<b>-2.7%</b>
<b>Ending Fund Balance</b>	<b>24,007</b>	<b>0</b>	<b>255,694</b>	<b>207,694</b>	<b>207,694</b>	<b>NA</b>

City of Edmonds 2011 Budget

Fund:	Combined Utility Construction / Improve		Fund #:	412
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

**Function**

Fund 412 is used to account for the construction and improvement of buildings and facilities belonging to the City's Water, Sewer, and Drainage Utilities. The Fund is segmented into three programs; 100 for water projects, 200 for drainage projects and 300 for sewer collection projects. Projects related to the wastewater treatment plant are accounted for in fund 414.

**Budget Narrative**

Significant utility projects planned for accomplishment in 2011 include:

Water (412.100)

- Watermain replacement program
- New Pressure Reducing Station 596/420
- New 8-inch diameter watermain with the Shell Valley Access Road Improvements
- Automatic meter reading (AMR) evaluation study

Storm Drainage (412.200)

- Talbot Road Drainage and Habitat Improvements
- Shellbarger/Willow Creek/Edmonds Marsh 100-year floodplain delineation study
- NPDES Phase II permit (illicit discharge, public education, O&M)
- Drainage Improvements in the SW Edmonds Basin – Connect Sumps on 105<sup>th</sup>/106<sup>th</sup> near 228<sup>th</sup> St. SW.
- Public Works Yard Improvements (Vehicle Wash Station and Cover for Materials)
- Lake Ballinger Associated Projects

Sewer (412.300)

- Replace/Repair Lift Stations 2, 5,11,12,14 and 15
- Design the 220<sup>th</sup>, Alder St East, Beach Place, Dellwood Drive sewer repairs
- Complete the Infiltration and Inflow study

City of Edmonds 2011 Budget

Fund:	Combined Utility Construction / Improve		Fund #:	412.100
Department:	Capital Project Funds		Department #:	
Cost Center	Water Projects		Cost Center #:	

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	% Change 11-10
<b>Beginning Cash</b>	<b>254,945</b>	<b>220,572</b>	<b>(133,803)</b>	<b>35,597</b>	<b>(184,975)</b>	<b>-83.9%</b>
<u>Revenue</u>						
Investment Interest	3,533	6,645	0	0	(6,645)	-100.0%
Contributed Capital	27,240	40,000	30,000	25,000	(15,000)	-37.5%
Debt Proceeds	396,000	1,400,000	880,400	4,000,000	2,600,000	185.7%
Interfund Transfers In	500,000	0	900,000	400,000	400,000	NA
<b>Total Revenue</b>	<b>926,773</b>	<b>1,446,645</b>	<b>1,810,400</b>	<b>4,425,000</b>	<b>2,978,355</b>	<b>205.9%</b>
<u>Expenditure</u>						
Professional Services	266,209	0	318,000	437,333	437,333	NA
Construction Projects	1,049,312	1,525,000	1,260,600	3,942,833	2,417,833	158.5%
Interfund Transfers In	0	115,333	62,400	75,167	(40,166)	-34.8%
<b>Total Expenditure</b>	<b>1,315,521</b>	<b>1,640,333</b>	<b>1,641,000</b>	<b>4,455,333</b>	<b>2,815,000</b>	<b>171.6%</b>
<b>Ending Cash</b>	<b>(133,803)</b>	<b>26,884</b>	<b>35,597</b>	<b>5,264</b>	<b>(21,620)</b>	<b>-80.4%</b>

City of Edmonds 2011 Budget

Fund:	Combined Utility Construction / Improve		Fund #:	412.200
Department:	Capital Project Funds		Department #:	
Cost Center	Drainage Projects		Cost Center #:	

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	\$\$ Change 11-10
<b>Beginning Cash</b>	<b>176,660</b>	<b>59,464</b>	<b>(61,180)</b>	<b>3,206</b>	(56,258)	-94.6%
<u>Revenue</u>						
Grants	259,830	0	25,000	150,000	150,000	NA
Mitigation Fees	7,512	0	0	0	N/A	N/A
Investment Interest	229	551	0	0	(551)	-100.0%
Miscellaneous Revenue	9,551	0	0	0	N/A	N/A
Contributed Capital	2,099	30,000	15,000	30,000	0	0.0%
Debt Proceeds	0	2,150,000	310,000	1,100,000	(1,050,000)	-48.8%
Interfund Transfers In	500,000	0	300,000	600,000	600,000	NA
<b>Total Revenue</b>	<b>779,221</b>	<b>2,180,551</b>	<b>650,000</b>	<b>1,880,000</b>	<b>(300,551)</b>	<b>-13.8%</b>
<u>Expenditure</u>						
Professional Services	500,110	0	197,000	512,333	512,333	NA
Miscellaneous	20	0	0	0	N/A	N/A
Construction Projects	516,931	2,137,500	388,614	1,095,833	(1,041,667)	-48.7%
Interfund Transfers In	0	55,333	0	265,167	209,834	379.2%
<b>Total Expenditure</b>	<b>1,017,060</b>	<b>2,192,833</b>	<b>585,614</b>	<b>1,873,333</b>	<b>(319,500)</b>	<b>-14.6%</b>
<b>Ending Cash</b>	<b>(61,180)</b>	<b>47,182</b>	<b>3,206</b>	<b>9,873</b>	<b>(37,309)</b>	<b>-79.1%</b>

City of Edmonds 2011 Budget

Fund:	Combined Utility Construction / Improve		Fund #:	412.300
Department:	Capital Project Funds		Department #:	
Cost Center	Sewer Projects		Cost Center #:	

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	\$\$ Change 11-10
<b>Beginning Cash</b>	<b>2,736,598</b>	<b>36,920</b>	<b>2,047,208</b>	<b>3,572,954</b>	<b>3,536,034</b>	<b>9577.6%</b>
<u>Revenue</u>						
Investment Interest	30,988	1,136	0	0	(1,136)	-100.0%
Contributed Capital	2,688	30,000	30,000	20,000	(10,000)	-33.3%
Debt Proceeds	608,451	0	60,846	0	N/A	N/A
Interfund Transfers In	1,100,000	3,000,000	2,500,000	500,000	(2,500,000)	-83.3%
<b>Total Revenue</b>	<b>1,742,126</b>	<b>3,031,136</b>	<b>2,590,846</b>	<b>520,000</b>	<b>(2,511,136)</b>	<b>-82.8%</b>
<u>Expenditure</u>						
Professional Services	402,921	0	523,100	539,334	539,334	NA
Construction Projects	2,028,595	2,965,100	542,000	3,381,834	416,734	14.1%
Interfund Transfers In	0	25,334	0	50,166	24,832	98.0%
<b>Total Expenditure</b>	<b>2,431,516</b>	<b>2,990,434</b>	<b>1,065,100</b>	<b>3,971,334</b>	<b>980,900</b>	<b>32.8%</b>
<b>Ending Cash</b>	<b>2,047,208</b>	<b>77,622</b>	<b>3,572,954</b>	<b>121,620</b>	<b>43,998</b>	<b>56.7%</b>

City of Edmonds 2011 Budget

---

Fund:	Capital Improvement Reserve		Fund #:	414
Department:	Capital Project Funds		Department #:	
Cost Center	Treatment Plant		Cost Center #:	

**Function**

The Capital Improvements Reserve Fund was established as provided in the Agreement for Wastewater Treatment, Disposal and Transport Services, and among the City of Edmonds, the City of Mountlake Terrace, Olympic View Water and Sewer District, and Ronald Wastewater District. The minimum amount is set at \$100,000. Each participant will contribute to the fund in the ratio as originally shown as percentage capacity in Exhibit A of the Agreement. The intent of the fund is to handle future capital improvements and major repairs not included within the regular maintenance and operation costs. All King County capital contributions have been placed in this account to meet the arbitrator's requirements that a portion of the "swap" payment be used for capital projects.

City of Edmonds 2011 Budget

Fund:	Capital Improvement Reserve		Fund #:	414
Department:	Capital Project Funds		Department #:	
Cost Center	Treatment Plant		Cost Center #:	

Description	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget	\$\$ Change 11-10	\$\$ Change 11-10
<b>Beginning Cash</b>	<b>207,101</b>	<b>163,827</b>	<b>51,152</b>	<b>158,752</b>	<b>(5,075)</b>	<b>-3.1%</b>
<u>Revenue</u>						
Investment Interest	2,830	10,000	0	0	(10,000)	-100.0%
Miscellaneous Revenue	0	0	178,449	0	N/A	NA
Contributed Capital	417,481	346,065	1,211,094	522,438	176,373	51.0%
Gain on Fixed Asset	431	0	0	0	N/A	NA
Interfund Transfers In	328,815	253,935	1,140,439	424,597	170,662	67.2%
<b>Total Revenue</b>	<b>749,558</b>	<b>610,000</b>	<b>2,529,982</b>	<b>947,035</b>	<b>337,035</b>	<b>55.3%</b>
<u>Expenditure</u>						
Professional Services	269,379	0	125,535	0	N/A	NA
Repair and Maintenance	0	129,790	0	0	(129,790)	-100.0%
Construction Projects	359,427	100,000	2,019,289	560,000	460,000	460.0%
Debt Principal	162,678	232,760	168,570	172,164	(60,596)	-26.0%
Debt Interest	114,023	108,862	108,988	103,871	(4,991)	-4.6%
<b>Total Expenditure</b>	<b>905,507</b>	<b>571,412</b>	<b>2,422,382</b>	<b>836,035</b>	<b>264,623</b>	<b>46.3%</b>
<b>Ending Cash</b>	<b>51,152</b>	<b>202,415</b>	<b>158,752</b>	<b>269,752</b>	<b>67,337</b>	<b>33.3%</b>

City of Edmonds 2011 Budget

Fund No.	<b>Capital Improvements Program</b>	<b>2010 Budget</b>	<b>2010 Estimate</b>	<b>2011 Budget</b>
<b>Transportation Projects- Fund 112</b>				
112	Nonmotorized Trans- Main Street Pedestrian Lighting			115,000
112	Nonmotorized Trans- Caspers/ 9th/Puget Drive Walkway		105,000	
112	Nonmotorized Trans.- 96th Ave W Pedestrian Improvements			
112	Nonmotorized Trans.- Interurban Trail	250,000		
112	Nonmotorized Trans.- Olympic View Dr. Ped Improvements		32,000	
112	Nonmotorized Trans- 80th Ave W / 180th St SW Walkway			30,000
112	Nonmotorized Trans- Shell Valley-Bike-Walk		16,000	486,500
112	Nonmotorized Trans- 226th St. SW Walkway		47,000	139,000
112	Overlay-Citywide		215,000	
112	Overlay-Utilities	195,000		
112	Signal Upgrades- 238th St & 100th Ave	187,800		
112	SR99 - 228th St. SW Corridor & Safety Improvements	1,450,000		310,000
112	Dayton Street Overlay (SR104-BNSF tracks)			120,000
112	Admiral Way Study		6,600	
	<b>Transportation Total</b>	2,082,800	421,600	1,200,500
 <b>Building Maintenance- Fund 116</b>				
116	Anderson Center Roof Replacement	15,000		
116	Cemetery Building Gutter Replacement			25,000
116	City Hall Elevator Replacement			5,000
116	Library Fire Alarm System Replacement	30,000		
116	Library Plaza Appliance Replacement		30,000	
116	Public Safety/Fire Station #17 Soffit Installation		50,000	
116	Public Safety Chiller Repair		148,000	
116	Senior Center Misc Repairs & Maint.	10,000	31,000	
116	Senior Center CMU Elastomeric Sealing (Grant)	150,200		
116	Senior Center Siding/Sealing (CTED Grant)		80,000	
116	Wade James Theater Gutter Replacement		90,000	60,000
116	Wade James Theater Roof Replacement			5,000
	<b>Building Maintenance Total</b>	205,200	429,000	95,000
 <b>Parks Improvement - Fund 125</b>				
<i>Park Development Projects</i>				
125	Haines Wharf Park & Walkway		1,500,000	
125	Anderson Center Field/Court	10,000		
125	Brackett's Landing	90,000		
125	City Park	25,000		210,000
125	Civic Center Complex	20,000	5,000	10,000
125	Edmonds Marsh/Hatchery	5,000		5,000
125	Fishing Pier/Olympic Beach	10,000	2,000	
125	Former Woodway HS (development dependent upon successful capital campaign)	20,000		
125	Maplewood Park	5,000		
125	Marina Beach Park	50,000	5,000	
125	Mathay Ballinger Park			
125	Meadowdale Clubhouse Grounds		20,000	
125	Hickman Park	10,000		

City of Edmonds 2011 Budget

Fund No.	Capital Improvements Program	2010 Budget	2010 Estimate	2011 Budget
	<b>Parks Improvement - Fund 125 (cont.)</b>			
	<i>Park Development Projects</i>			
125	Pine Ridge Park	5,000		
125	Pine Street Park	10,000		
125	Seaview Park	20,000	11,000	
125	Milltown Plaza		40,000	
125	Waterfront Walkway/Olympic Beach	20,000		
125	Yost Park/Pool	10,000	45,000	120,000
	 <i>Citywide Park Improvements</i>			
125	Citywide Beautification	30,000	30,000	30,000
125	ADA	2,000		
125	Misc Paving	10,000		10,000
125	Citywide Park Improvements/Misc Small Projects	40,000	35,000	35,000
125	Sports Fields Upgrade/Playground Partnership	25,000	25,000	
	 <i>Trail Development</i>			
125	Interurban Trail (08-10 to Fund 132)			
125	Interurban Trail (To Fund 132)		200,000	
125	Misc Unpaved Trail/Bike Path	10,000		10,000
	 <b>Parks Improvement Total</b>	427,000	1,918,000	430,000
	 <b>Parks Acquisition - Fund 126</b>			
126	Misc. Openspace/Land	200,000		
126	Tideland/Beach Acquisition	50,000		
	<b>Parks Acquisition Total</b>	250,000	0	0
	 <b>Special Projects- Fund 129</b>			
129	State Route (SR) 99 International District Enhancements		18,000	224,962
	<b>Special Projects Total</b>	0	18,000	224,962
	 <b>Parks Construction - Fund 132</b>			
132	City Park Spray Park			150,000
132	Dayton Street Plaza			135,500
132	Interurban Trail	1,450,000		1,327,000
132	Senior Center Parking Lot	334,000		
132	4th Avenue Cultural Corridor Planning			75,000
132	4th Avenue Interpretive Signage			48,000
	<b>Parks Construction Total</b>	1,784,000	0	1,735,500

City of Edmonds 2011 Budget

---

Fund No.	Capital Improvements Program	2010 Budget	2010 Estimate	2011 Budget
	<b>Combined Utility Construction Improvement - Fund</b>			
	<b>412-100 Water Projects</b>			
412	Citywide Water Improvements	25,000		
412	Replacement Program	1,250,000		
412	2010 Replacement Program		300,000	1,500,000
412	2011 Replacement Program			1,981,000
412	Olympic View Drive Waterline Replacement		12,200	
412	Five Corners Pump Station Improvements	250,000	361,000	61,000
412	Automated Meter Evaluation Study			50,000
412	BNSF Crossings		353,000	39,000
412	Dayton Street Overlay (SR104-BNSF tracks)			20,000
412	Shell Valley Access Road Water Main			55,000
412	New 596/420 PRV Station			125,000
412	PRV Station 11 Abandonment			8,000
412	PRV Station 12 Abandonment			8,000
412	Alderwood Meter, Seaview & Yost Improvements		380,000	140,000
412	Fire Hydrant Improvements			96,000
412	Telemetry System Improvements			10,000
412	2010 Water System Plan Update		65,000	
412	Lift Station 2 Water Line		45,000	279,000
412	Puget Caspers (SR524) Walkway Project - Waterline Improvements		62,400	
	<b>Total Water Projects</b>	1,525,000	1,578,600	4,372,000
	<b>412-200 Drainage Projects</b>			
412	Citywide Drainage Replacement, Extension	300,000	27,459	140,000
412	Lake Ballinger Basin Study and Associated Projects	47,500		100,000
412	Olympic View Drive Phase 2	10,000	40,000	
412	Perrinville Creek Diversion	1,500,000		
412	Public Education, Outreach & Involvement Projects	10,000		
412	Talbot Road/Perrinville Creek Drainage Imprv and Habitat Enhancement		108,100	522,000
412	Edmonds Marsh Channel Improvements	270,000		
412	Stormwater Comprehensive Plan Update		114,055	
412	BNSF Crossings		296,000	23,000
412	Dayton Street Overlay (SR104-BNSF tracks)			20,000
412	Shell Valley Emergency Access Road Drainage Portion			195,000
412	Public Works Yard Water Quality Upgrades			55,000
412	SW Edmonds Basin Study Project			106,000
412	Shellabarger Creek/Willow Creek/Edmonds Marsh			239,000
412	Stormwater Utility for Drainage Portions of Transportation Projects			50,000
412	NPDES Phase II Permit Capacity Building			50,000
412	Low Impact Development Demonstration Project			100,000
	<b>Total Drainage System Projects</b>	2,137,500	585,614	1,600,000

City of Edmonds 2011 Budget

---

Fund No.	Capital Improvements Program	2010 Budget	2010 Estimate	2011 Budget
	<b>412-300 Sewer Projects</b>			
412	224th St Sewer			30,000
412	Alder Street East			35,000
412	Beach Place Sewer			15,000
412	McAleer Way Sewer		5,100	71,000
412	Citywide CIPP Sewer Rehabilitation	270,000		
412	Citywide Sewer Improvements	15,000	60,000	30,000
412	Dellwood Dr			20,000
412	Infiltration & Inflow Study & Projects	125,000	50,000	50,000
412	Lift Station 2		110,000	899,000
412	Lift Station 3, 4, 5, 9, 10, 11, 12,14 & 15	2,555,100	391,000	2,418,000
412	Lift Station 7 & 8		176,000	244,000
412	BNSF Crossings		273,000	26,000
412	Dayton Street Overlay (SR104-BNSF tracks)			50,000
412	Smoke Test in Basin LS-01			25,000
	<b>Total Sewer System Projects</b>	2,965,100	1,065,100	3,913,000
	<b>414 Wastewater Treatment Plant</b>			
414	General	10,000		
414	Mechanical Equipment Replacement	219,790	167,000	
414	Odor control improvements		1,446,994	
414	Energy Efficiency Upgrade		530,830	
414	Automatic Transfer Switch Replacement			460,000
414	Roof Replacements			100,000
	<b>Total Treatment Plant Projects</b>	229,790	2,144,824	560,000