

City of Edmonds 2009-2010 Preliminary Budget



Our Mission is to provide a high quality of life for residents and businesses, and a legacy for future generations by preserving and enhancing our historic waterfront community.

Gary Haakenson, Mayor

CITY OF EDMONDS PUBLIC OFFICIALS

ELECTED OFFICIALS

Mayor: Gary Haakenson
Council: Michael Plunkett, President
Deanna Dawson
Steven Bernheim
DJ Wilson
Peggy Pritchard Olson
Dave Orvis
Ron Wambolt

APPOINTED OFFICIALS

Community Services Director: Stephen Clifton
Development Services Director: Duane Bowman
Finance Director: Kathleen Junglov
Fire Chief: Tom Tomberg
Human Resources Director: Debi Humann
Parks & Recreation Director: Brian McIntosh
Municipal Court Judge: Doug Fair
Police Chief: Al Compaan
Public Works Director: Noel Miller

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September 30, 2008

Edmonds City Council
Citizens of Edmonds
Edmonds Business Community



Reference: Transmittal of the 2009-2010 Budget

City Council and Edmonds residents:

This is the most important budget message I have ever delivered as well as the most difficult budget process that I have been part of since my involvement in city government in 1996.

1999 and Tim Eyman

When I was first elected mayor in November of 1999, my election shared the newspaper headlines with a guy named Tim Eyman. He had burst onto the scene with an anti-tax mentality and he was intending to be the savior to all Washington State taxpayers. His message resonated with taxpayers that evening and from that moment on, taxpayers saved money and cities began a steady loss of revenue that would take almost a decade to come to a head.

We have now arrived at that point. The loss of state revenue due to the various initiatives and the implementation of the 1% limitation on property tax revenues are well documented. Here in the City of Edmonds, we didn't stand idly by and wait for doomsday. We made some tough decisions in the early 2000's which included removing the Sno-Isle library annual payments from our general fund by annexing into their district, we went line by line in every department and we cut millions of dollars from our budgets that included layoffs and elimination of most travel and training expenses, and we began to operate in such a lean manner that in subsequent budget years, there was nothing left to cut.

In the following years, we continued to do the little things that kept the general fund balanced. We never recovered the lost supplies, travel or training. We kept our expenses in line and we worked hard to increase revenues.

We are now at the point where we simply can't continue to offer the services that we have historically offered to our citizens without new revenues. Over the past 7 or 8 years we have been creative, and lucky, with our revenue streams, allowing us to reach 2008 in sound financial shape. But now, the tough calls have to be made.

2007 Management Study

Most of you know that we have set a baseline of yearly ending cash of one million dollars and as a reference point the generally accepted Financial threshold would be \$3 million for a City our size. Dipping below that line suggests that we have trouble on our hands. You are well aware that our draft numbers showed millions of dollars in red ink. But the draft budget that I am presenting

to you this evening shows positive cash flow for both 2009 and 2010 due to the infusion of new revenue streams.

Throughout 2007, staff and I went through an exercise about how we can do business in the future, how can we streamline our operations and how can we cut \$500,000 out of our general fund. Since that time, I have chosen not to fill the Economic Development Director position with a full time employee, I have not replaced the Administrative Services Director and there are several vacant staff positions that will not be filled as well. With 2009 retirements will come additional opportunities for savings by not filling positions.

Employees

While we save payroll dollars by not filling positions, we also increase the workload of our existing employees and increase their burnout rate as well. Historically we have always asked our city employees to do more than other cities. They are stretched too thin. I feel that I must remind you that we have two different labor forces at work in the City. While total employees varies from month to month, typically we have around 270 employees working at any one time. As an aside, that is only about 10-12 more than 10 years ago. Of those 270 workers, 227 of them or 84% of our employees are union employees. All labor contracts for these employees are approved by City Council action. They are not affected by wage freezes.

That then leaves the 16% of our employee base that have no union representation and are the bulk of our management team. The Council also sets their wage scale each year. This employee group has had their merit increases frozen, yet as you may know, this is such a symbolic action because of the smaller wage base of only 16% of our work force. The budget will never be balanced on the backs of these 43 employees.

Over the past year and half, I have made several organizational changes that are simply logical but involved some cost savings as well. Many were results of the 2007 staff study. We have changed many reporting relationships with the departure of management staff.

Earlier this year I asked staff to hold the line on spending the balance of 2008 budget dollars and to not fill any open positions without making the case to me first. As they always have been, staff has been mindful of the fragile state of city finances.

As I look to the future, it is clear to me that we will not be able to operate with the number of employees that we have even today. We must become dependent on technology to lead us into the future. Computers don't require cost of living increases or ever increasing health benefit packages. We need to allow for Edmonds residents to do all their business with the city online. Receive and pay their utility bills online, file building permits and pay for them online, obtain city licenses online as well as what we already do online with giving our citizens the ability to select and pay for recreation classes online and be able to do all their correspondence with city employees online. Our website is sorely lacking in customer service capabilities and it needs upgrading to facilitate becoming the interface between citizens and city employees. In order to make that happen in the future, I have added 3 positions to our IT department budget. The work that needs to happen to make us more dependent on the web can be accomplished with these additions.

Salaries and benefits make up 71 % of our general fund budget. So if anyone is interested in reducing our expenses, they clearly have to do it by reducing staffing. And as you all are aware, any reduction in staffing will have a corresponding loss in services provided to our residents.

Property Taxes

The amount of property taxes collected by the city on our residences falls short of even paying for our most basic services that of police, fire and courts. Our current rate of collections totals \$14 million dollars and our budgeted amount for providing public safety services is \$18 million dollars leaving us \$4 million short of covering just Public Safety before we even attempt to fund other Departments.

Once again, I must remind taxpayers that less than 20% of their property tax bill comes to the City of Edmonds to pay for residents services. While I appreciate the significant amount of tax dollars that are assessed on Edmonds residents, the City doesn't receive the amount needed to provide the service levels that citizens expect.

When you mix the reduced revenue streams received by the city with a bad economy, you get a recipe for disaster. A perfect storm if you will. Our already reduced revenues are hit harder with sales tax, the second largest revenue producer in our budget, dropping by a large percentage. Our taxpayers are paying higher gas prices, higher food prices, houses are not selling, stocks are dropping and there is no end in sight. These are the toughest economic times to face this Council while any of you have been in office.

Budget Cuts

As is always the case, we have two choices, increase revenues or cut expenses. Sounds relatively simple doesn't it? Until you actually sit down and try to do it!

There is no conceivable way to cut any more from our budget unless the Council is willing to cut services. I have built this budget with the assumption that you would like to keep the service level that we offer today or actually increase that level so I am not going to dwell on possible cuts. This Council has gone on record as prioritizing Public Safety as its number one priority. So if you are so inclined as to make budget cuts, I would ask for the Council's wisdom as to where they might be made.

This budget contains conservative revenue projections and realistic expense estimates.

Revenue Increases and Additions

We have come to that fork in the road where tough revenue decisions must be made. I have asked the Development Services department to increase their fees for services to not only be comparable to other cities but to also take steps to becoming a self supporting fund. In other words, we should be paid for services rendered. The general fund should not be subsidizing permit fees. Let's charge the customer what the actual cost is to process their applications. Taxpayers who are not applying for permits shouldn't be subsidizing those who do.

At the same time, with the changes that we have made in the provision of services in Building, Planning and Engineering, I believe we can also decrease our review times. If we need to add staff to accomplish this, then the added cost will be reflected in the permit fees. Those who use should pay for the service but should expect reasonable turn around times as well.

Some of our Parks and Recreation Departments are also self supporting but unlike Development Services, they are in competition with other providers. Their customers can swim or take classes

at other cities facilities so they have to be mindful of their prices. Never the less, I have asked them to be sure that their fees are up to current rates.

I have proposed an increase in business license fees. They have not been adjusted in many years and the current cost doesn't even cover the expense of staff time to process them.

City Utility taxes have been increased to 10% which will impact the average residential bill by \$26 annually. Cable TV utility tax has been increased to 6% and the annual impact of that increase would be \$60 a year.

Transportation Benefit Districts, Transport Fees, Gambling

With an approval of a Transportation Benefit District (TBD) to accomplish many of our transportation projects, we can eliminate the transfer of general fund dollars to those projects freeing up that money for general fund purposes. You can put this into place immediately for \$20 or you can go to the voters with a plan in place to ask for a larger amount.

At both City Council retreats earlier this year, one of the items that I said we would be bringing back to you for consideration this year is the matter of insurance reimbursement for aid car transports to the hospital. Its time has come; it costs the taxpayers nothing and in fact benefits them by adding hundreds of thousands of dollars to the City's general fund.

I have already asked the Council to revisit the issue of gambling in the city. The revenues associated with gambling are a minimum of \$500,000 and that would go a long way to balancing a budget. There are no known detrimental effects to our community from a policing standpoint and let's be realistic about it, many Edmonds residents are crossing Highway 99 to spend their money in Mountlake Terrace casinos. Once again, you have said "no thanks" to gambling in the city so I will say no more about it.

I also have not included revenue options such as a B&O Tax, a voter approved increase in electric, gas, phone or solid waste taxes, a general property tax levy lid lift or the additional dollars that would be collected from a voter approved TBD.

Regional Fire Authority

Again, all that I have suggested for revenue options so far are necessary to keep us afloat through 2009. For 2010 I am suggesting, and have included in the budget, the creation of a Regional Fire Authority (RFA). The ability to create such an organization has come recently from the State Legislature and a couple have been created in the State already.

In its most simplistic form a RFA creates one large fire department for south Snohomish County. That combination allows for many economies of scale. There will not be a need for five ladder trucks, or seven fire chiefs, or 7 to 14 administrative staff members. In Edmonds, citizens would still be served by our current firefighters in our same fire trucks, aid and Medic 7 vans. The cost to provide Fire service will never go down but an RFA could slow the growth in those costs.

If an RFA is created, it still has to be approved by a vote of the people. There are two very large pros and cons to this idea. The pro is that, if approved by the voters, the City would no longer be in the business of providing fire service to the city. The costs and revenues associated with the Fire Department would transfer to the RFA. That would free up several million dollars in the

city's general fund to help pay for services that will likely be cut if we don't find another solution.

The con is that the RFA will be paid for by the taxpayers from their property tax bills much like the Sno-Isle Library is now. So citizens' tax bills will go up but citizens will also keep the services that are on the chopping block.

The reverse holds true as well. If the RFA is rejected and no new revenues appear then we are facing millions of dollars in program cuts. Or, the voters will be asked to approve a levy lid lift which will have the same effect as the RFA...increased taxes. So it's sort of a pick your poison proposition. One way or another, in order to keep today's service levels, taxpayers will have to pay more.

The revenue streams I have outlined will only balance the budget if implemented in 2009. If we wait another year or longer, we will have to make severe budget cuts to survive. There are only two choices, as I said before, increase revenues or cut services.

Property Taxes and Commercial Development

A quick look at surrounding cities property tax burden is enlightening. King County residents pay far more than their counterparts in Snohomish County. And within the County, the City of Edmonds pays \$222 per capita in tax levies. Woodway, Everett, Mill Creek and Marysville pay more than we do. Mukilteo, Lynnwood and Brier pay less.

In addition to our lower level of property tax collections as previously compared with other cities, our sales tax revenues have not kept pace with other cities over the years either. We are a city who has not annexed available commercial land when the opportunity may have presented itself in the 70's and 80's. We are a city who hasn't embraced commercial and economic development for a variety of reasons.

A New South County Senior Center

Finally a brief word about the Senior Center. You know that I have been an outspoken supporter of keeping the Senior Center at its present location. You also know that the building is in need of replacement. And you know that we don't have the money to replace it. Over the past few months I have been negotiating with a developer to solve the problem.

I am pleased to tell you that he will demolish the old center and build us a new one at the same site for free. You're thinking that there must be a catch. You would be correct. The catch is that the City will grant air rights to the developer to build one floor of condos on top of the two story senior center. The proposed new building would not be as tall as the existing condominiums next door. The builder is willing to covenant that only seniors will be eligible to buy the condos and that Senior Center members will have the first opportunity to buy the new units. I urge the Council to give the proposal serious consideration as I have yet to find another way to build a much needed new Senior Center at that site, or anywhere else for that matter.

Summary

So there you have it. A budget that will retain our services at their present levels. In order to accomplish this, the Council will need to approve the proposed new revenue streams in order to

balance this budget. Should you decide that a particular revenue source isn't your cup of tea, then please propose a suitable revenue replacement or a suitable budget cut.

Once again, my thanks to Council members Wambolt and Wilson who joined our budget review team as Council representatives this year. To give the Council more time to deliberate on the budget, I have chosen to give the budget message a month earlier this year than in the past.

Staff and I will be available at your budget workshops to answer your questions.



Mayor Gary Haakenson
September 30, 2008

Budget Parameters

The 2009-2010 Biennial Budget as presented includes no new programs. Department Directors were made aware of the dire condition of the General Fund prior to submitting their departmental budgets and were instructed that decision packages were not being accepted and to hold the line on spending. Beginning with the 2009-2010 budget, the fiber project is included as a stand alone cost center. In previous years these costs were paid from either the Non-departmental or the Administrative Services budgets.

There were two exceptions made for decision packages. Human Resources and Information Services both submitted decision packages which are included at the end of the Mayor's budget section for your consideration. They include a request for new software as well as a total of 3 new positions. These requests have been included in the 2009-2010 Preliminary Budget

Items that have been eliminated in this budget are:

- The Administrative Services Director position
- The Economic Development Director position
- The Assistant City Engineer position
- The General Fund subsidy of the Cemetery Fund
- The Patton Boggs contract from the Community Services budget

Positions that have been budgeted for, but are not being filled:

- An Accountant in Finance
- An Administrative Assistant in the City Clerk's Office
- A Utility Engineer (this position is offset by revenue from the Utility Fund)

Salary and Benefit budgets are developed by Finance. They are calculated by position based upon the current employee database. All salary budgets were impacted by the significant increase in CPI-U and CPI-W. Salary budgets include cost of living adjustments (COLA's) as required by the contracts. For 2009 CPI-U came in at 5.8% (Fire, SEIU, Teamsters and Non-represented), and CPI-W came in at 6.2% (Police and Police Support). For 2010, the COLA was estimated at 4.5%. Additionally, salary budgets include step increases for eligible union employees as well as merit increases for non-represented employees.

Interfund Rental charges are also developed by Finance. They are retroactive billings for repair and maintenance (R&M) on vehicles and other pieces of equipment, as well as transfers to a reserve to fund replacement. The R&M charges increase or decrease depending on usage. Transfers to fund replacement change as new equipment is purchased.



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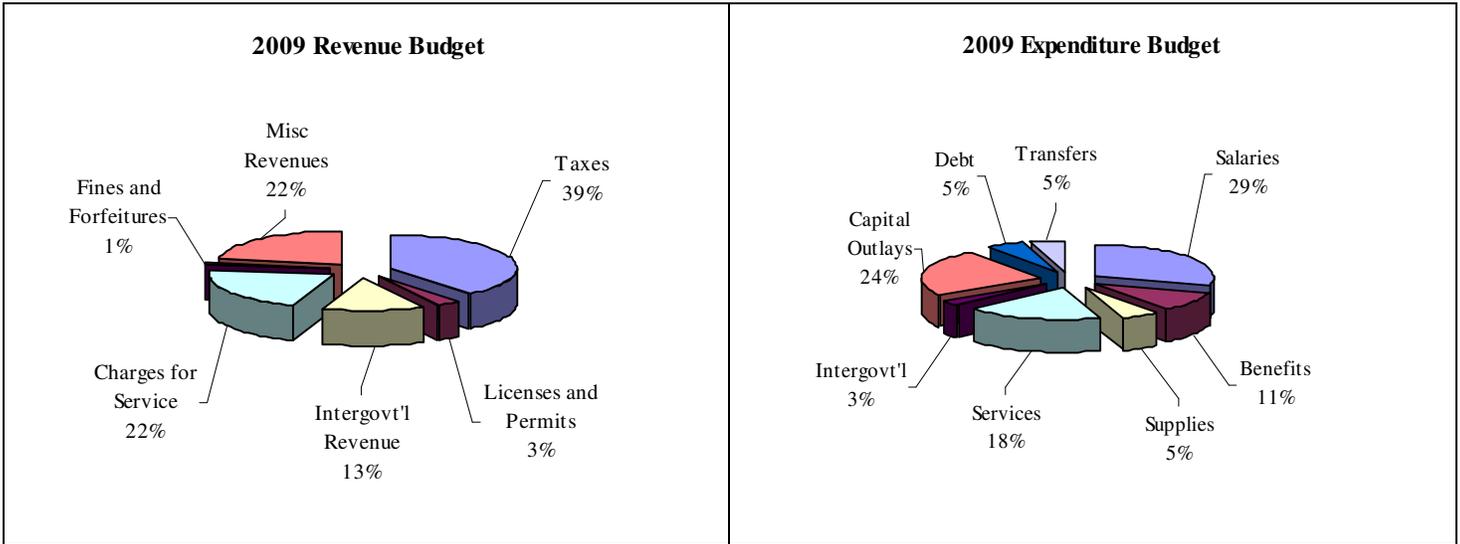
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EXHIBIT 1: BUDGET SUMMARY BY FUND

FUND DESCRIPTION	2007 ACTUALS	2008 BUDGET	2008 YE ESTIMATE	2009 BUDGET	2010 BUDGET	% CHANGE 09 - 08 Est.	% CHANGE 10 - 09
General Fund	\$31,939,473	\$33,655,827	\$33,306,749	\$34,994,583	\$36,261,697	5.1%	3.6%
Emergency/Financial Reserve Fund	0	0	0	0	0	N/A	N/A
LEOFF Medical Ins. Reserve Fund	410,826	561,938	381,323	432,055	465,161	13.3%	7.7%
Drug Enforcement Fund	58,269	70,035	68,735	72,025	74,115	4.8%	2.9%
Street Fund	1,300,836	1,411,017	1,400,182	1,491,530	1,537,232	6.5%	3.1%
Combined Street Const Fund	1,675,794	2,820,895	1,644,911	1,443,407	2,332,560	-12.3%	61.6%
Multimodal Transportation Fund	61,946	2,000,000	2,088,779	3,100,000	3,000,000	48.4%	-3.2%
Building Maintenance Fund	326,473	2,826,400	2,747,900	256,200	205,200	-90.7%	-19.9%
Municipal Arts Acq. Fund	31,561	77,250	42,450	105,425	110,425	148.4%	4.7%
Memorial Street Tree Fund	0	0	0	0	0	N/A	N/A
Hotel/Motel Tax Revenue Fund	47,548	75,206	75,206	74,883	77,883	-0.4%	4.0%
Employee Parking Permit Fund	18,018	18,510	18,010	23,862	26,086	32.5%	9.3%
Youth Scholarship Fund	2,040	3,200	3,200	3,400	3,400	6.3%	0.0%
Tourism Arts Comm. Promo. Fund	17,130	21,800	21,500	22,100	22,100	2.8%	0.0%
REET 2	2,564,424	3,388,000	904,747	4,558,175	1,190,000	403.8%	-73.9%
Special Capital Fund	699,471	1,816,848	1,808,905	956,072	956,796	-47.1%	0.1%
Gifts Catalog Fund	9,229	24,792	27,127	21,000	750	-22.6%	-96.4%
Special Projects Fund	0	384,606	384,909	0	0	-100.0%	N/A
Cemetery Improvement Fund	262,243	170,645	243,617	145,074	151,289	-40.4%	4.3%
Fire Donations Fund	0	0	11,090	0	0	-100.0%	N/A
Parks Construction Fund	347,990	0	240,000	235,000	1,784,000	-2.1%	659.1%
L.I.D. Fund Control	116,682	243,300	111,076	95,475	55,300	-14.0%	-42.1%
L.I.D. Guaranty Fund	0	0	0	0	0	N/A	N/A
2002 Bond Debt Service Fund	415,710	421,973	421,973	442,598	452,160	4.9%	2.2%
Combined Utility Operation Fund	14,685,476	13,361,031	12,826,626	13,162,872	15,301,171	2.6%	16.2%
Combined Utility Const Fund	2,437,620	8,198,000	4,326,958	10,205,750	6,823,600	135.9%	-33.1%
Capital Improvements Fund	2,276,345	701,218	621,300	1,162,124	571,412	87.0%	-50.8%
Equipment Rental Fund	2,434,447	1,377,080	1,403,850	2,079,027	1,702,193	48.1%	-18.1%
Parks Trust Fund	0	0	0	0	0	N/A	N/A
Cemetery Maintenance Fund	0	0	0	0	0	N/A	N/A
Firemen's Pension Fund	112,119	113,000	108,849	130,874	125,048	20.2%	-4.5%
Special Library Fund	0	0	0	0	0	N/A	N/A
Sister City Commission Fund	19,344	23,500	23,328	21,000	21,000	-10.0%	0.0%
TOTALS	\$62,271,014	\$73,766,071	\$65,263,300	\$75,234,511	\$73,250,578	15.3%	-2.6%

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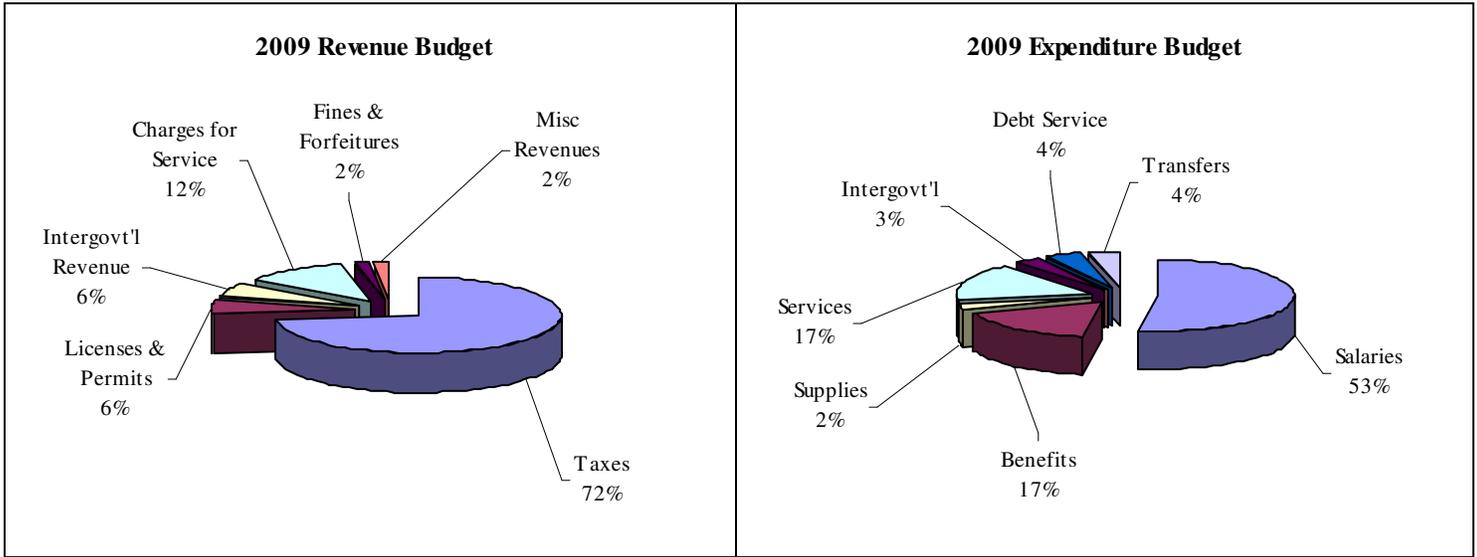
EXHIBIT 2: TOTAL BUDGET REVENUES, EXPENDITURES & FUND BALANCES



	2007 ACTUALS	2008 BUDGET	2008 YE ESTIMATE	2009 BUDGET	2010 BUDGET	% CHANGE 09 - 08 Est.	% CHANGE 10 - 09
Beginning Fund Balance	\$26,157,195	\$24,009,767	\$29,170,947	\$23,431,973	\$17,306,468	-19.7%	-26.1%
Revenues:							
Taxes	\$25,841,898	\$26,493,556	\$24,944,091	\$27,079,867	\$27,432,752	8.6%	1.3%
Licenses and Permits	1,632,370	1,548,045	1,547,065	2,125,342	2,135,604	37.4%	0.5%
Intergovernmental Revenue	6,161,035	10,811,222	9,462,286	9,083,659	9,615,894	-4.0%	5.9%
Charges for Service	14,157,985	13,327,570	13,774,748	14,914,527	15,398,480	8.3%	3.2%
Fines and Forfeitures	513,529	513,840	526,050	592,500	640,300	12.6%	8.1%
Miscellaneous Revenues	16,977,949	11,381,466	9,279,646	15,298,876	14,477,150	64.9%	-5.4%
Total Revenues	\$65,284,766	\$64,075,699	\$59,533,886	\$69,094,771	\$69,700,180	16.1%	0.9%
Expenditures:							
Salaries	\$19,880,275	\$20,995,305	\$20,651,383	\$21,928,288	\$23,039,342	6.2%	5.1%
Benefits	6,493,242	7,871,788	7,230,840	7,945,197	8,183,210	9.9%	3.0%
Supplies	3,301,463	3,784,591	3,869,360	4,071,850	4,069,089	5.2%	-0.1%
Services	9,002,015	12,449,709	12,440,046	13,759,253	14,508,132	10.6%	5.4%
Intergovernmental	2,595,342	2,790,328	2,877,116	1,975,861	1,989,101	-31.3%	0.7%
Capital Outlays	8,983,140	17,445,946	9,529,019	18,341,220	11,562,991	92.5%	-37.0%
Debt	5,852,482	4,522,701	4,312,873	3,762,317	3,812,543	-12.8%	1.3%
Transfers	6,163,055	3,905,703	4,352,663	3,450,525	6,086,170	-20.7%	76.4%
Total Expenditures	\$62,271,014	\$73,766,071	\$65,263,300	\$75,234,511	\$73,250,578	15.3%	-2.6%
Ending Fund Balance	\$29,170,947	\$14,319,395	\$23,441,533	\$17,292,233	\$13,756,070	-26.2%	-20.4%

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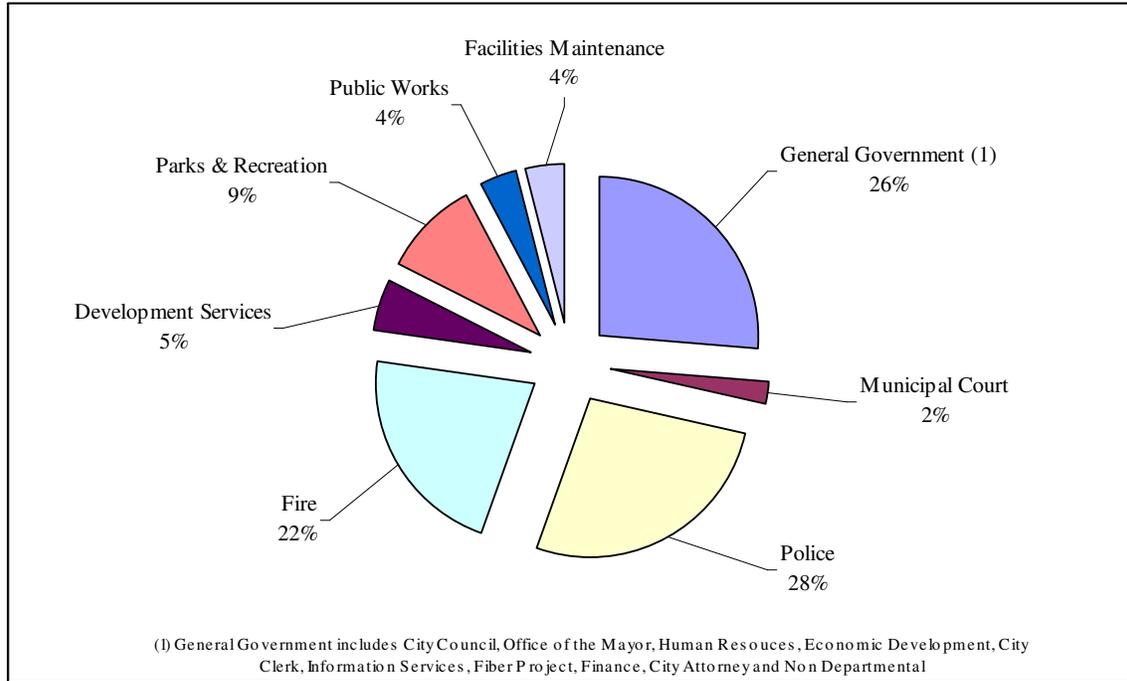
EXHIBIT 3: GENERAL FUND REVENUES, EXPENDITURES, & FUND BALANCE



	2007 ACTUALS	2008 BUDGET	2008 YE ESTIMATE	2009 BUDGET	2010 BUDGET	% CHANGE 09 - 08 Est.	% CHANGE 10 - 09
Beginning Fund Balance	\$4,243,355	\$2,972,617	\$3,641,250	\$1,121,355	\$1,092,813	-69.2%	-2.5%
Revenues:							
Taxes	\$22,905,396	\$23,630,026	\$23,374,091	\$25,516,337	\$25,869,222	9.2%	1.4%
Licenses and Permits	1,600,860	1,528,045	1,518,565	2,096,942	2,107,204	38.1%	0.5%
Intergovernmental Revenue	1,722,112	1,579,143	1,706,286	2,080,406	2,113,775	21.9%	1.6%
Charges for Service	3,046,456	3,031,740	3,004,195	4,100,163	4,555,253	36.5%	11.1%
Fines and Forfeitures	512,529	513,340	525,050	592,500	640,300	12.8%	8.1%
Miscellaneous Revenues	1,549,990	597,284	658,667	579,693	520,776	-12.0%	-10.2%
Total Revenues	\$31,337,343	\$30,879,578	\$30,786,854	\$34,966,041	\$35,806,530	13.6%	2.4%
Expenditures							
Salaries	16,471,292	17,544,442	17,234,709	18,355,176	19,298,868	6.5%	5.1%
Benefits	4,871,764	5,869,550	5,540,534	6,067,037	6,208,566	9.5%	2.3%
Supplies	797,909	670,545	877,770	712,990	704,996	-18.8%	-1.1%
Services	4,457,596	4,771,285	4,950,061	5,967,386	6,065,803	20.6%	1.6%
Intergovernmental	1,683,683	1,836,179	1,817,721	1,040,066	1,042,543	-42.8%	0.2%
Capital Outlay	191,038	111,120	78,000	40,000	30,000	-48.7%	-25.0%
Debt Service	1,989,435	1,427,625	1,393,921	1,415,817	1,423,951	1.6%	0.6%
Transfers	1,476,731	1,425,081	1,414,033	1,396,111	1,486,970	-1.3%	6.5%
Total Expenditures	\$31,939,448	\$33,655,827	\$33,306,749	\$34,994,583	\$36,261,697	5.1%	3.6%
Ending Fund Balance	\$3,641,250	\$196,368	\$1,121,355	\$1,092,813	\$637,646	-2.5%	-41.7%

City of Edmonds 2009 – 2010 Preliminary Budget

EXHIBIT 4: GENERAL FUND BY DEPARTMENT



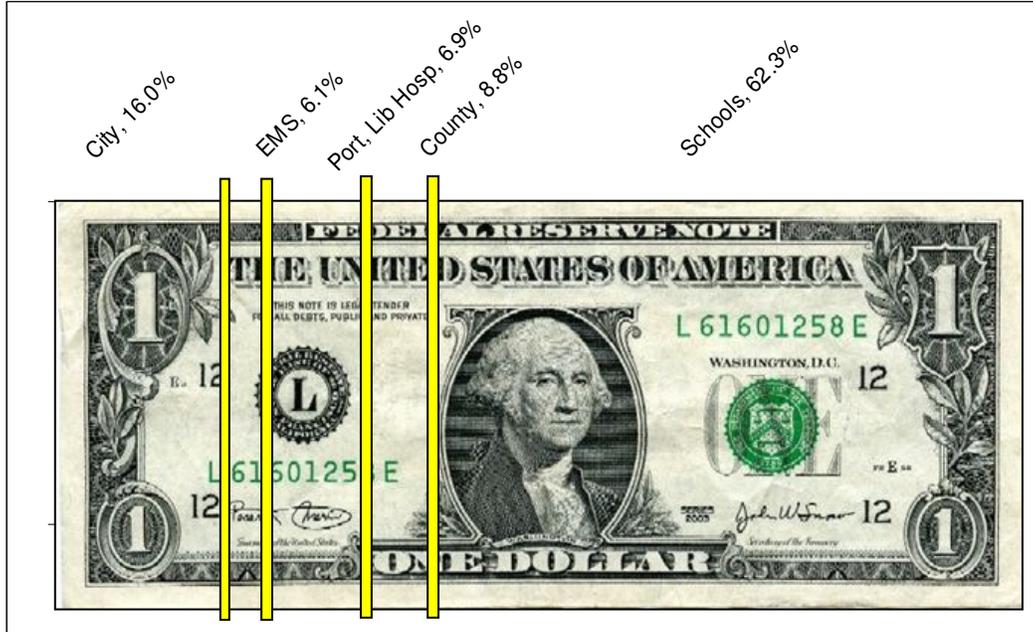
Department	2007 ACTUALS	2008 BUDGET	2008 YE ESTIMATE	2009 BUDGET	2010 BUDGET	% CHANGE 09 - 08 Est.	% CHANGE 10 - 09
City Council	\$246,894	\$303,846	\$274,226	\$323,109	\$321,345	17.8%	-0.5%
Office of Mayor	219,537	232,777	238,482	258,494	271,102	8.4%	4.9%
Human Resources	238,697	242,649	254,907	309,744	325,338	21.5%	5.0%
Municipal Court	648,622	695,854	682,949	755,470	781,567	10.6%	3.5%
Economic Development	61,147	168,864	65,365	74,700	74,700	14.3%	0.0%
City Clerk	502,379	554,186	520,429	564,437	587,619	8.5%	4.1%
Fiber Optic Project	126,248	108,120	242,062	197,200	113,600	-18.5%	-42.4%
Information Services	535,251	447,792	623,885	820,707	854,935	31.5%	4.2%
Finance	725,184	817,737	689,020	674,354	707,062	-2.1%	4.9%
City Attorney	429,746	439,065	554,059	513,488	520,088	-7.3%	1.3%
Non-Departmental	4,462,755	4,252,105	4,216,040	5,212,393	5,282,667	23.6%	1.3%
Police	9,065,119	9,630,680	9,466,924	9,407,668	9,768,749	-0.6%	3.8%
Fire	7,082,781	7,532,318	7,533,316	7,571,969	7,972,337	0.5%	5.3%
Community Services	319,479	354,549	338,828	312,025	326,699	-7.9%	4.7%
Development Services	1,830,044	1,909,830	1,874,085	1,919,798	2,010,414	2.4%	4.7%
Parks & Recreation	2,888,898	3,088,420	3,075,297	3,310,134	3,449,470	7.6%	4.2%
Public Works	285,354	280,838	285,965	305,805	324,112	6.9%	6.0%
Facilities Maintenance	1,231,601	1,385,084	1,300,645	1,362,257	1,402,103	4.7%	2.9%
Engineering	1,039,737	1,211,113	1,070,265	1,100,831	1,167,790	2.9%	6.1%
Totals	\$31,939,473	\$33,655,827	\$33,306,749	\$34,994,583	\$36,261,697	5.1%	3.6%

City of Edmonds 2009 – 2010 Preliminary Budget

EXHIBIT 5: GENERAL FUND REVENUE SUMMARY

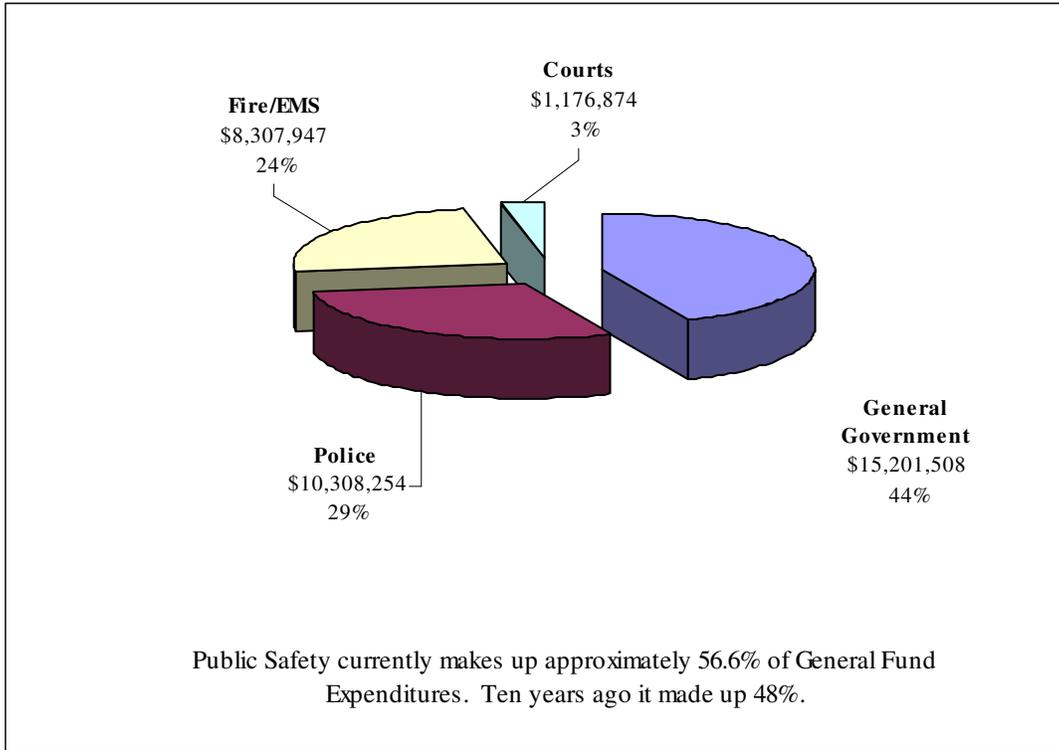
GENERAL FUND	2007 ACTUALS	2008 BUDGET	2008 YE ESTIMATE	2009 BUDGET	2010 BUDGET	% CHANGE 09 - 08 Est.	% CHANGE 10 - 09
<u>Taxes</u>							
Property Tax	11,214,207	11,500,650	11,500,650	13,091,090	13,306,978	13.8%	1.6%
Voted Bond Property Tax	783,430	817,373	817,373	839,084	853,084	2.7%	1.7%
Sales Tax	6,133,195	6,572,412	6,172,412	6,185,849	6,185,850	0.2%	0.0%
Utility Tax	4,490,483	4,501,591	4,585,756	5,102,314	5,225,310	11.3%	2.4%
Other Taxes	284,081	238,000	297,900	298,000	298,000	0.0%	0.0%
Total Taxes	22,905,396	23,630,026	23,374,091	25,516,337	25,869,222	9.2%	1.4%
<u>Licenses & Permits</u>							
Business License/Penalties	806,701	782,875	803,855	1,369,842	1,398,113	70.4%	2.1%
Building Permits	764,073	625,000	625,000	667,000	643,991	6.7%	-3.4%
Street & Curb Permits	12,630	100,170	70,000	40,000	45,000	-42.9%	12.5%
Other Licenses & Permits	17,456	20,000	19,710	20,100	20,100	2.0%	0.0%
Total Licenses & Permits	1,600,860	1,528,045	1,518,565	2,096,942	2,107,204	38.1%	0.5%
<u>Intergovernmental Revenues</u>							
Liquor Profits	295,244	300,278	276,062	299,586	299,586	8.5%	0.0%
Liquor Excise Tax	183,876	172,337	195,450	205,430	205,430	5.1%	0.0%
Police Protection	94,309	79,524	106,902	108,758	113,370	1.7%	4.2%
Fire Protection	540,201	556,833	632,618	960,496	978,521	51.8%	1.9%
Other Intergovernmental Revenue	608,482	470,171	495,254	506,136	516,868	2.2%	2.1%
Total Intergovt'l Revenues	1,722,112	1,579,143	1,706,286	2,080,406	2,113,775	21.9%	1.6%
<u>Fees For Service</u>							
Zoning Subdivision Fees	114,971	110,000	74,800	83,520	119,000	11.7%	42.5%
Plat Inspection/Plan Check Fees	555,411	380,000	380,000	355,000	335,000	-6.6%	-5.6%
Recreation Fees	822,251	837,004	857,780	863,940	887,760	0.7%	2.8%
Overhead Charge To Other Funds	1,117,057	1,242,448	1,242,448	1,322,009	1,355,059	6.4%	2.5%
Other Charges For Services	436,766	462,288	449,167	1,475,694	1,858,434	228.5%	25.9%
Total Fees For Service	3,046,456	3,031,740	3,004,195	4,100,163	4,555,253	36.5%	11.1%
<u>Fines & Forfeitures</u>							
Municipal Court, Fines, Forfeitures	512,529	513,340	525,050	592,500	640,300	12.8%	8.1%
Total Fines & Forfeitures	512,529	513,340	525,050	592,500	640,300	12.8%	8.1%
<u>Miscellaneous Revenues</u>							
Investment Interest	303,930	120,000	168,000	69,500	0	-58.6%	-100.0%
Space/Facility Rentals	131,277	129,000	113,080	122,290	128,230	8.1%	4.9%
Long Term Leases	152,418	131,610	134,140	160,730	164,570	19.8%	2.4%
Other Miscellaneous Revenue	203,387	104,919	187,144	126,712	123,512	-32.3%	-2.5%
Total Miscellaneous Revenues	791,012	485,529	602,364	479,232	416,312	-20.4%	-13.1%
<u>Other Financial Sources</u>							
Bond Proceeds	640,819	78,000	0	0	0	N/A	N/A
Transfers In	118,159	33,755	56,303	100,461	104,464	78.4%	4.0%
Total Other Financial Sources	758,978	111,755	56,303	100,461	104,464	78.4%	4.0%
Total General Fund	\$31,337,343	\$30,879,578	\$30,786,854	\$34,966,041	\$35,806,530	13.6%	2.4%

EXHIBIT 6: WHERE DO YOUR PROPERTY TAX DOLLARS GO



Property Tax History (Rates per \$1,000 assessed valuation)			
Taxing District	2007	2008	2009 Estimated
City (Bonds)	\$0.126944	\$0.114139	\$0.108778
City (EMS)	0.361235	0.321325	0.500000
City Regular	1.337175	1.189403	1.197121
Subtotal (City Assessed Tax)	\$1.825354	\$1.624868	\$1.805900
Port	\$0.089430	\$0.087763	\$0.087763
County	0.839863	0.723318	0.723318
Hospital	0.182256	0.159531	0.159531
Sno-Isle Regional Library	0.353211	0.312812	0.312812
Schools (Local)	3.514319	3.189577	3.189577
Schools (State)	2.164643	1.905647	1.905647
Subtotal (District Assessed Tax)	\$7.143721	\$6.378648	\$6.378648
Total Assessed Tax	\$8.969075	\$8.003516	\$8.184547

EXHIBIT 7: PUBLIC SAFETY & THE GENERAL FUND



Description	Amount	%
General Government	\$15,201,508	43.4%
Public Safety	19,793,075	56.6%
Totals	\$34,994,583	100.0%
Public Safety		
Police	10,308,254	52.1%
Fire/EMS	8,307,947	42.0%
Courts	1,176,874	5.9%
Total Public Safety	\$19,793,075	100.0%

City of Edmonds 2009 – 2010 Preliminary Budget

EXHIBIT 8: GENERAL FUND PROJECTION MODEL

Executive Summary (Regional Fire Authority as of 1/1/2011)

25-Sep-08

City of Edmonds: Strategic Outlook

RESOURCES	2008	2009	2010	2011	2012
	Outlook	Outlook	Outlook	Outlook	Outlook
Beginning Fund Balance	3,641,250	1,121,355	1,092,815	637,648	2,575,215
Property Tax	12,318,023	13,930,174	14,160,062	10,416,044	10,584,568
Sales Tax	6,172,412	6,185,850	6,185,850	6,465,807	6,707,800
Utility Tax	4,585,756	5,102,314	5,225,311	5,366,765	5,512,676
Other Taxes	297,400	297,500	297,500	302,900	308,403
Licenses/Permits/Franchise	823,565	1,389,943	1,417,437	1,452,873	1,489,194
Construction Permits	695,000	707,000	689,767	655,278	622,514
Grants	30,680	11,144	4,644	-	-
State Revenues	702,110	745,942	752,426	744,791	752,284
Intergov't Service Charges	973,496	1,323,320	1,356,705	393,347	409,174
Interfund Service Charges	1,242,448	1,322,009	1,355,059	1,388,936	1,423,659
Chgs. for Goods & Services	1,761,747	2,778,154	3,200,194	2,515,301	2,533,157
Fines & Forfeits	525,050	592,500	640,300	656,308	672,715
Misc Revenues	659,167	580,193	521,276	519,096	523,424
Annual Revenues	30,786,854	34,966,042	35,806,530	30,877,445	31,539,568
Annual Revenue Growth		13.6%	2.4%	-13.8%	2.1%
Resources	34,428,104	36,087,397	36,899,345	31,515,093	34,114,783

Expenses by Function	2008	2009	2010	2011	2012
	Outlook	Outlook	Outlook	Outlook	Outlook
Labor	22,775,243	24,422,213	25,507,434	18,913,687	19,674,299
Supplies	877,770	712,990	704,996	600,031	615,032
Services	3,895,765	3,848,136	3,862,901	3,781,958	3,915,728
Intergov't	1,813,968	2,038,555	2,094,083	1,896,694	1,964,814
Capital	78,000	40,000	30,000	30,750	31,519
Debt Service	1,393,921	1,415,817	1,423,951	1,429,441	1,445,858
Transfers	1,417,786	1,396,111	1,486,970	1,349,966	1,387,151
Interfund	1,054,296	1,120,761	1,151,362	937,351	960,785
Total Expenses	33,306,749	34,994,583	36,261,697	28,939,878	29,995,186

Expense Growth 5.1% 3.6% -20.2% 3.6%

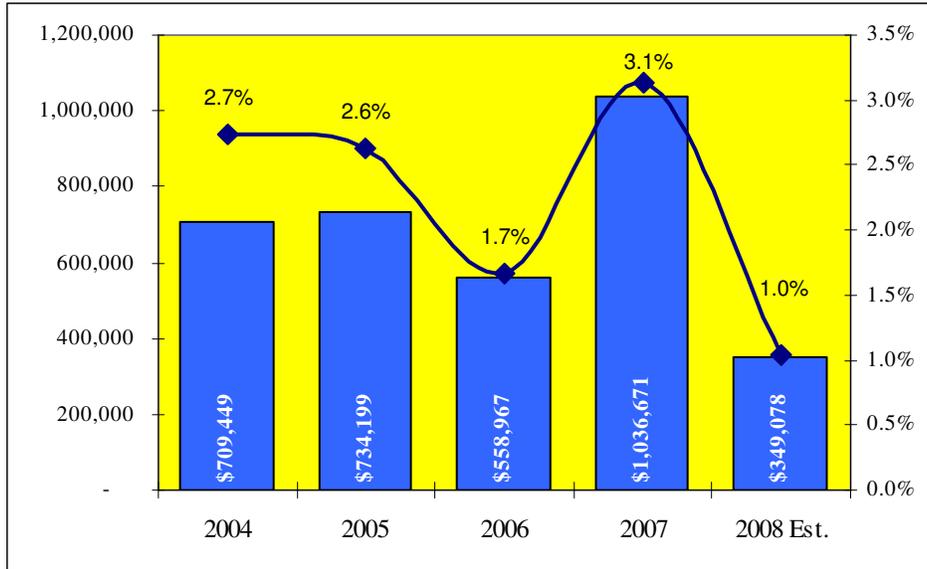
	2008	2009	2010	2011	2012
	Outlook	Outlook	Outlook	Outlook	Outlook
Current Resources	30,786,854	34,966,042	35,806,530	30,877,445	31,539,568
Total Expenses	33,306,749	34,994,583	36,261,697	28,939,878	29,995,186
Annual Balance	(2,519,895)	(28,541)	(455,167)	1,937,567	1,544,382

Estimated Underrun Contract Settlements					
Ending Fund Balance	1,121,355	1,092,815	637,648	2,575,215	4,119,597

Revenue Options included: Water, Sewer, Stormwater Utility Taxes to 10% / Cable TV Utility Tax to 6%
 Increase Business License Fees / Increase Development Services Fees
 Transportation Benefit District effective 7/1/2009 / Fire District #1 Contract
 EMS Transport User Fees

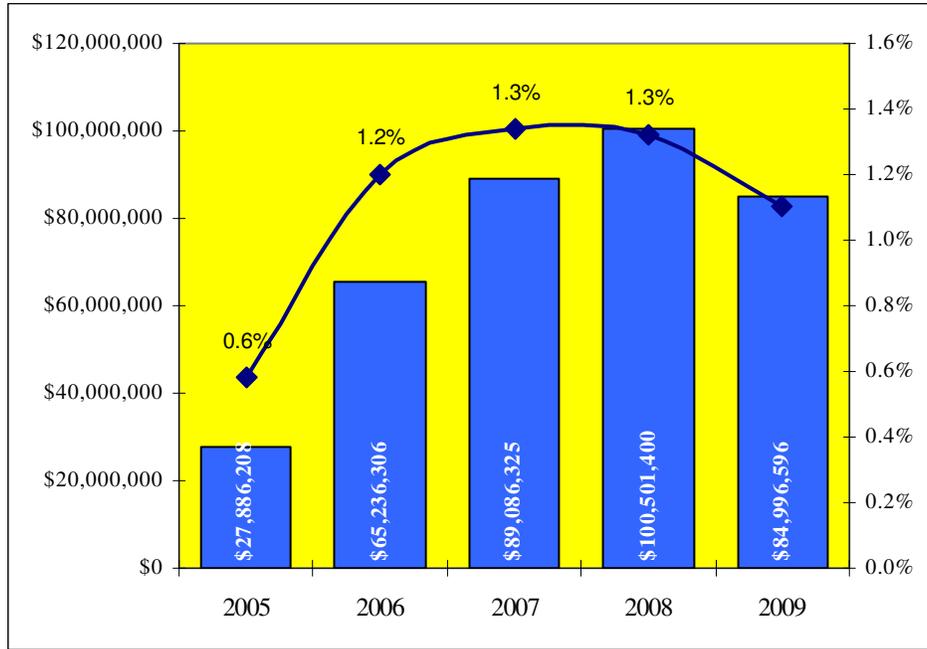
Revenue Options not Included: B & O Tax / Electric, Natural Gas, Telephone, and Solid Waste Utility Tax increase
 Gambling / General Property Tax Levy Lid Lift

EXHIBIT 9: GENERAL FUND BUDGET UNDER-RUNS



Year	Budget	Expenditures	Under-Run	% Under-Run
2008 Est.	33,655,827	33,306,749	349,078	1.0%
2007	33,009,094	31,972,423	1,036,671	3.1%
2006	33,655,827	33,096,860	558,967	1.7%
2005	28,004,129	27,269,930	734,199	2.6%
2004	25,947,075	25,237,626	709,449	2.7%

EXHIBIT 10: PROPERTY TAX NEW CONSTRUCTION



Year	Total Assessed Value (AV)	New Construction Assessment	% New Construction to AV
2009	7,713,702,675	84,996,596	1.1%
2008	7,605,236,214	100,501,400	1.3%
2007	6,665,146,142	89,086,325	1.3%
2006	5,429,916,026	65,236,306	1.2%
2005	4,805,106,105	27,886,208	0.6%

City of Edmonds 2009 – 2010 Preliminary Budget

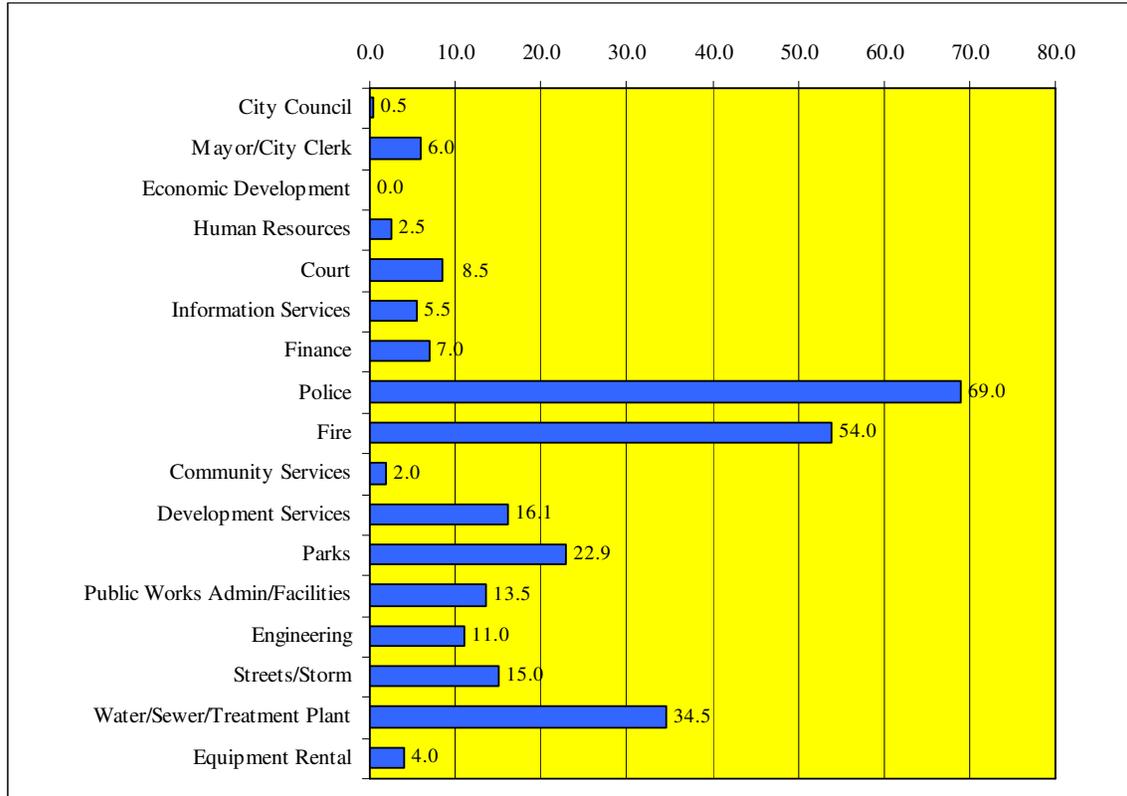
EXHIBIT 11: POTENTIAL NEW REVENUE SOURCES

Source	2009	2010	2011	2012	2013	2014	Total
Council Approval:							
B&O Tax (0.2% Maximum)	1,500,000	1,537,500	3,015,000	3,090,375	3,167,634	3,246,825	15,557,335
Gambling Tax (1)	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000
Emergency Reserve Fund (\$2.0 million)	0	0	0	0	0	0	0
Voter Approval:							
General Property Tax Levy Lid Lift (2)	14,386,661	14,530,528	14,675,833	14,822,592	14,970,817	15,120,526	88,506,957
Transportation Benefit District (3)	720,000	720,000	720,000	720,000	720,000	720,000	4,320,000
Electric Utility Tax Increase to 7% (4)	240,192	246,196	252,351	258,660	265,127	271,755	1,534,281
Natural Gas Tax Increase to 7% (4)	136,809	140,230	143,735	147,329	151,012	154,787	873,902
Telephone Utility Tax Increase to 7% (4)	245,295	251,428	257,713	264,156	270,760	277,529	1,566,882
Solid Waste Utility Tax Increase to 7% (4)	46,125	47,278	48,460	49,672	50,913	52,186	294,634
Grand Total	17,775,083	17,973,160	19,613,093	19,852,783	20,096,264	20,343,608	115,653,991

Notes:

- 1.) Based on 33% of Mountlake Terrace 2007 gambling tax revenue.
- 2.) Based on statutory maximum rate of \$3.375 per thousand.
- 3.) For capital purposes.
- 4.) The public may increase utility taxes on these utilities above 6% with majority approval.

EXHIBIT 12: EMPLOYEE COUNT BY DEPARTMENT



Department	2007 Budget	2008 Budget	2009 Budget
City Council	0.5	0.5	0.5
Mayor/City Clerk	6.0	6.0	6.0
Economic Development	1.0	1.0	0.0
Human Resources	2.0	2.0	2.5
Court	8.5	8.5	8.5
Information Services	3.0	3.0	5.5
Finance	8.0	8.0	7.0
Police	69.0	69.0	69.0
Fire	54.0	54.0	54.0
Community Services	2.0	2.0	2.0
Development Services	27.1	27.1	16.1
Parks	22.3	22.9	22.9
Public Works Admin/Facilities	13.5	13.5	13.5
Engineering	0.0	0.0	11.0
Streets/Storm	15.0	15.0	15.0
Water/Sewer/Treatment Plant	34.5	34.5	34.5
Equipment Rental	4.0	4.0	4.0
GRAND TOTAL	270.4	271.0	272.0

EXHIBIT 13: DECISION PACKAGE REQUESTS

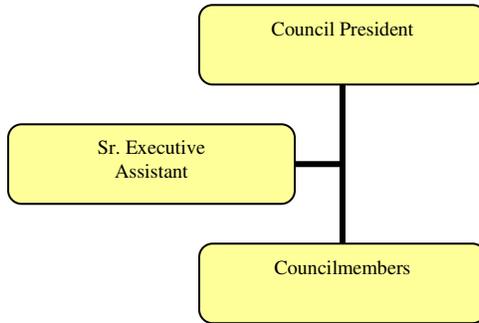
Decision Package	Ongoing	2009	2010	Total Cost
<i>Human Resources</i>				
Part time HR Assistant	YES	24,365	25,583	49,948
Help Desk Software		1,500		1,500
<i>Information Services</i>				
Help Desk Staff	YES	38,050	38,684	76,734
Webmaster and Analyst	YES	88,750	91,919	180,669
GIS Analyst	YES	87,450	90,373	177,823
<i>Grand Total</i>		<i>240,115</i>	<i>246,559</i>	<i>486,674</i>



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City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	City Council		Department #:	110
Cost Center	Total Department		Cost Center #:	511.100 & 550.100



:

Fund:	General		Fund #:	001
Department:	City Council		Department #:	110
Cost Center	Total Department		Cost Center #:	511.100 & 550.100

Mission Statement

The City Council establishes City Policies, sets forth the powers vested in Legislative Bodies, represents the City on Boards and Commissions, attends Council meetings and Legislative briefings, represents the City to other organizations and performs ceremonial duties.

Purpose

The City Council is the legislative body that establishes City policy. The Council’s legislative authority is established by Title 35 of the Revised Code of Washington Laws of Cities and Towns. Section 35A.11.020 of the Optional Municipal Code sets forth the powers vested in legislative bodies of non-charter code cities.

The City Council’s time commitment ranges from 25-to-32 hours per week for packet review and attending Council and post-Council meetings to review meeting actions. During the budget process, the time commitment is extensive and meetings are often held on Saturdays or weeknights.

Significant 2009-2010 Budget Changes

There will be no significant budget changes for 2009-2010. In addition to an increase in benefit costs due to the current composition of the Council, the Finance Department added a cost of living increase for the Sr. Executive Council Assistant of 5.8% for 2009 and 4.5% for 2010 to the salary budget line item as a placeholder for those years. The 5.8% figure is what the CPI-U came in for 2009. The 4.5% figure is an estimate by the Finance Department. The final amount of this increase is to be decided by the Council during budget deliberations.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	City Council		Department #:	110
Cost Center	Total Department		Cost Center #:	511.100 & 550.100

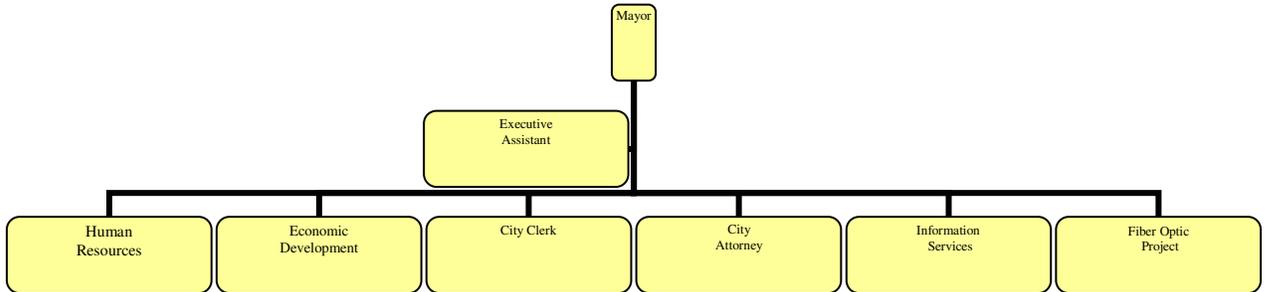
Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	100,858	110,862	102,540	113,254	114,462	10.4%	1.1%
120 Overtime	3,468	5,590	5,590	5,590	5,590	0.0%	0.0%
230 Benefits	70,867	85,844	92,460	102,715	99,743	11.1%	-2.9%
310 Supplies	1,433	1,000	1,000	1,000	1,000	0.0%	0.0%
410 Professional Svc	62,513	66,000	62,436	66,000	66,000	5.7%	0.0%
430 Travel	3,877	4,100	4,100	4,100	4,100	0.0%	0.0%
480 Repairs/Maint	651	1,500	100	1,500	1,500	1400.0%	0.0%
490 Miscellaneous	3,227	3,950	3,000	3,950	3,950	31.7%	0.0%
490 Council Contingency	0	25,000	3,000	25,000	25,000	733.3%	0.0%
Total City Council	246,894	303,846	274,226	323,109	321,345	17.8%	-0.5%



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City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	200
Cost Center	Total Department		Cost Center #:	n/a



Fund:	General		Fund #:	001
Department:	Mayor		Department #:	200
Cost Center	Total Department		Cost Center #:	n/a

Mission Statement

To administer City business in an efficient, economical, ethical, and legal manner. To represent and protect the City’s interests at all governmental and jurisdictional levels. To lead and support all efforts to enhance the quality of life for Edmonds citizens.

Purpose

The Mayor acts as full-time Chief Executive Officer and Chief Operating Officer. The Mayor’s Office encompasses the Mayor and an executive assistant along with the Human Resources Division, Community Services Department, Economic Development, City Clerk, Information Services, the Fiber Optic Project, and the City Attorney.

Budget Changes

Beginning with the 2009-2010 biennial budget, the Mayor’s budget now includes Information Services and the Fiber Optic Project. The position of Economic Development Director has been eliminated, however there remains a stand alone cost center for the costs associated with economic development.

Decision Packages

Human Resources and Information Services submitted decision packages which are included at the end of the Mayor’s budget section. These requests have been incorporated into the preliminary budget.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	200
Cost Center	Total Department		Cost Center #:	n/a

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Salaries	809,298	933,311	810,406	1,082,619	1,144,105	33.6%	5.7%
Overtime	4,293	2,410	6,000	2,410	2,410	-59.8%	0.0%
Benefits	269,595	286,615	241,504	331,746	348,681	37.4%	5.1%
Supplies	34,495	31,610	49,892	81,835	93,396	64.0%	14.1%
Small Equipment	121,339	83,800	279,936	114,450	94,400	-59.1%	-17.5%
Professional Svc	518,565	518,915	724,626	697,338	653,938	-3.8%	-6.2%
Communications	88,787	85,450	139,212	171,040	162,448	22.9%	-5.0%
Travel	2,258	8,550	7,528	7,830	7,830	4.0%	0.0%
Advertising	34,084	33,120	36,420	45,420	45,420	24.7%	0.0%
Rental/Lease	25,456	26,630	27,310	27,310	27,310	0.0%	0.0%
Repair/Maintenance	36,676	32,742	38,875	91,492	91,534	135.3%	0.0%
Miscellaneous	41,911	42,180	59,480	45,280	45,910	-23.9%	1.4%
Total Office Of Mayor	2,113,005	2,193,453	2,499,189	2,738,770	2,747,382	9.6%	0.3%

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	210
Cost Center	Administration		Cost Center #:	513.100

Function

The Mayor of Edmonds serves as both the Chief Executive Officer (CEO) and the Chief Operations Officer (COO) of the City. In most cities with a strong mayor form of government, an assistant City Administrator is designated the COO. Because Edmonds does not have this position, the Mayor manages the City’s day-to-day business and supervises the City’s daily operations as carried out by the department directors.

In addition, the Mayor works with and supports the City Council in its role as a legislative and policy-setting body, works in a responsive and collaborative manner with citizens to address their needs and concerns, interacts with the business community to foster economic development, and supports and empowers various community organizations that enrich the quality of life in Edmonds.

The Mayor also represents the City and protects its interests in county, regional, state, and national arenas. Finally, the Mayor provides a ceremonial presence at activities within the city and throughout the Puget Sound area.

Budget Narrative

The Salary and Benefit budget includes the Mayor and one Executive Assistant. The Mayor’s salary is determined by the Commission on the Compensation of Elected Officials. The Commission met in 2008 and recommended increases effective July 1, 2008 and July 1, 2009.

The supplies budget includes letterhead, envelopes, stationery, forms, printer and fax cartridges, boards and commissions plaques.

The professional services budget covers framing of employee retirement posters, and printing services.

The communications and travel budget includes the Mayor’s cell phone charges, and mileage/parking/meals reimbursement for City-related meetings.

The rental/lease budget covers 1/3 maintenance of the cost for copier shared with Human Resources and Community Services departments.

The miscellaneous budget covers costs for special meetings and events, publications, subscriptions, fees, dues, etc.

Budget Changes

There are no significant changes.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	210
Cost Center	Administration		Cost Center #:	513.100

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	165,654	172,348	176,268	195,271	205,650	10.8%	5.3%
230 Benefits	42,384	49,329	48,649	51,123	53,352	5.1%	4.4%
310 Supplies	2,324	3,000	3,000	3,000	3,000	0.0%	0.0%
350 Small Equipment	122	0	265	0	0	-100.0%	N/A
410 Professional Svc	1,139	1,100	1,100	1,100	1,100	0.0%	0.0%
420 Communication	1,568	1,400	1,500	1,400	1,400	-6.7%	0.0%
430 Travel	945	1,500	1,500	1,500	1,500	0.0%	0.0%
450 Rental/Lease	1,716	1,500	1,500	1,500	1,500	0.0%	0.0%
480 Repair/Maintenance	204	100	200	100	100	-50.0%	0.0%
490 Miscellaneous	3,481	2,500	4,500	3,500	3,500	-22.2%	0.0%
Total Office Of Mayor	219,537	232,777	238,482	258,494	271,102	8.4%	4.9%

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	220
Cost Center	Human Resources		Cost Center #:	516.100 & 210

Function

Provide human resource services to all City Departments, including recruitment, testing, job classification, salary and benefit administration, training, employee relations, policy development, payroll data entry, Disability Board, Civil Service, and employee records.

Budget Narrative

PERSONNEL

The Salary and Benefit budget includes the Human Resources (HR) Director, HR Analyst, and a part time HR Assistant. During 2008 the two full time positions were reclassified from HR Manager to HR Director and from HR Assistant to HR Analyst accounting for part of the increase in the Salary and Benefit budget. In addition to the impact of the reclassifications, the 2009-2010 budget includes an amount for COLA's and merit increases, and the addition of the part time HR Assistant.

The professional services budget includes MEBT II costs, hearing tests, fitness for duty evaluations, drug testing, flu shots, City-wide training, and background investigations.

The travel budget covers Human Resources training and travel.

The rental/lease budget covers 1/3 maintenance of the cost for copier shared with the Mayor's Office and the Community Services department.

The miscellaneous budget covers employee awards, safety and wellness, disaster supplies, tuition reimbursement and membership expenses.

CIVIL SERVICE

The professional services budget covers testing contractor costs and physical/psychological exams for entry level Police and Fire applicants.

The miscellaneous budget covers costs associated with Civil Service and testing of prospective Police and Fire staff.

Budget Changes

Decision packages were submitted for a part time Human Resources Assistant, as well as \$1,500 for the purchase of Helpdesk software. These requests are included in the preliminary budget. Detail on the requests can be found beginning on page 42.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	220
Cost Center	Human Resources		Cost Center #:	516.100 & 210

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
PERSONNEL							
100.110 Salaries	138,011	145,120	150,030	191,226	204,014	27.5%	6.7%
100.230 Benefits	46,165	47,924	47,697	59,563	63,058	24.9%	5.9%
100.310 Supplies	2,293	2,500	2,500	2,625	2,756	5.0%	5.0%
100.350 Small Equipment	122	0	0	1,550	100	N/A	-93.5%
100.410 Professional Svc	5,090	14,500	8,000	14,500	14,500	81.3%	0.0%
100.430 Travel	629	500	500	500	500	0.0%	0.0%
100.440 Advertising	11,999	5,000	13,000	10,000	10,000	-23.1%	0.0%
100.450 Rental/Lease	1,651	1,320	2,000	2,000	2,000	0.0%	0.0%
100.480 Repair/Maintenance	4,072	4,605	6,000	6,000	6,000	0.0%	0.0%
100.490 Miscellaneous	13,091	11,000	12,000	11,600	12,230	-3.3%	5.4%
Subtotal Personnel	223,123	232,469	241,727	299,564	315,158	23.9%	5.2%
CIVIL SERVICE							
210.410 Professional Svc	15,574	10,000	13,000	10,000	10,000	-23.1%	0.0%
210.490 Miscellaneous	0	180	180	180	180	0.0%	0.0%
Subtotal Civil Service	15,574	10,180	13,180	10,180	10,180	-22.8%	0.0%
Total Human Services	238,697	242,649	254,907	309,744	325,338	21.5%	5.0%

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	240
Cost Center	Economic Development		Cost Center #:	513.110

Function

The Economic Development office works to strengthen the local economy by attracting new businesses, working with property owners on redevelopment options, assisting local merchants to grow their businesses, resolving complaints and concerns, and marketing Edmonds to businesses and visitors. The department coordinates with other departments, government agencies, and Chambers of Commerce on special projects. It also works on policies that encourage economic development and make the city more business-friendly.

Budget Narrative

Funding is included for professional services needed for economic development-related projects and policies. Other costs include: supplies for general office use and for special events, Edmonds Update Quarterly Newsletter, travel to business meetings and conferences, advertising in trade journals to promote the City, special events and tourism, minor computer and camera equipment, and miscellaneous costs such as memberships, data purchases, publication printing, and professional training.

Budget Changes

The Economic Development Director position has been eliminated.

Edmonds Update Quarterly Newsletter – Expenses will be consolidated and come from the communications line item.

Travel – Reduction in the amount of \$1,470.

Advertising – Increase of \$7,300 to help pay for Co-op advertising with such entities as the Greater Edmonds Chamber of Commerce, Snohomish County Tourism, etc.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	240
Cost Center	Economic Development		Cost Center #:	513.110

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	0	106,090	0	0	0	N/A	N/A
230 Benefits	0	23,304	0	0	0	N/A	N/A
310 Supplies	163	2,500	1,000	2,500	2,500	150.0%	0.0%
350 Small Equipment	662	800	800	800	800	0.0%	0.0%
410 Professional Svc	33,077	19,000	28,217	19,000	19,000	-32.7%	0.0%
420 Communications	10,100	0	13,600	29,400	29,400	116.2%	0.0%
430 Travel	0	4,470	2,948	3,000	3,000	1.8%	0.0%
440 Advertising	900	7,700	3,000	15,000	15,000	400.0%	0.0%
450 Rental/Lease	616	0	0	0	0	N/A	N/A
490 Miscellaneous	15,629	5,000	15,800	5,000	5,000	-68.4%	0.0%
Total Economic Development	61,147	168,864	65,365	74,700	74,700	14.3%	0.0%

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	250
Cost Center	City Clerk		Cost Center #:	514.300

Function

The City Clerk’s office maintains and tracks all official city records, fulfills all legal requirements of recording, posting, publicizing and filing documents and administers all ordinances and resolutions. The office schedules and coordinates City Council weekly agendas, packet, and minute preparation.

The office also issues all business and specialty licensing and parking permits; provides access to public records; and provides switchboard/receptionist services, citywide mail/postage services, reproduction services, and purchasing services.

Budget Narrative

The Salary and Benefit budget includes the City Clerk, Deputy City Clerk, Administrative Assistant, Accounting Assistant, and a Senior Office Assistant. The Administrative Assistant position has been vacant since May 31, 2008, however remains a budgeted position and may be filled in the future.

Supplies: RCW & WAC updates; printing; minute books; audio/video tapes; paper, Council meeting notice signs; and general.

Professional services: Code updates; emergency temporary help; minute-taking services; microfilming of essential records; and destruction of records.

Communications: Citywide postage; misc. requests.

Travel: Mileage/meals/lodging for WMCA Conference (City Clerk); certification/training seminars (Deputy Clerk); and other mileage/meals for City Clerk staff.

Advertising: Publishing display ads of Council and Planning Board agendas; and publish required Council notices and ordinances.

Rental/lease: Citywide mailing equipment and copier.

Repair/maintenance: Annual maintenance fees for Clerk’s Index, Eden business licensing, and Agenda Quick software; City Code on MRSC website; repair of office equipment.

Miscellaneous: County Auditor recording fees; professional organization membership fees; and training/conference registration fees for all staff.

Budget Changes

There are no significant changes.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	250
Cost Center	City Clerk		Cost Center #:	514.300

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	283,058	296,344	277,382	305,271	323,219	10.1%	5.9%
120 Overtime	189	410	1,000	410	410	-59.0%	0.0%
230 Benefits	83,708	97,025	81,640	98,349	103,583	20.5%	5.3%
310 Supplies	14,342	16,260	12,882	13,760	13,760	6.8%	0.0%
350 Small Equipment	0	0	1,215	0	0	-100.0%	N/A
410 Professional Svc	15,713	27,250	27,250	27,250	27,250	0.0%	0.0%
420 Communications	50,292	59,050	59,050	59,050	59,050	0.0%	0.0%
430 Travel	682	2,080	2,080	2,080	2,080	0.0%	0.0%
440 Advertising	21,185	20,420	20,420	20,420	20,420	0.0%	0.0%
450 Rental/Lease	21,473	23,810	23,810	23,810	23,810	0.0%	0.0%
480 Repair/Maintenance	6,805	7,037	7,700	8,037	8,037	4.4%	0.0%
490 Miscellaneous	4,932	4,500	6,000	6,000	6,000	0.0%	0.0%
Total City Clerk	502,379	554,186	520,429	564,437	587,619	8.5%	4.1%

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	310
Cost Center	Fiber Optic Network		Cost Center #:	518.870

Function

The Fiber Optic Network is a specialized enterprise of the City charged with developing and managing the City’s growing number fiber optic communications assets and expanding their use within the City. The enterprise is managed by the Mayor with the assistance of a contract program director. Activities include:

- Interfacing with the City Council, City Staff and the Citizens Technology Advisory Committee (CTAC).
- Development of the City’s long range and near term telecommunications plans and budgets;
- Managing the design, construction, maintenance and operation of the fiber optic network assets including the switching and routing equipment used to transport data across the network.
- Developing mutually beneficial partnerships with other municipalities, government agencies and educational institutions wishing to utilize excess capacity of the network;
- Working with City departments to explore and develop ways to utilize the capabilities of the network to enhance the City’s ability to provide necessary services and/or lowering the cost of providing those services.
- Working with the City Council and Edmonds citizens to explore and develop ways to utilize the capabilities of the network to enhance the civic experience of Edmonds residents and to provide access to a variety of world class telecommunications services that might otherwise be unavailable.

Budget Narrative

Supplies – Miscellaneous publishing of plans, documents and drawings in support of the projects major directives.

Small Equipment – Small scale purchases for switching and routing equipment (accessories) necessary to expand the networks ability to accommodate additional partners.

Professional Svc – Legal fees and consulting fees for the Program Director.

Communications – Fees paid to the regional fiber consortium for shared costs of certain assets and fees paid for Internet access.

Repair/Maintenance - Fees paid to the regional fiber consortium for shared maintenance of certain assets as well as repairs to wholly owned fiber assets.

Equipment – Fiber construction costs associated with connection of new partners to the network.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	310
Cost Center	Fiber Optic Project		Cost Center #:	518.870

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
310 Supplies	0	0	1,000	1,000	1,000	0.0%	0.0%
350 Small Equipment	0	0	43,000	15,000	0	-65.1%	-100.0%
410 Professional Svc	0	0	81,000	104,000	54,000	28.4%	-48.1%
420 Communications	0	0	39,062	33,600	25,000	-14.0%	-25.6%
480 Repair/Maintenance	0	0	0	3,600	3,600	N/A	0.0%
640 Equipment	126,248	108,120	78,000	40,000	30,000	-48.7%	-25.0%
Total Fiber Optic Project	126,248	108,120	242,062	197,200	113,600	-18.5%	-42.4%

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	310
Cost Center	Information Services		Cost Center #:	518.880

Function

Information Services is charged with operating and maintaining voice and data networks, providing on-going software support for various enterprise and departmental systems as well as working cooperatively with departments to identify and adopt new technologies throughout the City. Edmonds currently maintains major fiber runs, both standard and virtualized server environments (with over 40 servers), 6 major software systems, some 300 personal computers, and 320 phones.

Budget Narrative

Of the active desktop machines, it is anticipated that a quarter to a third of these will be replaced as warranty or useful life is reached. To reduce energy costs CRTs are replaced with LCDs as systems are upgraded.

Microsoft Office XP pro, which is the City’s desktop standard, is two releases behind Office 2007. The work plan calls for the City to move forward to the most current release of Office 2007 in 2010. There is a onetime expense of \$60,000 in supplies for the catch-up.

Departments propose the use of technology to get more done with existing staff. It is necessary to create and maintain a solid and reliable server and network infrastructure. The City has moved ahead in 2007 and 2008 with improving its application and back-office support through: server virtualization, network improvements, implementation of Helpdesk software, the first increment of Storage Area Network (SAN), staff training for fiber network management and better support of applications. The effort has brought about a clearer understanding of the existing “ongoing software and hardware maintenance costs”, which makes visible about \$30,000/yr and is reflected as an increase in Repair/Maintenance. Review of Server and Microsoft Client Access Licenses (CALs) will occur in late 2008 early 2009 and will also have an impact on Repair/Maintenance.

Thru the effort of interns, GIS information was centralized in 2007 to its own server. Information services is looking to provide centralized GIS for the City, as part of the effort Planning, Fire, and Police will be shifting their GIS software maintenance dollars to Information services. There is an estimated 900-1200 hours of outstanding project work (to perfect at least 5 GIS layers (water, sewer, storm, current address, etc...)) and 150 hours per month of identified maintenance. The maintenance hours are 37%-citywide, 37%-PW, 14%-Eng, 7%-Dev Svc, 4%-Police, 4%-Fire. Information Services has requested a staff position for centralized support of GIS.

An on-going effort is being made to bring all software systems current with vendor patches and releases so new features requested by departments are available and the bugs and deficiencies are fixed. This effort combined with outstanding and anticipated requests to provide new technology, software, and systems for departments requires a shift in workload, learning, and current staff to cover these new responsibilities. A Helpdesk position has been requested to provide coverage of the daily end user calls.

The City has pursued using its fiber assets to reduce costs by dropping 2 T-1 lines and is using high speed internet access over its fiber connection to the Seattle. It is anticipated in 2009 the City will move its Web servers in house to reduce costs and have better control of server performance and web content. The Licenses for these have also been included in the 2009 supplies.

The City’s web site is in need of refinement and an upgrade to “a content management technology” so that updating of web content can be made part of staff’s day-to-day work flows without having to rely on an outside expert for simple updates, postings, and changes. The web site would benefit greatly from a city staff position whose responsibility it is to monitor web content assuring consistent appearance and tone throughout the site, as well as helping to make and coordinate additions to the site’s features and functionally. The City site is dynamic and needs to respond over time to the varying needs of citizens and changes in the City. A request has been made to hire a full time webmaster to oversee the web.

Budget Changes - Due to a change in the Manager, there have been significant changes to the operation of this division as detailed in the narrative above. Requests for three new FTE’s (Decision Packages beginning on page 44) have been included in the budget.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	310
Cost Center	Information Services		Cost Center #:	518.880

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	222,575	213,409	206,726	390,851	411,222	89.1%	5.2%
120 Overtime	4,104	2,000	5,000	2,000	2,000	-60.0%	0.0%
230 Benefits	97,338	69,033	63,518	122,711	128,688	93.2%	4.9%
310 Supplies	15,373	7,350	29,510	58,950	70,380	99.8%	19.4%
350 Small Equipment	120,433	83,000	234,656	97,100	93,500	-58.6%	-3.7%
410 Professional Svc	18,226	11,000	12,000	11,000	11,000	-8.3%	0.0%
420 Communications	26,827	25,000	26,000	47,590	47,598	83.0%	0.0%
430 Travel	2	0	500	750	750	50.0%	0.0%
480 Repair/Maintenance	25,595	21,000	24,975	73,755	73,797	195.3%	0.1%
490 Miscellaneous	4,778	16,000	21,000	16,000	16,000	-23.8%	0.0%
Total Information Technology	535,251	447,792	623,885	820,707	854,935	31.5%	4.2%

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	360
Cost Center	City Attorney		Cost Center #:	515.100, 200, 240

Function

The City Attorney advises and assists the City Council, Mayor, and staff in conforming to state and federal law in all municipal activities and defends the City against claims and suits.

Budget Narrative

The professional services budget – City Attorney covers general legal services such as drafting routine ordinances and resolutions and attending City Council meetings and other boards or commissions as requested, as well as lawsuits and negotiations.

The professional services budget – Misc Legal miscellaneous budget covers miscellaneous legal services provided by other outside legal counsel.

The miscellaneous-prosecutor budget covers the cost of witness fees previously paid from the Court budget.

At this time, 2008 City Attorney costs are expected to exceed budget therefore an amendment will be included in the third quarter budget amending ordinance. Contributing factors were lengthy and complex negotiations with some of the City’s five unions, as well as, a single LUPA appeal that on its own is expected to cost over \$100,000.

Budget Changes

The contract with the Prosecuting Attorney is in the process of being finalized. The contract amount increased due to their caseload increasing by 45%.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	360
Cost Center	City Attorney		Cost Center #:	515.100, 200, 240

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
100.410 Prof Svc-City Attorney	357,746	360,465	394,056	378,488	378,488	-4.0%	0.0%
230.410 Prof Svc-Prosecutor	72,000	75,600	97,503	132,000	138,600	35.4%	5.0%
230.490 Miscellaneous-Prosecutor	0	3,000	0	3,000	3,000	N/A	0.0%
240.410 Prof Svc-Labor Negotiations	0	0	62,500	0	0	-100.0%	N/A
Total City Attorney	429,746	439,065	554,059	513,488	520,088	-7.3%	1.3%

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Employee Parking Permit		Fund #:	121
Department:	Mayor		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

Function

This fund was established by Ordinance No. 3079. All application fees received by the City for employee parking permits are to be deposited in this fund and used solely for the administration of the program.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Employee Parking Permit		Fund #:	121
Department:	Mayor		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	76,067	72,174	86,882	96,872	100,510	11.5%	3.8%
Revenue							
Employee Parking Permit Fund	24,125	15,000	25,000	25,000	25,000	0.0%	0.0%
Investment Interest	4,708	3,600	3,000	2,500	2,500	-16.7%	0.0%
Total Revenue	28,833	18,600	28,000	27,500	27,500	-1.8%	0.0%
Expenditures							
Supplies	1,018	1,000	500	1,000	1,000	100.0%	0.0%
Interfund Transfer	17,000	17,510	17,510	22,862	25,086	30.6%	9.7%
Total Expenditures	18,018	18,510	18,010	23,862	26,086	32.5%	9.3%
Ending Cash	86,882	72,264	96,872	100,510	101,924	3.8%	1.4%

Fund:	Firemen’s Pension		Fund #:	617
Department:	Mayor		Department #:	200
Cost Center	Total Fund		Cost Center #:	n/a

Function

This fund was established to provide retirement pensions and medical benefits to retired City firefighters who left service prior to the establishment of the statewide Law Enforcement Officer and Firefighter (LEOFF) retirement system. This entire fund may be expended by the Firemen’s Pension Board as set forth in RCW 41.18.

Budget Narrative

Annual contributions from the General Fund are based on an actuarial study performed by Milliman Consultants and Actuaries to assure that its pension and benefit obligation is adequately funded through the year 2024.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Firemen's Pension		Fund #:	617
Department:	Mayor		Department #:	200
Cost Center	Total Fund		Cost Center #:	n/a

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	303,054	271,095	299,056	295,108	264,295	-1.3%	-10.4%
Revenue							
Fire Ins Premium Tax	42,531	38,000	44,226	46,437	48,759	5.0%	5.0%
Investment Interest	14,090	12,000	7,675	7,000	7,000	-8.8%	0.0%
Transfer In	51,500	53,000	53,000	46,624	48,023	-12.0%	3.0%
	108,121	103,000	104,901	100,061	103,782	-4.6%	3.7%
Expenditures							
Pensions	35,045	42,000	49,023	51,474	54,048	5.0%	5.0%
Health Benefits	68,506	71,000	59,666	71,000	71,000	19.0%	0.0%
Professional Services	8,568	0	160	8,400	0	5150.0%	-100.0%
Total Expenditures	112,119	113,000	108,849	130,874	125,048	20.2%	-4.5%
Ending Cash	299,056	261,095	295,108	264,295	243,029	-10.4%	-8.0%

Fund:	Sister City Commission		Fund #:	623
Department:	Mayor		Department #:	200
Cost Center	Total Fund		Cost Center #:	n/a

Function

In accordance with Ordinance No. 2715, Fund 623 titled Sister City Commission was established on June 30, 1989. Further, in accordance with ordinance, Section 10.60.040 private revenues and expenditures donated for the purpose of hosting are segregated from public revenues and expenditures.

The Sister City Commission promotes international goodwill through the exchange of people and ideas. In the pursuit of this goal, they endeavor to promote the City of Edmonds by providing cultural opportunities to citizens, encourage commerce, and attract tourists.

The Commission is urged and expected to continue its fundraising efforts in order to provide a separate source of private funding for its projects. The Commission looks for corporate sponsors and a major fundraising event.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Sister City Commission		Fund #:	623
Department:	Mayor		Department #:	200
Cost Center	Total Fund		Cost Center #:	n/a

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Program 100 Public							
Beginning Cash	7,166	5,911	7,576	7,326	7,126	-3.3%	-2.7%
Revenue							
Investment Interest	416	300	250	300	300	20.0%	0.0%
Total Revenue	416	300	250	300	300	20.0%	0.0%
Expenditures							
Miscellaneous	6	4,000	500	500	500	0.0%	0.0%
Total Expenditures	6	4,000	500	500	500	0.0%	0.0%
Program 100 Ending Cash	7,576	2,211	7,326	7,126	6,926	-2.7%	-2.8%
Program 200 Private							
Beginning Cash	5,475	10,226	6,962	9,992	10,592	43.5%	6.0%
Revenue							
Investment Interest	551	400	300	400	400	33.3%	0.0%
Donations	1,150	1,500	6,290	1,200	1,200	-80.9%	0.0%
Student Trip	19,125	19,000	19,268	19,500	19,500	1.2%	0.0%
Total Revenue	20,826	20,900	25,858	21,100	21,100	-18.4%	0.0%
Expenditures							
Supplies	1,620	0	500	1,000	1,000	100.0%	0.0%
Student Trip	15,227	16,500	15,328	16,500	16,500	7.6%	0.0%
Miscellaneous	2,492	3,000	7,000	3,000	3,000	-57.1%	0.0%
Total Expenditures	19,339	19,500	22,828	20,500	20,500	-10.2%	0.0%
Program 200 Ending Cash	6,962	11,626	9,992	10,592	11,192	6.0%	5.7%

Fund Number: 1
Department Number: 220
Cost Center Number: 516.1
Decision Package Title: HelpDesk Software
Preparer: Debi Humann
Ranking:

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Budget Year Requested:

2009

Sources (Revenues) for this decision package are from:

General fund

If ongoing costs, please put an " X " in the Ongoing Column

Expenditure Costs	Ongoing	2009	2010	2011	2012	2013
Salaries (11)			0.00	0.00	0.00	0.00
Overtime (12)			0.00	0.00	0.00	0.00
Benefits (23)			0.00	0.00	0.00	0.00
Uniforms (24)			0.00	0.00	0.00	0.00
Supplies (31)			0.00	0.00	0.00	0.00
Small equip (35)		1500.00	0.00	0.00	0.00	0.00
Prof. Services (41)			0.00	0.00	0.00	0.00
Communication (42)			0.00	0.00	0.00	0.00
Travel (43)			0.00	0.00	0.00	0.00
Advertising (44)			0.00	0.00	0.00	0.00
Rental/Lease (45)			0.00	0.00	0.00	0.00
Repair/Maint (48)			0.00	0.00	0.00	0.00
Capital Equipment (64)			0.00	0.00	0.00	0.00
Other:			0.00	0.00	0.00	0.00
Total Expenses		\$1,500	\$0	\$0	\$0	\$0

Program Description:

This request is for the purchase of HelpDesk software specific and exclusive to HR. Due to the nature of the highly confidential requests that HR receives, we are unable to "piggyback" on the HelpDesk software currently being used by Public Works and the IT departments. The HelpDesk software will channel all HR requests so that the City can track/trend the volume, review common needs to better utilize resources through the web or other HR areas, and to help HR better handle the significant work volume through prioritizing and analysis of work requests.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund Number: 1

Department Number: 220

Cost Center Number: 516.1

Decision Package Title: Additional 20 hour per week FTE

Preparer: Debi Humann

Ranking:

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Budget Year Requested:

2009

Sources (Revenues) for this decision package are from:

General fund

If ongoing costs, please put an " X " in the Ongoing Column

Expenditure Costs	Ongoing	2009	2010	2011	2012	2013
<i>Salaries (11)</i>	x	18742.00	19679.10	20663.06	21696.21	22781.02
<i>Overtime (12)</i>			0.00	0.00	0.00	0.00
<i>Benefits (23)</i>	x	5623.00	5904.15	6199.36	6509.33	6834.79
<i>Uniforms (24)</i>			0.00	0.00	0.00	0.00
<i>Supplies (31)</i>			0.00	0.00	0.00	0.00
<i>Small equip (35)</i>			0.00	0.00	0.00	0.00
<i>Prof. Services (41)</i>			0.00	0.00	0.00	0.00
<i>Communication (42)</i>			0.00	0.00	0.00	0.00
<i>Travel (43)</i>			0.00	0.00	0.00	0.00
<i>Advertising (44)</i>			0.00	0.00	0.00	0.00
<i>Rental/Lease (45)</i>			0.00	0.00	0.00	0.00
<i>Repair/Maint (48)</i>			0.00	0.00	0.00	0.00
<i>Capital Equipment (64)</i>			0.00	0.00	0.00	0.00
<i>Other:</i>			0.00	0.00	0.00	0.00
Total Expenses		\$24,365	\$25,583	\$26,862	\$28,206	\$29,616

Program Description:

This decision packet requests an additional 20 hour a week HR Assistant position (.5 FTE) to be added to the current HR staff effective 1/1/09. The current HR to staff ratio is approximately 1 to 140 employees which does not include the citizens, job applicants, seasonal employees and former employees (LEOFF 1 and other) that we assist on a daily basis. With the current HR to staff ratios utilized at the City of Edmonds, along with the escalating HR workload, it is no surprise that the more time consuming yet critical HR work issues are not getting done. While HR staffing levels have remained fixed (2 FTEs), the workload has grown significantly. Our FMLA incidents have increased 34.7% from 2006 to 2007, job postings increased 61% from 2006 to 2007 with 2008 numbers far surpassing 2007, just to mention two areas. HR is also responsible for all benefit administration, all L&I claims and administration, MEBT, Disability Board, Civil Service Commission, the ID badge program, City Wide Safety Program, employee orientations, exit interviews, the Holiday Breakfast, recruitment, advertising, all issues related to performance and discipline, collective bargaining negotiations, com

Fund Number: 001.000
Department Number: 310
Cost Center Number: 518.880
Decision Package Title: Helpdesk Staff
Preparer: Carl Nelson
Ranking:

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Budget Year Requested:

2009

Sources (Revenues) for this decision package are from:

General Fund

If ongoing costs, please put an " X " in the Ongoing Column

Expenditure Costs	Ongoing	2009	2010	2011	2012	2013
<i>Salaries (11)</i>	x	28000.00	29400.00	30870.00	32413.50	34034.18
<i>Overtime (12)</i>		0.00	0.00	0.00	0.00	0.00
<i>Benefits (23)</i>	x	8400.00	8820.00	9261.00	9724.05	10210.25
<i>Uniforms (24)</i>			0.00	0.00	0.00	0.00
<i>Supplies (31)</i>	x	100.00	103.00	106.09	109.27	112.55
<i>Small equip (35)</i>		1200.00	0.00	0.00	0.00	0.00
<i>Prof. Services (41)</i>		0.00	0.00	0.00	0.00	0.00
<i>Communication (42)</i>	x	50.00	51.50	53.05	54.64	56.28
<i>Travel (43)</i>			0.00	0.00	0.00	0.00
<i>Advertising (44)</i>			0.00	0.00	0.00	0.00
<i>Rental/Lease (45)</i>			0.00	0.00	0.00	0.00
<i>Repair/Maint (48)</i>	x	300.00	309.00	318.27	327.82	337.65
<i>Capital Equipment (64)</i>			0.00	0.00	0.00	0.00
<i>Other:</i>			0.00	0.00	0.00	0.00
Total Expenses		\$38,050	\$38,684	\$40,608	\$42,629	\$44,751

Program Description:

In the effort to use technology for greater benefit of staff and the citizens, addition Information services staff will be needed to set-up, operate and maintain the technology. A staff position to take on helpdesk tasks would free up existng staff for these purposes.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund Number: 001.000
Department Number: 310
Cost Center Number: 518.880
Decision Package Title: WEBMASTER and Analyst
Preparer: Carl Nelson
Ranking:

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Budget Year Requested:

2009

Sources (Revenues) for this decision package are from:

10% Utilities, 90% General Fund

If ongoing costs, please put an " X " in the Ongoing Column

Expenditure Costs	Ongoing	2009	2010	2011	2012	2013
<i>Salaries (11)</i>	x	67000.00	70350.00	73867.50	77560.88	81438.92
<i>Overtime (12)</i>		0.00	0.00	0.00	0.00	0.00
<i>Benefits (23)</i>	x	20100.00	21105.00	22160.25	23268.26	24431.68
<i>Uniforms (24)</i>			0.00	0.00	0.00	0.00
<i>Supplies (31)</i>	x	100.00	103.00	106.09	109.27	112.55
<i>Small equip (35)</i>		1200.00	0.00	0.00	0.00	0.00
<i>Prof. Services (41)</i>		0.00	0.00	0.00	0.00	0.00
<i>Communication (42)</i>	x	50.00	51.50	53.05	54.64	56.28
<i>Travel (43)</i>			0.00	0.00	0.00	0.00
<i>Advertising (44)</i>			0.00	0.00	0.00	0.00
<i>Rental/Lease (45)</i>			0.00	0.00	0.00	0.00
<i>Repair/Maint (48)</i>	x	300.00	309.00	318.27	327.82	337.65
<i>Capital Equipment (64)</i>			0.00	0.00	0.00	0.00
<i>Other:</i>			0.00	0.00	0.00	0.00
Total Expenses		\$88,750	\$91,919	\$96,505	\$101,321	\$106,377

Program Description:

The City's WEB site is in need of integration into City staff's day-to-day business processes. In addition, the WEB it is need of going through yet another refinement.

The underlying Web technology needs updated to allow fo staff to edit and correct pages as part of their day to day workflow. A web content management system needs established to replace the current techniques. This person would analyze best practices, and use of the web for a particular purpose, design the web pages/forms/interactions, and oversee the transition and teach city staff how to integrate the content management system into their daily work.

This person would be given responsibility for look, feel, and maintenance of the City's web site's consistency. They would work with Departments to help create content as well as shape the look and feel for a consistent message.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund Number: 001.000

Department Number: 310

Cost Center Number: 518.880

Decision Package Title: GIS ANALYST

Preparer: Carl Nelson

Ranking:

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Budget Year Requested:

2009

Sources (Revenues) for this decision package are from:

50% Utilities (1/6 Water, 1/6 Sewer, 1/6 storm) , 50% General Fund

If ongoing costs, please put an " X " in the Ongoing Column

Expenditure Costs	Ongoing	2009	2010	2011	2012	2013
<i>Salaries (11)</i>	x	65000.00	68250.00	71662.50	75245.63	79007.91
<i>Overtime (12)</i>		0.00	0.00	0.00	0.00	0.00
<i>Benefits (23)</i>	x	19500.00	20475.00	21498.75	22573.69	23702.37
<i>Uniforms (24)</i>			0.00	0.00	0.00	0.00
<i>Supplies (31)</i>	x	800.00	824.00	848.72	874.18	900.41
<i>Small equip (35)</i>		1200.00	0.00	0.00	0.00	0.00
<i>Prof. Services (41)</i>		0.00	0.00	0.00	0.00	0.00
<i>Communication (42)</i>		150.00	0.00	0.00	0.00	0.00
<i>Travel (43)</i>			0.00	0.00	0.00	0.00
<i>Advertising (44)</i>			0.00	0.00	0.00	0.00
<i>Rental/Lease (45)</i>			0.00	0.00	0.00	0.00
<i>Repair/Maint (48)</i>	x	800.00	824.00	848.72	874.18	900.41
<i>Capital Equipment (64)</i>			0.00	0.00	0.00	0.00
<i>Other:</i>			0.00	0.00	0.00	0.00
Total Expenses		\$87,450	\$90,373	\$94,859	\$99,568	\$104,511

Program Description:

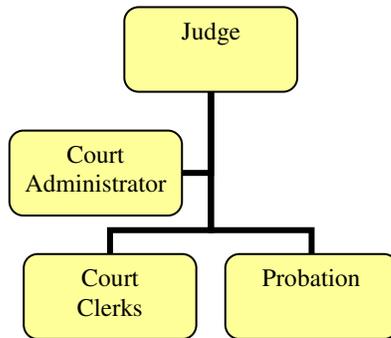
GIS data is used throughout the city as an integral part of city work and presentation to the public. Many departments, especially Fire, Public Works and Planning, depend on the data and maps generated by GIS to make decisions, respond to public inquiries, and to locate features and property in the city. In order to insure that the data that is being used is accurate and current the City's GIS data and maps need constant maintenance, support, and updating.

It is proposed that a GIS analyst position be established as a two year project position so as to complete or perfect needed GIS layers, establish acceptable maintenance levels for the GIS data, and near the end of the two years, determine best way to move forward with the position, by either moving the functionality back to depts, outside contracting, or keeping the analyst position in IT.

The GIS Interns compiled and estimated hours by projects and therefore department. There is an estimated 900 hours of outstanding project work (to perfect at least 5 GIS layers (water, sewer, storm, current address, etc..)) and 150 hours per month of identified maintenance. The maintenance hours are 37%-citywide, 37%-PW, 14%-Eng, 7%-Dev Svc, 4%-Police, 4

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Municipal Court		Department #:	230
Cost Center			Cost Center #:	n/a



Fund:	General		Fund #:	001
Department:	Municipal Court		Department #:	230
Cost Center	Municipal Court		Cost Center #:	512.500 & 501

Function

Edmonds Municipal Court adjudicates all criminal misdemeanor and gross misdemeanor cases filed by the city of Edmonds Police Department resulting from crimes committed within the city limits of Edmonds. The Court also adjudicates all civil infractions of city ordinances as well as a limited number of other civil matters. The Court’s jurisdiction and authority is established in accordance with the Revised Code of Washington 3.46.030.

Administrative responsibilities of the Court include case-flow management procedures, safeguarding financial records and transactions, maintaining all documents filed with the court, state crime system data entry and implementing retention and public disclosure policies.

Budget Narrative

The Edmonds Municipal Court staff encompasses the Judge, the Court Administrator, one Probation Officer, four Court Clerks, one Probation Clerk and one Part-Time Clerk.

Operation expenditures include, but are not limited to, office supply purchases for the entire department, required training for the Judge and Court staff, rental and maintenance cost for the copier, interpreter cost for court proceedings, jury trials, pre-trial monitoring, probation monitoring, home-detention monitoring and public inquiries.

Budget Changes

Municipal Court Administration

Professional Services for Court Security was increased in 2009 and 2010. An increase in caseload required an additional one-half day of court to accommodate the cases. This new Tuesday afternoon calendar required additional court security. **Professional Services for Interpreters** decreased in 2009 due to all of Snohomish County Courts collectively creating a plan that agreed to limit the fees paid interpreters per hour to a set amount. **Jury** decreased in 2009 and 2010.

Municipal Court Probation

Professional Services for Pro Tem Judges has moved to the salary line. **Professional Services for Interpreters** decreased in 2009 and 2010 due to all of Snohomish County Courts collectively creating a plan that agreed to limit the fees paid interpreters per hour to a set amount. **Home Monitoring Services** decreased in 2009 and 2010 because fewer defendants are requesting home monitoring. This is likely a reflection of the overall economic downturn because the fee is charged to the defendant.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Municipal Court		Department #:	230
Cost Center	Municipal Court		Cost Center #:	512.500 & 501

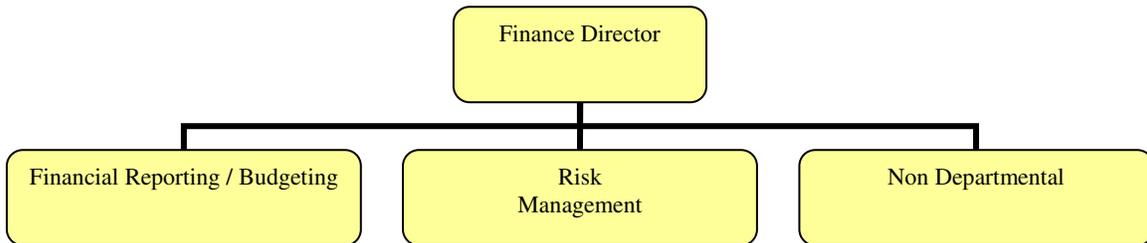
Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
COURT							
500.110 Salaries	326,332	333,889	344,232	382,526	401,438	11.1%	4.9%
500.120 Overtime	1,037	2,000	1,600	1,800	1,600	12.5%	-11.1%
500.230 Benefits	92,313	94,642	104,024	118,746	124,226	14.2%	4.6%
500.310 Supplies	5,282	6,000	5,500	6,000	6,000	9.1%	0.0%
500.350 Small Equipment	0	1,500	1,500	1,500	1,500	0.0%	0.0%
500.410 Professional Services	21,556	26,000	26,000	27,000	28,000	3.8%	3.7%
500.410.01 Interpreter Fees	14,926	17,000	14,000	16,000	16,000	14.3%	0.0%
500.430 Travel	1,262	2,500	2,500	2,000	2,300	-20.0%	15.0%
500.450 Rental/Lease	340	500	300	300	200	0.0%	-33.3%
500.480 Repair/Maint	460	300	450	450	450	0.0%	0.0%
500.490 Miscellaneous	1,909	2,000	2,000	2,000	2,000	0.0%	0.0%
510.410 Prof Svc - Judge	3,216	7,000	0	0	0	N/A	N/A
540.490 Misc Jury	841	3,000	1,000	2,400	1,400	140.0%	-41.7%
Subtotal Court	469,474	496,331	503,106	560,722	585,114	11.5%	4.4%
PROBATION							
501.110 Salaries	102,800	103,391	102,797	108,015	111,795	5.1%	3.5%
501.120 Overtime	755	500	2,000	1,000	1,300	-50.0%	30.0%
501.230 Benefits	45,327	52,032	42,796	46,433	48,058	8.5%	3.5%
501.310 Supplies	8,800	10,000	10,000	10,000	10,000	0.0%	0.0%
501.350 Small Equipment	283	500	150	300	200	100.0%	-33.3%
501.410.01 Interpreter Fees	6,776	13,000	9,000	12,000	11,000	33.3%	-8.3%
501.420 Communications	139	0	0	0	0	N/A	N/A
501.430 Travel	667	500	500	500	500	0.0%	0.0%
501.450 Rental/Lease	1,656	2,000	1,700	1,700	1,700	0.0%	0.0%
501.480 Repair/Maint	71	100	500	400	600	-20.0%	50.0%
501.490 Miscellaneous	305	500	400	400	300	0.0%	-25.0%
523.200.510 Home Monitoring	11,569	17,000	10,000	14,000	11,000	40.0%	-21.4%
Subtotal Probation	179,148	199,523	179,843	194,748	196,453	8.3%	0.9%
Total Municipal Court	648,622	695,854	682,949	755,470	781,567	10.6%	3.5%



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City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Finance		Department #:	300
Cost Center	Total Department		Cost Center #:	n/a



Fund:	General		Fund #:	001
Department:	Finance		Department #:	300
Cost Center	Total Department		Cost Center #:	n/a

Mission Statement

The Finance Department is dedicated to being responsive to the needs of our public and internal customers by providing them with timely and quality services in a positive, professional, and cooperative manner.

Purpose

The Department provides budgeting, financial reporting, cash management, and risk management services. These services are designed to maintain the City’s fiscal integrity, while providing high quality financial analysis for all interested parties.

Significant 2009-2010 Budget Changes

Due to the retirement of the Administrative Services Director the Department has been reorganized to include only the functions of Finance, Risk Management and Non-Departmental expenditures. The Information Services budget has been transferred to the Mayor’s budget.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Finance		Department #:	300
Cost Center	Total Department		Cost Center #:	n/a

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Salaries	536,299	575,931	467,422	472,411	496,160	1.1%	5.0%
Overtime	211	4,100	1,500	4,100	4,100	173.3%	0.0%
Benefits	132,410	165,942	169,546	137,693	144,012	-18.8%	4.6%
Supplies	8,598	8,900	6,033	8,400	8,400	39.2%	0.0%
Small Equipment	1,149	0	0	0	0	N/A	N/A
Professional Svc	5,163	4,000	1,500	3,750	3,750	150.0%	0.0%
Communications	1,957	2,300	1,117	0	0	-100.0%	N/A
Travel	66	4,450	0	2,000	2,000	N/A	0.0%
Rental/Lease	9,372	9,600	9,600	9,600	9,600	0.0%	0.0%
Repair/Maintenance	25,264	35,514	30,000	31,400	34,040	4.7%	8.4%
Miscellaneous	4,695	7,000	2,302	5,000	5,000	117.2%	0.0%
Total Finance	725,184	817,737	689,020	674,354	707,062	-2.1%	4.9%

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Finance		Department #:	310
Cost Center	Administration		Cost Center #:	514.100

Function

The Administrative Services Director serves as the City's Chief Financial Officer, and is responsible for helping to insure the City's compliance with local, State, and Federal financial management standards.

The Administration Division provides departmental leadership in the areas of budgeting, financial reporting, risk management, and information systems.

Budget Changes

This division has been eliminated beginning with the 2009-2010 Biennium.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Finance		Department #:	310
Cost Center	Administration		Cost Center #:	514.100

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	125,822	136,095	95,161	0	0	-100.0%	N/A
230 Benefits	29,924	37,439	69,723	0	0	-100.0%	N/A
310 Supplies	2,005	500	33	0	0	-100.0%	N/A
350 Small Equipment	902	0	0	0	0	N/A	N/A
410 Professional Svc	108	0	0	0	0	N/A	N/A
420 Communications	1,957	2,300	1,117	0	0	-100.0%	N/A
430 Travel	0	1,000	0	0	0	N/A	N/A
480 Repair/Maint	726	0	0	0	0	N/A	N/A
490 Miscellaneous	855	2,000	502	0	0	-100.0%	N/A
Total Administration	162,299	179,334	166,536	0	0	-100.0%	N/A

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Finance		Department #:	310
Cost Center	Finance		Cost Center #:	514.230

Function

Beginning with the 2009-2010 biennium, the Finance Director will serve as the City’s Chief Financial Officer, and is responsible for helping to insure the City’s compliance with local, State, and Federal financial management standards.

The Financial Services Division fulfills all accounting/treasury functions, which include payroll, accounts payable, accounts receivable, auditing, job costing, investing, budgeting, utility billing, risk management, and financial reporting.

Budget Narrative

The Salary and Benefit budget includes the Finance Director, two Accountants, a Utility Billing Technician, an Accounting Technician, and two Accounting Assistants. The expenditure under run in Salaries and Benefits is due to the Accountant position remaining vacant since January 2008. Although vacant, this remains a budgeted position which may be filled in the future.

The increase in Repairs/Maintenance is due to annual maintenance contracts with software providers.

Budget Changes

There are no significant changes for the 2009-2010 biennium.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Finance		Department #:	310
Cost Center	Finance		Cost Center #:	514.230

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	410,477	439,836	372,261	472,411	496,160	26.9%	5.0%
120 Overtime	211	4,100	1,500	4,100	4,100	173.3%	0.0%
230 Benefits	102,486	128,503	99,823	137,693	144,012	37.9%	4.6%
310 Supplies	6,593	8,400	6,000	8,400	8,400	40.0%	0.0%
350 Small Equipment	247	0	0	0	0	N/A	N/A
410 Professional Svc	5,055	4,000	1,500	3,750	3,750	150.0%	0.0%
430 Travel	66	3,450	0	2,000	2,000	N/A	0.0%
450 Rental/Lease	9,372	9,600	9,600	9,600	9,600	0.0%	0.0%
480 Repair/Maintenance	24,538	35,514	30,000	31,400	34,040	4.7%	8.4%
490 Miscellaneous	3,840	5,000	1,800	5,000	5,000	177.8%	0.0%
Total Finance	562,885	638,403	522,484	674,354	707,062	29.1%	4.9%

Fund:	General		Fund #:	001
Department:	Finance		Department #:	390
Cost Center	Non-Departmental		Cost Center #:	Various

Function

The Non-Departmental division is used to segregate all costs not directly identifiable to department/division and that are either required by law and/or a service which is beneficial to all citizens.

Budget Narrative

The schedule of budget expenditures on the following page provides significant detail as to the nature of the expenditures from this cost center.

Major expenditures from the miscellaneous expenditure line item include dues to the following organizations; Association of Washington Cities, Puget Sound Regional Council, Snohomish County Tomorrow, Edmonds Chamber of Commerce, The South County Chamber of Commerce, and 211 dispatch. The Professional Services line item includes payments to the South County Senior Center.

Budget Changes

Beginning with the 2009-2010 biennium, the Non-Departmental budget will absorb the costs for SNOCOM and SERS Communications assessments, an increase of \$998,000 for 2009 and \$1,052,000 for 2010. The SNOCOM assessment also includes a new capital assessment in the amount of \$102,000 for the purchase of a new records management system. In prior years these costs were expended from the Police and Fire budgets.

Costs for the repair and maintenance of the phone system have been transferred to the Information Services budget.

The transfer to the Cemetery Maintenance fund has been eliminated.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Finance		Department #:	390
Cost Center	Non-Departmental		Cost Center #:	Various

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Election Costs	19,780	0	51,525	40,000	0	-22.4%	-100.0%
Voter Registration	57,505	55,000	56,180	57,584	60,463	2.5%	5.0%
Public Defender	112,848	132,300	128,396	138,915	145,861	8.2%	5.0%
Domestic Violence Coordinator	10,359	21,000	0	0	0	N/A	N/A
LEOFF Retiree Medical	1,275	0	0	0	0	N/A	N/A
Unemployment	15,777	40,000	39,580	40,000	40,000	1.1%	0.0%
PERS 1 Excess Comp/Sal Reserve	0	129,310	189,310	200,000	100,000	5.6%	-50.0%
Professional Services	57,500	135,511	105,000	107,500	110,037	2.4%	2.4%
Rental/Lease	3,600	3,600	3,600	3,600	3,600	0.0%	0.0%
Insurance	428,516	469,000	417,705	402,000	429,000	-3.8%	6.7%
Miscellaneous	33,647	88,857	85,024	84,032	87,111	-1.2%	3.7%
Audit Fees	31,844	33,600	33,318	34,984	36,733	5.0%	5.0%
State Excise Taxes	5,189	5,200	10,000	10,000	11,000	0.0%	10.0%
SNOCOM Director Salary	115,247	126,000	121,156	136,000	142,800	12.3%	5.0%
SNOCOM Director Benefits	29,042	30,030	30,732	34,497	36,222	12.3%	5.0%
Emergency Svcs Coord Agency (ESCA)	59,890	65,879	62,323	77,821	81,712	24.9%	5.0%
Professional Services Fiber Optic	39,066	0	0	0	0	N/A	N/A
Communications SNOCOM	0	0	0	998,489	1,051,540	N/A	5.3%
Communications	41,679	45,000	42,000	0	0	-100.0%	N/A
Repairs/Maint (Communications)	6,623	0	0	0	0	N/A	N/A
Puget Sound Clean Air Agency	19,722	20,708	22,847	24,943	25,567	9.2%	2.5%
Alcoholism Intergov't Services	7,237	9,452	9,390	10,100	10,100	7.6%	0.0%
2006 HVAC Bond Principal	626,108	0	0	0	0	N/A	N/A
2006 HVAC Bond Interest	7,699	33,280	0	0	0	N/A	N/A
2007 LTGO Principal	22,542	32,946	32,946	33,813	35,547	2.6%	5.1%
2000 Bond Principal - 800 MGTZ	86,064	90,367	90,367	94,670	93,236	4.8%	-1.5%
2001 Bond Principal	100,296	104,475	104,475	108,654	112,833	4.0%	3.8%
1996/2003 Public Safety Bond Prin	540,000	595,000	595,000	640,000	670,000	7.6%	4.7%
2005 Phone System Principal	20,235	20,956	20,956	21,702	22,882	3.6%	5.4%
Fire Station #20 Principal	60,304	60,907	60,907	61,520	62,131	1.0%	1.0%
1998 LTGO Ref. Bond Principal	51,252	53,106	53,106	55,575	58,045	4.6%	4.4%
Debt Issue Costs	11,420	0	178	0	0	-100.0%	N/A
Fiscal Agent Fees	898	0	898	1,500	1,500	67.0%	0.0%
2007 LTGO Interest	24,263	33,297	33,297	32,094	30,860	-3.6%	-3.8%
2000 Bond Interest - 800 MGTZ	69,083	64,884	64,884	60,384	55,432	-6.9%	-8.2%
2001 Bond Interest	94,876	90,864	90,864	86,685	82,339	-4.6%	-5.0%
Fiscal Agent Fees	0	1,500	0	0	0	N/A	N/A
1996/2003 Public Safety Bond Int	247,348	222,373	222,373	199,084	183,084	-10.5%	-8.0%
2005 Phone System Interest	2,853	2,129	2,129	1,382	202	-35.1%	-85.4%
Fire Station #20 Interest	5,650	5,047	5,047	4,437	3,822	-12.1%	-13.9%
1998 Bond Interest	18,544	16,494	16,494	14,317	12,038	-13.2%	-15.9%
Transfer to LEOFF 1 Health Care Rsv.	464,095	523,492	523,492	365,598	376,566	-30.2%	3.0%
Transfer to Street Operations	485,520	472,550	472,550	700,000	770,000	48.1%	10.0%
Transfer to Street Construction	20,000	0	0	0	0	N/A	N/A
Transfer to Building Maintenance	56,600	56,600	56,600	56,600	56,600	0.0%	0.0%
Transfer to Municipal Arts	15,000	15,000	15,000	15,000	15,000	0.0%	0.0%
Transfer to Cemetery Maintenance	85,114	89,267	89,267	0	0	-100.0%	N/A
Transfer to ERR/Fire Apparatus	199,145	204,124	204,124	212,289	220,781	4.0%	4.0%
Transfer to Fire Pension	51,500	53,000	53,000	46,624	48,023	-12.0%	3.0%
TOTAL NON-DEPT EXPENSES	4,462,755	4,252,105	4,216,040	5,212,393	5,282,667	23.6%	1.3%

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Emergency Finance Reserve Fund		Fund #:	006
Department:	Finance		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

Function

This fund was established by budget Ordinance No. 2546 for the purpose of reserving money to offset projected decreases in state and federal grants such as Federal Revenue Sharing and Interagency Committee for outdoor recreation grants. Federal Revenue sharing was eliminated in 1987. The purpose of the fund was revised by Ordinance No. 2912 in 1994 to include unanticipated emergencies.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Emergence Finance Reserve Fund		Fund #:	006
Department:	Finance		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	1,927,600	1,927,600	1,927,600	1,927,600	1,927,600	0.0%	0.0%
Total Revenue	0	0	0	0	0	N/A	N/A
Total Expenditures	0	0	0	0	0	N/A	N/A
Ending Cash	1,927,600	1,927,600	1,927,600	1,927,600	1,927,600	0.0%	0.0%

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	LEOFF Medical Insurance Reserve		Fund #:	009
Department:	Finance		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

Function

This fund was created in the 1995 budget year to establish reserves for the long-term health care and related obligations of LEOFF I retirees. The reserve amounts are transferred from the General Fund and are approved by the City Council.

Budget Narrative

Annual contributions from the General Fund are based on an actuarial study performed by Milliman Consultants and Actuaries to assure that its pension and benefit obligation is adequately funded through the year 2024.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	LEOFF Medical Insurance Reserve		Fund #:	009
Department:	Finance		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	351,103	317,515	421,193	574,904	519,447	36.5%	-9.6%
<u>Revenue</u>							
Investment Interest	16,822	12,000	11,542	11,000	11,000	-4.7%	0.0%
Interfund Transfer	464,095	523,492	523,492	365,598	376,566	-30.2%	3.0%
Total Revenue	480,917	535,492	535,034	376,598	387,566	-29.6%	2.9%
<u>Expenditures</u>							
Medical Benefits	344,392	495,938	337,323	371,055	408,161	10.0%	10.0%
Long-term Care Benefits	56,103	65,000	42,000	50,000	55,000	19.0%	10.0%
Professional Services	9,782	0	1,000	10,000	1,000	900.0%	-90.0%
Miscellaneous	550	1,000	1,000	1,000	1,000	0.0%	0.0%
Total Expenditures	410,827	561,938	381,323	432,055	465,161	13.3%	7.7%
Ending Cash	421,193	291,069	574,904	519,447	441,852	-9.6%	-14.9%

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Hotel/Motel Tax		Fund #:	120
Department:	Finance		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

Function

This fund was established by Ordinance No. 2010, which imposed a special excise tax of two-percent on the sale of, or charge made for, the furnishing of lodging by a hotel, rooming house, tourist court, motel, trailer camp, and the granting of any similar license to use real property. RCWs restrict the use of the tax to fund facilities or events that will serve to attract visitors to the community. The City has established a Lodging Tax Advisory Committee to advise Council on effective use of the fund's assets.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Hotel/Motel Tax		Fund #:	120
Department:	Finance		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	93,264	137,930	137,968	126,762	119,409	-8.1%	-5.8%
Revenue							
Hotel/Motel Excise Tax	85,618	63,530	60,000	63,530	63,530	5.9%	0.0%
Investment Interest	6,635	1,676	4,000	4,000	4,000	0.0%	0.0%
Total Revenue	92,253	65,206	64,000	67,530	67,530	5.5%	0.0%
Expenditures							
Professional Services	10,941	45,323	45,323	20,000	20,000	-55.9%	0.0%
Advertising	8,203	0	0	25,000	25,000	N/A	0.0%
Miscellaneous	0	10,000	10,000	10,000	10,000	0.0%	0.0%
Log Cabin Maintenance	3,000	0	0	0	3,000	N/A	0.0%
Interfund Transfer	25,405	19,883	19,883	19,883	19,883	0.0%	0.0%
Total Expenditures	47,549	75,206	75,206	74,883	77,883	-0.4%	4.0%
Ending Cash	137,968	127,930	126,762	119,409	109,056	-5.8%	-8.7%

Fund:	LID Control Fund		Fund #:	211
Department:	Finance		Department #:	n/a
Cost Center	Total Fund		Cost Center #:	n/a

Function

This fund collects special assessments levied against benefited properties for payment of principal and interest for special assessment bond issues.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	LID Control Fund		Fund #:	211
Department:	Finance		Department #:	n/a
Cost Center	Total Fund		Cost Center #:	n/a

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	20,051	7,466	13,509	9,458	21,983	-30.0%	132.4%
Revenue							
Special Assessment Penalty	413	1,000	0	1,000	500	N/A	-50.0%
Special Assessment Interest	32,832	75,000	25,732	25,000	25,000	-2.8%	0.0%
Special Assessment Principal	76,895	175,000	81,293	82,000	82,000	0.9%	0.0%
Total Revenue	110,140	251,000	107,025	108,000	107,500	0.9%	-0.5%
Expenditures							
Miscellaneous	217	300	211	300	300	42.2%	0.0%
Bond Principal	100,000	225,000	100,000	90,000	50,000	-10.0%	-44.4%
Bond Interest	16,465	18,000	10,865	5,175	5,000	-52.4%	-3.4%
Total Expenditures	116,682	243,300	111,076	95,475	55,300	-14.0%	-42.1%
Ending Cash	13,509	15,166	9,458	21,983	74,183	132.4%	237.5%

Fund:	LID Guaranty Fund		Fund #:	213
Department:	Finance		Department #:	n/a
Cost Center	Total Fund		Cost Center #:	n/a

Function

This fund was established for the protection of the Local Improvement District (LID) bondholders. If the City is unable to pay debt service on LID bonds because of insufficient special assessment collections, the bond payments would be made from this fund.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	LID Guaranty Fund		Fund #:	213
Department:	Finance		Department #:	n/a
Cost Center	Total Fund		Cost Center #:	n/a

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	41,949	43,529	46,416	49,416	51,416	6.5%	4.0%
<u>Revenue</u>							
Investment Interest	4,467	2,000	3,000	2,000	2,000	-33.3%	0.0%
Total Revenue	4,467	2,000	3,000	2,000	2,000	-33.3%	0.0%
<u>Expenditures</u>							
Total Expenditures	0	0	0	0	0	N/A	N/A
Ending Cash	46,416	45,529	49,416	51,416	53,416	4.0%	3.9%

Fund:	LTGO Bond Fund		Fund #:	234
Department:	Finance		Department #:	n/a
Cost Center	Total Fund		Cost Center #:	n/a

Function

This fund was established to collect funds for the payment of principal and interest on the 2002 LTGO Bond issue. Transfers to pay the principal and interest are from the Special Capital/Parks Acquisition Fund 126 (REET 1) and from the Edmonds Public Facilities District.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	LTGO Bond Fund		Fund #:	234
Department:	Finance		Department #:	n/a
Cost Center	Total Fund		Cost Center #:	n/a

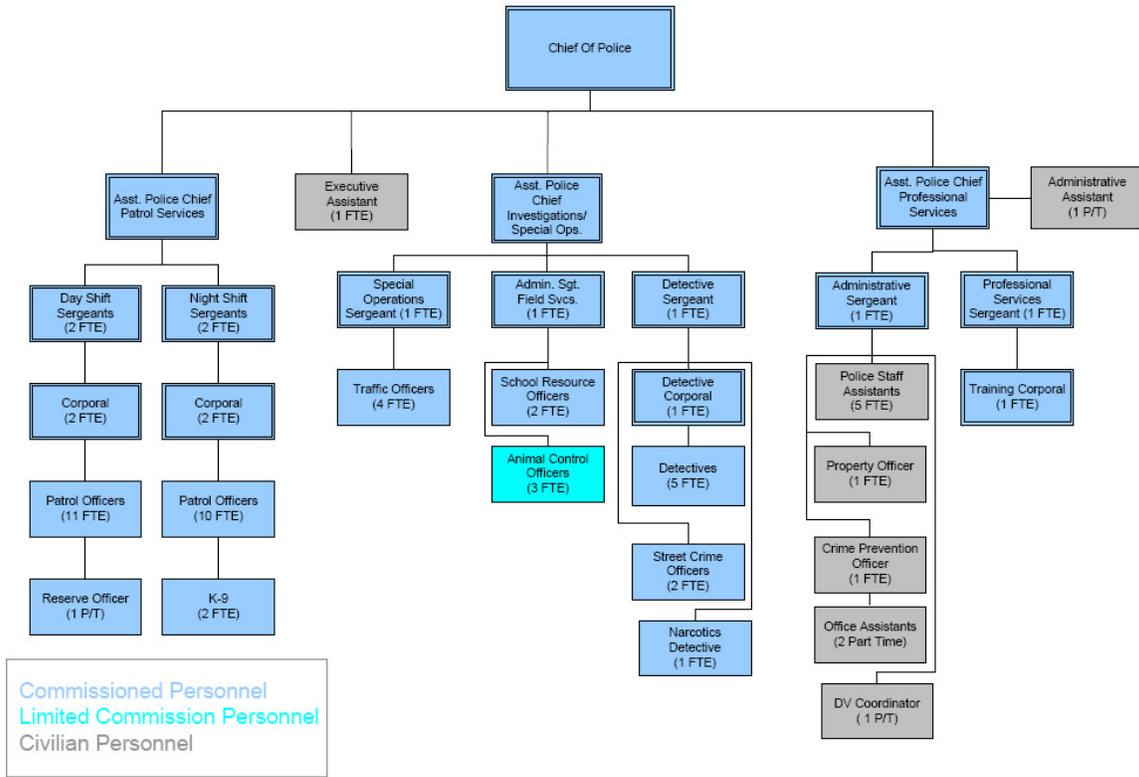
Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	0	0	0	0	0	N/A	N/A
<u>Revenue</u>							
Debt Service Payment - PFD	346,799	359,036	359,036	370,536	381,368	3.2%	2.9%
Transfer In (REET 1)	68,911	62,937	62,937	72,062	70,792	14.5%	-1.8%
Total Revenue	415,710	421,973	421,973	442,598	452,160	4.9%	2.2%
<u>Expenditures</u>							
Bond Principal	115,000	125,000	125,000	150,000	165,000	20.0%	10.0%
Bond Interest	300,710	296,973	296,973	292,598	287,160	-1.5%	-1.9%
Total Expenditures	415,710	421,973	421,973	442,598	452,160	4.9%	2.2%
Ending Cash	0	0	0	0	0	N/A	N/A



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City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Total Department		Cost Center #:	n/a



Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Total Department		Cost Center #:	n/a

Mission Statement

Service in partnership with the community---a commitment to excellence. Through improved management techniques, mutual respect, developing staff’s full potential, and in cooperation with the citizens of Edmonds, Police Services is becoming more attuned to and responsive to community needs. The Department will be innovative, using emerging technology to maximum potential. We recognize that growth is dependent on public confidence and support, which we strive to accomplish through professionalism.

Purpose

Enforce local and state laws and keep citizens and the community safe from violence and crime.

Budget Changes

There are no significant changes to the 2009-2010 biennial budget. There is one organizational change in that a Sergeant position was eliminated and replaced with an Assistant Chief position. The financial impact of this change was minimal.

Beginning with the 2009-2010 biennium, the Non-Departmental budget will absorb the costs for SNOCOM and SERS Communications assessments, a decrease of approximately \$600,000.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Total Department		Cost Center #:	n/a

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Salaries	4,592,695	5,066,177	4,883,898	5,424,730	5,688,819	11.1%	4.9%
Overtime	482,106	232,820	448,642	247,255	262,831	-44.9%	6.3%
Holiday Buyback	170,056	179,561	174,602	182,980	192,843	4.8%	5.4%
Benefits	1,515,896	1,753,005	1,651,069	1,750,431	1,762,017	6.0%	0.7%
Uniforms	54,471	57,790	43,970	56,290	56,290	28.0%	0.0%
Supplies	80,103	84,425	78,275	83,925	83,925	7.2%	0.0%
Fuel Consumed	250	0	100	0	0	-100.0%	N/A
Small Equipment	132,785	16,115	65,615	16,115	16,115	-75.4%	0.0%
Professional Svc	62,951	128,269	97,855	130,432	131,431	33.3%	0.8%
Communications	19,464	21,700	13,500	21,700	21,700	60.7%	0.0%
Travel	16,991	28,520	16,800	28,520	28,520	69.8%	0.0%
Advertising	86	2,500	850	2,500	2,500	194.1%	0.0%
Rental/Lease	14,817	12,000	12,000	12,000	12,000	0.0%	0.0%
Repair/Maint	21,833	27,094	18,392	27,094	27,094	47.3%	0.0%
Miscellaneous	32,314	43,299	38,110	43,324	43,324	13.7%	0.0%
Intergov't Svc	1,200,658	1,338,443	1,281,684	703,384	738,718	-45.1%	5.0%
Interfund Transfer	65,757	0	0	0	0	N/A	N/A
Interfund Services	1,393	0	2,000	0	0	-100.0%	N/A
931 Interfund Supplies	1,666	0	500	0	0	-100.0%	N/A
Interfund Rental	598,197	637,962	637,962	675,988	699,622	6.0%	3.5%
981 Interfund Repairs	605	0	600	0	0	-100.0%	N/A
991 Other Interfund Svcs	25	0	500	0	0	-100.0%	N/A
Interfund Repairs	0	1,000	0	1,000	1,000	N/A	0.0%
Total Police	9,065,119	9,630,680	9,466,924	9,407,668	9,768,749	-0.6%	3.8%

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Administration		Cost Center #:	521.100

Function

Leadership and management of the Police Department and its functions. Professional Standards conducts background investigations and internal affairs investigations, maintains accreditation files.

Budget Narrative

The Salary and Benefit budget includes the Chief of Police, three Assistant Chiefs, a Professional Standards Sergeant, an Executive Assistant, a part time Domestic Violence Coordinator, and a part time Administrative Assistant. The 2008 Salary under run is due to the fact that one of the Assistant Chief positions was vacant for part of the year.

Uniforms are \$700 for each commissioned (x4) and non-commissioned (x1) employees.

Supplies are for copier and fax paper (\$2,800), printing costs (\$2,000), and office supplies for the entire department (\$9,100).

Professional Services includes psychological fit-for-duty exams (\$1,500), accreditation fees (\$3,000), Chaplin (\$600), Xpediter (\$3,997), Borland license fee (\$1,994), and pre-hire medical/psychological exams (\$5,169), and applicant polygraph fees (\$1,500).

Travel is for miscellaneous fuel and meal costs

Rental/Lease is for three copy machine leases.

Repair/Maint is for repair of the general office equipment.

Advertising and Miscellaneous covers legal notices, newspaper ads, Washington Association of Sheriffs and Police Chiefs (WASPC) fees for agency (\$440), subscriptions (\$50) Northwest Police Accreditation Coalition (NWPAC) dues (\$100), chaplain dues (\$125), International Association of Chiefs of “Police, (IACP) dues (\$100), and the FBI National Academy Associates dues (\$150).

Intergovernmental Services covers the City’s cost of Snohomish County Regional Drug Task Force, 2009 fee is \$9,128.

Interfund Rental charge is for vehicles.

Budget Changes

The increase in salaries includes the addition of an Assistant Chief position to this cost center beginning in 2009, as well as the part time Domestic Violence Coordinator.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Administration		Cost Center #:	521.100

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	491,746	546,852	497,774	713,675	756,355	43.4%	6.0%
120 Overtime	6,911	3,350	5,000	3,558	3,782	-28.8%	6.3%
150 Holiday Buyback	3,567	3,534	3,534	6,510	6,953	84.2%	6.8%
230 Benefits	120,604	149,663	131,050	200,757	210,306	53.2%	4.8%
240 Uniforms	2,952	3,210	3,500	3,210	3,210	-8.3%	0.0%
310 Supplies	13,612	13,900	13,900	13,900	13,900	0.0%	0.0%
320 Fuel Consumed	20	0	0	0	0	N/A	N/A
350 Small Equipment	281	0	3,000	0	0	-100.0%	N/A
410 Professional Svc	7,948	17,760	17,760	17,760	17,760	0.0%	0.0%
420 Communications	1,427	3,700	1,500	3,700	3,700	146.7%	0.0%
430 Travel	27	1,020	200	1,020	1,020	410.0%	0.0%
440 Advertising	86	1,000	100	1,000	1,000	900.0%	0.0%
450 Rental/Lease	14,817	12,000	12,000	12,000	12,000	0.0%	0.0%
480 Repair/Maint	4,927	1,500	1,500	1,500	1,500	0.0%	0.0%
490 Miscellaneous	1,470	940	1,200	940	940	-21.7%	0.0%
510 Intergov't Svc	9,197	9,300	9,340	9,300	9,300	-0.4%	0.0%
950 Interfund Rental	20,068	21,889	21,889	35,113	36,153	60.4%	3.0%
550 Interfund Transfer	65,757	0	0	0	0	N/A	N/A
Total Administration	765,417	789,618	723,247	1,023,943	1,077,879	41.6%	5.3%

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Records Management		Cost Center #:	521.110

Function

Provide all records management for the Police Department and is responsible for incoming telephone calls from the public as well as assisting citizens at the front counter.

Budget Narrative

The Salary and Benefit budget includes one Sergeant and five Police Services Assistants. The 2008 Salary under run is due to a vacant Police Services Assistant position.

Uniform covers \$410 for each commissioned (x5) employee plus \$1,000 for a commissioned employee.

Supplies include all department forms other than evidence (\$7,000) and citations (\$3,200).

Small Equipment Small equipment is for ergonomic and technology upgrades.

Professional Services covers document imaging support maintenance (\$6,025), Live Scan maintenance (\$1,450), microfilming department records (\$2,800), and technology upgrades (\$23,825).

Repairs/Maint is for the office equipment and property room security systems.

Miscellaneous is for Law Enforcement Identification and Records Associations dues for five services assistants and a sergeant.

Budget Changes

There are no significant changes.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Records Management		Cost Center #:	521.110

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	305,100	317,028	287,112	329,969	346,704	14.9%	5.1%
120 Overtime	1,352	7,570	3,600	8,039	8,545	123.3%	6.3%
150 Holiday Buyback	12,227	13,300	13,300	13,746	14,682	3.4%	6.8%
230 Benefits	117,914	127,775	106,161	126,361	129,102	19.0%	2.2%
240 Uniforms	2,901	2,750	2,750	2,750	2,750	0.0%	0.0%
310 Supplies	4,522	10,200	6,500	10,200	10,200	56.9%	0.0%
350 Small Equipment	12,377	7,000	8,500	7,000	7,000	-17.6%	0.0%
410 Professional Svc	319	34,100	15,000	34,100	34,100	127.3%	0.0%
480 Repairs/Maint	1,279	3,000	6,900	3,000	3,000	-56.5%	0.0%
490 Miscellaneous	6,265	165	165	165	165	0.0%	0.0%
Total Records Management	464,256	522,888	449,988	535,330	556,248	19.0%	3.9%

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Investigation		Cost Center #:	521.210

Function

Investigation of crimes reported within the city.

Budget Narrative

The Salary and Benefit budget includes one Detective Sergeant, one Detective Corporal, five Detectives, and one Narcotics Detective.

Uniform covers \$700 per employee (x8) to repair or replace clothing lost or destroyed on the job per labor agreement.

Supplies are for general office supplies (\$2,700), film and photo processing (\$3,200).

Professional Services include criminal polygraph services (\$1,000), Accurant (\$700), translator services (\$500), identification manual yearly update (\$80), transcription services (\$3,000), Leads Online (\$1,188), and evidentiary costs (\$19,558).

Travel covers ferry fares for investigations and transports, meals and parking fees for local business meetings.

Repairs and Maintenance covers Crime Capture maintenance fee (\$5,164).

Miscellaneous covers purchasing information, pay tips, etc., for crimes other than narcotics related (\$500), and memberships.

Interfund Rental covers rental charge for investigation vehicles.

Budget Changes

There are no significant changes.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Investigation		Cost Center #:	521.210

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	598,009	638,306	647,977	689,852	722,758	6.5%	4.8%
120 Overtime	58,276	36,889	49,389	39,176	41,644	-20.7%	6.3%
150 Holiday Buyback	25,557	18,873	18,265	20,534	21,933	12.4%	6.8%
230 Benefits	205,502	240,779	222,620	228,199	229,436	2.5%	0.5%
240 Uniforms	5,799	5,600	5,600	5,600	5,600	0.0%	0.0%
310 Supplies	2,530	5,900	5,900	5,400	5,400	-8.5%	0.0%
350 Small Equipment	3,901	0	500	0	0	-100.0%	N/A
410 Professional Svc	5,287	26,026	6,000	26,026	26,026	333.8%	0.0%
430 Travel	44	500	100	500	500	400.0%	0.0%
480 Repairs/Maint	3,815	5,164	5,164	5,164	5,164	0.0%	0.0%
490 Miscellaneous	1,563	560	100	560	560	460.0%	0.0%
950 Interfund Rental	27,316	29,674	29,674	24,648	25,382	-16.9%	3.0%
Total Investigation	937,599	1,008,271	991,289	1,045,659	1,084,403	5.5%	3.7%

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Patrol		Cost Center #:	521.220

Function

Officers respond to citizen calls for service, initiate criminal investigations, investigate traffic accidents and enforce local and state traffic and criminal codes.

Budget Narrative

The Salary and Benefit budget includes six Sergeants, four Corporals, and twenty-four Patrol Officers.

Uniforms covers repair or replacement of uniforms lost or damaged on the job per union contract at \$700 per commissioned employee (x37) and the dry cleaning for the entire department (\$11,700).

Supplies include department batteries, switches, bulbs (\$400), flares (\$1,400), cones (\$500), and miscellaneous items (\$7,700).

Professional Services includes five dive team medical exams (\$2,250) and towing fees (\$5,500) includes a 2009-2010 estimated contract towing increases.

Communications covers air time and long distance for cellular phones for the entire department.

Repair and Maintenance includes service and parts for repair of equipment, such as radar (\$2,000), car washes (\$2,040), and emergency equipment (\$1,350); all radio maintenance contract fees with Motorola and the repair/replacement costs not covered under the maintenance contract with Motorola for the entire department (\$6,700), installation of equipment (\$1,000), dive equipment (\$900), and bicycle (\$200).

Miscellaneous includes dues for Western Hostage Negotiators Association (WSHNA) (\$50), Boy Scouts of America (\$40), and miscellaneous professional dues.

Interfund rental is rental charge for patrol vehicles.

Budget Changes

A Sergeant position was eliminated from this cost center and replaced with an Assistant Chief Position which is included in the Administration cost center budget. There is a slight increase in Professional Services due to an increase in towing rates.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Patrol		Cost Center #:	521.220

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	2,308,689	2,579,112	2,544,691	2,648,322	2,766,745	4.1%	4.5%
120 Overtime	304,814	147,576	329,205	156,726	166,600	-52.4%	6.3%
150 Holiday Buyback	93,172	115,450	111,729	102,244	106,609	-8.5%	4.3%
230 Benefits	774,263	897,110	877,802	862,122	855,978	-1.8%	-0.7%
240 Uniforms	32,783	35,510	25,000	35,510	35,510	42.0%	0.0%
310 Supplies	17,362	10,000	13,000	10,000	10,000	-23.1%	0.0%
350 Small Equipment	98,449	0	42,000	0	0	-100.0%	N/A
410 Professional Svc	5,211	3,940	7,500	5,500	5,500	-26.7%	0.0%
420 Communications	19,290	18,000	12,000	18,000	18,000	50.0%	0.0%
480 Repair/Maint	10,016	14,190	3,000	14,190	14,190	373.0%	0.0%
490 Miscellaneous	120	230	230	230	230	0.0%	0.0%
931 Interfund Supplies	1,666	0	500	0	0	-100.0%	N/A
950 Interfund Rental	385,406	409,746	409,746	438,132	454,210	6.9%	3.7%
981 Interfund Repairs	605	0	600	0	0	-100.0%	N/A
991 Other Interfund Svcs	25	0	500	0	0	-100.0%	N/A
Total Patrol	4,051,871	4,230,864	4,377,503	4,290,976	4,433,572	-2.0%	3.3%

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Special Operations		Cost Center #:	521.230

Function

One-third participation in Special Weapons and Tactics (SWAT) Team interlocal with cities of Lynnwood and Mountlake Terrace. This combined program trains and equips a twelve-member SWAT Team to respond to critical emergencies.

Budget Narrative

Details of maintenance and operations expenditures are as follows:

Supplies, Repair/Maintenance, and Miscellaneous are for (SWAT) supplies (\$5,100) equipment maintenance (\$400), training (\$2,625) and Washington State Tactical Officers Association (WSTOA) dues (\$75).

Interfund Rental is rental charge for the SWAT bus maintenance (vehicle 647).

Changes

A decrease in the Interfund Rental rate is the only significant change.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Special Operations		Cost Center #:	521.230

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
240 Uniforms	322	0	0	0	0	N/A	N/A
310 Supplies	1,339	5,100	5,100	5,100	5,100	0.0%	0.0%
350 Small Equipment	875	0	0	0	0	N/A	N/A
480 Repair/Maint	1,340	400	400	400	400	0.0%	0.0%
490 Miscellaneous	595	2,700	2,700	2,700	2,700	0.0%	0.0%
950 Interfund Rental	20,121	22,057	22,057	4,888	5,172	-77.8%	5.8%
Total Special Operations	24,592	30,257	30,257	13,088	13,372	-56.7%	2.2%

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	K-9 Unit		Cost Center #:	521.260

Function

K – 9 team assists with apprehension of criminals, locating evidence and searching buildings for hidden suspects.

Budget Narrative

The Salary and Benefit budget includes two K-9 Officers.

Uniforms are for K-9 uniform repair or replacement (\$1,400).

Supplies includes K-9 food (\$1,100), bite sleeves (\$260), and miscellaneous (\$180).

Professional Services covers kennel boarding (\$200), and veterinarian services (\$1,500).

Miscellaneous covers dues for Washington State Police Canine Association (WSPCA) (1 handler, supervisor and trainer @ \$25 each).

Interfund Rental is rental charge for patrol vehicles assigned to K-9.

Changes

There are no significant changes.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	K-9 Unit		Cost Center #:	521.260

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	144,080	153,137	149,891	162,844	170,194	8.6%	4.5%
120 Overtime	32,798	10,343	33,264	10,984	11,676	-67.0%	6.3%
150 Holiday Buyback	6,127	6,467	6,259	6,888	7,357	10.0%	6.8%
230 Benefits	57,413	63,382	65,022	63,898	63,890	-1.7%	0.0%
240 Uniforms	1,912	1,400	1,400	1,400	1,400	0.0%	0.0%
310 Supplies	897	1,540	2,700	1,540	1,540	-43.0%	0.0%
410 Professional Svc	1,309	1,700	1,700	1,700	1,700	0.0%	0.0%
490 Miscellaneous	35	75	90	75	75	-16.7%	0.0%
950 Interfund Rental	14,551	15,879	15,879	26,966	28,182	69.8%	4.5%
Total K-9 Unit	259,122	253,923	276,205	276,295	286,014	0.0%	3.5%

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Crime Prevention		Cost Center #:	521.300

Function

Forge partnerships with residents and commercial businesses through education, maintenance of existing preventive programs and by developing new strategies in the prevention of crime.

Budget Narrative

The Salary and Benefits budget includes one Crime Prevention Officer, and two part time Office Assistants.

Uniforms cover replacement or repair of uniforms per union contract.

Supplies cover National Night Out (\$1,000), Neighbor Watch signs (\$460), pamphlets (\$600), instructional videos (\$200), printing for news letter (\$800), Block Watch materials (\$300), and miscellaneous (\$460).

Professional Services covers detailing of the Crime Prevention vehicles (\$1,000) and Edmonds Night Out (\$2,000).

Repairs/Maintenance includes maintenance for the crime prevention vehicle.

Miscellaneous includes dues for Washington State Crime Prevention Association (WSCPA) (\$100), International Society of Crime Prevention Professionals (ISCPP) (\$45), and British Columbia Crime Prevention Association (BCCPA) (\$25).

Interfund Rental covers rental charges for a 15 passenger van for the Explorers' vehicle number 83 and for vehicle number 91.

Budget Changes

There are no significant changes.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Crime Prevention		Cost Center #:	521.300

Description	2007	2008	2008	2009	2010	% Change	% Change
	Actuals	Budget	YE Estimate	Budget	Budget	09 - 08 Est.	10 - 09
110 Salaries	73,110	75,533	77,127	80,309	84,606	4.1%	5.4%
120 Overtime	1,642	1,180	1,180	1,253	1,332	6.2%	6.3%
150 Holiday Buyback	2,476	2,500	2,500	2,784	2,974	11.4%	6.8%
230 Benefits	22,182	23,015	23,350	26,384	27,108	13.0%	2.7%
240 Uniforms	410	410	410	410	410	0.0%	0.0%
310 Supplies	231	3,820	3,820	3,820	3,820	0.0%	0.0%
410 Professional Svc	2,000	3,000	3,000	3,000	3,000	0.0%	0.0%
420 Communications	(1,253)	0	0	0	0	N/A	N/A
480 Repair/Maint	53	840	928	840	840	-9.5%	0.0%
490 Miscellaneous	128	170	170	170	170	0.0%	0.0%
950 Interfund Rental	2,872	3,148	3,148	1,150	1,217	-63.5%	5.8%
Total Crime Prevention	103,851	113,616	115,633	120,120	125,477	3.9%	4.5%

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Youth Services		Cost Center #:	521.310

Function

Provide positive, educational interaction with youth that is intended to deter youth from crime.

Budget Narrative

The Salary and Benefits budget includes two School Resource Officers.

Uniforms covers repair or replacement of uniforms lost or damaged on the job per union contract at \$700 per employee (x2).

Supplies cover classroom and graduation supplies.

Small Equipment is for technology upgrades.

Professional Services covers graphics and detailing of donated vehicles.

Miscellaneous covers due for National School Resource Officer Association (NSROA) (\$80 x 2), National Dare Officers Association (NDOA), (\$90), and Washington State School Resource Officer Association (\$25).

Interfund Rental covers rental charges for Youth Services Unit vehicle.

Budget Changes

There are no significant changes.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Youth Services		Cost Center #:	521.310

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	143,084	152,019	156,851	175,051	182,951	11.6%	4.5%
120 Overtime	18,607	7,254	7,020	7,704	8,189	9.7%	6.3%
150 Holiday Buyback	6,084	6,529	6,319	6,840	7,306	8.2%	6.8%
230 Benefits	45,143	51,816	49,617	46,654	46,512	-6.0%	-0.3%
240 Uniforms	15	700	850	700	700	-17.6%	0.0%
310 Supplies	4,927	9,715	2,000	9,715	9,715	385.8%	0.0%
350 Small Equipment	1,547	1,615	1,615	1,615	1,615	0.0%	0.0%
410 Professional Svc	0	500	1,358	500	500	-63.2%	0.0%
490 Miscellaneous	0	275	275	275	275	0.0%	0.0%
910 Interfund Services	1,393	0	2,000	0	0	-100.0%	N/A
950 Interfund Rental	9,631	10,467	10,467	12,006	12,326	14.7%	2.7%
980 Interfund Repairs	0	1,000	0	1,000	1,000	N/A	0.0%
Total Youth Services	230,431	241,890	238,372	262,060	271,089	9.9%	3.4%

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Training		Cost Center #:	521.400

Function

Provide training for all Police Department employees; maintains training records for entire department; coordinates hiring logistics and field training for new employees.

Budget Narrative

The Salary and Benefits budget includes one Training Corporal.

Uniforms covers repair or replacement of uniforms lost or damaged on the job per union contract at \$700 per employee (x1).

Supplies cover pistol ammunition (\$6,900), rifle ammunition (\$2,300), shotgun ammunition (\$300), targets (\$300), range supplies (\$500), Taser cartridges (\$1,900), Sage multi-launcher and loading supplies (\$2,800), defensive tactics supplies (\$550), cones for Emergency Vehicles Operators Course (\$150), and first aid supplies.

Small Equipment is for technology upgrades.

Professional Services includes range fees (\$2,600), health club membership fees (\$6,540), and technology (\$4,000).

Travel includes expenses for background investigations (\$1,500) and training/travel (\$25,500).

Advertising and Repair/Maintenance cover recruiting advertisements and weapons repair.

Miscellaneous covers national training bulletins on domestic violence (\$100), first aid certifications (\$480), American Society of Law Enforcement Trainers (ASLET) membership (\$65 x1), and training (\$32,295)

Interfund Rental covers rental charge for staff/school cars available to all employees.

Budget Changes

There are no significant changes.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Training		Cost Center #:	521.400

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	77,793	82,714	86,232	84,192	87,992	-2.4%	4.5%
120 Overtime	6,894	3,100	6,684	3,292	3,499	-50.7%	6.3%
150 Holiday Buyback	3,308	0	0	3,719	3,972	N/A	6.8%
230 Benefits	17,749	19,827	19,617	19,892	19,731	1.4%	-0.8%
240 Uniforms	742	700	700	700	700	0.0%	0.0%
310 Supplies	28,540	16,050	19,000	16,050	16,050	-15.5%	0.0%
320 Fuel Consumed	67	0	100	0	0	-100.0%	N/A
350 Small Equipment	11,437	5,000	7,000	5,000	5,000	-28.6%	0.0%
410 Professional Svc	13,333	13,140	17,000	13,140	13,140	-22.7%	0.0%
430 Travel	16,920	27,000	16,500	27,000	27,000	63.6%	0.0%
440 Advertising	0	1,500	750	1,500	1,500	100.0%	0.0%
480 Repair/Maint	403	2,000	500	2,000	2,000	300.0%	0.0%
490 Miscellaneous	19,618	33,004	31,500	33,004	33,004	4.8%	0.0%
950 Interfund Rental	9,374	10,222	10,222	9,072	9,598	-11.3%	5.8%
Total Training	206,178	214,257	215,805	218,561	223,186	1.3%	2.1%

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Ordinance Enforcement		Cost Center #:	521.700

Function

Handles abandoned vehicles and parking enforcement, including monitoring of city's parking lots. Handles stray, injured and deceased animals, both wild and domestic. Provides community education in the schools regarding pet care and responsibilities. Contracts with City of Mountlake Terrace for animal control service.

Budget Narrative

The Salary and Benefits budget includes three Animal Control/Ordinance Enforcement Officers. The 2008 estimated under run in Salaries is due to vacancies during the year.

Uniforms covers \$650 (x3) for each commissioned employee

Supplies includes bags, animal control drugs, disposable leashes (\$450), supplies for Animal Control Education (ACE) Program (\$1,000), and dog license tags and renewals (\$1,650).

Professional Services includes veterinary services with local vets (\$1,925), animal shelter contract with Adix plus animal disposal (\$26,906) with an increase for 2010 base CPI U.

Miscellaneous covers dues for Washington Animal Control Association (WACA) (\$25 x3) and spay and neuter covers veterinary services per City Ordinance.

Budget Changes

There are no major change in the budget however the Professional Services line includes an increase for the Adix contract.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Ordinance Enforcement		Cost Center #:	521.700

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	116,352	155,906	88,748	148,924	157,562	67.8%	5.8%
120 Overtime	3,094	2,660	4,000	2,825	3,003	-29.4%	6.3%
150 Holiday Buyback	3,506	4,254	4,254	3,941	4,209	-7.4%	6.8%
230 Benefits	40,988	54,623	34,020	50,778	52,606	49.3%	3.6%
240 Uniforms	2,008	1,950	1,950	1,950	1,950	0.0%	0.0%
310 Supplies	2,237	3,100	2,500	3,100	3,100	24.0%	0.0%
410 Professional Svc	25,164	26,303	25,537	26,906	27,905	5.4%	3.7%
490 Miscellaneous	2,470	5,050	1,550	5,075	5,075	227.4%	0.0%
950 Interfund Rental	23,334	25,489	25,489	20,357	21,305	-20.1%	4.7%
Total Ordinance Enforcement	219,153	279,335	188,048	263,856	276,715	40.3%	4.9%

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Traffic		Cost Center #:	521.710

Function

Enforces traffic laws, issues citations, and conducts investigations of all major collisions.

Budget Narrative

The Salary and Benefits budget includes four Traffic Officers.

Uniforms covers repair or replacement of uniforms lost or damaged on the job per union contract at \$700 per employee (x4).

Small Equipment is for replacement/upgrade of traffic collision investigation equipment.

Miscellaneous covers dues for North American Motor Officers Association (NAMOA) (2 @ \$25) and Washington Technical Accident Investigators (WATAI) (\$60).

Interfund Rental covers rental charges for motorcycles and traffic car.

Budget Changes

There are no significant changes.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Traffic		Cost Center #:	521.710

Account Number	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	284,848	308,135	298,345	330,841	349,266	10.9%	5.6%
120 Overtime	47,718	11,428	8,800	12,137	12,902	37.9%	6.3%
150 Holiday Buyback	12,225	6,583	6,371	13,743	14,679	115.7%	6.8%
230 Benefits	99,048	109,659	105,734	107,454	109,071	1.6%	1.5%
240 Uniforms	3,592	3,350	1,100	3,350	3,350	204.5%	0.0%
310 Supplies	88	100	650	100	100	-84.6%	0.0%
320 Fuel Consumed	163	0	0	0	0	N/A	N/A
350 Small Equipment	1,871	2,500	3,000	2,500	2,500	-16.7%	0.0%
490 Miscellaneous	0	100	100	100	100	0.0%	0.0%
950 Interfund Rental	35,868	39,148	39,148	48,487	50,736	23.9%	4.6%
Total Traffic	485,421	481,003	463,248	518,712	542,704	12.0%	4.6%

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Property Management		Cost Center #:	521.910

Function

Collects, maintains and controls all evidence in investigations, houses found property, tests narcotics and processes fingerprint evidence.

Budget Narrative

The Salary and Benefits budget includes one Property Officer.

Uniforms covers repair or replacement of uniforms lost or damaged on the job per union contract.

Supplies includes evidence supplies (\$600), fingerprint supplies (\$1,200), and drug testing supplies (\$1,200).

Professional Services includes NEC Automated Fingerprint and Identification System (AFIS) maintenance 1/3 the cost (\$1,800).

Miscellaneous covers dues for Law Enforcement Identification and Records Association (LEIRA) (\$30).

Interfund Rental covers rental charge for van number 891.

Budget Changes

No significant changes.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Property Management		Cost Center #:	521.910

Account Number	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	48,030	49,491	48,000	52,807	55,742	10.0%	5.6%
120 Overtime	0	1,470	500	1,561	1,659	212.2%	6.3%
150 Holiday Buyback	1,807	2,071	2,071	2,031	2,169	-1.9%	6.8%
230 Benefits	14,897	14,525	15,576	17,101	17,446	9.8%	2.0%
240 Uniforms	435	410	410	410	410	0.0%	0.0%
310 Supplies	3,610	3,000	3,000	3,000	3,000	0.0%	0.0%
350 Small Equipment	2,047	0	0	0	0	N/A	N/A
410 Professional Svc	2,380	1,800	3,000	1,800	1,800	-40.0%	0.0%
490 Miscellaneous	50	30	30	30	30	0.0%	0.0%
950 Interfund Rental	6,660	7,247	7,247	7,169	7,341	-1.1%	2.4%
Total Property Management	79,916	80,044	79,834	85,909	89,597	7.6%	4.3%

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Reserves		Cost Center #:	521.940

Function

Part-time officers fill in for vacationing officers, directs traffic and assists with crowd control at parades and other civic functions.

Budget Narrative

Detail of maintenance and operations expenditures are as follows:

Uniforms covers \$300 for each reserve officer (x1)

Budget Changes

There is a decrease in uniforms due to only one Reserve Officer going into 2009.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Reserves		Cost Center #:	521.940

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	1,854	7,944	1,150	7,944	7,944	590.8%	0.0%
230 Benefits	193	831	500	831	831	66.2%	0.0%
240 Uniforms	600	1,800	300	300	300	0.0%	0.0%
Total Police Reserves	2,647	10,575	1,950	9,075	9,075	365.4%	0.0%

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Prisoner Care		Cost Center #:	523.600

Function

Jail housing and incarceration costs.

Budget Narrative

Detail of maintenance and operations expenditures are as follows:

Supplies includes food, medical, and prescriptions for prisoners.

Intergovernmental Services covers booking and daily fees under contracts with the City of Lynnwood including cooperative transport, and Snohomish County Jail. The 2010 budget includes contractual increases 9% for cooperative transport, and 2.25% for Snohomish County Jail. The contract with Snohomish County Jail expires December 31, 2009.

Budget Changes

The increases to prisoner care are due to contracts with the City of Lynnwood and the Snohomish County Jail.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Prisoner Care		Cost Center #:	523.600

Account Number	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
310 Supplies	208	2,000	205	2,000	2,000	875.6%	0.0%
510 Intergov't Svc	624,053	732,563	675,764	694,084	729,418	2.7%	5.1%
Total Prisoner Care	624,261	734,563	675,969	696,084	731,418	3.0%	5.1%

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Dispatch		Cost Center #:	528.600

Function

Dispatch operates a single, central, 24 hours per day receiving station for all reported emergency and non-emergency incidents requiring Police Department response.

Budget Narrative

Details of maintenance and operations expenditures are as follows:

Interfund rental charges are for transfers to the reserve fund for vehicle computer replacement.

Budget Changes

The major change is the transferring charges for Southwest Snohomish County Communications Agency (SNOCOM) and Snohomish Emergency Radio Service (SERS) to the Non-Departmental budget. In the future, the remaining expenditures may be consolidated into a different cost center.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Dispatch		Cost Center #:	528.600

Account Number	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
510 Intergov't Svc	567,408	596,580	596,580	0	0	-100.0%	N/A
950 Interfund Rental	42,996	42,996	42,996	48,000	48,000	11.6%	0.0%
Total Dispatch	610,404	639,576	639,576	48,000	48,000	-92.5%	0.0%

Fund:	Drug Enforcement		Fund #:	104
Department:	Police		Department #:	410
Cost Center	Total Fund		Cost Center #:	n/a

Function

Record monies and proceeds from the sale of property seized during drug investigations and expenditures of those monies for drug enforcement.

Purpose

Enforce local and state laws and keep citizens and the community safe from violence and crime.

Budget Narrative

The Drug Enforcement budget covers fuel and maintenance for narcotics detective vehicle, Nextel radio and Blackberry fees, miscellaneous funds for drug buys, informant and surveillance expenses and payment of 10% seizures tax to the state.

Budget Changes

Due to the receipt of confiscated and forfeited funds in 2008, this fund will not require any support from the General fund for 2008 - 2010.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Drug Enforcement		Fund #:	104
Department:	Police		Department #:	410
Cost Center	Total Fund		Cost Center #:	n/a

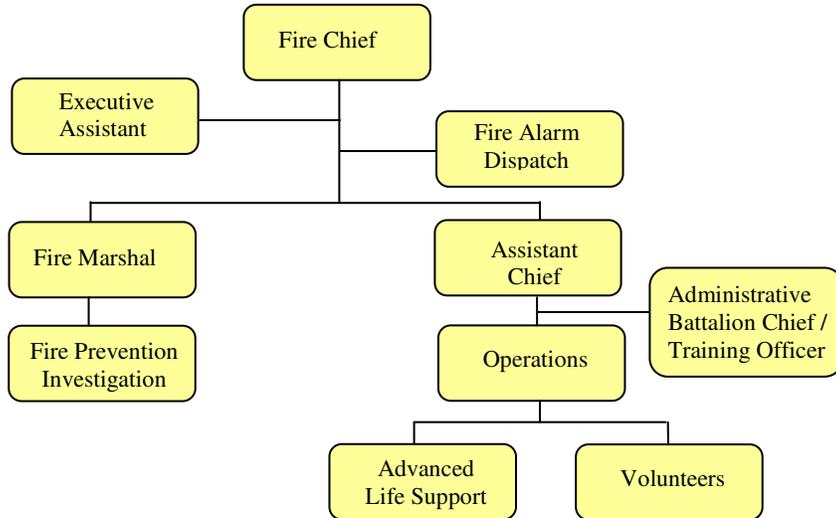
Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	75,344	101,130	101,130	183,806	140,281	81.8%	-23.7%
Revenue							
Narcotics Task Force	22,596	0	20,000	0	0	-100.0%	N/A
Confiscated and Forfeited Funds	28,303	124,000	124,000	25,000	25,000	-79.8%	0.0%
Judgment/Restitution	2,048	0	3,000	0	0	-100.0%	N/A
Auction Proceeds	0	500	0	0	0	N/A	N/A
Investment Interest	4,553	0	4,411	3,500	3,500	-20.7%	0.0%
Interfund Transfer	26,555	0	0	0	0	100.0%	N/A
Total Revenue	84,055	124,500	151,411	28,500	28,500	-81.2%	0.0%
Expenditures							
Salaries And Wages	24,054	0	0	0	0	N/A	N/A
Overtime	2,098	0	0	0	0	N/A	N/A
Benefits	7,553	0	0	0	0	N/A	N/A
Supplies	794	200	200	200	200	0.0%	0.0%
Fuel Consumed	3,490	2,000	2,000	2,000	2,000	0.0%	0.0%
Small Equipment	114	5,000	4,500	5,000	5,000	11.1%	0.0%
Communication	1,934	2,233	2,233	2,233	2,233	0.0%	0.0%
Repairs & Maintenance	62	800	0	800	800	N/A	0.0%
Miscellaneous	5,000	20,000	20,000	20,000	20,000	0.0%	0.0%
Intergov't Services	13,170	39,802	39,802	41,792	43,882	5.0%	5.0%
Total Expenditures	58,269	70,035	68,735	72,025	74,115	4.8%	2.9%
Ending Cash	101,130	155,595	183,806	140,281	94,666	-23.7%	-32.5%



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City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Total Department		Cost Center #:	n/a



Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Total Department		Cost Center #:	n/a

Mission Statement

The Edmonds Fire Department is dedicated to protect life, property, and the environment within our community through education, prevention, and emergency response to medical, fire, and hazardous conditions.

Purpose

The Fire Department provides comprehensive emergency response including fire containment, control, and suppression; hazardous materials response; rescue and extrication; disaster response; and triage, treatment, and transportation of patients who experience a medical emergency or a traumatic injury. The Department also provides code compliance inspections and public education for individuals, groups, businesses, and schools; conducts fire cause and origin investigations; and fire and life safety inspections.

Major 2009 – 2010 Budget Issues

None.

Significant 2009 – 2010 Budget Changes

Per instructions, no decision packages were submitted for 2009-2010.

SNOCOM and SERS were moved from the Fire Alarm/Dispatch Cost Center to the City Non-Departmental Budget.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Total Department		Cost Center #:	n/a

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Salaries	4,057,750	4,464,742	4,435,754	4,667,164	4,894,916	5.2%	4.9%
Overtime	638,933	416,920	612,671	445,121	474,831	-27.3%	6.7%
Holiday Buyback	136,088	177,945	159,832	153,889	165,328	-3.7%	7.4%
Benefits	1,363,548	1,580,729	1,505,748	1,662,219	1,790,283	10.4%	7.7%
Uniforms	45,285	50,146	51,382	52,884	53,872	2.9%	1.9%
Protective Clothing	20,071	17,290	29,416	28,500	28,500	-3.1%	0.0%
Supplies	79,970	104,500	72,024	102,100	102,100	41.8%	0.0%
Small Equipment	30,365	48,300	43,256	17,500	17,500	-59.5%	0.0%
Professional Svc	59,703	84,223	77,836	88,084	88,084	13.2%	0.0%
Communications	28,845	36,267	23,420	30,747	30,747	31.3%	0.0%
Travel	10,947	19,590	14,636	15,590	15,590	6.5%	0.0%
Rental/Lease	2,152	1,800	2,004	1,800	1,800	-10.2%	0.0%
Repair/Maint	25,612	17,640	19,008	21,140	21,140	11.2%	0.0%
Miscellaneous	44,559	37,943	37,730	50,248	50,773	33.2%	1.0%
Intergovernmental Services	212,923	223,647	223,647	0	0	-100.0%	N/A
Interfund Services	65	0	500	0	0	-100.0%	N/A
Interfund Transfer	34,000	11,048	0	0	0	N/A	N/A
Interfund Fuel	47,860	32,731	40,413	32,731	32,731	-19.0%	0.0%
Interfund Supplies	50,080	40,184	33,147	40,184	40,184	21.2%	0.0%
Interfund Rental	77,449	76,042	76,042	71,437	73,327	-6.1%	2.6%
Interfund Repairs	95,717	90,631	74,850	90,631	90,631	21.1%	0.0%
Machinery/Equipment	20,859	0	0	0	0	N/A	N/A
Total Fire	7,082,781	7,532,318	7,533,316	7,571,969	7,972,337	0.5%	5.3%

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Administration		Cost Center #:	522.100

Function

Fire Administration leads, directs, and oversees the total operation of the Fire Department.

Budget Narrative

The Salary and Benefit budget includes the Fire Chief and an Executive Assistant.

The uniform budget covers dry-cleaning and replacement for the Fire Chief; *Corry's*.

The supplies budget covers office supplies, forms, cleaning supplies, copy machine paper, toner and print cartridges; *Office Max*.

The small equipment budget includes computers, printers, and scanners.

The professional services budget covers consultants, medical professionals, legal ads, and printing.

The communications budget includes pager, postage; *Verizon and AT&T*.

The rental/lease budget covers the *Panasonic* copy machine lease.

The repairs and maintenance budget covers office equipment and appliances (labor), radios, phones; *Electronic Business Machines*.

The miscellaneous budget includes registration fees, plaques, awards, memberships, subscriptions, and printing.

The interfund rental budget covers Equipment Rental charges for Unit 506.

Budget Changes

No significant changes.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Administration		Cost Center #:	522.100

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	197,745	203,852	203,644	223,351	236,677	9.7%	6.0%
120 Overtime	3,760	3,000	3,132	3,054	3,246	-2.5%	6.3%
230 Benefits	47,512	57,379	52,920	60,606	63,578	14.5%	4.9%
240 Uniforms	651	1,200	800	1,200	1,200	50.0%	0.0%
310 Supplies	3,721	5,960	3,700	5,960	5,960	61.1%	0.0%
410 Professional Svc	351	717	3,500	1,500	1,500	-57.1%	0.0%
420 Communications	362	525	238	525	525	120.6%	0.0%
430 Travel	(6)	0	44	0	0	-100.0%	N/A
450 Rentals	1,791	1,800	1,792	1,800	1,800	0.4%	0.0%
480 Repair/Maint	881	960	754	1,660	1,660	120.2%	0.0%
490 Miscellaneous	2,546	1,100	1,766	1,100	1,100	-37.7%	0.0%
950 Interfund Rental	9,342	10,200	10,200	7,828	8,038	-23.3%	2.7%
Total Administration	268,656	286,693	282,490	308,584	325,284	9.2%	5.4%

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Operations		Cost Center #:	522.200

Function

The Operations Division provides emergency medical triage, treatment, and transport at the basic life-support level; contains, controls, and suppresses fires; provides hazardous material response; effects rescue and extrication of trapped victims; and responds to disasters.

Budget Narrative

The Salary and Benefit budget includes the Assistant Fire Chief, one Captain, four Battalion Chiefs, eight Lieutenants, and twenty-four Firefighters/Emergency Medical Technicians.

The uniform budget includes non-combat purchases, rental, dry-cleaning and laundry provided by *Kroesens, TC Span, Corry's, and Cintas*.

The protective clothing budget includes rescue bunker gear, boots, gloves, helmets, and hoods; *SeaWestern, L.N. Curtis, and Kroesens*.

The supplies budget covers vehicle maintenance, breathing apparatus, foam, HazMat, station maintenance supplies and amenities, and miscellaneous brass; *Coastwide, Central Welding, Costco*.

The small equipment budget includes desktop computers, mobile digital computers, printers, scanners, portable, mobile and base station radios, plus installation.

The expendable tools budget includes hoses, tools, fitness equipment, nozzles, saws, chains, and hand tools.

The professional services budget includes consultants, medical professionals, fitness-for-duty exams, and printing.

The communications budget covers phones and radios and supporting equipment and supplies, pagers, fax machine, postage; *Verizon, AT&T, and Day Wireless*.

The travel budget covers airfare, accommodations, meals, and mileage reimbursement.

The repairs and maintenance budget covers radio maintenance contract, and maintenance of Self-Contained Breathing Apparatus (SCBAs) (flow tests), headsets, portable equipment, protective clothing, air compressor, station appliances, fitness equipment, gurneys, fire extinguisher refills, and ladder inspections.

The miscellaneous budget includes registration fees, plaques, awards, dues, publications, subscriptions, and software.

The interfund rental budget covers Equipment Rental Division charges for Units 488, 492, and 489.

Budget Changes

No significant changes.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Operations		Cost Center #:	522.200

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	2,826,258	3,093,051	3,178,530	3,188,156	3,343,766	0.3%	4.9%
120 Overtime	500,773	330,923	480,382	353,426	379,226	-26.4%	7.3%
150 Holiday Buyback	108,584	134,263	112,784	122,787	131,914	8.9%	7.4%
230 Benefits	984,174	1,136,911	1,117,260	1,210,400	1,304,095	8.3%	7.7%
240 Uniforms	33,094	34,986	36,620	37,536	38,524	2.5%	2.6%
250 Protective Clothing	19,672	13,790	25,916	25,000	25,000	-3.5%	0.0%
310 Supplies	23,483	26,147	11,702	24,290	24,290	107.6%	0.0%
350 Small Equipment	22,150	13,200	8,156	13,200	13,200	61.8%	0.0%
410 Professional Svc	15,735	39,006	31,994	39,006	39,006	21.9%	0.0%
420 Communications	19,448	19,420	11,592	13,000	13,000	12.1%	0.0%
480 Repair/Maint	20,019	8,730	5,286	8,730	8,730	65.2%	0.0%
490 Miscellaneous	3,150	280	6,142	6,480	6,480	5.5%	0.0%
550 Interfund Transfer	34,000	11,048	0	0	0	N/A	N/A
910 Interfund Services	65	0	500	0	0	N/A	N/A
920 Interfund Fuel	26,085	19,731	19,413	19,731	19,731	1.6%	0.0%
930 Interfund Supplies	29,660	25,184	20,147	25,184	25,184	25.0%	0.0%
950 Interfund Rental	48,613	44,672	44,672	41,832	42,997	-6.4%	2.8%
980 Interfund Repairs	53,830	60,631	54,850	60,631	60,631	10.5%	0.0%
Total Operations	4,768,806	5,011,973	5,165,946	5,189,389	5,475,774	0.5%	5.5%

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Fire Prevention		Cost Center #:	522.300

Function

The Fire Prevention Division includes the Fire Inspection Program that provides regular inspection of existing assembly, commercial, industrial, and residential occupancies to ensure code compliance. Fire Prevention also performs plans review on new and tenant-improvement construction projects, inspects fire sprinkler and fire alarm systems, and conducts fire-cause and origin investigations.

The Public Education Program helps responsible parties identify and learn how to remove hazards, and reduce risk to life, property, and the environment. The Division conducts fire and life-safety training for individuals, groups, businesses, and educational institutions. The program also includes visits to schools, and staffing at community events.

Budget Narrative

The Salary and Benefits budget includes one Fire Marshal and one Fire Inspector. The 2008 Salary under run is due to the fact that one of these FTE's has been called for Military Service. The position is being held for him until he is released from duty.

The uniform budget covers Fire Marshal and Fire Inspector; *Corry's*.

The supplies budget includes cameras, film development, fire codes, building codes, safety videos, map books, and office supplies.

The small equipment budget includes desktop computers, mobile digital computers, printers, scanners, portable and mobile radios, plus installation.

The professional services budget includes consultants and fitness-for-duty tests.

The communications budget includes phones, pagers; *Verizon, AT&T, Day Wireless*.

The travel budget includes airfare, accommodations, meals, and mileage reimbursement.

The repairs and maintenance budget covers fire prevention equipment and service agreements.

The miscellaneous budget covers registration fees, publications, dues, subscriptions, plaques, and awards.

The interfund rental budget includes the Equipment Rental Division charges for staff vehicles, units 483 and 490.

Budget Changes

No significant changes.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Fire Prevention		Cost Center #:	522.300

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	172,705	181,906	124,250	209,636	221,309	68.7%	5.6%
120 Overtime	802	1,151	7,827	1,229	1,319	-84.3%	7.3%
150 Holiday Buyback	3,362	1,472	4,048	3,802	4,085	-6.1%	7.4%
230 Benefits	42,300	52,044	35,644	53,120	57,324	49.0%	7.9%
240 Uniforms	1,120	2,400	1,800	2,400	2,400	33.3%	0.0%
310 Supplies	3,564	4,320	3,000	4,320	4,320	44.0%	0.0%
410 Professional Svc	68	1,512	1,500	1,512	1,512	0.8%	0.0%
420 Communications	967	1,180	1,180	1,180	1,180	0.0%	0.0%
430 Travel	327	2,810	2,000	2,810	2,810	40.5%	0.0%
480 Repair/Maint	0	150	150	150	150	0.0%	0.0%
490 Miscellaneous	3,027	2,310	2,310	2,310	2,310	0.0%	0.0%
950 Interfund Rental	9,246	10,090	10,090	10,677	11,192	5.8%	4.8%
Total Prevention	237,488	261,345	193,799	293,146	309,911	51.3%	5.7%

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Training		Cost Center #:	522.400

Function

The Fire Training Division is responsible for all aspects of training and safety to include classes in tactics and strategy, fire suppression, Emergency Medical Services (EMS), rescue and extrication, hazardous materials and disaster response, leadership, and personnel and management.

Budget Narrative

The supplies budget includes manuals, videos, audiovisual supplies, materials, props, easels, and office supplies.

The professional services budget includes contract instructors, fitness-for-duty exams, records management software, and consultants.

The communications budget includes pager and postage; *Verizon, AT&T, and Day Wireless.*

The travel budget covers airfare, accommodations, meals, and mileage reimbursement (Operations, Basic Life Support (BLS), training and professional development).

The repairs and maintenance budget covers audio-visual equipment and camera.

The miscellaneous budget covers Fire and EMS registration fees (Operations and BLS), subscriptions, publications, plaques, awards, dues, and publications.

Budget Changes

No significant changes.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Training		Cost Center #:	522.400

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
120 Overtime	115	0	0	0	0	N/A	N/A
230 Benefits	17	0	0	0	0	N/A	N/A
240 Uniforms	572	0	0	0	0	N/A	N/A
310 Supplies	2,804	9,530	7,000	7,530	7,530	7.6%	0.0%
350 Small Equipment	1,624	0	0	0	0	N/A	N/A
410 Professional Svc	810	6,450	8,450	8,450	8,450	0.0%	0.0%
420 Communications	0	900	900	1,800	1,800	100.0%	0.0%
430 Travel	8,931	14,280	10,392	10,280	10,280	-1.1%	0.0%
450 Rental/Lease	193	0	0	0	0	N/A	N/A
480 Repair/Maint	0	300	300	600	600	100.0%	0.0%
490 Miscellaneous	32,079	14,895	21,000	21,000	21,525	0.0%	2.5%
Total Training	47,145	46,355	48,042	49,660	50,185	3.4%	1.1%

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Volunteers		Cost Center #:	522.410

Function

Volunteers augment career staff at large emergency incident scenes or during multiple incidents, provide EMS services at the basic life support level, and support civic events.

Budget Narrative

The benefits budget covers State Board of Volunteer Firefighters contributions.

The uniform budget includes uniforms and protective clothing; *Cintas*.

The supplies budget covers volunteer support material at emergency and civic events.

The professional services budget covers medical tests.

Budget Changes

None.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Volunteers		Cost Center #:	522.410

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	(787)	0	0	0	0	N/A	N/A
230 Benefits	(1)	400	400	400	400	0.0%	0.0%
240 Uniforms	2,986	4,060	4,060	4,060	4,060	0.0%	0.0%
310 Supplies	157	250	250	250	250	0.0%	0.0%
410 Professional Svc	0	600	600	600	600	0.0%	0.0%
Total Volunteers	2,355	5,310	5,310	5,310	5,310	0.0%	0.0%

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Advanced Life Support		Cost Center #:	526.100

Function

The Advanced Life Support Division provides emergency medical response, triage, treatment, and transport at the Paramedic level. Paramedics are cross-trained Firefighters.

Budget Narrative

The Salary and Benefit budget includes twelve Firefighter/Paramedics. The estimated 2008 under run in this cost center is due to vacancies caused by retirements.

The uniform budget includes non-combat purchases, rental, dry-cleaning, and laundry; *Cintas*.

The protective clothing budget includes rescue bunker gear, boots, gloves, helmets, and hoods; *SeaWestern, L.N. Curtis*.

The supplies budget includes Aid and Medic unit expendables (pharmaceutical and medical), medical oxygen, and medical supplies; *Central Welding, Airgas, and a joint medical supplies purchasing agreement with other EMS providers*.

The expendable tools budget covers miscellaneous medical tools and equipment with a limited, useful life.

The professional services budget includes consultants, medical professionals, fitness-for-duty exams; *local Medical Program Director and Snohomish County Medical Program Director*.

The communications budget covers phones and radios and supporting equipment and supplies, pagers, and fax machine; *Verizon, AT&T, and Day Wireless*.

The travel budget includes airfare, accommodations, meals, and mileage reimbursement.

The repairs and maintenance budget includes medical tools and equipment, service agreements, and the *EMER NW* gurney contract.

The miscellaneous budget covers registration fees, plaques, awards, dues, publications, and subscriptions.

Budget Changes

No significant changes.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Advanced Life Support		Cost Center #:	526.100

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	861,829	985,933	929,330	1,046,021	1,093,164	12.6%	4.5%
120 Overtime	133,483	81,846	121,330	87,412	91,040	-28.0%	4.2%
150 Holiday Buyback	24,142	42,210	43,000	27,300	29,329	-36.5%	7.4%
230 Benefits	289,546	333,995	299,524	337,693	364,886	12.7%	8.1%
240 Uniforms	6,862	7,500	8,102	7,688	7,688	-5.1%	0.0%
250 Protective Clothing	399	3,500	3,500	3,500	3,500	0.0%	0.0%
310 Supplies	46,241	58,293	46,372	59,750	59,750	28.8%	0.0%
350 Small Equipment	6,591	35,100	35,100	4,300	4,300	-87.7%	0.0%
410 Professional Svc	42,739	35,938	31,792	37,016	37,016	16.4%	0.0%
420 Communications	841	5,832	3,486	5,832	5,832	67.3%	0.0%
430 Travel	1,682	2,500	2,200	2,500	2,500	13.6%	0.0%
450 Rental/Lease	168	0	212	0	0	-100.0%	N/A
480 Repair/Maint	4,712	7,500	12,518	10,000	10,000	-20.1%	0.0%
490 Miscellaneous	3,757	19,358	6,512	19,358	19,358	197.3%	0.0%
640 Machinery/Equipment	20,859	0	0	0	0	N/A	N/A
920 Interfund Fuel	21,775	13,000	21,000	13,000	13,000	-38.1%	0.0%
930 Interfund Supplies	20,420	15,000	13,000	15,000	15,000	15.4%	0.0%
980 Interfund Repairs	41,887	30,000	20,000	30,000	30,000	50.0%	0.0%
Total Advanced Life Support	1,527,933	1,677,505	1,596,978	1,706,370	1,786,363	6.8%	4.7%

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Fire Alarm/Dispatch		Cost Center #:	528.600

Function:

Prior to 2009, this function addressed the Southwest Snohomish County Communications Agency (SNOCOM) portion of Fire Alarm/Dispatch operating a single, central, 24-hour per day receiving station for all reported emergency and non emergency incidents requiring Fire Department response and dispatching, and Snohomish County Emergency Radio System (SERS) administration of the County-wide 800 MHz radio communications system.

Budget Narrative:

The 2009 communications budget includes Verizon and SNOCOM frame relay connections between SNOCOM and Stations 16 and 20, and the interfund rental for replacement of 800 MHz radios.

Budget Changes:

SNOCOM and SERS moved to the Non-Departmental budget. At some point in the future, the communication and Interfund Rental lines may be moved into another cost center and #528-600 eliminated.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Fire Alarm/Dispatch		Cost Center #:	528.600

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
420 Communication	7,227	8,410	6,024	8,410	8,410	39.6%	0.0%
510 Intergov't Svc	212,923	223,647	223,647	0	0	-100.0%	N/A
950 Interfund Rental	10,248	11,080	11,080	11,100	11,100	0.2%	0.0%
Total Dispatch	230,398	243,137	240,751	19,510	19,510	-91.9%	0.0%

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Fire Donations		Fund #:	131
Department:	Fire Department		Department #:	510
Cost Center	Total Fund		Cost Center #:	n/a

Function

The Donation Fund was established to account for donations to the Fire Department. Donors' contributions to this fund are tax deductible, and are used to purchase small equipment and supplies.

Budget Changes

No significant changes have occurred.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Fire Donations		Fund #:	131
Department:	Fire Department		Department #:	510
Cost Center	Total Fund		Cost Center #:	n/a

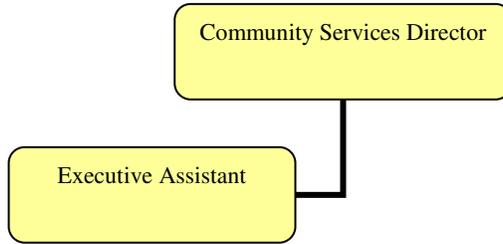
Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	4,508	8,289	8,290	0	2,800	-100.0%	N/A
<u>Revenue</u>							
Investment Interest	317	430	300	300	300	0.0%	0.0%
Contributions/Donations	2,465	5,408	2,500	2,500	2,500	0.0%	0.0%
Transfer In	1,000	0	0	0	0	N/A	N/A
Total Revenues	3,782	5,838	2,800	2,800	2,800	0.0%	0.0%
<u>Expenditures</u>							
Miscellaneous	0	0	11,090	0	0	-100.0%	N/A
Interfund Transfer	0	0	0	0	0	N/A	N/A
Total Expenditures	0	0	11,090	0	0	-100.0%	N/A
Ending Cash	8,290	14,127	0	2,800	5,600	N/A	100.0%



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City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Community Services		Department #:	610
Cost Center	Total Department		Cost Center #:	519.700



Fund:	General		Fund #:	001
Department:	Community Services		Department #:	610
Cost Center	Total Department		Cost Center #:	519.700

Mission Statement

Community Services’ mission is to provide effective and efficient support to the Mayor, City Council, Department Directors and staff. The Department 1) helps form and develop long-term policies and strategies, 2) plans, organizes, coordinates, and implements major/special projects, and 3) serves as an effective liaison between the City and its residents, and community, regional, and state organizations.

Purpose

The Community Services Department helps develop and establish both long-term and short-range goals and objectives. The Department also develops administrative procedures and policies, coordinates Capital Improvement Projects, participates as a member of the annual budget review committee, and provides for special project management on regional issues that involve funding, legislation, and interlocal agreements.

Budget Narrative

The Salary and Benefits budget includes the Community Services Director and one Executive Assistant.

Budget Changes

The Professional Services budget reflects a decrease of \$43,000 due to the elimination of the Patton Boggs contract. Additionally, there are reductions in Advertising (\$1,000) and Supplies (\$1,000).

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Community Services		Department #:	610
Cost Center	Total Department		Cost Center #:	519.700

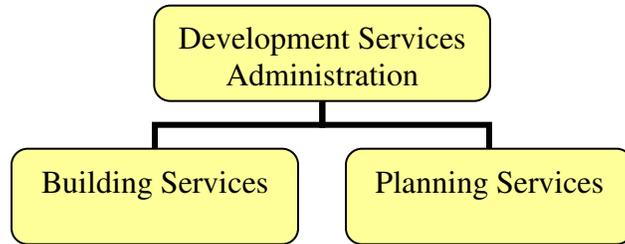
Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	186,363	195,252	195,252	206,485	218,676	5.8%	5.9%
120 Overtime	856	1,600	1,000	1,000	1,117	0.0%	11.7%
230 Benefits	41,237	48,709	47,000	51,912	54,639	10.5%	5.3%
310 Supplies	944	3,000	1,500	2,000	2,000	33.3%	0.0%
350 Small Equipment	245	500	500	500	500	0.0%	0.0%
410 Professional Svc	84,006	95,000	85,000	42,000	42,000	-50.6%	0.0%
420 Communications	0	690	250	690	690	176.0%	0.0%
430 Travel	299	2,000	1,500	2,000	2,000	33.3%	0.0%
440 Advertising	0	2,060	0	1,060	1,060	N/A	0.0%
450 Rental/Lease	1,651	1,320	1,320	1,320	1,320	0.0%	0.0%
480 Repair/Maintenance	226	500	500	500	500	0.0%	0.0%
490 Miscellaneous	1,883	2,000	3,088	2,000	2,000	-35.2%	0.0%
950 Interfund Rental	1,769	1,918	1,918	558	197	-70.9%	-64.7%
Total Community Services	319,479	354,549	338,828	312,025	326,699	-7.9%	4.7%



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City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Total Department		Cost Center #:	n/a



Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Total Department		Cost Center #:	n/a

Mission Statement

The Development Services Department’s mission is to preserve and enhance our community’s environment and quality of life by:

- Providing accurate, consistent, and timely permit processing
- Promoting building safety and managed land use
- Implementing adopted City codes, policies, plans, and standards
- Protecting the public’s health and safety
- Providing excellent customer service

Major 2009-2010 Budget Issues

Completion of the City’s Shoreline Master Plan update and the Edmonds Community Development Code rewrite will occur in 2009-2010.

Significant 2009-2010 Budget Changes

The Engineering Division has been transferred to the Public Works Department. The Development Services Department will continue to provide supplies and handle copier leases for the entire second floor in City Hall, including Engineering.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Total Department		Cost Center #:	n/a

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Salaries	1,009,910	1,170,759	1,079,774	1,205,086	1,270,844	11.6%	5.5%
Overtime	1,665	17,520	1,200	6,020	6,020	401.7%	0.0%
Benefits	280,572	353,769	318,793	372,597	389,355	16.9%	4.5%
Uniforms	860	1,570	1,570	1,610	1,655	2.5%	2.8%
Supplies	34,936	30,700	23,226	30,700	30,700	32.2%	0.0%
Small Equipment	13,726	1,820	2,320	1,860	1,900	-19.8%	2.2%
Professional Svc	377,764	212,920	344,794	188,370	190,750	-45.4%	1.3%
Communications	2,407	5,950	3,100	6,754	6,784	117.9%	0.4%
Travel	821	6,490	4,555	6,560	6,630	44.0%	1.1%
Advertising	2,956	3,410	4,200	3,490	3,580	-16.9%	2.6%
Rental Lease	22,401	27,590	23,000	27,590	27,590	20.0%	0.0%
Repairs/Maint	8,981	14,084	4,000	14,338	14,598	258.5%	1.8%
Miscellaneous	22,816	46,775	47,080	38,215	43,215	-18.8%	13.1%
Equipment	35,108	0	0	0	0	N/A	N/A
Interfund Rental	15,121	16,473	16,473	16,608	16,793	0.8%	1.1%
Total Development Services	1,830,044	1,909,830	1,874,085	1,919,798	2,010,414	2.4%	4.7%

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Planning		Cost Center #:	558.600

Function

Planning Services administers all City codes related to land use and zoning, and supports the Architectural Design Board, Planning Board, Hearing Examiner, and Historic Preservation Commission. The division processes and coordinates a wide range of land use permits and approvals processed by City staff, the Hearing Examiner, and the ADB. Long-range planning activities include implementation of the State’s Growth Management Act and preparing and updating the Comprehensive Plan, as well as preparing or coordinating sub area and functional plans. The division also maintains the Shoreline Master Program and critical areas regulations and reviews all development for compliance with these environmental regulations. The division assists in implementing and coordinating the City’s Geographical Information System program.

Planning works with community groups to plan and implement specific plan elements, such as downtown revitalization and waterfront development, and supports and implements development code initiatives. Support services provided to the public and other departments include mapping and graphics, database development, and land and building inventories.

Budget Narrative

Salaries & Benefits	Planning Manager, four professional planners, administrative assistant and clerk, student interns (GIS). Total 6.1 FTE plus interns.
Overtime	Minor overtime charges to cover peak period workloads.
Small Equipment	Small tools and minor equipment.
Professional Services	Hearing Examiner, Minute Taker (incl. transcripts), digital aerials, special studies (e.g. critical areas recon or review).
Communications	Cell phones.
Travel	Lodging, meals, mileage.
Advertising	Legal notices, meeting agendas and display ads.
Miscellaneous	Dues/subscriptions/memberships, class registrations & tuition, printing & publications, microfilming, and GIS maintenance contracts.
Interfund Rental	Vehicle rental for #135 and 1/3 share of #104.

Budget Changes

Net reduction in Professional Services #410 budget due to completion of SMP, offset by minor increase in budget to take over ADB minute taker expense from City Clerk’s office.

Net reduction in Miscellaneous #490 budget due to GIS maintenance costs shifted to IT budget.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Planning		Cost Center #:	558.600

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	347,796	439,997	382,974	446,242	474,371	16.5%	6.3%
120 Overtime	364	520	0	520	520	N/A	0.0%
230 Benefits	99,124	128,936	117,793	138,796	146,731	17.8%	5.7%
240 Uniforms	0	300	300	310	320	3.3%	3.2%
310 Supplies	826	0	126	0	0	-100.0%	N/A
350 Small Equipment	11,550	1,620	1,620	1,660	1,700	2.5%	2.4%
410 Professional Svc	170,882	119,550	149,794	95,000	97,380	-36.6%	2.5%
420 Communications	345	600	600	1,200	1,230	100.0%	2.5%
430 Travel	87	2,910	1,955	2,980	3,050	52.4%	2.3%
440 Advertising	2,371	3,360	3,000	3,440	3,530	14.7%	2.6%
480 Repairs & Maintenance	8,564	0	0	0	0	N/A	N/A
490 Miscellaneous	13,173	26,220	26,220	17,660	17,660	-32.6%	0.0%
640 Machinery/Equipment	2,205	0	0	0	0	N/A	N/A
950 Interfund Rental	3,862	4,194	4,194	3,081	2,791	-26.5%	-9.4%
Total Planning	661,149	728,207	688,576	710,889	749,283	3.2%	5.4%

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Building Services		Cost Center #:	524.100

Function

The Building Division provides permitting information, permit intake and issuance, plan review services, field inspection services and building code enforcement for public and private development. The Division determines compliance with State mandated building and related construction codes, local regulations and city ordinances and ensures compliance.

Budget Narrative

Salaries and Benefits	The Building Division consists of seven (7) full time equivalent (FTE's) positions including; the Building Official, Assistant Building Official, Senior Combination Building Inspector, Residential Plans Examiner, Senior Permit Coordinator, Permit Coordinator and Permit Specialist.
Overtime	Overtime for the processing and microfilming of permit records, special projects, and maintaining weekly administrative duties for the division, etc.
Uniforms	Boots, field gear, safety equipment, uniforms, raingear – as required by union contract
Professional Services	Consultant reviews, engineering evaluations and studies, etc.
Communication	Mobile phones and laptop wireless card for field staff
Travel	Travel to business meetings, seminars, training, etc.
Advertising	Publication for legal notices
Repair/Maintenance	Contract, maintenance, parts and copies for blueprint copy machine
Miscellaneous	Public forms and handouts, reference books, code books (including for 2010 code change), technical software, training, memberships, dues, registrations, conferences, microfilming, etc.
Interfund Rental	Vehicle rental for units #29, #35 and #122

Budget Changes

No significant changes. Vacant positions are the cause for the estimated 2008 Salary and Benefit under expenditure.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Building Services		Cost Center #:	524.100

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	415,386	476,562	443,937	482,015	504,146	8.6%	4.6%
120 Overtime	51	16,000	0	4,500	4,500	N/A	0.0%
230 Benefits	107,853	141,422	120,000	144,349	148,880	20.3%	3.1%
240 Uniforms	860	1,270	1,270	1,300	1,335	2.4%	2.7%
310 Supplies	5,337	0	100	0	0	-100.0%	N/A
350 Small Equipment	594	0	0	0	0	N/A	N/A
410 Professional Svc	174,494	77,870	185,000	77,870	77,870	-57.9%	0.0%
420 Communications	1,915	4,900	2,000	4,900	4,900	145.0%	0.0%
430 Travel	235	1,500	1,000	1,500	1,500	50.0%	0.0%
440 Advertising	585	50	1,200	50	50	-95.8%	0.0%
480 Repairs/Maint	417	10,141	3,000	10,395	10,655	246.5%	2.5%
490 Miscellaneous	7,863	19,410	19,410	19,410	24,410	0.0%	25.8%
950 Interfund Rental	11,259	12,279	12,279	13,527	14,002	10.2%	3.5%
Total Building Services	726,849	761,404	789,196	759,816	792,248	-3.7%	4.3%

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Administration		Cost Center #:	558.800

Function

Department administration ensures that all City codes and ordinances within the divisions are enforced, and needs as related to government services are met. The Administrative Assistants within the Administration Division handle customer contacts by phone and counter visits and handle ordering Department supplies, payroll and invoicing. The Code Enforcement Officer reports to the Director and handles code compliance issues. Code compliance issues include building, zoning, and engineering and nuisance complaints.

Budget Narrative

Development Services Administration consists of the Director, two part time Administrative Assistants and the Code Enforcement Officer.

Supplies	Office supplies, forms, copy paper, publications, cleaning supplies, and refreshments for public meetings
Small Equipment	Small tools and minor equipment
Professional Services	Engineering/architectural, management consulting, legal services, computer programming,
Communication	Telephone, on-line changes, postage, fax
Travel	Lodging, meals, mileage
Advertising	Legal notices, meeting dates/agenda ads
Rental/Lease	Copier leases
Repairs/Maintenance	Equipment repairs/maintenance – fax, binding machine, label maker, laminator
Miscellaneous	Dues/subscriptions/memberships, registration, tuition, film developing

Budget Changes

No significant changes.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Administration		Cost Center #:	558.800

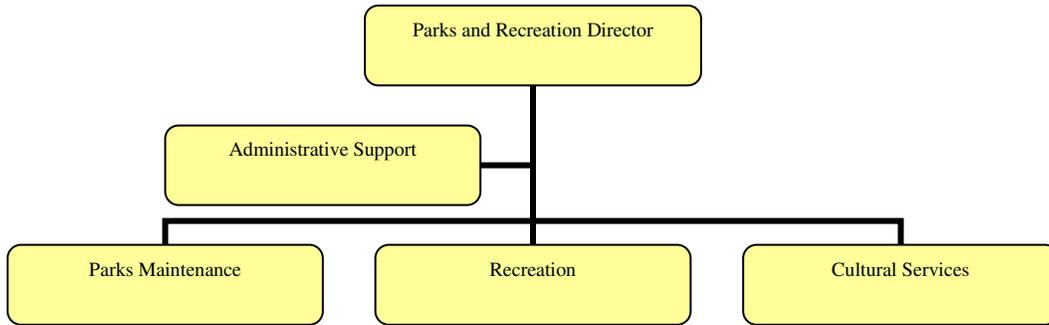
Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	246,728	254,200	252,863	276,829	292,327	9.5%	5.6%
120 Overtime	1,250	1,000	1,200	1,000	1,000	-16.7%	0.0%
230 Benefits	73,595	83,411	81,000	89,452	93,744	10.4%	4.8%
310 Supplies	28,773	30,700	23,000	30,700	30,700	33.5%	0.0%
350 Small Equipment	1,582	200	700	200	200	-71.4%	0.0%
410 Professional Svc	32,388	15,500	10,000	15,500	15,500	55.0%	0.0%
420 Communications	147	450	500	654	654	30.8%	0.0%
430 Travel	499	2,080	1,600	2,080	2,080	30.0%	0.0%
450 Rental Lease	22,401	27,590	23,000	27,590	27,590	20.0%	0.0%
480 Repairs/Maint	0	3,943	1,000	3,943	3,943	294.3%	0.0%
490 Miscellaneous	1,780	1,145	1,450	1,145	1,145	-21.0%	0.0%
640 Equipment	32,903	0	0	0	0	N/A	N/A
Total Building Services	442,046	420,219	396,313	449,093	468,883	13.3%	4.4%



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City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Department		Cost Center #:	n/a



Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Department		Cost Center #:	n/a

Mission Statement

To provide Edmonds citizens with a balanced system of open land, parks, recreation, cultural arts and support facilities to ensure quality of life.

Purpose

The Parks, Recreation and Cultural Services Department serves as the community’s key resource for providing parks, recreation and aquatic programs, cultural arts, tourism, economic development and an enhanced quality of life for its citizens. Thousands of participants visit weekly to join the 1,000 plus programs offered each year. There are more than 60 sites, including 20 active parks that encompass nearly 325 acres, 20,000 square feet of flowerbeds and more than 1,000 feet of waterfront shoreline in the Edmonds Parks’ system. The Department manages the Edmonds Memorial Cemetery and serves as liaison to the Edmonds Public Library, the South County Senior Center, the Arts Commission, the Sister City Commission, and provides ongoing partnerships with numerous community organizations including the Edmonds School District and Edmonds Community.

Major 2009-2010 Budget Issues

With the addition of new parks and increased park usage the Parks Maintenance Division’s current staffing levels continue to be a concern if current service levels throughout the system are to be maintained.

Budget Changes

Increase in Professional Services is due to the Parks Department contracting for new programs. All costs for these programs are recovered by program fee revenue.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Department		Cost Center #:	n/a

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Salaries	1,653,088	1,796,271	1,707,967	1,850,412	1,946,503	8.3%	5.2%
Overtime	5,693	7,075	5,500	5,500	5,500	0.0%	0.0%
Benefits	440,787	499,786	484,534	546,227	572,612	12.7%	4.8%
Uniforms	2,928	6,540	5,300	6,540	6,540	23.4%	0.0%
Supplies	108,494	120,470	117,024	119,175	119,600	1.8%	0.4%
Small Equipment	19,977	6,475	5,710	2,800	2,800	-51.0%	0.0%
Professional Svc	245,471	232,395	315,106	323,720	331,779	2.7%	2.5%
Communications	22,639	20,700	23,955	24,431	24,528	2.0%	0.4%
Travel	2,019	2,840	2,300	2,855	2,870	24.1%	0.5%
Advertising	3,306	3,700	4,352	3,775	3,852	-13.3%	2.0%
Rental/Lease	39,927	50,325	49,005	50,694	51,072	3.4%	0.7%
Public Utility	128,416	105,750	128,416	128,416	133,416	0.0%	3.9%
Repair/Maint	21,102	22,380	22,259	23,769	24,324	6.8%	2.3%
Miscellaneous	34,308	36,046	35,753	35,312	35,975	-1.2%	1.9%
Intergov't Svc	56,807	64,250	56,807	64,250	64,250	13.1%	0.0%
Interfund Rental	103,936	113,417	111,309	122,258	123,849	9.8%	1.3%
Total Parks & Recreation	2,888,898	3,088,420	3,075,297	3,310,134	3,449,470	7.6%	4.2%

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Administration		Cost Center #:	574.100

Function

Administration manages park and recreational needs for the City of Edmonds. The program oversees more than 60 sites, 325 acres of parkland and 60,000 square feet of program space among the Frances Anderson Center, Plaza Room, Meadowdale Community Clubhouse and Yost Pool. The staff develops long range plans for capital assets, park land acquisition, and capital development, administers county, state, and federal grants, and manages general fund budgets as well as nine special fund accounts. Administration serves as liaison to five boards and commissions as well as neighboring City and County jurisdictions.

Budget Narrative

The salaries and benefits are for the Director, Office supervisor, two Senior Office Assistants and four part time front desk staff.

The professional services line covers the monitors for off hour rentals of the Frances Anderson Center and the Edmonds Plaza Room.

Budget Changes

No significant changes.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Administration		Cost Center #:	574.100

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	263,395	278,897	269,386	295,919	311,904	9.8%	5.4%
230 Benefits	78,924	90,646	86,387	97,155	101,818	12.5%	4.8%
310 Supplies	6,549	6,000	6,000	6,150	6,300	2.5%	2.4%
350 Small Equipment	324	300	251	300	300	19.5%	0.0%
410 Professional Svc	5,195	3,940	4,480	4,440	4,552	-0.9%	2.5%
420 Communications	47	0	358	783	783	118.7%	0.0%
430 Travel	76	400	100	400	400	300.0%	0.0%
440 Advertising	395	0	0	0	0	N/A	N/A
450 Rental/Lease	14,280	14,750	15,042	15,119	15,497	0.5%	2.5%
480 Repair/Maint	272	370	0	370	370	N/A	0.0%
490 Miscellaneous	1,215	1,730	1,250	1,730	1,730	38.4%	0.0%
Total Administration	370,672	397,033	383,254	422,366	443,654	10.2%	5.0%

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Recreation & Cultural Services		Cost Center #:	574.200

Function

The General Recreation & Cultural Services Program is designed to create and implement recreational and environmental education programs along with arts, tourism, and cultural opportunities for the citizens of Edmonds. Staff supervise programs such as community recreation, arts, athletics, aquatics, fitness, outdoor recreation, and ranger/naturalist activities, and oversee contracted and hourly instructors, and seasonal employees.

In addition to ongoing programs, the staff develops and supervises special events throughout the year and participates in numerous community partnerships. Staff provides leadership in regional marketing of recreational activities, community youth programs, activities of state recreation and arts organizations, cultural tourism and economic development including streetscape enhancements, and the Edmonds Arts Commission programs. Staff oversees the Frances Anderson Center, Meadowdale Community Clubhouse and six tenant leases at the Frances Anderson Center.

Budget Narrative

The positions covered in the salaries and benefits line include the Recreation Manager, Cultural Services Manager, Recreation Coordinators (2), Environmental Education Coordinator, Cultural Services Assistant, and a Recreation Aide (Hourly). Also included is a part time Hiking Instructor whose salary is recovered by program fee revenue.

Contracted program instructors are paid out of the professional services line. Some of the programs include art classes for children and adults, parent/child classes such as the Fun Factory, dance classes and camps (science, computer, water sports, lego and theater camp).

The CRAZE (the City's recreation guide) is published three times/year in collaboration with the Cities of Lynnwood and Mountlake Terrace. This publication is paid for from communications (postage for mailing) and miscellaneous (design and printing).

Budget Changes

Increase in Professional Services is due to the Parks Department contracting for new programs. All costs for these programs are recovered by program fee revenue. This change occurred in 2008.

In 2009, the 1998 Ford Taurus will be replaced, which in turn increases the interfund rental line.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	General Recreation		Cost Center #:	574.200

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	373,417	396,756	389,664	440,783	464,404	13.1%	5.4%
230 Benefits	112,919	138,417	125,133	143,783	150,661	14.9%	4.8%
310 Supplies	4,280	4,000	4,000	4,100	4,100	2.5%	0.0%
350 Small Equipment	4,184	0	0	0	0	N/A	N/A
410 Professional Svc	146,550	124,338	174,322	178,680	183,147	2.5%	2.5%
420 Communications	14,524	12,900	15,425	15,425	15,425	0.0%	0.0%
430 Travel	770	900	730	900	900	23.3%	0.0%
440 Advertising	2,301	3,000	3,652	3,075	3,152	-15.8%	2.5%
450 Rental/Lease	404	0	0	0	0	N/A	N/A
480 Repair/Maintenance	9,805	10,210	10,589	11,119	11,674	5.0%	5.0%
490 Miscellaneous	26,528	26,390	25,737	26,537	27,200	3.1%	2.5%
950 Interfund Rental	5,357	5,842	5,841	13,829	14,379	136.8%	4.0%
Total General Recreation	701,039	722,753	755,093	838,231	875,042	11.0%	4.4%

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Discovery Programs		Cost Center #:	574.350

Function

Discovery Programs provide interpretive and environmental education opportunities for citizens, school-age children, and visitors to our parks and beaches; and promote stewardship of Puget Sound, its shoreline, and the surrounding watershed. The above are accomplished in a variety of ways including:

- Ranger-Naturalist classroom visits and beach walks
- Discover the Forest at Yost Park for schools and youth groups
- Spring break and summer nature day camps
- Public beach cleanups, low-tide beach walks, and Moonlight Beach Adventure
- Ranger-Naturalist daily beach patrol Memorial Day through Labor Day
- Olympic Beach Visitor Station and Volunteer Beach Docents
- Watershed Fun Fair
- Puget Sound Bird Fest in collaboration with the Economic Development Department
- Discovery Programs website

Budget Narrative

Salaries and benefits in this cost center cover the Interpretive Specialist and seasonal Ranger-Naturalists.

Budget Changes

No significant changes.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Discovery Programs		Cost Center #:	574.350

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	39,002	38,365	39,050	42,418	44,696	8.6%	5.4%
230 Benefits	9,293	5,300	6,638	9,704	10,141	46.2%	4.5%
240 Uniforms	408	800	300	800	800	166.7%	0.0%
310 Supplies	2,135	1,975	2,075	1,130	1,160	-45.5%	2.7%
350 Small Equipment	5,170	0	0	0	0	N/A	N/A
410 Professional Services	1,325	1,090	1,220	1,250	1,280	2.5%	2.4%
420 Communications	717	850	803	850	850	5.9%	0.0%
430 Travel	360	600	530	615	630	16.0%	2.4%
Total Discovery Programs	58,410	48,980	50,616	56,767	59,557	12.2%	4.9%

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Aquatics		Cost Center #:	575.510

Function

The Aquatics Program provides the community with numerous opportunities. The pool offers swim lessons for ages 1+. The Swim and Dive teams provide a competitive environment, which allows youth fitness, conditioning, teamwork and individual success. The Swim Team practices four days/week and competes with other local parks departments throughout the summer.

Budget Narrative

Yost Pool is a summer only pool. The salaries and benefits are for seasonal employees. In 2010, Yost Pool will host the Annual Champs Swim Meet.

Budget Changes

A decrease to small equipment and miscellaneous.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Aquatics		Cost Center #:	575.510

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	133,583	143,730	135,720	142,868	150,540	5.3%	5.4%
230 Benefits	19,129	18,000	19,680	21,455	22,647	9.0%	5.6%
310 Supplies	4,673	3,800	3,800	3,800	3,800	0.0%	0.0%
350 Small Equipment	1,334	2,000	1,650	0	0	-100.0%	N/A
420 Communications	1,274	1,270	1,270	1,270	1,270	0.0%	0.0%
480 Repair/Maintenance	0	210	100	210	210	110.0%	0.0%
490 Miscellaneous	268	500	0	300	300	N/A	0.0%
Total Aquatics	160,261	169,510	162,220	169,903	178,767	4.7%	5.2%

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Athletics		Cost Center #:	575.520

Function

The activities offered are adult Basketball, Softball, Volleyball, Pickleball and tennis instruction. Youth programs include summer sports camps, tennis instruction and league, Kids Love Soccer, bowling and spring break sports camps. The Athletic Program is responsible for managing and scheduling the City's twelve athletic facilities throughout the year.

Budget Narrative

The salaries and benefits cover the tennis instructor. Professional services include athletic league officials, contracted field and gym monitors, basketball scorekeepers, and contracted instructors. The rental/lease line covers the rental of Seaview Gymnasium at Edmonds Community College for basketball and volleyball.

Budget Changes

No significant changes.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Athletics		Cost Center #:	575.520

Account Number	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	3,037	3,900	3,400	3,900	3,997	14.7%	2.5%
230 Benefits	362	402	320	402	412	25.6%	2.5%
310 Supplies	7,828	16,009	16,009	16,009	16,009	0.0%	0.0%
410 Professional Services	63,271	65,447	64,000	67,080	68,750	4.8%	2.5%
450 Rental/Lease	7,765	15,575	13,575	15,575	15,575	14.7%	0.0%
480 Repair/Maintenance	787	0	0	0	0	N/A	N/A
490 Miscellaneous	1,365	0	2,695	65	65	(1)	0.0%
Total Athletics	84,415	101,333	99,999	103,031	104,808	3.0%	1.7%

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Day Camps		Cost Center #:	575.530

Function

The Edmonds' Day Camp and the Summer Preschool Camp serve 400-500 children combined. The programs provide a safe and fun traditional summer experience for children in the community. They offer socially enriching experiences for children 3.5-12 years of age. These summer camps employ approximately 25 young people from the community. 35-40 Junior Counselors volunteer in the Day Camp program. Highlights include annual student visits from the Edmonds Sister City in Hekinan, Japan, talent show, and the annual children's carnival with proceeds going to the Youth Scholarship Fund.

Budget Narrative

The salaries and benefits cover the supervisors, leaders and assistants.

Budget Changes

Decreases to Professional Services and Miscellaneous.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Day Camps		Cost Center #:	575.530

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	54,467	64,322	61,270	66,789	70,376	9.0%	5.4%
230 Benefits	7,575	10,000	9,803	9,374	9,915	-4.4%	5.8%
310 Supplies	5,896	5,580	5,580	5,720	5,800	2.5%	1.4%
410 Professional Service	0	150	0	0	0	N/A	N/A
430 Travel	209	0	0	0	0	N/A	N/A
490 Miscellaneous	361	1,296	1,446	550	550	-62.0%	0.0%
Total Day Camps	68,508	81,348	78,099	82,433	86,641	5.5%	5.1%

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Fitness		Cost Center #:	575.540

Function

The Fitness Program offers classes in Yoga, Tai Chi, Qigong, Tae-Kwon Do, Pilates, Feldenkrais, Kickboxing, Zumba, Belly Dance Trim ‘n Tone, Prenatal Fitness, Baby Boot Camp and Jazzercise.

Budget Narrative

The salaries and benefits cover one Yoga instructor. The professional services line covers all other contracted fitness instructors.

Budget Changes

The repair/maintenance line has been added to the budget to cover preventive maintenance on the weight room equipment and equipment repairs.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Fitness		Cost Center #:	575.540

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	28,238	61,532	21,000	20,360	21,453	-3.0%	5.4%
230 Benefits	291	1,200	550	458	563	-16.7%	22.9%
310 Supplies	747	1,940	600	940	940	56.7%	0.0%
350 Small Equipment	1,497	0	0	0	0	N/A	N/A
410 Professional Services	27,093	36,230	69,340	71,070	72,850	2.5%	2.5%
480 Repairs & Maintenance	0	520	1,000	1,000	1,000	1,000	0.0%
Total Fitness	57,866	101,422	92,490	93,828	96,806	1.4%	3.2%

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Gymnastics		Cost Center #:	575.550

Function

All classes in the program are designed to provide positive social and physical experiences with an emphasis on development of major motor skills. The participants enrolled learn at their own pace through step-by-step progressions in a safe, fun and fit environment. Over 50 classes per quarter are offered for ages 2+. Our gymnastic teams, Rhythmic Reflections and Edmonds Illusions, compete locally throughout the gymnastics season. Birthday parties, play zones, camps, and sports development classes round out the comprehensive recreational gymnastics and youth fitness programs.

Budget Narrative

The salaries and benefits are for the supervisor and the gymnastics instructors and assistants. The miscellaneous line covers USA Gymnastics affiliation and instructor certifications.

Budget Changes

With the elimination of decision packages for this budget cycle, the avenue for requesting replacement safety mats has been eliminated. In 2009, the gymnastics program needs to replace a large safety mat which was purchased in 1993. This mat is beyond its life cycle.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Gymnastics		Cost Center #:	575.550

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	83,550	94,420	82,038	96,120	101,282	17.2%	5.4%
230 Benefits	9,133	9,318	10,665	12,547	13,302	17.6%	6.0%
310 Supplies	4,303	4,726	4,700	4,844	4,965	3.1%	2.5%
350 Small Equipment	3,294	3,675	3,309	2,000	2,000	-39.6%	0.0%
410 Professional Svc	955	800	800	800	800	0.0%	0.0%
450 Rental/Lease	101	0	388	0	0	-100.0%	N/A
480 Repair/Maintenance	0	500	0	500	500	N/A	0.0%
490 Miscellaneous	170	300	0	300	300	N/A	0.0%
Total Gymnastics	101,506	113,739	101,900	117,111	123,149	14.9%	5.2%

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Meadowdale Preschool		Cost Center #:	575.560

Function

The Meadowdale Preschool Program was established in 1991 to meet the needs for a preschool in the north Edmonds area and to better utilize the space at the Meadowdale Community Clubhouse. A developmentally appropriate preschool program provides children the opportunity to receive the necessary skills for physical, emotional, social, and cognitive development and prepares them for Kindergarten. Children enjoy hands-on curriculum in math, science, art, reading and storytelling, writing, music and large motor activities.

Budget Narrative

The salaries and benefits are for the Preschool Director and one assistant.

Budget Changes

No significant changes.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Meadowdale Preschool		Cost Center #:	575.560

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	28,839	31,827	23,142	23,530	24,794	1.7%	5.4%
230 Benefits	7,072	9,200	7,405	7,355	7,647	-0.7%	4.0%
310 Supplies	1,259	1,700	1,700	1,742	1,786	2.5%	2.5%
410 Professional Svc	280	400	944	400	400	-57.6%	0.0%
420 Communications	864	840	886	890	912	0.5%	2.5%
490 Miscellaneous	133	250	125	250	250	100.0%	0.0%
Total Meadowdale Preschool	38,447	44,217	34,202	34,167	35,789	-0.1%	4.7%

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Parks Maintenance		Cost Center #:	576.800

Function

The purpose of the Parks Maintenance cost center is to provide safe, well maintained, multi-faceted park facilities for the recreation and enjoyment of Edmonds residents as well as park patrons from surrounding areas. There are approximately 60 parks and gateway entrances maintained on a regular basis. On a daily basis, Parks Maintenance maintains six waterfront beach parks, a fishing pier, and 31 neighborhood parks. Maintenance includes trash, litter and City restroom upkeep along with maintaining all City owned landscapes. Parks maintains Yost Pool from May thru September, a key asset for this community.

The Park Maintenance division is responsible for preserving and upgrading all playground structures and equipment as needed. The Parks Maintenance crew maintains the Street Tree program which is beneficial to the downtown area. They are responsible for maintaining all City owned baseball and soccer fields along with three Edmonds School District fields. The City entered into a partnership with the Edmonds School District allowing the City to utilize the three fields in order to keep up with the demand of organized youth sports. Parks also assists with numerous City events such as 4th of July, Taste of Edmonds, Arts Festival, Wenatchee Youth Circus, Concerts in the Park, City Park Easter Egg Hunt, Downtown Christmas Tree Lighting and many more small events.

Budget Narrative

Salaries/Benefits	Parks Maintenance Department consists of 11 full time positions, the Park Maintenance Manager, Parks Maintenance Supervisor, and nine Maintenance Workers.
Supplies	Soil, sand, infield mix, fertilizers, herbicides, metal/rebar, mower parts, shop tools, lumber, trash liners, safety equipment, cleaning and miscellaneous supplies.
Rental Lease	Chemical toilets, power equipment, tool lease and equipment rental.
Public Utility	Includes water, gas, electricity, fuel, oil and dump fees
Repair Maintenance	Outside repair service, tree/stump removal, equipment and Marina Beach Pier. There will be an increase in tree removal due to the age of trees throughout our park system.
Intergovernmental Serv	Meadowdale complex and Lynndale Skateboard Park maintenance fees.
Interfund Rental	Permit fees for Yost Pool and City Park wading pool. Annual rate for twelve trucks, three tractors, two trailers and shared cost with Public Works Department of bucket truck and wood chipper.

Budget Changes

2009 – Public Utility: Increase of \$22,666 due to increase of gas, water, electrical, dump fees and storm water charges.

2010 – Pubic Utility increase of \$5,000 due to of gas, water, electrical, dump fees and storm water charges.

2009 – Communications increase of \$373 due to phone costs.

2010 – Communication increase of \$75 due to phone costs.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Parks Maintenance		Cost Center #:	576.800

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	597,341	610,694	613,694	643,390	674,872	4.8%	4.9%
110 Seasonal Staff Salaries	25,031	44,225	42,000	46,235	48,576	10.1%	5.1%
120 Overtime	5,693	7,075	5,500	5,500	5,500	0.0%	0.0%
230 Benefits	189,532	209,923	209,923	232,219	243,133	10.6%	4.7%
230 Seasonal Staff Benefits	3,154	4,530	4,530	8,275	8,671	82.7%	4.8%
240 Uniforms	2,520	5,740	5,000	5,740	5,740	14.8%	0.0%
310 Supplies	66,663	70,680	68,500	70,680	70,680	3.2%	0.0%
350 Small Equipment	3,674	0	0	0	0	N/A	N/A
410 Professional Svc	802	0	0	0	0	N/A	N/A
420 Communications	5,213	4,840	5,213	5,213	5,288	0.0%	1.4%
430 Travel	604	940	940	940	940	0.0%	0.0%
440 Advertising	610	700	700	700	700	0.0%	0.0%
450 Rental/Lease	17,377	20,000	20,000	20,000	20,000	0.0%	0.0%
470 Public Utility	128,416	105,750	128,416	128,416	133,416	0.0%	3.9%
480 Repair/Maint	10,238	10,570	10,570	10,570	10,570	0.0%	0.0%
490 Miscellaneous	4,268	5,580	4,500	5,580	5,580	24.0%	0.0%
510 Intergov't Svc	56,807	64,250	56,807	64,250	64,250	13.1%	0.0%
950 Interfund Rental	96,655	105,468	105,468	106,459	108,428	0.9%	1.8%
Total Parks Maintenance	1,214,598	1,270,965	1,281,761	1,354,167	1,406,344	5.6%	3.9%

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Flower Program		Cost Center #:	576.810

Function

The Flower Program is designed to enhance the aesthetic appeal of the downtown area and other selected locations throughout the City. The benefit of the program is the beauty it brings to the community as well as tourism, which directly benefits the City as well as citizens and downtown merchants.

The Flower Program raises 20 to 25 thousand plants per year in the City’s green houses. Parks Department employees, along with volunteers from the Floretum Garden Club, plant 150 flower baskets and over 50 flower beds in various locations throughout the City. The non-profit organization Edmonds in Bloom contest has become a yearly event and has improved the City’s aesthetic appeal.

Budget Narrative

Salaries/Benefits Seasonal employees to assist full time staff in maintenance of flower program.
 Supplies Fertilizers, herbicides, seeds, plants, irrigation parts, miscellaneous supplies and utensils.
 Interfund Rental Annual rental of shared cost with Public Works of water wagon unit 42.

Budget Changes

No Changes.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Flower Program		Cost Center #:	576.810

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	23,188	27,603	27,603	28,100	29,609	1.8%	5.4%
230 Benefits	3,403	2,850	3,500	3,500	3,702	0.0%	5.8%
310 Supplies	4,161	4,060	4,060	4,060	4,060	0.0%	0.0%
350 Small Equipment	500	500	500	500	500	0.0%	0.0%
950 Interfund Rental	1,924	2,107	0	1,970	1,042	N/A	-47.1%
Total Flower Program	33,176	37,120	35,663	38,130	38,913	6.9%	2.1%

Fund:	Municipal Arts		Fund #:	117
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Municipal Arts Program 100

The Edmonds Arts Commission (EAC), established by Ordinance No. 1765 in 1975, presents a year-round comprehensive arts program in literary, visual, and performing arts as defined in the adopted Community Cultural Plan and refined in the EAC strategic plan (reviewed annually). The 1988 Ordinance No. 2667 provides “general revenue funding at a level of at least \$15,000 per year, in addition to such monies as may be appropriated or expended for staff support services.” The Cultural Services Manager and Cultural Services Assistant salaries are part of the Recreation and Cultural Services cost center. An allocation of \$4,000 annually from the Lodging Tax Fund 120 was authorized by Council in 1992 and is used to promote arts and culture activities in Edmonds through the CRAZE. The 2009-10 program encourages collaboration in the arts between private and public entities; provides programs for youth and adults; and enhances the visibility of the arts while promoting Edmonds as a cultural destination through participation in both economic development capital projects and programming such as the annual writers’ conference.

Budget Changes

An increase in supplies of \$1,200 is budgeted for box lunches purchased at the writers’ conference. An increase in professional services of \$2,000 is for performing arts events presented in partnership with Edmonds Center for the Arts. An additional \$2,500 is budgeted to cover increases in printing costs for concert flyers, newsletters and other informational pieces. Requirements for Washington State Arts Commission grants have changed and none are planned for 2009-10.

Public Arts Acquisition Program 200

The Public Arts Acquisition Fund, established by Ordinance 1802 and amended by Ordinance 2667, requires that one-percent of municipal construction projects be allocated for visual art either for that particular project or for a different site in the City. “Municipal construction project” is any project paid for wholly or in part by the City to construct or remodel any building, community structure, park, street, sidewalk, parking facility, utility or portion thereof. Revenues therefore vary from year to year. Public art projects that may be addressed in 2009-10 include temporary installations on 4th Avenue Arts Corridor, temporary sculpture installations at the renovated Dayton St. Plaza, and artist designed components for new flower basket poles in the downtown. The fund is also used for maintenance/preservation, repair, plaques, and display of the City’s Public Art Collection.

Budget Changes

Professional services expenditures are increased \$20,000 in 2009 and \$5,000 in 2010 for potential projects described above, and miscellaneous is increased \$2,000 for associated plaques and documentation expenses and for maintenance/preservation of major sculptures in the City Public Art Collection.

Arts Scholarships 300

This fund provides performing and literary arts scholarships for Edmonds students seeking higher education and a career in the arts. Scholarships are funded through donations and through proceeds from the annual Writers’ conference. Contributions may be considered tax deductible if for “exclusive public purposes”.

Budget Changes – None.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Municipal Arts		Fund #:	117
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Program 100 MUNICIPAL ARTS PROJECT							
Beginning Cash	149,283	130,372	178,357	199,697	200,972	12.0%	0.6%
Revenue							
State Arts Commission	0	1,200	0	0	0	0.0%	N/A
Resale Items/Vending Mac	186	200	340	200	200	-41.2%	0.0%
Other Gen Government	0	0	0	0	0	N/A	0.0%
Community Events	22,914	21,000	23,000	23,000	23,000	0.0%	0.0%
Investment Interest	8,840	5,800	5,800	5,800	5,800	0.0%	0.0%
Contribution/Donation	6,055	6,000	6,550	6,000	6,000	-8.4%	0.0%
Transfer From Fund 001	15,000	15,000	15,000	15,000	15,000	0.0%	0.0%
Transfer From Fund 120	4,000	4,000	4,000	4,000	4,000	0.0%	0.0%
Total Revenue	56,995	53,200	54,690	54,000	54,000	-1.3%	0.0%
Expenditures							
Supplies	2,135	3,000	3,000	4,275	4,275	42.5%	0.0%
Small Equipment	22	600	600	1,000	1,000	66.7%	0.0%
Professional Services	17,126	32,200	20,000	34,200	34,200	71.0%	0.0%
Advertising	4,100	4,000	4,000	4,000	4,000	0.0%	0.0%
Rental/Lease	0	1,000	0	1,000	1,000	N/A	0.0%
Repair & Maintenance	0	300	300	300	300	0.0%	0.0%
Miscellaneous	1,538	2,450	2,450	4,950	4,950	102.0%	0.0%
Transfer To Fund 117.300	3,000	3,000	3,000	3,000	3,000	0.0%	0.0%
Total Expenditures	27,921	46,550	33,350	52,725	52,725	58.1%	0.0%
Program 100 Ending Cash	178,357	137,022	199,697	200,972	202,247	0.6%	0.6%

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Municipal Arts		Fund #:	117
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Program 200 PUBLIC ARTS ACQ PROJECTS							
Beginning Cash	83,881	26,214	95,452	103,658	93,508	8.6%	-9.8%
Revenue							
Investment Interest	4,896	3,500	3,500	3,500	3,500	0.0%	0.0%
Contribution/Donation	3,000	500	1,000	500	500	-50.0%	0.0%
Transfers In - 1% For The Arts	5,814	5,000	9,806	35,550	54,040	262.5%	52.0%
Total Revenue	13,710	9,000	14,306	39,550	58,040	176.5%	46.8%
Expenditures							
Supplies	51	200	100	200	200	100.0%	0.0%
Professional Services	1,926	25,000	5,000	45,000	50,000	800.0%	11.1%
Miscellaneous	162	2,500	1,000	4,500	4,500	350.0%	0.0%
Total Expenditures	2,139	27,700	6,100	49,700	54,700	714.8%	10.1%
Program 200 Ending Cash	95,452	7,514	103,658	93,508	96,848	-9.8%	3.6%
Program 300 ARTS SCHOLARSHIP							
Beginning Cash	10,074	10,719	12,222	12,722	13,222	4.1%	3.9%
Revenue							
Investment Interest	548	530	400	400	400	0.0%	0.0%
Contribution/Donation	100	200	100	100	100	0.0%	0.0%
Transfer From 117.100	3,000	3,000	3,000	3,000	3,000	0.0%	0.0%
Total Revenue	3,648	3,730	3,500	3,500	3,500	0.0%	0.0%
Expenditures							
Miscellaneous	1,500	3,000	3,000	3,000	3,000	0.0%	0.0%
Total Expenditures	1,500	3,000	3,000	3,000	3,000	0.0%	0.0%
Program 300 Ending Cash	12,222	11,449	12,722	13,222	13,722	3.9%	3.8%



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City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Memorial Street Tree		Fund #:	118
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Function

The Memorial Tree Fund was established by Ordinance No. 2396 for the deposit of voluntary contributions to enhance the appearance of Edmonds' city streets by planting street trees in conformance with the Edmonds Street Tree Plan.

Budget Changes

None.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Memorial Street Tree		Fund #:	118
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	16,028	16,447	16,925	17,325	17,725	2.4%	2.3%
<u>Revenue</u>							
Investment Interest	897	600	400	400	400	0.0%	0.0%
Total Revenue	897	600	400	400	400	0.0%	0.0%
<u>Expenditures</u>							
Total Expenditures	0	0	0	0	0	N/A	N/A
Ending Cash	16,925	17,047	17,325	17,725	18,125	2.3%	2.3%

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Youth Scholarship		Fund #:	122
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Function

This Fund was established by Resolution No. 632 for the purpose of assisting children in the City of Edmonds who cannot participate in recreation and cultural activities/programs because of financial hardships. The main revenue sources are donations from individuals, service groups, trusts, special events and gifts.

Budget Changes

No significant changes.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Youth Scholarship		Fund #:	122
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	8,083	7,843	10,775	18,494	18,556	71.6%	0.3%
<u>Revenue</u>							
Investment Interest	472	350	269	462	464	71.7%	0.4%
Contribution/Donation	4,260	2,500	10,650	3,000	3,000	-71.8%	0.0%
Total Revenue	4,732	2,850	10,919	3,462	3,464	-68.3%	0.1%
<u>Expenditures</u>							
Miscellaneous	2,040	3,200	3,200	3,400	3,400	6.3%	0.0%
Total Expenditures	2,040	3,200	3,200	3,400	3,400	6.3%	0.0%
Ending Cash	10,775	7,493	18,494	18,556	18,620	0.3%	0.3%

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Tourism Promotional / Arts		Fund #:	123
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Function

This fund was established in 1985 by Resolution No. 630, which designates that 25 percent of all monies received from the motel/hotel excise tax are to be held in the Tourism Promotion Fund. Due to timing differences transfers from the 120 to the 123 may not exactly reflect the actual revenues received in the 120 for any given year. The Fund is administered with the directions and recommendations of the Edmonds Arts Commission (EAC) to promote and advertise artistic events and programs; thereby promoting cultural tourism for Edmonds. In addition to promoting Arts Commission programs, the EAC administers a Tourism Promotion Award program of approximately \$8,000 - 9,000 from this fund that awards reimbursement contracts to local cultural organizations to promote activities that draw people to Edmonds.

Budget Changes

The advertising line is increased \$500 to include joint promotion of cultural events in partnership with local presenting organizations.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Tourism Promotional / Arts		Fund #:	123
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	34,351	22,176	40,886	36,869	32,252	-9.8%	-12.5%
Revenue							
Sale Maps & Books	432	200	200	200	200	0.0%	0.0%
Investment Interest	1,827	1,400	1,400	1,400	1,400	0.0%	0.0%
Transfer From Fund 120	21,405	15,883	15,883	15,883	15,883	0.0%	0.0%
Total Revenue	23,664	15,300	17,483	17,483	17,483	0.0%	0.0%
Expenditures							
Supplies	0	300	0	100	100	N/A	0.0%
Professional Services	9,392	10,500	10,500	10,500	10,500	0.0%	0.0%
Advertising	1,226	2,500	2,500	3,000	3,000	20.0%	0.0%
Miscellaneous	6,511	8,500	8,500	8,500	8,500	0.0%	0.0%
Total Expenditures	17,129	21,800	21,500	22,100	22,100	2.8%	0.0%
Ending Cash	40,886	15,676	36,869	32,252	27,635	-12.5%	-14.3%

Fund:	Gifts Catalog		Fund #:	127
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Parks and Recreation 000

This fund provides an opportunity for individuals or groups to donate funds for site specific items, such as benches, tables, bike racks, for use in the City’s park system. Revenue is from contributions and interest. Contributions may be considered tax deductible if for “exclusive public purposes”.

Art Museum/Memorial Building 100

This fund was established to assist with art projects of a capital nature, such as museum related projects or display facilities. Revenue is from contributions and interest. Contributions may be considered tax deductible if for “exclusive public purposes”.

Public Art Donations 200

This fund provides an opportunity for individuals or organizations to donate funds for specific public art projects to be sited in the City of Edmonds. Revenue is from contributions and interest. Contributions may be considered tax deductible if for “exclusive public purposes”.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Gifts Catalog		Fund #:	127
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Program 000 GIFTS CATALOG							
Beginning Cash	88,909	91,442	95,377	87,759	90,053	-8.0%	2.6%
Revenue							
State Grant	0	1,000	1,000	0	0	-100.0%	N/A
Investment Interest	4,972	4,040	2,384	2,194	2,251	-8.0%	2.6%
Contribution/Donation	10,725	2,000	13,625	20,700	500	51.9%	-97.6%
Total Revenue	15,697	7,040	17,009	22,894	2,751	34.6%	-88.0%
Expenditures							
Supplies	9,229	24,792	24,627	20,600	350	-16.4%	-98.3%
Total Expenditures	9,229	24,792	24,627	20,600	350	-16.4%	-98.3%
Program 000 Ending Cash	95,377	73,690	87,759	90,053	92,454	2.6%	2.7%
Program 100 ART MUSEUM/MEMORIAL BUILDING							
Beginning Cash	58,404	60,558	61,666	63,266	64,766	2.6%	2.4%
Revenue							
Investment Interest	3,262	2,500	1,600	1,500	1,500	-6.3%	0.0%
Total Revenue	3,262	2,500	1,600	1,500	1,500	-6.3%	0.0%
Expenditures							
Total Expenditures							
Program 100 Ending Cash	61,666	63,058	63,266	64,766	66,266	2.4%	2.3%
Program 200 Public Art Donations							
Beginning Cash	3,657	271	3,861	3,971	3,681	2.8%	-7.3%
Revenue							
Investment Interest	204	160	110	110	110	0.0%	0.0%
Contribution/Donation	0	0	2,500	0	0	-100.0%	N/A
Total Revenue	204	160	2,610	110	110	-95.8%	0.0%
Expenditures							
Professional Services	0	0	2,500	400	400	-84.0%	0.0%
Total Expenditures	0	0	2,500	400	400	-84.0%	0.0%
Program 200 Ending Cash	3,861	431	3,971	3,681	3,391	-7.3%	-7.9%

Fund:	Cemetery Maintenance/ Improvement		Fund #:	130
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Function

The fund was established by Ordinance No. 2306. The purpose of the Fund is to provide for the operation of the municipal cemetery under the direction of the Cemetery Board. Ultimate direction is provided by the City Council. Revenue increases due to increased sales and services. The budget reflects long-term capital goals of completion of a new columbarium.

The new cemetery columbarium was completed in September of 2006 and offers a beautiful and peaceful setting. The new columbarium consists of 680 niches priced from \$1,450 to \$4,950 depending on location. The Cemetery Board performed a five year unoccupied grave reclamation as stated by law and there were 1,076 grave sites abandoned.

Budget Changes

Starting in 2009, the Cemetery Sexton's salary and benefits will, for the first time, be paid from this fund. This creates a self-financing Cemetery operation.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Cemetery Maintenance/ Improvement		Fund #:	130
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	98,230	240,895	114,465	96,669	131,802	-15.5%	36.3%
Revenue							
Resale Items/Taxable	26,602	25,000	20,058	25,000	25,000	24.6%	0.0%
Cemetery Grave Sales	63,504	15,000	42,629	40,000	65,000	-6.2%	62.5%
Columbarium Niche Sales	65,250	100,000	43,491	78,767	82,630	81.1%	4.9%
Cemetery Openings/Closing	30,870	25,000	27,439	25,000	25,000	-8.9%	0.0%
Investment Interest	6,698	11,000	2,500	11,000	11,000	340.0%	0.0%
Contribution/Donation	0	100	0	0	0	N/A	N/A
Interfund Transfer-In	85,114	89,264	89,264	0	0	-100.0%	N/A
Total Revenue	278,038	265,364	225,381	179,767	208,630	-20.2%	16.1%
Expenditures							
Salaries and Wages	58,250	59,830	59,830	64,385	68,505	7.6%	6.4%
Overtime	2,238	2,050	2,500	2,050	2,050	-18.0%	0.0%
Benefits	23,472	27,385	27,385	27,385	29,053	0.0%	6.1%
Uniforms	0	1,000	0	1,000	1,000	N/A	0.0%
Supplies	3,959	7,000	5,200	7,000	7,000	34.6%	0.0%
Resale Items	22,022	20,000	14,000	20,000	20,000	42.9%	0.0%
Small Equipment	1,960	1,200	1,200	0	0	-100.0%	N/A
Professional Services	0	1,000	500	1,000	1,000	100.0%	0.0%
Communications	1,309	1,200	1,412	1,412	1,412	0.0%	0.0%
Travel	626	1,000	800	1,000	1,000	25.0%	0.0%
Advertising	1,084	3,000	3,000	3,000	3,000	0.0%	0.0%
Utilities	4,342	3,700	3,700	3,700	3,800	0.0%	2.7%
Repairs and Maintenance	183	500	500	500	500	0.0%	0.0%
Miscellaneous	515	1,000	800	1,000	1,000	25.0%	0.0%
Interfund Services	0	3,000	3,000	3,000	3,000	0.0%	0.0%
Interfund Rental	8,142	8,877	8,877	8,642	8,969	-2.6%	3.8%
Interfund Loan Payments	108,961	14,598	105,413	0	0	-100.0%	N/A
Interfund Loan Interest	9,941	14,305	5,500	0	0	-100.0%	N/A
Equipment	15,239	0	0	0	0	N/A	N/A
Total Expenditures	262,243	170,645	243,617	145,074	151,289	-40.4%	4.3%
Ending Cash	114,025	335,614	96,229	131,362	189,143	36.5%	44.0%

Fund:	Parks Trust		Fund #:	601
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Function

This fund was established in March 2003 by City Council Ordinance No. 3466. The purpose of the fund is to receive donations from the City’s citizenry with the intent that interest earned will be used to assist the cost of operating, maintaining, and improving the City Flower Program, Environmental/Beach Ranger Program, and Yost Pool in accordance with the donor’s wishes.

Flower Program 100

The Flower Program enhances the aesthetic appeal of the downtown area and other selected locations throughout the City.

Environmental/Beach Ranger Program 200

The Environmental/Beach Ranger Program provides interpretive and environmental education opportunities for citizens, school-age children and visitors to our parks and beaches. It promotes stewardship of Puget Sound, its shoreline, and the surrounding watershed.

Yost Pool 300

Yost Pool is a popular summer pool that enhances the lives, fitness, and health of our community.

Budget Changes

None.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Parks Trust		Fund #:	601
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Program 100 Flower Program							
Beginning Cash	74,881	70,102	79,587	81,787	83,787	2.8%	2.4%
Revenue							
Investment Interest	4,171	2,000	2,000	2,000	2,000	0.0%	0.0%
Contributions	535	0	200	0	0	-100.0%	N/A
Total Revenue	4,706	2,000	2,200	2,000	2,000	-9.1%	0.0%
Expenditures							
Supplies	0	0	0	0	0	N/A	N/A
Total Expenditures	0	0	0	0	0	N/A	N/A
Program 100 Ending Cash	79,587	72,102	81,787	83,787	85,787	2.4%	2.4%
Program 200 Environmental/Beach Ranger							
Beginning Cash	57,745	58,506	60,958	62,458	64,058	2.5%	2.6%
Revenue							
Investment Interest	3,213	2,000	1,500	1,600	1,700	6.7%	6.3%
Total Revenue	3,213	2,000	1,500	1,600	1,700	6.7%	6.3%
Expenditures							
Supplies	0	0	0	0	0	N/A	N/A
Total Expenditures	0	0	0	0	0	N/A	N/A
Program 200 Ending Cash	60,958	60,506	62,458	64,058	65,758	2.6%	2.7%
Program 300 Yost Pool							
Beginning Cash	0	0	1,538	1,578	1,628	2.6%	3.2%
Revenue							
Investment Interest	38	0	40	50	60	25.0%	20.0%
Contributions	1,500	0	0	0	0	N/A	N/A
Total Revenues	1,538	0	40	50	60	25.0%	20.0%
Expenditures							
Supplies	0	0	0	0	0	N/A	N/A
Total Expenditures	0	0	0	0	0	N/A	N/A
Program 300 Ending Cash	1,538	0	1,578	1,628	1,688	3.2%	3.7%

Fund:	Cemetery Maintenance Trust		Fund #:	610
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Function

The Cemetery Maintenance Trust Fund was established by Ordinance No. 2596. The purpose of this fund is to provide an ongoing, stable source of funding for the long-term care and maintenance of the Edmonds Memorial Cemetery. No principal may be expended from this fund. Revenue sources are from a percentage of lot sales, burial fees, and other designated donations.

Budget Changes

None.

City of Edmonds 2009 – 2010 Preliminary Budget

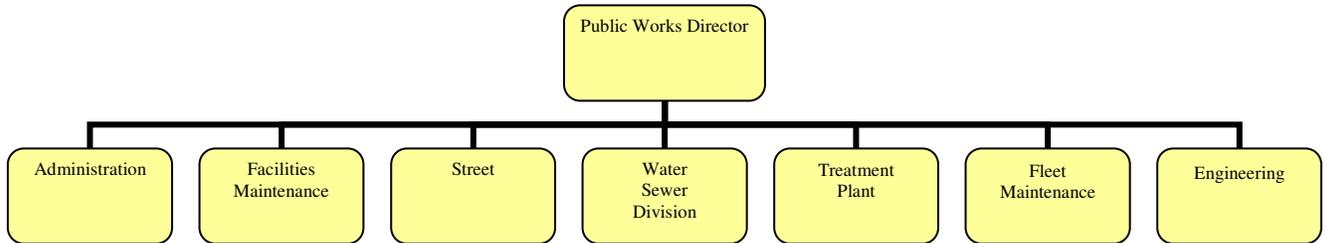
Fund:	Cemetery Maintenance Trust		Fund #:	610
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	542,933	384,075	600,298	739,389	770,612	23.2%	4.2%
<u>Revenue</u>							
Resale Items/Taxable	2,972	2,778	2,778	2,778	2,778	0.0%	0.0%
Cemetery Grave Sales	7,056	1,667	4,000	1,667	1,667	-58.3%	0.0%
Columbarium Niche Sales	7,250	10,000	4,000	10,000	10,000	150.0%	0.0%
Cemetery Services	3,414	2,778	3,400	2,778	2,778	-18.3%	0.0%
Investment Interest	26,732	14,000	14,000	14,000	14,000	0.0%	0.0%
Interfund Loan Payments	0	14,305	105,413	0	0	-100%	N/A
Interfund Loan Interest	9,941	14,598	5,500	0	0	-100.0%	N/A
Total Revenue	57,365	60,126	139,091	31,223	31,223	-77.6%	0.0%
<u>Expenditures</u>							
Total Expenditures	0	0	0	0	0	N/A	N/A
Ending Cash	600,298	444,201	739,389	770,612	801,835	4.2%	4.1%



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Fund:	Various		Fund #:	001, 111, 411, 511
Department:	Public Works		Department #:	
Cost Center	Total Department		Cost Center #:	n/a



Mission Statement

Public Works is responsible for operation and maintenance of the City’s physical infrastructure, including the street right-of-ways, drainage system, City owned buildings, water and sewer utilities, fleet maintenance, and the Wastewater Treatment Plant.

Purpose

Public Works Department is dedicated to providing the highest quality services for their customers: citizens, City employees, business owners, and visitors. The Department strives to enhance the City’s infrastructure, while maintaining a safe, clean, and healthy environment.

Major 2009-2010 Budget Issues

Funding challenges continue in order to maintain the City’s building facilities and transportation network. Additional funding sources are needed in order to maintain an adequate level of service and preserve the capital infrastructure investment.

Significant 2009-2010 Budget Changes

As a result of the energy savings projects completed in the last budget cycle, there is a relative small decrease in the building and street maintenance budget. Unfortunately, these savings have been offset by the cost of labor, benefits and supply line items.

Additionally, the Engineering Division has been transferred from Development Services Department to Public Works.

Fund:	General		Fund #:	001
Department:	Public Works		Department #:	650
Cost Center	Administration		Cost Center #:	519.910

Function

Provide overall coordination and control of Public Works services and asset management of the City’s streets, drainage, water and sewer utilities, facilities (building) maintenance, fleet maintenance and the wastewater treatment plant. Provide initial point of contact for citizen concerns or requests for public works services. Assist the Engineering Division in the planning and delivery of capital improvement and replacement projects for the City’s infrastructure. Partner with the Finance Department in the oversight of the Combined Utility (drainage, water and sewer), Equipment Rental, Street and Building Maintenance Funds. Coordinate with emergency management officials on disaster response and recovery operations.

Budget Narrative

This division provides the administrative support to the other Public Works division work groups. The Salary and Benefits budget includes the Public Works Director, an Executive Assistant, and an Inventory Control Assistant (.5 FTE). A portion of these salaries are reimbursed by the Utility Fund.

Budget Changes

None.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Public Works		Department #:	650
Cost Center	Administration		Cost Center #:	519.910

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	205,051	205,954	205,000	216,151	230,224	5.4%	6.5%
120 Overtime	0	200	500	200	200	-60.0%	0.0%
230 Benefits	58,222	53,973	59,000	66,500	70,540	12.7%	6.1%
310 Supplies	6,598	5,200	5,200	5,330	5,460	2.5%	2.4%
350 Small Equipment	544	0	0	0	0	N/A	N/A
410 Professional Svc	78	0	100	0	0	-100.0%	N/A
420 Communications	297	480	480	480	480	0.0%	0.0%
430 Travel	435	960	500	960	960	92.0%	0.0%
450 Rental/Lease	5,190	4,486	6,500	6,486	6,486	-0.2%	0.0%
470 Public Utility	2,275	2,500	2,500	2,500	2,500	0.0%	0.0%
480 Repair/Maint	2,172	2,100	1,500	2,100	2,100	40.0%	0.0%
490 Miscellaneous	1,934	2,200	1,900	2,200	2,200	15.8%	0.0%
950 Interfund Rental	2,558	2,785	2,785	2,898	2,962	4.1%	2.2%
Total Administration	285,354	280,838	285,965	305,805	324,112	6.9%	6.0%

Fund:	General		Fund #:	001
Department:	Public Works		Department #:	620
Cost Center	Engineering		Cost Center #:	532.200

Function

The Engineering Division provides design and construction management services, including field inspection, for the City’s capital construction. It determines development standards and ensures compliance in the private construction of utilities and roads. The division plans for long-range capital and infrastructure needs for transportation, storm water management, water, and sewer. It prepares and executes architectural and engineering consultant contracts and construction contract bidding documents.

Budget Narrative

Salaries, Overtime and Benefits	11 Full Time Equivalents (FTEs) including City Engineer, Transportation Engineer, Stormwater Engineer, Utility Engineer, Engineering Program Manager, two Engineering Specialists, three Engineering Technicians, Administrative Assistant, and part-time Interns.
Uniforms	Boot allowance per labor contract, rain gear, etc.
Professional Services	Consultant services for special requirements not related to capital projects.
Communications	Mobile phones for field staff.
Travel	Travel to meetings, seminars, training, etc.
Advertising	Publications for legal notices.
Repair/Maintenance	Repair/maintenance of blueprint copier, plotter, surveying equipment, traffic counters, etc.
Miscellaneous	Miscellaneous training, conferences, survey software maintenance/tech support, professional publications, SCCIT, APWA and other memberships and dues, etc.
Interfund Rental	Rental (from Public Works motor pool) of four vehicles and 33% of another staff car.

Budget Changes

There are no significant changes. The Assistant City Engineer resigned during 2008 and the position was eliminated. In the interim, pending the hiring of a Stormwater Engineer, Professional Services were utilized for part of the year for surface water development reviews. A Utility Engineer position was added, that if filled will be fully reimbursed by the Utility Fund.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Public Works		Department #:	620
Cost Center	Engineering		Cost Center #:	532.200

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
110 Salaries	771,713	894,894	761,500	804,356	856,006	5.6%	6.4%
120 Overtime	11,385	11,965	5,000	11,965	11,965	139.3%	0.0%
230 Benefits	209,422	269,128	228,400	243,856	256,916	6.8%	5.4%
240 Uniforms	407	620	400	620	620	55.0%	0.0%
310 Supplies	986	0	24	0	0	-100.0%	N/A
350 Small Equipment	7,577	0	485	500	500	3.1%	0.0%
410 Professional Svc	4,371	2,000	40,000	2,000	2,000	-95.0%	0.0%
420 Communications	6,877	8,000	8,000	8,200	8,400	2.5%	2.4%
430 Travel	265	580	500	600	620	20.0%	3.3%
440 Advertising	1,689	500	2,530	500	500	-80.2%	0.0%
480 Repair/Maint	3,806	1,700	1,700	1,740	1,780	2.4%	2.3%
490 Miscellaneous	3,684	5,000	5,000	5,125	5,250	2.5%	2.4%
640 Machinery/Equipment	2,205	0	0	0	0	N/A	N/A
950 Interfund Rental	15,350	16,726	16,726	21,369	23,233	27.8%	8.7%
Total Engineering	1,039,737	1,211,113	1,070,265	1,100,831	1,167,790	2.9%	6.1%

Fund:	General		Fund #:	001
Department:	Public Works		Department #:	651
Cost Center	Facilities Maintenance		Cost Center #:	519.920

Function

Facilities Maintenance maintains and operates all City-owned buildings, which encompass approximately 225,000 square feet of interior space. Major buildings include City Hall, Maxwell-McGinness Public Safety Complex, Frances Anderson Center, Library and Plaza Room, Public Works, Fire Stations 16, 17, and 20, Senior Center, Meadowdale Clubhouse, Museum, Wade James Theater, Log Cabin, Boys and Girls Club, and Parks buildings. Maintenance and renovation activities for these buildings include painting, roofing, carpentry, flooring, plumbing, locksmithing, electrical, heating/ventilation/cooling, and computer cabling. In addition, custodial care is provided for 148,000 square feet of areas occupied by City staff or areas used by City recreation programs.

Facilities also provides the electrical work to maintain the City’s traffic signals, water and wastewater pump stations, and downtown street lights. The Division also helps setup for the Arts Festival, Independence Day Parade and fireworks, Taste of Edmonds, and the Downtown Christmas Tree Lighting Ceremony.

Budget Narrative

This division provides essential support for the other City departments and associated programs. The Salary and benefits budget includes the Facilities Manager, an Electro-Mechanical Specialist, three Building Maintenance Operators, two Maintenance Custodians, and four Custodians.

Budget Changes

The completion of the building energy savings projects has helped offset cost increases in building supplies and materials.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	General		Fund #:	001
Department:	Public Works		Department #:	651
Cost Center	Facilities Maintenance		Cost Center #:	519.920

Description	2007	2008	2008	2009	2010	% Change	%
	Actuals	Budget	YE Estimate	Budget	Budget	09 - 08 Est.	Change 10 - 09
110 Salaries	542,838	560,312	582,174	608,637	637,985	4.5%	4.8%
120 Overtime	4,504	8,500	9,200	8,500	8,500	-7.6%	0.0%
230 Benefits	178,281	224,071	201,000	212,021	220,785	5.5%	4.1%
240 Uniforms	3,171	6,000	3,000	3,000	3,000	0.0%	0.0%
310 Supplies	93,247	101,500	96,000	96,000	96,000	0.0%	0.0%
320 Fuel Consumed	429	1,700	500	1,000	1,000	100.0%	0.0%
350 Small Equipment	5,356	2,530	12,000	10,000	10,000	-16.7%	0.0%
410 Professional Svc	3,009	0	400	0	0	-100.0%	N/A
420 Communications	12,975	13,950	12,400	15,000	15,000	21.0%	0.0%
430 Travel	212	0	600	800	800	33.3%	0.0%
450 Rental/Lease	415	0	600	0	0	-100.0%	N/A
470 Public Utility	288,439	345,670	300,000	310,000	310,000	3.3%	0.0%
480 Repair/Maint	55,694	73,500	40,000	45,000	45,000	12.5%	0.0%
490 Miscellaneous	2,387	2,780	4,200	4,200	4,200	0.0%	0.0%
510 Intergov't Svc	560	3,000	0	3,000	3,000	N/A	0.0%
630 Other Improvements	0	3,000	0	0	0	N/A	N/A
930 Interfund Supplies	385	0	0	0	0	N/A	N/A
950 Interfund Rental	35,413	38,571	38,571	45,099	46,833	16.9%	3.8%
980 Interfund Repairs	4,286	0	0	0	0	N/A	N/A
Total Facilities Maintenance	1,231,601	1,385,084	1,300,645	1,362,257	1,402,103	4.7%	2.9%

Fund:	Street		Fund #:	111
Department:	Public Works		Department #:	653
Cost Center	Street		Cost Center #:	542.000

Function

Streets maintains and improves 133 miles of right-of-ways, including street roadways, shoulders and alley base surfaces, traffic markings, signing and signal control devices, sidewalks and bicycle/pedestrian facilities, roadside vegetation control, snow and ice control, and public right-of-way street lighting.

Budget Narrative

The Salary and Benefit budget includes .5 FTE Street/Stormwater Manager, one Street Lead Worker, one Traffic Control Technician, five Street Maintenance Workers and an allowance for seasonal help. The Manager also supervises the Stormwater Division.

Due to the increase in fuel costs and general inflation, the Street department operational budget will need to be increased. Over the last budget period we have received cost increase notices from material suppliers and vendors that indicate cost increases from 5% to 75%. These cost increases are across the board and involves every aspect of our budget from professional services to operational supplies.

Budget Changes

Additional dollars to cover the increase in operational costs are incorporated to maintain current service levels. Fuel costs have driven price increases affecting materials and supplies required to maintain our public streets, sidewalks and Right-of-way. Raw materials such as sand, traffic paint, concrete, asphalt, all have gone up with alarming pace.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Street		Fund #:	111
Department:	Public Works		Department #:	653
Cost Center	Street		Cost Center #:	542.000

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	106,601	177,990	177,893	24,876	2,920	-86%	-88%
Revenue							
Street And Curb Permit	2,700	0	500	400	400	-20%	0%
Fema SIs - 008	8,023	0	21,400	0	0	-100%	N/A
Motor Vehicle Fuel Tax	801,912	760,000	740,565	750,000	750,000	1%	0%
Transportation Charges	46,495	12,509	1,000	8,174	8,174	717%	0%
Interfund Services	9,661	10,000	7,800	8,000	8,000	3%	0%
Investment Interest	3,444	5,000	2,800	3,000	3,000	7%	0%
Other Miscellaneous Revenues	8,325	0	250	0	0	-100%	N/A
Disposition of Capital Assets	6,049	0	0	0	0	N/A	N/A
Interfund Transfer In	485,520	472,550	472,550	700,000	770,000	48%	10%
Total Revenues	1,372,128	1,260,059	1,246,865	1,469,574	1,539,574	18%	5%
Expenditures							
Salaries	441,827	441,333	445,000	444,585	465,483	0%	5%
Overtime	10,201	9,789	18,998	32,413	32,413	71%	0%
Benefits	157,034	178,679	162,400	165,732	173,517	2%	5%
Uniforms	5,349	7,300	7,300	7,300	7,300	0%	0%
Supplies	152,046	162,800	191,000	199,600	208,400	5%	4%
Small Equipment	4,898	34,136	25,000	34,136	34,136	37%	0%
Professional Services	26,645	12,000	29,200	19,000	19,000	-35%	0%
Communications	2,263	4,200	4,200	4,200	4,200	0%	0%
Training	1,231	3,380	3,000	3,380	3,380	13%	0%
Advertising	0	0	400	0	0	-100%	N/A
Rental/Lease	1,035	2,500	2,776	2,500	2,500	-10%	0%
Insurance	33,688	36,890	32,977	35,116	37,478	6%	7%
Public Utility	247,655	254,250	221,550	254,250	254,250	15%	0%
Repairs & Maintenance	8,952	12,300	18,576	13,800	15,300	-26%	11%
Miscellaneous	4,092	12,660	12,000	12,660	12,660	6%	0%
Intergovernmental Services	6,255	16,000	13,327	16,000	16,000	20%	0%
Equipment	0	10,595	0	10,595	10,595	N/A	0%
Interfund Rental	153,516	167,272	167,272	191,216	195,425	14%	2%
Debt Principal	31,041	32,925	32,904	34,383	35,929	4%	4%
Debt Interest	13,110	12,008	12,002	10,664	9,266	-11%	-13%
Total Expenditures	1,300,836	1,411,017	1,399,882	1,491,530	1,537,232	7%	3%
Ending Cash	177,893	27,032	24,876	2,920	5,262	-88%	80%

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works		Department #:	
Cost Center	Total Department		Cost Center #:	n/a

Function

As part the combined stormwater, water, and sanitary sewer utility operation, Public Works is responsible for engineering, operation and maintenance of the infrastructure, including the stormwater collection and conveyance system, the potable water storage and distribution system, the sanitary sewer collection system and the Wastewater Treatment Plant.

Budget Narrative

Public Works Department is dedicated to providing the highest quality services for their customers: citizens, City employees, business owners, and visitors. The Department strives to enhance the City's infrastructure, while maintaining a safe, clean, and healthy environment.

Budget Changes

There are no significant changes.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works		Department #:	
Cost Center	Total Department		Cost Center #:	n/a

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	3,693,276	3,787,218	5,227,133	5,081,455	4,666,512	-3%	-8%
Revenue:							
Non-Business Licenses and Permits	4,685	5,000	3,000	3,000	3,000	0%	0%
Grants	45,145	41,020	48,475	47,020	47,020	-3%	0%
Intergovernmental Services	1,846,339	2,248,359	1,762,010	1,889,796	1,923,340	7%	2%
Utility Charges	10,627,726	9,975,698	10,487,118	10,494,800	10,494,800	0%	0%
Illegal Discharge	1,000	0	1,000	0	0	-100%	N/A
Investment Interest	339,885	210,000	186,968	180,000	180,000	-4%	0%
Rental Leases	64,516	0	36,313	36,313	36,313	0%	0%
Other Misc. Revenues	116,206	105,000	138,441	77,000	77,000	-44%	0%
Capital Contributions	44,758	41,116	17,623	20,000	20,000	13%	0%
Interfund Loans Receivable	1,429,364	0	0	0	0	N/A	N/A
General Obligation Proceeds	1,699,709	0	0	0	0	N/A	N/A
Total Revenues	16,219,333	12,626,193	12,680,948	12,747,929	12,781,473	1%	0%
Expenditures:							
Salaries	2,462,377	2,586,981	2,457,738	2,647,339	2,773,158	8%	5%
Overtime	86,219	92,100	103,015	114,530	117,320	11%	2%
Benefits	840,674	975,724	926,226	997,523	1,034,942	8%	4%
Uniforms	20,494	27,640	24,569	28,500	28,800	16%	1%
Supplies	575,690	591,108	548,159	621,209	630,709	13%	2%
Fuel Consumed	59,289	84,370	103,870	140,030	140,030	35%	0%
Water Purchased for Resale	0	1,694,000	1,408,393	1,540,000	1,540,000	9%	0%
Supplies Purchased for Inventory or Resale	1,256,697	0	135,606	143,000	143,000	5%	0%
Small Equipment	30,722	16,340	22,920	24,100	24,100	5%	0%
Professional Services	142,790	207,690	195,343	206,373	206,373	6%	0%
Communications	57,169	55,656	59,554	71,700	71,955	20%	0%
Travel	5,119	14,570	9,550	14,670	19,430	54%	32%
Advertising	3,545	2,120	2,390	2,820	2,820	18%	0%
Rental/Lease	17,548	22,420	32,756	32,350	32,420	-1%	0%
Insurance	312,917	343,288	334,154	323,202	344,938	-3%	7%
Utilities	702,999	936,800	866,803	910,364	945,004	5%	4%
Repair	57,852	105,164	124,861	133,238	109,488	7%	-18%
Miscellaneous	456,167	466,660	423,388	461,970	458,970	9%	-1%
Intergovernmental Services	288,445	311,014	246,790	280,003	288,676	13%	3%
Utility Tax	601,132	583,333	593,568	594,000	594,000	0%	0%
Interfund Transfer Out	3,458,066	1,250,000	1,301,000	1,352,599	3,308,313	4%	145%
Buildings	0	20,000	0	0	0	N/A	N/A
Equipment	11,616	14,925	0	61,925	1,925	N/A	-97%
Amortized Debt Issue Cost	33,084	0	33,104	33,104	33,104	0%	0%
Interfund Services	1,128,635	1,242,337	1,153,857	1,243,611	1,243,611	8%	0%
Interfund Supplies	3,696	0	0	0	0	N/A	N/A
Interfund Rental	460,599	501,858	501,858	435,094	452,841	-13%	4%
Interfund Repair & Maintenance	1,181	1,500	2,500	2,500	2,500	0%	0%
Debt Principal	1,332,283	969,538	970,130	533,763	558,246	-45%	5%
Debt Interest	278,471	243,895	244,525	213,355	194,498	-13%	-9%
Total Expenditures	14,685,476	13,361,031	12,826,627	13,162,872	15,301,171	3%	16%
Ending Cash	5,227,133	3,052,380	5,081,455	4,666,512	2,146,814	-8%	-54%

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works		Department #:	652
Cost Center	Storm		Cost Center #:	542.000

Function

Storm Drainage staff conduct storm drainage system maintenance, street sweeping, emergency flooding response, creek maintenance, inspection and monitoring of private stormwater detention systems, and minor capital improvement projects. The Division’s recent focus is to upgrade its services to comply with Federal Clean Water Act requirements and the Endangered Species Act (ESA) rules for salmon.

Budget Narrative

The Salary and Benefit budget includes .5 FTE Street/Stormwater Manager, one Lead Stormwater Worker, six Stormwater Maintenance Workers and an allowance for seasonal help. The Manager also supervises the Street Division.

The Stormwater Maintenance Division is driven in large part by increasing federal and state regulations. In our pursuit of clean runoff into our streams, lakes, and ultimately Puget Sound, we are employing the latest strategies and best management practices to comply with the Clean Water Act. One of the most effective ways of reducing debris runoff is to collect it before it gets into the system. The best way to do that is an aggressive street sweeping program. We have such a program in place and hope to continue.

Budget Changes

Due to the increase in Stormwater taxes, Stormwater lease agreements, and required NPDES training, the Storm division will need an increase in allocated dollars. Along with those required elements, we will continue to experience an increase in operational costs driven by the high fuel prices and inflation.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works		Department #:	652
Cost Center	Storm		Cost Center #:	542.000

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Salaries	405,426	439,625	399,013	436,638	458,420	9%	5%
Overtime	226	5,080	13,718	22,360	22,360	63%	0%
Benefits	144,475	170,799	162,504	169,455	175,230	4%	3%
Uniforms	4,355	6,500	5,500	6,500	6,500	18%	0%
Supplies	33,548	49,500	40,600	49,500	49,500	22%	0%
Small Equipment	8,852	2,800	2,800	2,800	2,800	0%	0%
Professional Services	19,210	19,615	40,000	22,115	22,115	-45%	0%
Communications	1,248	3,200	1,200	3,200	3,200	167%	0%
Travel	220	3,330	3,300	3,330	3,330	1%	0%
Advertising	0	0	390	500	500	28%	0%
Rental/Lease	6,076	4,000	21,900	24,000	24,000	10%	0%
Insurance	33,688	37,176	37,176	36,382	38,828	-2%	7%
Utilities	8,644	4,500	10,000	10,000	10,000	0%	0%
Repair	6,398	4,986	14,000	8,486	8,486	-39%	0%
Miscellaneous	80,771	63,540	66,540	68,540	68,540	3%	0%
Intergovernmental Services	17,664	14,070	17,000	20,070	20,070	18%	0%
Utility Tax	113,222	107,635	104,580	108,000	108,000	3%	0%
Interfund Transfer Out	1,959,652	0	0	17,533	18,126	N/A	3%
Equipment	1,470	1,925	0	1,925	1,925	N/A	0%
Interfund Services	401,516	436,736	410,000	436,736	436,736	7%	0%
Interfund Rental	184,011	200,333	200,333	183,049	189,703	-9%	4%
Debt Principal	137,537	161,135	161,213	164,328	170,455	2%	4%
Debt Interest	101,814	101,511	101,931	96,889	91,865	-5%	-5%
Total Stormwater	3,670,021	1,837,996	1,813,698	1,892,336	1,930,689	4%	2%

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works		Department #:	654
Cost Center	Water		Cost Center #:	534.800

Function

Under Public Works, the Water Division is responsible for the maintenance and operation of the City’s water distribution system for a constant and safe delivery of potable water to over 9,744 accounts. The Section operates and maintains all means of storage and conveyance that consist of over 138 miles of distribution mains, 18 pressure reducing stations, three 1.5 million gallon reservoirs, and one three-million gallon reservoir and pumping station. Eight permanent employees are responsible for the above functions and operation and maintenance of one chlorinator.

Budget Narrative

The Salary and Benefit budget includes the Water/Sewer Manager, Lead Water Maintenance Worker, Water Quality Control Technician, Inventory Control Assistant (.5 FTE), five Water Maintenance Workers, a Recycling Coordinator, and an allowance for seasonal help.

The operation and maintenance budget for the water division is funded from the water rates. Water purchased for Edmonds customers along with debt financing for capital projects are the largest areas using funds. Wages and supplies are needed to properly maintain and provide a reliable and safe drinking water system.

Budget Changes

The 2009-2010 budget decreased due to the suspension of Interfund Transfers to the Water Capital Fund.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works		Department #:	654
Cost Center	Water		Cost Center #:	534.800

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Salaries	661,568	647,183	647,183	656,278	689,345	1%	5%
Overtime	20,178	24,180	24,180	24,180	24,180	0%	0%
Benefits	208,534	230,897	230,897	239,869	249,338	4%	4%
Uniforms	3,543	6,880	5,000	6,880	6,880	38%	0%
Supplies	169,340	117,159	132,159	135,000	135,000	2%	0%
Fuel Consumed	5	0	0	0	0	N/A	N/A
Water Purchased for Resale	0	1,694,000	1,408,393	1,540,000	1,540,000	9%	0%
Supplies Purchased for Inventory or Resale	1,256,697	0	132,606	140,000	140,000	6%	0%
Small Equipment	8,696	4,120	11,000	10,000	10,000	-9%	0%
Professional Services	50,144	74,300	50,000	74,300	74,300	49%	0%
Communications	23,434	39,068	25,000	30,000	30,000	20%	0%
Travel	200	4,850	750	4,850	4,850	547%	0%
Advertising	315	560	200	560	560	180%	0%
Rental/Lease	4,201	11,370	5,300	1,500	1,500	-72%	0%
Insurance	77,803	85,294	76,160	81,376	86,849	7%	7%
Utilities	20,672	28,000	28,000	28,000	28,000	0%	0%
Repair	12,358	22,286	40,000	22,286	22,286	-44%	0%
Miscellaneous	223,082	196,990	196,990	211,630	211,630	7%	0%
Intergovernmental Services	33,238	42,072	25,000	30,000	30,000	20%	0%
Utility Tax	217,656	202,698	215,967	216,000	216,000	0%	0%
Interfund Transfer Out	408,707	700,000	700,000	17,533	18,126	-97%	3%
Buildings	0	20,000	0	0	0	N/A	N/A
Equipment	1,470	0	0	0	0	N/A	N/A
Amortized Debt Issue Cost	16,542	0	16,552	16,552	16,552	0%	0%
Interfund Services	311,751	361,169	300,000	361,169	361,169	20%	0%
Interfund Supplies	308	0	0	0	0	N/A	N/A
Interfund Rental	112,508	122,613	122,613	130,161	135,646	6%	4%
Interfund Repair & Maintenance	26	0	0	0	0	N/A	N/A
Debt Principal	167,778	151,855	151,855	121,919	127,709	-20%	5%
Debt Interest	71,636	66,656	66,656	61,591	57,040	-8%	-7%
Total Water	4,082,390	4,854,200	4,612,461	4,161,634	4,216,960	-10%	1%

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works		Department #:	655
Cost Center	Sewer		Cost Center #:	535.800

Function

Under Public Works, the Sewer Section is responsible for the maintenance and operation of 14 sanitary sewer pump stations, 3,200 sanitary sewer manholes, and over 186 miles of sanitary sewer mains serving 9,800 customers. Seven permanent employees are responsible for these functions and maintenance of 26 grinder pumps.

Budget Narrative

The Salary and Benefit budget includes one Lead Sewer Worker and six Sewer Maintenance Workers.

The operation and maintenance budget for the sewer division is funded from the sewer rates. Edmonds pays a proportional share for the Lynnwood treatment plant and the Ballinger pump station. The cost of the Lynnwood treatment plant and the Ballinger pump station along with debt financing for capital projects are the largest areas using funds. Wages and supplies are needed to properly maintain and provide a reliable sewer collection system.

Budget Changes

Contributing to the increase in the 2009-2010 budget are increased Interfund Transfers to the Sewer Capital Fund.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works		Department #:	655
Cost Center	Sewer		Cost Center #:	535.800

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Salaries	362,245	376,590	376,590	405,928	426,330	8%	5%
Overtime	12,806	17,330	17,330	17,330	17,330	0%	0%
Benefits	140,101	158,696	158,696	173,065	180,340	9%	4%
Uniforms	3,088	5,170	4,500	5,170	5,170	15%	0%
Supplies	52,739	52,469	40,000	52,469	52,469	31%	0%
Fuel Consumed	334	0	860	800	800	-7%	0%
Sewer Inventory	0	0	3,000	3,000	3,000	0%	0%
Small Equipment	4,982	4,120	4,120	6,000	6,000	46%	0%
Professional Services	37,244	50,958	50,958	50,958	50,958	0%	0%
Communications	23,491	4,888	25,000	30,000	30,000	20%	0%
Travel	2,261	2,490	1,600	2,490	2,490	56%	0%
Advertising	0	560	300	560	560	87%	0%
Rental/Lease	1,760	1,870	1,870	1,870	1,870	0%	0%
Insurance	118,008	129,286	129,286	120,963	129,098	-6%	7%
Public Utility	283,535	461,110	437,091	440,394	462,024	1%	5%
Repair & Maintenance	12,489	18,666	18,666	18,666	18,666	0%	0%
Miscellaneous	86,637	127,330	100,000	100,000	100,000	0%	0%
Intergovernmental Services	154,827	183,572	114,935	115,933	139,906	1%	21%
Utility Tax	270,254	273,000	273,021	270,000	270,000	-1%	0%
Interfund Transfer Out	1,089,707	550,000	601,000	1,317,533	3,272,061	119%	148%
Equipment	1,470	0	0	60,000	0	N/A	-100%
Interfund Services	241,561	265,706	265,706	265,706	265,706	0%	0%
Interfund Supplies	3,388	0	0	0	0	N/A	N/A
Interfund Rental	155,985	170,105	170,105	113,252	118,626	-33%	5%
Interfund Repair	1,155	1,500	2,500	2,500	2,500	0%	0%
Debt Issue Costs	16,542	0	16,552	16,552	16,552	0%	0%
Debt Principal	112,607	143,541	144,055	150,363	156,770	4%	4%
Debt Interest	37,689	34,596	34,806	30,328	25,492	-13%	-16%
Total Sewer	3,226,905	3,033,553	2,992,547	3,771,830	5,754,718	26%	53%

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works		Department #:	656
Cost Center	Treatment		Cost Center #:	538.800

Function

The Treatment Plant Division operates and maintains the City’s wastewater treatment plant and manages the City’s sewer pretreatment program. The plant is a regional facility that treats flows from the Cities of Edmonds, Mountlake Terrace, and Lynnwood; King County; Olympic View Water and Sewer District; and Ronald Wastewater District. The Plant also administers City-executed agreements with other agencies for cost sharing, updates flow records, and establishes the basis for participation in O&M and capital project expenses. Staff is also responsible for meeting all requirements and permits regulated by State and federal governments for plant-generated air, effluent, and solids. The Division’s Operations, Maintenance, Laboratory, and Administrative sections ensure the facility complies with all applicable standards in the most efficient manner possible. The Division's Pretreatment staff works with the public to protect the sewer infrastructure, the treatment plant, and the water quality of Puget Sound by controlling discharges into the collection system.

Due to the regional nature of the Treatment Plant, other agencies pay a proportionate share of both operating and capital expenditures. The City of Edmonds pays approximately 50% of both O&M and capital expenses.

Budget Narrative

The Salary and Benefit budget includes the Wastewater Treatment Plant (WWTP) Manager, Plant Supervisor, an Administrative Assistant, WWTP Lead Maintenance Mechanic, two WWTP Maintenance Mechanics, WWTP Lead Person, six WWTP Operators, an Electrician/Instrument Technician, a Pretreatment/Safety Coordinator, a Laboratory Technician, and a WWTP Maintenance Worker.

The budget for 2009 and 2010 assumes the same level of service as previous year’s budgets. The budget for several line items was reduced for 2009 due to efficiency improvements (electricity, natural gas, and polymer). The budget was increased for other items, such as diesel, salaries, and maintenance supplies for repairing aging equipment. \$45,000 is budgeted for a maintenance repair shutdown of the plant’s incinerator in 2009.

Budget Changes

There are no significant changes. The 2009-2010 decrease is due to the retirement of a debt issue.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works		Department #:	656
Cost Center	Treatment		Cost Center #:	538.800

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Salaries	1,033,138	1,123,583	1,034,952	1,148,495	1,199,063	11%	4%
Overtime	53,010	45,510	47,787	50,660	53,450	6%	6%
Benefits	347,564	415,332	374,129	415,134	430,034	11%	4%
Uniforms	9,508	9,090	9,569	9,950	10,250	4%	3%
Supplies	320,063	371,980	335,400	384,240	393,740	15%	2%
Fuel Consumed	58,950	84,370	103,010	139,230	139,230	35%	0%
Small Equipment	8,192	5,300	5,000	5,300	5,300	6%	0%
Professional Services	36,193	62,817	54,385	59,000	59,000	8%	0%
Communications	8,997	8,500	8,354	8,500	8,755	2%	3%
Travel	2,438	3,900	3,900	4,000	8,760	3%	119%
Advertising	3,230	1,000	1,500	1,200	1,200	-20%	0%
Rental/Lease	5,511	5,180	3,686	4,980	5,050	35%	1%
Insurance	83,418	91,532	91,532	84,481	90,163	-8%	7%
Public Utility	390,148	443,190	391,712	431,970	444,980	10%	3%
Repair & Maintenance	26,606	59,226	52,195	83,800	60,050	61%	-28%
Miscellaneous	65,678	78,800	59,858	81,800	78,800	37%	-4%
Intergovernmental Services	82,717	71,300	89,855	114,000	98,700	27%	-13%
Interfund Services	173,807	178,726	178,151	180,000	180,000	1%	0%
Interfund Rental	8,095	8,807	8,807	8,632	8,866	-2%	3%
Equipment	7,205	13,000	0	0	0	N/A	N/A
Debt Principal	914,361	513,007	513,007	97,153	103,312	-81%	6%
Debt Interest	67,332	41,132	41,132	24,547	20,101	-40%	-18%
Total Treatment	3,706,160	3,635,282	3,407,921	3,337,072	3,398,804	-2%	2%

Fund:	Equipment Rental		Fund #:	511
Department:	Equipment Rental		Department #:	657
Cost Center	Municipal Vehicles and PW Equipment		Cost Center #:	548.680

Function

The Fleet Maintenance Division is supported by the Equipment Rental Fund. This fund was created and established by ordinance to be used as a revolving fund for expenditures of salaries, benefits, and expenses created by the repair, replacement, purchase, and operation of the City’s vehicle fleet.

Budget Narrative

The Salary and Benefits budget includes the Fleet Manager, one Lead Vehicle and Equipment Mechanic, and two Vehicle and Equipment Mechanics.

The Division purchases and sells all equipment through the fund, and rents it to various City departments and other government agencies through contract agreements. The Division repairs and performs the necessary maintenance on all City owned vehicles and equipment, and maintains each unit’s necessary records.

Budget Changes

Vehicles scheduled for replacement in 2009:

Police Vehicles

- Unit #716-POL 2006 Crown Victoria
- Unit #717-POL 2006 Crown Victoria
- Unit #718-POL 2006 Crown Victoria
- Unit #251-POL 2001 Dodge Stratus
- Unit #252-POL 2001 Dodge Stratus

Parks & Recreation Vehicles

- Unit #18-PRK 1995 Ford Tractor
- Unit #113-REC 1998 Ford Taurus
- Unit #111-PRK 1992 John Deere

Street Vehicle

- Unit #17-STR 1994 Dump Truck

Water Vehicle

- Unit # 38-WTR 1995 Ford Pickup

Sewer Vehicles

- Unit # 16-SWR 1994 TV Van
- Unit # 78-SWR 1996 Trailer

Vehicles scheduled for replacement in 2010:

Police Vehicles

- Unit # 679 POL 2006 Crown Victoria
- Unit # 680-POL 2006 Crown Victoria
- Unit # 681-POL 2006 Crown Victoria
- Unit # 400-POL 2000 Go-4

Facility

- Unit # 119-FAC 1999 Ford Taurus

Storm

- Unit # 55-STM 2001 Street Sweeper

Water

- Unit # 80-WTR Air Compressor

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Equipment Rental		Fund #:	511
Department:	Equipment Rental		Department #:	657
Cost Center	Summary		Cost Center #:	

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	3,655,952	3,286,108	3,749,878	4,490,515	4,513,019	20%	1%
Revenue							
Garage Services	17,789	0	3,300	0	0	-100%	N/A
Interfund Sales and Services	26,185	14,000	15,000	14,000	14,000	-7%	0%
Investment Income	193,450	115,000	111,300	109,618	108,113	-2%	-1%
Interfund Operating Income	1,679,992	1,748,644	1,751,963	1,736,623	1,789,790	-1%	3%
Other Miscellaneous Revenue	5,370	0	600	0	0	-100%	N/A
Contributed Capital	6,236	0	0	0	0	N/A	N/A
Disposition of Capital Assets	85,939	23,000	58,200	29,000	26,000	-50%	-10%
Interfund Transfer In	513,413	204,124	204,124	212,289	220,781	4%	4%
Total Revenue	2,528,373	2,104,768	2,144,487	2,101,530	2,158,684	-2%	3%
Expenditure							
Salaries	265,281	256,780	269,343	265,810	279,545	-1%	5%
Overtime	582	2,000	0	2,000	2,000	N/A	0%
Benefits	95,846	108,572	112,830	105,191	109,823	-7%	4%
Uniforms	2,054	2,000	1,534	2,000	2,000	30%	0%
Supplies	121,284	170,000	99,500	70,000	70,000	-30%	0%
Fuel Consumed	6,381	230,000	3,225	4,000	4,120	24%	3%
Supplies Purchased for Resale	292,557	0	335,055	485,410	499,972	45%	3%
Small Equipment	21,755	56,000	5,000	20,000	20,000	300%	0%
Professional Services	1,993	2,550	3,400	3,550	3,550	4%	0%
Communication	2,362	4,000	3,000	3,000	3,000	0%	0%
Travel	425	3,540	2,000	2,000	2,000	0%	0%
Advertising	0	500	530	500	500	-6%	0%
Rental/Lease	24,887	0	0	0	0	N/A	N/A
Insurance	30,165	31,340	29,409	34,654	36,985	18%	7%
Public Utilities	13,253	15,000	16,287	17,000	17,000	4%	0%
Repair and Maintenance	73,537	45,000	79,939	145,000	145,000	81%	0%
Miscellaneous	6,300	6,000	4,000	4,000	4,000	0%	0%
Intergovernmental Services	2,654	4,000	3,000	4,000	4,000	33%	0%
Interfund Transfer	39,213	13,793	13,793	0	0	-100%	N/A
Machinery and Equipment	1,403,344	404,000	400,000	880,000	471,500	120%	-46%
Interfund Services	24,164	15,000	15,000	23,000	19,000	53%	-17%
Interfund Rental	6,409	7,005	7,005	7,911	8,196	13%	4%
Total Expenditure	2,434,447	1,377,080	1,403,850	2,079,026	1,702,192	48%	-18%
Ending Cash	3,749,878	4,013,796	4,490,515	4,513,019	4,969,511	1%	10%

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Equipment Rental		Fund #:	511
Department:	Equipment Rental		Department #:	657
Cost Center	Operations		Cost Center #:	

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	(141,094)	9,982	40,743	186,448	210,697	358%	13%
Revenue							
Garage Services	17,789	0	3,300	0	0	-100%	N/A
Interfund Sales and Services	26,185	14,000	15,000	14,000	14,000	-7%	0%
Investment Income	1,020	0	3,000	0	0	-100%	N/A
Interfund Operating Income	1,065,803	1,095,543	1,098,862	1,176,276	1,228,243	7%	4%
Other Miscellaneous Revenue	5,370	0	400	0	0	-100%	N/A
Disposition of Capital Assets	999	0	200	0	0	-100%	N/A
Total Revenue	1,117,166	1,109,543	1,120,762	1,190,276	1,242,243	6%	4%
Expenditure							
Salaries	265,281	256,780	269,343	265,810	279,545	-1%	5%
Overtime	582	2,000	0	2,000	2,000	N/A	0%
Benefits	95,846	108,572	112,830	105,191	109,823	-7%	4%
Uniforms	2,054	2,000	1,534	2,000	2,000	30%	0%
Supplies	117,427	170,000	99,500	70,000	70,000	-30%	0%
Fuel Consumed	6,381	230,000	3,225	4,000	4,120	24%	3%
Supplies Purchased for Resale	292,557	0	335,055	485,410	499,972	45%	3%
Small Equipment	5,796	10,000	5,000	10,000	10,000	100%	0%
Professional Services	1,993	2,550	3,400	3,550	3,550	4%	0%
Communication	2,362	4,000	3,000	3,000	3,000	0%	0%
Travel	425	3,540	2,000	2,000	2,000	0%	0%
Advertising	0	500	530	500	500	-6%	0%
Rental/Lease	24,887	0	0	0	0	N/A	N/A
Insurance	30,165	31,340	29,409	34,654	36,985	18%	7%
Public Utilities	13,253	15,000	16,287	17,000	17,000	4%	0%
Repair and Maintenance	60,957	45,000	79,939	145,000	145,000	81%	0%
Miscellaneous	6,300	6,000	4,000	4,000	4,000	0%	0%
Intergovernmental Services	2,654	4,000	3,000	4,000	4,000	33%	0%
Interfund Rental	6,409	7,005	7,005	7,911	8,196	13%	4%
Total Expenditure	935,329	898,287	975,057	1,166,026	1,201,692	20%	3%
Ending Cash	40,743	221,238	186,448	210,697	251,249	13%	19%

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Equipment Rental		Fund #:	511
Department:	Equipment Rental		Department #:	657
Cost Center	Replacement Fund		Cost Center #:	

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Replacement Fund							
Beginning Cash	3,619,508	2,998,291	3,440,676	3,823,184	3,901,531	11%	2%
Revenue							
Investment Interest	185,985	100,000	100,000	100,000	100,000	0%	0%
B-Fund Rental Charge	614,189	653,101	653,101	560,347	561,547	-14%	0%
Miscellaneous Revenue	0	0	200	0	0	-100%	N/A
Contributed Capital	6,236	0	0	0	0	N/A	N/A
Disposition of Capital Assets	73,137	23,000	58,000	23,000	23,000	-60%	0%
Interfund Transfer In	305,268	0	0	0	0	N/A	N/A
Total Revenue	1,184,815	776,101	811,301	683,347	684,547	-16%	0%
Expenditure							
Supplies	3,858	0	0	0	0	N/A	N/A
Small Equipment	15,959	46,000	0	10,000	10,000	N/A	0%
Repair and Maintenance	12,580	0	0	0	0	N/A	N/A
Interfund Services	23,898	15,000	15,000	15,000	15,000	0%	0%
Machinery and Equipment	1,268,140	404,000	400,000	580,000	311,500	45%	-46%
Interfund Transfer	39,213	13,793	13,793	0	0	-100%	N/A
Total Expenditure	1,363,647	478,793	428,793	605,000	336,500	41%	-44%
Ending Cash	3,440,676	3,295,599	3,823,184	3,901,531	4,249,578	2%	9%

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Equipment Rental		Fund #:	511
Department:	Equipment Rental		Department #:	657
Cost Center	Fire Apparatus		Cost Center #:	

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	177,538	277,835	268,459	480,883	400,790	79%	-17%
<u>Revenue</u>							
Investment Interest	6,445	15,000	8,300	9,618	8,113	16%	-16%
Disposition of Capital Assets	11,802	0	0	6,000	3,000	N/A	-50%
Interfund Transfer In	208,145	204,124	204,124	212,289	220,781	4%	4%
Total Revenue	226,392	219,124	212,424	227,907	231,894	7%	2%
<u>Expenditure</u>							
Interfund Services	266	0	0	8,000	4,000	N/A	-50%
Machinery and Equipment	135,204	0	0	300,000	160,000	N/A	-47%
Total Expenditure	135,471	0	0	308,000	164,000	N/A	-47%
Ending Cash	268,459	496,959	480,883	400,790	468,684	-17%	17%



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City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Street Construction/ Improvement		Fund #:	112
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

Function

Fund 112 is used to account for transportation improvement projects funded by a variety of sources, including federal and state transportation grants, motor vehicle fuel tax, impact fees, real estate excise tax, and Public Works Trust Fund Loans.

Budget Narrative

Significant projects planned for accomplishment in 2009/2010, subject to obtaining grants for some of the projects, include street overlays, Caspers/9th/Puget Drive walkway, interurban trail, Olympic View Drive Phase II sidewalks (City of Lynnwood project), signal improvements at 238th St & 100th Ave , signal and safety improvements at SR99/76th Ave W and completion of the transportation element of the comprehensive plan.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Street Construction/ Improvement		Fund #:	112
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	605,163	694,487	683,290	281,802	241,344	-59%	-14%
Revenue							
Grants	138,000	1,882,500	356,580	835,000	1,568,000	134%	88%
Motor Vehicle Fuel Tax	176,030	172,000	162,563	165,000	165,000	1%	0%
Interlocal Revenue	10,806	0	0	0	0	N/A	N/A
Traffic Impact Fees	155,243	80,000	85,000	80,000	80,000	-6%	0%
Investment Interest	31,386	21,047	11,933	9,492	4,711	-20%	-50%
Donations	0	2,500	0	0	0	N/A	N/A
Other Miscellaneous Revenue	29,913	0	0	0	0	N/A	N/A
Public Works Trust Fund Loan	488,563	0	31,238	0	0	-100%	N/A
Interfund Transfer In	723,979	195,000	596,109	313,458	355,086	-47%	13%
Total Revenue	1,753,920	2,353,047	1,243,424	1,402,950	2,172,797	13%	55%
Expenditure							
Professional Services	0	0	0	0	0	N/A	N/A
Advertising	181	0	0	0	0	N/A	N/A
Repair and Maintenance	0	0	356,580	0	0	-100%	N/A
Construction Projects	1,538,448	2,775,000	920,200	1,311,000	2,082,711	42%	59%
Interfund Services	0	0	85,000	10,000	10,000	-88%	0%
Interfund Rental	2,870	4,691	0	0	0	N/A	N/A
Interfund Transfer Out	92,245	0	205,362	44,283	162,086	-78%	266%
Debt Principal	38,143	38,143	72,201	72,201	72,201	0%	0%
Debt Interest	3,906	3,061	5,568	5,923	5,562	6%	-6%
Total Expenditure	1,675,793	2,820,895	1,644,911	1,443,407	2,332,560	-12%	62%
Ending Cash	683,290	226,639	281,802	241,344	81,581	-14%	-66%

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Multimodal Transportation		Fund #:	113
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

Function

The Multimodal Transportation fund was established as part of the City's 1994 Operating Budget to simplify and facilitate accounting for the various local, state, and federal grants and for expenditures that will occur during the planning and development of the multimodal transportation center in Edmonds. By a Memorandum of Understanding, the City, Washington State Department of Transportation, and Community Transit are jointly participating in the project. By agreement, the City is the designated lead coordinating agency during the preliminary engineering, environmental impact statement (EIS), final design, and permitting phases.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Multimodal Transportation		Fund #:	113
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	73,679	0	40,000	40,000	40,000	0.0%	0.0%
<u>Revenue</u>							
Grants	28,267	2,000,000	2,088,779	3,100,000	3,000,000	48.4%	-3.2%
Total Revenue	28,267	2,000,000	2,088,779	3,100,000	3,000,000	48.4%	-3.2%
<u>Expenditures</u>							
Professional Services	0	2,000,000	1,088,779	2,000,000	3,000,000	83.7%	50.0%
Interfund Transfer	61,946	0	0	0	0	N/A	N/A
Land	0	0	1,000,000	1,100,000	0	10.0%	-100.0%
Total Expenditures	61,946	2,000,000	2,088,779	3,100,000	3,000,000	48.4%	-3.2%
Ending Cash	40,000	0	40,000	40,000	40,000	0.0%	0.0%

Fund:	Building Maintenance		Fund #:	116
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

Function

The City Council established this Fund in 1984 to provide monies for maintenance and repair projects that require large amounts of money and to track such monies. It should be noted that Fund 116 is not primarily for capital improvements; however, some projects could qualify as Capital Improvement Plan (CIP) expenditure.

Budget Narrative

The maintenance and operation expenses of City-owned buildings depend primarily on the General Fund. Properly maintained City buildings play an integral role to deliver efficient and effective services to Edmonds' citizens and assist the various City departments in their missions. Currently, due to lack of General Fund Revenues, there is not sufficient staffing and money for all of the necessary repairs and capital renovation projects of City buildings.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Building Maintenance		Fund #:	116
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	263,842	991,746	991,746	249,368	227,249	-75%	-9%
<u>Revenue</u>							
Grants	101,125	925,000	980,822	170,000	0	-83%	-100%
Investment Interest	48,873	7,500	10,600	7,481	6,838	-29%	-9%
Private Donation	0	0	40,000	0	0	-100%	N/A
Proceeds of Long-Term Debt	847,779	0	0	0	0	N/A	N/A
Interfund Transfer In	56,600	974,100	974,100	56,600	56,600	-94%	0%
Total Revenue	1,054,377	1,906,600	2,005,522	234,081	63,438	-88%	-73%
<u>Expenditure</u>							
Supplies	129	10,000	10,000	10,000	2,500	0%	-75%
Professional Services	64,911	100,000	100,000	25,000	10,000	-75%	-60%
Repair and Maintenance	14,126	816,700	816,700	6,700	0	-99%	-100%
Debt Issue Costs	8,118	0	0	0	0	N/A	N/A
Construction Projects	239,164	1,899,700	1,821,200	214,300	192,500	-88%	-10%
Interfund Transfer Out	25	0	0	200	200	N/A	0%
Total Expenditure	326,473	2,826,400	2,747,900	256,200	205,200	-91%	-20%
Ending Cash	991,746	71,946	249,368	227,249	85,487	-9%	-62%

Fund:	REET 2		Fund #:	125.000
Department:	Capital Project Funds		Department #:	
Cost Center	Parks Improvements		Cost Center #:	

REET 2 – PARKS IMPROVEMENTS

Function

This fund is for improvement, renovation, planning and development of parks and associated sites to maintain high quality and varied parks and open space in the city. Revenue sources for the Fund include the first \$750,000 of the second one fourth percent (1/4%) excise tax on real estate sales (REET 2). Proposed parks project details for 2009 and 2010 are shown in the Capital Improvement Program.

Budget Narrative

In addition to ongoing park improvements, significant developments proposed in this budget cycle include the completion in 2009 of a neighborhood park on 5.6 acres of the former Woodway Elementary site, connecting walkways and an overlook park in Meadowdale, and Interurban Trail construction through the Lake Ballinger area. In addition three park playgrounds will be completely replaced at Mathay Ballinger Park, Maplewood Park, and City Park. A series of 14 interpretive panels will be installed at the Edmonds Fishing Pier and Edmonds Marsh. The Parks Department continues to budget for school partnerships programs, connections, and to fulfill the goals and objectives of the Parks, recreation & Open Space Comprehensive Plan

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	REET 2		Fund #:	125.000
Department:	Capital Project Funds		Department #:	
Cost Center	Parks Improvements		Cost Center #:	

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	4,762,806	1,953,514	4,361,085	4,443,847	845,163	2%	-81%
Revenue							
Local Real Estate Tax - 2nd Half	750,000	750,000	750,000	750,000	750,000	0%	0%
Investment Interest	228,920	85,000	107,762	133,315	25,355	24%	-81%
Total Revenue	978,920	835,000	857,762	883,315	775,355	3%	-12%
Expenditure							
Supplies	41,114	0	47,435	0	0	-100%	N/A
Professional Services	49,415	0	93,777	300,000	30,000	220%	-90%
Communications	28	0	0	0	0	N/A	N/A
Advertising	517	0	0	0	0	N/A	N/A
Rental Lease	2,015	0	245	0	0	-100%	N/A
Repair and Maintenance	61,645	0	177,076	422,000	334,000	138%	-21%
Land	0	0	40,750	0	0	-100%	N/A
Construction Projects	921,105	2,687,000	250,056	3,495,000	30,000	1298%	-99%
Interfund Transfer Out	304,803	1,000	165,661	265,000	796,000	60%	200%
Total Expenditure	1,380,641	2,688,000	775,000	4,482,000	1,190,000	478%	-73%
Ending Cash	4,361,085	100,514	4,443,847	845,163	430,518	-81%	-49%

Fund:	REET 2		Fund #:	125.100
Department:	Capital Project Funds		Department #:	
Cost Center	Transportation		Cost Center #:	

REET 2 – TRANSPORTATION

Function

REET 2 revenue in excess of \$750,000 is dedicated to transportation improvements in accordance with City Council policy adopted in 2006. No revenue is expected in 2009/2010 because the REET 2 revenue is not anticipated to exceed \$750,000.

Budget Narrative

The remaining fund balance will be transferred into Fund 112 for the Olympic View Drive Phase 2 sidewalk improvements (City of Lynnwood).

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	REET 2		Fund #:	125.100
Department:	Capital Project Funds		Department #:	
Cost Center	Transportation		Cost Center #:	

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	680,111	52,300	198,764	73,956	(0)	-63%	-100%
Revenue							
Reet 2 - Transportation	675,442	650,000	0	0	0	N/A	N/A
Investment Interest	26,994	3,808	4,939	2,219	0	-55%	-100%
Total Revenues	702,436	653,808	4,939	2,219	0	-55%	-100%
Expenditure							
Construction Projects	712,238	700,000	100,000	0	0	-100%	N/A
Interfund Transfer	471,545	0	29,747	76,175	0	156%	-100%
Total Expenditures	1,183,783	700,000	129,747	76,175	0	-41%	-100%
Ending Cash	198,764	6,108	73,956	(0)	(0)	-100%	0%

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Special Capital/ Parks Acquisition		Fund #:	126
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

Function

The Special Capital Fund was established as part of the City's 1996 Operating Budget to simplify and facilitate the accounting for the purchase and renovation of the Edmonds Financial Center Building, which now houses operations of several City departments, including the Mayor's Office; City Council; Human Resources; Administrative Services; the Planning, Engineering, and Building divisions of Development Services; and Fire Administration. The Fund revenue from the first one fourth percent (1/4%) excise tax on real estate sales (REET 1) covers debt service for the City Hall, Marina Beach, and the Edmonds Center for the Arts city contribution. During 2001, Council dedicated excess revenue from REET 1 to acquire and improve park and recreation properties and facilities throughout the City. Acquisitions meet the priorities outlined in the Parks Comprehensive Plan including waterfront, tidelands, open space, and land.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Special Capital/ Parks Acquisition		Fund #:	126
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	307,057	1,084,052	1,084,052	657,147	470,789	-39%	-28%
Revenue							
Local Real Estate Tax-First	1,425,442	1,400,000	750,000	750,000	750,000	0%	0%
Grants	0	600,000	600,000	0	0	-100%	N/A
Investment Interest	51,024	70,000	32,000	19,714	14,397	-38%	-27%
Total Revenue	1,476,466	2,070,000	1,382,000	769,714	764,397	-44%	-1%
Expenditure							
Professional Services	4,500	0	2,000	5,000	5,000	150%	0%
Miscellaneous	304	0	0	0	0	N/A	N/A
Land	0	210,000	200,000	250,000	250,000	25%	0%
Interfund Transfer Out	68,911	980,436	980,437	72,062	70,792	-93%	-2%
Debt Principal	405,290	420,956	420,999	441,095	461,582	5%	5%
Debt Interest	220,466	205,456	205,469	187,915	169,423	-9%	-10%
Total Expenditures	699,471	1,816,848	1,808,905	956,072	956,797	-47%	0%
Ending Cash	1,084,052	1,337,204	657,147	470,789	278,390	-28%	-41%

Fund:	Special Projects		Fund #:	129
Department:	Capital Projects Fund		Department #:	
Cost Center			Cost Center #:	

HIGHWAY 99 INTERNATIONAL DISTRICT ENHANCEMENT

Function

This fund was established to assist with projects associated with streetscape enhancements in the International District located on Highway 99. Revenue is from grants, contributions and interest. Contributions may be considered tax deductible if for “exclusive public purposes”.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Special Projects		Fund #:	129
Department:	Capital Projects Fund		Department #:	
Cost Center			Cost Center #:	

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	%Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	11,000	11,606	11,606	0	0	-100%	N/A
<u>Revenue</u>						N/A	N/A
Wa St Dot - Sr 99 - Enhancement	0	373,000	373,000	0	0	-100%	N/A
Investment Interest	606	0	303	0	0	-100%	N/A
Total Revenue	606	373,000	373,303	0	0	-100%	N/A
<u>Expenditure</u>							
Construction Projects	0	384,606	373,000	0	0	-100%	N/A
Professional Services	0	0	11,909	0	0	-100%	N/A
Total Expenditure	0	384,606	384,909	0	0	-100%	N/A
Ending Cash	11,606	0	0	0	0	0%	0%

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Parks Construction		Fund #:	132
Department:	Capital Projects Fund		Department #:	
Cost Center			Cost Center #:	

Function

The Fund was established as part of the City's 2007 and 2008 Operating Budget. Fund 132 is for improvement, renovation, planning and development of park sites to maintain high quality and varied parks and open space in the city. Revenue sources for the Fund include the second one fourth percent (1/4%) excise tax on real estate sales (REET 2), state and local grants, contributions from developers, and carryover from previous years. Proposed parks project details for 2009 and 2010 are shown in the Capital Improvement Program.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Parks Construction		Fund #:	132
Department:	Capital Projects Funds		Department #:	
Cost Center			Cost Center #:	

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	0	0	0	0	0	N/A	N/A
<u>Revenue</u>							
Parks Donations	45,000	0	80,000	0	1,021,000	-100%	N/A
Interfund Transfer In	302,990	0	160,000	235,000	763,000	47%	225%
Total Revenue	347,990	0	240,000	235,000	1,784,000	-2%	659%
<u>Expenditure</u>							
Construction Projects	345,677	0	237,600	232,650	1,766,160	-2%	659%
Interfund Transfer Out	2,313	0	2,400	2,350	17,840	-2%	659%
Total Expenditure	347,990	0	240,000	235,000	1,784,000	-2%	659%
Ending Cash	0	0	0	0	0	N/A	N/A

Fund:	Combined Utility Construction / Improve		Fund #:	412
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

Function

Fund 412 is used to account for the construction and improvement of buildings and facilities belonging to the City’s Water, Sewer, and Drainage Utilities. The Fund is segmented into three programs; 100 for water projects, 200 for drainage projects and 300 for sewer collection projects. Projects related to the wastewater treatment plant are accounted for in fund 414.

Budget Narrative

Significant projects planned for accomplishment in 2009/2010 include:

Water:

- Watermain replacement program
- Five Corners pump station improvements
- Seismic improvements
- Reservoir security
- South Perrinville Waterline Replacement
- Water Comprehensive Plan update

Storm Drainage:

- Talbot Road drainage improvements
- 93rd Ave W./96th Ave W drainage improvements
- Edmonds Marsh channel improvements
- Perrinville Creek Diversion
- Northstream 30 inch storm repair
- Southwest Edmonds Basin Study
- Stormwater Comprehensive Plan update

Sewer:

- Alder Street sewer repair
- Beach Place sewer repair
- Dellwood Drive sewer repair
- 224th St. sewer repair
- Sewer Comprehensive Plan Update and Infiltration and Inflow Study
- CIPP sewer main rehabilitation program
- Replace/Repair Lift stations 2,3,4,5,9,10,11,12,14 and 15

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Combined Utility Construction / Improve		Fund #:	412.100
Department:	Capital Project Funds		Department #:	
Cost Center	Water Projects		Cost Center #:	

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	1,379,936	198,688	198,688	245,959	220,572	24%	-10%
Revenue							
Investment Interest	48,542	16,920	6,324	7,396	6,645	17%	-10%
Other Miscellaneous Revenues	0	0	0	0	0	N/A	N/A
Contributed Capital	91,056	102,000	36,000	40,000	40,000	11%	0%
Proceeds of Long-Term Debt	0	1,500,000	0	4,500,000	1,400,000	N/A	-69%
Interfund Transfer In	400,000	700,000	700,000	0	0	-100%	N/A
Total Revenue	539,598	2,318,920	742,324	4,547,396	1,446,645	513%	-68%
Expenditure							
Professional Services	0	0	6,000	0	0	-100%	N/A
Construction Projects	1,630,657	2,200,000	389,473	4,457,450	1,525,000	1044%	-66%
Interfund Transfer Out	90,189	115,000	299,580	115,333	115,333	-62%	0%
Total Expenditure	1,720,846	2,315,000	695,053	4,572,783	1,640,333	558%	-64%
Ending Cash	198,688	202,608	245,959	220,572	26,884	-10%	-88%

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Combined Utility Construction / Improve		Fund #:	412.200
Department:	Capital Project Funds		Department #:	
Cost Center	Drainage Projects		Cost Center #:	

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	(239,013)	1,090,579	1,090,580	183,048	59,464	-83%	-68%
Revenue							
Grants	0	190,000	556,580	0	0	-100%	N/A
Investment Interest	67,555	258	9,360	11,749	551	26%	-95%
Contributed Capital	18,703	80,000	35,000	30,000	30,000	-14%	0%
Proceeds of Long-Term Debt	0	1,300,000	30,281	1,900,000	2,150,000	6175%	13%
Interfund Transfer	1,765,000	0	0	0	0	N/A	N/A
Total Revenue	1,851,258	1,570,258	631,221	1,941,749	2,180,551	208%	12%
Expenditure							
Professional Services	5,647	0	0	0	0	N/A	N/A
Advertising	184	0	0	0	0	N/A	N/A
Repair and Maintenance	64,768	0	0	0	0	N/A	N/A
Miscellaneous	4,903	0	0	0	0	N/A	N/A
Construction Projects	394,501	2,351,000	1,501,173	2,010,000	2,137,500	34%	6%
Interfund Transfer	51,662	55,000	37,580	55,333	55,333	47%	0%
Total Expenditure	521,665	2,406,000	1,538,753	2,065,333	2,192,833	34%	6%
Ending Cash	1,090,580	254,837	183,048	59,464	47,182	-68%	-21%

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Combined Utility Construction / Improve		Fund #:	412.300
Department:	Capital Project Funds		Department #:	
Cost Center	Sewer Projects		Cost Center #:	

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	1,905,516	2,903,620	2,903,619	1,752,660	36,920	-40%	-98%
Revenue							
Investment Interest	124,401	25,719	72,968	52,598	1,136	-28%	-98%
Contributed Capital	68,811	105,000	15,000	30,000	30,000	100%	0%
Proceeds of Long-Term Debt	0	0	304,225	669,296	0	120%	-100%
Interfund Transfer In	1,000,000	550,000	550,000	1,100,000	3,000,000	100%	173%
Total Revenue	1,193,212	680,719	942,193	1,851,894	3,031,136	97%	64%
Expenditure							
Construction Projects	195,109	3,452,000	2,067,567	3,542,300	2,965,100	71%	-16%
Interfund Transfer In	0	25,000	25,585	25,334	25,334	-1%	0%
Total Expenditure	195,109	3,477,000	2,093,152	3,567,634	2,990,434	70%	-16%
Ending Cash	2,903,619	107,339	1,752,660	36,920	77,622	-98%	110%

Fund:	Capital Improvement Reserve		Fund #:	414
Department:	Capital Project Funds		Department #:	
Cost Center	Treatment Plant		Cost Center #:	

Function

The Capital Improvements Reserve Fund was established as provided in the Agreement for Wastewater Treatment, Disposal and Transport Services, and among the City of Edmonds, the City of Mountlake Terrace, Olympic View Water and Sewer District, and Ronald Wastewater District. The minimum amount is set at \$100,000. Each participant will contribute to the fund in the ratio as originally shown as percentage capacity in Exhibit A of the Agreement. The intent of the fund is to handle future capital improvements and major repairs not included within the regular maintenance and operation costs. All King County capital contributions have been placed in this account to meet the arbitrator’s requirements that a portion of the “swap” payment be used for capital projects.

Budget Narrative

The primary project for 2009 is constructing improvements to the plant’s odor control system. Additional funds are budgeted for 2009 and 2010 for re-roofing buildings, performing repairs to pumps and equipment, and upgrades to the electrical control and instrumentation systems.

City of Edmonds 2009 – 2010 Preliminary Budget

Fund:	Capital Improvement Reserve		Fund #:	414
Department:	Capital Project Funds		Department #:	
Cost Center	Treatment Plant		Cost Center #:	

Description	2007 Actuals	2008 Budget	2008 YE Estimate	2009 Budget	2010 Budget	% Change 09 - 08 Est.	% Change 10 - 09
Beginning Cash	392,355	782,459	422,114	19,099	163,827	-95%	758%
Revenue						N/A	N/A
Investment Interest	57,799	40,587	11,107	10,000	10,000	-10%	0%
Other Misc. Revenues	0	300	0	0	0	N/A	N/A
Debt Proceeds	2,041,693	0	0	800,000	0	N/A	-100%
Contributed Capital	155,612	247,639	156,178	296,852	346,065	90%	17%
Interfund Transfer In	51,000	152,361	51,000	200,000	253,935	292%	27%
Total Revenue	2,306,104	440,887	218,285	1,306,852	610,000	499%	-53%
Expenditure							
Supplies	7,679	0	0	0	0	N/A	N/A
Professional Services	82,850	0	73,000	25,000	0	-66%	-100%
Advertising	1,359	0	0	0	0	N/A	N/A
Repair and Maintenance	41,901	0	120,000	124,800	129,790	4%	4%
Miscellaneous	737	0	0	0	0	N/A	N/A
Construction Projects	1,180,870	226,000	150,000	736,000	100,000	391%	-86%
Debt Principal	834,497	216,715	159,905	162,678	232,760	2%	43%
Debt Interest	126,452	258,503	118,395	113,646	108,862	-4%	-4%
Total Expenditure	2,276,345	701,218	621,300	1,162,124	571,412	87%	-51%
Ending Cash	422,114	522,128	19,099	163,827	202,415	758%	24%

City of Edmonds 2009 – 2010 Preliminary Budget

Fund No.	Reet2 Eligible	Capital Improvements Program	Total 2009-2010	Budget 2008	Estimated 2008	Proposed 2009	Proposed 2010
Transportation Projects- Fund 112							
112		100th Ave W Road Stabilization Project	0	62,000	61,000		
112		238th St Improvements (84th to SR 104)	0				
112		212th & 84th Ave Intersection Improvements (Five Corners)	0				
112		Nonmotorized Trans- Main Street Pedestrian Lighting	0				
112		Nonmotorized- Walkway & Bikeway Projects- Citywide	0	15,000			
112		Nonmotorized Trans- Caspers/ 9th/Puget Drive Walkway	685,000	513,000	64,900	685,000	
112		Nonmotorized Trans.- Interurban Trail	250,000	125,000			250,000
112		Nonmotorized Trans.- Olympic View Dr. Ped Improvements	125,000	125,000	125,000	125,000	
112		Nonmotorized Trans.-School Zone Improve	0	10,000			
112		Nonmotorized Trans.- 72nd Ave W Ped Improvements	0				
112		Nonmotorized Trans- 76th Ave W & 206th St Traffic Calming	0	15,000			
112		Nonmotorized Trans- Meadowdale Beach Rd	0				
112		Nonmotorized Trans- 80th Ave W from 206th to 21116 80th	0				
112		Nonmotorized Trans- 216th Street SW Walkway	0				
112		Nonmotorized Trans- 80th Ave W / 180th St SW Walkway	0				
112		Nonmotorized Trans-Madrona Elementary School Walkway (236th St/ 94th Ave)	0				
112		Nonmotorized Trans- Shell Valley-Bike-Walk	0	50,000	93,500		
112		Nonmotorized Trans- 226th St. SW Walkway				150,000	
112		Overlay-Citywide	0	100,000			
112		Overlay-Utilities	390,000	215,000	336,800	195,000	195,000
112		Signal Improvements - Citywide	0	5,000	5,000		
112		Signal Cabinet Elements and Controller Upgrades - Citywide	0	5,000			
112		Intersection Improvements- 88th Ave & 196th St	0	10,000			
112		Intersection Improvement - 238th St. SW / 84th Av. W	0				
112		Sight Distance Improvements- 80th Ave W	0	50,000	0		
112		Signal Upgrades- 238th St & 100th Ave	187,800				187,800
112		Signal Upgrade Main & 3rd	0				
112		Signal Improvements SR 104 & 238th	0				
112		Intersection Improvements 9th & Main	0				
112		Intersection Improvement- 9th & Caspers	0				
112		Intersection Improvements - Olympic View Dr. & 76th	0				
112		Olympic View Dr. & 176 St SW - Grade Improvements	0				
112		Signal Rebuild - Puget & Olympic View Dr	0				
112		Intersection Improvements - Walnut St @ 9th Ave	0				
112		Hwy. 99 Illumination Project	0				
112		SR 99/ 76th Ave W Safety Improvements	1,530,000	160,000	80,000	80,000	1,450,000
112		S99 /220th St. SW Capacity Improvements	0				
112		SR99 / 216th St. SW Capacity Improvements	0				
112		SR99 / 212th St. SW Capacity Improvements	0				
112		Stabilization Projects- Citywide	0	0		0	0
112		Olympic View Drive Road Stabilization (Emergency)	0	200,000	226,100		
112		76th Ave W Road Stabilization (Emergency)	0	150,000	130,480		
112		Street Improvements- Citywide	0	15,000			
112		Traffic Calming- Citywide	0	10,000			
112		Transportation Plan	76,000	230,000	154,000	76,000	
Transportation Total			3,393,800	\$ 2,065,000	\$ 1,276,780	\$ 1,311,000	\$ 2,082,800

City of Edmonds 2009 – 2010 Preliminary Budget

Fund No.	Reet2 Eligible	Capital Improvements Program	Total 2009-2010	Budget 2008	Estimated 2008	Proposed 2009	Proposed 2010
Buildings Maintenance- Fund 116							
116		ADA Improvements- City Wide	0	5,000	0	0	0
116		Anderson Center Seismic Reinforcement	0	1,919,700	1,919,700		
116		Anderson Center Interior Painting	0				
116		Anderson Center Exterior Painting	0			0	
116		Anderson Center Carpet Replacement	0	17,000	7,500		
116		Anderson Center Radiator Replacement	0			0	0
116		Anderson Center Exterior Repairs	0			0	
116		Anderson Center Blinds	0				
116		Anderson Center Asbestos Abatement	0				0
116		Anderson Center Vinyl Tile	0	12,000	7,000		
116		Anderson Center Flooring	0				
116		Anderson Center Countertop Replacement	0			0	
116		Anderson Center Oil Tank Decommissioning	0				
116		Anderson Center Elevator Replacement	0				
116		Anderson Center Sprinkler Head Replacement	15,000	10,000	10,000	15,000	
116		Anderson Center Roof Replacement	15,000				15,000
116		Cemetery Building Gutter Replacement	3,000			3,000	
116		City Hall Elevator Replacement	0				
116		City Hall Exterior Cleaning and Repainting	0				
116		City Hall Security Measures	0			0	0
116		Grandstand Exterior and Roof Repairs	0				
116		Energy Efficiency Improvements (ESCO II)	0	567,700	567,700		
116		Fire Station #16 Painting	0				0
116		Fire Station #16 Carpet	0				0
116		Fire Station #16 HVAC Replacement	0				0
116		Fire Station #17 Carpet	0				0
116		Fire Station #17 Interior Painting	0				
116		Fire Station #20 Carpet	0				
116		Fire Station #20 Interior Painting	0				
116		Fire Station #20 Stairs and Deck Replacement	0				
116		Library Window UV Treatment	0	12,000	15,000		
116		Library Fire Alarm System Replacement	30,000				30,000
116		Library Plaza Appliance Replacement	0				
116		Library Plaza Room Carpet	0	21,000	21,000		
116		Library Plaza Brick Façade Addition	0	21,000	0		
116		Library Wood Trim	0			0	
116		Log Cabin Lighting Upgrade	0	3,000	0		
116		Meadowdale Clubhouse Roof Replacement	0				
116		Meadowdale Flooring Replacement	0				
116		Meadowdale Clubhouse Gutter Replacement	5,000			5,000	
116		Meadowdale Clubhouse Ext. Surface Cleaning	3,000			3,000	
116		Meadowdale Clubhouse Exterior Painting	0				
116		Meadowdale Clubhouse Fire Alarm Replacement	0				
116		Museum Step Replacement	50,000			50,000	
116		Museum Brick Pointing & Grouting	0	50,000	15,000		0
116		Museum Brick Sealing	0				0
116		Park Maintenance Bldg. Renovation Study	0	15,000	15,000		
116		Public Safety/Fire Station #17 Soffit Installation	0	3,000	0		
116		Public Safety Exterior Painting	0				
116		Public Safety Council Chamber Carpet	0				
116		Senior Center Misc Repairs & Maint.	20,000	10,000	10,000	10,000	10,000
116		Senior Center Kitchen Remodel (CDBG Funding, Boeing Grant)	0	130,000	130,000		
116		Senior Center Entry/Vestibule (CDBG & CTED Funding)	170,200	30,000	30,000	170,200	
116		Senior Center CMU Elastomeric Sealing (Grant)	150,200				150,200
116		Senior Center Siding (CTED)	0			0	
116		Wade James Theater Gutter Replacement	0				0
116		Wade James Theater Roof Replacement	0				
116		Wade James Theater Exterior Painting	0				
Building Maintenance Total			\$ 461,400	\$ 2,826,400	\$ 2,747,900	\$ 256,200	\$ 205,200

City of Edmonds 2009 – 2010 Preliminary Budget

Fund No.	Reet2 Eligible	Capital Improvements Program	Total 2009-2010	Budget 2008	Estimated 2008	Proposed 2009	Proposed 2010
Parks Improvement - Fund 125							
<i>Park Development Projects</i>							
125		162nd Street Park	500,000	420,000	22,000	500,000	0
125		76th Ave/75th Pl West Walkway	1,500,000	975,000	50,000	1,500,000	0
125		Anderson Center Field/Court	40,000	5,000	5,000	30,000	10,000
125		Brackett's Landing	100,000	5,000	0	10,000	90,000
125		City Park	275,000	200,000	20,000	250,000	25,000
125		Civic Center Complex	70,000	50,000	20,000	50,000	20,000
125		Edmonds Marsh/Hatchery	10,000	10,000	20,000	5,000	5,000
125		Fishing Pier/Olympic Beach	40,000	30,000	50,000	30,000	10,000
125		Former Woodway HS (development dependent upon successful capital campaign)	25,000	5,000	0	5,000	20,000
125		Maplewood Park	55,000	45,000	0	50,000	5,000
125		Marina Beach Park	60,000	10,000	5,000	10,000	50,000
125		Mathay Ballinger Park	65,000	60,000	0	65,000	0
125		Meadowdale Clubhouse Grounds	10,000	0	0	10,000	0
125		Old Woodway Elementary Park	1,510,000	1,200,000	150,000	1,500,000	10,000
125		Pine Ridge Park	5,000	0	0	0	5,000
125		Pine Street Park	10,000	0	0	0	10,000
125		Seaview Park	45,000	0	35,000	25,000	20,000
125		Sr. Center & 144 RR Waterfront Walkway (Fund 132)	0	0	0	0	0
125		Sierra Park	5,000	0	20,000	5,000	0
125		Underwater Park	0	5,000	0	0	0
125		Waterfront Walkway/Olympic Beach	20,000	0	0	0	20,000
125		Yost Park/Pool	60,000	25,000	35,000	50,000	10,000
<i>Citywide Park Improvements</i>			0				
125		Citywide Beautification	70,000	20,000	20,000	40,000	30,000
125		ADA	4,000	0	0	2,000	2,000
125		Centralized Irrigation	0	0	0	0	0
125		Misc Paving	30,000	10,000	10,000	20,000	10,000
125		Citywide Park Improvements/Misc Small Projects	80,000	100,000	10,000	40,000	40,000
125		Sports Fields Upgrade/Playground Partnership	50,000	50,000	43,000	25,000	25,000
<i>Specialized Projects</i>							
125		Skateboard Park	0	0	0	0	0
<i>Trail Development</i>							
125		Interurban Trail (08-10 to Fund 132)	0	0	0	0	0
125		Misc Unpaved Trail/Bike Path	20,000	10,000	10,000	10,000	10,000
<i>Planning</i>							
125		4th Avenue Cultural Corridor (to Fund 132)	0	0	0	0	0
125		Cultural Arts Facility Needs	15,000	15,000	0	15,000	0
125		Comprehensive Plan	0	15,000	0	0	0
125		Edmonds Marsh Environmental Plan	0	30,000	30,000	0	0
125		Yost Pool Feasibility Study	0	60,000	60,000	0	0
125		Pine Ridge Park Forest Management Study	0	0	0	0	0
Parks Improvements Total			\$ 4,674,000	\$ 3,355,000	\$ 615,000	\$ 4,247,000	\$ 427,000
REET 2 Transportation - Fund 125							
125		Nonmotorized Trans.- Downtown Crosswalk Rehab	0		0		
125		Nonmotorized Trans.- ADA Curb Ramp Impr	0	20,000	0		
125		Nonmotorized Trans.- Pedestrian Lighting- Citywide	0	5,000	0		
125		Nonmotorized Trans-Shell Valley-Bike/Walk/Emer. Access	0	50,000	0		
125		Overlay-Citywide	0	100,000	100,000	0	0
REET 2 Transportation Total			\$ -	\$ 175,000	\$ 100,000	\$ -	\$ -
Parks Acquisition - Fund 126							
126		Misc. Openspace/Land	400,000	200,000	200,000	200,000	200,000
126		Waterfront Acquisition	0	0	0	0	0
126		Tideland/Beach Acquisition	100,000	0	0	50,000	50,000
Parks Acquisition Total			\$ 500,000	\$ 200,000	\$ 200,000	\$ 250,000	\$ 250,000
Special Projects- Fund 129							
129		State Route (SR) 99 International District Enhancements	0	384,606	384,909	0	0
Special Projects Total			\$ -	\$ 384,606	\$ 384,909	\$ -	\$ -
Parks Construction - Fund 132							
132		Dayton Street Plaza	35,000	100,000	100,000	35,000	0
132		Interurban Trail	1,650,000	40,000	40,000	200,000	1,450,000
132		Senior Center Parking Lot	334,000	0	0	0	334,000
132		4th Avenue Cultural Corridor Planning	0	100,000	100,000	0	0
Parks Construction Total			\$ 2,019,000	\$ 240,000	\$ 240,000	\$ 235,000	\$ 1,784,000

City of Edmonds 2009 – 2010 Preliminary Budget

Fund No.	Reet2 Eligible	Capital Improvements Program	Total 2009-2010	Budget 2008	Estimated 2008	Proposed 2009	Proposed 2010
Combined Utility Construction Improvement - Fund							
412-100 Water Projects							
412		Citywide Water Improvements	50,000	25,000	0	25,000	25,000
412		Replacement Program- 2005 Program	0				
412		Replacement Program- 2006 Program	1,100,000	1,100,000	11,000	1,100,000	
412		Replacement Program- 2007 Program	565,000	555,000	3,100	565,000	
412		Replacement Program-2008-2009	1,500,000			1,500,000	
412		Water Comprehensive Plan	150,000	150,000	3,200	150,000	
412		Replacement Program	1,250,000				1,250,000
412		220th St SW Improvements	0				
412		South Perrinville Waterline Replacement (OVD)	465,000	315,000	306,100	465,000	
412		Five Corners Pump Station Improvements	450,000	200,000	13,000	200,000	250,000
412		Seismic Improvements	150,000	75,000	0	150,000	
412		Reservoir Security	45,000	45,000	45,000	45,000	
412		Chlorine Residual Analyzers	15,000	15,000	0	15,000	
412		Automated Meter Evaluation Study	0				
412		Automated Meter Construction	0				
412		PRV Replacements	100,000	100,000		100,000	
412		BNSF Crossings	142,450		14,073	142,450	
Total Water Projects			\$ 5,840,000	\$ 2,580,000	\$ 395,473	\$ 4,457,450	\$ 1,525,000
412-200 Drainage Projects							
412		232nd St Storm Improvements	0				
412		96th Ave West Storm/ 93rd Ave West Storm	525,000			525,000	
412		Citywide Drainage Replacement, Extension	400,000	50,000		100,000	300,000
412		Lake Ballinger Monitoring	0	10,000	0		
412		Lake Ballinger Lake Level & Outlet Study	0	39,000	25,000		
412		Lake Ballinger Basin Study and Associated Projects	72,500			25,000	47,500
412		Lake Ballinger Forum Study	150,000		50,000	150,000	
412		Meadowdale-Drainage	0	70,000	70,000	0	
412		Northstream 30" Storm Repair/ Improvements	200,000	536,000	532,700	200,000	
412		Olympic Ave. Phase 2	15,000		1,000	5,000	10,000
412		Olympic Ave. Phase I	0				
412		Perrinville Creek Diversion	1,650,000			150,000	1,500,000
412		Public Education, Outreach & Involvement Projects	15,000	1,000	1,000	5,000	10,000
412		Shell Creek	0		10,000	0	
412		Southwest Edmonds Basin Study, Projects	220,000	500,000	427,800	220,000	
412		Talbot Road	300,000			300,000	
412		Edmonds Marsh Channel Improvements	300,000			30,000	270,000
412		Vehicle Wash Station	100,000	100,000	0	100,000	
412		Olympic View Drive Emergency Repair	0	225,000	225,000		
412		76th Ave W Emergency Repair	0	133,000	133,000		
412		Stormwater Comprehensive Plan Update	200,000			200,000	
412		Willow Creek Repair			11,600		
412		BNSF Crossings			14,073	324,159	
Total Drainage System Projects			\$ 4,147,500	\$ 1,664,000	\$ 1,501,173	\$ 2,010,000	\$ 2,137,500
412-300 Sewer Projects							
412		200th St Sewer	0				
412		216th St Sewer	0				
412		220th St SW Improvements	0				
412		224th St Sewer	320,000			320,000	
412		240th St Sewer	0				
412		72nd Ave W Sewer	0				
412		76th Ave W Sewer	0				
412		76th Ave W Ballinger Sewer	0				
412		238th St Sewer	0				
412		Alder Street East	240,000			240,000	
412		Beach Place Sewer	170,000			170,000	
412		Citywide CIPP Sewer Rehabilitation	530,000			260,000	270,000
412		Citywide Sewer Improvements	25,000	10,000	10,000	10,000	15,000
412		Dellwood Dr	220,000			220,000	
412		Eighth Ave South Sewer Rehabilitation	0				
412		Hemlock Street Sewer	0				
412		Infiltration & Inflow Study & Projects	250,000			125,000	125,000
412		Lift Station 10	390,000				390,000
412		Lift Station 12	350,000				350,000
412		Lift Station 13	0	625,000	735,694		
412		Lift Station 2	825,000		41,000	825,000	
412		Lift Station 3	685,000				685,000
412		Lift Station 4	380,000			80,000	300,000
412		Lift Station 7 & 8	502,300	1,750,000	1,231,800	502,300	
412		Lift Station 9	540,100			90,000	450,100
412		Lift Stations 5, 11, 14 & 15	380,000				380,000
412		Northwest Traction ROW Sewer	0				
412		Olympic View Dr. Sewer Extension	0	35,000	35,000		
412		Pine Ridge Park Sewer	0				
412		Seventh Avenue North	0				
412		Telemetry upgrades -all Lift Stations	0	107,000	0		
412		Walnut St Sewer	0				
412		West Dayton Street Sewer	700,000	700,000	0	700,000	
412		BNSF Crossings			14,073	64,339	
Total Sewer System Projects			\$ 6,507,400	\$ 3,227,000	\$ 2,067,567	\$ 3,542,300	\$ 2,965,100
414 Wastewater Treatment Plant							
414		General	20,000	6,540	10,000	10,000	10,000
414		Mechanical Equipment Replacement	359,590	50,000	170,000	139,800	219,790
414		Odor control improvements	736,000	73,100	73,000	736,000	
414		Electrical Improvement Projects	0	132,000	90,000		
Total Treatment Plant Projects			\$ 1,115,590	\$ 261,640	\$ 343,000	\$ 885,800	\$ 229,790