

City of Edmonds 2007-08 Final Budget

EDMONDS CENTER FOR THE ARTS IS BORN



Our Mission is to provide a high quality of life for residents and businesses, and a legacy for future generations by preserving and enhancing our historic waterfront community.

Gary Haakenson, Mayor

CITY OF EDMONDS PUBLIC OFFICIALS

ELECTED OFFICIALS

Mayor: Gary Haakenson
Council: Deanna Dawson, President
Richard Marin
Mauri Moore
Michael Plunkett
Peggy Pritchard Olson
Dave Orvis
Ron Wambolt

APPOINTED OFFICIALS

Administrative Services Director: Dan Clements
Community Services Director: Stephen Clifton
Development Services Director: Duane Bowman
Fire Chief: Tom Tomberg
Human Services Manager: Debi Humann
Parks & Recreation Director: Brian McIntosh
Municipal Court Judge: Doug Fair
Police Chief: David Stern
Public Works Director: Noel Miller



City of Edmonds 2007-08 Final Budget

Table of Contents

(November 21, 2006)

Table of Contents	i	K-9 Unit.....	81
Mayor’s Budget Message	iii	Crime Prevention.....	83
Exhibits:		Youth Services.....	85
Exhibit 1: Budget Summary by Fund	1	Training	87
Exhibit 2: Total Budget Revenue/Exp	2	Ordinance Enforcement	89
Exhibit 3: General Fund Revenue/Exp	3	Traffic	91
Exhibit 4: General Fund by Department	4	Property Management.....	93
Exhibit 5: General Fund Revenue Summary ...	5	Reserves.....	95
Exhibit 6: Your Property Tax Dollar	6	Prisoner Care	97
Exhibit 7: Public Safety & General Fund	7	Dispatch.....	99
Exhibit 8: General Fund Projection	8	Drug Enforcement (104).....	101
Exhibit 9: Budget Under-Runs	9	Fire 510	
Exhibit 10: Property Tax New Construction .	10	Expenditure Summary	105
Exhibit 11: Potential Revenue Sources.....	11	Administration	107
Exhibit 12: Employee Counts by Dept	12	Operations.....	109
Exhibit 13: Decision Package Requests.....	13	Fire Prevention & Investigation.....	111
Legislative 110		Training	113
Expenditure Summary	17	Volunteers.....	115
Mayor’s Office 200		Advanced Life Support.....	117
Expenditure Summary	21	Fire Alarm/Dispatch	119
Administration	23	Fire Donations (131).....	121
Human Resources	25	Community Services 610	
Economic Development.....	27	Expenditure Summary	125
City Clerk	29	Development Services 620	
City Attorney	31	Expenditure Summary	129
Employee Parking Permit (121)	33	Planning	131
Fire Pension (617)	35	Building Services.....	133
Sister City Commission (623)	37	Administration.....	135
Municipal Court 230		Engineering.....	137
Expenditure Summary	41	Parks and Recreation 640	
Administrative Services 300		Expenditure Summary	141
Expenditure Summary	45	Administration	143
Administration	47	Recreation & Cultural Services	145
Financial Services.....	49	Discovery Programs	147
Information Services.....	51	Aquatics	149
Non-Departmental	53	Athletics.....	151
Emergency Financial Reserve (006).....	55	Day Camps	153
LEOFF Medical Insurance Reserve (009)	57	Fitness.....	155
Hotel/Motel Tax (120).....	59	Gymnastics	157
LID Fund Control (211).....	61	Meadowdale Preschool.....	159
LID Guarantee (213)	63	Parks Maintenance.....	161
LTGO Bond Fund (234).....	65	Flower Program	163
Police 410		Municipal Arts Acquisition (117).....	165
Expenditure Summary	69	Memorial Street Tree (118)	169
Administration	71	Edmonds Youth Scholarship (122).....	171
Records Management	73	Tourism Promotion/Arts (123)	173
Investigation	75	Gifts Catalog (127)	175
Patrol	77	Cemetery Maintenance/Improvement (130)	177
Special Operations.....	79	Parks Fund Trust (601).....	179

City of Edmonds 2007-08 Budget

Cemetery Maintenance Trust (610).....	181	113 Multimodal Transportation.....	207
Public Works 650		116 Building Maintenance.....	209
Administration.....	185	117 Municipal Arts Acquisition.....	165
Facilities Maintenance.....	187	118 Memorial Street Tree.....	169
Street (111).....	189	120 Hotel/Motel Tax.....	59
Combined Utility (411).....	191	121 Employee Parking Permit.....	33
Storm Water.....	193	122 Edmonds Youth Scholarship.....	171
Water.....	195	123 Tourism Promotion/Arts.....	173
Sewer.....	197	125 REET 2 Parks Improvement.....	211
Treatment.....	199	125 REET 2 Transportation.....	213
Equipment Rental (511)		126 Special Capital/Parks Acquisition.....	215
Expenditure Summary.....	201	127 Gifts Catalog.....	175
Operations.....	202	129 Special Projects Fund.....	217
Replacement.....	203	130 Cemetery Maintenance/Improvement.....	177
Fire Apparatus.....	203	131 Fire Donations.....	121
Capital Projects		132 Parks Construction.....	219
Street Construction/Improvement (112).....	205	211 LID Fund Control.....	61
Multimodal Transportation (113).....	207	213 LID Guarantee.....	63
Building Maintenance (116).....	209	234 LTGO Bond Fund.....	65
REET 2 Parks Improvement (125).....	211	411 Combined Utility Fund.....	191
REET 2 Transportation (125).....	213	412 Combined Utility Construction.....	221
Special Capital/Park Acquisition (126).....	215	414 Capital Improvement Reserve.....	225
Special Projects (129).....	217	511 Equipment Rental.....	201
Parks Construction (132).....	219	601 Parks Trust.....	179
Combined Utility Construction (412).....	221	610 Cemetery Maintenance Trust.....	181
Capital Improvement Reserve (414).....	225	617 Fire Pension.....	35
Proposed 2003-04 Capital Program.....	226	623 Sister City Commission.....	37
Fund Cross Reference		Staff Credits.....	(Inside Back Cover)
006 Emergency Financial Reserve.....	55		
009 LEOFF Medical Insurance Reserve.....	57		
104 Drug Enforcement.....	101		
111 Street.....	189		
112 Street Construction/Improvement.....	205		

October 17, 2006

Edmonds City Council
Citizens of Edmonds
Edmonds Business Community



Reference: Transmittal of 2007-08 Budget

Dear Council and Edmonds Community:

For a number of years we have worked very hard on increasing the planning horizon for Edmonds' finances and programs. This year's budget marks a milestone for us in that it is the first biennial, or two year budget, that the City has prepared.

We made the change from an annual to a multi-year budget for a number of reasons, but chief among them was my belief that we need to be fully aware of the down stream impacts that decisions we make today have on our operations and fiscal condition in the future. As I have noted for the past few years, our fiscal outlook is not terribly optimistic.

With some relatively minor fee adjustments we will be able to work our way through 2007 with our current programs relatively in tact. However, as I will discuss in greater detail shortly, we will need voter support of an Emergency Medical Services (EMS) levy to retain our existing levels of public safety and other programs and to balance our 2008 budget.

A year ago I described the current year's budget as a good news, bad news budget. This is a similar budget. The good news is that City's financial position for 2007 is stable, and will not require staffing or program reductions. By carefully looking at our capital resources, we have been able to drop our street overlay cycle from 75 years to approximately 30.

The bad news is that demands for public safety, transportation, and facilities maintenance continue to outstrip our ability to keep up with needs and requests for service. Recall that our present workforce remains at the level it was in 2000. The revenue reductions that State legislative initiatives have imposed on cities like Edmonds has quite simply created a situation where our costs and demands for services continue to outstrip our revenues.

As an example, during the last five years Police calls for service have grown over 51.6%, reports taken increased 14.5%, burglaries are up 129%, and robberies have increased 275%.

Budget Overview

With the exception of transportation services, the 2007-08 budget is essentially a status quo financial plan. The proposed 2007 budget totals \$70.5 million, excluding fund balances. While our major operating entities, the General and Utility Funds are projected to increase by \$2.5 million, decreases in several capital funds, including Street Construction (\$702,000), Multimodal Transportation (\$625,000), and Building Maintenance (\$1.1 million) off-set increases elsewhere in the budget. The 2008 spending plan totals \$65.9 million, which represents a 6.5% decrease from 2007.

Moving on to the General Fund, the source of dollars for City programs such as public safety, parks, and development services, the proposed 2007 budget, excluding fund balance, totals \$31.9 million: a 4.8% change from 2006. Looking forward to 2008, the General Fund expenditure budget is projected to grow 4.0%, to a total of \$ 33.2 million.

Taxes & Fees

The proposed budget does not call for any new taxes or fees. In order to balance the budget and avoid program reductions, I am recommending three fee and tax increases for 2007, and a voter approved EMS property tax levy lid increase effective for 2008.

The three 2007 increases are: 1.) Collection of the statutory 1% increase in general property taxes, which brings in \$84,600 in additional revenue; 2.) Collection of “banked capacity,” remaining from years in which the City collected property taxes below our entitlement (1.64% \$138,000) and was approved already by the Council in the 2006 budget when they split that capacity into a two year collection period; and 3.) An increase from the average 5.75% utility tax to the 6% statutory maximum.

For 2008 I am recommending the Council submit a voter approved EMS levy lid lift to voters. This proposition would raise approximately \$1.2 million for the 2008 budget, and its passage is a necessity if we are to retain the levels of emergency response currently available to our residents and businesses. I have held off placing this ballot issue before voters for the past two years because we could balance our books in other ways. We will not be able to do this in 2008. I will be working with the Council in the coming months to establish a firm election date, but at this juncture I am favoring a May, 2007 date.

Staff has just completed an annual review of our utility rates. For the 2007-08 time frame I am recommending that our sanitary sewer and storm rates remain at current levels, and that water rates be increased 3% in 2007, and 3% in 2008. The water rate increases are well below inflation levels, and will help us replace our aging infrastructure.

Program Changes & Initiatives

The proposed budget contains no increase in staffing levels for 2007 or 2008. I am recommending that a police sergeant who had previously been funded as part of a regional narcotics team be absorbed into the police budget. The most significant one-time cost additions include: Police firearms replacement (\$35,000), replacement of Fire Unit #481 (\$35,000), replacement of the Lifepak 12 Defibrillator/Monitor (\$29,000), and replacement of a large format copier (\$19,700).

A complete list of 2007-2008 decision packages included in the budget may be found in the budget summary. It is instructive to take a look at what this budget does not fund: additional staffing for our Permitting, Engineering, Facilities, Street and Police Departments. I have not been able to provide funding for the Highway 99 action plan, nor provide the full overtime requests for our Fire and Police.

City of Edmonds 2007-08 Budget

While there are no major program initiatives scheduled for 2007 or 2008, I have asked staff to begin working on two tasks. First, the City has completed a major up-grade of its systems for billing and paying for services. I have requested that, by mid-year 2007, staff present me with a proposal for discounting utility bills for customers who choose to be billed, and pay, electronically. It makes sense that as we reduce our cost of doing business these savings are passed along to our residents and businesses.

Second, if Council approves the budget proposals contained in this document, and voters approve an EMS levy effective in 2008, we will have survived another two years of difficult budgeting. In the 2009-2010 biennium, however, the budget wolves are right back at our door. I am requesting that, in 2007, my management team and their staffs perform a rigorous review of our business practices, and identify specific ways in which our General Fund expenditures can be reduced by \$500,000 annually by 2009. The most favorable time to closely examine how we do business is not when we are faced with immediate budget cuts, but in an orderly, thoughtful fashion before we are in a crisis situation.

Closing Comments

I would like to thank Councilmembers Dawson and Wambolt for taking the time to participate as members of our budget review committee. Their questions and comments have been excellent, and many have been incorporated into the budget.

My staff and I look forward to working with the Council over the next few weeks, and responding to any budget related question that may arise from you or interested citizens.

Thank You,



Gary Haakenson
Mayor

[This is the Budget Message text delivered by Mayor Gary Haakenson on Tuesday October 17, 2006]

Council deliberations resulted in the following adjustments to the 2007 Preliminary Budget:

#	Adjustment	2007	2008	Funding
General Fund				
1.	Compensation Consultant		\$61,500	
2.	Historic Preservation Plaques	\$2,000	2,000	
3.	Main St. 5 th – 6 th Pedestrian Lights	75,000		
4.	Transportation Choices Membership	1,000	1,000	
	Ending Fund Balance			\$142,500
Other Funds				
1.	Compensation Consultant-Utility Fund	11,750		
	Ending Fund Balance-Utility Fund			11,750
1.	Compensation Consultant-ERR Fund	1,750		
	Ending Fund Balance-ERR Fund			1,750



This Page Intentionally Left Blank

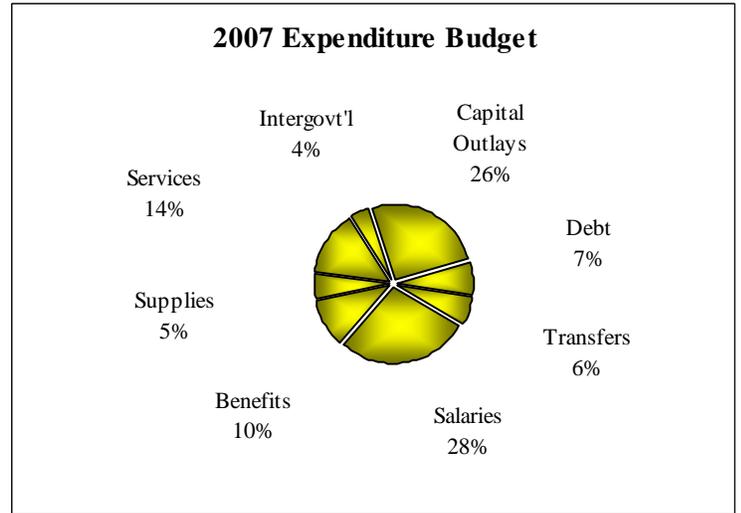
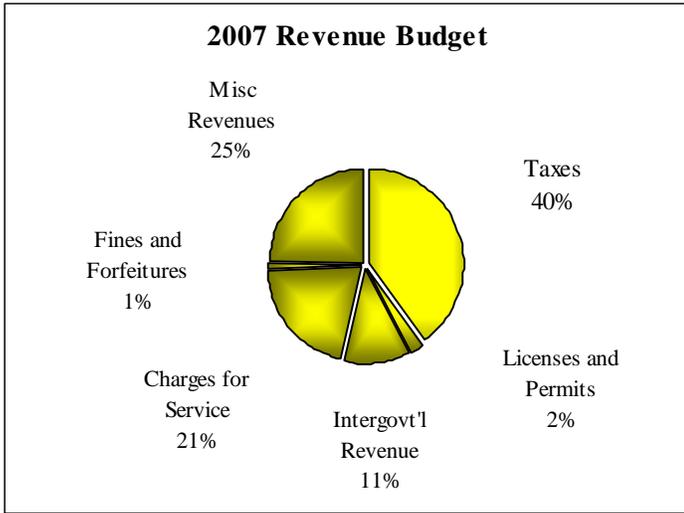
City of Edmonds 2007-08 Budget

EXHIBIT 1: BUDGET SUMMARY BY FUND

FUND NO.	FUND DESCRIPTION	2005 ACTUALS	2006 BUDGET	2006 YE ESTIMATE	2007 BUDGET	2008 BUDGET	% CHANGE 07 - 06 Est.	% CHANGE 08 - 07
001	General Fund	\$27,306,079	\$30,752,456	\$30,127,175	\$32,026,798	\$33,281,772	6.3%	3.9%
006	Emergency/Financial Reserve Fund	0	0	0	0	0	N/A	N/A
009	LEOFF Medical Ins. Reserve Fund	54,759	74,415	55,000	497,250	561,938	804.1%	13.0%
104	Drug Enforcement Fund	130,432	154,343	145,985	89,213	70,035	-38.9%	-21.5%
111	Street Fund	1,170,984	1,350,966	1,242,615	1,340,217	1,362,403	7.9%	1.7%
112	Combined Street Const Fund	2,058,736	4,133,419	3,741,352	2,215,699	2,820,895	-40.8%	27.3%
113	Multimodal Transportation Fund	59,905	1,250,000	37,397	625,000	2,000,000	1571.3%	220.0%
116	Building Maintenance Fund	198,995	2,326,510	1,353,225	1,142,460	193,000	-15.6%	-83.1%
117	Municipal Arts Acq. Fund	44,278	101,420	61,170	103,250	77,250	68.8%	-25.2%
118	Memorial Street Tree Fund	0	0	0	0	0	N/A	N/A
120	Hotel/Motel Tax Revenue Fund	60,819	68,700	68,700	63,625	65,206	-7.4%	2.5%
121	Employee Parking Permit Fund	19,451	17,500	17,500	18,000	18,510	2.9%	2.8%
122	Youth Scholarship Fund	2,958	4,000	3,100	3,200	3,200	3.2%	0.0%
123	Tourism Arts Comm. Promo. Fund	15,409	21,200	21,200	21,800	21,800	2.8%	0.0%
125	Park Acq/Improvement Fund	305,598	4,342,000	648,528	4,508,200	3,388,000	595.1%	-24.8%
126	Special Capital Fund	1,392,709	2,710,948	2,770,781	880,661	869,550	-68.2%	-1.3%
127	Gifts Catalog Fund	22,293	5,320	4,628	4,866	1,600	5.1%	-67.1%
129	Special Projects Fund	0	327,000	11,000	316,000	0	2772.7%	-100.0%
130	Cemetery Improvement Fund	119,080	942,885	907,814	180,559	170,645	-80.1%	-5.5%
131	Fire Donations Fund	0	10,083	0	0	0	N/A	N/A
132	Parks Construction Fund	0	1,200,000	1,300,000	420,000	0	-67.7%	-100.0%
211	L.I.D. Fund Control	219,653	476,225	134,750	345,300	243,300	156.3%	-29.5%
213	L.I.D. Guaranty Fund	125,000	100,000	100,000	0	0	-100.0%	N/A
234	2002 Bond Debt Service Fund	386,110	403,710	403,710	415,710	421,973	3.0%	1.5%
411	Combined Utility Operation Fund	11,600,409	12,508,483	12,397,393	13,528,375	13,023,174	9.1%	-3.7%
412	Combined Utility Const Fund	2,902,299	7,002,000	3,546,000	7,861,000	5,346,000	121.7%	-32.0%
414	Capital Improvements Fund	1,566,224	1,836,625	1,548,358	1,286,844	552,076	-16.9%	-57.1%
511	Equipment Rental Fund	1,029,953	2,083,356	1,975,311	2,610,299	1,363,287	32.1%	-47.8%
601	Parks Trust Fund	0	0	0	0	0	N/A	N/A
610	Cemetery Maintenance Fund	0	300,000	300,000	0	0	-100.0%	N/A
617	Firemen's Pension Fund	96,958	98,548	98,000	113,000	113,000	15.3%	0.0%
621	Special Library Fund	5,855	2,850	2,849	0	0	-100.0%	N/A
623	Sister City Commission Fund	20,303	25,000	19,337	20,000	23,500	3.4%	17.5%
	TOTALS	\$50,915,249	\$74,629,962	\$63,042,878	\$70,637,326	\$65,992,114	12.0%	-6.6%

City of Edmonds 2007-08 Budget

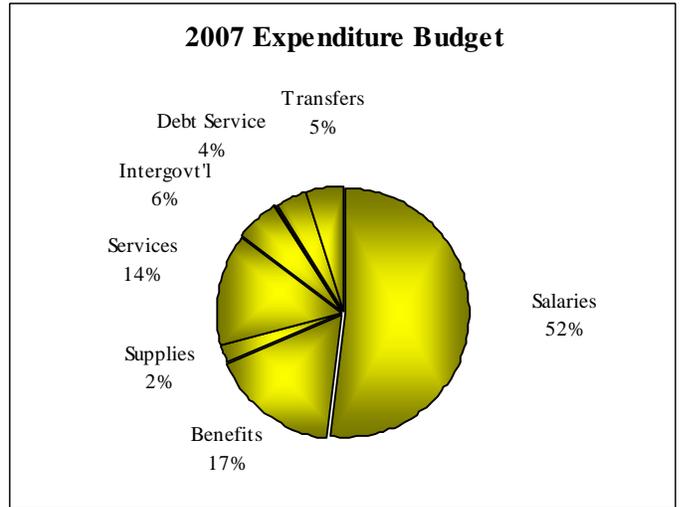
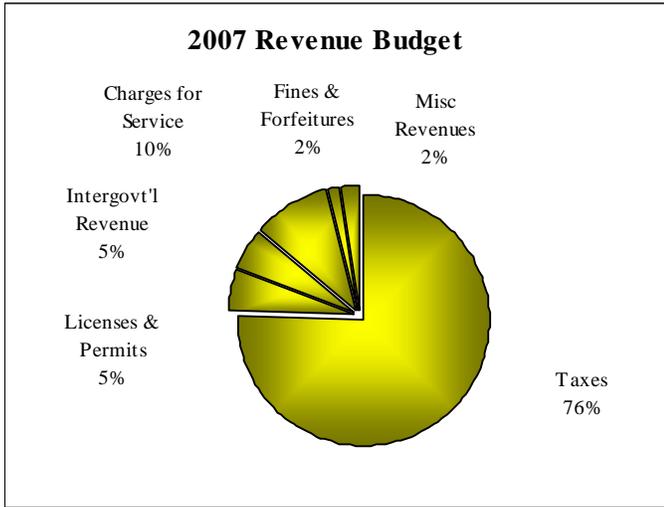
EXHIBIT 2: TOTAL BUDGET REVENUES, EXPENDITURES, & FUND BALANCE



	2005 ACTUALS	2006 BUDGET	2006 YE ESTIMATE	2007 BUDGET	2008 BUDGET	% CHANGE 07 - 06 Est.	% CHANGE 08 - 07
Beginning Fund Balance	\$25,041,508	\$25,972,866	\$29,911,385	\$26,014,788	\$19,886,037	-13.0%	-23.6%
Revenues:							
Taxes	\$23,569,457	\$23,330,188	\$24,499,488	\$25,460,865	\$27,702,167	3.9%	8.8%
Licenses and Permits	1,606,632	1,379,790	1,579,365	1,561,160	1,548,045	-1.2%	-0.8%
Intergovernmental Revenue	5,902,476	12,901,689	9,097,060	7,125,275	8,910,365	-21.7%	25.1%
Charges for Service	13,594,851	13,306,746	13,695,096	13,260,580	13,278,174	-3.2%	0.1%
Fines and Forfeitures	369,767	425,500	476,158	480,800	513,840	1.0%	6.9%
Miscellaneous Revenues	10,741,943	13,349,356	9,791,114	15,819,225	10,397,636	61.6%	-34.3%
Total Revenues	\$55,785,126	\$64,693,269	\$59,138,281	\$63,707,905	\$62,350,227	7.7%	-2.1%
Expenditures:							
Salaries	\$18,448,043	\$19,414,620	\$19,053,692	\$19,981,251	\$20,637,306	4.9%	3.3%
Benefits	5,357,415	6,090,828	6,045,450	7,177,135	7,837,288	18.7%	9.2%
Supplies	3,047,868	3,415,929	3,513,596	3,635,110	3,725,767	3.5%	2.5%
Services	8,592,298	11,498,237	9,706,521	10,061,723	11,516,360	3.7%	14.5%
Intergovernmental	1,847,410	2,445,471	2,401,683	2,647,682	2,682,693	10.2%	1.3%
Capital Outlays	7,335,475	24,361,178	15,339,457	18,126,321	12,311,925	18.2%	-32.1%
Debt	3,495,734	4,699,823	4,488,796	4,677,029	4,201,830	4.2%	-10.2%
Transfers	2,791,006	2,703,876	2,485,683	4,331,075	3,078,945	74.2%	-28.9%
Total Expenditures	\$50,915,249	\$74,629,962	\$63,034,878	\$70,637,326	\$65,992,114	12.1%	-6.6%
Ending Fund Balance	\$29,911,385	\$16,036,173	\$26,014,788	\$19,085,367	\$16,244,150	-26.6%	-14.9%

City of Edmonds 2007-08 Budget

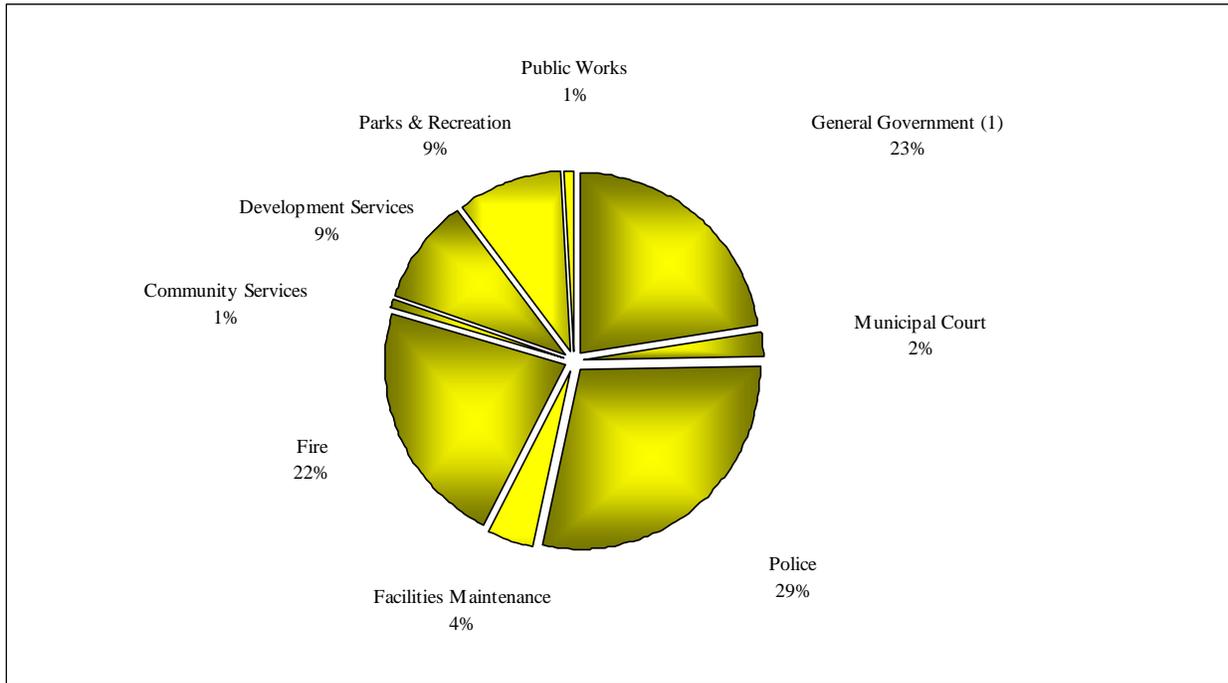
EXHIBIT 3: GENERAL FUND REVENUES, EXPENDITURES, & FUND BALANCE



	2005 ACTUALS	2006 BUDGET	2006 YE ESTIMATE	2007 BUDGET	2008 BUDGET	% CHANGE 07 - 06 Est.	% CHANGE 08 - 07
Beginning Fund Balance	\$3,755,412	\$3,273,822	\$4,142,275	\$3,551,328	\$2,207,263	-14.3%	-37.8%
Revenues:							
Taxes	\$19,866,489	\$21,270,188	\$21,639,488	\$22,599,125	\$24,838,637	4.4%	9.9%
Licenses and Permits	1,579,005	1,363,790	1,483,890	1,541,160	1,528,045	3.9%	-0.9%
Intergovernmental Revenue	2,020,998	2,210,186	2,150,315	1,586,635	1,577,286	-26.2%	-0.6%
Charges for Service	2,890,358	2,826,497	2,886,432	2,965,658	2,982,344	2.7%	0.6%
Fines and Forfeitures	350,354	410,000	452,708	480,300	513,340	6.1%	6.9%
Miscellaneous Revenues	949,658	694,770	764,491	709,185	567,172	-7.2%	-20.0%
Total Revenues	\$27,656,862	\$28,775,431	\$29,377,324	\$29,882,063	\$32,006,824	1.7%	7.1%
Expenditures							
Salaries	15,289,008	16,034,478	15,739,106	16,605,796	17,186,443	5.5%	3.5%
Benefits	4,319,560	4,903,413	4,882,765	5,360,655	5,835,050	9.8%	8.8%
Supplies	656,004	933,939	982,546	757,264	667,813	-22.9%	-11.8%
Services	4,089,774	4,912,292	4,565,825	4,569,005	4,751,136	0.1%	4.0%
Intergovernmental	1,448,458	1,691,794	1,686,334	1,817,052	1,836,179	7.8%	1.1%
Capital Outlay	185,761	39,946	38,642	50,818	3,000	31.5%	-94.1%
Debt Service	481,094	1,309,392	1,304,755	1,374,679	1,422,535	5.4%	3.5%
Transfers	836,420	927,202	919,202	1,491,529	1,579,616	62.3%	5.9%
Total Expenditures	\$27,306,079	\$30,752,456	\$30,119,175	\$32,026,798	\$33,281,772	6.3%	3.9%
Ending Fund Balance	\$4,106,195	\$1,296,797	\$3,400,424	\$1,406,593	\$932,315	-58.6%	-33.7%

City of Edmonds 2007-08 Budget

EXHIBIT 4: GENERAL FUND EXPENDITURES BY DEPARTMENT



Department	2005 ACTUALS	2006 BUDGET	2006 YE ESTIMATE	2007 BUDGET	2008 BUDGET	% CHANGE 07 - 06 Est.	% CHANGE 08 - 07
City Council	\$187,411	\$235,185	\$190,950	\$294,605	\$303,846	54.3%	3.1%
Office of Mayor	201,375	211,304	211,104	226,008	232,777	7.1%	3.0%
Human Resources	194,209	216,756	214,748	232,365	242,649	8.2%	4.4%
Municipal Court	549,996	615,035	605,218	663,011	695,854	9.5%	5.0%
Economic Development	124,530	184,817	135,813	163,476	168,864	20.4%	3.3%
City Clerk	502,495	499,680	483,473	523,626	554,186	8.3%	5.8%
Administrative Services	1,293,437	1,272,389	1,267,536	1,233,460	1,265,529	-2.7%	2.6%
City Attorney	392,563	478,300	413,000	418,300	439,065	1.3%	5.0%
Non-Departmental	2,772,143	3,864,544	3,800,695	4,129,266	4,417,705	8.6%	7.0%
Police	8,073,904	8,533,981	8,431,391	9,184,652	9,541,216	8.9%	3.9%
Fire	6,245,995	6,909,638	6,939,333	7,028,170	7,256,018	1.3%	3.2%
Community Services	230,643	307,004	305,504	326,359	339,549	6.8%	4.0%
Development Services	2,606,203	3,130,497	2,895,505	3,035,559	3,072,443	4.8%	1.2%
Parks & Recreation	2,569,419	2,783,768	2,752,697	2,980,656	3,086,149	8.3%	3.5%
Public Works	241,230	249,374	249,184	269,212	280,838	8.0%	4.3%
Facilities Maintenance	1,120,526	1,260,184	1,231,024	1,318,073	1,385,084	7.1%	5.1%
Totals	\$27,306,079	\$30,752,456	\$30,127,175	\$32,026,798	\$33,281,772	6.3%	3.9%

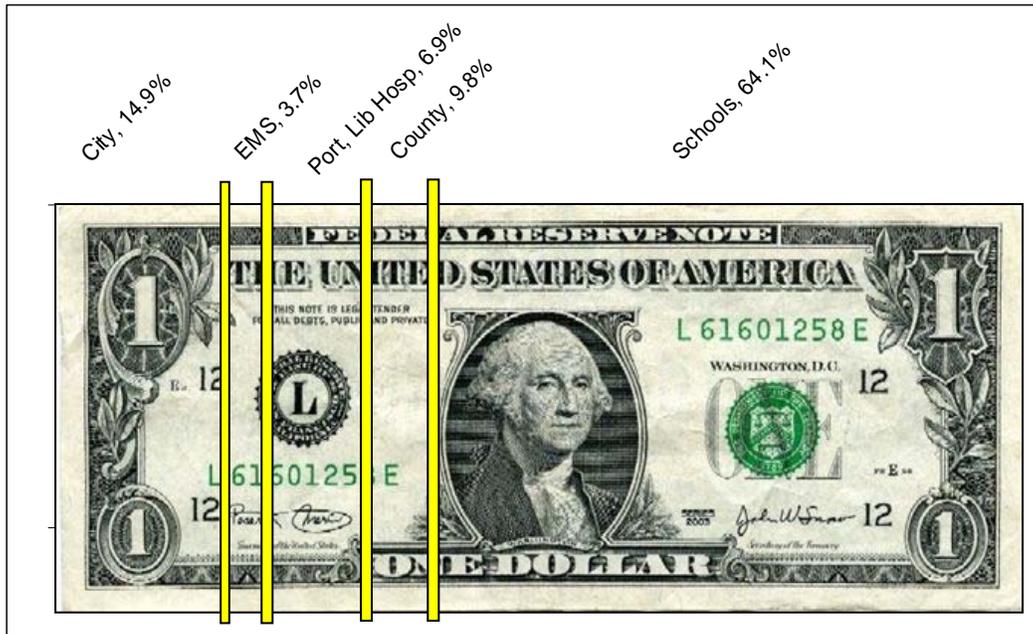
1) General Government is made up of City Council, Office of the Mayor, Human Resources, Economic Development, Administrative Services, the City Attorney and Non-Departmental Expenses

City of Edmonds 2007-08 Budget

EXHIBIT 5: GENERAL FUND REVENUE SUMMARY

GENERAL FUND	2005 ACTUALS	2006 BUDGET	2006 YE ESTIMATE	2007 BUDGET	2008 BUDGET	% CHANGE 07 - 06 Est.	% CHANGE 08 - 07
<u>Taxes</u>							
Property Tax	10,363,408	10,848,240	10,848,240	11,273,000	12,709,261	3.9%	12.7%
Voted Bond Property Tax	0	764,248	764,248	787,348	817,373	3.0%	3.8%
Sales Tax	5,305,460	5,507,500	5,794,800	5,952,777	6,572,412	2.7%	10.4%
Utility Tax	3,961,151	3,920,200	4,002,200	4,352,000	4,501,591	8.7%	3.4%
Other Taxes	236,470	230,000	230,000	234,000	238,000	1.7%	1.7%
Total Taxes	19,866,489	21,270,188	21,639,488	22,599,125	24,838,637	4.4%	9.9%
<u>Licenses & Permits</u>							
Business License/Penalties	666,703	634,690	659,690	765,790	782,875	16.1%	2.2%
Building Permits	830,763	625,000	700,000	650,000	625,000	-7.1%	-3.8%
Street & Curb Permits	58,480	88,100	108,200	105,370	100,170	-2.6%	-4.9%
Other Licenses & Permits	23,059	16,000	16,000	20,000	20,000	25.0%	0.0%
Total Licenses & Permits	1,579,005	1,363,790	1,483,890	1,541,160	1,528,045	3.9%	-0.9%
<u>Intergovernmental Revenues</u>							
Liquor Profits	281,009	295,360	260,000	298,041	300,278	14.6%	0.8%
Liquor Excise Tax	162,110	156,650	165,000	171,053	172,337	3.7%	0.8%
Police Protection	533,233	216,941	214,950	83,475	79,524	-61.2%	-4.7%
Fire Protection	545,172	553,436	553,436	540,201	556,833	-2.4%	3.1%
Other Intergovernmental Revenue	499,474	987,799	956,929	493,865	468,314	-48.4%	-5.2%
Total Intergov't'l Revenues	2,020,998	2,210,186	2,150,315	1,586,635	1,577,286	-26.2%	-0.6%
<u>Fees For Service</u>							
Zoning Subdivision Fees	155,571	125,000	110,000	110,000	110,000	0.0%	0.0%
Plat Inspection/Plan Check Fees	499,620	389,235	419,235	409,000	390,000	-2.4%	-4.6%
Recreation Fees	752,159	787,500	793,300	815,250	836,108	2.8%	2.6%
Overhead Charge To Other Funds	1,060,872	1,120,000	1,120,051	1,178,888	1,193,948	5.3%	1.3%
Other Charges For Services	422,136	404,762	443,846	452,520	452,288	2.0%	-0.1%
Total Fees For Service	2,890,358	2,826,497	2,886,432	2,965,658	2,982,344	2.7%	0.6%
<u>Fines & Forfeitures</u>							
Municipal Court, Fines, Forfeitures	350,354	410,000	452,708	480,300	513,340	6.1%	6.9%
Total Fines & Forfeitures	350,354	410,000	452,708	480,300	513,340	6.1%	6.9%
<u>Miscellaneous Revenues</u>							
Investment Interest	249,957	177,000	207,000	197,000	147,000	-4.8%	-25.4%
Space/Facility Rentals	168,106	120,300	152,400	159,300	162,800	4.5%	2.2%
Long Term Leases	113,934	120,270	120,790	124,410	124,410	3.0%	0.0%
Other Miscellaneous Revenue	73,961	58,200	65,301	35,000	35,000	-46.4%	0.0%
Total Miscellaneous Revenues	605,958	475,770	545,491	515,710	469,210	-5.5%	-9.0%
<u>Other Financial Sources</u>							
Bond Proceeds	200,000	0	0	174,000	78,000	N/A	-55.2%
Insurance Proceeds	0	100,000	100,000	0	0	-100.0%	N/A
Transfers In	143,700	119,000	119,000	19,475	19,962	-83.6%	2.5%
Total Other Financial Sources	343,700	219,000	219,000	193,475	97,962	-11.7%	-49.4%
Total General Fund	\$27,656,862	\$28,775,431	\$29,377,324	\$29,882,063	\$32,006,824	1.7%	7.1%

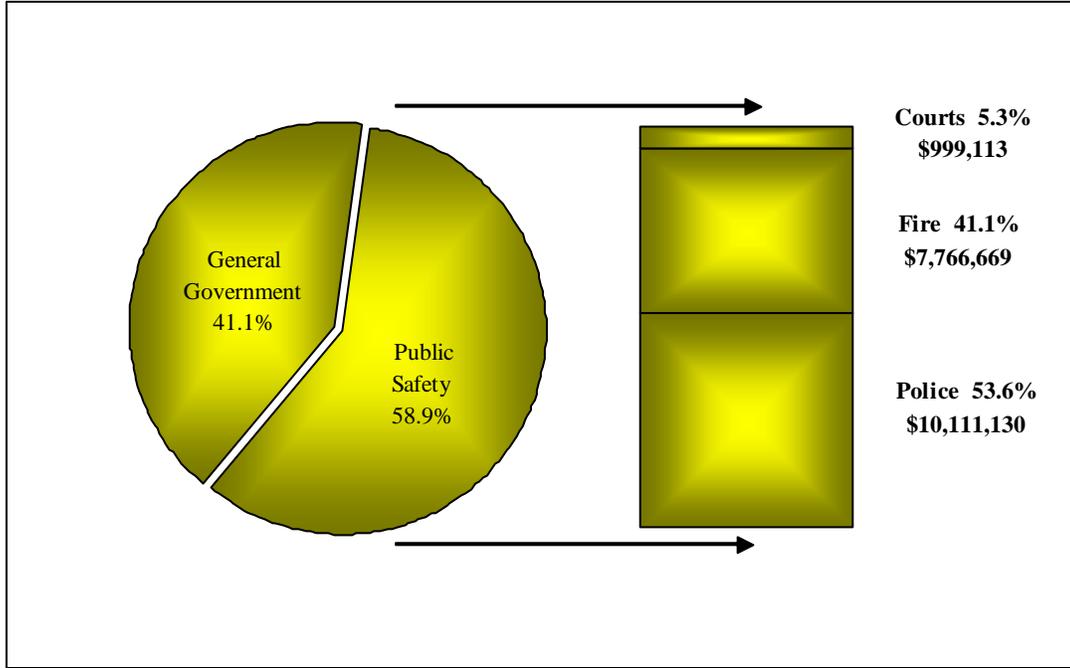
EXHIBIT 6: WHERE DO PROPERTY TAX DOLLARS GO



Property Tax History (Rates per \$1,000 assessed valuation)			
Taxing District	2005	2006	2007 (Estimated)
City (Bonds)	\$0.167454	\$0.150164	\$0.118129
City (EMS)	0.471642	0.428099	0.360382
City Regular	1.690302	1.559816	1.333954
Subtotal (City Assessed Tax)	\$2.329398	\$2.138079	\$1.812466
Port	\$0.061229	\$0.093283	\$0.093283
County	1.097609	0.955866	0.955866
Hospital	0.242508	0.221792	0.221792
Sno-Isle Regional Library	0.456485	0.422784	0.422784
Schools (Local)	3.985732	3.738927	3.738927
Schools (State)	2.788955	2.531082	2.531082
Subtotal (District Assessed Tax)	\$8.632518	\$7.963734	\$7.963734
Total Assessed Tax	\$10.961916	\$10.101812	\$9.776199

EXHIBIT 7: PUBLIC SAFETY & THE GENERAL FUND

Public Safety currently makes up approximately 58.9% of General Fund expenditures. Ten years ago it comprised 52%.



Description	Amount	%
General Government	\$13,149,886	41.1%
Public Safety	18,876,912	58.9%
Totals	\$32,026,798	100.0%
Public Safety		
Police	10,111,130	53.6%
Fire/EMS	7,766,669	41.1%
Courts	999,113	5.3%
Total Public Safety	\$18,876,912	100.0%

City of Edmonds 2007-08 Budget

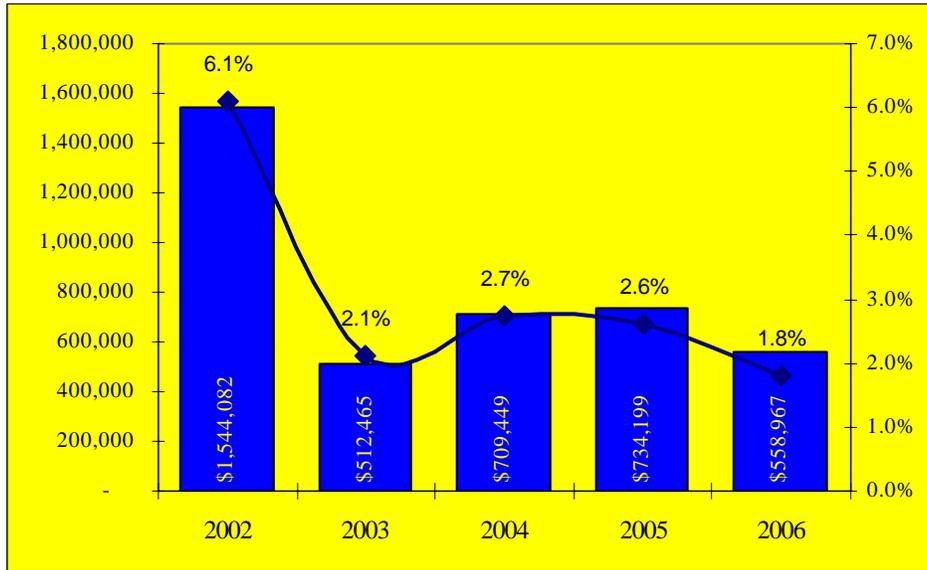
EXHIBIT 8: GENERAL FUND PROJECTION MODEL

RESOURCES	2006 Distribution	2005	2006	2006	2007	2008	2009	2010
		Actual @4/10/06	Amended	Forecast	Outlook	Outlook	Outlook	Outlook
Beginning Fund Balance		3,755,412	3,273,822	4,142,275	3,551,329	2,207,263	1,764,359	943,379
Property Tax	39.2%	10,363,408	11,612,488	11,612,488	12,060,348	13,526,634	13,761,883	13,986,739
Sales Tax	19.6%	5,305,459	5,507,500	5,794,800	5,952,777	6,572,412	6,887,354	7,223,975
Utility Tax	13.5%	3,961,151	3,920,200	4,002,200	4,352,000	4,501,591	4,623,904	4,750,075
Other Taxes	0.8%	235,996	229,500	229,500	233,500	237,500	241,700	245,979
Licenses & Permits	2.3%	689,762	650,690	675,690	785,790	802,875	822,947	843,521
Construction Permits	3.2%	889,242	713,100	937,200	755,370	725,170	688,912	654,466
Grants	1.8%	31,814	523,206	528,462	54,790	14,790	-	-
State Revenues	2.2%	656,668	677,960	654,700	706,169	715,039	716,786	724,265
Intergov't Service Charges	3.3%	1,332,515	1,007,217	980,372	825,675	847,457	874,786	903,074
Interfund Service Charges	3.8%	1,060,872	1,120,000	1,120,051	1,178,888	1,193,948	1,223,797	1,254,392
Chgs. for Goods & Services	6.2%	1,829,486	1,702,616	1,849,381	1,786,770	1,788,396	1,788,150	1,785,690
Fines & Forfeits	1.5%	350,351	410,000	452,708	480,300	513,340	526,174	539,328
Misc Revenues	2.6%	950,131	700,954	764,991	709,685	567,672	511,476	484,219
Annual Revenues	100.0%	27,656,854	28,775,431	29,602,543	29,882,062	32,006,824	32,667,867	33,395,722
Annual Revenue Growth					0.9%	7.1%	2.1%	2.2%
Resources		31,412,266	32,049,253	33,744,818	33,433,391	34,214,087	34,432,227	34,339,102

Expenses by Function	2006 Distribution	2005	2006	2006	2007	2008	2009	2010
		Actual	Amended	Forecast	Outlook	Outlook	Outlook	Outlook
Labor	68.1%	19,613,515	20,936,864	20,936,864	21,966,451	23,021,493	23,779,071	24,682,153
Supplies	3.0%	655,463	934,139	934,139	749,136	656,313	627,134	642,812
Services	13.1%	3,271,796	4,020,223	4,020,223	3,563,341	3,697,949	3,729,455	3,864,857
Intergov't	5.5%	1,400,326	1,686,794	1,686,794	1,852,607	1,890,714	1,987,982	2,037,681
Capital	0.1%	185,761	39,946	39,946	74,818	3,000	3,075	3,152
Debt Service	4.3%	481,093	1,309,392	1,309,392	1,374,679	1,422,535	1,408,564	1,413,722
Transfers	3.0%	836,420	932,202	932,202	1,431,974	1,514,033	1,709,627	1,755,361
Interfund	2.9%	825,618	892,896	892,896	1,013,792	1,075,735	1,102,628	1,130,194
Total Expenses	100.0%	27,269,991	30,752,456	30,752,456	32,026,798	33,281,772	34,347,536	35,529,932
Expense Growth				12.8%	4.1%	3.9%	3.2%	3.4%

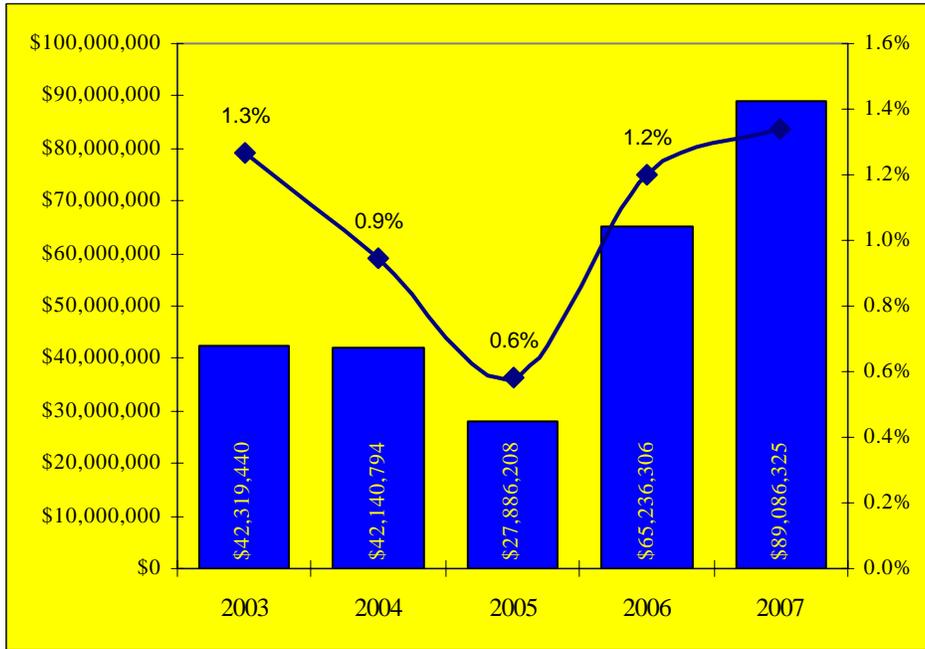
	2005	2006	2006	2007	2008	2009	2010	
	Actual	Amended	Forecast	Outlook	Outlook	Outlook	Outlook	
Current Resources	27,656,854	28,775,431	29,602,543	29,882,062	32,006,824	32,667,867	33,395,722	
Total Expenses	27,269,991	30,752,456	30,752,456	32,026,798	33,281,772	34,347,536	35,529,932	
Annual Balance	386,863	(1,977,025)	(1,149,913)	(2,144,736)	(1,274,948)	(1,679,669)	(2,134,210)	
Estimated Underrun	2.5%		558,967	800,670	832,044	858,688	888,248	
Ending Fund Balance		4,142,275	1,296,797	3,551,329	2,207,263	1,764,359	943,379	(302,582)

EXHIBIT 9: GENERAL FUND BUDGET UNDER-RUNS



Year	Budget	Expenditures	Under-Run	% Under-Run
2006	30,752,456	30,193,489	558,967	1.8%
2005	28,004,129	27,269,930	734,199	2.6%
2004	25,947,075	25,237,626	709,449	2.7%
2003	24,302,252	23,789,787	512,465	2.1%
2002	25,361,897	23,817,815	1,544,082	6.1%

EXHIBIT 10: NEW CONSTRUCTION % GROWTH



Year	Total Assessed Value (AV)	New Construction Assessment	% New Construction to AV
2007	6,665,146,142	89,086,325	1.3%
2006	5,429,916,026	65,236,306	1.2%
2005	4,805,106,105	27,886,208	0.6%
2004	4,465,519,067	42,140,794	0.9%
2003	3,348,388,884	42,319,440	1.3%

EXHIBIT 11: POTENTIAL NEW REVENUE SOURCES

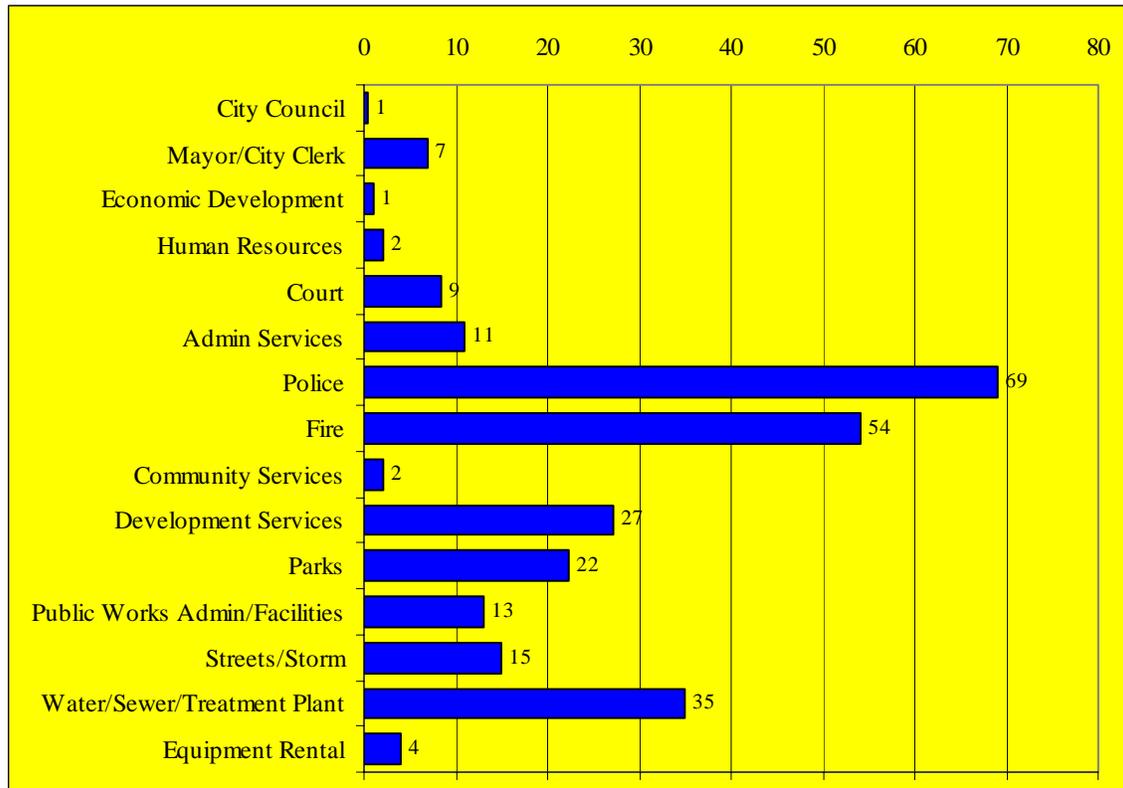
Source	2008	2009	2010	2011	2012	Total
Council Approval:						
B&O Tax (0.2% Maximum)	2,799,916	2,869,914	2,941,661	3,015,203	3,090,583	14,717,276
Gambling Tax (1)	0	500,000	750,000	750,000	750,000	2,750,000
Water Utility Tax Increase to 7% (2)	33,541	34,380	35,239	36,120	37,023	176,303
Sewer Utility Tax Increase to 7% (2)	46,667	47,833	49,029	50,255	51,511	245,295
Storm Utility Tax Increase to 7% (2)	17,939	18,388	18,847	19,319	19,801	94,294
Reduce Cemetery Subsidy	75,000	77,250	79,568	81,955	84,413	398,185
Emergency Transport Fees at \$450	678,441	695,402	712,787	730,607	748,872	3,566,109
Emergency Reserve Fund (\$2.0 million)	0	0	0	0	0	0
Voter Approval:						
General Property Tax Levy Lid Lift	0	14,896,445	15,045,409	15,195,864	15,347,822	60,485,540
EMS Property Tax Levy Lid Lift	0	0	382,986	386,816	390,684	1,160,486
Transportation Benefit District (5)	0	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
Electric Utility Tax Increase to 7% (6)	234,333	240,192	246,196	252,351	258,660	1,231,733
Natural Gas Tax Increase to 7% (6)	133,473	136,809	140,230	143,735	147,329	701,575
Telephone Utility Tax Increase to 7% (6)	239,313	245,295	251,428	257,713	264,156	1,257,905
Solid Waste Utility Tax Increase to 7% (6)	45,000	46,125	47,278	48,460	49,672	236,535
State Legislative Approval:						
Ferry Traffic Mitigation	500,000	500,000	500,000	500,000	500,000	2,500,000
Real Estate Excise Tax for Transportation	750,000	750,000	750,000	750,000	750,000	3,750,000
Grand Total	5,553,622	22,058,032	22,950,659	23,218,397	23,490,527	97,271,237

NOTES:

- 1.) Based on 50% of Mountlake Terrace 2005 gambling tax revenue.
- 2.) Councils may raise taxes on internal utilities in excess of 6% with out a public vote.
- 3.) Based on statutory maximum rate of \$3.25 per thousand.
- 4.) Based on statutory maximum rate of \$.50 per thousand.
- 5.) If RTID proposals do not pass in the Fall of 2007, local communities have the option of transportation benefit districts, with various tax options.
- 6.) The public may increase utility taxes on non-internal utilities above 6% with majority approval.

City of Edmonds 2007-08 Budget

EXHIBIT 12: 2007 CITY STAFFING BY DEPARTMENT



Department	2005 Budget	2006 Budget	2007 Budget	2008 Budget
City Council	0.5	0.5	0.5	0.5
Mayor/City Clerk	7.0	7.0	7.0	7.0
Economic Development	1.0	1.0	1.0	1.0
Human Resources	2.0	2.0	2.0	2.0
Court	7.5	8.5	8.5	8.5
Admin Services	11.0	11.0	11.0	11.0
Police	70.0	73.0	69.0	69.0
Fire	53.0	54.0	54.0	54.0
Community Services	2.0	2.0	2.0	2.0
Development Services	28.8	26.8	27.1	27.1
Parks	22.3	22.3	22.3	22.3
Public Works Admin/Facilities	14.0	13.0	13.0	13.0
Streets/Storm	15.0	15.0	15.0	15.0
Water/Sewer/Treatment Plant	34.0	35.0	35.0	35.0
Equipment Rental	4.0	4.0	4.0	4.0
GRAND TOTAL	272.1	275.1	271.4	271.4

City of Edmonds 2007-08 Budget

EXHIBIT 13: DECISION PACKAGE REQUESTS
PAGE 1 OF 2

Decision Package	Ongoing	2007	2008	Total Cost
<i>Court</i>				
Court Security		8,368		8,368
<i>Police</i>				
Sergeant Position	YES	80,638	107,284	187,922
Overtime Adjustment	YES	50,000	55,000	105,000
Department Firearms Replacement		35,086		35,086
Locker Room Expansion		5,000		5,000
Stop Sticks		6,664		6,664
Edmonds Night Out Funding	YES	2,000	2,000	4,000
Property Room Freezers		2,124		2,124
<i>Fire</i>				
Increase Overtime	YES	35,000	40,000	75,000
Addition to the fleet - Replace Unit #481	YES	34,726	11,048	45,774
Replace Defibrillator/Monitor		29,000		29,000
Refurbish Utility #16		9,000		9,000
Aid and Medic Unit Stretchers			20,000	20,000
Stair Chairs			10,800	10,800
<i>Development Services</i>				
Large Format Copier	YES	19,718	1,188	20,906
Overtime		5,000	5,500	10,500
<i>Parks & Recreation</i>				
Flower Program Seasonal Labor	YES	5,000	5,000	10,000
Parks Maintenance Seasonal Labor	YES		5,000	5,000
Aquatics Minor Equipment		1,450	2,000	3,450
Gymnastics Mats		3,500	3,675	7,175
Emergency Kits		1,402		1,402
Parks Maintenance Lawn Mower		1,200		1,200
Parks Maintenance Leaf Vacuum		2,600		2,600
Plaza Room Tables		2,717		2,717
Recreation - Training and Travel	YES	2,000	2,000	4,000
Administration - Training and Travel	YES	1,000	1,000	2,000
Tent		1,470		1,470
Discovery Program - Minor Equipment		2,200		2,200
Exercise Bike		1,500		1,500
Gymnastics T-Shirts	YES	1,870	1,926	3,796
Outdoor Movies	YES	2,600	2,678	5,278
Athletics Basketball	YES	6,040	6,221	12,261
<i>Public Works Facilities</i>				
Copier Equipment Lease	YES	1,200	1,236	2,436
Public Safety Entrance Doors		9,000		9,000

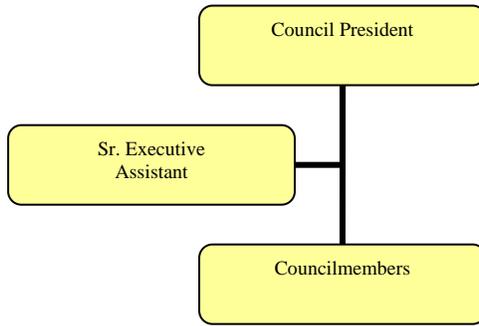
City of Edmonds 2007-08 Budget

EXHIBIT 13: DECISION PACKAGE REQUESTS
PAGE 2 OF 2

Decision Package	Ongoing	2007	2008	Total Cost
City Hall Interior Painting			8,000	8,000
Plaza Kitchen Remodel		5,000		5,000
Library Kitchen Remodel		5,000		5,000
Plaza Room Chairs		1,500		1,500
City Hall Window Replacement			10,000	10,000
Meadowdale Clubhouse Ceiling Replacement			7,000	7,000
Meadowdale Clubhouse Lighting Upgrade			5,000	5,000
FS #17 Interior Painting			4,500	4,500
Public Safety Interior Painting			7,000	7,000
Total General Fund Requests		380,573	325,056	705,629
Street Department				
SR99 Signal Camera Replacement		8,000		8,000
Vegetation Control Tools	YES	1,200	1,236	2,436
Roadway Patching		25,000		25,000
Total Street Department Requests		34,200	1,236	35,436
Cemetery Fund				
Cemetery 48" Walker Riding Mower		16,000		16,000
Cemetery 21" Honda Lawn Mower			1,200	1,200
Total Cemetery Fund Requests		16,000	1,200	17,200
Storm				
Street Sweeper Shortfall Adjustment		125,000		125,000
Water				
Radix Upgrade		10,000		10,000
Ongoing Small Equipment Replacement	YES	4,000	4,120	8,120
Sewer				
Small Equipment Replacement	YES	4,000	4,120	8,120
Emergency Sewer By-Pass Pump		60,000		60,000
Treatment Plant				
Training		9,000		9,000
Maintenance Equipment		5,200	5,000	10,200
Laboratory Equipment		5,000		5,000
Computer Equipment and License		6,500		6,500
Replacement of Computer Server			8,000	8,000
Total Utility Requests		228,700	21,240	249,940
Grand Total		659,473	348,732	1,008,205

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	City Council		Department #:	110
Cost Center	Total Department		Cost Center #:	511.100 & 550.100



City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	City Council		Department #:	110
Cost Center	Total Department		Cost Center #:	511.100 & 550.100

Mission Statement

The City Council establishes City Policies, sets forth the powers vested in Legislative Bodies, represents the City on Boards and Commissions, attends Council meetings and Legislative briefings, represents the City to other organizations and performs ceremonial duties.

Purpose

The City Council is the legislative body that establishes City policy. The Council’s legislative authority is established by Title 35 of the Revised Code of Washington Laws of Cities and Towns. Section 35A.11.020 of the Optional Municipal Code sets forth the powers vested in legislative bodies of non-charter code cities.

The City Council’s time commitment ranges from 25-to-32 hours per week for packet review and attending Council and post-Council meetings to review meeting actions. During the budget process, the time commitment is extensive and meetings are often held on Saturdays or weeknights.

Budget Changes

Legislative attorney fees which were formerly paid out of the City Attorney budget will now be paid out of the Council’s Professional Services budget line item. This amounts to \$60,000 for 2007 and \$63,000 for 2008.

The Sr. Ex. Council Assistant’s salary has received a recommended change for 2007 of a 3% merit increase plus the same cost of living increase that non-represented employees receive based on the current 2006 hourly rate.

For 2008, the Sr. Ex. Council Assistant’s salary has received a recommended change which includes the same cost of living increase that non-represented employees receive based on the 2007 current hourly rate. Any other salary changes for 2008 will be recommended during December of 2007.

Decision Packages Requests

None.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	City Council		Department #:	110
Cost Center	Total Department		Cost Center #:	511.100 & 550.100

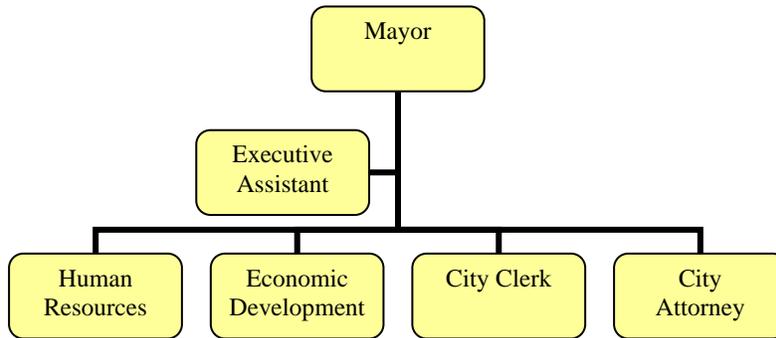
Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	89,149	107,370	100,000	110,170	110,862	10.2%	0.6%
120 Overtime	4,808	5,590	4,500	5,590	5,590	24.2%	0.0%
230 Benefits	73,784	83,675	72,500	80,295	85,844	10.8%	6.9%
310 Supplies	1,010	1,000	1,000	1,000	1,000	0.0%	0.0%
410 Professional Svc	333	3,000	1,200	63,000	66,000	5150.0%	4.8%
430 Travel	2,797	4,100	4,500	4,100	4,100	-8.9%	0.0%
480 Repairs/Maint	822	1,500	1,300	1,500	1,500	15.4%	0.0%
490 Miscellaneous	3,105	3,950	3,950	3,950	3,950	0.0%	0.0%
490 Council Contingency	11,604	25,000	2,000	25,000	25,000	1150.0%	0.0%
Total City Council	187,411	235,185	190,950	294,605	303,846	54.3%	3.1%



This Page Intentionally Left Blank

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	200
Cost Center	Total Department		Cost Center #:	n/a



City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	200
Cost Center	Total Department		Cost Center #:	n/a

Mission Statement

To administer City business in an efficient, economical, ethical, and legal manner. To represent and protect the City’s interests at all governmental and jurisdictional levels. To lead and support all efforts to enhance the quality of life for Edmonds citizens.

Purpose

The Mayor acts as full-time Chief Executive Officer and Chief Operating Officer. The Mayor’s Office encompasses the Mayor and an executive assistant along with the Human Resources Division, Economic Development Director, City Clerk, and the City Attorney.

Changes

The Mayor’s total budget increased 7.2% in 2007 over 2006 year end estimates. A major contributing factor to the increase was the State mandated increase in pension rates, and a 7% increase in medical premiums. The increase in Salaries includes a cost of living increase, as well as increases in accordance with contractual agreements and/or City policy. Other changes are described in detail in each cost center.

Decision Packages

None.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	200
Cost Center	Total Department		Cost Center #:	n/a

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Salaries	633,569	662,916	631,089	698,910	719,902	10.7%	3.0%
Overtime	0	410	0	410	410	N/A	0.0%
Benefits	150,479	174,946	161,266	195,859	217,582	21.5%	11.1%
Supplies	20,981	23,760	19,200	24,610	24,260	28.2%	-1.4%
Small Equipment	834	3,800	3,460	1,250	800	-63.9%	-36.0%
Professional Svc	464,088	561,350	474,192	477,050	507,915	0.6%	6.5%
Communications	72,141	60,250	60,650	60,450	60,450	-0.3%	0.0%
Travel	2,354	9,050	2,600	8,550	8,550	228.8%	0.0%
Advertising	25,746	33,120	47,979	33,120	33,120	-31.0%	0.0%
Rental/Lease	21,762	25,790	22,520	26,630	26,630	18.3%	0.0%
Repair/Maint	8,257	9,785	10,502	10,756	11,742	2.4%	9.2%
Miscellaneous	14,961	25,680	24,680	26,180	26,180	6.1%	0.0%
Total Office Of Mayor	1,415,172	1,590,857	1,458,138	1,563,775	1,637,541	7.2%	4.7%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	210
Cost Center	Administration		Cost Center #:	513.100

Function

The Mayor of Edmonds serves as both the Chief Executive Officer (CEO) and the Chief Operations Officer (COO) of the City. In most cities with a strong mayor form of government, an assistant City Administrator is designated the COO. Because Edmonds does not have this position, the Mayor manages the City’s day-to-day business and supervises the City’s daily operations as carried out by the department directors.

In addition, the Mayor works with and supports the City Council in its role as a legislative and policy-setting body, works in a responsive and collaborative manner with citizens to address their needs and concerns, interacts with the business community to foster economic development, and supports and empowers various community organizations that enrich the quality of life in Edmonds.

The Mayor also represents the City and protects its interests in county, regional, state, and national arenas. Finally, the Mayor provides a ceremonial presence at activities within the city and throughout the Puget Sound area.

Budget Narrative

The supplies budget includes letterhead, envelopes, stationery, forms, printer and fax cartridges, boards and commissions plaques.

The professional services budget covers framing of employee retirement posters, and printing services.

The communications and travel budget includes the Mayor’s cell phone charges, and mileage/parking/meals reimbursement for City-related meetings.

The rental/lease budget covers 1/3 maintenance of the cost for copier shared with Human Resources and Community Services departments.

The miscellaneous budget covers costs for special meetings and events, publications, subscriptions, fees, dues, etc.

Changes

Seven line items have been adjusted to reflect more accurate trends of the Mayor’s Office costs. The total budget of these items remains unchanged, however, at \$11,100. Those line items are:

- Small equipment, +100
- Professional services, -500
- Communication, +200
- Travel, -500
- Rental/lease, +100
- Repair/maintenance, +100
- Miscellaneous, +500

For 2008, the \$100 added to small equipment in 2007 will be transferred to professional services.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	210
Cost Center	Administration		Cost Center #:	513.100

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	155,244	160,936	160,936	170,438	172,348	5.9%	1.1%
230 Benefits	34,590	39,268	39,268	44,470	49,329	13.2%	10.9%
310 Supplies	3,068	3,000	3,000	3,000	3,000	0.0%	0.0%
350 Small Equipment	0	0	0	100	0	N/A	-100.0%
410 Professional Svc	1,531	1,500	400	1,000	1,100	150.0%	10.0%
420 Communication	1,279	1,200	1,600	1,400	1,400	-12.5%	0.0%
430 Travel	1,603	2,000	1,500	1,500	1,500	0.0%	0.0%
450 Rental/Lease	1,514	1,400	1,200	1,500	1,500	25.0%	0.0%
480 Repair/Maint	65	0	200	100	100	-50.0%	0.0%
490 Miscellaneous	2,481	2,000	3,000	2,500	2,500	-16.7%	0.0%
Total Office Of Mayor	201,375	211,304	211,104	226,008	232,777	7.1%	3.0%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	220
Cost Center	Human Resources		Cost Center #:	516.100 & 210

Function

Provide human resource services to all City Departments, including recruitment, testing, job classification, salary and benefit administration, training, employee relations, policy development, payroll data entry, Disability Board, Civil Service, and employee records.

Budget Narrative

PERSONNEL

The professional services budget includes MEBT II costs, hearing tests, fitness for duty evaluations, drug testing, flu shots, City-wide training, and background investigations.

The travel budget covers Human Resources training and travel.

The rental/lease budget covers 1/3 maintenance of the cost for copier shared with the Mayor's Office and Community Services departments.

The miscellaneous budget covers employee awards, safety and wellness, disaster supplies, interview and membership expenses.

CIVIL SERVICE

The professional services budget covers testing contractors and physical/psychological exams.

The miscellaneous budget covers costs associated with Civil Service and testing of prospective Police and Fire staff.

Changes

Due to the work resulting from the Workplace Safety Committee, costs for ID badge supplies and equipment are being requested in 2007. In addition, costs increased slightly due to the monthly fees associated with the flexible spending accounts (transportation and medical) as well as the increased services fees associated with PublicSafetyTesting.com.

The free internet background checking program that we have been using for years through WA State Patrol was revoked because we do not meet their non-profit status. The Professional Services line item has been increased by \$2,000 to cover these costs.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	220
Cost Center	Human Resources		Cost Center #:	516.100 & 210

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
PERSONNEL							
100.110 Salaries	117,018	126,741	129,705	139,571	145,120	7.6%	4.0%
100.230 Benefits	35,711	45,295	37,200	43,123	47,924	15.9%	11.1%
100.310 Supplies	2,327	2,000	2,300	2,850	2,500	23.9%	-12.3%
100.350 Small Equipment	545	3,000	3,360	350	0	-89.6%	-100.0%
100.410 Professional Svc	20,416	11,300	11,300	14,500	14,500	28.3%	0.0%
100.430 Travel	293	500	500	500	500	0.0%	0.0%
100.440 Advertising	3,880	5,000	5,000	5,000	5,000	0.0%	0.0%
100.450 Rental/Lease	1,520	1,320	1,320	1,320	1,320	0.0%	0.0%
100.480 Repair/Maint	3,322	3,420	3,883	3,971	4,605	2.3%	16.0%
100.490 Miscellaneous	2,821	11,000	11,000	11,000	11,000	0.0%	0.0%
Subtotal Personnel	187,852	209,576	205,568	222,185	232,469	8.1%	4.6%
CIVIL SERVICE							
210.410 Professional Svc	6,357	7,000	9,000	10,000	10,000	11.1%	0.0%
210.490 Miscellaneous	0	180	180	180	180	0.0%	0.0%
Subtotal Civil Service	6,357	7,180	9,180	10,180	10,180	10.9%	0.0%
Total Human Services	194,209	216,756	214,748	232,365	242,649	8.2%	4.4%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	240
Cost Center	Economic Development		Cost Center #:	513.110

Function

The Economic Development office works to strengthen the local economy by attracting new businesses, working with property owners on redevelopment options, assisting local merchants to grow their businesses, resolving complaints and concerns, and marketing Edmonds to businesses and visitors. The department coordinates with other departments, government agencies, and Chambers of Commerce on special projects. It also works on policies that encourage economic development and make the city more business-friendly.

Budget Narrative

The Economic Development Office employs an Economic Development Director. Funding is included for professional services needed for economic development-related projects and policies. Other costs include: supplies for general office use and for special events, travel to business meetings and conferences, advertising in trade journals and for special events, minor computer and camera equipment, and miscellaneous costs such as memberships, data purchases, publication printing, and professional registrations.

Changes

Currently, the Economic Development Director position is vacant. The 2007 and 2008 budgets were developed on the assumption that the position would be filled at the top of the hiring range. One time additions in 2006 for marketing, camera equipment, and community notification have been removed. Other budget line items remain unchanged.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	240
Cost Center	Economic Development		Cost Center #:	513.110

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	96,132	98,898	69,748	103,000	106,090	47.7%	3.0%
230 Benefits	14,455	16,449	12,244	21,006	23,304	71.6%	10.9%
310 Supplies	2,146	2,500	400	2,500	2,500	525.0%	0.0%
350 Small Equipment	289	800	100	800	800	700.0%	0.0%
410 Professional Svc	5,684	49,000	23,242	19,000	19,000	-18.3%	0.0%
430 Travel	397	4,470	100	4,470	4,470	4370.0%	0.0%
440 Advertising	3,015	7,700	23,979	7,700	7,700	-67.9%	0.0%
490 Miscellaneous	2,413	5,000	6,000	5,000	5,000	-16.7%	0.0%
Total Economic Development	124,530	184,817	135,813	163,476	168,864	20.4%	3.3%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	250
Cost Center	City Clerk		Cost Center #:	514.300

Function

The City Clerk’s office maintains and tracks all official city records, fulfills all legal requirements of recording, posting, publicizing and filing documents and administers all ordinances and resolutions. The office schedules and coordinates City Council weekly agendas, packet, and minute preparation.

The office also issues all business and specialty licensing and parking permits; provides access to public records; and provides switchboard/receptionist services, citywide mail/postage services, reproduction services, and purchasing services.

Budget Narrative

Supplies: RCW & WAC updates; printing; minute books; audio/video tapes; paper, Council meeting notice signs; and general.

Professional services: Code updates; emergency temporary help; minute-taking services; microfilming of essential records; and destruction of records.

Communications: Citywide Postage; misc. requests.

Travel: Mileage/meals/lodging for WMCA Conference (City Clerk); certification/training seminars (Deputy Clerk); and other mileage/meals for City Clerk staff.

Advertising: Publishing display ads of Council and Planning Board agendas; and publish required Council notices and ordinances.

Rental/lease: Citywide mailing equipment and copier.

Repair/maintenance: Annual maintenance fees for Clerk’s Index, Eden business licensing, and Agenda Quick software; City Code on MRSC website; repair of office equipment.

Miscellaneous: County Auditor recording fees; professional organization membership fees; and training/conference registration fees all staff.

Changes

Professional Services increased in 2008 by \$10,000 to cover Code Publishing costs due to the extensive rewrite of the code by Development Services. Rental/lease increased \$740 for 2007 and 2008 to reflect the current lease for the citywide mailing system. Repair/maintenance increased \$320 for 2007 and \$352 for 2008 to reflect the annual maintenance fee increase for Eden business licensing software.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	250
Cost Center	City Clerk		Cost Center #:	514.300

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	265,175	276,341	270,700	285,901	296,344	5.6%	3.7%
120 Overtime	0	410	0	410	410	N/A	0.0%
230 Benefits	65,724	73,934	72,554	87,260	97,025	20.3%	11.2%
310 Supplies	13,440	16,260	13,500	16,260	16,260	20.4%	0.0%
410 Professional Svc	37,592	17,250	17,250	17,250	27,250	0.0%	58.0%
420 Communications	70,862	59,050	59,050	59,050	59,050	0.0%	0.0%
430 Travel	61	2,080	500	2,080	2,080	316.0%	0.0%
440 Advertising	18,851	20,420	19,000	20,420	20,420	7.5%	0.0%
450 Rental/Lease	18,729	23,070	20,000	23,810	23,810	19.1%	0.0%
480 Repair/Maint	4,870	6,365	6,419	6,685	7,037	4.1%	5.3%
490 Miscellaneous	7,191	4,500	4,500	4,500	4,500	0.0%	0.0%
Total City Clerk	502,495	499,680	483,473	523,626	554,186	8.3%	5.8%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	360
Cost Center	City Attorney		Cost Center #:	515.100, 200, 240

Function

The City Attorney advises and assists the City Council, Mayor, and staff in conforming to state and federal law in all municipal activities and defends the City against claims and suits.

Budget Narrative

The professional services budget – City Attorney covers general legal services such as drafting routine ordinances and resolutions and attending City Council meetings and other boards or commissions as requested, as well as lawsuits and negotiations.

The professional services budget – Misc Legal miscellaneous budget covers miscellaneous legal services provided by other outside legal counsel.

The miscellaneous-prosecutor budget covers the cost of witness fees previously paid from the Court budget.

Changes

The 2007 and 2008 City Attorney budgets reflect reductions of \$60,000 and \$63,000 respectively due to a change in policy of having the legal fees incurred by the City Council paid directly from the City Council budget.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Mayor		Department #:	360
Cost Center	City Attorney		Cost Center #:	515.100, 200, 240

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
100.410 Prof Svc-City Attorney	299,434	403,300	340,000	343,300	360,465	1.0%	5.0%
100.410.01 Prof Svc-Other Legal	5,075	0	1,000	0	0	-100.0%	N/A
230.410 Prof Svc-Prosecutor	70,913	72,000	72,000	72,000	75,600	0.0%	5.0%
230.490 Miscellaneous-Prosecutor	55	3,000	0	3,000	3,000	N/A	0.0%
240.410 Prof Svc-Labor Neg	17,086	0	0	0	0	N/A	N/A
Total City Attorney	392,563	478,300	413,000	418,300	439,065	1.3%	5.0%

City of Edmonds 2007-08 Budget

Fund:	Employee Parking Permit		Fund #:	121
Department:	Mayor		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

Function

This fund was established by Ordinance No. 3079. All application fees received by the City for employee parking permits are to be deposited in this fund and used solely for the administration of the program.

City of Edmonds 2007-08 Budget

Fund:	Employee Parking Permit		Fund #:	121
Department:	Mayor		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	69,724	62,035	70,474	71,574	72,174	1.6%	0.8%
Revenue							
Employee Parking Permits	17,775	11,000	15,000	15,000	15,000	0.0%	0.0%
Investment Interest	2,426	1,300	3,600	3,600	3,600	0.0%	0.0%
Total Revenue	20,201	12,300	18,600	18,600	18,600	0.0%	0.0%
Expenditures							
Supplies	751	1,000	1,000	1,000	1,000	0.0%	0.0%
Interfund Transfer	18,700	16,500	16,500	17,000	17,510	3.0%	3.0%
Total Expenditures	19,451	17,500	17,500	18,000	18,510	2.9%	2.8%
Ending Cash	70,474	56,835	71,574	72,174	72,264	0.8%	0.1%

City of Edmonds 2007-08 Budget

Fund:	Firemen's Pension		Fund #:	617
Department:	Mayor		Department #:	200
Cost Center	Total Fund		Cost Center #:	n/a

Function

This fund was established to provide retirement pensions and medical benefits to retired City firefighters who left service prior to the establishment of the statewide Law Enforcement Officer and Firefighter (LEOFF) retirement system. This entire fund may be expended by the Firemen's Pension Board as set forth in RCW 41.18.

Changes

Beginning with the 2007 budget, the City will begin making annual contributions from the General Fund based on the actuarial study performed by Milliman Consultants and Actuaries, to assure that its pension and benefit obligation is adequately funded through the year 2024.

City of Edmonds 2007-08 Budget

Fund:	Firemen's Pension		Fund #:	617
Department:	Mayor		Department #:	200
Cost Center	Total Fund		Cost Center #:	n/a

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	396,529	338,523	347,957	300,497	287,865	-13.6%	-4.2%
Revenue							
Fire Ins Premium Tax	35,519	36,192	38,540	36,868	38,000	-4.3%	3.1%
Investment Interest	12,867	5,800	12,000	12,000	12,000	0.0%	0.0%
Transfer In	0	0	0	51,500	53,000	N/A	2.9%
	48,386	41,992	50,540	100,368	103,000	98.6%	2.6%
Expenditures							
Pensions	34,852	35,792	36,000	38,000	42,000	5.6%	10.5%
Health Benefits	54,200	62,756	62,000	67,000	71,000	8.1%	6.0%
Professional Services	7,906	0	0	8,000	0	N/A	-100.0%
Total Expenditures	96,958	98,548	98,000	113,000	113,000	15.3%	0.0%
Ending Cash	347,957	281,967	300,497	287,865	277,865	-4.2%	-3.5%

City of Edmonds 2007-08 Budget

Fund:	Sister City Commission		Fund #:	623
Department:	Mayor		Department #:	200
Cost Center	Total Fund		Cost Center #:	n/a

Function

In accordance with Ordinance No. 2715, Fund 623 titled Sister City Commission was established on June 30, 1989. Further, in accordance with ordinance, Section 10.60.040 private revenues and expenditures donated for the purpose of hosting are segregated from public revenues and expenditures.

The Sister City Commission promotes international goodwill through the exchange of people and ideas. In the pursuit of this goal, they endeavor to promote the City of Edmonds by providing cultural opportunities to citizens, encourage commerce, and attract tourists.

The Commission is urged and expected to continue its fundraising efforts in order to provide a separate source of private funding for its projects. The Commission looks for corporate sponsors and a major fundraising event.

City of Edmonds 2007-08 Budget

Fund:	Sister City Commission		Fund #:	623
Department:	Mayor		Department #:	200
Cost Center	Total Fund		Cost Center #:	n/a

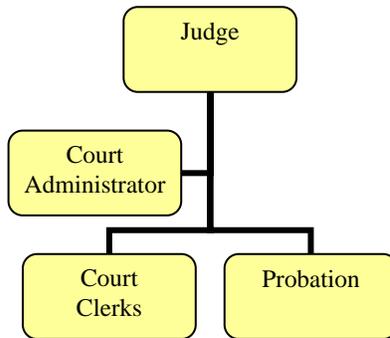
Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Program 100 Public							
Beginning Cash	7,502	6,727	7,811	6,611	5,911	-15.4%	-10.6%
Revenue							
Investment Interest	309	225	300	300	300	0.0%	0.0%
Total Revenue	309	225	300	300	300	0.0%	0.0%
Expenditures							
Supplies	0	0	500	0	0	-100.0%	N/A
Miscellaneous	0	4,000	1,000	1,000	4,000	0.0%	300.0%
Total Expenditures	0	4,000	1,500	1,000	4,000	-33.3%	300.0%
Program 100 Ending Cash	7,811	2,952	6,611	5,911	2,211	-10.6%	-62.6%
Program 200 Private							
Beginning Cash	6,847	4,416	6,013	8,326	10,226	38.5%	22.8%
Revenue							
Investment Interest	137	150	400	400	400	0.0%	0.0%
Donations	1,582	2,000	1,000	1,500	1,500	50.0%	0.0%
Student Trip	17,750	18,000	18,750	19,000	19,000	1.3%	0.0%
Total Revenue	19,469	20,150	20,150	20,900	20,900	3.7%	0.0%
Expenditures							
Supplies	17	0	0	0	0	N/A	N/A
Student Trip	16,738	18,000	14,337	16,000	16,500	11.6%	3.1%
Miscellaneous	3,548	3,000	3,500	3,000	3,000	-14.3%	0.0%
Total Expenditures	20,303	21,000	17,837	19,000	19,500	6.5%	2.6%
Program 200 Ending Cash	6,013	3,566	8,326	10,226	11,626	22.8%	13.7%



This Page Intentionally Left Blank

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Municipal Court		Department #:	230
Cost Center			Cost Center #:	n/a



City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Municipal Court		Department #:	230
Cost Center	Municipal Court		Cost Center #:	512.500 & 501

Function

Edmonds Municipal Court adjudicates all criminal misdemeanor and gross misdemeanor cases filed by the city of Edmonds Police Department resulting from crimes committed within the city limits of Edmonds. The Court also adjudicates all civil infractions of city ordinances as well as a limited number of other civil matters. The Court’s jurisdiction and authority is established in accordance with the Revised Code of Washington 3.46.030.

Administrative responsibilities of the Court include case-flow management procedures, safeguarding financial records and transactions, maintaining all documents filed with the court, state crime system data entry and implementing retention and public disclosure policies.

Budget Narrative

The Edmonds Municipal Court staff encompasses the Judge, the Court Administrator, one Probation Officer, four Court Clerks, one Probation Clerk and one Part-Time Clerk.

Operation expenditures include, but are not limited to, office supply purchases for the entire department, required training for the Judge and Court staff, rental and maintenance cost for the copier, interpreter cost for court proceedings, jury trials, pre-trial monitoring, probation monitoring, home-detention monitoring and public inquiries.

Changes

The budget to operate the Court and the probation department for 2007 and 2008 has several adjustments that reflect an accurate cost trend for new programs and increased caseloads experienced by the court in 2006. Preliminary estimates indicate that the caseload will increase 70% percent between 2005 and 2006. It is anticipated that this trend will continue as two new police positions are coming on-line in latter half of 2006. The costs below primarily reflect increases due to the increases in court filings.

The Court Security Officer professional service cost was increased in 2007, by **\$3,344** and in 2008 by **\$2,000**. Electronic home monitoring for defendants in lieu of jail time was increased by **\$5,000** in 2007 and another **\$2,000** in 2008. The budget for machinery & equipment decreased **\$9,000** due to one-time appropriations for a Live Fingerprint Scanner in 2006. However, **\$1,250** was added to minor equipment for 2008 in anticipation of a new laptop being purchased. Rental and repair maintenance increased **\$600** in 2007 and **\$100** in 2008 for both departments due to a new copy machine contract.

In order to comply with the SEIU union contract, the zero overtime budgets for the court and probation were increased by **\$2,000** in 2007 and **\$500** in 2008. The cost for interpreters for the court and probation has substantially increased and continues to show a rising trend. As a result the combined interpreter budgets were increased by **\$11,000** in 2007 and another **\$4,000** in 2008. The budget line for professional services was increased **\$3,000** in 2007 and **\$2,000** in 2008. This is in compliance with the allotted amount of leave time awarded the judicial position pursuant to contract and an increase in pro tem compensation. It is not anticipated that the full amount will be used in either year.

In addition to the changes listed above, the following decision package request was included in the budget.

Title	2007	2008	Ongoing
Court Security	\$8,368		No
Total	\$8,368		

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Municipal Court		Department #:	230
Cost Center	Municipal Court		Cost Center #:	512.500 & 501

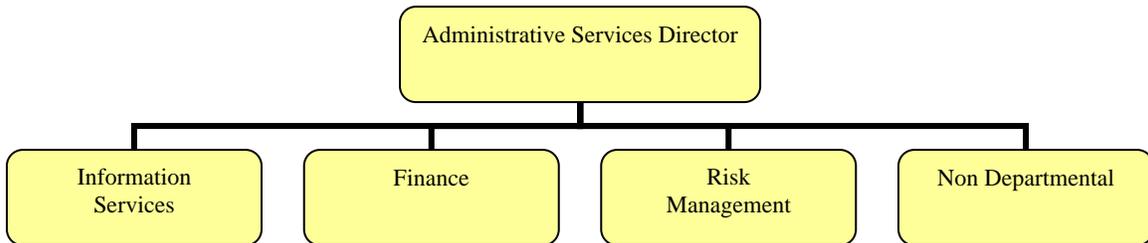
Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
COURT							
500.110 Salaries	257,103	308,529	304,735	322,313	333,889	5.8%	3.6%
500.120 Overtime	243	0	0	1,500	2,000	N/A	33.3%
500.230 Benefits	58,299	70,901	67,620	84,949	94,642	25.6%	11.4%
500.310 Supplies	4,232	4,500	4,500	5,000	6,000	11.1%	20.0%
500.350 Small Equipment	8,648	1,550	1,215	8,378	1,500	589.5%	-82.1%
500.410 Professional Services	1,733	20,656	20,656	24,000	26,000	16.2%	8.3%
500.410.01 Interpreter Fees	0	0	0	15,000	17,000	N/A	13.3%
500.420 Communications	64	0	20	0	0	-100.0%	N/A
500.430 Travel	1,079	2,500	2,500	2,500	2,500	0.0%	0.0%
500.450 Rental/Lease	599	500	0	500	500	N/A	0.0%
500.480 Repair/Maint	1,906	100	365	540	300	47.9%	-44.4%
500.490 Miscellaneous	19,088	2,000	2,000	2,000	2,000	0.0%	0.0%
500.490.01 Interpreter Fees	0	18,500	15,000	0	0	-100.0%	N/A
510.410 Prof Svc - Judge	39,276	2,000	3,000	5,000	7,000	66.7%	40.0%
530.490 Misc Witness	12	0	525	0	0	-100.0%	N/A
540.490 Misc Jury	1,479	2,000	1,000	2,500	3,000	150.0%	20.0%
640 Machinery/Equipment	0	9,000	8,392	0	0	-100.0%	N/A
Subtotal Court	393,759	442,736	431,528	474,180	496,331	9.9%	4.7%
PROBATION							
501.110 Salaries	97,565	98,727	100,400	101,550	103,391	1.1%	1.8%
501.120 Overtime	88	0	600	500	500	-16.7%	0.0%
501.230 Benefits	37,581	42,022	41,368	47,381	52,032	14.5%	9.8%
501.310 Supplies	4,783	10,000	7,000	10,000	10,000	42.9%	0.0%
501.350 Small Equipment	0	250	250	500	500	100.0%	0.0%
501.410.01 Interpreter Fees	0	0	0	11,000	13,000	N/A	18.2%
501.420 Communications	104	0	200	0	0	-100.0%	N/A
501.430 Travel	500	500	300	500	500	66.7%	0.0%
501.450 Rental/Lease	1,383	1,600	1,600	1,900	2,000	18.8%	5.3%
501.480 Repair/Maint	0	0	72	100	100	38.9%	0.0%
501.490 Miscellaneous	0	200	400	400	500	0.0%	25.0%
501.490.01 Interpreter Fees	3,192	4,000	6,500	0	0	-100.0%	N/A
523.200.510 Home Monitoring	11,041	15,000	15,000	15,000	17,000	0.0%	13.3%
Subtotal Probation	156,237	172,299	173,690	188,831	199,523	8.7%	5.7%
Total Municipal Court	549,996	615,035	605,218	663,011	695,854	9.5%	5.0%



This Page Intentionally Left Blank

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Administrative Services		Department #:	300
Cost Center	Total Department		Cost Center #:	n/a



City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Administrative Services		Department #:	300
Cost Center	Total Department		Cost Center #:	n/a

Mission Statement

The Administrative Services Department is dedicated to being responsive to the needs of our public and internal customers by providing them with timely and quality services in a positive, professional, and cooperative manner.

Budget Narrative

The Department provides budgeting, financial reporting, cash management, risk management, and information technology services to the public and City departments. These services are designed to maintain the City's fiscal integrity, while providing high quality financial analysis for all interested parties.

Budget Changes

The department's base 2007 budget is a status quo budget estimated to come in at approximately 2.7% below 2006 year end estimates. The primary reason for the decrease is one time professional service appropriations in 2006 for the technology initiative and cash receipting software. The 2008 budget is a 2.6% increase over the 2007. This increase is due to increases in repair and maintenance costs primarily driven by software maintenance agreements, offset by a decrease in computer equipment purchases.

The increase in Salaries includes a cost of living increase, as well as increases in accordance with contractual agreements and/or City policy. Benefits increased due to a State mandated increase in pension rates, and a 7% increase in medical premiums.

Decision Packages Requests

None.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Administrative Services		Department #:	300
Cost Center	Total Department		Cost Center #:	n/a

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Salaries	708,070	731,004	727,334	763,395	789,340	5.0%	3.4%
Overtime	6,505	6,100	4,000	6,100	6,100	52.5%	0.0%
Benefits	157,856	175,473	173,802	211,187	234,975	21.5%	11.3%
Supplies	13,311	16,850	14,450	16,050	16,250	11.1%	1.2%
Small Equipment	77,075	120,000	120,000	108,000	83,000	-10.0%	-23.1%
Professional Svc	43,381	125,900	123,000	15,000	15,000	-87.8%	0.0%
Communications	29,659	26,800	25,500	27,200	27,300	6.7%	0.4%
Travel	470	5,240	1,250	4,450	4,450	256.0%	0.0%
Rental/Lease	5,956	8,400	8,800	9,200	9,600	4.5%	4.3%
Repair/Maintenance	41,285	37,522	45,000	49,878	56,514	10.8%	13.3%
Miscellaneous	24,108	19,100	24,400	23,000	23,000	-5.7%	0.0%
Equipment	185,761	0	0	0	0	N/A	N/A
Total Administrative Services	1,293,437	1,272,389	1,267,536	1,233,460	1,265,529	-2.7%	2.6%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Administrative Services		Department #:	310
Cost Center	Administration		Cost Center #:	514.100

Function

The Administrative Services Director serves as the City’s Chief Financial Officer, and is responsible for helping to insure the City’s compliance with local, State, and Federal financial management standards.

The Administration Division provides departmental leadership in the areas of budgeting, financial reporting, risk management, information systems, and personnel matters.

As part of the City’s strategic goal of stabilizing Edmonds’ financial future, 2007 will see continued efforts in the area of helping to support State legislation that will generate additional financial resources for Edmonds. Chief among these are Sales Tax Sourcing, long term pension care funding support, and prisoner medical financial support.

Changes

There was a 28.9% decrease from the 2006 year end estimate to the 2007 baseline budget due to a one-time appropriation for the technology initiative in 2006. Other 2007 increases/decreases in line items are due to a reallocation of budget to more accurately reflect actual expenditures. The 2008 budget includes a slight increase for communication expenses.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Administrative Services		Department #:	310
Cost Center	Administration		Cost Center #:	514.100

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	120,919	124,547	124,547	132,131	136,095	6.1%	3.0%
230 Benefits	24,333	27,700	27,700	33,752	37,439	21.8%	10.9%
310 Supplies	1,391	1,500	100	500	500	400.0%	0.0%
350 Small Equipment	370	0	0	0	0	N/A	N/A
410 Professional Svc	0	85,000	85,000	0	0	-100.0%	N/A
420 Communications	795	1,800	2,000	2,200	2,300	10.0%	4.5%
430 Travel	160	1,790	550	1,000	1,000	81.8%	0.0%
490 Miscellaneous	4,270	600	1,500	2,000	2,000	33.3%	0.0%
640 Equipment	185,761	0	0	0	0	N/A	N/A
Total Administration	337,999	242,937	241,397	171,583	179,334	-28.9%	4.5%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Administrative Services		Department #:	310
Cost Center	Finance		Cost Center #:	514.230

Function

The Financial Services Division fulfills all accounting/treasury functions, which include payroll, accounts payable, accounts receivable, auditing, job costing, investing, budgeting, utility billing, and financial reporting.

Changes

The 2007 budget increased by 3.8% over 2006 year end estimates. Increases in Lease/Rental and Repairs/Maintenance line items are due to increased maintenance costs for the Administrative Services copier and for software maintenance contracts. The decrease in Professional Services is due to a 2006 one time expenditure to implement cash receipting software.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Administrative Services		Department #:	310
Cost Center	Finance		Cost Center #:	514.230

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	397,477	405,670	405,000	423,937	439,836	4.7%	3.8%
120 Overtime	4,736	4,100	3,000	4,100	4,100	36.7%	0.0%
230 Benefits	87,214	95,671	95,000	115,262	128,503	21.3%	11.5%
310 Supplies	6,745	8,000	8,000	8,200	8,400	2.5%	2.4%
410 Professional Svc	33,775	29,900	28,000	4,000	4,000	-85.7%	0.0%
430 Travel	0	3,450	0	3,450	3,450	N/A	0.0%
450 Rental/Lease	5,956	8,400	8,800	9,200	9,600	4.5%	4.3%
480 Repair/Maint	19,390	23,522	26,000	29,878	35,514	14.9%	18.9%
490 Miscellaneous	3,763	5,000	6,900	5,000	5,000	-27.5%	0.0%
Total Finance	559,056	583,713	580,700	603,027	638,403	3.8%	5.9%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Administrative Services		Department #:	310
Cost Center:	Information Services		Cost Center #:	518.880

Function

Information Services is charged with operating and maintaining voice and data networks, as well as providing software support for various enterprise and departmental systems operating throughout the City. Edmonds currently has 24 servers and some 300 personal computers, and 320 phones.

Changes

The 2007 baseline budget reflects the following major changes from the 2006 budgeted expenditures:

- The 2006 Small Equipment budget includes a one-time appropriation for the replacement of two network switches. After removing this amount from the calculation, the Small Equipment budget will increase due to the number of PC's being replaced. (10 PC's were replaced in 2006 compared to 40 in 2007) Additionally, in 2007 20 CRT monitors are being replaced with an LCD monitor.
- A maintenance increase due to increased cost of software annual maintenance fees and hardware maintenance not covered by warranty.
- A miscellaneous increase due to costs of software upgrades, etc.
- A communications increase due to increased costs of data/voice communication lines.

The 2008 baseline budget shows a slight decrease (2.4%) from the 2007 budget levels as fewer PC's will require replacement.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Administrative Services		Department #:	310
Cost Center:	Information Services		Cost Center #:	518.880

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	189,673	200,787	197,787	207,327	213,409	4.8%	2.9%
120 Overtime	1,770	2,000	1,000	2,000	2,000	100.0%	0.0%
230 Benefits	46,308	52,102	51,102	62,173	69,033	21.7%	11.0%
310 Supplies	5,175	7,350	6,350	7,350	7,350	15.7%	0.0%
350 Small Equipment	76,705	120,000	120,000	108,000	83,000	-10.0%	-23.1%
410 Professional Svc	9,607	11,000	10,000	11,000	11,000	10.0%	0.0%
420 Communications	28,864	25,000	23,500	25,000	25,000	6.4%	0.0%
430 Travel	310	0	700	0	0	-100.0%	N/A
480 Repair/Maint	21,895	14,000	19,000	20,000	21,000	5.3%	5.0%
490 Miscellaneous	16,076	13,500	16,000	16,000	16,000	0.0%	0.0%
Total Information Services	396,382	445,739	445,439	458,850	447,792	3.0%	-2.4%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Administrative Services		Department #:	390
Cost Center	Non-Departmental		Cost Center #:	Various

Function

The Non-Departmental division is used to segregate all costs not directly identifiable to department/division and that are either required by law and/or a service which is beneficial to all citizens.

Budget Narrative

The schedule of budget expenditures on the following page provides significant detail as to the nature of the expenditures from this cost center.

Major expenditures from the miscellaneous expenditure line item include dues to the following organizations; Association of Washington Cities, Puget Sound Regional Council, Snohomish County Tomorrow, Edmonds Chamber of Commerce and The South County Chamber of Commerce, as well as, payment to the South County Senior Center for services provided.

Changes

The Non-Departmental budget increased 6.6% in 2007 over the 2006 Year end estimates. The significant factor contributing to this increase is the establishment of a reserve for the payment of retiring employees' vacation, sick leave and in the case of PERS 1 employees retirement system excess compensation payouts (2007 - \$120,000, 2008 - \$200,000).

Beginning with the 2007 budget, the City will transfer funds previously expended directly from the non-departmental budget to cover LEOFF 1 retiree medical costs to the LEOFF 1 Health Reserve Fund. Also beginning in 2007, the City will make a transfer to the Fire Pension Trust fund to assure that its obligation is adequately funded.

In addition to the changes noted above, Council deliberations resulted in the following additions to the Non-Departmental Budget:

2007

Transfer to the Street Construction Fund for lighting improvements between 5th and 6th on Main (\$75,000).
Increase in the Miscellaneous line item for Transportation Choices Coalition membership (\$1,000).

2008

Increase in the Miscellaneous line item for Transportation Choices Coalition membership (\$1,000).
Increase in Professional Services line item to pay for a Class/Compensation Study (\$61,500).

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Administrative Services		Department #:	390
Cost Center	Non-Departmental		Cost Center #:	Various

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Election Costs	59,367	20,000	0	50,000	0	N/A	-100.0%
Voter Registration	62,947	67,000	44,400	50,000	55,000	12.6%	10.0%
Public Defender	98,750	121,000	120,000	126,000	132,300	5.0%	5.0%
Domestic Violence Coordinator	17,196	20,000	18,056	20,000	21,000	10.8%	5.0%
Tuition Reimbursement	8,022	0	0	0	0	N/A	N/A
LEOFF Retiree Medical	349,898	405,241	375,000	0	0	-100.0%	N/A
Unemployment	4,209	20,000	45,000	50,000	40,000	11.1%	-20.0%
PERS 1 Excess Comp	0	0	50,000	120,000	200,000	140.0%	66.7%
Sales Tax Sourcing	29,730	15,000	15,000	15,000	76,500	0.0%	410.0%
Communications	0	0	2,781	0	0	-100.0%	N/A
Rental/Lease	3,900	3,600	3,600	3,600	3,600	0.0%	0.0%
Insurance	435,209	400,364	385,000	426,000	469,000	10.6%	10.1%
Repairs/Maint (Cedar Dreams)	0	100,000	100,000	0	0	-100.0%	N/A
Miscellaneous	94,738	136,373	122,318	142,419	147,868	16.4%	3.8%
Audit Fees	28,979	32,000	30,000	32,000	33,600	6.7%	5.0%
State Excise Taxes	2,886	5,000	5,000	5,000	5,200	0.0%	4.0%
SNOCOM Director Salary	101,795	113,350	113,350	120,000	126,000	5.9%	5.0%
SNOCOM Director Benefits	22,071	22,619	26,000	28,600	30,030	10.0%	5.0%
Nexus Maintenance Contract	11,260	0	0	0	0	N/A	N/A
Emergency Svcs Coord Agency (ESCA)	62,652	61,703	54,030	59,890	65,879	10.8%	10.0%
Communications	4,311	65,000	40,000	45,000	45,000	12.5%	0.0%
Puget Sound Clean Air Agency	17,629	18,500	18,703	19,722	20,708	5.4%	5.0%
Professional Services Marketing	30,000	0	0	0	0	N/A	N/A
Alcoholism Intergov't Services	9,081	9,200	8,500	9,382	9,452	10.4%	0.7%
2006 HVAC Bond Interest	0	24,375	17,000	33,280	33,280	95.8%	0.0%
2006 HVAC Bond Debt Issue Costs	0	1,625	5,400	0	0	-100.0%	N/A
2007 LTGO Principal	0	0	0	34,716	50,311	N/A	44.9%
2000 Bond Principal - 800 MGTZ	77,457	75,306	75,306	86,064	90,367	14.3%	5.0%
2001 Bond Principal	96,117	100,296	100,296	100,296	104,475	0.0%	4.2%
1996/2003 Public Safety Bond Prin	0	495,000	495,000	540,000	595,000	9.1%	10.2%
2005 Phone System Principal	14,685	19,540	19,540	20,235	20,956	3.6%	3.6%
Fire Station #20 Principal	59,116	59,706	59,706	60,304	60,907	1.0%	1.0%
1998 LTGO Ref. Bond Principal	16,055	49,401	49,401	51,254	53,106	3.8%	3.6%
2007 LTGO Interest	0	0	0	8,679	10,842	N/A	24.9%
2000 Bond Interest - 800 MGTZ	80,121	84,696	84,696	69,083	64,884	-18.4%	-6.1%
2001 Bond Interest	101,750	98,386	98,386	94,876	90,864	-3.6%	-4.2%
Fiscal Agent Fees	0	1,500	463	1,500	1,500	224.0%	0.0%
1996/2003 Public Safety Bond Int	0	269,248	269,248	247,348	222,373	-8.1%	-10.1%
2005 Phone System Interest	3,142	3,545	3,545	2,849	2,129	-19.6%	-25.3%
2005 Phone System Debt Issue Costs	4,649	0	0	0	0	N/A	N/A
Fire Station #20 Interest	6,838	6,247	6,247	5,650	5,047	-9.6%	-10.7%
1998 Bond Interest	21,163	20,521	20,521	18,545	16,494	-9.6%	-11.1%
Transfer to LEOFF 1 Health Care Rsv.	65,000	65,000	65,000	464,095	523,492	614.0%	12.8%
Transfer to Street Operations	476,320	326,320	326,320	485,520	572,550	48.8%	17.9%
Transfer to Street Construction	0	0	0	75,000	0	N/A	-100.0%
Transfer to Building Maintenance	56,600	61,600	61,600	56,600	56,600	-8.1%	0.0%
Transfer to Municipal Arts	15,000	15,000	15,000	15,000	15,000	0.0%	0.0%
Transfer to Special Projects	0	11,000	11,000	0	0	-100.0%	N/A
Transfer to Cemetery Maintenance	73,500	80,282	80,282	85,114	89,267	6.0%	4.9%
Transfer to ERR/Fire Apparatus	150,000	360,000	360,000	199,145	204,124	-44.7%	2.5%
Transfer to Fire Pension	0	0	0	51,500	53,000	N/A	2.9%
TOTAL NON-DEPT EXPENSES	2,772,143	3,864,544	3,800,695	4,129,266	4,417,705	8.6%	7.0%

City of Edmonds 2007-08 Budget

Fund:	Emergency Finance Reserve Fund		Fund #:	006
Department:	Administrative Services		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

Function

This fund was established by budget Ordinance No. 2546 for the purpose of reserving money to offset projected decreases in state and federal grants such as Federal Revenue Sharing and Interagency Committee for outdoor recreation grants. Federal Revenue sharing was eliminated in 1987. The purpose of the fund was revised by Ordinance No. 2912 in 1994 to include unanticipated emergencies.

City of Edmonds 2007-08 Budget

Fund:	Emergence Finance Reserve Fund		Fund #:	006
Department:	Administrative Services		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	1,927,600	1,927,600	1,927,600	1,927,600	1,927,600	0.0%	0.0%
<u>Revenue</u>							
Total Revenue	0	0	0	0	0	N/A	N/A
<u>Expenditures</u>							
Total Expenditures	0	0	0	0	0	N/A	N/A
Ending Cash	1,927,600	1,927,600	1,927,600	1,927,600	1,927,600	0.0%	0.0%

City of Edmonds 2007-08 Budget

Fund:	LEOFF Medical Insurance Reserve		Fund #:	009
Department:	Administrative Services		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

Function

This fund was created in the 1995 budget year to establish reserves for the long-term health care and related obligations of LEOFF I retirees. The reserve amounts are transferred from the General Fund and are approved by the City Council.

Changes

Beginning in 2007, all health related costs for LEOFF I retirees are being paid from this fund. Prior to 2007 the medical benefit portion was paid as a line item in the Non-Departmental budget. 2005 Actual medical expenditures for LEOFF I retirees were \$349,898, and the 2006 year end estimate is \$375,000. Management feels that consolidation of these two cost centers will provide for better monitoring and analysis of this obligation.

With the 2007 budget, the City will begin making annual contributions from the General Fund based on the actuarial study performed by Milliman Consultants and Actuaries, to assure that its obligation for LEOFF I retiree health care is adequately funded through the year 2024.

City of Edmonds 2007-08 Budget

Fund:	LEOFF Medical Insurance Reserve		Fund #:	009
Department:	Administrative Services		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	288,544	312,641	314,270	338,670	317,515	7.8%	-6.2%
Revenue							
Investment Interest	15,485	4,100	14,400	12,000	12,000	-16.7%	0.0%
Interfund Transfer	65,000	65,000	65,000	464,095	523,492	614.0%	12.8%
Total Revenue	80,485	69,100	79,400	476,095	535,492	499.6%	12.5%
Expenditures							
Medical Benefits	0	0	0	431,250	495,938	N/A	15.0%
Long-term Care Benefits	50,675	74,415	55,000	60,000	65,000	9.1%	8.3%
Professional Services	4,084	0	0	5,000	0	N/A	-100.0%
Miscellaneous	0	0	0	1,000	1,000	N/A	0.0%
Total Expenditures	54,759	74,415	55,000	497,250	561,938	804.1%	13.0%
Ending Cash	314,270	307,326	338,670	317,515	291,069	-6.2%	-8.3%

City of Edmonds 2007-08 Budget

Fund:	Hotel/Motel Tax		Fund #:	120
Department:	Administrative Services		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

Function

This fund was established by Ordinance No. 2010, which imposed a special excise tax of two-percent on the sale of, or charge made for, the furnishing of lodging by a hotel, rooming house, tourist court, motel, trailer camp, and the granting of any similar license to use real property. RCWs restrict the use of the tax to fund facilities or events that will serve to attract visitors to the community. The City has established a Lodging Tax Advisory Committee to advise Council on effective use of the fund's assets.

City of Edmonds 2007-08 Budget

Fund:	Hotel/Motel Tax		Fund #:	120
Department:	Administrative Services		Department #:	310
Cost Center	Total Fund		Cost Center #:	n/a

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	54,918	47,696	61,968	55,268	55,268	-10.8%	0.0%
<u>Revenue</u>							
Hotel/Motel Excise Tax	66,502	60,000	60,000	61,740	63,530	2.9%	2.9%
Investment Interest	1,367	800	2,000	1,885	1,676	-5.8%	-11.1%
Total Revenue	67,869	60,800	62,000	63,625	65,206	2.6%	2.5%
<u>Expenditures</u>							
Professional Services	40,523	46,700	46,700	44,190	45,323	-5.4%	2.6%
Log Cabin Maintenance	0	3,000	3,000	0	0	-100.0%	0.0%
Interfund Transfer	20,296	19,000	19,000	19,435	19,883	2.3%	2.3%
Total Expenditures	60,819	68,700	68,700	63,625	65,206	-7.4%	2.5%
Ending Cash	61,968	39,796	55,268	55,268	55,268	0.0%	0.0%

City of Edmonds 2007-08 Budget

Fund:	LID Control Fund		Fund #:	211
Department:	Administrative Services		Department #:	n/a
Cost Center	Total Fund		Cost Center #:	n/a

Function

This fund collects special assessments levied against benefited properties for payment of principal and interest for special assessment bond issues.

City of Edmonds 2007-08 Budget

Fund:	LID Control Fund		Fund #:	211
Department:	Administrative Services		Department #:	n/a
Cost Center	Total Fund		Cost Center #:	n/a

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	11,540	8,411	16,316	1,766	7,466	-89.2%	322.8%
<u>Revenue</u>							
Special Assessment Penalty	689	1,000	200	1,000	1,000	400.0%	0.0%
Special Assessment Interest	56,069	150,000	30,000	100,000	75,000	233.3%	-25.0%
Special Assessment Principal	167,671	325,000	90,000	250,000	175,000	177.8%	-30.0%
Total Revenue	224,429	476,000	120,200	351,000	251,000	192.0%	-28.5%
<u>Expenditures</u>							
Miscellaneous	218	350	300	300	300	0.0%	0.0%
Bond Principal	185,000	450,000	110,000	325,000	225,000	195.5%	-30.8%
Bond Interest	34,435	25,875	24,450	20,000	18,000	-18.2%	-10.0%
Total Expenditures	219,653	476,225	134,750	345,300	243,300	156.3%	-29.5%
Ending Cash	16,316	8,186	1,766	7,466	15,166	322.8%	103.1%

City of Edmonds 2007-08 Budget

Fund:	LID Guaranty Fund		Fund #:	213
Department:	Administrative Services		Department #:	n/a
Cost Center	Total Fund		Cost Center #:	n/a

Function

This fund was established for the protection of the Local Improvement District (LID) bondholders. If the City is unable to pay debt service on LID bonds because of insufficient special assessment collections, the bond payments would be made from this fund.

City of Edmonds 2007-08 Budget

Fund:	LID Guaranty Fund		Fund #:	213
Department:	Administrative Services		Department #:	n/a
Cost Center	Total Fund		Cost Center #:	n/a

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	244,478	127,382	136,429	41,529	43,529	-69.6%	4.8%
<u>Revenue</u>							
Investment Interest	16,951	1,950	5,100	2,000	2,000	-60.8%	0.0%
Total Revenue	16,951	1,950	5,100	2,000	2,000	-60.8%	0.0%
<u>Expenditures</u>							
Transfers Out	125,000	100,000	100,000	0	0	-100.0%	N/A
Total Expenditures	125,000	100,000	100,000	0	0	-100.0%	N/A
Ending Cash	136,429	29,332	41,529	43,529	45,529	4.8%	4.6%

City of Edmonds 2007-08 Budget

Fund:	LTGO Bond Fund		Fund #:	234
Department:	Administrative Services		Department #:	n/a
Cost Center	Total Fund		Cost Center #:	n/a

Function

This fund was established to collect funds for the payment of principal and interest on the 2002 LTGO Bond issue. Transfers to pay the principal and interest are from the Special Capital/Parks Acquisition Fund 126 (REET 1) and from the Edmonds Public Facilities District.

City of Edmonds 2007-08 Budget

Fund:	LTGO Bond Fund		Fund #:	234
Department:	Administrative Services		Department #:	n/a
Cost Center	Total Fund		Cost Center #:	n/a

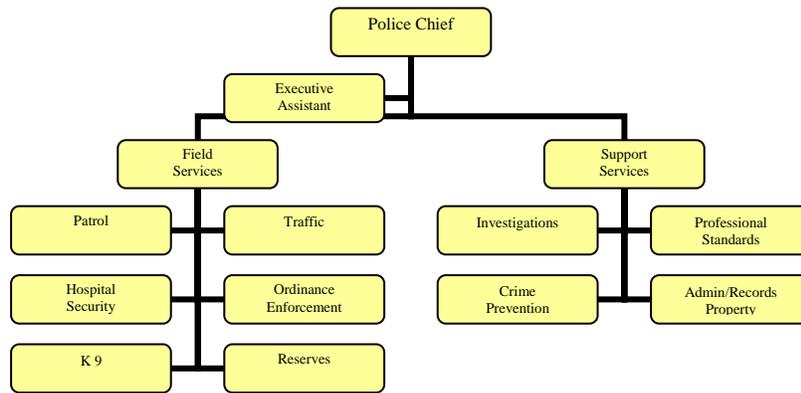
Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	0	0	0	0	0	N/A	N/A
<u>Revenue</u>							
Transfer In (REET 1)	60,411	69,811	69,811	68,911	62,937	-1.3%	-8.7%
Transfer In Component Unit	325,699	333,899	333,899	346,799	359,036	3.9%	3.5%
Total Revenue	386,110	403,710	403,710	415,710	421,973	3.0%	1.5%
<u>Expenditures</u>							
Bond Principal	80,000	100,000	100,000	115,000	125,000	15.0%	8.7%
Bond Interest	306,110	303,710	303,710	300,710	296,973	-1.0%	-1.2%
Total Expenditures	386,110	403,710	403,710	415,710	421,973	3.0%	1.5%
Ending Cash	0	0	0	0	0	N/A	N/A



This Page Intentionally Left Blank

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Total Department		Cost Center #:	n/a



City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Total Department		Cost Center #:	n/a

Mission Statement

Service in partnership with the community---a commitment to excellence. Through improved management techniques, mutual respect, developing staff's full potential, and in cooperation with the citizens of Edmonds, Police Services is becoming more attuned to and responsive to community needs. The Department will be innovative, using emerging technology to maximum potential. We recognize that growth is dependent on public confidence and support, which we strive to accomplish through professionalism.

Purpose

Enforce local and state laws and keep citizens and the community safe from violence and crime.

Budget Changes

The Police's total budget increased 9% in 2007 over 2006 year-end estimates. The increase in Salaries includes a cost of living increase, as well as increases in accordance with contractual agreements and/or City policy. Benefits increased due to a State mandated increase in pension rates, and approximately a 7% increase in medical premiums. The 2007 budget will include a full year of three positions that were hired in mid-year 2006. Other changes are described in detail in each cost center. Note that one cost center has been removed due to the elimination of the hospital security services contract with Stevens Healthcare.

The following decision packages are included in the budget:

Title	2007	2008	Ongoing
Sergeant Position	\$80,638	\$107,284	Yes
Overtime Adjustment	50,000	55,000	Yes
Dept Firearms Replacement	35,086		No
Locker Room Expansion	5,000		No
Stop Sticks	6,664		No
Edmonds Night Out Funding	2,000	2,000	Yes
Property Room Freezers	2,124		No
Total	\$181,512	\$164,284	

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Total Department		Cost Center #:	n/a

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Salaries	4,340,033	4,501,218	4,268,249	4,743,722	4,934,117	11.1%	4.0%
Overtime	433,734	254,740	450,872	220,840	225,840	-51.0%	2.3%
Holiday Buyback	159,687	165,288	165,288	169,517	174,602	2.6%	3.0%
Shift Differential	5,879	1,784	1,783	0	0	-100.0%	N/A
Benefits	1,284,483	1,403,139	1,369,532	1,631,250	1,753,005	19.1%	7.5%
Uniforms	48,244	61,372	39,442	57,790	57,790	46.5%	0.0%
Supplies	71,521	83,655	87,150	84,425	84,425	-3.1%	0.0%
Fuel Consumed	77	0	100	0	0	-100.0%	N/A
Small Equipment	48,196	40,674	59,401	93,389	16,115	57.2%	-82.7%
Professional Svc	69,879	140,565	86,125	127,353	128,269	47.9%	0.7%
Communications	19,392	21,700	21,710	21,700	21,700	0.0%	0.0%
Travel	20,752	28,520	21,000	28,520	28,520	35.8%	0.0%
Advertising	622	2,500	1,250	2,500	2,500	100.0%	0.0%
Rental/Lease	10,474	12,000	12,000	12,000	12,000	0.0%	0.0%
Repair/Maint	4,986	21,930	16,940	27,094	27,094	59.9%	0.0%
Miscellaneous	104,721	43,299	30,695	43,299	43,299	41.1%	0.0%
Intergov't Svc	897,918	1,193,618	1,247,178	1,295,612	1,338,443	3.9%	3.3%
Interfund Transfer	62,070	8,000	8,000	26,555	54,535	231.9%	105.4%
Machinery/Equipment	0	19,246	18,550	0	0	-100.0%	N/A
Interfund Services	803	0	300	0	0	-100.0%	N/A
Interfund Fuel	0	1,200	0	0	0	N/A	N/A
Interfund Rental	490,435	528,533	525,326	598,086	637,962	13.9%	6.7%
Interfund Repairs	0	1,000	500	1,000	1,000	100.0%	0.0%
Total Police	8,073,904	8,533,981	8,431,391	9,184,652	9,541,216	8.9%	3.9%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Administration		Cost Center #:	521.100

Function

Leadership and management of the Police Department and its functions. Professional Standards conducts background investigations and internal affairs investigations, maintains accreditation files.

Budget Narrative

Details of maintenance and operations expenditures are as follows:

Uniforms are \$700 for each commissioned (x4) and \$410 for non-commissioned (x1) employees.

Supplies are for copier and fax paper (\$2,800), printing costs (\$2,000) and office supplies for the entire department (\$9,100).

Professional Services includes psychological fit-for-duty exams (\$1,500), accreditation fees (\$3,000), Chaplin (\$600), Xpediter (\$3,997), Borland license fee (\$1,994), and pre-hire medical/psych exams (\$5,169), applicant polygraph fees (\$1,500).

Communications includes all department pagers.

Travel is for miscellaneous fuel and meal costs.

Rental/Lease is for three copy machine leases.

Repair/Maint is for repair of the general office equipment.

Advertising and Miscellaneous covers legal notices, newspaper ads, Washington Association of Sheriffs/Police Chiefs (WASPC) fees for agency (\$440), subscriptions (\$50), Northwest Police Accreditation Coalition (NWPAC) dues (\$100), chaplain dues (\$125), International Association of Chiefs of Police (IACP) dues (\$100), and FBI National Academy Association dues (\$125).

Intergovernmental Services covers City's share of Snohomish County Regional Narcotics Task Force. The 2007 fee is \$9,114.

Interfund Transfer to Fund 104 is for 1/3 sergeant salary and benefits.

Interfund Rental charge is for vehicles.

Changes

The major changes in the budget include a \$1,500 increase to Professional Services and decrease in Training Professional Services for polygraph fees, and an increase in Intergovernmental Services to reflect the interlocal cost for Snohomish County Regional Narcotics Task Force.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Administration		Cost Center #:	521.100

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	482,375	481,336	499,453	528,288	543,936	5.8%	3.0%
120 Overtime	12,790	3,350	8,500	3,350	3,350	-60.6%	0.0%
150 Holiday Buyback	3,364	3,331	3,331	3,431	3,534	3.0%	3.0%
230 Benefits	107,187	117,634	121,947	135,757	149,663	11.3%	10.2%
240 Uniforms	3,210	3,210	3,210	3,210	3,210	0.0%	0.0%
310 Supplies	11,260	13,900	13,900	13,900	13,900	0.0%	0.0%
350 Small Equipment	1,248	0	0	0	0	N/A	N/A
410 Professional Svc	9,646	16,260	8,000	17,760	17,760	122.0%	0.0%
420 Communications	2,159	3,700	3,700	3,700	3,700	0.0%	0.0%
430 Travel	42	1,020	500	1,020	1,020	104.0%	0.0%
440 Advertising	522	1,000	500	1,000	1,000	100.0%	0.0%
450 Rental/Lease	10,474	12,000	12,000	12,000	12,000	0.0%	0.0%
480 Repair/Maint	208	1,500	1,500	1,500	1,500	0.0%	0.0%
490 Miscellaneous	80,955	940	1,500	940	940	-37.3%	0.0%
510 Intergov't Svc	8,520	8,945	8,945	9,114	9,300	1.9%	2.0%
950 Interfund Rental	14,607	15,444	15,444	20,067	21,889	29.9%	9.1%
550 Interfund Transfer	62,070	0	0	26,555	54,535	N/A	105.4%
Total Administration	810,636	683,570	702,430	781,592	841,237	11.3%	7.6%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Records Management		Cost Center #:	521.110

Function

Provide all records management for the Police Department and is responsible for incoming telephone calls from the public as well as assisting citizens at the front counter.

Budget Narrative

Details of maintenance and operations expenditures are as follows:

Uniform covers \$410 for each noncommissioned (x5) employee plus \$700 for a commissioned employee.

Supplies include all department forms other than evidence (\$7,000), and citations (\$3,200).

Small Equipment is for workstation ergonomic and technology upgrades.

Professional Services covers document imaging support maintenance (\$6,025), LiveScan maintenance (\$1,450), microfilming department records (\$2,800) and technology upgrades (\$23,825).

Repairs/Maint is for the office equipment and property room security systems.

Miscellaneous is for Law Enforcement Identification and Records Association (LEIRA) dues for five services assistants and a sergeant.

Changes

The major changes in the budget include increases in salary, overtime, holiday buyback, benefits, and uniforms due to a Sergeant moving from Youth Services to Records Management

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Records Management		Cost Center #:	521.110

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	194,798	218,480	196,587	302,745	314,009	54.0%	3.7%
120 Overtime	4,382	4,570	4,570	7,570	7,570	65.6%	0.0%
150 Holiday Buyback	6,993	9,156	9,156	12,913	13,300	41.0%	3.0%
230 Benefits	66,978	82,632	76,301	116,099	127,775	52.2%	10.1%
240 Uniforms	2,545	2,050	2,666	2,750	2,750	3.2%	0.0%
310 Supplies	7,350	10,200	10,200	10,200	10,200	0.0%	0.0%
350 Small Equipment	7,742	7,000	15,000	7,000	7,000	-53.3%	0.0%
410 Professional Svc	518	34,100	17,000	34,100	34,100	100.6%	0.0%
480 Repairs/Maint	441	3,000	3,000	3,000	3,000	0.0%	0.0%
490 Miscellaneous	165	165	165	165	165	0.0%	0.0%
Total Records Management	291,913	371,353	334,645	496,542	519,869	48.4%	4.7%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Investigation		Cost Center #:	521.210

Function

Investigation of crimes reported within the city.

Budget Narrative

Details of maintenance and operations expenditures are as follows:

Uniform covers \$700 per employee (x8) to repair or replace clothing lost or destroyed on the job per labor agreement.

Supplies is for general office supplies (\$2,700), film and photo processing (\$3,200).

Professional Services includes criminal polygraph services (\$1,000), Accurint (\$700), translator services (\$500), identification manual yearly update (\$80), transcription services (\$3,000), Leads Online (\$1,188) and evidentiary costs (\$19,558).

Travel covers ferry fares for investigation and transports (i.e. ferry fare), meals and parking fees for local business meetings.

Repairs and Maintenance covers Crime Capture maintenance fee (\$5,164).

Miscellaneous covers purchasing information, pay for tips, etc., for crimes other than narcotics related (\$500) and memberships (\$60).

Interfund Rental covers rental charge for investigation vehicles.

Changes

The major changes in the budget include moving the costs for maintenance and software assurance for the Crime Capture booking photo system from Professional Services to Repair/Maintenance and a decrease in the Interfund Rental rates.

The following decision package is included in the budget:

Title	2007	2008	Ongoing
Overtime Adjustment	\$9,000	\$9,900	Yes
Total	\$9,000	\$9,900	

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Investigation		Cost Center #:	521.210

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	384,301	508,524	515,092	597,365	617,734	16.0%	3.4%
120 Overtime	33,095	40,513	60,000	34,800	35,700	-42.0%	2.6%
150 Holiday Buyback	13,668	20,051	20,051	17,733	18,265	-11.6%	3.0%
230 Benefits	116,929	169,907	170,792	226,600	240,779	32.7%	6.3%
240 Uniforms	4,625	5,600	6,000	5,600	5,600	-6.7%	0.0%
310 Supplies	3,785	5,900	5,900	5,900	5,900	0.0%	0.0%
350 Small Equipment	2,458	0	0	0	0	N/A	N/A
410 Professional Svc	9,569	31,190	6,000	26,026	26,026	333.8%	0.0%
430 Travel	20	500	500	500	500	0.0%	0.0%
480 Repairs/Maint	0	0	6,000	5,164	5,164	-13.9%	0.0%
490 Miscellaneous	23	560	560	560	560	0.0%	0.0%
910 Interfund Services	292	0	0	0	0	N/A	N/A
950 Interfund Rental	15,496	35,911	35,911	27,316	29,674	-23.9%	8.6%
Total Investigation	584,260	818,656	826,806	947,564	985,902	14.6%	4.0%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Patrol		Cost Center #:	521.220

Function

Officers respond to citizen calls for service, initiate criminal investigations, investigate traffic accidents and enforce local and state traffic and criminal codes.

Budget Narrative

Detail of maintenance and operations expenditures are as follows:

Uniforms covers repair or replacement of uniforms lost or damaged on the job per union contract at \$700 per commissioned employee (x34) and the dry cleaning of uniforms for the entire department (\$11,700).

Supplies includes department batteries, switches, bulbs (\$400), cones (\$500), flares (\$1,400), and miscellaneous items (\$7,700).

Small Equipment is for vehicle computers (\$28,400), replacement of firearms (\$35,086), lockers for the locker room (\$5,000) and stop sticks (\$6,664).

Professional Services includes five dive team medical exams (\$2,250) and towing (\$1,540). 2008 includes an estimate for an increase in the towing contract.

Communications covers air time and long distance for cellular phones for entire department.

Repair and Maintenance includes service and parts for repair of equipment, such as radar (\$2,000), car washes (\$2,040) and emergency equipment (\$1,350); 100 percent of all radio maintenance contract and repair costs not covered for entire department (\$6,700), installation of equipment (\$1,000), dive equipment (\$900), and bicycle (\$200).

Miscellaneous includes dues for Western States Hostage Negotiators Association (WSHNA) (\$50), Boy Scouts of America (\$40), and miscellaneous professional dues (\$140).

Interfund transfer is for the one-time partial payment for the public safety fire boat purchased in 2006.

Interfund rental is rental charge for patrol vehicles.

Changes

Uniforms increased due to two additional officers authorized mid-year 2006. Professional Services increased \$140 and \$150 in 2007 and 2008 respectively to reflect an increase in towing contract costs. Interfund Rental adjusted \$4,189 to reflect residual from Security Services cost center. Small Equipment increased \$28,400 for the purchase of fifteen patrol vehicle computers – this is difference between total cost of \$68,400 and the amount available in the equipment replacement fund of \$40,000. Uniform dry cleaning moved from Professional Services to Uniforms due to account coding changes. For 2008, estimates are added to certain items above for standard operational cost increases.

The following decision packages are included in the budget:

Title	2007	2008	Ongoing
Sergeant Position	\$80,638	\$107,284	Yes
Overtime Adjustment	38,000	41,800	Yes
Dept Firearms Replacement	35,086		No
Locker Room Expansion	5,000		No
Stop Sticks	6,664		No
Total	\$165,388	\$149,084	

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Patrol		Cost Center #:	521.220

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	2,326,215	2,258,466	2,023,781	2,384,281	2,495,990	17.8%	4.7%
120 Overtime	309,861	156,100	300,000	139,020	142,820	-53.7%	2.7%
150 Holiday Buyback	99,606	105,315	105,315	108,475	111,729	3.0%	3.0%
230 Benefits	716,668	727,598	696,010	839,820	897,110	20.7%	6.8%
240 Uniforms	28,193	38,195	20,000	35,510	35,510	77.6%	0.0%
310 Supplies	13,638	10,000	12,000	10,000	10,000	-16.7%	0.0%
350 Small Equipment	25,307	22,601	22,601	75,150	0	232.5%	-100.0%
410 Professional Svc	13,010	15,350	15,350	3,790	3,940	-75.3%	4.0%
420 Communications	17,232	18,000	18,000	18,000	18,000	0.0%	0.0%
480 Repair/Maint	4,256	14,190	5,000	14,190	14,190	183.8%	0.0%
490 Miscellaneous	115	230	230	230	230	0.0%	0.0%
550 Interfund Transfer	0	8,000	8,000	0	0	-100.0%	N/A
950 Interfund Rental	341,172	327,010	327,010	385,297	409,746	17.8%	6.3%
Total Patrol	3,895,273	3,701,055	3,553,297	4,013,763	4,139,265	13.0%	3.1%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Special Operations		Cost Center #:	521.230

Function

One-third participation in Special Weapons and Tactics (SWAT) Team interlocal with cities of Lynnwood and Mountlake Terrace. This combined program trains and equips a twelve-member SWAT Team to respond to critical emergencies.

Budget Narrative

Details of maintenance and operations expenditures are as follows:

Supplies, Repair/Maintenance, and Miscellaneous are for (SWAT) supplies, equipment maintenance, training (\$2,625) and Washington State Tactical Officers Association (WSTOA) dues (\$75).

Interfund Rental is rental charge for the SWAT bus maintenance (vehicle 647).

Changes

An increase in the Interfund Rental rate is the significant change.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Special Operations		Cost Center #:	521.230

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
240 Uniforms	362	0	0	0	0	N/A	N/A
310 Supplies	3,858	5,100	5,100	5,100	5,100	0.0%	0.0%
480 Repair/Maint	47	400	100	400	400	300.0%	0.0%
490 Miscellaneous	656	2,700	100	2,700	2,700	2600.0%	0.0%
950 Interfund Rental	5,476	6,090	6,090	20,121	22,057	230.4%	9.6%
Total Special Operations	10,399	14,290	11,390	28,321	30,257	148.6%	6.8%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	K-9 Unit		Cost Center #:	521.260

Function

K – 9 team assists with apprehension of criminals, locating evidence and searching buildings for hidden suspects.

Budget Narrative

Details of maintenance and operations expenditures are as follows:

Uniforms are for K-9 uniform repair or replacement (\$1,400).

Supplies includes K-9 food (\$1,100), bite sleeves (\$260), and miscellaneous (\$180).

Professional Services covers kennel boarding (\$200), and veterinarian services (\$1,500).

Miscellaneous covers dues for Washington State Police Canine Association (WSPCA) (1 handler, supervisor and trainer @ \$25 each).

Interfund Rental is rental charge for patrol vehicles assigned to K-9.

Changes

The major changes include increases to Uniforms, Supplies, and Professional Services to reflect a second K-9 officer. Interfund Rental rates also increased.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	K-9 Unit		Cost Center #:	521.260

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	66,778	71,220	71,220	143,670	148,202	101.7%	3.2%
120 Overtime	16,528	5,010	20,000	10,010	10,010	-50.0%	0.0%
150 Holiday Buyback	2,925	3,066	3,066	6,077	6,259	98.2%	3.0%
230 Benefits	25,702	27,933	27,933	59,633	63,382	113.5%	6.3%
240 Uniforms	799	700	700	1,400	1,400	100.0%	0.0%
310 Supplies	395	770	1,200	1,540	1,540	28.3%	0.0%
410 Professional Svc	1,920	850	1,500	1,700	1,700	13.3%	0.0%
490 Miscellaneous	20	75	75	75	75	0.0%	0.0%
950 Interfund Rental	9,915	12,815	12,815	14,551	15,879	13.5%	9.1%
Total K-9 Unit	124,983	122,439	138,509	238,656	248,447	72.3%	4.1%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Crime Prevention		Cost Center #:	521.300

Function

Forge partnerships with residents and commercial businesses through education, maintenance of existing preventive programs and by developing new strategies in the prevention of crime.

Budget Narrative

Details of maintenance and operations expenditures are as follows:

Uniforms covers replacement or repair of uniforms per union contract.

Supplies covers National Night Out (\$1,000), Neighbors Watching signs (\$460), pamphlets (\$600), instructional videos (\$200), printing for newsletters (\$800), Block Watch materials (\$300), and misc. (\$460).

Professional Services covers detailing of Crime Prevention vehicles (\$1,000) and Edmonds Night Out costs (\$2,000).

Repairs/Maintenance includes maintenance for the crime prevention vehicle.

Miscellaneous includes dues for Washington State Crime Prevention Association (WSCPAA) (\$100), International Society of Crime Prevention Professionals (ISCPP) (\$45) and British Columbia Crime Prevention Association (BCCPA) (\$25).

Interfund Rental covers rental charge for 15-passenger van for explorers' vehicle number 83 and maintenance for vehicle number 91.

Changes

An increase in the Interfund Rental rates is the only significant change.

The following decision package is included in the budget:

Title	2007	2008	Ongoing
Edmonds Night Out	\$2,000	\$2,000	Yes
Total	\$2,000	\$2,000	

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Crime Prevention		Cost Center #:	521.300

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	71,850	73,070	73,070	73,187	75,533	0.2%	3.2%
120 Overtime	827	1,180	1,180	1,180	1,180	0.0%	0.0%
150 Holiday Buyback	2,060	2,356	2,356	2,427	2,500	3.0%	3.0%
230 Benefits	16,023	19,406	19,406	21,200	23,015	9.2%	8.6%
240 Uniforms	410	410	410	410	410	0.0%	0.0%
310 Supplies	749	3,820	1,000	3,820	3,820	282.0%	0.0%
410 Professional Svc	1,750	1,000	200	3,000	3,000	1400.0%	0.0%
420 Communications	0	0	10	0	0	-100.0%	N/A
480 Repair/Maint	34	840	840	840	840	0.0%	0.0%
490 Miscellaneous	114	170	70	170	170	142.9%	0.0%
950 Interfund Rental	1,883	1,206	1,206	2,872	3,148	138.1%	9.6%
Total Crime Prevention	95,701	103,458	99,748	109,106	113,616	9.4%	4.1%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Youth Services		Cost Center #:	521.310

Function

Provide positive, educational interaction with youth that is intended to deter youth from crime.

Budget Narrative

Detail of maintenance and operations expenditures are as follows:

Uniforms covers repair or replacement of uniforms lost or damaged on the job per union contract at \$700 per employee (x2).

Supplies covers classroom and graduation supplies.

Small Equipment is for technology upgrades.

Professional Services covers graphics and detailing of donated vehicles.

Miscellaneous covers dues for National School Resource Officers Association (NSROA) (\$80 x2.), National Dare Officers Association (NDOA) (\$90), and Washington State School Resource Officer Association (\$25).

Interfund Rental covers rental charge for Youth Services Unit (YSU) vehicle.

Changes

The major changes include a decrease in Salaries, Overtime, Holiday Buyback, Uniforms, and Benefits to reflect moving a Sergeant position from Youth Services over to Records Management. In addition, \$6,000 of Overtime transferred to Records Management and Training Overtime (\$3,000 each). Interfund Rental rates also decreased.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Youth Services		Cost Center #:	521.310

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	230,388	220,653	220,653	142,649	147,120	-35.4%	3.1%
120 Overtime	7,571	13,020	6,500	7,020	7,020	8.0%	0.0%
150 Holiday Buyback	9,068	9,336	9,336	6,135	6,319	-34.3%	3.0%
230 Benefits	50,908	57,945	55,656	48,975	51,816	-12.0%	5.8%
240 Uniforms	0	1,400	400	700	700	75.0%	0.0%
310 Supplies	8,863	9,715	7,000	9,715	9,715	38.8%	0.0%
350 Small Equipment	1,766	1,615	8,600	1,615	1,615	-81.2%	0.0%
410 Professional Svc	245	500	1,200	500	500	-58.3%	0.0%
490 Miscellaneous	49	275	275	275	275	0.0%	0.0%
910 Interfund Services	0	0	300	0	0	-100.0%	N/A
930 Interfund Fuel	0	1,200	0	0	0	N/A	N/A
950 Interfund Rental	10,686	27,545	27,545	9,631	10,467	-65.0%	8.7%
980 Interfund Repairs	0	1,000	500	1,000	1,000	100.0%	0.0%
Total Youth Services	319,544	344,204	337,965	228,215	236,547	-32.5%	3.7%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Training		Cost Center #:	521.400

Function

Provide training for all Police Department employees; maintains training records for entire department; coordinates hiring logistics and field training for new employees.

Budget Narrative

Detail of maintenance and operations expenditures are as follows:

Uniforms covers repair or replacement of uniforms lost or damaged on the job per union contract at \$700 per employee (x1).

Supplies covers pistol ammo (\$6,900), rifle ammo (\$2,300), shotgun ammo (\$300), targets (\$300), range supplies (\$500), taser cartridges (\$1,900), Sage multilauncher projectiles and loading supplies (\$2,800), defensive tactics supplies (\$550), cones for Emergency Vehicles Operations Course (EVOC) (\$150) and first aid supplies (\$350).

Small Equipment is for technology upgrades.

Professional Services includes range fees (\$2,600), health club membership fees (\$6,540), and technology (\$4,000).

Travel includes expenses for background investigations (\$1,500), and training/travel (\$25,500).

Advertising and Maintenance cover recruiting advertisements and weapons repair.

Miscellaneous covers national training bulletin on domestic violence (\$100), first aid certifications (\$480), American Society of Law Enforcement Trainers (ASLET) memberships for officers Bonallo and Machado (\$130), and training (\$32,294).

Interfund Rental covers rental charge for staff/school cars available to all employees for travel.

Changes

The major changes include an increase to Overtime due to a transfer of funds from Youth Services Overtime, and a decrease in Professional Services due to a transfer of funds to Administration Professional Services.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Training		Cost Center #:	521.400

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	0	75,522	75,522	77,591	80,048	2.7%	3.2%
120 Overtime	0	0	3,000	3,000	3,000	0.0%	0.0%
230 Benefits	0	15,697	15,697	16,690	19,827	6.3%	18.8%
240 Uniforms	0	700	700	700	700	0.0%	0.0%
310 Supplies	14,732	16,050	25,000	16,050	16,050	-35.8%	0.0%
320 Fuel Consumed	77	0	100	0	0	-100.0%	N/A
350 Small Equipment	2,308	5,000	6,000	5,000	5,000	-16.7%	0.0%
410 Professional Svc	8,796	14,640	10,000	13,140	13,140	31.4%	0.0%
430 Travel	20,690	27,000	20,000	27,000	27,000	35.0%	0.0%
440 Advertising	100	1,500	750	1,500	1,500	100.0%	0.0%
480 Repair/Maint	0	2,000	500	2,000	2,000	300.0%	0.0%
490 Miscellaneous	20,526	33,004	25,000	33,004	33,004	32.0%	0.0%
950 Interfund Rental	4,993	8,419	8,419	9,374	10,222	11.3%	9.0%
Total Training	72,222	199,532	190,688	205,049	211,491	7.5%	3.1%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Ordinance Enforcement		Cost Center #:	521.700

Function

Handles abandoned vehicles and parking enforcement, including monitoring of city's parking lots. Handles stray, injured and deceased animals, both wild and domestic. Provides community education in the schools regarding pet care and responsibilities. Contracts with City of Mountlake Terrace for animal control service.

Budget Narrative

Detail of maintenance and operations expenditures are as follows:

Uniforms covers \$650 (x3) for each commissioned employee.

Supplies includes bags, animal control drugs, disposable leashes (\$450), supplies for Animal Control Education (ACE) Program (\$1,000) and dog license tags & renewals (\$1,650).

Professional Services includes veterinary services with local vets (\$1,925), animal shelter service contract with Adix plus animal disposal costs (\$23,612).

Spay & neuter covers veterinary services per City Ordinance.

Miscellaneous covers dues for Washington Animal Control Association (WACA) (2 at \$25).

Interfund Rental covers rental charge for one parking enforcement vehicle and two animal control vehicles.

Changes

The major change is an increase in the Interfund Rental rates. For 2008, estimates are added to certain items above for standard operational cost increases.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Ordinance Enforcement		Cost Center #:	521.700

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	110,033	144,000	144,000	149,131	155,906	3.6%	4.5%
120 Overtime	1,959	2,660	1,800	2,660	2,660	47.8%	0.0%
150 Holiday Buyback	3,077	4,010	4,010	4,130	4,254	3.0%	3.0%
230 Benefits	27,658	40,200	40,200	48,691	54,623	21.1%	12.2%
240 Uniforms	1,509	1,950	1,950	1,950	1,950	0.0%	0.0%
310 Supplies	2,514	3,100	2,000	3,100	3,100	55.0%	0.0%
350 Small Equipment	0	0	500	0	0	-100.0%	N/A
410 Professional Svc	22,285	24,875	24,875	25,537	26,303	2.7%	3.0%
490 Miscellaneous	593	50	70	50	50	-28.6%	0.0%
490 Spay & Neuter Services	1,365	5,000	2,500	5,000	5,000	100.0%	0.0%
950 Interfund Rental	12,900	13,927	13,927	23,334	25,489	67.5%	9.2%
Total Ordinance Enforcement	183,893	239,772	235,832	263,583	279,335	11.8%	6.0%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Traffic		Cost Center #:	521.710

Function

Enforces traffic laws, issues citations, and conducts investigations of all major collisions.

Budget Narrative

Detail of maintenance and operations expenditures are as follows:

Uniforms covers repair or replacement of uniforms lost or damaged on the job per union contract for four employees.

Small Equipment is for replacement/upgrade of traffic collision investigation equipment.

Miscellaneous covers dues for North American Motor Officers Association (NAMOA) (2 @ \$20) and Washington Technical Accident Investigators (WATAI) (\$60).

Interfund Rental covers rental charge for motorcycles and traffic car.

Changes

There is a decrease to Supplies, Small Equipment purchases and Interfund Rental rates.

The following decision package is included in the budget:

Title	2007	2008	Ongoing
Overtime Adjustment	\$3,000	\$3,300	Yes
Total	\$3,000	\$3,300	

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Traffic		Cost Center #:	521.710

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	138,483	277,470	277,470	289,040	298,204	4.2%	3.2%
120 Overtime	21,771	12,044	30,000	10,760	11,060	-64.1%	2.8%
150 Holiday Buyback	5,850	6,005	6,005	6,185	6,371	3.0%	3.0%
230 Benefits	47,349	92,688	92,688	103,905	109,659	12.1%	5.5%
240 Uniforms	1,424	3,350	500	3,350	3,350	570.0%	0.0%
310 Supplies	746	100	600	100	100	-83.3%	0.0%
350 Small Equipment	3,603	4,458	6,000	2,500	2,500	-58.3%	0.0%
490 Miscellaneous	140	100	100	100	100	0.0%	0.0%
640 Machinery/Equipment	0	11,005	11,000	0	0	-100.0%	N/A
910 Interfund Services	511	0	0	0	0	N/A	N/A
950 Interfund Rental	26,516	38,328	38,328	35,867	39,148	-6.4%	9.1%
Total Traffic	246,392	445,548	462,691	451,807	470,492	-2.4%	4.1%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Property Management		Cost Center #:	521.910

Function

Collects, maintains and controls all evidence in investigations, houses found property, tests narcotics and processes fingerprint evidence.

Budget Narrative

Detail of maintenance and operations expenditures are as follows:

Uniforms covers repair or replacement of uniforms lost or damaged on the job per union contract.

Supplies includes evidence supplies (\$600), fingerprint supplies (\$1,200), and drug testing supplies (\$1,200).

Professional Services includes NEC Automated Fingerprint and Identification System (AFIS) maintenance 1/3 cost (\$1,800).

Miscellaneous covers dues for Law Enforcement Identification and Records Association (LEIRA.)

Interfund Rental covers rental charge for property van number 891.

Changes

There is a slight decrease in Professional Services and Miscellaneous items, and an increase to Interfund Rental rates.

The following decision package is included in the budget:

Title	2007	2008	Ongoing
Property Room Freezers	\$2,124		No
Total	\$2,124		

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Property Management		Cost Center #:	521.910

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	47,580	46,176	46,176	48,062	49,491	4.1%	3.0%
120 Overtime	172	1,470	500	1,470	1,470	194.0%	0.0%
150 Holiday Buyback	1,925	1,952	1,952	2,011	2,071	3.0%	3.0%
230 Benefits	12,282	11,633	11,633	13,073	14,525	12.4%	11.1%
240 Uniforms	410	410	410	410	410	0.0%	0.0%
310 Supplies	3,065	3,000	3,000	3,000	3,000	0.0%	0.0%
350 Small Equipment	3,765	0	700	2,124	0	203.4%	-100.0%
410 Professional Svc	1,986	1,800	2,000	1,800	1,800	-10.0%	0.0%
490 Miscellaneous	0	30	50	30	30	-40.0%	0.0%
640 Machinery/Equipment	0	8,241	7,550	0	0	-100.0%	N/A
950 Interfund Rental	9,422	5,635	5,635	6,660	7,247	18.2%	8.8%
Total Property Management	80,607	80,347	79,606	78,640	80,044	-1.2%	1.8%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Reserves		Cost Center #:	521.940

Function

Part-time officers fill in for vacationing officers, directs traffic and assists with crowd control at parades and other civic functions.

Budget Narrative

Detail of maintenance and operations expenditures are as follows:

Uniforms covers \$300 for each reserve officer (x6).

Changes

Salaries and Benefits decreased in 2007 over 2006 year-end estimates due to an increased need for coverage in 2006.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Reserves		Cost Center #:	521.940

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	5,966	7,488	12,000	7,713	7,944	-35.7%	3.0%
230 Benefits	714	800	2,500	828	852	-66.9%	2.9%
240 Uniforms	900	1,800	900	1,800	1,800	100.0%	0.0%
Total Police Reserves	7,580	10,088	15,400	10,341	10,596	-32.9%	2.5%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Prisoner Care		Cost Center #:	523.600

Function

Jail housing and incarceration costs.

Budget Narrative

Detail of maintenance and operations expenditures are as follows:

The supplies budget includes food, medical care and prescriptions for prisoners.

Intergovernmental Services covers jail booking and daily fees under contracts with City of Lynnwood (\$89,242); \$10,845 for cooperative transport, and Snohomish County Jail (\$618,240) plus contractual increases in 2008 of 3% for cooperative transport and 2.25% for Snohomish County Jail.

Changes

There was an increase in Supplies over the 2006 year-end estimate and Intergovernmental Services increased due to an increase in the contract as discussed above.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Prisoner Care		Cost Center #:	523.600

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
310 Supplies	532	2,000	250	2,000	2,000	700.0%	0.0%
410 Professional Services	153	0	0	0	0	N/A	N/A
510 Intergov't Svc	422,953	646,440	700,000	718,327	732,563	2.6%	2.0%
Total Prisoner Care	423,638	648,440	700,250	720,327	734,563	2.9%	2.0%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Dispatch		Cost Center #:	528.600

Function

Dispatch operates a single, central, 24 hours per day receiving station for all reported emergency and non-emergency incidents requiring Police Department response.

Budget Narrative

Detail of maintenance and operations expenditures are as follows:

Intergovernmental Services covers SNOCOM Services (\$522,132) and SERS (\$46,039), plus a 5% estimated increase for 2008.

Interfund rental covers rental charges for radio and computer replacement.

Changes

The major changes include an increase in Intergovernmental Services for Southwest Snohomish County Communications Agency (SNOCOM) and Snohomish Emergency Radio Service (SERS.), and an increase to Interfund Rental rates due to increased funding for police vehicle computer replacement.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Police		Department #:	410
Cost Center	Dispatch		Cost Center #:	528.600

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
510 Intergov't Svc	466,445	538,233	538,233	568,171	596,580	5.6%	5.0%
950 Interfund Rental	32,996	32,996	32,996	42,996	42,996	30.3%	0.0%
Total Dispatch	499,441	571,229	571,229	611,167	639,576	7.0%	4.6%

City of Edmonds 2007-08 Budget

Fund:	Drug Enforcement		Fund #:	104
Department:	Police		Department #:	410
Cost Center	Total Fund		Cost Center #:	n/a

Function

Record monies and proceeds from the sale of property seized during drug investigations and expenditures of those monies for drug enforcement.

Purpose

Enforce local and state laws and keep citizens and the community safe from violence and crime.

Budget Narrative

The Drug Enforcement budget covers fuel and maintenance for narcotics detective vehicle, Nextel radio and Blackberry fees, miscellaneous funds for drug buys, informant and surveillance expenses and payment of 10% seizures tax to the state (\$1,000).

Changes

Edmonds will be paying salary and benefits for our narcotics sergeant through March 31, 2007. Beginning April 1, 2007, our Sergeant is moving into Investigations. Also beginning April 1, 2007, Edmonds will pay 1/3 of the salary, overtime, and benefits costs for the shared Lynnwood Sergeant assigned to the task force.

City of Edmonds 2007-08 Budget

Fund:	Drug Enforcement		Fund #:	104
Department:	Police		Department #:	410
Cost Center	Total Fund		Cost Center #:	n/a

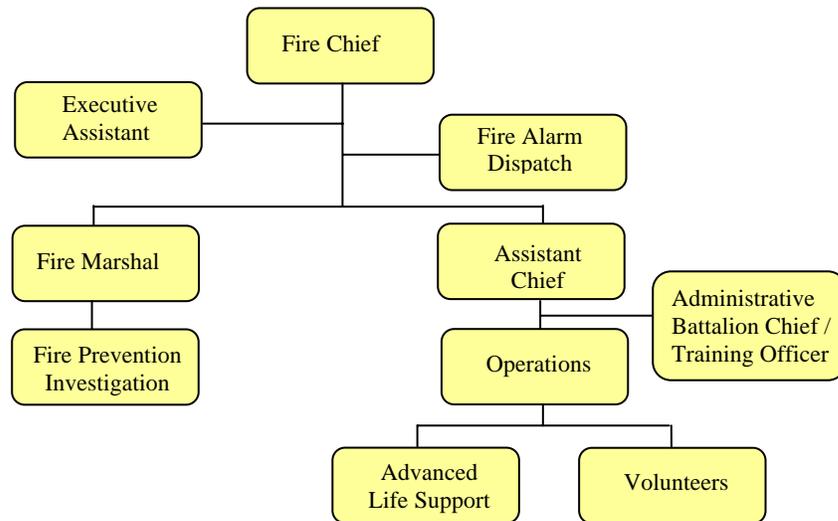
Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	73,387	64,973	90,875	46,260	18,930	-49.1%	-59.1%
Revenue							
Narcotics Task Force	74,369	82,670	82,670	19,828	0	-76.0%	-100.0%
Investigations	500	0	0	0	0	N/A	N/A
Confiscated and Forfeited Funds	9,094	15,000	15,000	15,000	15,000	0.0%	0.0%
Auction Proceeds	273	500	500	500	500	0.0%	0.0%
Investment Interest	1,614	0	3,200	0	0	-100.0%	N/A
Interfund Transfer	62,070	0	0	26,555	54,535	100.0%	105.4%
Total Revenue	147,920	98,170	101,370	61,883	70,035	-39.0%	13.2%
Expenditures							
Salaries And Wages	78,077	80,420	80,420	20,654	0	-74.3%	-100.0%
Overtime	784	13,358	5,000	1,250	0	-75.0%	-100.0%
Holiday Buy Back	3,303	4,750	4,750	1,223	0	-74.3%	-100.0%
Benefits	20,796	22,856	22,856	6,888	0	-69.9%	-100.0%
Uniforms	0	700	700	175	0	-75.0%	-100.0%
Supplies	364	200	200	200	200	0.0%	0.0%
Fuel Consumed	2,606	2,000	2,000	2,000	2,000	0.0%	0.0%
Small Equipment	3,484	5,000	5,000	5,000	5,000	0.0%	0.0%
Professional Services	261	0	0	0	0	N/A	N/A
Communication	387	2,233	2,233	2,233	2,233	0.0%	0.0%
Repairs & Maintenance	0	800	800	800	800	0.0%	0.0%
Miscellaneous	20,370	20,000	20,000	20,000	20,000	0.0%	0.0%
Intergov't Services	0	1,000	1,000	28,790	39,802	2779.0%	38.2%
Interfund Repair	0	1,026	1,026	0	0	-100.0%	N/A
Total Expenditures	130,432	154,343	145,985	89,213	70,035	-38.9%	-21.5%
Ending Cash	90,875	8,800	46,260	18,930	18,930	-59.1%	0.0%



This Page Intentionally Left Blank

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Total Department		Cost Center #:	n/a



City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Total Department		Cost Center #:	n/a

Mission Statement

The Edmonds Fire Department is dedicated to protect life, property, and the environment within our community through education, prevention, and emergency response to medical, fire, and hazardous conditions.

Purpose

The Fire Department provides comprehensive emergency response including fire containment, control, and suppression; hazardous materials response; rescue and extrication; disaster response; and triage, treatment, and transportation of patients who experience a medical emergency or a traumatic injury. The Department also provides code compliance inspections and public education for individuals, groups, businesses, and schools; conducts fire cause and origin investigations; and fire and life safety inspections.

Major 2007– 2008 Budget Issues

- Increase overtime due to emergencies, staff shortages, and training, based on actuals from the past several years (Decision Package)
- Add an additional vehicle to the fleet by replacing surplus vehicle #481, establish 511 A and B Funds (Decision Package)
- Replace Defibrillator/Monitor (Decision Package)
- Establish 511B Fund items (Decision Package) for:
 - ~ Self-contained breathing apparatus
 - ~ Defibrillators
 - ~ Laptop (MDC)
- Refurbish Utility 16 (Decision Package)
- Acquire replacement stretchers (Decision Package)
- Acquire replacement stair chairs (Decision Package)

The Southwest Snohomish County Communications Agency (SNOCOM) and Esperance dispatch charges and Snohomish County Emergency Radio System (SERS) costs are increasing.

Significant 2007– 2008 Budget Changes

The Fire Department’s total budget only increased by 1.3% in 2007 over 2006 year end estimates. The increase in Salaries includes a cost of living increase, as well as increases in accordance with contractual agreements and/or City policy. Benefits increased due to a State mandated increase in pension rates, and approximately a 7% increase in medical premiums. In 2007 and 2008, mandated SNOCOM and Esperance dispatch charges increase, as do SERS (800 MHZ radio system) costs. Increases to other line items are mandated, modest, and represent the cost of doing business. For 2008, estimated percent increases are added to most of the items identified. Other changes are described in detail in each cost center.

The following decision packages are included in the budget:

Title	2007	2008	Ongoing
Increase Overtime	\$35,000	\$40,000	Yes
Replace Vehicle #481 and establish an equipment replacement fund	34,726	11,048	Yes
Replace Defibrillator/Monitor	29,000		No
Refurbish Utility 16	9,000		No
Aid and Medic Unit Stretchers		20,000	No
Stair Chairs		10,800	No
Total	\$107,726	\$81,848	

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Total Department		Cost Center #:	n/a

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Salaries	3,639,917	3,884,221	3,834,179	4,094,847	4,228,691	6.8%	3.3%
Overtime	520,503	520,644	549,096	396,438	401,438	-27.8%	1.3%
Holiday Buyback	130,773	161,473	161,473	166,318	171,307	3.0%	3.0%
Out Of Class	20,554	19,567	19,567	20,154	21,162	3.0%	5.0%
Benefits	1,134,878	1,301,954	1,299,092	1,455,800	1,547,048	12.1%	6.3%
Uniforms	39,539	46,730	46,890	48,480	50,146	3.4%	3.4%
Protective Clothing	13,978	17,290	17,290	17,290	17,290	0.0%	0.0%
Supplies	64,953	104,768	118,353	102,643	102,643	-13.3%	0.0%
Small Equipment	54,407	235,152	235,152	0	30,800	-100.0%	N/A
Expendable Tools	3,565	17,500	17,500	17,500	17,500	0.0%	0.0%
Professional Svc	144,901	71,171	79,321	80,549	84,223	1.5%	4.6%
Communications	44,201	36,052	66,822	36,242	36,267	-45.8%	0.1%
Travel	7,443	19,590	19,590	19,590	19,590	0.0%	0.0%
Rental/Lease	3,309	1,800	2,125	1,800	1,800	-15.3%	0.0%
Repair/Maint	9,350	17,640	17,640	17,640	17,640	0.0%	0.0%
Miscellaneous	29,578	36,511	37,668	37,124	37,943	-1.4%	2.2%
Intergovernmental Services	179,770	202,523	202,523	213,196	223,647	5.3%	4.9%
Interfund Transfer	0	0	0	33,000	0	N/A	-100.0%
Interfund Fuel	19,620	32,731	32,731	32,731	32,731	0.0%	0.0%
Interfund Supplies	47,864	40,184	40,184	40,184	40,184	0.0%	0.0%
Interfund Rental	57,161	51,506	51,506	77,013	83,337	49.5%	8.2%
Interfund Repairs	79,728	90,631	90,631	90,631	90,631	0.0%	0.0%
Machinery/Equipment	0	0	0	29,000	0	N/A	-100.0%
Total Fire	6,245,995	6,909,638	6,939,333	7,028,170	7,256,018	1.3%	3.2%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Administration		Cost Center #:	522.100

Function

Fire Administration leads, directs, and oversees the total operation of the Fire Department.

Budget Narrative

The uniform budget covers dry-cleaning and replacement for the Fire Chief; *Corry's*.

The supplies budget covers office supplies, forms, cleaning supplies, copy machine paper, toner and print cartridges; *Office Max*.

The small equipment budget includes computers, printers, and scanners.

The professional services budget covers consultants, medical professionals, legal ads, and printing.

The communications budget includes pager, postage; *Nextel, Verizon, and AT&T*.

The rental/lease budget covers the *Panasonic* copy machine lease.

The repairs and maintenance budget covers office equipment and appliances (labor), radios, phones; *Electronic Business Machines*.

The miscellaneous budget includes registration fees, plaques, awards, memberships, subscriptions, and printing.

The interfund rental budget covers Equipment Rental charges for Units 506 and 473.

Changes

Fire Services are based on actuals. For 2007, there are increases for Uniforms, Professional Services, and Communications, and a decrease to the Interfund Rental. For 2008, estimated percent increases are added to the items above with the exception of Uniforms.

The following decision package is included in the budget:

Title	2007	2008	Ongoing
Increase Overtime	\$3,000	\$3,000	Yes
Total	\$3,000	\$3,000	

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Administration		Cost Center #:	522.100

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	174,937	180,488	186,060	197,887	203,852	6.4%	3.0%
120 Overtime	2,846	0	7,500	3,000	3,000	-60.0%	0.0%
230 Benefits	39,130	44,988	45,456	51,756	57,379	13.9%	10.9%
240 Uniforms	607	1,040	1,200	1,200	1,200	0.0%	0.0%
310 Supplies	2,643	5,960	5,960	5,960	5,960	0.0%	0.0%
410 Professional Svc	397	610	1,293	683	717	-47.2%	5.0%
420 Communications	1,068	310	500	500	525	0.0%	5.0%
450 Rentals	1,642	1,800	1,800	1,800	1,800	0.0%	0.0%
480 Repair/Maint	1,105	960	960	960	960	0.0%	0.0%
490 Miscellaneous	2,069	1,100	1,100	1,100	1,100	0.0%	0.0%
950 Interfund Rental	9,321	11,587	11,587	9,342	10,200	-19.4%	9.2%
Total Administration	235,765	248,843	263,416	274,188	286,693	4.1%	4.6%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Operations		Cost Center #:	522.200

Function

The Operations Division provides emergency medical triage, treatment, and transport at the basic life-support level; contains, controls, and suppresses fires; provides hazardous material response; effects rescue and extrication of trapped victims; and responds to disasters.

Budget Narrative

The uniform budget includes non-combat purchases, rental, dry-cleaning and laundry provided by *Kroesens, TC Span, Corry's, and Cintas*.

The protective clothing budget includes rescue bunker gear, boots, gloves, helmets, and hoods; *SeaWestern, L.N. Curtis, and Kroesens*.

The supplies budget covers vehicle maintenance, breathing apparatus, foam, HazMat, station maintenance supplies and amenities, and miscellaneous brass; *Coastwide, Central Welding, Costco*.

The small equipment budget includes desktop computers, mobile digital computers, printers, scanners, portable, mobile and base station radios, plus installation.

The expendable tools budget includes hoses, tools, fitness equipment, nozzles, saws, chains, and hand tools.

The professional services budget includes consultants, medical professionals, fitness-for-duty exams, and printing.

The communications budget covers phones and radios and supporting equipment and supplies, pagers, fax machine, postage; *Verizon, AT&T, Day Wireless, and Nextel*.

The travel budget covers airfare, accommodations, meals, and mileage reimbursement.

The repairs and maintenance budget covers radio maintenance contract, and maintenance of Self-Contained Breathing Apparatus (SCBAs) (flow tests), headsets, portable equipment, protective clothing, air compressor, station appliances, fitness equipment, gurneys, fire extinguisher refills, and ladder inspections.

The miscellaneous budget includes registration fees, plaques, awards, dues, publications, subscriptions, and software.

The interfund rental budget covers Equipment Rental Division charges for Units 481, 482 and 488 and to refurbish Utility 16.

Changes

For 2007, increases are in Professional Services for labor contract-mandated fit-for-duty medical physicals, and increases for Out-of-Class, Uniforms, and Interfund Rental. For 2008, estimates are added to the items above for standard operational cost increases.

The following decision packages are included in the budget:

Title	2007	2008	Ongoing
Increase Overtime	\$32,000	\$37,000	Yes
Replace Vehicle #481 – Establish Replacement fund	34,726	11,048	Yes
Refurbish Utility 16	9,000		No
Total	\$75,726	\$48,048	

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Operations		Cost Center #:	522.200

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	2,489,027	2,737,693	2,715,498	2,821,096	2,915,994	3.9%	3.4%
120 Overtime	427,774	440,734	461,686	313,528	318,528	-32.1%	1.6%
150 Holiday Buyback	103,322	121,815	121,815	125,470	129,234	3.0%	3.0%
160 Out Of Class	20,554	19,567	19,567	20,154	21,162	3.0%	5.0%
230 Benefits	814,959	961,791	958,461	1,048,395	1,112,272	9.4%	6.1%
240 Uniforms	29,449	31,730	31,730	33,320	34,986	5.0%	5.0%
250 Protective Clothing	13,978	13,790	13,790	13,790	13,790	0.0%	0.0%
310 Supplies	19,638	26,415	40,000	24,290	24,290	-39.3%	0.0%
350 Small Equipment	39,409	235,152	235,152	0	0	-100.0%	N/A
359 Expendable Tools	2,075	13,200	13,200	13,200	13,200	0.0%	0.0%
410 Professional Svc	24,154	30,440	35,380	37,149	39,006	5.0%	5.0%
420 Communications	33,246	19,420	50,000	19,420	19,420	-61.2%	0.0%
450 Rental/Lease	1,667	0	0	0	0	N/A	N/A
480 Repair/Maint	2,382	8,730	8,730	8,730	8,730	0.0%	0.0%
490 Miscellaneous	2,158	280	1,500	280	280	-81.3%	0.0%
550 Interfund Transfer to 511	0	0	0	33,000	0	N/A	-100.0%
920 Interfund Fuel	9,557	19,731	19,731	19,731	19,731	0.0%	0.0%
930 Interfund Supplies	34,346	25,184	25,184	25,184	25,184	0.0%	0.0%
950 Interfund Rental	12,832	20,616	20,616	48,177	51,967	133.7%	7.9%
980 Interfund Repairs	52,440	60,631	60,631	60,631	60,631	0.0%	0.0%
Total Operations	4,132,967	4,786,919	4,832,671	4,665,545	4,808,405	-3.5%	3.1%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Fire Prevention		Cost Center #:	522.300

Function

The Fire Prevention Division includes the Fire Inspection Program that provides regular inspection of existing assembly, commercial, industrial, and residential occupancies to ensure code compliance. Fire Prevention also performs plans review on new and tenant-improvement construction projects, inspects fire sprinkler and fire alarm systems, and conducts fire-cause and origin investigations.

The Public Education Program helps responsible parties identify and learn how to remove hazards, and reduce risk to life, property, and the environment. The Division conducts fire and life-safety training for individuals, groups, businesses, and educational institutions. The program also includes visits to schools, and staffing at community events.

Budget Narrative

The uniform budget covers Fire Marshal and Fire Inspector; *Corry's*.

The supplies budget includes cameras, film development, fire codes, building codes, safety videos, map books, and office supplies.

The small equipment budget includes desktop computers, mobile digital computers, printers, scanners, portable and mobile radios, plus installation.

The professional services budget includes consultants and fitness-for-duty tests.

The communications budget includes phones, pagers; *Nextel, Verizon, AT&T, Day Wireless*.

The travel budget includes airfare, accommodations, meals, and mileage reimbursement.

The repairs and maintenance budget covers fire prevention equipment and service agreements.

The miscellaneous budget covers registration fees, publications, dues, subscriptions, plaques, and awards.

The interfund rental budget includes the Equipment Rental Division charges for staff vehicles, units 467 and 483.

Changes

In 2007, there is a Professional Services increase for labor contract-mandated fit-for-duty medical physicals and increases in Miscellaneous and Interfund Rental rates. For 2008, estimates are added to the items above for standard operational cost increases.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Fire Prevention		Cost Center #:	522.300

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	162,823	168,260	168,260	173,392	178,695	3.1%	3.1%
120 Overtime	1,945	1,130	1,130	1,130	1,130	0.0%	0.0%
150 Holiday Buyback	3,169	1,361	1,361	1,402	1,444	3.0%	3.0%
230 Benefits	37,744	42,951	42,951	47,657	51,578	11.0%	8.2%
240 Uniforms	1,583	2,400	2,400	2,400	2,400	0.0%	0.0%
310 Supplies	2,898	4,320	4,320	4,320	4,320	0.0%	0.0%
410 Professional Svc	3,617	500	1,371	1,440	1,512	5.0%	5.0%
420 Communications	1,002	1,180	1,180	1,180	1,180	0.0%	0.0%
430 Travel	357	2,810	2,810	2,810	2,810	0.0%	0.0%
480 Repair/Maint	0	150	150	150	150	0.0%	0.0%
490 Miscellaneous	2,111	800	2,200	2,200	2,310	0.0%	5.0%
950 Interfund Rental	12,887	9,054	9,054	9,246	10,090	2.1%	9.1%
Total Prevention & Investigation	230,135	234,916	237,187	247,327	257,619	4.3%	4.2%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Training		Cost Center #:	522.400

Function

The Fire Training Division is responsible for all aspects of training and safety to include classes in tactics and strategy, fire suppression, Emergency Medical Services (EMS), rescue and extrication, hazardous materials and disaster response, leadership, and personnel and management.

Budget Narrative

The supplies budget includes manuals, videos, audiovisual supplies, materials, props, easels, and office supplies.

The professional services budget includes contract instructors, fitness-for-duty exams, records management software, and consultants.

The communications budget includes pager and postage; *Nextel, Verizon, AT&T, and Day Wireless.*

The travel budget covers airfare, accommodations, meals, and mileage reimbursement (Operations and Basic Life Support (BLS)).

The repairs and maintenance budget covers audio-visual equipment and camera.

The miscellaneous budget covers Fire and EMS registration fees (Operations and BLS), subscriptions, publications, plaques, awards, dues, and publications.

Changes

In 2007, there is a slight increase for Miscellaneous items. For 2008, estimates are added for standard operational cost increases.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Training		Cost Center #:	522.400

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	87,367	0	0	0	0	N/A	N/A
120 Overtime	0	0	0	0	0	N/A	N/A
230 Benefits	25,933	0	0	0	0	N/A	N/A
240 Uniforms	514	0	0	0	0	N/A	N/A
310 Supplies	3,396	9,530	9,530	9,530	9,530	0.0%	0.0%
350 Small Equipment	176	0	0	0	0	N/A	N/A
410 Professional Svc	3,050	6,450	6,450	6,450	6,450	0.0%	0.0%
420 Communications	100	900	900	900	900	0.0%	0.0%
430 Travel	7,086	14,280	14,280	14,280	14,280	0.0%	0.0%
450 Rental/Lease	0	0	325	0	0	-100.0%	N/A
480 Repair/Maint	0	300	300	300	300	0.0%	0.0%
490 Miscellaneous	21,701	13,510	13,510	14,186	14,895	5.0%	5.0%
950 Interfund Rental	11,872	0	0	0	0	N/A	N/A
Total Training	161,194	44,970	45,295	45,646	46,355	0.8%	1.6%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Volunteers		Cost Center #:	522.410

Function

Volunteers augment career staff at large emergency incident scenes or during multiple incidents, provide EMS services at the basic life support level, and support civic events.

Budget Narrative

The benefits budget covers State Board of Volunteer Firefighters contributions.

The uniform budget includes uniforms and protective clothing; *Cintas*.

The supplies budget covers volunteer support material at emergency and civic events.

The professional services budget covers medical tests.

Changes

No changes occurred.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Volunteers		Cost Center #:	522.410

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
230 Benefits	288	400	400	400	400	0.0%	0.0%
240 Uniforms	6,166	4,060	4,060	4,060	4,060	0.0%	0.0%
310 Supplies	0	250	250	250	250	0.0%	0.0%
410 Professional Svc	30	600	600	600	600	0.0%	0.0%
Total Volunteers	6,484	5,310	5,310	5,310	5,310	0.0%	0.0%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Advanced Life Support		Cost Center #:	526.100

Function

The Advanced Life Support Division provides emergency medical response, triage, treatment, and transport at the Paramedic level. Paramedics are cross-trained Firefighters.

Budget Narrative

The uniform budget includes non-combat purchases, rental, dry-cleaning, and laundry; *Cintas*.

The protective clothing budget includes rescue bunker gear, boots, gloves, helmets, and hoods; *SeaWestern, L.N. Curtis*.

The supplies budget includes Aid and Medic unit expendables (pharmaceutical and medical), medical oxygen, and medical supplies; *Central Welding, Airgas, and a joint medical supplies purchasing agreement with other EMS providers*.

The expendable tools budget covers miscellaneous medical tools and equipment with a limited, useful life.

The professional services budget includes consultants, medical professionals, fitness-for-duty exams; *local Medical Program Director and Snohomish County Medical Program Director*.

The communications budget covers phones and radios and supporting equipment and supplies, pagers, and fax machine; *Verizon, AT&T, Day Wireless, and Nextel*.

The travel budget includes airfare, accommodations, meals, and mileage reimbursement.

The repairs and maintenance budget includes medical tools and equipment, service agreements, and the *EMER NW* gurney contract.

The miscellaneous budget covers registration fees, plaques, awards, dues, publications, and subscriptions.

Changes

In 2007, there is a Professional Services increase for labor contract-mandated fit-for-duty medical physicals. In addition, a firefighter moved from Operations and is now a Paramedic. For 2008, estimates are added to the items above for standard operational cost increases.

The following decision packages are included in the budget:

Title	2007	2008	Ongoing
Replacement Defibrillator	\$29,000		No
Stretchers		20,000	No
Stair Chairs		10,800	No
Total	\$29,000	\$30,800	

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Advanced Life Support		Cost Center #:	526.100

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	725,763	797,780	764,361	902,472	930,150	18.1%	3.1%
120 Overtime	87,939	78,780	78,780	78,780	78,780	0.0%	0.0%
150 Holiday Buyback	24,282	38,297	38,297	39,446	40,629	3.0%	3.0%
230 Benefits	216,825	251,824	251,824	307,592	325,419	22.1%	5.8%
240 Uniforms	1,221	7,500	7,500	7,500	7,500	0.0%	0.0%
250 Protective Clothing	0	3,500	3,500	3,500	3,500	0.0%	0.0%
310 Supplies	36,379	58,293	58,293	58,293	58,293	0.0%	0.0%
350 Small Equipment	14,822	0	0	0	30,800	N/A	N/A
359 Expendable Tools	1,490	4,300	4,300	4,300	4,300	0.0%	0.0%
410 Professional Svc	113,653	32,571	34,227	34,227	35,938	0.0%	5.0%
420 Communications	828	5,832	5,832	5,832	5,832	0.0%	0.0%
430 Travel	0	2,500	2,500	2,500	2,500	0.0%	0.0%
480 Repair/Maint	5,863	7,500	7,500	7,500	7,500	0.0%	0.0%
490 Miscellaneous	1,539	20,821	19,358	19,358	19,358	0.0%	0.0%
640 Machinery/Equipment	0	0	0	29,000	0	N/A	-100.0%
920 Interfund Fuel	10,063	13,000	13,000	13,000	13,000	0.0%	0.0%
930 Interfund Supplies	13,518	15,000	15,000	15,000	15,000	0.0%	0.0%
980 Interfund Repairs	27,288	30,000	30,000	30,000	30,000	0.0%	0.0%
Total Advanced Life Support	1,281,473	1,367,498	1,334,272	1,558,300	1,608,499	16.8%	3.2%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Fire Alarm/Dispatch		Cost Center #:	528.600

Function

The Southwest Snohomish County Communications Agency (SNOCOM) portion of Fire Alarm/Dispatch operates a single, central, 24-hour per day receiving station for all reported emergency and non-emergency incidents requiring Fire Department response and dispatching. The Snohomish County Emergency Radio System (SERS) administers the County-wide 800 MHz radio communications system.

Budget Narrative

The communications budget includes Verizon and SNOCOM frame relay connections between SNOCOM and Stations 16 and 20.

The intergovernmental services budget includes the annual assessments for SNOCOM, dispatch into Esperance under the Fire District 1 fire protection contract, and SERS. Fire pays 25 percent of the annual SNOCOM increase, pays the full Esperance assessment, and 32.5 percent of the annual SERS increase.

The interfund rental is for replacement of 800 MHz radios.

Changes

In 2007 and 2008, the Fire share of SNOCOM and Esperance dispatch charges and SERS costs increase.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Fire Department		Department #:	510
Cost Center	Fire Alarm/Dispatch		Cost Center #:	528.600

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
420 Communication	7,957	8,410	8,410	8,410	8,410	0.0%	0.0%
510 Intergov't Svc	179,770	202,523	202,523	213,196	223,647	5.3%	4.9%
950 Interfund Rental	10,249	10,249	10,249	10,248	11,080	0.0%	8.1%
Total Dispatch	197,976	221,182	221,182	231,854	243,137	4.8%	4.9%

City of Edmonds 2007-08 Budget

Fund:	Fire Donations		Fund #:	131
Department:	Fire Department		Department #:	510
Cost Center	Total Fund		Cost Center #:	n/a

Function

The Donation Fund was established to account for donations to the Fire Department. Donors' contributions to this fund are tax deductible, and are used to purchase small equipment and supplies.

Changes

No significant changes have occurred.

City of Edmonds 2007-08 Budget

Fund:	Fire Donations		Fund #:	131
Department:	Fire Department		Department #:	510
Cost Center	Total Fund		Cost Center #:	n/a

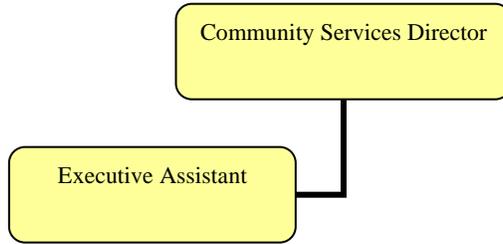
Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	4,362	6,792	7,940	13,778	19,616	73.5%	42.4%
<u>Revenue</u>							
Investment Interest	187	25	430	430	430	0.0%	0.0%
Contributions/Donations	3,390	4,284	5,408	5,408	5,408	0.0%	0.0%
Total Revenues	3,577	4,309	5,838	5,838	5,838	0.0%	0.0%
<u>Expenditures</u>							
Interfund Transfer	0	10,083	0	0	0	N/A	N/A
Total Expenditures	0	10,083	0	0	0	N/A	N/A
Ending Cash	7,939	1,018	13,778	19,616	25,454	42.4%	29.8%



This Page Intentionally Left Blank

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Community Services		Department #:	610
Cost Center	Total Department		Cost Center #:	519.700



City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Community Services		Department #:	610
Cost Center	Total Department		Cost Center #:	519.700

Mission Statement

Community Services' mission is to provide effective and efficient support to the Mayor, City Council, Department Directors and staff. The Department 1) helps form and develop long-term policies and strategies, 2) plans, organizes, coordinates, and implements major/special projects, and 3) serves as an effective liaison between the City and its residents, and community, regional, and state organizations.

Budget Narrative

The Community Services Department helps develop and establish both long-term and short-range goals and objectives. The Department also develops administrative procedures and policies, coordinates Capital Improvement Projects, participates as a member of the annual budget review committee, and provides for special project management on regional issues that involve funding, legislation, and interlocal agreements.

The professional services budget provides for specialized legal, government relations, and professional assistance for transportation projects, grant administration, interlocal agreements, etc.

The budget for miscellaneous expenses includes technical journals, publications, memberships - Urban Land Institute (ULI), American Planning Association (APA) and training.

Changes

For 2007, a reallocation of \$1,000 from Miscellaneous expenses to Small Equipment (\$500) and Repair/Maintenance (\$500).

The increase in Salaries includes an estimated cost of living increase, as well as increases in accordance with City policy. Benefits increased due to a State mandated increase in pension rates, and a 7% increase in medical premiums.

Decision Package Requests

None

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Community Services		Department #:	610
Cost Center	Total Department		Cost Center #:	519.700

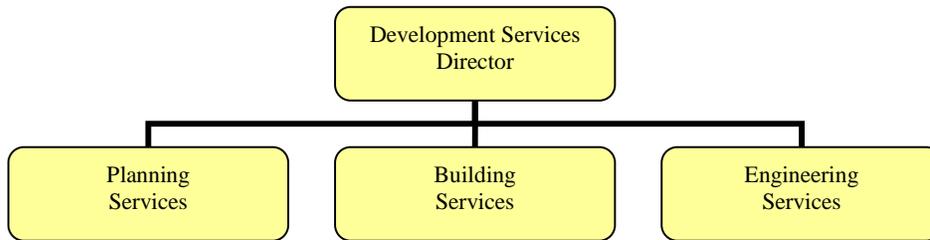
Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	170,257	175,239	175,239	187,120	195,252	6.8%	4.3%
120 Overtime	1,622	1,600	1,600	1,600	1,600	0.0%	0.0%
230 Benefits	33,105	36,262	36,262	43,800	48,709	20.8%	11.2%
310 Supplies	1,107	3,000	2,000	3,000	3,000	50.0%	0.0%
350 Small Equipment	1,121	0	4,250	500	500	-88.2%	0.0%
410 Professional Svc	17,010	80,000	80,000	80,000	80,000	0.0%	0.0%
420 Communications	114	690	0	690	690	N/A	0.0%
430 Travel	912	2,000	500	2,000	2,000	300.0%	0.0%
440 Advertising	0	2,060	0	2,060	2,060	N/A	0.0%
450 Rental/Lease	1,479	1,320	1,320	1,320	1,320	0.0%	0.0%
480 Repair/Maintenance	65	0	500	500	500	0.0%	0.0%
490 Miscellaneous	1,465	3,000	2,000	2,000	2,000	0.0%	0.0%
950 Interfund Rental	2,385	1,833	1,833	1,769	1,918	-3.5%	8.4%
Total Community Services	230,643	307,004	305,504	326,359	339,549	6.8%	4.0%



This Page Intentionally Left Blank

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Total Department		Cost Center #:	n/a



City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Total Department		Cost Center #:	n/a

Mission Statement

The Development Services Department’s mission is to preserve and enhance our community’s environment and quality of life by:

- Providing accurate, consistent, and timely permit processing
- Improving and extending public infrastructure
- Promoting building safety and managed land use
- Implementing adopted City codes, policies, plans, and standards
- Protecting the public’s health and safety
- Providing excellent customer service

Budget Issues

Major 2007 work plan continues to focus on permit processing which is the reason for the continued request for temporary assistance. A complete rewrite of ECDC over a two-year period is proposed for completion in 2007.

Significant Budget Changes

The Salaries budget includes a cost of living increase, as well as increases in accordance with contractual agreements and/or City policy. The 10.3% increase in salaries over 2006 Year end estimate reflects the fact that the 2006 actual expenditures for salaries is anticipated to come in approximately \$134,000 under budget due to vacant positions. Benefits increased due to a State mandated increase in pension rates, and a 7% increase in medical premiums.

There are no significant changes in the budget. Minor adjustments to the various Department Divisions are discussed in each cost center. The following decision packages have been incorporated into the budget.

Title	2007	2008	Ongoing
Large Format Copier	\$19,718	\$1,188	Yes
Overtime	5,000		No
Overtime		5,500	No
Total	\$24,718	\$6,688	

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Total Department		Cost Center #:	n/a

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Salaries	1,715,428	1,904,197	1,770,739	1,952,885	2,026,653	10.3%	3.8%
Overtime	9,703	15,635	16,415	28,135	29,485	71.4%	4.8%
Benefits	383,120	439,313	457,994	563,737	613,397	23.1%	8.8%
Uniforms	2,491	2,570	2,570	2,130	2,190	-17.1%	2.8%
Supplies	27,575	31,200	31,585	30,700	30,700	-2.8%	0.0%
Small Equipment	37,367	2,120	25,540	2,020	1,820	-92.1%	-9.9%
Professional Svc	321,506	594,995	450,565	288,422	216,920	-36.0%	-24.8%
Communications	9,895	13,000	12,700	13,900	13,950	9.4%	0.4%
Travel	1,670	6,070	5,810	6,570	7,070	13.1%	7.6%
Advertising	2,200	3,910	3,500	3,910	3,910	11.7%	0.0%
Rental Lease	22,891	27,590	27,590	27,590	27,590	0.0%	0.0%
Repairs/Maint	10,137	14,596	12,841	15,496	15,784	20.7%	1.9%
Miscellaneous	36,292	44,405	46,760	50,775	49,775	8.6%	-2.0%
Equipment	0	0	0	18,818	0	N/A	-100.0%
Interfund Rental	25,930	30,896	30,896	30,471	33,199	-1.4%	9.0%
Total Development Services	2,606,203	3,130,497	2,895,505	3,035,559	3,072,443	4.8%	1.2%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Planning		Cost Center #:	558.600

Function

Planning Services administers all City codes related to land use and zoning, and supports the Architectural Design Board, Planning Board, Hearing Examiner, and Historic Preservation Commission. The division processes and coordinates a wide range of land use permits and approvals processed by City staff or the hearing examiner. Long-range planning activities include implementation of the State’s Growth Management Act and preparing and updating the comprehensive plan as well as preparing or coordinating sub area and functional plans. The division also maintains the Shoreline Master Program and critical areas regulations and reviews all development for compliance with these environmental regulations. The division assists in implementing and coordinating the City’s Geographical Information System program.

Planning works with community groups to plan and implement specific plan elements, such as downtown revitalization and waterfront development. Support services provided to the public and other departments include mapping and graphics, database development, and land and building inventories.

Budget Narrative

Salaries & Benefits	Planning Manager, four professional planners, administrative assistant and clerk, student interns (GIS). Total 6.1 FTE plus interns.
Overtime	Minor overtime charges to cover peak period workloads.
Small Equipment	Small tools and minor equipment.
Professional Services	Hearing Examiner, Minute Taker (incl. transcripts), digital aerials, special studies (e.g. critical areas recon or review).
Communications	Cell phones.
Travel	Lodging, meals, mileage.
Advertising	Legal notices, meeting agendas and display ads.
Miscellaneous	Dues/subscriptions/memberships, class registrations & tuition, printing & publications, microfilming, and GIS maintenance contracts.
Interfund Rental	Vehicle rental for #135 and 1/3 share of #104.

Changes

Professional Services 2007: After removing 2006 one-time additions, add \$100,000 ECDC Rewrite (carryover from 2006); subtract \$50,590 from baseline. Net increase of \$49,410 to 2007 budget.
 Professional Services 2008: Subtract \$48,770 from 2008 Baseline Budget.
 Miscellaneous 2007: Add \$2,000 to cover GIS maintenance contracts.
 Miscellaneous 2008: Add \$2,500 to cover GIS maintenance contracts.
 Council increased the Miscellaneous line item in both 2007 and 2008 to pay for Historic Preservation Plaques (\$2,000 per year).

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Planning		Cost Center #:	558.600

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	334,939	381,155	362,503	427,038	439,997	17.8%	3.0%
120 Overtime	36	520	300	520	520	73.3%	0.0%
230 Benefits	75,655	75,197	105,405	126,555	128,936	20.1%	1.9%
240 Uniforms	329	300	300	300	300	0.0%	0.0%
310 Supplies	69	0	385	0	0	-100.0%	N/A
350 Small Equipment	2,470	1,620	1,620	1,620	1,620	0.0%	0.0%
410 Professional Svc	130,427	358,910	225,000	168,320	119,550	-25.2%	-29.0%
420 Communications	210	600	300	600	600	100.0%	0.0%
430 Travel	543	2,910	2,400	2,910	2,910	21.3%	0.0%
440 Advertising	1,789	3,360	3,000	3,360	3,360	12.0%	0.0%
490 Miscellaneous	18,487	19,720	19,720	23,720	26,220	20.3%	10.5%
950 Interfund Rental	3,654	5,555	5,555	3,862	4,194	-30.5%	8.6%
Total Planning	568,608	849,847	726,488	758,805	728,207	4.4%	-4.0%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Building Services		Cost Center #:	524.100

Function

The Building Division provides permitting information, permit intake and issuance, plan review services, field inspection services and building code enforcement for public and private development. The Division determines compliance with State mandated building and related construction codes, local regulations and city ordinances and ensures compliance.

Budget Narrative

Salaries and Benefits	The Building Division consists of seven (7) full time equivalent (FTE's) positions including; the Building Official, Assistant Building Official, Senior Combination Building Inspector, Residential Plans Examiner, Senior Permit Coordinator, Permit Coordinator and Permit Specialist.
Overtime	Overtime for the processing and microfilming of permit records, special projects, and maintaining weekly administrative duties for the division, etc.
Uniforms	Boots, field gear, safety equipment, uniforms, raingear – as required by union contract
Professional Services	Consultant reviews, engineering evaluations and studies, etc.
Communication	Mobile phones for field staff
Travel	Travel to business meetings, seminars, training, etc.
Advertising	Publication for legal notices
Repair/Maintenance	Contract, maintenance, parts and copies for blueprint copy machine
Miscellaneous	Public forms and handouts, code books, technical software, training, memberships, dues, registrations, conferences, microfilming, etc.
Interfund Rental	Vehicle rental for units #29, #35 and #122

Changes

- After removing amounts for 2006 one-time additions, to the Uniform line item minor adjustment to reflect price increase and higher shipping costs.
- To the Professional Services line item, slight increase to reflect consultant cost of living adjustment and higher travel costs.
- To the Communications line item lap top phone card expense for full time inspector position. This line item will slightly decrease in 2008.
- To the Travel line item, increase gas costs for employee travel.
- To the Miscellaneous line item, purchase of 2007 state mandated code books and related 2007 code training courses required for building staff.
- Other 2008 changes reflect reductions for one time items authorized in 2007 and slight cost of living, shipping or gas increases as well as an increase in the interfund rental rates.
- The following decision packages have been incorporated into the budget.

Title	2007	2008	Ongoing
Overtime	5,000		No
Overtime		5,500	No
Total	\$5,000	\$5,500	

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Building Services		Cost Center #:	524.100

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	495,637	497,240	445,240	458,966	476,562	3.1%	3.8%
120 Overtime	514	3,840	3,840	15,000	16,000	290.6%	6.7%
230 Benefits	113,034	121,848	105,000	126,938	141,422	20.9%	11.4%
240 Uniforms	891	1,650	1,650	1,210	1,270	-26.7%	5.0%
310 Supplies	990	0	0	0	0	N/A	N/A
350 Small Equipment	6,897	0	0	0	0	N/A	N/A
410 Professional Svc	144,408	73,400	85,000	75,602	77,870	-11.1%	3.0%
420 Communications	2,231	4,450	4,450	5,350	4,900	20.2%	-8.4%
430 Travel	495	500	750	1,000	1,500	33.3%	50.0%
440 Advertising	0	50	0	50	50	N/A	0.0%
480 Repairs/Maint	9,707	10,141	10,141	10,141	10,141	0.0%	0.0%
490 Miscellaneous	12,661	19,410	19,410	23,410	19,410	20.6%	-17.1%
950 Interfund Rental	8,875	9,432	9,432	11,259	12,279	19.4%	9.1%
Total Building Services	796,340	741,961	684,913	728,926	761,404	6.4%	4.5%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Administration		Cost Center #:	558.800

Function

Department administration ensures that all City codes and ordinances within the divisions are enforced, and needs as related to government services are met. The Administrative Assistants' within the Administration Division handle customer contacts by phone and counter visits and handle ordering Department supplies, payroll and invoicing. The Code Enforcement Officer reports to the Director and handles code compliance issues. Code compliance issues include building, zoning, and engineering and nuisance complaints.

Budget Narrative

Development Services Administration consists of the Director, two part time Administrative Assistants and the Code Enforcement Officer.

Supplies	Office supplies, forms, copy paper, publications, cleaning supplies, and refreshments for public meetings
Small Equipment	Small tools and minor equipment
Professional Services	Engineering/architectural, management consulting, legal services, computer programming,
Communication	Telephone, on-line changes, postage, fax
Travel	Lodging, meals, mileage
Advertising	Legal notices, meeting dates/agenda ads
Rental/Lease	Copier leases
Repairs/Maintenance	Equipment repairs/maintenance – fax, binding machine, label maker, laminator
Miscellaneous	Dues/subscriptions/memberships, registration, tuition, film developing

Changes

Beginning in 2006, the Code Enforcement officer was been transferred into the Administration budget from the Building Division budget. Also, Departmental copiers were consolidated into the Administration budget along with all supplies. The Department supplies budget has been increased to cover minor recurring items purchased to support the water, sewer, and storm utilities. A small amount of overtime and funds to purchase a noise meter are also proposed. After removing 2006 one-time items, Professional services increased to reflect the costs of the new computer permit tracking system. The following decision package has been incorporated into the budget.

Title	2007	2008	Ongoing
Large Format Copier	\$19,718	\$1,188	Yes
Total	\$19,718	\$1,188	

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Administration		Cost Center #:	558.800

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	179,614	256,747	236,096	246,934	254,200	4.6%	2.9%
120 Overtime	820	0	1,000	1,000	1,000	0.0%	0.0%
230 Benefits	37,897	66,589	66,589	75,349	83,411	13.2%	10.7%
240 Uniforms	0	0	0	0	0	N/A	N/A
310 Supplies	24,561	31,200	31,200	30,700	30,700	-1.6%	0.0%
350 Small Equipment	20,921	500	20,920	400	200	-98.1%	-50.0%
410 Professional Svc	222	104,085	88,565	15,500	15,500	-82.5%	0.0%
420 Communications	93	450	450	450	450	0.0%	0.0%
430 Travel	624	2,080	2,080	2,080	2,080	0.0%	0.0%
450 Rental Lease	15,872	27,590	27,590	27,590	27,590	0.0%	0.0%
440 Advertising	0	0	0	0	0	N/A	N/A
480 Repairs/Maint	430	2,755	1,000	3,655	3,943	265.5%	7.9%
490 Miscellaneous	3,313	1,145	3,500	1,145	1,145	-67.3%	0.0%
640 Equipment	0	0	0	18,818	0	N/A	-100.0%
Total Building Services	284,367	493,141	478,990	423,621	420,219	-11.6%	-0.8%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Engineering		Cost Center #:	532.200

Function

The Engineering Division provides design and construction management services, including field inspection, for the City’s capital construction. It determines development standards and ensures compliance in the private construction of utilities and roads. The division plans for long-range capital and infrastructure needs for transportation, storm water management, water, and sewer. It prepares and executes architectural and engineering consultant contracts and construction contract bidding documents.

Budget Narrative

Salaries, Overtime and Benefits 11 Full Time Equivalents (FTEs) including City Engineer, Assistant City Engineer, Traffic Engineer, Stormwater Engineer, Engineering Program Manager, two Engineering Specialists, three Engineering Technicians, Administrative Assistant, and part-time Interns.

Uniforms	Boot allowance per labor contract, rain gear, etc.
Professional Services	Consultant services for special requirements not related to capital projects.
Communications	Mobile phones for field staff.
Travel	Travel to meetings, seminars, training, etc.
Advertising	Publications for legal notices.
Repair/Maintenance	Repair/maintenance of blueprint copier, plotter, surveying equipment, traffic counters, etc.
Miscellaneous	Miscellaneous training, conferences, survey software maintenance/tech support, professional publications, SCCIT, APWA and other memberships and dues, etc.
Interfund Rental	Rental (from Public Works motor pool) of four vehicles and 33% of another staff car.

Changes

Minor increases in overtime, communications and miscellaneous to reflect COLA and inflation. The decrease in Professional Services is due to one-time item funded for 2006. There is a decrease in the interfund rental rates.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Development Services		Department #:	620
Cost Center	Engineering		Cost Center #:	532.200

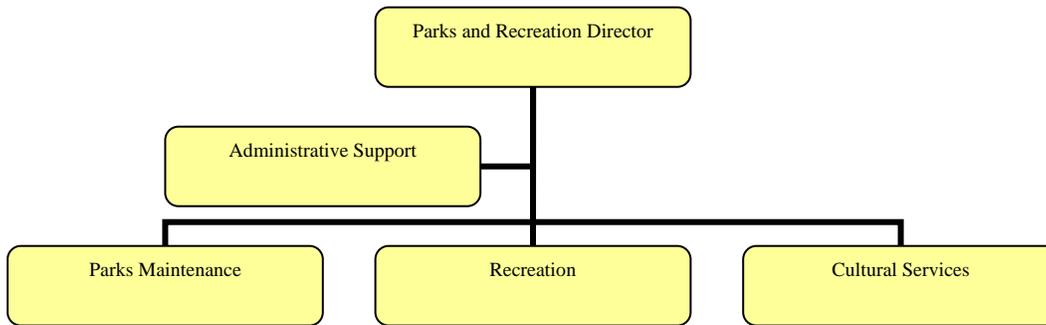
Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	705,238	769,055	726,900	819,947	855,894	12.8%	4.4%
120 Overtime	8,333	11,275	11,275	11,615	11,965	3.0%	3.0%
230 Benefits	156,534	175,679	181,000	234,895	259,628	29.8%	10.5%
240 Uniforms	1,271	620	620	620	620	0.0%	0.0%
310 Supplies	1,956	0	0	0	0	N/A	N/A
350 Small Equipment	7,078	0	3,000	0	0	-100.0%	N/A
410 Professional Svc	46,449	58,600	52,000	27,000	2,000	-48.1%	-92.6%
420 Communications	7,360	7,500	7,500	7,500	8,000	0.0%	6.7%
430 Travel	7	580	580	580	580	0.0%	0.0%
440 Advertising	411	500	500	500	500	0.0%	0.0%
450 Rental / Lease	7,019	0	0	0	0	N/A	N/A
480 Repair/Maint	0	1,700	1,700	1,700	1,700	0.0%	0.0%
490 Miscellaneous	1,831	4,130	4,130	4,500	5,000	9.0%	11.1%
950 Interfund Rental	13,401	15,909	15,909	15,350	16,726	-3.5%	9.0%
Total Engineering	956,888	1,045,548	1,005,114	1,124,207	1,162,613	11.8%	3.4%



This Page Intentionally Left Blank

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Department		Cost Center #:	n/a



City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Department		Cost Center #:	n/a

Mission Statement

To provide Edmonds citizens with a balanced system of open land, parks, recreation, cultural arts and support facilities to ensure quality of life.

Purpose

The Parks, Recreation and Cultural Services Department serves as the community's key resource for providing parks, recreation and aquatic programs, cultural arts, tourism, economic development and an enhanced quality of life for its citizens. Thousands of participants visit weekly to join the 1,000 plus programs offered each year. There are more than 60 sites, including 20 active parks that encompass nearly 325 acres, 20,000 square feet of flowerbeds and more than 1,000 feet of waterfront shoreline in the Edmonds Parks' system. The Department manages the Edmonds Memorial Cemetery and serves as liaison to the Edmonds Public Library, the South County Senior Center, the Arts Commission, the Sister City Commission, and provides ongoing partnerships with numerous community organizations including the Edmonds School District and Edmonds Community College.

Budget Issues

Recreation and Parks Maintenance functions of the department are continuing to provide service to both employees and their customers through requests for replacement of worn equipment, restoration of training and travel costs, and bringing seasonal parks staff to adequate levels.

Budget Changes

The Parks Department's total budget increased 8.3% in 2007 over 2006 year end estimates. The increase in Salaries includes a cost of living increase, as well as increases in accordance with contractual agreements and/or City policy. Benefits increased due to a State mandated increase in pension rates, and approximately a 7% increase in medical premiums. Other changes are described in detail in each cost center. The following decision packages are included the budget:

Title	2007	2008	Ongoing
Cemetery Riding Mower	\$16,000		No
Flower Program Seasonal Labor	5,000	\$5,000	Yes
Parks Maint Seasonal Labor		5,000	Yes
Aquatics Minor Equipment	1,450		No
Aquatics Minor Equipment		2,000	No
Gymnastics Mats	3,500		No
Gymnastics Mats		3,675	No
Emergency Kits	1,402		No
Parks Maint Lawn Mower	1,200		No
Cemetery Lawn Mower		1,200	No
Parks Maint Leaf Vacuum	2,600		No
Plaza Room Tables	2,717		No
Recreation-Training & Travel	2,000	2,000	Yes
Admin - Training & Travel	1,000	1,000	Yes
Tent	1,470		No
Discovery Program - Minor Equip	2,200		No
Exercise Bike	1,500		No
Gymnastics T-Shirts	1,870	1,926	Yes
Outdoor Movies	2,600	2,678	Yes
Athletics Basketball	6,040	6,221	Yes
Total	\$52,549	\$30,700	

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Department		Cost Center #:	n/a

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Salaries	1,538,636	1,647,206	1,620,928	1,738,352	1,799,271	7.2%	3.5%
Overtime	5,970	4,075	4,075	4,075	4,075	0.0%	0.0%
Benefits	335,440	369,558	376,839	457,458	499,786	21.4%	9.3%
Uniforms	229	2,540	1,700	6,540	6,540	284.7%	0.0%
Supplies	113,055	119,910	116,566	120,932	119,595	3.7%	-1.1%
Small Equipment	14,078	21,510	21,494	17,437	6,475	-18.9%	-62.9%
Professional Svc	203,978	229,750	229,900	229,810	232,395	0.0%	1.1%
Communications	8,428	8,520	21,580	20,700	20,700	-4.1%	0.0%
Travel	1,730	4,865	4,665	2,840	2,840	-39.1%	0.0%
Advertising	3,315	3,000	3,777	3,700	3,700	-2.0%	0.0%
Rental/Lease	56,920	52,950	48,950	50,250	50,325	2.7%	0.1%
Public Utility	104,822	105,750	105,750	105,750	105,750	0.0%	0.0%
Repair/Maint	6,015	16,257	18,906	19,976	22,380	5.7%	12.0%
Miscellaneous	44,212	60,360	46,300	34,650	34,650	-25.2%	0.0%
Intergov't Svc	53,355	64,250	58,000	64,250	64,250	10.8%	0.0%
Interfund Rental	79,236	73,267	73,267	103,936	113,417	41.9%	9.1%
Total Parks & Recreation	2,569,419	2,783,768	2,752,697	2,980,656	3,086,149	8.3%	3.5%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Administration		Cost Center #:	574.100

Function

Administration manages park and recreational needs for the City of Edmonds. The program oversees more than 60 sites, 325 acres of parkland and 60,000 square feet of program space among the Frances Anderson Center, Plaza Room, Meadowdale Community Clubhouse and Yost Pool. The staff develops long range plans for capital assets, park land acquisition, and capital development, administers county, state, and federal grants, and manages general fund budgets as well as nine special fund accounts. Administration serves as liaison to five boards and commissions as well as neighboring City and County jurisdictions.

Budget Narrative

Salaries/Benefits	Include Director, Office Supervisor, 2 Senior Office Assistants, and part-time evening and weekend staff.
Supplies	General office supplies, i.e. copy paper, letterhead, receipts, ink cartridges, pens, etc.
Professional Services	Monitors for off hours rentals (Anderson Center, Plaza Room).
Rental/Lease	Copy machine lease, DNR and BSNF leases at Marina Beach.
Repair/Maintenance	Office machines, projectors.
Miscellaneous	Business cards, publications, agency certifications, newspaper subscription.

Changes

Communications:	Dedicated IC Verify line installed to handle modem for charge cards (\$720) eliminated in this budget as no longer needed with cards now processed via the internet.
-----------------	--

The following decision package is included in the budget:

Title	2007	2008	Ongoing
Training & Travel	\$1,000	\$1,000	Yes
Total	\$1,000	\$1,000	

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Administration		Cost Center #:	574.100

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	240,068	259,057	259,057	271,018	278,897	4.6%	2.9%
120 Overtime	364	0	0	0	0	N/A	N/A
230 Benefits	61,657	69,728	69,728	82,013	90,646	17.6%	10.5%
310 Supplies	6,163	6,000	6,000	6,000	6,000	0.0%	0.0%
350 Small Equipment	0	300	300	300	300	0.0%	0.0%
410 Professional Svc	6,064	3,940	3,940	3,940	3,940	0.0%	0.0%
420 Communications	635	720	720	0	0	-100.0%	N/A
430 Travel	58	800	800	400	400	-50.0%	0.0%
450 Rental/Lease	14,342	14,750	14,750	14,750	14,750	0.0%	0.0%
480 Repair/Maint	289	370	370	370	370	0.0%	0.0%
490 Miscellaneous	2,035	2,330	2,330	1,730	1,730	-25.8%	0.0%
Total Administration	331,675	357,995	357,995	380,521	397,033	6.3%	4.3%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Recreation & Cultural Services		Cost Center #:	574.200

Function

The General Recreation & Cultural Services Program is designed to create and implement recreational and environmental education programs along with arts, tourism, and cultural opportunities for the citizens of Edmonds. Staff supervise programs such as community recreation, arts, athletics, aquatics, fitness, outdoor recreation, and ranger/naturalist activities, and oversee contracted and hourly instructors, and seasonal employees.

In addition to ongoing programs, the staff develops and supervises special events throughout the year and participates in numerous community partnerships. Staff provides leadership in regional marketing of recreational activities, community youth programs, activities of state recreation and arts organizations, cultural tourism and economic development including streetscape enhancements, and the Edmonds Arts Commission programs. Staff oversees the Meadowdale Community Clubhouse and seven tenant leases at the Frances Anderson Center.

Budget Narrative

Salaries/Benefits	Recreation Manager, Cultural Services Manager, Recreation Coordinators (2), Environmental Education Coordinator, Cultural Services Assistant, Rec Aide (Hourly)
Supplies	Francis Anderson Center, Darkroom, and recreation program supplies
Professional Services	Contracted program instructors
Communications	Postage for mailing the CRAZE
Travel	Mileage reimbursement
Advertising	Marketing of summer programs
Repair/Maint	Class software maintenance agreement
Miscellaneous	CRAZE printing, distribution and mailing
Interfund rental	Car and van

Changes

The Egg Hunt sponsor will be asked to increase his sponsorship by \$200. This is reflected in the supply line for 2007.

Program fees will increase by as much as 5%. The professional services line increases by 2% for both years.

Due to account coding changes, the communications line increases and the miscellaneous line decreases by an equal amount for CRAZE postage in 2007.

The maintenance agreement for the CLASS system increases in 2007 and 2008.

In addition to the changes noted above, the following decision packages are included in the budget:

Title	2007	2008	Ongoing
Emergency Kits	\$1,402		No
Plaza Room Tables	2,717		No
Training & Travel	2,000	\$2,000	Yes
Tent	1,470		No
Outdoor Movies	2,600	2,678	Yes
Total	\$10,189	\$4,678	

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	General Recreation		Cost Center #:	574.200

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	294,867	338,668	338,668	380,255	396,756	12.3%	4.3%
120 Overtime	160	0	0	0	0	N/A	N/A
230 Benefits	90,353	103,986	103,986	124,744	138,417	20.0%	11.0%
310 Supplies	3,015	3,800	3,800	5,402	4,000	42.2%	-26.0%
350 Small Equipment	3,034	5,600	5,584	4,187	0	-25.0%	-100.0%
410 Professional Svc	100,959	116,930	116,930	121,870	124,338	4.2%	2.0%
420 Communications	0	0	12,900	12,900	12,900	0.0%	0.0%
430 Travel	43	2,525	2,525	900	900	-64.4%	0.0%
440 Advertising	3,315	3,000	3,077	3,000	3,000	-2.5%	0.0%
450 Rental/Lease	0	4,000	0	0	0	N/A	N/A
480 Repair/Maintenance	0	8,087	8,806	9,806	10,210	11.4%	4.1%
490 Miscellaneous	36,252	51,520	38,620	25,890	25,890	-33.0%	0.0%
950 Interfund Rental	4,260	4,881	4,881	5,357	5,842	9.8%	9.1%
Total General Recreation	536,258	642,997	639,777	694,311	722,253	8.5%	4.0%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Discovery Programs		Cost Center #:	574.350

Function

Discovery Programs provide interpretive and environmental education opportunities for citizens, school-age children, and visitors to our parks and beaches; and promote stewardship of Puget Sound, its shoreline, and the surrounding watershed. The above are accomplished in a variety of ways including:

- Beach Ranger classroom visits and beach walks
- Discover the Forest at Yost Park for schools and youth groups
- Spring break and summer nature day camps
- Public beach cleanups, low-tide beach walks, and Moonlight Beach Adventure
- Beach Ranger daily beach patrol Memorial Day through Labor Day
- Olympic Beach Visitor Station and Volunteer Beach Docents
- Watershed Fun Fair
- Puget Sound Bird Fest in collaboration with the Economic Development Department
- Discovery Programs website

Budget Narrative

Salaries/Benefits	Interpretive Specialist and seasonal Ranger-Naturalists.
Uniforms	Jackets, sweatshirts, hats, shirts and pants
Supplies	Office supplies, workshop and training supplies, program materials, teaching props, supplies and equipment for Beach Ranger Visitor Station, two-way radios
Professional Services	Contract instructors/presenters, speaker honorariums, contract Ranger-Naturalists to fill in for staff absences
Communications	Telephone at Visitor Station, cell phone for Ranger-Naturalists in the field
Travel	Mileage reimbursement for Ranger-Naturalists classroom visits, miscellaneous parking and ferry fares for program-related travel

Changes

Uniforms are no longer included in the supply line due to account coding changes. Therefore, there is an overall increase in Uniforms and a decrease in Supplies.

The following decision package is included in the budget:

Title	2007	2008	Ongoing
Minor Equipment	\$2,200		No
Total	\$2,200		

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Discovery Programs		Cost Center #:	574.350

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	33,368	36,163	36,163	37,248	38,365	3.0%	3.0%
230 Benefits	3,164	4,200	5,300	5,300	5,300	0.0%	0.0%
240 Uniforms	181	0	200	800	800	300.0%	0.0%
310 Supplies	1,571	1,600	1,400	1,100	1,100	-21.4%	0.0%
350 Small Equipment	0	1,600	1,600	2,200	0	37.5%	-100.0%
410 Professional Services	1,160	1,050	1,050	1,070	1,090	1.9%	1.9%
420 Communications	669	850	850	850	850	0.0%	0.0%
430 Travel	516	600	400	600	600	50.0%	0.0%
450 Rental Lease	160	0	0	0	0	N/A	N/A
490 Miscellaneous	10	0	20	0	0	-100.0%	N/A
Total Discovery Programs	40,800	46,063	46,983	49,168	48,105	4.7%	-2.2%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Aquatics		Cost Center #:	575.510

Function

The Aquatics Program provides the community with numerous opportunities to enhance their health, fitness and knowledge of water safety. Yost Park Pool benefits all ages and abilities while enhancing personal safety by teaching the public how to swim. Our fitness classes, Deep Water Aerobics and Lap Swim, provide individuals with activities to maintain their healthy lifestyle. The Learn to Swim program includes Lessons, Lifeguard Training, Water Safety Instructor Training and First Aid/CPR. The Swim and Dive teams provide a competitive environment, which allows youth fitness, conditioning, teamwork and individual success. The Open Swim program provides recreational opportunity for individuals and families, enhancing health and fitness.

Budget Narrative

Salaries/Benefits Seasonal pool staff (manager, aquatic leads, lifeguards, swim instructors, coaches)

Supplies Office supplies, cleaning supplies, awards, cash register supplies, first aid supplies and swim lesson aides

Communication Telephone line charges

Repairs/Maintenance Cash register annual check and repairs

Miscellaneous Training costs for pool staff

Changes

Minor changes for increases in the cost of doing business.

The following decision packages are included in the budget:

Title	2007	2008	Ongoing
Minor Equipment	\$1,450		No
Minor Equipment		\$2,000	No
Total	\$1,450	\$2,000	

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Aquatics		Cost Center #:	575.510

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	131,521	135,480	135,480	139,544	143,730	3.0%	3.0%
120 Overtime	808	0	0	0	0	N/A	N/A
230 Benefits	10,394	14,395	19,466	18,000	18,000	-7.5%	0.0%
310 Supplies	4,020	3,400	3,500	3,800	3,800	8.6%	0.0%
350 Small Equipment	4,169	0	0	1,450	2,000	N/A	37.9%
410 Professional Services	250	0	0	0	0	N/A	N/A
420 Communications	1,165	1,270	1,270	1,270	1,270	0.0%	0.0%
480 Repair/Maintenance	0	210	210	210	210	0.0%	0.0%
490 Miscellaneous	970	500	500	500	500	0.0%	0.0%
Total Aquatics	153,296	155,255	160,426	164,774	169,510	2.7%	2.9%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Athletics		Cost Center #:	575.520

Function

The Athletics Program provides a varied itinerary of activities that impact and enhance the lives, fitness, and health of our community. The Athletic Program benefits all ages, abilities, and enhances personal health and fitness through active participation in physical stimulating team sporting events and individual activities throughout the year.

The program provides a source for building adult and youth physical fitness and conditioning, as well as teaching skills in team work, individual achievement and success. The activities offered are Basketball, Softball, Volleyball leagues and tournaments, tennis instruction for adults and children along with the youth tennis league and tournament, and sports camps. The numerous youth events funded are the Hot Spot (basketball), Fishing Derby, Pitch Hit and Run, and Punt Pass and Kick (Football). The Athletic Program is responsible for managing and scheduling the City’s twelve athletic facilities throughout the year, providing repayment of City costs through the assessment of user fees. The program provides recreational opportunities for individuals and families, while enhancing health and fitness as an additional benefit.

Budget Narrative

Salaries/Benefits	Tennis Instructor
Supplies	Program supplies
Professional Services	League officials, field monitors, scorekeepers
Rental/Lease	Gym rentals
Repair/Maintenance	Weight room and gymnasium repairs

Changes

Professional services includes an increase in basketball official and softball umpire fees for 2007 however after removing 2006 one time appropriations, the overall line item decreased.

The following decision package is included in the budget:

Title	2007	2008	Ongoing
Basketball	\$6,040	\$6,221	Yes
Total	\$6,040	\$6,221	

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Athletics		Cost Center #:	575.520

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	3,625	3,900	3,900	3,900	3,900	0.0%	0.0%
230 Benefits	298	390	390	402	402	3.1%	0.0%
310 Supplies	12,188	15,700	15,700	16,000	16,009	1.9%	0.1%
350 Small Equipment	0	2,530	2,530	0	0	-100.0%	N/A
410 Professional Services	70,309	67,200	67,200	65,350	65,447	-2.8%	0.1%
450 Rental/Lease	21,624	14,200	14,200	15,500	15,575	9.2%	0.5%
480 Repair/Maintenance	823	520	520	520	520	0.0%	0.0%
Total Athletics	108,867	104,440	104,440	101,672	101,853	-2.7%	0.2%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Day Camps		Cost Center #:	575.530

Function

The Edmonds' Day Camp and Summer Preschool Camps have been in existence for 40 years and currently serve 400-500 children. The programs provide a safe and fun traditional summer experience for children in the community. They offer field trips and socially enriching experiences where fun and fairness are stressed. They employ approximately 30 young people from the community, as well as 35 junior counselors. Highlights include annual student visits from the Edmonds Sister City in Hekinan, Japan, talent show, and the annual children's carnival with proceeds going to the Recreation Youth Scholarship Fund.

Budget Narrative

Salaries/Benefits Day Camp Supervisor, Preschool Supervisor, JC Advisor, and 20-26 leaders and assistants.

Supplies Staff and participant t-shirts, craft and activity materials, games.

Professional Services For one all camp day at Day Camp.

Miscellaneous Offsite recreational entrance fees.

Changes

Due to accounting code changes, an increase in the Professional Services line equals the decrease in the Supplies line to cover the cost of a performer for one all camp at Day Camp. An increase in the Miscellaneous line equals a decrease in the Supplies line to cover additional entrance fee costs.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Day Camps		Cost Center #:	575.530

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	57,432	57,555	60,630	62,449	64,322	3.0%	3.0%
230 Benefits	5,064	5,938	8,758	10,000	10,000	14.2%	0.0%
310 Supplies	5,069	6,130	5,566	5,580	5,580	0.3%	0.0%
410 Professional Service	195	0	150	150	150	0.0%	0.0%
430 Travel	82	0	0	0	0	N/A	N/A
490 Miscellaneous	578	0	400	400	400	0.0%	0.0%
Total Day Camps	68,420	69,623	75,504	78,579	80,452	4.1%	2.4%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Fitness		Cost Center #:	575.540

Function

The Fitness Program provides a wide variety of activities that impact and enhance the lives and health of our community. Our programs benefit both the adult and senior population through active participation in physically stimulating classes. It incorporates fitness and conditioning through classes such as Yoga, Tai Chi, Fit for Life, Stretch and Sculpt, Pilates, 20-20-20, Jazzercise, Baby Boot Camp, Pre and Post Natal Yoga and Personal Training. Annually, the weight room is used by over 3,000 participants. It is a drop-in program designed to accommodate the active lifestyle of today's population and allow participants to use the various equipment to design a routine to maintain and improve personal health.

Budget Narrative

Salaries/Benefits Fitness instructors
 Supplies Program supplies
 Professional Services Contract program instructors

Changes

No significant changes occurred.

The following decision package is included in the budget:

Title	2007	2008	Ongoing
Exercise Bike	\$1,500		No
Total	\$1,500		

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Fitness		Cost Center #:	575.540

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	57,997	66,359	58,000	59,740	61,532	3.0%	3.0%
230 Benefits	1,175	1,447	1,200	1,200	1,200	0.0%	0.0%
310 Supplies	997	1,940	1,940	1,940	1,940	0.0%	0.0%
350 Small Equipment	0	0	0	1,500	0	N/A	-100.0%
410 Professional Services	21,085	36,230	36,230	36,230	36,230	0.0%	0.0%
Total Fitness	81,254	105,976	97,370	100,610	100,902	3.3%	0.3%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Gymnastics		Cost Center #:	575.550

Function

All classes in the program are designed to provide positive social and physical experiences with an emphasis on development of major motor skills. The 400 children enrolled learn at their own pace through step-by-step progressions in a safe, fun and fit environment. Over 50 classes per quarter are offered, ranging from age two through teens in all areas of development. Our gymnastic teams, Rhythmic Reflections and Edmonds Illusions, compete locally throughout the gymnastics season. Birthday parties, play zones, camps, private lessons and sports development classes round out the comprehensive recreational gymnastics and youth fitness programs.

Budget Narrative

Salaries/Benefits	Supervisor, Senior Instructor, 5-7 Instructors, and two assistants
Supplies	Gymnastic supplies, birthday party supplies, staff uniforms
Professional Services	Substitute instructors, judges, First Aid & CPR training
Repair/Maintenance	Equipment repair and replacement, carpet cleaning
Miscellaneous	USA Gymnastics affiliation and instructor certifications

Changes

Minor changes for the cost of doing business.

The following decision packages are included in the budget:

Title	2007	2008	Ongoing
Gymnastics Mats	\$3,500		No
Gymnastics Mats		\$3,675	No
T-shirts	1,870	1,926	Yes
Total	\$5,370	\$5,601	

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Gymnastics		Cost Center #:	575.550

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	79,868	84,878	89,000	91,670	94,420	3.0%	3.0%
230 Benefits	7,189	7,513	9,318	9,318	9,318	0.0%	0.0%
310 Supplies	2,897	4,900	4,900	4,670	4,726	-4.7%	1.2%
350 Small Equipment	2,339	1,980	1,980	3,500	3,675	76.8%	5.0%
410 Professional Svc	766	800	800	800	800	0.0%	0.0%
480 Repair/Maintenance	240	500	500	500	500	0.0%	0.0%
490 Miscellaneous	428	180	180	300	300	66.7%	0.0%
Total Gymnastics	93,728	100,751	106,678	110,758	113,739	3.8%	2.7%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Meadowdale Preschool		Cost Center #:	575.560

Function

The Meadowdale Preschool Program was established in 1991 to meet the needs for a preschool in the north Edmonds area and to better utilize the space at the Meadowdale Community Clubhouse. A developmentally appropriate preschool program provides children the opportunity to receive the necessary skills for physical, emotional, social, and cognitive development. Three to five year olds explore a variety of activities in art, dramatic play, manipulatives, music, books and outside play.

Budget Narrative

Salaries/Benefits	Supervisor and Assistants
Supplies	Games, educational and craft materials
Professional Services	Substitute teachers
Communications	Telephone and computer hookups
Miscellaneous	Training

Changes

Salaries decreased due to program modifications.

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Meadowdale Preschool		Cost Center #:	575.560

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	41,721	49,512	30,000	30,900	31,827	3.0%	3.0%
230 Benefits	9,126	11,788	9,500	9,200	9,200	-3.2%	0.0%
310 Supplies	1,790	1,700	1,700	1,700	1,700	0.0%	0.0%
410 Professional Svc	88	400	400	400	400	0.0%	0.0%
420 Communications	831	840	840	840	840	0.0%	0.0%
490 Miscellaneous	30	250	250	250	250	0.0%	0.0%
Total Meadowdale Preschool	53,586	64,490	42,690	43,290	44,217	1.4%	2.1%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Parks Maintenance		Cost Center #:	576.800

Function

The purpose of the Parks Maintenance cost center is to provide safe, well maintained, multi-faceted park facilities for the recreation and enjoyment of Edmonds residents as well as park patrons from surrounding areas. There are approximately 60 parks and gateway entrances maintained on a regular basis. On a daily basis, Parks Maintenance maintains six waterfront beach parks, a fishing pier, and 31 neighborhood parks. Maintenance includes trash, litter and City restroom upkeep along with maintaining all City owned landscapes. Parks maintains Yost Pool from May thru August, a key asset for this community.

The Park Maintenance division is responsible for preserving and upgrading all playground structures and equipment as needed. The Parks Maintenance crew maintains the Street Tree program which is beneficial to the downtown area. They are responsible for maintaining all City owned baseball and soccer fields along with three Edmonds School District fields. The City entered into a partnership with the Edmonds School District allowing the City to utilize the three fields in order to keep up with the demand of organized youth sports. Parks also assists with numerous City events such as 4th of July, Taste of Edmonds, Arts Festival, Wenatchee Youth Circus, Concerts in the Park, City Park Easter Egg Hunt, Downtown Christmas Tree Lighting and many more small events.

Budget Narrative

Salaries/Benefits	Parks Maintenance Department consists of 11 full time positions.
Supplies	Soil, sand, infield mix, fertilizers, herbicides, metal/rebar, mower parts, shop tools, lumber, trash liners, safety equipment, cleaning and miscellaneous supplies.
Rental Lease	Chemical toilets, power equipment, tool lease and equipment rental.
Public Utility	Includes water, gas, electricity, fuel, oil and dump fees
Repair Maintenance	Outside repair service, tree/stump removal, equipment and Marina Beach Pier. There will be an increase in tree removal due to the age of trees throughout our park system.
Intergovernmental Serv	Meadowdale complex and Lynndale Skateboard Park maintenance fees. Permit fees for Yost Pool and City Park wading pool.
Interfund Rental	Annual rate for twelve trucks, three tractors, two trailers and shared cost with Public Works Department of bucket truck and wood chipper.

Changes

Repair/Maintenance increased to \$8,570 in 2007 and to \$10,570 in 2008 to provide removal and pruning dangerous trees throughout city owned properties. Advertising increased \$700 to post parks seasonal employee positions in newspapers and web sites at various times of the year. Public Utility transferred \$750 from Flower Program Public Utility to Parks Maintenance to assist in costs associated in green house operation. Professional Services has been transferred to uniforms due to account coding changes.

The following decision packages are included in the budget:

Title	2007	2008	Ongoing
Seasonal Labor		\$5,000	Yes
21" Honda Lawn Mower	\$1,200		No
Self-Propelled Leaf Vacuum	2,600		No
Total	\$3,800	\$5,000	

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Parks Maintenance		Cost Center #:	576.800

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	546,790	554,877	554,877	594,250	613,694	7.1%	3.3%
110 Seasonal Staff Salaries	31,231	39,775	32,000	39,775	44,225	24.3%	11.2%
120 Overtime	4,639	4,075	4,075	4,075	4,075	0.0%	0.0%
230 Benefits	145,094	143,647	143,647	190,451	209,923	32.6%	10.2%
230 Seasonal Staff Benefits	339	3,980	3,000	3,980	4,530	32.7%	13.8%
240 Uniforms	48	2,540	1,500	5,740	5,740	282.7%	0.0%
310 Supplies	71,317	70,680	68,000	70,680	70,680	3.9%	0.0%
350 Small Equipment	4,095	8,500	8,500	3,800	0	-55.3%	-100.0%
410 Professional Svc	3,102	3,200	3,200	0	0	-100.0%	N/A
420 Communications	5,128	4,840	5,000	4,840	4,840	-3.2%	0.0%
430 Travel	1,031	940	940	940	940	0.0%	0.0%
440 Advertising	0	0	700	700	700	0.0%	0.0%
450 Rental/Lease	20,794	20,000	20,000	20,000	20,000	0.0%	0.0%
470 Public Utility	104,822	105,000	105,000	105,750	105,750	0.7%	0.0%
480 Repair/Maint	4,663	6,570	8,500	8,570	10,570	0.8%	23.3%
490 Miscellaneous	3,909	5,580	4,000	5,580	5,580	39.5%	0.0%
510 Intergov't Svc	53,355	64,250	58,000	64,250	64,250	10.8%	0.0%
950 Interfund Rental	71,564	64,910	64,910	96,655	105,468	48.9%	9.1%
Total Parks Maintenance	1,071,920	1,103,364	1,085,849	1,220,036	1,270,965	12.4%	4.2%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Flower Program		Cost Center #:	576.810

Function

The Flower Program is designed to enhance the aesthetic appeal of the downtown area and other selected locations throughout the City. The benefit of the program is the beauty it brings to the community as well as tourism, which directly benefits the City as well as citizens and downtown merchants.

The Flower Program raises 20 to 25 thousand plants per year in the City’s green houses. Parks Department employees, along with volunteers from the Floretum Garden Club, plant 144 flower baskets and over 50 flower beds in various locations throughout the City. The non-profit organization Edmonds in Bloom contest has become a yearly event and has improved the City’s aesthetic appeal.

Budget Narrative

- Salaries/Benefits Seasonal employees to assist full time staff in maintenance of flower program
- Supplies Fertilizers, herbicides, seeds, plants, irrigation parts, miscellaneous supplies and utensils.
- Interfund Rental Annual rental of shared cost with Public Works of water wagon unit 42.

Changes

Public Utility decreased by \$750 and was transferred to Parks Maintenance Utility fund. This eliminates the Flower Program Utility fund and reduces the year-end budget transfers. There was a decrease in Small Equipment and Interfund Rental.

The following decision package is included in the budget:

Title	2007	2008	Ongoing
Seasonal Labor	\$5,000	\$5,000	Yes
Total	\$5,000	\$5,000	

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Parks and Recreation		Department #:	640
Cost Center	Flower Program		Cost Center #:	576.810

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	20,147	20,982	23,153	27,603	27,603	19.2%	0.0%
230 Benefits	1,587	2,546	2,546	2,850	2,850	11.9%	0.0%
310 Supplies	4,029	4,060	4,060	4,060	4,060	0.0%	0.0%
350 Small Equipment	441	1,000	1,000	500	500	-50.0%	0.0%
470 Public Utilities	0	750	750	0	0	-100.0%	N/A
950 Interfund Rental	3,412	3,476	3,476	1,924	2,107	-44.6%	9.5%
Total Flower Program	29,615	32,814	34,985	36,937	37,120	5.6%	0.5%

Fund:	Municipal Arts		Fund #:	117
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Municipal Arts Program 100

The Edmonds Arts Commission (EAC), established by Ordinance No. 1765 in 1975, presents a year-round comprehensive arts program in literary, visual, and performing arts as defined in the adopted Community Cultural Plan and refined in the EAC strategic plan which is reviewed annually. The 1988 Ordinance No. 2667 regarding Arts Commission funding provides “general revenue funding at a level of at least \$15,000 per year, in addition to such monies as may be appropriated or expended for staff support services.” The Cultural Services Manager and Cultural Services Assistant salaries are part of the Recreation and Cultural Services cost center. An allocation of \$4,000 annually from the Lodging Tax Fund 120 was authorized by Council in 1992 and is used to promote arts and culture activities in Edmonds through the CRAZE. The 2007-8 program encourages collaboration in the arts between private and public entities; provides programs for all age levels; and enhances the visibility of the arts while promoting Edmonds as a cultural destination.

Changes

An increase in miscellaneous expenditures includes \$1,000 funding for event related components for the 4th Avenue Arts Corridor during the opening events at Edmonds Center for the Arts in 2007.

Public Arts Acquisition Program 200

The Public Arts Acquisition Fund, established by Ordinance 1802 and amended by Ordinance 2667, requires that one-percent of municipal construction projects be allocated for visual art either for that particular project or for a different site in the City. “Municipal construction project” is any project paid for wholly or in part by the City to construct or remodel any building, community structure, park, street, sidewalk, parking facility, utility or portion thereof. Revenues therefore vary from year to year. Public art projects that may be addressed in 2007-8 include temporary installations on 4th Avenue Arts Corridor, and artist designed components for new flower basket poles in the downtown. The fund is also used for maintenance, repair, plaques, and display of the City’s Public Art Collection.

Changes

Miscellaneous expenditures for plaques and display of the art collection have increased \$500 to cover expenditures for donated artwork.

Arts Scholarships 300

This fund provides performing and literary arts scholarships for Edmonds students seeking higher education and a career in the arts. Scholarships are funded through donations and through proceeds from the annual Writers’ conference. Contributions may be considered tax deductible if for “exclusive public purposes”.

Changes

No significant changes occurred.

City of Edmonds 2007-08 Budget

Fund:	Municipal Arts		Fund #:	117
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Program 100 MUNICIPAL ARTS PROJECT							
Beginning Cash	98,619	104,855	120,592	124,722	130,372	3.4%	4.5%
Revenue							
State Arts Commission	2,562	1,200	0	1,200	1,200	0.0%	0.0%
Resale Items/Vending Mac	305	200	200	200	200	0.0%	0.0%
Other Gen Government	300	300	300	0	0	-100.0%	0.0%
Community Events	18,296	22,000	19,000	21,000	21,000	10.5%	0.0%
Investment Interest	2,455	2,610	5,800	5,800	5,800	0.0%	0.0%
Contribution/Donation	5,500	6,400	6,050	6,000	6,000	-0.8%	0.0%
Transfer From Fund 001	15,000	15,000	15,000	15,000	15,000	0.0%	0.0%
Transfer From Fund 120	4,000	4,000	4,000	4,000	4,000	0.0%	0.0%
Total Revenue	48,418	51,710	50,350	53,200	53,200	5.7%	0.0%
Expenditures							
Supplies	870	3,000	3,000	3,000	3,000	0.0%	0.0%
Small Equipment	151	300	300	600	600	100.0%	0.0%
Professional Services	16,172	32,200	32,200	32,200	32,200	0.0%	0.0%
Advertising	4,000	4,000	4,000	4,000	4,000	0.0%	0.0%
Rental/Lease	69	1,000	1,000	1,000	1,000	0.0%	0.0%
Repair & Maintenance		270	270	300	300	11.1%	0.0%
Miscellaneous	2,183	2,450	2,450	3,450	2,450	40.8%	-29.0%
Transfer To Fund 117.300	3,000	3,000	3,000	3,000	3,000	0.0%	0.0%
Total Expenditures	26,445	46,220	46,220	47,550	46,550	2.9%	-2.1%
Program 100 Ending Cash	120,592	110,345	124,722	130,372	137,022	4.5%	5.1%

City of Edmonds 2007-08 Budget

Fund:	Municipal Arts		Fund #:	117
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Program 200 PUBLIC ARTS ACQ PROJECTS							
Beginning Cash	64,464	61,486	74,478	69,914	26,214	-6.1%	-62.5%
Revenue							
Investment Interest	3,355	1,200	3,500	3,500	3,500	0.0%	0.0%
Contribution/Donation	2,000	1,000	1,000	500	500	-50.0%	0.0%
Transfers In - 1% For The Arts	19,493	7,500	3,136	5,000	5,000	59.4%	0.0%
Total Revenue	24,848	9,700	7,636	9,000	9,000	17.9%	0.0%
Expenditures							
Supplies	36	200	200	200	200	0.0%	0.0%
Professional Services	13,364	50,000	10,000	50,000	25,000	400.0%	-50.0%
Miscellaneous	1,434	2,000	2,000	2,500	2,500	25.0%	0.0%
Total Expenditures	14,834	52,200	12,200	52,700	27,700	332.0%	-47.4%
Program 200 Ending Cash	74,478	18,986	69,914	26,214	7,514	-62.5%	-71.3%
Program 300 ARTS SCHOLARSHIP							
Beginning Cash	6,097	10,697	7,739	9,989	10,719	29.1%	7.3%
Revenue							
Investment Interest	142	100	400	530	530	32.5%	0.0%
Contribution/Donation	1,500	1,000	1,600	200	200	-87.5%	0.0%
Transfer From 117.100	3,000	3,000	3,000	3,000	3,000	0.0%	0.0%
Total Revenue	4,642	4,100	5,000	3,730	3,730	-25.4%	0.0%
Expenditures							
Professional Services	3,000	0	0	0	0	N/A	N/A
Miscellaneous	0	3,000	2,750	3,000	3,000	9.1%	0.0%
Total Expenditures	3,000	3,000	2,750	3,000	3,000	9.1%	0.0%
Program 300 Ending Cash	7,739	11,797	9,989	10,719	11,449	7.3%	6.8%



This Page Intentionally Left Blank

City of Edmonds 2007-08 Budget

Fund:	Memorial Street Tree		Fund #:	118
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Function

The Memorial Tree Fund was established by Ordinance No. 2396 for the deposit of voluntary contributions to enhance the appearance of Edmonds' city streets by planting street trees in conformance with the Edmonds Street Tree Plan.

Changes

No changes occurred.

City of Edmonds 2007-08 Budget

Fund:	Memorial Street Tree		Fund #:	118
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	14,765	15,208	15,247	15,847	16,447	3.9%	3.8%
<u>Revenue</u>							
Investment Interest	482	450	600	600	600	0.0%	0.0%
Total Revenue	482	450	600	600	600	0.0%	0.0%
<u>Expenditures</u>							
Total Expenditures	0	0	0	0	0	N/A	N/A
Ending Cash	15,247	15,658	15,847	16,447	17,047	3.8%	3.6%

City of Edmonds 2007-08 Budget

Fund:	Youth Scholarship		Fund #:	122
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Function

This Fund was established by Resolution No. 632 for the purpose of assisting children in the City of Edmonds who cannot participate in recreation and cultural activities/programs because of financial hardships. The main revenue sources are donations from individuals, service groups, trusts, special events and gifts.

Changes

No significant changes occurred.

City of Edmonds 2007-08 Budget

Fund:	Youth Scholarship		Fund #:	122
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	6,911	6,726	8,313	8,303	7,843	-0.1%	-5.5%
<u>Revenue</u>							
Investment Interest	230	80	335	340	350	1.5%	2.9%
Contribution/Donation	4,130	3,500	2,755	2,400	2,500	-12.9%	4.2%
Total Revenue	4,360	3,580	3,090	2,740	2,850	-11.3%	4.0%
<u>Expenditures</u>							
Miscellaneous	2,958	4,000	3,100	3,200	3,200	3.2%	0.0%
Total Expenditures	2,958	4,000	3,100	3,200	3,200	3.2%	0.0%
Ending Cash	8,313	6,306	8,303	7,843	7,493	-5.5%	-4.5%

City of Edmonds 2007-08 Budget

Fund:	Tourism Promotional / Arts		Fund #:	123
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Function

This fund was established in 1985 by Resolution No. 630, which designates that 25 percent of all monies received from the motel/hotel excise tax are to be held in the Tourism Promotion Fund. Due to timing differences transfers from the 120 to the 123 may not exactly reflect the actual revenues received in the 120 for any given year. The Fund is administered with the directions and recommendations of the Edmonds Arts Commission (EAC) to promote and advertise artistic events and programs; thereby promoting cultural tourism for Edmonds. In addition to promoting Arts Commission programs, the EAC administers a Tourism Promotion Award program of approximately \$7,000 - 9,000 from this fund that awards reimbursement contracts to local cultural organizations to promote activities that draw people to Edmonds.

Changes

A \$600 expenditure increase for advertising of EAC events such as Write on the Sound writers' conference is included.

City of Edmonds 2007-08 Budget

Fund:	Tourism Promotional / Arts		Fund #:	123
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	29,051	20,551	31,491	26,941	22,176	-14.4%	-17.7%
<u>Revenue</u>							
Sale Maps & Books	269	300	250	200	200	-20.0%	0.0%
Investment Interest	784	500	1,400	1,400	1,400	0.0%	0.0%
Contributions/Donations	500	0	0	0	0	0.0%	0.0%
Transfer From Fund 120	16,296	14,500	15,000	15,435	15,883	2.9%	2.9%
Total Revenue	17,849	15,300	16,650	17,035	17,483	2.3%	2.6%
<u>Expenditures</u>							
Supplies	0	300	300	300	300	0.0%	0.0%
Professional Services	8,350	10,500	10,500	10,500	10,500	0.0%	0.0%
Advertising	456	1,900	1,900	2,500	2,500	31.6%	0.0%
Miscellaneous	6,603	8,500	8,500	8,500	8,500	0.0%	0.0%
Total Expenditures	15,409	21,200	21,200	21,800	21,800	2.8%	0.0%
Ending Cash	31,491	14,651	26,941	22,176	17,859	-17.7%	-19.5%

Fund:	Gifts Catalog		Fund #:	127
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Parks and Recreation 000

This fund provides an opportunity for individuals or groups to donate funds for site specific items, such as benches, tables, bike racks, for use in the City’s park system. Revenue is from contributions and interest. Contributions may be considered tax deductible if for “exclusive public purposes”.

Art Museum/Memorial Building 100

This fund was established to assist with art projects of a capital nature, such as museum related projects or display facilities. Revenue is from contributions and interest. Contributions may be considered tax deductible if for “exclusive public purposes”.

Public Art Donations 200

This fund provides an opportunity for individuals or organizations to donate funds for specific public art projects to be sited in the City of Edmonds. Revenue is from contributions and interest. Contributions may be considered tax deductible if for “exclusive public purposes”.

Changes

A \$2500 donation received in 2005 from the Edmonds Arts Festival Foundation for design work on the Hwy 99 International District artwork will be expended, with additional minor expenditures pending resiting of the Tsutakawa sculpture near the train platform by Sound Transit at some future time.

City of Edmonds 2007-08 Budget

Fund:	Gifts Catalog		Fund #:	127
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

FUND 127 - GIFTS CATALOG FUND

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Program 000 GIFTS CATALOG							
Beginning Cash	73,573	79,729	79,777	87,208	91,442	9.3%	4.9%
<u>Revenue</u>							
Investment Interest	2,849	1,600	3,700	3,900	4,040	5.4%	3.6%
Contribution/Donation	25,112	5,400	5,859	1,700	2,000	-71.0%	17.6%
Total Revenue	27,961	7,000	9,559	5,600	6,040	-41.4%	7.9%
<u>Expenditures</u>							
Supplies	16,757	1,820	2,128	1,366	1,600	-35.8%	17.1%
Repairs & Maintenance	5,000	0	0	0	0	N/A	N/A
Total Expenditures	21,757	1,820	2,128	1,366	1,600	-35.8%	17.1%
Program 000 Ending Cash	79,777	84,909	87,208	91,442	95,882	4.9%	4.9%
Program 100 ART MUSEUM/MEMORIAL BUILDING							
Beginning Cash	54,143	55,143	55,556	58,056	60,556	4.5%	4.3%
<u>Revenue</u>							
Investment Interest	1,413	1,620	2,500	2,500	2,500	0.0%	0.0%
Total Revenue	1,413	1,620	2,500	2,500	2,500	0.0%	0.0%
<u>Expenditures</u>							
Total Expenditures							
Program 100 Ending Cash	55,556	56,763	58,056	60,556	63,056	4.3%	4.1%
Program 200 Public Art Donations							
Beginning Cash	3,376	5,966	5,951	3,611	271	-39.3%	-92.5%
<u>Revenue</u>							
Investment Interest	75	90	160	160	160	0.0%	0.0%
Contribution/Donation	2,500	0	0	0	0	N/A	N/A
Total Revenue	2,575	90	160	160	160	0.0%	0.0%
<u>Expenditures</u>							
Professional Services	0	3,000	2,500	3,000	0	20.0%	-100.0%
Miscellaneous	0	500	0	500	0	N/A	-100.0%
Total Expenditures	0	3,500	2,500	3,500	0	40.0%	-100.0%
Program 200 Ending Cash	5,951	2,556	3,611	271	431	-92.5%	59.0%

City of Edmonds 2007-08 Budget

Fund:	Cemetery Maintenance/ Improvement		Fund #:	130
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Function

The fund was established by Ordinance No. 2306. The purpose of the Fund is to provide for the operation of the municipal cemetery under the direction of the Cemetery Board. Ultimate direction is provided by the City Council. Revenue increases due to increased sales and services. The budget reflects long-term capital goals of completion of a new columbarium.

The new cemetery columbarium scheduled for completion in September of 2006 will offer a beautiful and peaceful setting. The new columbarium will consist of 680 niches priced from \$1,450 to \$4,950 depending on location.

Changes

Professional services has been reduced from \$5,000 to \$1,000. \$3,000 will be transferred into advertising and \$1,000 into travel to better assist in sales and management of cemetery. Advertising increased from \$400 to \$3,000 for advertising in newspapers and brochures for sales of new columbarium niches and burial spaces. Public Utility increased from \$2,700 to \$3,700 due to increased water and electrical needs for cemetery. Travel increased from \$200 to \$1,000 due to training and seminars needed to manage the Edmonds Memorial Cemetery and new columbarium.

The total price for new columbarium is approximately \$780,000. \$500,000 was budgeted in the Cemetery 130 fund and \$300,000 was loaned from the Cemetery 610 Trust fund to help cover these costs. The loan is to be paid back over 15 years from niche and burial sales.

The following decision packages were incorporated into the budget:

Title	2007	2008	Ongoing
Riding Mower	\$16,000		No
21" Honda Lawn Mower		\$1,200	No
Total	\$16,000	\$1,200	

City of Edmonds 2007-08 Budget

Fund:	Cemetery Maintenance/ Improvement		Fund #:	130
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	529,804	564,608	566,672	160,240	240,895	-71.7%	50.3%
Revenue							
Resale Items/Taxable	25,688	25,000	20,000	25,000	25,000	25.0%	0.0%
Cemetery Grave Sales	16,119	30,000	15,000	15,000	15,000	0.0%	0.0%
Columbarium Niche Sales	0	0	50,000	100,000	100,000	100.0%	0.0%
Cemetery Openings/Closing	24,440	25,000	25,000	25,000	25,000	0.0%	0.0%
Investment Interest	16,200	11,000	11,000	11,000	11,000	0.0%	0.0%
Contribution/Donation	0	100	100	100	100	0.0%	0.0%
Interfund Loan from 610	0	300,000	300,000	0	0	-100.0%	N/A
Interfund Transfer-In	73,500	80,282	80,282	85,114	89,264	6.0%	4.9%
Total Revenue	155,947	471,382	501,382	261,214	265,364	-47.9%	1.6%
Expenditures							
Salaries and Wages	55,211	57,708	57,708	58,111	59,830	0.7%	3.0%
Overtime	1,647	2,050	2,050	2,050	2,050	0.0%	0.0%
Benefits	19,015	20,524	20,524	24,953	27,385	21.6%	9.7%
Uniforms	0	200	200	1,000	1,000	400.0%	0.0%
Supplies	4,513	7,000	7,000	7,000	7,000	0.0%	0.0%
Resale Items	14,537	20,000	15,000	20,000	20,000	33.3%	0.0%
Small Equipment	0	2,500	2,500	0	1,200	-100.0%	N/A
Professional Services	0	5,000	5,000	1,000	1,000	-80.0%	0.0%
Communications	1,179	1,200	1,200	1,200	1,200	0.0%	0.0%
Travel	406	200	200	1,000	1,000	400.0%	0.0%
Advertising	0	400	3,000	3,000	3,000	0.0%	0.0%
Utilities	2,569	2,700	3,000	3,700	3,700	23.3%	0.0%
Repairs and Maintenance	0	500	500	500	500	0.0%	0.0%
Miscellaneous	828	1,000	200	1,000	1,000	400.0%	0.0%
Interfund Services	0	2,000	2,000	3,000	3,000	50.0%	0.0%
Interfund Rental	7,179	7,032	7,032	8,142	8,877	15.8%	9.0%
Interfund Loan Payments	0	0	0	13,903	14,598	N/A	5.0%
Interfund Loan Interest	0	0	0	15,000	14,305	N/A	-4.6%
Construction Projects	4,890	810,371	780,000	0	0	-100.0%	N/A
Interfund Transfer	7,105	2,500	700	0	0	-100.0%	N/A
Equipment	0	0	0	16,000	0	N/A	-100.0%
Total Expenditures	119,079	942,885	907,814	180,559	170,645	-80.1%	-5.5%

City of Edmonds 2007-08 Budget

Fund:	Parks Trust		Fund #:	601
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Function

This fund was established in March 2003 by City Council Ordinance No. 3466. The purpose of the fund is to receive donations from the City's citizenry with the intent that interest earned will be used to assist the cost of operating, maintaining, and improving the City Flower Program, Environmental/Beach Ranger Program, and Yost Pool in accordance with the donor's wishes.

Flower Program 100

The Flower Program enhances the aesthetic appeal of the downtown area and other selected locations throughout the City.

Environmental/Beach Ranger Program 200

The Environmental/Beach Ranger Program provides interpretive and environmental education opportunities for citizens, school-age children and visitors to our parks and beaches. It promotes stewardship of Puget Sound, its shoreline, and the surrounding watershed.

Yost Pool 300

Yost Pool is a popular summer pool that enhances the lives, fitness, and health of our community.

Changes

No significant changes occurred.

City of Edmonds 2007-08 Budget

Fund:	Parks Trust		Fund #:	601
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Program 100 Flower Program							
Beginning Cash	61,615	63,488	66,052	68,102	70,102	3.1%	2.9%
<u>Revenue</u>							
Investment Interest	2,010	820	2,000	2,000	2,000	0.0%	0.0%
Contributions	1,891	0	50	0	0	-100.0%	N/A
Interfund Transfer	536	0	0	0	0	N/A	N/A
Total Revenue	4,437	820	2,050	2,000	2,000	-2.4%	0.0%
<u>Expenditures</u>							
Total Expenditures	0	0	0	0	0	N/A	N/A
Program 100 Ending Cash	66,052	64,308	68,102	70,102	72,102	2.9%	2.9%
Program 200 Environmental/Beach Ranger							
Beginning Cash	50,130	51,634	54,806	56,806	58,806	3.6%	3.5%
<u>Revenue</u>							
Investment Interest	1,701	660	2,000	2,000	2,000	0.0%	0.0%
Contributions	2,975	0	0	0	0	N/A	N/A
Total Revenue	4,676	660	2,000	2,000	2,000	0.0%	0.0%
<u>Expenditures</u>							
Total Expenditures	0	0	0	0	0	N/A	N/A
Program 200 Ending Cash	54,806	52,294	56,806	58,806	60,806	3.5%	3.4%
Program 300 Yost Pool							
Beginning Cash	0	0	0	0	0	N/A	N/A
<u>Revenue</u>							
Total Revenues	0	0	0	0	0	N/A	N/A
<u>Expenditures</u>							
Total Expenditures	0	0	0	0	0	N/A	N/A
Program 300 Ending Cash	0	0	0	0	0	N/A	N/A

City of Edmonds 2007-08 Budget

Fund:	Cemetery Maintenance Trust		Fund #:	610
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

Function

The Cemetery Maintenance Trust Fund was established by Ordinance No. 2596. The purpose of this fund is to provide an ongoing, stable source of funding for the long-term care and maintenance of the Edmonds Memorial Cemetery. No principal may be expended from this fund. Revenue sources are from a percentage of lot sales, burial fees, and other designated donations.

Changes

The Cemetery Maintenance fund loaned \$300,000 to the 130 Cemetery fund for completion of the new Columbarium at Edmonds Memorial Cemetery. The loan will be paid back to Fund 610 over the next 15 years. This new source of revenue will help recapture the costs associated with the construction of columbarium.

City of Edmonds 2007-08 Budget

Fund:	Cemetery Maintenance Trust		Fund #:	610
Department:	Parks and Recreation		Department #:	640
Cost Center	Total Fund		Cost Center #:	n/a

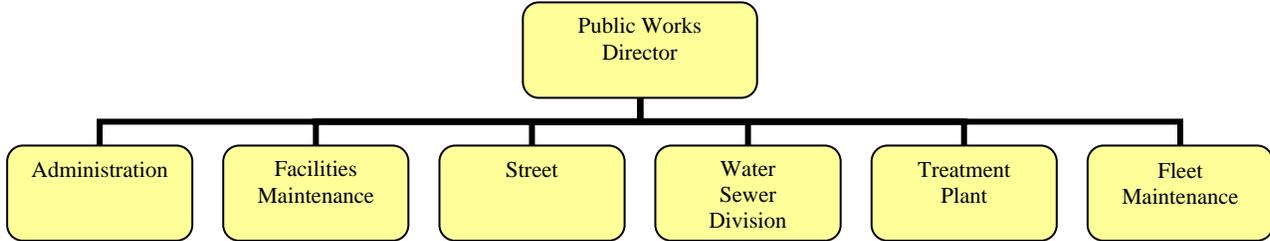
Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	576,286	604,876	602,726	323,949	384,075	-46.3%	18.6%
<u>Revenue</u>							
Resale Items/Taxable	2,854	2,778	2,778	2,778	2,778	0.0%	0.0%
Cemetery Grave Sales	1,791	3,333	1,667	1,667	1,667	0.0%	0.0%
Columbarium Niche Sales	0	0	0	10,000	10,000	N/A	0.0%
Cemetery Services	2,716	2,778	2,778	2,778	2,778	0.0%	0.0%
Investment Interest	19,079	14,000	14,000	14,000	14,000	0.0%	0.0%
Interfund Loan Payments	0	0	0	13,903	14,598	N/A	5.0%
Interfund Loan Interest	0	0	0	15,000	14,305	N/A	-4.6%
Total Revenue	26,440	22,889	21,223	60,126	60,126	183.3%	0.0%
<u>Expenditures</u>							
Interfund Loan to 130	0	300,000	300,000	0	0	-100.0%	N/A
Total Expenditures	0	300,000	300,000	0	0	-100.0%	N/A
Ending Cash	602,726	327,765	323,949	384,075	444,201	18.6%	15.7%



This Page Intentionally Left Blank

City of Edmonds 2007-08 Budget

Fund:	Various		Fund #:	001, 111, 411
Department:	Public Works		Department #:	
Cost Center	Total Department		Cost Center #:	n/a



Mission Statement

Public Works is responsible for operation and maintenance of the City’s physical infrastructure, including the street right-of-ways, drainage system, City owned buildings, water and sewer utilities, fleet maintenance, and the Wastewater Treatment Plant.

Purpose

Public Works Department is dedicated to providing the highest quality services for their customers: citizens, City employees, business owners, and visitors. The Department strives to enhance the City’s infrastructure, while maintaining a safe, clean, and healthy environment.

Budget Changes

The increase in Salaries includes a cost of living increase, as well as increases in accordance with contractual agreements and/or City policy. Benefits increased due to a State mandated increase in pension rates, and approximately a 7% increase in medical premiums. Additional budget changes are described in each of the following cost centers.

In addition to the changes noted, the following decision packages were included in the budget:

Division	# of Requests	Amount
Public Works Administration	1	\$2,436
Facilities Maintenance	10	62,000
Total General Fund		\$64,436
Street	3	\$35,436
Total Street Fund		\$35,436
Storm	1	\$125,000
Water	2	18,120
Sewer	2	68,120
Treatment Plant	6	38,700
Total Utility Fund		\$249,940

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Public Works		Department #:	650
Cost Center	Administration		Cost Center #:	519.910

Function

Provide overall coordination and control of Public Works services and asset management of the City's streets, drainage, water and sewer utilities, facilities (building) maintenance, fleet maintenance and the wastewater treatment plant. Provide initial point of contact for citizen concerns or requests for public works services. Assist the Engineering Division in the planning and delivery of capital improvement and replacement projects for the City's infrastructure. Partner with the Administrative Services Department with the oversight of the Combined Utility (drainage, water and sewer), Equipment Rental, Street and Building Maintenance Funds. Coordinate with emergency management officials on disaster response and recovery operations.

Changes

There are only minor budget changes proposed for 2006 in the Administration budget. Supplies were decreased slightly due to other Public Works divisions purchasing directly from their supply budgets. Public utility and repair/maintenance budget was increased to match actual operation and maintenance costs for the Public Works Center. Miscellaneous costs to attend conferences were reduced to help with reducing General Fund expenditures. In addition to the changes mentioned above, the following decision packages have been incorporated into the budget.

Title	2007	2008	Ongoing
Copier Equipment Lease	\$1,200	\$1,236	Yes
Total	\$1,200	\$1,236	

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Public Works		Department #:	650
Cost Center	Administration		Cost Center #:	519.910

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	185,863	191,466	191,466	200,052	205,954	4.5%	3.0%
120 Overtime	178	200	200	200	200	0.0%	0.0%
230 Benefits	35,079	39,242	39,242	48,512	53,973	23.6%	11.3%
310 Supplies	4,508	5,360	5,000	5,200	5,200	4.0%	0.0%
350 Small Equipment	822	0	0	0	0	N/A	N/A
410 Professional Svc	13	0	0	0	0	N/A	N/A
420 Communications	2,759	480	480	480	480	0.0%	0.0%
430 Travel	292	960	600	960	960	60.0%	0.0%
450 Rental/Lease	3,208	3,250	3,250	4,450	4,486	36.9%	0.8%
470 Public Utility	2,431	1,900	2,500	2,500	2,500	0.0%	0.0%
480 Repair/Maint	2,090	1,580	2,100	2,100	2,100	0.0%	0.0%
490 Miscellaneous	2,162	2,790	2,200	2,200	2,200	0.0%	0.0%
950 Interfund Rental	1,825	2,146	2,146	2,558	2,785	19.2%	8.9%
Total Administration	241,230	249,374	249,184	269,212	280,838	8.0%	4.3%

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Public Works		Department #:	651
Cost Center	Facilities Maintenance		Cost Center #:	519.920

Function

Facilities Maintenance maintains and operates all City-owned buildings, which encompass approximately 225,000 square feet of interior space. Major buildings include City Hall, Maxwell-McGinness Public Safety Complex, Frances Anderson Center, Library and Plaza Room, Public Works, Fire Stations 16, 17, and 20, Senior Center, Meadowdale Clubhouse, Museum, Wade James Theater, Log Cabin, Boys and Girls Club, and Parks buildings. Maintenance and renovation activities for these buildings include painting, roofing, carpentry, flooring, plumbing, locksmithing, electrical, heating/ventilation/cooling, and computer cabling. In addition, custodial care is provided for 148,000 square feet of areas occupied by City staff or areas used by City recreation programs.

Facilities also provides the electrical work to maintain the City's traffic signals, water and wastewater pump stations, and downtown street lights. The Division also helps setup for the Arts Festival, Independence Day Parade and fireworks, Taste of Edmonds, and the Downtown Christmas Tree Lighting Ceremony.

Budget Narrative

The department's base 2007 budget is above 2006 levels. This is largely the result of cost increases in supplies, utilities and repairs and maintenance.

Budget Changes

Supplies: The across-the board increase for supplies has impacted the City as well as the rest of the nation.

Overtime: Due to labor shortages, an increase in overtime has resulted.

Fuel: We have added a new generator for City Hall, doubling our weekly fuel consumption and the record increase of fuel costs.

Minor Equipment: Equipment and tool replacement as well as upgrades have contributed to increased costs.

Communication: Increased usage of cell phones in order to keep up with our changing work load and additional building alarm monitoring.

Public Utilities: Utilities increases as well as increased usage, has posed a demand for increased costs.

Repair Maintenance: Maintenance agreements with contractors on proprietary mechanical and monitoring systems, increased square footage and the technological complexity of controls necessitate a cost increase.

Intergovernmental: Recycling fees, dumping fees, and cost for permitting of new equipment have all increased.

In addition to the changes listed above, the following decision packages have been incorporated into the budget.

Title	2007	2008	Ongoing
Public Safety Entrance Doors	9,000		No
City Hall Interior Painting		8,000	No
Plaza Kitchen Remodel	5,000		No
Library Kitchen Remodel	5,000		No
Plaza Room Chairs	1,500		No
City Hall Window Replacement		10,000	No
Meadowdale Clubhouse Ceiling Replacement		7,000	No
Meadowdale Clubhouse Lighting Upgrade		5,000	No
FS #17 Interior Painting		4,500	No
Public Safety Interior Painting		7,000	No
Total	\$20,500	\$41,500	

City of Edmonds 2007-08 Budget

Fund:	General		Fund #:	001
Department:	Public Works		Department #:	651
Cost Center	Facilities Maintenance		Cost Center #:	519.920

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
110 Salaries	505,994	547,429	513,429	542,603	560,312	5.7%	3.3%
120 Overtime	5,381	8,500	8,500	8,500	8,500	0.0%	0.0%
230 Benefits	155,942	177,356	177,356	203,597	224,071	14.8%	10.1%
240 Uniforms	3,802	7,210	6,000	6,000	6,000	0.0%	0.0%
310 Supplies	72,602	82,000	82,000	99,000	101,500	20.7%	2.5%
320 Fuel Consumed	1,195	1,700	1,700	1,700	1,700	0.0%	0.0%
350 Small Equipment	7,687	3,680	3,680	4,030	2,530	9.5%	-37.2%
410 Professional Svc	107	0	0	0	0	N/A	N/A
420 Communications	9,389	6,950	13,000	13,950	13,950	7.3%	0.0%
430 Travel	295	0	0	0	0	N/A	N/A
470 Public Utility	293,416	325,000	325,000	344,500	345,670	6.0%	0.3%
480 Repair/Maint	42,944	46,200	46,200	50,000	73,500	8.2%	47.0%
490 Miscellaneous	375	2,780	2,780	2,780	2,780	0.0%	0.0%
510 Intergov't Svc	762	3,000	3,000	3,000	3,000	0.0%	0.0%
950 Interfund Rental	20,632	36,679	36,679	35,413	38,571	-3.5%	8.9%
630 Other Improvements	0	3,000	3,000	3,000	3,000	0.0%	0.0%
640 Machinery/Equipment	0	8,700	8,700	0	0	-100.0%	N/A
Total Facilities Maintenance	1,120,526	1,260,184	1,231,024	1,318,073	1,385,084	7.1%	5.1%

City of Edmonds 2007-08 Budget

Fund:	Street		Fund #:	111
Department:	Public Works		Department #:	653
Cost Center	Street		Cost Center #:	542.000

Function

Streets maintains and improves 133 miles of right-of-ways, including street roadways, shoulders and alley base surfaces, traffic markings, signing and signal control devices, sidewalks and bicycle/pedestrian facilities, roadside vegetation control, snow and ice control, and public right-of-way street lighting.

Changes

There are no budget changes for supplies in 2007 and minimally in 2008 even though supply costs have increased substantially. After one-time decision packages have been removed, there are increases to professional services, repair and maintenance, uniforms, communications and interfund rental in both 2007 and 2008.

	<u>2007</u>	<u>2008</u>
Street Maintenance Supplies		\$5,000
Street Maintenance Prof. Services	\$1,500	\$500
Street Lighting Supplies		\$500
Traffic Control Supplies		\$1,400
Traffic Control Repair/Maint.	\$1,000	\$1,000
Vegetation Prof. Services	\$500	\$500
Uniforms	\$200	\$200
Communications	\$500	\$200
Interfund Rental	\$22,044	\$13,756

In addition to the changes above, the following decisions packages have been incorporated into the budget.

Title	2007	2008	Ongoing
SR99 Signal Camera Replacement	\$8,000		No
Vegetation Control Tools	1,200	1,236	Yes
Roadway Patching	25,000		No
Total	\$34,200	\$1,236	

City of Edmonds 2007-08 Budget

Fund:	Street		Fund #:	111
Department:	Public Works		Department #:	653
Cost Center	Street		Cost Center #:	542.000

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	172,731	215,887	223,811	101,683	34,495	-54.6%	-66.1%
Revenue							
Street and Curb Permit	4,200	0	257	0	0	-100.0%	N/A
Motor Vehicle Fuel Tax	576,295	735,685	743,347	760,000	760,000	2.2%	0.0%
Road Maint/Repair	4,529	3,000	1,281	1,500	1,500	17.1%	0.0%
Alley Disruption/Closure	0	6,400	0	1,598	1,598	N/A	0.0%
Parking Disruption/Closure	3,965	31,900	5,798	3,537	3,537	-39.0%	0.0%
Sidewalk Disruption/Closure	4,190	26,500	5,874	5,874	5,874	0.0%	0.0%
Interfund Services	17,250	17,250	17,250	10,000	10,000	-42.0%	0.0%
Investment Interest	3,363	4,700	4,910	5,000	5,000	1.8%	0.0%
Insurance Recovery	847	1,000	7,000	0	0	-100.0%	N/A
Sale of Junk/Salvage	73	0	150	0	0	-100.0%	N/A
Other Misc. Revenue	801	0	800	0	0	-100.0%	N/A
Sale of Fixed Assets	31,250	0	0	0	0	N/A	N/A
Street Vacation/Sell ROW	98,981	0	7,500	0	0	-100.0%	N/A
Transfer from Fund 001	476,320	326,320	326,320	485,520	572,550	48.8%	17.9%
Total Revenue	1,222,064	1,152,755	1,120,487	1,273,029	1,360,059	13.6%	6.8%
Expenditures							
Salaries	400,413	402,371	400,520	427,663	441,333	6.8%	3.2%
Overtime	4,166	9,789	9,789	9,789	9,789	0.0%	0.0%
Benefits	122,759	141,816	129,753	163,496	178,679	26.0%	9.3%
Uniforms	3,034	6,900	5,300	7,100	7,300	34.0%	2.8%
Supplies	127,451	155,900	109,000	155,900	162,800	43.0%	4.4%
Small Equipment	7,424	3,400	3,100	1,200	1,236	-61.3%	3.0%
Professional Services	2,564	9,000	15,000	36,000	12,000	140.0%	-66.7%
Communications	8,433	3,500	3,800	4,000	4,200	5.3%	5.0%
Training	859	3,380	2,800	3,380	3,380	20.7%	0.0%
Rental/Lease	30	2,500	1,500	2,500	2,500	66.7%	0.0%
Insurance	32,407	32,230	33,033	33,536	36,890	1.5%	10.0%
Public Utility	233,983	254,250	251,550	254,250	254,250	1.1%	0.0%
Repairs & Maintenance	3,596	92,300	84,000	19,300	12,300	-77.0%	-36.3%
Miscellaneous	5,900	12,660	4,000	12,660	12,660	216.5%	0.0%
Intergovernmental Services	4,563	16,000	5,500	16,000	16,000	190.9%	0.0%
Interfund Rental	128,112	131,472	131,472	153,516	167,272	16.8%	9.0%
Buildings	0	21,000	0	0	0	N/A	N/A
Transfer Out	64,000	12,500	12,500	0	0	-100.0%	N/A
PWTF Loan Principal	9,184	28,259	28,259	29,319	30,379	3.8%	3.6%
PWTF Loan Interest	12,106	11,739	11,739	10,608	9,435	-9.6%	-11.1%
Total Expenditures	1,170,984	1,350,966	1,242,615	1,340,217	1,362,403	7.9%	1.7%
Ending Cash	223,811	17,676	101,683	34,495	32,151	-66.1%	-6.8%

City of Edmonds 2007-08 Budget

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works		Department #:	
Cost Center	Total Department		Cost Center #:	n/a

Mission Statement

As part the combined stormwater, water, and sanitary sewer utility operation, Public Works is responsible for operation and maintenance of the infrastructure, including the stormwater collection and conveyance system, the potable water storage and distribution system, the sanitary sewer collection system and the Wastewater Treatment Plant.

Budget Narrative

Public Works Department is dedicated to providing the highest quality services for their customers: citizens, City employees, business owners, and visitors. The Department strives to enhance the City's infrastructure, while maintaining a safe, clean, and healthy environment.

The combined utility fund's 2007 baseline budget is 9.1% above 2006 estimates. Expenditure line items that have increased are salaries and benefits and public utility charges. Other line items have been changed slightly to reflect current expenditure levels.

Changes

Please refer to the narratives for each divisional budget. The following decision packages are included in the budget.

Division	# of Requests	Amount
Storm	1	\$125,000
Water	2	18,120
Sewer	2	68,120
Treatment Plant	6	38,700
Total Utility Fund	11	\$249,940

City of Edmonds 2007-08 Budget

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works		Department #:	
Cost Center	Total Department		Cost Center #:	n/a

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	3,548,880	3,335,891	4,304,231	4,787,026	3,787,218	11.2%	-20.9%
Revenue							
Other/Non-Bus/Lic/Permits	5,652	5,000	5,025	5,000	5,000	-0.5%	0.0%
Grants	37,897	37,487	40,416	41,020	41,020	1.5%	0.0%
Intergov't Services	1,530,777	1,832,379	1,881,885	2,165,379	2,248,359	15.1%	3.8%
Utility Charges	10,407,484	10,203,510	10,547,188	9,974,790	9,975,698	-5.4%	0.0%
Illegal Discharge	700	0	7,950	0	0		
Investment Interest	179,276	120,000	218,685	200,000	210,000	-8.5%	5.0%
Other Misc Revenues	95,126	94,635	80,223	77,000	77,000	-4.0%	0.0%
Rental/Lease Incomes	33,946	27,288	27,989	28,000	28,000	0.0%	0.0%
Capital Contributions	48,318	55,677	46,035	37,378	41,116	-18.8%	10.0%
Insurance Recoveries	16,584	0	24,792	0	0	-100.0%	N/A
Total Revenue	12,355,760	12,375,976	12,880,188	12,528,567	12,626,193	-2.7%	0.8%
Expenditures							
Salaries	2,282,719	2,427,642	2,392,221	2,503,226	2,586,980	4.6%	3.3%
Overtime	68,626	92,100	73,866	92,100	92,100	24.7%	0.0%
Benefits	665,456	742,168	752,568	887,599	975,725	17.9%	9.9%
Uniforms	23,231	27,150	24,394	27,350	27,640	12.1%	1.1%
Supplies	458,929	473,750	496,474	578,930	591,108	16.6%	2.1%
Fuel Consumed	55,727	59,970	69,340	83,200	84,370	20.0%	1.4%
Water Purchased	1,221,154	1,400,000	1,400,000	1,540,000	1,694,000	10.0%	10.0%
Minor Equip	50,094	7,800	26,188	15,950	16,340	-39.1%	2.4%
Professional Svcs	166,235	268,940	172,344	205,440	207,690	19.2%	1.1%
Communications	98,608	89,740	61,932	54,956	55,656	-11.3%	1.3%
Travel	3,130	17,170	7,587	14,370	14,570	89.4%	1.4%
Advertising	3,324	2,120	1,265	2,120	2,120	67.6%	0.0%
Insurance	308,288	354,230	290,375	312,080	343,288	7.5%	10.0%
Rental/Lease	18,599	23,020	12,898	22,320	22,420	73.1%	0.4%
Utilities	858,919	931,870	846,222	935,850	936,800	10.6%	0.1%
Repair	86,554	141,266	77,373	103,192	105,164	33.4%	1.9%
Misc	356,970	470,660	417,244	475,660	466,660	14.0%	-1.9%
Intergov't Svcs	186,753	261,554	231,770	307,050	311,014	32.5%	1.3%
Capital Outlay	48,469	49,626	16,855	93,625	34,925	455.5%	-62.7%
Debt - Principal	1,175,403	1,169,098	1,581,440	1,288,654	904,026	-18.5%	-29.8%
Debt - Interest & Costs	308,635	237,201	266,010	213,925	177,685	-19.6%	-16.9%
Interfund Transactions	3,154,586	3,261,408	3,179,027	3,770,778	3,372,893	18.6%	-10.6%
Total Expenditures	11,600,409	12,508,483	12,397,393	13,528,375	13,023,174	9.1%	-3.7%
Ending Cash	4,304,231	3,203,384	4,787,026	3,787,218	3,390,237	-20.9%	-10.5%

City of Edmonds 2007-08 Budget

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works		Department #:	652
Cost Center	Storm		Cost Center #:	542.000

Function

Storm Drainage staff conduct storm drainage system maintenance, street sweeping, emergency flooding response, creek maintenance, inspection and monitoring of private stormwater detention systems, and minor capital improvement projects. The Division's recent focus is to upgrade its services to comply with Federal Clean Water Act requirements and the Endangered Species Act (ESA) rules for salmon.

Budget Narrative

The Stormwater Maintenance Division is driven in large part by increasing federal and state regulations. In our pursuit of clean runoff into our streams, lakes, and ultimately Puget Sound, we are employing the latest strategies and best management practices to comply with the Clean Water Act. One of the most effective ways of reducing debris runoff is to collect it before it gets into the system. The best way to do that is an aggressive street sweeping program. We have such a program in place and hope to continue.

Changes

Increases due to inflation and other uncontrollable economic pressures:

	<u>2007</u>	<u>2008</u>
Uniforms	\$200	\$200
Communications	\$500	\$200
Interfund Rental	\$7,115	\$16,322
Professional Services		\$2,115

In addition to the changes above, the following decision package has been incorporated into the budget.

Title	2007	2008	Ongoing
Street Sweeper Shortfall Adjustment	\$125,000		No
Total	\$125,000		

City of Edmonds 2007-08 Budget

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works		Department #:	652
Cost Center	Storm		Cost Center #:	542.000

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Salaries	385,809	411,101	411,101	427,045	439,624	3.9%	2.9%
Overtime	1,204	5,080	5,080	5,080	5,080	0.0%	0.0%
Benefits	112,998	123,875	123,875	156,364	170,800	26.2%	9.2%
Uniforms	3,109	6,100	5,800	6,300	6,500	8.6%	3.2%
Supplies	40,446	49,500	42,550	49,500	49,500	16.3%	0.0%
Minor Equip	2,355	2,800	2,600	2,800	2,800	7.7%	0.0%
Professional Svcs	50,593	32,320	10,500	17,500	19,615	66.7%	12.1%
Communications	4,704	2,500	2,500	3,000	3,200	20.0%	6.7%
Travel	50	3,330	3,330	3,330	3,330	0.0%	0.0%
Insurance	34,222	91,710	33,281	33,796	37,176	1.5%	10.0%
Rental/Lease	77	4,000	2,800	4,000	4,000	42.9%	0.0%
Utilities	778	4,500	4,500	4,500	4,500	0.0%	0.0%
Repair	2,611	3,820	7,000	4,362	4,986	-37.7%	14.3%
Miscellaneous	53,820	63,540	57,500	63,540	63,540	10.5%	0.0%
Intergov't Svcs	18,494	14,070	9,500	14,070	14,070	48.1%	0.0%
Interfund Trf-Out	100,000	232,280	232,280	225,000	0	-3.1%	-100.0%
Equipment	0	1,925	1,925	1,925	1,925	0.0%	0.0%
LTGO Bond Principal	9,185	28,259	28,259	29,319	30,379	3.8%	3.6%
Wtr/Swr Principal	32,004	33,338	33,338	33,338	34,671	0.0%	4.0%
PWTF Principal	0	0	0	31,964	31,964	N/A	0.0%
Loan Principal	1,182	0	0	1,629	1,687	N/A	3.6%
Bond Interest	42,424	39,738	39,738	40,720	38,412	2.5%	-5.7%
Debt Issue Costs	213	0	0	0	0	N/A	N/A
Interfund Services	340,420	436,105	436,105	380,475	388,236	-12.8%	2.0%
Interfund Rent	184,502	176,896	176,896	184,011	200,333	4.0%	8.9%
Total Storm	1,421,200	1,766,787	1,670,458	1,723,568	1,556,328	3.2%	-9.7%

City of Edmonds 2007-08 Budget

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works		Department #:	654
Cost Center	Water		Cost Center #:	534.800

Function

Under Public Works, the Water Division is responsible for the maintenance and operation of the City's water distribution system for a constant and safe delivery of potable water to over 9,744 accounts. The Section operates and maintains all means of storage and conveyance that consist of over 138 miles of distribution mains, 18 pressure reducing stations, three 1.5 million gallon reservoirs, and one three-million gallon reservoir and pumping station. Eight permanent employees are responsible for the above functions and operation and maintenance of one chlorinator.

Changes

For 2007 and 2008, cost of supplies increased due to inflation and additional in-house system repairs. Water purchased for resale, reflects rate increases from the City of Everett as a result of their water treatment plant and transmission pipeline capital improvements. Travel costs were reduced and transferred to miscellaneous which will pay continuing education and training costs. Repair and maintenance costs were reduced as more repairs are performed in-house. SnoCom costs were transferred from Communications to Intergovernmental. Council increased the Professional Services line item to pay for a Class/Compensation Study (\$2,820).

The following decision packages have been incorporated into the budget.

Title	2007	2008	Ongoing
Radix Upgrade	\$10,000		No
Ongoing Small Equipment Replacement	4,000	\$4,120	Yes
Total	\$14,000	\$4,120	

City of Edmonds 2007-08 Budget

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works		Department #:	654
Cost Center	Water		Cost Center #:	534.800

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Salaries	511,872	529,093	529,093	567,226	583,995	7.2%	3.0%
Overtime	21,124	24,180	24,180	24,180	24,180	0.0%	0.0%
Benefits	138,706	156,223	156,223	184,384	202,283	18.0%	9.7%
Uniforms	4,049	6,880	5,000	6,880	6,880	37.6%	0.0%
Supplies	78,186	85,000	107,000	111,580	117,159	4.3%	5.0%
Water Purchased	1,221,154	1,400,000	1,400,000	1,540,000	1,694,000	10.0%	10.0%
Small Equipment	2,949	0	5,506	4,000	4,120	-27.4%	3.0%
Professional Svcs	33,666	112,040	62,844	81,480	74,300	29.7%	-8.8%
Communications	57,277	56,710	45,578	39,068	39,068	-14.3%	0.0%
Travel	407	6,430	0	4,430	4,430	N/A	0.0%
Advertising	0	560	50	560	560	1020.0%	0.0%
Rental/Lease	6,119	11,370	5,728	11,370	11,370	98.5%	0.0%
Insurance	82,031	82,180	76,533	77,540	85,294	1.3%	10.0%
Public Utility	21,873	28,000	23,000	28,000	28,000	21.7%	0.0%
Repair/Maint	8,621	40,200	18,200	21,662	22,286	19.0%	2.9%
Miscellaneous	193,918	193,360	193,360	195,360	195,360	1.0%	0.0%
Intergov't Svc	7,271	22,492	25,428	41,140	42,072	61.8%	2.3%
Surcharge	204,546	196,336	200,886	201,790	202,698	0.5%	0.4%
Debt Issue Costs	17,161	0	11,028	0	0	-100.0%	N/A
Interfund Svc	289,955	260,193	320,991	355,266	361,169	10.7%	1.7%
Interfund Rental	82,402	97,609	97,609	112,508	122,613	15.3%	9.0%
Interfund Repair	0	0	0	0	0	N/A	N/A
Rcp - Salaries	56,585	55,954	55,954	61,347	63,188	9.6%	3.0%
Rcp - Benefits	21,414	21,786	21,786	25,960	28,614	19.2%	10.2%
Rcp - Travel	329	420	257	420	420	63.4%	0.0%
Rcp - Misc	1,841	1,630	584	1,630	1,630	179.1%	0.0%
PWTF Principal	0	0	4,295	4,295	4,295	0.0%	0.0%
1998 Wtr/Swr Principal	31,184	28,261	28,261	28,261	42,878	0.0%	51.7%
2003 Wtr/Swr Principal	123,249	127,930	127,930	129,384	98,079	1.1%	-24.2%
2005 BOA Principal	3,429	0	4,562	4,725	4,893	3.6%	3.6%
PWTF 5 Corner Interest	434	0	408	387	365	-5.1%	-5.7%
1998 Wtr/Swr Interest	17,759	16,278	16,278	15,077	13,862	-7.4%	-8.1%
2003 Wtr/Swr Interest	59,733	56,960	56,960	53,762	50,204	-5.6%	-6.6%
Fiscal Agent Fees	0	0	123	0	0	-100.0%	N/A
2005 BOA Interest	734	0	828	665	497	-19.7%	-25.3%
Buildings	0	20,000	0	20,000	20,000	N/A	0.0%
Machinery/Equip	16,884	4,813	0	0	0	N/A	N/A
Projects	9,841	0	0	0	0	N/A	N/A
Interfund Trf-Out	700,000	700,000	700,000	400,000	0	-42.9%	-100.0%
Total Water	4,026,703	4,342,888	4,326,463	4,354,337	4,150,762	0.6%	-4.7%

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works		Department #:	655
Cost Center	Sewer		Cost Center #:	535.800

Function

Under Public Works, the Sewer Section is responsible for the maintenance and operation of 14 sanitary sewer pump stations, 3,200 sanitary sewer manholes, and over 186 miles of sanitary sewer mains serving 9,800 customers. Seven permanent employees are responsible for these functions and maintenance of 26 grinder pumps.

Changes

For 2007 and 2008, cost of supplies increased as a result of inflation and more repairs being performed in-house. Travel costs were reduced and transferred to miscellaneous which will pay continuing education and training costs. Repair and maintenance costs were reduced as more repairs are performed in-house. SnoCom costs were transferred from Communications to Intergovernmental. Council increased the Professional Services line item to pay for a Class/Compensation Study (\$1,998). The following decision packages have been incorporated into the budget.

Title	2007	2008	Ongoing
Small Equipment Replacement	\$4,000	\$4,120	Yes
Emergency Sewer By-Pass Pump	60,000		No
Total	\$64,000	\$4,120	

City of Edmonds 2007-08 Budget

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works		Department #:	655
Cost Center	Sewer		Cost Center #:	535.800

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Salaries	317,670	357,863	357,863	362,141	376,590	1.2%	4.0%
Overtime	17,309	17,330	17,330	17,330	17,330	0.0%	0.0%
Benefits	110,426	132,307	132,307	143,745	158,696	8.6%	10.4%
Uniforms	3,760	5,170	5,000	5,170	5,170	3.4%	0.0%
Supplies	26,361	25,850	47,850	49,970	52,469	4.4%	5.0%
Small Equipment	4,277	0	13,082	4,000	4,120	-69.4%	3.0%
Professional Svc	55,419	71,580	50,000	48,960	50,958	-2.1%	4.1%
Communications	28,945	22,530	5,294	4,888	4,888	-7.7%	0.0%
Travel	1,154	3,490	500	2,490	2,490	398.0%	0.0%
Advertising	162	560	215	560	560	160.5%	0.0%
Rental/Lease	7,284	1,870	500	1,870	1,870	274.0%	0.0%
Insurance	115,891	108,860	101,891	117,533	129,286	15.4%	10.0%
Public Utility	458,592	461,110	461,110	461,110	461,110	0.0%	0.0%
Repair/Maint	32,555	34,120	12,120	18,042	18,666	48.9%	3.5%
Miscellaneous	65,243	126,330	80,000	127,330	127,330	59.2%	0.0%
Intergov't Svcs	92,384	163,992	127,642	182,640	183,572	43.1%	0.5%
Sewer Utility Tax	276,601	274,787	272,193	273,000	273,000	0.3%	0.0%
Buildings	0	5,000	0	0	0	N/A	N/A
Debt Issue Costs	16,922	0	11,028	0	0	-100.0%	N/A
Interfund Svc	230,905	204,097	256,242	269,892	265,706	5.3%	-1.6%
Interfund Rental	102,201	131,245	131,245	155,985	170,105	18.9%	9.1%
Interfund Repair	79	1,500	0	1,500	1,500	N/A	0.0%
PWTF Principal	34,425	0	34,425	36,577	36,577	6.3%	0.0%
1998 Wtr/Swr Principal	65,760	59,595	59,595	59,595	90,420	0.0%	51.7%
PWTF Principal	0	0	12,169	12,169	12,169	0.0%	0.0%
2005 BOA Principal	2,107	0	2,804	2,904	3,007	3.6%	3.5%
Interfund Loan to 412.200	0	0	350,000	0	0	-100.0%	N/A
PWTF Interest	3,098	0	2,926	2,754	2,582	-5.9%	-6.2%
1998 Wtr/Swr Interest	37,450	34,327	34,327	31,794	29,231	-7.4%	-8.1%
PWTF 2005 Swr Lift Station Interest	0	0	1,217	1,156	1,095	-5.0%	-5.3%
2005 Phone System Interest	451	0	509	409	305	-19.6%	-25.4%
Machinery/Equip	21,744	2,888	0	60,000	0	N/A	-100.0%
Interfund Trf-Out	0	0	0	0	0	N/A	N/A
Interfund Trf-Out	375,000	375,000	176,190	1,000,000	1,200,000	467.6%	20.0%
Interfund Trf-Out	10,000	0	0	30,000	0	N/A	-100.0%
Total Sewer	2,514,175	2,621,401	2,757,574	3,485,514	3,680,802	26.4%	5.6%

City of Edmonds 2007-08 Budget

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works		Department #:	656
Cost Center	Treatment		Cost Center #:	538.800

Function

The Treatment Plant Division operates and maintains the City’s wastewater treatment plant and manages the City’s sewer pretreatment program. The plant is a regional facility that treats flows from the Cities of Edmonds, Mountlake Terrace, and Lynnwood; King County; Olympic View Water and Sewer District; and Ronald Wastewater District. The Plant also administers City-executed agreements with other agencies for cost sharing, updates flow records, and establishes the basis for participation in O&M and capital project expenses. Staff is also responsible for meeting all requirements and permits regulated by State and federal governments for plant-generated air, effluent, and solids. The Division’s Operations, Maintenance, Laboratory, and Administrative sections ensure the facility complies with all applicable standards in the most efficient manner possible. The Division's Pretreatment staff works with the public to protect the sewer infrastructure, the treatment plant, and the water quality of Puget Sound by controlling discharges into the collection system.

The largest expenses for the Treatment plant are salaries, public utilities, and supplies. The plant’s annual utility budget includes approximately \$365,000 for electricity, \$53,000 for incinerator ash disposal, and \$15,000 for natural gas. The plant is also charged almost \$60,000 each year from the Washington Department of Ecology for a permit to discharge treated water into Puget Sound. Capital improvements have significantly reduced the amount of electricity and diesel fuel used.

Due to the regional nature of the Treatment Plant, other agencies pay a proportionate share of both operating and capital expenditures. The City of Edmonds pays approximately 50% of both O&M and capital expenses.

Changes

Significant increases have occurred in chemical and utility expenses. Additional funds are needed to cover the purchase of sodium hypochlorite, sodium bisulfite, diesel fuel, natural gas, and City water.

An increase in the mechanical supplies budget is requested, since the plant’s aging equipment needs to be maintained and replaced more frequently.

An inflationary increase is also budgeted for salaries, laboratory supplies, computer replacement, and travel.

The budget for custodial expenses is moving from repair/maintenance to professional services. Therefore, a budget decrease is shown in one bar code and an increase in the other.

A decrease in the budget for rental/lease reflects decreased expenses.

An increase is needed for intergovernmental services, due to discharge permit fee increases by the Department of Ecology.

Increased laboratory testing and equipment maintenance are reflected in a budget increase request for laboratory repair and maintenance.

Council increased the Professional Services line item to pay for a Class/Compensation Study (\$4,817).

In addition to the changes noted above, the following decision packages have been incorporated into the budget:

Title	2007	2008	Ongoing
Training	\$9,000		No
Maintenance equipment	5,200		No
Laboratory equipment purchase	5,000		No
Computer equipment and license	6,500		No
Maintenance equipment		\$5,000	No
Replacement of computer server		8,000	No
Total	\$25,700	\$13,000	

City of Edmonds 2007-08 Budget

Fund:	Combined Utility Operations		Fund #:	411
Department:	Public Works		Department #:	656
Cost Center	Treatment		Cost Center #:	538.800

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Salaries	1,010,783	1,073,631	1,038,210	1,085,467	1,123,583	4.6%	3.5%
Overtime	28,989	45,510	27,276	45,510	45,510	66.8%	0.0%
Benefits	281,912	307,977	318,377	377,146	415,332	18.5%	10.1%
Uniforms	12,313	9,000	8,594	9,000	9,090	4.7%	1.0%
Supplies	313,936	313,400	299,074	367,880	371,980	23.0%	1.1%
Fuel Consumed	55,727	59,970	69,340	83,200	84,370	20.0%	1.4%
Minor Equip	40,513	5,000	5,000	5,150	5,300	3.0%	2.9%
Professional Svcs	26,557	53,000	49,000	57,500	62,817	17.3%	9.2%
Communications	7,682	8,000	8,560	8,000	8,500	-6.5%	6.3%
Travel	1,190	3,500	3,500	3,700	3,900	5.7%	5.4%
Advertising	3,162	1,000	1,000	1,000	1,000	0.0%	0.0%
Insurance	76,144	71,480	78,670	83,211	91,532	5.8%	10.0%
Rental/Lease	5,119	5,780	3,870	5,080	5,180	31.3%	2.0%
Utilities	377,676	438,260	357,612	442,240	443,190	23.7%	0.2%
Repair	42,767	63,126	40,053	59,126	59,226	47.6%	0.2%
Miscellaneous	42,148	85,800	85,800	87,800	78,800	2.3%	-10.3%
Intergov't Svcs	68,604	61,000	69,200	69,200	71,300	0.0%	3.0%
Interfund Trf-Out	50,790	0	0	0	0	N/A	N/A
Equipment	0	10,000	9,930	11,700	13,000	17.8%	11.1%
Projects	0	5,000	5,000	0	0	-100.0%	N/A
Bond Principal	869,807	891,715	891,715	910,261	508,624	2.1%	-44.1%
Loans	3,071	0	4,087	4,233	4,383	3.6%	3.5%
Bond Interest	111,702	89,898	90,640	67,201	41,132	-25.9%	-38.8%
Debt Issue Costs	554	0	0	0	0	N/A	N/A
Interfund Services	203,097	169,050	172,080	173,256	178,726	0.7%	3.2%
Interfund Rent	4,088	6,310	6,310	8,095	8,807	28.3%	8.8%
Total Treatment Plant	3,638,331	3,777,407	3,642,898	3,964,956	3,635,282	8.8%	-8.3%

City of Edmonds 2007-08 Budget

Fund:	Equipment Rental		Fund #:	511
Department:	Equipment Rental		Department #:	657
Cost Center	Municipal Vehicles and PW Equipment		Cost Center #:	548.680

Mission Statement

The Fleet Maintenance Division is supported by the Equipment Rental Fund. This fund was created and established by ordinance to be used as a revolving fund for expenditures of salaries, wages, and expenses created by the repair, replacement, purchase, and operation of the City's vehicle fleet. In addition, it was created to purchase new equipment, materials, and supplies to be used in the fund's administration and operation.

The Division purchases and sells all equipment through the fund, and rents it to various City departments and other government agencies through contract agreements. The Division repairs and performs the necessary maintenance on all City owned vehicles and equipment, and maintains each unit's necessary records.

Budget Changes

Council increased the Professional Services line item to pay for a Class/Compensation Study (\$1,750).

Vehicles scheduled for replaced in 2007:

Police Vehicles

- Unit #P01-POL 1999 Pontiac Grand Prix
- Unit #100-POL 2004 Harley Davidson
- Unit #124-POL 2004 Harley Davidson
- Unit #235-POL 2004 Crown Victoria
- Unit #236-POL 2004 Crown Victoria
- Unit #233-POL 2004 Crown Victoria
- Unit #237-POL 2004 Crown Victoria
- Unit #238-POL 2004 Crown Victoria
- Unit #239-POL 2004 Crown Victoria
- Crimes Unit Street Car, Deleted one patrol car

Parks & Recreation Vehicles

- # 13-CEM 1992 Chevrolet Flatbed
- # 12-PRK 1993 Dodge Truck
- # 111-PRK John Deere Lawn/Tractor

Street Vehicles

- Unit # 54-STR 1993 Wacker Roller
- Unit # 62-STR 1993 Interstate trailer
- Unit # 63-STR 1992 Caterpillar Backhoe

Vehicles scheduled for replacement in 2008:

Police Vehicles

- Unit #189-POL 1999 Chevrolet Pickup
- Unit # 621-POL 2005 Harley Davidson

Fire Vehicle

- Unit #467-FIR 1995 Chevrolet Caprice

Park and Rec

- Unit #113-REC 1998 Ford Taurus

Storm Vehicle

- Unit #55-STM 2001 Elgin Street Sweeper

Storm Vehicles

- Unit # 24-STM 1999 Vactor
- Unit # 26-STM 1994 Elgin Street Sweeper

Fire Vehicle

- Unit # 482-FIR 2000 Ford Expedition
- Unit # 481-FIR 1999 Ford Expedition
- Unit # 487-FIR 1999 Ford Medic Unit
- Unit # 471-FIR 1994 International

Water Vehicle

- Unit # 19-WTR 1995 Ford Pickup

Community Service Vehicles

- Unit # 35-BLD 1993 Ford Taurus Wagon
- Unit # 37-ENG 1993 Ford Taurus Wagon

Sewer Vehicle

- Unit # 68-SWR 1993 Ford F-700

Facility

- Unit # 79-FAC 1991 GMC step-van

Water Vehicles

- Unit #115-WTR 1998 Chevrolet 1 Ton
- Unit #117-WTR 1998 Chevrolet 1 Ton
- Unit # 56-WTR 2000 Go-4

Sewer Vehicles

- Unit #114-SWR 1998 Chevrolet 1 Ton
- Unit #116-SWR 1998 Chevrolet 1 Ton

City of Edmonds 2007-08 Budget

Fund:	Equipment Rental		Fund #:	511
Department:	Equipment Rental		Department #:	657
Cost Center	Municipal Vehicles and PW Equipment		Cost Center #:	548.680

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Balance - Summary	2,988,689	3,566,794	3,681,852	3,726,043	3,286,108	1.2%	-11.8%
Revenue							
Ems Property Tax	60,000	0	0	0	0	N/A	N/A
Garage Services	3,597	0	300	0	0	-100.0%	N/A
Interfund Svcs-Capital	0	0	14,000	14,000	14,000	0.0%	0.0%
Investment Interest	126,716	61,631	126,500	115,000	115,000	-9.1%	0.0%
Rental Charge - B Fund	1,340,099	1,436,694	1,413,694	1,626,219	1,744,891	15.0%	7.3%
Miscellaneous Revenue	157	0	2,000	0	0	-100.0%	N/A
Gain(Loss) Equipment	32,547	38,000	78,008	28,000	23,000	-64.1%	-17.9%
Operating Transfer In	160,000	403,083	385,000	387,145	204,124	0.6%	-47.3%
Total Revenue	1,723,116	1,939,408	2,019,502	2,170,364	2,101,015	7.5%	-3.2%
Expenditures							
Salary	228,725	252,162	252,162	257,389	256,780	2.1%	-0.2%
Overtime	511	2,000	100	2,000	2,000	1900.0%	0.0%
Benefits	76,601	85,930	87,642	99,669	108,572	13.7%	8.9%
Uniforms	2,087	2,000	1,748	2,000	2,000	14.4%	0.0%
Supplies	177,364	120,000	115,300	170,000	170,000	47.4%	0.0%
Fuel Consumed	186,523	175,000	220,833	219,000	230,000	-0.8%	5.0%
Small Equipment	44,711	40,000	23,350	48,000	56,000	105.6%	16.7%
Professional Services	723	800	800	800	2,550	0.0%	218.8%
Communications	5,611	4,000	3,200	4,000	4,000	25.0%	0.0%
Travel	344	1,040	661	3,540	3,540	435.6%	0.0%
Advertising	434	500	0	500	500	N/A	0.0%
Rental/Lease	96,486	135,840	95,007	95,840	0	0.9%	-100.0%
Insurance	28,809	27,000	28,219	28,491	31,340	1.0%	10.0%
Utilities	13,709	13,000	13,000	14,000	15,000	7.7%	7.1%
Repairs & Maintenance	42,252	35,000	35,000	40,000	45,000	14.3%	12.5%
Miscellaneous	2,673	4,000	4,000	5,000	6,000	25.0%	20.0%
Machinery/Equipment	113,066	1,175,058	1,069,263	1,594,661	404,000	49.1%	-74.7%
Intergovtl Services	2,515	4,000	4,000	4,000	4,000	0.0%	0.0%
Interfund Services	0	0	15,000	15,000	15,000	0.0%	0.0%
Interfund Rental	6,809	6,026	6,026	6,409	7,005	6.4%	9.3%
Total Expenditures	1,029,953	2,083,356	1,975,311	2,610,299	1,363,287	32.1%	-47.8%
Ending Balance - Summary	3,681,852	3,422,846	3,726,043	3,286,108	4,023,836	-11.8%	22.4%

City of Edmonds 2007-08 Budget

Fund:	Equipment Rental		Fund #:	511
Department:	Equipment Rental		Department #:	657
Cost Center	Municipal Vehicles and PW Equipment		Cost Center #:	548.680

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Balance - Operating	(143,079)	(106,761)	(80,127)	(52,167)	9,982	-34.9%	-119.1%
Revenue						N/A	N/A
Garage Services	3,597	0	300	0	0	-100.0%	N/A
Interfund Svcs-Capital	0	0	14,000	14,000	14,000	0.0%	0.0%
Investment Interest	30,178	1,000	0	0	0	N/A	N/A
Equip Rent Fire Intfd Svc	147,203	173,000	150,000	144,000	144,000	-4.0%	0.0%
Rental Chrg-Operating	757,539	736,477	736,477	868,030	951,543	17.9%	9.6%
Other Misc Revenues	157	0	2,000	0	0	-100.0%	N/A
Insurance Recovery	8,071	0	8	0	0	-100.0%	N/A
Total Revenue	946,745	910,477	902,785	1,026,030	1,109,543	13.7%	8.1%
Expenditures							
Salary	228,725	252,162	252,162	257,389	256,780	2.1%	-0.2%
Overtime	511	2,000	100	2,000	2,000	1900.0%	0.0%
Benefits	76,601	85,930	87,642	99,669	108,572	13.7%	8.9%
Uniforms	2,087	2,000	1,748	2,000	2,000	14.4%	0.0%
Supplies	177,364	120,000	115,000	170,000	170,000	47.8%	0.0%
Fuel Consumed	186,523	175,000	220,833	219,000	230,000	-0.8%	5.0%
Small Equipment	6,520	10,000	7,427	10,000	10,000	34.6%	0.0%
Professional Services	723	800	800	800	2,550	0.0%	218.8%
Communications	5,611	4,000	3,200	4,000	4,000	25.0%	0.0%
Travel	344	1,040	661	3,540	3,540	435.6%	0.0%
Advertising	434	500	0	500	500	N/A	0.0%
Rental/Lease	96,486	135,840	95,007	95,840	0	0.9%	-100.0%
Insurance	28,809	27,000	28,219	28,491	31,340	1.0%	10.0%
Utilities	13,709	13,000	13,000	14,000	15,000	7.7%	7.1%
Repairs & Maintenance	41,688	35,000	35,000	40,000	45,000	14.3%	12.5%
Miscellaneous	2,673	4,000	4,000	5,000	6,000	25.0%	20.0%
Intergovtl Services	2,515	4,000	4,000	4,000	4,000	0.0%	0.0%
Interfund Rental	6,809	6,026	6,026	6,409	7,005	6.4%	9.3%
Machinery/Equipment	5,661	0	0	1,243	0	N/A	-100.0%
Total Expenditures	883,793	878,298	874,825	963,881	898,287	10.2%	-6.8%
Ending Balance -Operating	(80,127)	(74,582)	(52,167)	9,982	221,238	-119.1%	2116.3%

City of Edmonds 2007-08 Budget

Fund:	Equipment Rental		Fund #:	511
Department:	Equipment Rental		Department #:	657
Cost Center	Municipal Vehicles and PW Equipment		Cost Center #:	548.680

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beg. Balance - Replacement Revenue	2,906,432	3,232,539	3,319,048	3,543,102	2,998,291	6.8%	-15.4%
Investment Interest	88,943	54,000	111,500	100,000	100,000	-10.3%	0.0%
Rental Charge - B Fund	435,357	527,217	527,217	614,189	649,348	16.5%	5.7%
Insurance Recovery	0	0	5,000	0	0	-100.0%	N/A
Gain(Loss) Equipment	24,476	23,000	28,000	23,000	23,000	-17.9%	0.0%
Interfund Transfer-In	10,000	25,000	25,000	179,000	0	616.0%	-100.0%
Total Revenue	558,776	629,217	696,717	916,189	772,348	31.5%	-15.7%
<u>Expenditures</u>							
Supplies	0	0	300	0	0	-100.0%	N/A
Small Equipment	38,191	30,000	15,923	38,000	46,000	138.6%	21.1%
Repair/Maintenance	564	0	0	0	0	N/A	N/A
Machinery/Equipment	107,405	528,000	441,440	1,408,000	404,000	219.0%	-71.3%
Interfund Services	0	0	15,000	15,000	15,000	0.0%	0.0%
Total Expenditures	146,160	558,000	472,663	1,461,000	465,000	209.1%	-68.2%
Ending Balance - Replacement	3,319,048	3,303,756	3,543,102	2,998,291	3,305,639	-15.4%	10.3%
Beg. Balance - Fire Apparatus Revenue	225,336	441,016	442,931	235,108	277,835	-46.9%	18.2%
Ems Property Tax	60,000	0	0	0	0	N/A	N/A
Investment Interest	7,595	6,631	15,000	15,000	15,000	0.0%	0.0%
Sales Of Equipment	0	15,000	45,000	5,000	0	-88.9%	-100.0%
Interfund Transfer	150,000	378,083	360,000	208,145	204,124	-42.2%	-1.9%
Total Revenue	217,595	399,714	420,000	228,145	219,124	-45.7%	-4.0%
<u>Expenditures</u>							
Fire Engine Replacement	0	647,058	627,823	185,418	0	-70.5%	-100.0%
Total Expenditures	0	647,058	627,823	185,418	0	-70.5%	-100.0%
Ending Balance - Fire Apparatus	442,931	193,672	235,108	277,835	496,959	18.2%	78.9%

City of Edmonds 2007-08 Budget

Fund:	Street Construction/ Improvement		Fund #:	112
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

Function

Fund 112 is used to account for transportation improvement projects funded by a variety of sources, including federal and state transportation grants, motor vehicle fuel tax, impact fees, real estate excise tax, and Public Works Trust Fund Loans.

Budget Narrative

Significant projects planned for accomplishment in 2007/2008, subject to obtaining grants for some of the projects, include street overlays, 100th Avenue West right of way stabilization, Caspers/9th/Puget Drive walkway, interurban trail, Olympic View Drive sidewalks (City of Lynnwood project), signal improvements at 238th St & 100th Ave, street lighting on Main between 5th and 6th Avenues and at SR104 & 238th St, SR99/76th Ave W. safety improvements, and update of the transportation element of the comprehensive plan.

City of Edmonds 2007-08 Budget

Fund:	Street Construction/ Improvement		Fund #:	112
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	1,104,955	1,082,984	1,324,578	793,490	694,487	-40.1%	-12.5%
Revenue							
Federal Grants	500,000	396,000	0	137,500	1,787,500	N/A	1200.0%
Grants	570,512	1,960,000	2,354,000	190,000	95,000	-91.9%	-50.0%
Interlocal Grants	63,567	128,700	0	0	0	N/A	N/A
Motor Vehicle Fuel Tax	270,095	158,000	158,000	172,000	172,000	8.9%	0.0%
Intergovernmental Services	20,111	0	0	0	0	N/A	N/A
Utilities and Environment Fees	1,275	0	0	0	0	N/A	N/A
Impact Fees	169,426	80,000	80,000	80,000	80,000	0.0%	0.0%
Investment Interest	35,720	42,842	33,114	19,696	21,047	-40.5%	6.9%
Contributions	0	47,500	175,200	62,500	2,500	-64.3%	-96.0%
Miscellaneous Revenue	0	31,000	0	0	0	N/A	N/A
PWTF Loan	385,000	200,000	144,950	499,800	0	244.8%	-100.0%
Transfer In	262,654	235,000	265,000	955,200	195,000	260.5%	-79.6%
Total Revenue	2,278,360	3,279,042	3,210,264	2,116,696	2,353,047	-34.1%	11.2%
Expenditures							
PWTF Loan Principal	18,143	17,632	38,143	38,143	38,143	0.0%	0.0%
PWTF Loan Interest	1,553	1,520	3,442	3,251	3,061	-5.6%	-5.9%
Construction Projects	1,914,595	4,111,500	3,697,000	2,170,000	2,775,000	-41.3%	27.9%
Interfund Rental	0	2,767	2,767	4,305	4,691	55.6%	9.0%
Interfund Transfer	124,445	0	0	0	0	N/A	N/A
Total Expenditures	2,058,736	4,133,419	3,741,352	2,215,699	2,820,895	-40.8%	27.3%
Ending Cash	1,324,578	228,607	793,490	694,487	226,639	-12.5%	-67.4%

City of Edmonds 2007-08 Budget

Fund:	Multimodal Transportation		Fund #:	113
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

Function

The Multimodal Transportation fund was established as part of the City's 1994 Operating Budget to simplify and facilitate accounting for the various local, state, and federal grants and for expenditures that will occur during the planning and development of the multimodal transportation center in Edmonds. By a Memorandum of Understanding, the City, Washington State Department of Transportation, and Community Transit are jointly participating in the project. By agreement, the City is the designated lead coordinating agency during the preliminary engineering, environmental impact statement (EIS), final design, and permitting phases.

City of Edmonds 2007-08 Budget

Fund:	Multimodal Transportation		Fund #:	113
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	11,410	0	56,254	0	0	-100.0%	N/A
<u>Revenue</u>							
Grants	104,195	1,250,000	37,397	625,000	2,000,000	1571.3%	220.0%
Investment Interest	554	0	2,687	0	0	-100.0%	N/A
Total Revenue	104,749	1,250,000	40,084	625,000	2,000,000	1459.2%	220.0%
<u>Expenditures</u>							
Professional Services	59,905	1,250,000	37,397	625,000	2,000,000	1571.3%	220.0%
Total Expenditures	59,905	1,250,000	37,397	625,000	2,000,000	1571.3%	220.0%
Ending Cash	56,254	0	58,941	0	0	-100.0%	N/A

City of Edmonds 2007-08 Budget

Fund:	Building Maintenance		Fund #:	116
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

Function

The City Council established this Fund in 1984 to provide monies for maintenance and repair projects that require large amounts of money and to track such monies. It should be noted that Fund 116 is not primarily for capital improvements; however, some projects could qualify as Capital Improvement Plan (CIP) expenditure.

Budget Narrative

The maintenance and operation expenses of City-owned buildings depend primarily on the General Fund. Properly maintained City buildings play an integral role to deliver efficient and effective services to Edmonds' citizens and assist the various City departments in their missions. Currently, due to lack of General Fund Revenues, there is not sufficient staffing and money for all of the necessary repairs and capital renovation projects of City buildings.

City of Edmonds 2007-08 Budget

Fund:	Building Maintenance		Fund #:	116
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	189,929	323,300	226,892	247,138	278,353	8.9%	12.6%
<u>Revenue</u>							
Grants	28,450	957,190	385,990	848,845	0	119.9%	-100.0%
Investment Interest	5,635	1,707	7,200	7,500	7,500	4.2%	0.0%
Miscellaneous Revenue	0	0	49,018	0	0	-100.0%	N/A
Loan Proceeds	0	650,000	650,000	260,730	0	-59.9%	-100.0%
Insurance Recovery	0	75,000	224,663	0	0	-100.0%	N/A
Transfers In	203,770	322,330	56,600	56,600	56,600	0.0%	0.0%
Total Revenue	237,856	2,006,227	1,373,471	1,173,675	64,100	-14.5%	-94.5%
<u>Expenditures</u>							
Transfers Out	115	0	0	0	0	N/A	N/A
Supplies	14,616	0	23,388	25,000	10,000	6.9%	-60.0%
Professional Services	0	0	12,567	15,000	12,000	19.4%	-20.0%
Repairs and Maintenance	148,799	80,000	90,281	100,000	50,000	10.8%	-50.0%
Construction Projects	35,465	2,246,510	1,226,989	1,002,460	121,000	-18.3%	-87.9%
Total Expenditures	198,995	2,326,510	1,353,225	1,142,460	193,000	-15.6%	-83.1%
Ending Cash	226,892	3,017	247,138	278,353	149,453	12.6%	-46.3%

Fund:	REET 2		Fund #:	125
Department:	Capital Project Funds		Department #:	
Cost Center	Parks Improvements		Cost Center #:	

REET 2 – PARKS IMPROVEMENTS

Function

This fund is for improvement, renovation, planning and development of park sites to maintain high quality and varied parks and open space in the city. Revenue sources for the Fund include the first \$750,000 of the second one fourth percent (1/4%) excise tax on real estate sales (REET 2). Proposed parks project details for 2007 and 2008 are shown in the Capital Improvement Program.

Budget Narrative

In addition to ongoing park improvements, significant developments proposed in this budget cycle include a neighborhood park at the former Woodway Elementary, walkways and an overlook park in Meadowdale, landscape and parking lot improvements at the Olympic Beach/Senior Center parking lot, Interurban Trail construction and possible partnerships to re-develop Old Woodway High School playfields.

City of Edmonds 2007-08 Budget

Fund:	REET 2		Fund #:	125
Department:	Capital Project Funds		Department #:	
Cost Center	Parks Improvements		Cost Center #:	

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	2,852,576	3,410,965	4,089,862	4,346,514	1,953,514	6.3%	-55.1%
Revenue							
Real Estate Excise Tax (2)	1,409,004	1,000,000	750,000	750,000	750,000	0.0%	0.0%
Investment Interest	133,880	85,000	155,180	100,000	85,000	-35.6%	-15.0%
Total Revenue	1,542,884	1,085,000	905,180	850,000	835,000	-6.1%	-1.8%
Expenditures							
Supplies	0	0	2,100	0	0	-100.0%	N/A
Professional Services	12,668	125,000	125,200	0	0	-100.0%	N/A
Repair and Maintenance	0	0	2,000	0	0	-100.0%	N/A
Transfer Out	75	76,000	76,500	196,000	1,000	156.2%	-99.5%
Construction Projects	292,855	4,141,000	442,728	3,047,000	2,687,000	588.2%	-11.8%
Total Expenditures	305,598	4,342,000	648,528	3,243,000	2,688,000	400.1%	-17.1%
Ending Cash	4,089,862	153,965	4,346,514	1,953,514	100,514	-55.1%	-94.9%

City of Edmonds 2007-08 Budget

Fund:	REET 2		Fund #:	125
Department:	Capital Project Funds		Department #:	
Cost Center	Transportation		Cost Center #:	

REET 2 – TRANSPORTATION

Function

In recognizing the unprecedented increase in REET revenue in the past three years, City Council on June 6, 2006, adopted a policy to dedicate REET 2 revenue in excess of \$750,000 to transportation capital projects. It is estimated that this policy will result in an increase in recurring revenues available for transportation capital projects of approximately \$700,000 per year in 2006, 2007, and 2008, and enable the accomplishment of a significantly expanded transportation capital projects program in 2007 and 2008.

Budget Narrative

Significant projects planned for accomplishment in 2007/2008 include downtown crosswalk improvements and street overlays. Funds are also included for transfer to Fund 112 for the 100th Avenue West right of way stabilization project and the Caspers/9th/Puget Drive walkway project.

City of Edmonds 2007-08 Budget

Fund:	REET 2		Fund #:	125
Department:	Capital Project Funds		Department #:	
Cost Center	Transportation		Cost Center #:	

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	0	0	0	650,000	52,300	N/A	-92.0%
Revenue							
Real Estate Excise Tax (2)	0	0	650,000	650,000	650,000	0.0%	0.0%
Investment Interest	0	0	0	17,500	3,808	N/A	-78.2%
Total Revenue	0	0	650,000	667,500	653,808	2.7%	-2.1%
Expenditures							
Transfer Out	0	0	0	690,200	0	N/A	-100.0%
Construction Projects	0	0	0	575,000	700,000	N/A	21.7%
Total Expenditures	0	0	0	1,265,200	700,000	N/A	-44.7%
Ending Cash	0	0	650,000	52,300	6,108	-92.0%	-88.3%

City of Edmonds 2007-08 Budget

Fund:	Special Capital/ Parks Acquisition		Fund #:	126
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

Function

The Special Capital Fund was established as part of the City's 1996 Operating Budget to simplify and facilitate the accounting for the purchase and renovation of the Edmonds Financial Center Building, which now houses operations of several City departments, including the Mayor's Office; City Council; Human Resources; Administrative Services; the Planning, Engineering, and Building divisions of Development Services; and Fire Administration. The Fund revenue from the first one fourth percent (1/4%) excise tax on real estate sales (REET 1) covers debt service for the City Hall, Marina Beach, and the Edmonds Center for the Arts city contribution. During 2001, Council dedicated excess revenue from REET 1 to acquire and improve park and recreation properties and facilities throughout the City. Acquisitions meet the priorities outlined in the Parks Comprehensive Plan including waterfront, tidelands, open space, and land.

City of Edmonds 2007-08 Budget

Fund:	Special Capital/ Parks Acquisition		Fund #:	126
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	1,455,221	1,514,173	1,515,429	198,648	787,987	-86.9%	296.7%
Revenue							
Real Estate Excise Tax (1)	1,409,004	1,000,000	1,400,000	1,400,000	1,400,000	0.0%	0.0%
Grants	0	1,600,000	0	0	0	N/A	N/A
Investment Interest	43,913	30,000	70,000	70,000	70,000	0.0%	0.0%
Total Revenue	1,452,917	2,630,000	1,470,000	1,470,000	1,470,000	0.0%	0.0%
Expenditures							
Professional Services	12,700	0	0	0	0	N/A	N/A
Capital Outlay	653,970	2,024,167	2,100,000	210,000	210,000	-90.0%	0.0%
Interfund Transfer	60,411	69,811	69,811	68,911	62,936	-1.3%	-8.7%
Bond Principal	425,576	379,080	379,080	395,108	406,136	4.2%	2.8%
Bond Interest	240,053	237,890	237,890	206,642	190,478	-13.1%	-7.8%
Total Expenditures	1,392,709	2,710,948	2,786,781	880,661	869,550	-68.4%	-1.3%
Ending Cash	1,515,429	1,433,225	198,648	787,987	1,388,437	296.7%	76.2%

Fund:	Special Projects		Fund #:	129
Department:	Capital Projects Fund		Department #:	
Cost Center			Cost Center #:	

HIGHWAY 99 INTERNATIONAL DISTRICT ENHANCEMENT

Function

This fund was established to assist with projects associated with streetscape enhancements in the International District located on Highway 99. Revenue is from grants, contributions and interest. Contributions may be considered tax deductible if for “exclusive public purposes”.

City of Edmonds 2007-08 Budget

Fund:	Special Projects		Fund #:	129
Department:	Capital Projects Fund		Department #:	
Cost Center			Cost Center #:	

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	0	0	0	0	0	N/A	N/A
<u>Revenue</u>							
Grants	0	316,000	0	316,000	0	N/A	-100.0%
Interfund Transfer-In	0	11,000	11,000	0	0	-100.0%	N/A
Total Revenue	0	327,000	11,000	316,000	0	2772.7%	-100.0%
<u>Expenditures</u>							
Professional Services	0	11,000	11,000	0	0	-100.0%	N/A
Construction Projects	0	316,000	0	316,000	0	N/A	-100.0%
Total Expenditures	0	327,000	11,000	316,000	0	2772.7%	-100.0%
Ending Cash	0	0	0	0	0	N/A	N/A

City of Edmonds 2007-08 Budget

Fund:	Parks Construction		Fund #:	132
Department:	Capital Projects Fund		Department #:	
Cost Center			Cost Center #:	

Function

The Fund was established as part of the City's 2007 and 2008 Operating Budget. Fund 132 is for improvement, renovation, planning and development of park sites to maintain high quality and varied parks and open space in the city. Revenue sources for the Fund include the second one fourth percent (1/4%) excise tax on real estate sales (REET 2), state and local grants, contributions from developers, and carryover from previous years. Proposed parks project details for 2007 and 2008 are shown in the Capital Improvement Program.

City of Edmonds 2007-08 Budget

Fund:	Parks Construction		Fund #:	132
Department:	Capital Projects Funds		Department #:	
Cost Center			Cost Center #:	

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	0	0	0	0	0	N/A	N/A
<u>Revenue</u>							
Grants	0	1,200,000	1,224,500	225,000	0	-81.6%	-100.0%
Interfund Transfer-In	0	0	75,500	195,000	0	158.3%	-100.0%
Total Revenue	0	1,200,000	1,300,000	420,000	0	-67.7%	-100.0%
<u>Expenditures</u>							
Construction Projects	0	0	100,000	420,000	0	320.0%	-100.0%
Land	0	1,200,000	1,200,000	0	0	-100.0%	N/A
Total Expenditures	0	1,200,000	1,300,000	420,000	0	-67.7%	-100.0%
Ending Cash	0	0	0	0	0	N/A	N/A

City of Edmonds 2007-08 Budget

Fund:	Combined Utility Construction / Improve		Fund #:	412
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

Function

Fund 412 is used to account for the construction and improvement of buildings and facilities belonging to the City's Water, Sewer, and Drainage Utilities. The Fund is segmented into three programs; 100 for water projects, 200 for drainage projects and 300 for sewer collection projects. Projects related to the wastewater treatment plant are accounted for in fund 414.

Budget Narrative

Significant projects planned for accomplishment in 2007/2008 include:

Water:

- Watermain replacement program
- Five Corners pump station improvements
- Seismic improvements
- Reservoir security
- PRV Replacement

Storm Drainage:

- Talbot Road drainage improvements
- 93rd Ave W. drainage improvements
- Edmonds Marsh channel improvements
- Vehicle wash station
- Northstream 30 inch storm repair

Sewer:

- Alder Street sewer repair
- Beach Place sewer repair
- Dellwood Drive sewer repair
- Seventh Ave. N. sewer repair
- West Dayton sewer repair
- CIPP sewer main rehabilitation program
- Lift stations 7 & 8
- Lift stations 2 & 13.

City of Edmonds 2007-08 Budget

Fund:	Combined Utility Construction / Improve		Fund #:	412
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	1,102,706	1,339,160	1,627,226	915,607	697,069	-43.7%	-23.9%
<u>Water Projects</u>							
<u>Revenue</u>							
Investment Interest	29,964	33,479	40,381	20,062	16,920	-50.3%	-15.7%
Water Connection Fee	128,068	120,000	98,000	135,000	102,000	37.8%	-24.4%
Bond Proceeds	0	1,500,000	0	2,250,000	1,500,000	N/A	-33.3%
PW Trust Fund Loan	0	326,400	0	326,400	0	N/A	-100.0%
Transfer In	711,709	700,000	700,000	400,000	0	-42.9%	-100.0%
Total Revenue	869,741	2,679,879	838,381	3,131,462	1,618,920	273.5%	-48.3%
<u>Expenditures</u>							
Construction Projects	235,221	2,585,000	1,440,000	3,235,000	2,160,000	124.7%	-33.2%
Transfers Out	110,000	110,000	110,000	115,000	115,000	4.5%	0.0%
Total Expenditures	345,221	2,695,000	1,550,000	3,350,000	2,275,000	116.1%	-32.1%
Ending Cash	1,627,226	1,324,039	915,607	697,069	40,989	-23.9%	-94.1%
Beginning Cash	1,735,159	493,820	690,091	24,623	524,460	-96.4%	2030.0%
<u>Drainage Projects</u>							
<u>Revenue</u>							
Grants	63,679	0	0	0	190,000	N/A	N/A
Intergovernmental Revenues	3,450	0	0	0	0	N/A	N/A
Investment Interest	57,613	12,345	16,971	8,262	258	-51.3%	-96.9%
Storm Connection Fee	42,072	40,000	30,000	45,000	30,000	50.0%	-33.3%
Capital Contributions	0	0	0	0	50,000	N/A	N/A
Interfund Loans Received	0	0	350,000	0	0	-100.0%	N/A
Bond Proceeds	0	1,650,000	0	900,000	1,300,000	N/A	44.4%
PW Trust Fund Loan	454,219	0	30,281	1,257,575	0	4053.0%	-100.0%
Transfer In	203,485	100,000	232,280	100,000	0	-56.9%	-100.0%
Total Revenue	824,518	1,802,345	659,532	2,310,837	1,570,258	250.4%	-32.0%
<u>Expenditures</u>							
Construction Projects	1,817,941	2,051,000	1,275,000	1,761,000	791,000	38.1%	-55.1%
Transfers Out	51,645	50,000	50,000	50,000	55,000	0.0%	10.0%
Total Expenditures	1,869,586	2,101,000	1,325,000	1,811,000	846,000	36.7%	-53.3%
Ending Cash	690,091	195,165	24,623	524,460	1,248,718	2030.0%	138.1%

City of Edmonds 2007-08 Budget

Fund:	Combined Utility Construction / Improve		Fund #:	412
Department:	Capital Project Funds		Department #:	
Cost Center			Cost Center #:	

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	1,690,595	1,669,949	1,816,311	1,726,570	915,076	-4.9%	-47.0%
<u>Sewer Projects</u>							
<u>Revenue</u>							
Investment Interest	52,950	41,749	45,374	43,506	25,719	-4.1%	-40.9%
Sewer Connection Fee	138,182	92,000	95,000	145,000	105,000	52.6%	-27.6%
PW Trust Fund Loan	243,380	900,000	340,885	700,000	0	105.3%	-100.0%
Transfer In	378,696	100,000	100,000	1,000,000	1,200,000	900.0%	20.0%
Total Revenue	813,208	1,133,749	581,259	1,888,506	1,330,719	224.9%	-29.5%
<u>Expenditures</u>							
Construction Projects	662,492	2,206,000	671,000	2,675,000	2,200,000	298.7%	-17.8%
Transfers Out	25,000	0	0	25,000	25,000	N/A	0.0%
Total Expenditures	687,492	2,206,000	671,000	2,700,000	2,225,000	302.4%	-17.6%
Ending Cash	1,816,311	597,698	1,726,570	915,076	20,795	-47.0%	-97.7%



This Page Intentionally Left Blank

City of Edmonds 2007-08 Budget

Fund:	Capital Improvement Reserve		Fund #:	414
Department:	Capital Project Funds		Department #:	
Cost Center	Treatment Plant		Cost Center #:	

Function

The Capital Improvements Reserve Fund was established as provided in the Agreement for Wastewater Treatment, Disposal and Transport Services, and among the City of Edmonds, the City of Mountlake Terrace, Olympic View Water and Sewer District, and Ronald Wastewater District. The minimum amount is set at \$100,000. Each participant will contribute to the fund in the ratio as originally shown as percentage capacity in Exhibit A of the Agreement. The intent of the fund is to handle future capital improvements and major repairs not included within the regular maintenance and operation costs. All King County capital contributions have been placed in this account to meet the arbitrator’s requirements that a portion of the “swap” payment be used for capital projects.

Budget Narrative

Major 2007 projects include completing the replacement of the plant’s screenings system, work on odor control improvements, performing repairs to concrete structures, repairs to clarifier tanks, and improvements to the electrical control system.

City of Edmonds 2007-08 Budget

Fund:	Capital Improvement Reserve		Fund #:	414
Department:	Capital Project Funds		Department #:	
Cost Center	Treatment Plant		Cost Center #:	

Description	2005 Actuals	2006 Budget	2006 YE Estimate	2007 Budget	2008 Budget	% Change 07 - 06 Est.	% Change 08 - 07
Beginning Cash	2,118,225	1,191,228	1,532,741	1,121,321	782,459	-26.8%	-30.2%
Revenue							
Investment Interest	77,431	49,627	65,175	47,682	40,587	-26.8%	-14.9%
Other Misc Revenues	0	300	1,400	300	300	-78.6%	0.0%
Debt Proceeds	700,000	1,000,000	867,360	500,000	0	-42.4%	-100.0%
Contributed Capital	152,519	152,213	152,213	247,639	247,639	62.7%	0.0%
Interfund Transfer In	50,790	76,190	50,790	152,361	152,361	200.0%	0.0%
Total Revenue	980,740	1,278,330	1,136,938	947,982	440,887	-16.6%	-53.5%
Expenditures							
Professional Services	16,077	8,198	92,500	0	0	-100.0%	N/A
Interfund Services	0	0	8,000	0	0	-100.0%	N/A
Construction Projects	1,409,221	1,400,000	1,282,480	961,000	226,000	-25.1%	-76.5%
Principal	79,817	81,805	83,745	137,259	142,539	63.9%	3.8%
Interest	61,109	46,622	81,633	188,585	183,537	131.0%	-2.7%
Total Expenditures	1,566,224	1,536,625	1,548,358	1,286,844	552,076	-16.9%	-57.1%
Ending Cash	1,532,741	932,933	1,121,321	782,459	671,270	-30.2%	-14.2%

City of Edmonds 2007-08 Budget

CAPITAL IMPROVEMENTS PROGRAM - 2007-2008

Fund	REET2		Total	Budgeted	Estimated	Proposed	Proposed
No.	Eligible		2007-2008	2006	2006	2007	2008
		TRANSPORTATION PROJECTS					
112	X	100th Ave Right of Way Stabilization	1,000,000	60,000	15,000	1,000,000	
112		220th St Improvements	100,000	2,234,000	3,155,000	100,000	
112		76th Avenue Road Restoration (SR99 to 220th St)	0	32,000			
112	X	Downtown Parking Improvements	60,000	40,000	40,000	60,000	
112		92nd Ave W/ 234th St SW Safety Improvements	0	75,000	40,000		
112	X	Nonmotorized Trans- Caspers/9th/Puget Drive Walkw	380,000			380,000	
112		Nonmotorized Trans- 96th Ave W Pedestrian Improve	0	0	17,000		
112	X	Nonmotorized Trans- ADA Curb Ramp Improvements	0	5,000	5,000	0	0
112	X	Nonmotorized Trans- Downtown Crosswalk Improven	0	0	15,000		0
112	X	Nonmotorized Trans- Interurban Trail	250,000	125,000	10,000	125,000	125,000
112	X	Nonmotorized Trans- Olympic View Pedestrian Impro	250,000	0			250,000
112	X	Nonmotorized Trans- School Zone Improvements - C	20,000			10,000	10,000
112	X	Nonmotorized Trans- Walkways & Bikeways Citywide	30,000			15,000	15,000
112	X	Overlay-Citywide	0			0	0
112	X	Overlay-Utility Streets	535,000	320,000	390,000	320,000	215,000
112	X	Signals/Citywide	10,000	0		5,000	5,000
112	X	Signal Improvements - 238th St & 100th Ave	115,000				115,000
112	X	Signal Improvements - SR104 & 238th St	240,000				240,000
112	X	Stabilization Projects Citywide	100,000	0	10,000	50,000	50,000
112	X	SR99/76th Ave W Safety Improvements	1,525,000				1,525,000
112	X	Street Improvements Citywide	30,000			15,000	15,000
112	X	Traffic Calming	20,000			10,000	10,000
112		Transportation Plan	205,000	5,000		5,000	200,000
112		Street Lighting on Main between 5th and 6th	75,000			75,000	0
		TRANSPORTATION TOTAL	4,945,000	2,896,000	3,697,000	2,170,000	2,775,000
		BUILDINGS MAINTENANCE					
116		ADA Improvements- City Wide	10,000	5,000	5,000	5,000	5,000
116		Anderson Center Seismic Retrofit (FEMA Grant)	838,460	1,042,920	204,460	838,460	
116		Anderson Center Exterior Painting	0	26,000			
116		Anderson Centr Carpets	17,000				17,000
116		Anderson Center Vinyl Tile	12,000				12,000
116		City Hall Generator	0	132,900	122,600		
116		City Hall Interior, HVAC Upgrades	0	209,000	209,000		
116		City Hall Elevator	125,000				125,000
116		City Hall Entrance Doors	18,000			18,000	
116		City Hall Energy Savings Projects - Phase 2					
116		Fire Station #17 Stove Hood Exhaust	0	1,000	2,000		
116		Fire Station #17 Replace Weight Room Windows tha	0	1,500	1,500		
116		Fire Station #20 HVAC	30,000	30,000	0	30,000	
116		Fire Station #20 Lighting Upgrade	0				
116		Fire Station #20 Roof Replacement	0	30,000	16,000		
116		Library Central HVAC	0	378,000	378,000		
116		Library Carpets	22,000				22,000
116		Library Plaza Carpets	12,000				12,000
116		Library Plaza Brick Painting	0	21,000			
116		Log Cabin Lighting Replacement	0	3,000			
116		Meadowdale Clubhouse Roof	16,000			16,000	
116		Park and Facilities Maintenance Bldg Renovation Study				15,000	
116		Park Maintenance Building Lighting Upgrade	0	9,000			
116		Public Safety HVAC	0	85,000	81,390		
116		Public Safety Soffit Installation	0	5,000	5,000		
116		Senior Center Elevator Replacement	0		143,645		
116		Senior Center Fire Damage Repairs	0	80,000	79,340		
116		Senior Center Misc Repairs & Improvements	0	10,000	15,000		
116		Senior Center Roofing (CDBG Funding)	0	65,000	25,000		
116		Senior Center Remodel Kitchen (CDBG Funding)	90,000	87,000		90,000	
116		Senior Center Fire Alarm (CDBG Funding)	0	45,000	45,000		
116		Senior Center HVAC Replacement	0	20,000			
116		Senior Center Vestibule/Front Entry (CDBG Funding)	130,000	19,000	19,000	130,000	
116		Senior Center Ballroom Stage	0	9,000			
116		Senior Center Restroom Flooring	0	13,000			
116		Senior Center Window	0		1,290		
		TOTAL BUILDING MAINTENANCE	1,320,460	2,327,320	1,353,225	1,142,460	193,000

City of Edmonds 2007-08 Budget

CAPITAL IMPROVEMENTS PROGRAM - 2007-2008							
Fund No.	REET2 Eligible		Total 2007-2008	Budgeted 2006	Estimated 2006	Proposed 2007	Proposed 2008
		REET 2 - PARKS IMPROVEMENT					
125	X	75th/76th Street Walkway	945,000	125,000	30,000	945,000	
125	X	162nd Street Park	325,000	0		300,000	25,000
125	X	264 Beach Place	0	30,000			
125	X	Anderson Center Field / Court/Plaza	5,000	30,000	30,000	5,000	
125	X	Anderson Center Seismic Improvements Grant Match	0	250,000	0		
125	X	Brackett's Landing Improvements	0	15,000	15,000		
125	X	Chase Lake Park	0	40,000			
125	X	City Park Improvements	60,000	90,000	20,000	60,000	
125	X	Civic Center Complex Improvements	60,000	86,000	50,000	50,000	10,000
125	X	Edmonds Marsh	40,000	60,000			40,000
125	X	Esperance Neighborhood Park	0	110,000			
125	X	Fishing Pier/Olympic Beach/Parking Lot	40,000	65,000	40,000	20,000	20,000
125	X	Hummingbird Park	0	20,000	42,183		
125	X	Maplewood Park Playground	40,000	60,000		40,000	
125	X	Marina Beach Park Improvements	10,000	95,000	3,000		10,000
125	X	Mathay Ballinger Playfield	60,000	0		60,000	
125	X	Meadowdale Clubhouse	40,000	50,000			40,000
125	X	Old Woodway Elementary	1,700,000	60,000	60,000	1,000,000	700,000
125	X	Pine Ridge Park Improvements	0	10,000			
125	X	Pine Street Park Improvements	0	10,000			
125	X	Seaview Park Improvements	20,000	50,000			20,000
125	X	Senior Center & 144 RR Waterfront Walkway	140,000	40,000		140,000	
125	X	Sierra Park Improvements	0	65,000			
125	X	Underwater Park Improvements	4,000	5,000	356	2,000	2,000
125	X	Waterfront Walkway/Olympic Beach	20,000	50,000			20,000
125	X	Yost Park/Pool Improvement	40,000	45,000	7,650	25,000	15,000
125	X	Old Woodway High School Athletic Complex	1,000,000	1,500,000			1,000,000
		(initial year of \$2m City match, dependent upon successful community capital campaign)					
		BEAUTIFICATION					
125	X	Beautification Citywide	20,000	100,000	4,000	20,000	
		CITY-WIDE PARK IMPROVEMENTS					
125	X	ADA Improvements	20,000	20,000			20,000
125	X	Centralized Irrigation	0	10,000			
125	X	Citywide Park Improvements / misc small projects	170,000	35,000	30,000	145,000	25,000
125	X	Misc Paving	25,000	25,000	7,180	10,000	15,000
125	X	Sports Fields Upgrade/Playground Partnership	55,000	90,000	42,500	25,000	30,000
		SPECIALIZED PARK DEVELOPMENT					
125	X	Skateboard Park	0	200,000			
125	X	Aquatic Recreation Complex	Note #1	Note #1	Note #1	Note #1	Note #1
		TRAIL DEVELOPMENT					
125	X	Interurban Trail Development	700,000	700,000	15,000	40,000	660,000
125	X	Misc. Unpaved Trail / Bike Path/Improvements	10,000	25,000	10,859	10,000	
		PLANNING					
125	X	4th Ave Arts Corridor Design				25,000	25,000
125	X	Comp Plan	40,000	60,000	10,000	40,000	
125	X	Cultural Arts Center	15,000	40,000	25,000	15,000	
125	X	Edmonds Marsh Environmental Plan				30,000	
125	X	Yost Pool Feasibility Study				40,000	10,000
		TOTAL REET 2- PARKS IMPROVEMENT	5,604,000	4,266,000	442,728	3,047,000	2,687,000
		REET 2 - TRANSPORTATION					
125	X	Nonmotorized Trans - ADA Curb Ramp Improvement	40,000			20,000	20,000
125	X	Nonmotorized Trans - Pedestrian Lighting Citywide	10,000			5,000	5,000
125	X	Nonmotorized Trans - Crosswalk Improvements, Dow	125,000				125,000
125	X	Overlays - Citywide	1,100,000			550,000	550,000
125	X	Transfer to 112 for 100th Ave W Road Stabilization				500,200*	
125	X	Transfer to 112 for Caspers/9th/Puget Drive Walkway				190,000*	
		TOTAL REET 2 - TRANSPORTATION	1,275,000	0	0	575,000	700,000
		*Not included in sub-total or total					
		PARKS ACQUISITION					
126		Misc. Open space/Land	400,000	200,000	1,172	200,000	200,000
126		Old Woodway Elementary School Acquisition	0	1,000,000	1,500,000		
126		Waterfront Acquisition	0	0			
126		Tideland Acquisitions	20,000	100,000		10,000	10,000
		TOTAL PARKS ACQUISITION FUND	420,000	1,300,000	1,501,172	210,000	210,000
		SPECIAL PROJECTS FUND					
129		Highway 99 International District Enhancement	316,000	316,000	0	316,000	0
		TOTAL SPECIAL PROJECTS FUND	316,000	316,000	0	316,000	0
		PARKS CONSTRUCTION FUND					
132	X	164th Street Walkway	270,000			270,000	
132	X	Dayton Street Plaza	50,000			50,000	
132	X	Skateboard Park	100,000	200,000	100,000	100,000	
		TOTAL PARKS CONSTRUCTION FUND	420,000	200,000	100,000	420,000	0

City of Edmonds 2007-08 Budget

CAPITAL IMPROVEMENTS PROGRAM - 2007-2008						
Fund	REET2		Total	Budgeted	Estimated	Proposed
No.	Eligible		2007-2008	2006	2006	2007
						Proposed
						2008
		WATER SYSTEM IMPROVEMENTS				
		(Fund #412-100)				
412		2004 Replacement Program-(excluding Perrinville)	0	475,000	860,000	
412		2004 Replacement Program-South Perrinville (OVD)	675,000	50,000	50,000	675,000
412		2005 Replacement Program	800,000	645,000	300,000	800,000
412		2006 Replacement Program	1,100,000	500,000		1,100,000
412		2007 Replacement Program	555,000	0		555,000
412		2008 Replacement Program	1,460,000			1,460,000
412		220th St Waterline Relocation/ Upgrade	0	0	30,000	
412		Chlorine Residual Analyzers	15,000	25,000	10,000	15,000
412		Citywide Improvements	50,000	25,000	10,000	25,000
412		Five Corners Pump Station Improvements	400,000	500,000	100,000	400,000
412		PRV Replacement	100,000	150,000	50,000	100,000
412		Reservoir Security	90,000	45,000	10,000	90,000
412		Seismic Improvements	150,000	170,000	20,000	150,000
412		Transfer (112)*		110,000*	110,000*	115,000*
		SUB-TOTAL	5,395,000	2,585,000	1,440,000	3,235,000
		*Not included in sub-total or total				
		DRAINAGE SYSTEM PROJECTS				
		(Fund #412-200)				
412		220th St Improvements	0	210,000	240,000	
412		242nd Street Storm Improvements	0	180,000	140,000	
412		93rd Ave West/ 96th Ave W	760,000	625,000	100,000	760,000
412		City Wide Drainage Replacement/ Extension	100,000	50,000	220,000	50,000
412		Critical Areas Revisions & Public Education	0	0	30,000	
412		Dayton St. Outfall Repair	0	0	7,000	
412		Glen-Daley Alley Improvements			85,000	
412		L. Ballinger Monitoring	20,000	10,000	10,000	10,000
412		Lake Ballinger Lake Level & Outlet Study				40,000
412		Meadowdale	70,000	70,000	70,000	70,000
412		Meadowdale Beach Storm	0	75,000	100,000	
412		Northstream 30" Storm Repair/ Improvements	575,000	575,000	150,000	575,000
412		Perrinville Creek Diversion	150,000	0		150,000
412		Public Involvement (Student Project)	2,000	1,000	600	1,000
412		Shell Creek	30,000	0		30,000
412		Shoreline Regulation Revisions, Monitoring & Educa	30,000	30,000		30,000
412		Southwest Edmonds Basin Study, Projects	75,000	75,000	10,000	75,000
412		Talbot Road	300,000	0		300,000
412		Edmonds Marsh Channel Improvements	300,000	0		50,000
412		Vehicle Wash Station	100,000	150,000	50,000	100,000
412		Willow Creek Storm Outfall Extension/Marina Bch Er	0	0	63,000	
412		Transfer (112)*		50,000*	50,000*	55,000*
		SUB-TOTAL	2,512,000	2,051,000	1,275,600	1,761,000
		*Not included in sub-total or total				
		SEWER COLLECTION SYSTEM PROJECTS				
		(Fund #412-300)				
412		220th Street Side Sewers	0	15,000	15,000	
412		Alder Street Sewer	240,000	0		240,000
412		Beach Place Sewer	170,000			170,000
412		Citywide Sewer CIPP Sewer Rehabilitation	250,000			250,000
412		Citywide Sewer Improvements	20,000	10,000	25,000	10,000
412		Dellwood Drive Sewer	220,000			220,000
412		Lift Station #13	500,000	275,000	100,000	500,000
412		Lift Station #2	500,000	500,000	100,000	500,000
412		Lift Station #7 & 8 Integration	1,000,000	1,200,000	300,000	1,000,000
412		Lift Station #4	390,000	0		90,000
412		Lift Station #9	550,000			100,000
412		Olympic View Drive Sewer Improvements	60,000	6,000	6,000	60,000
412		Seventh Avenue North	500,000			500,000
412		Telemetry Upgrade all Lift Stations	175,000	200,000	25,000	175,000
412		West Dayton Street Sewer	300,000	0	100,000	300,000
412		Transfer (112)*	0			25,000*
		SUB-TOTAL	4,875,000	2,206,000	671,000	2,675,000
		*Not included in sub-total or total				
		TOTAL FUND 412	12,782,000	6,842,000	3,386,600	7,671,000
						5,151,000

City of Edmonds 2007-08 Budget

CAPITAL IMPROVEMENTS PROGRAM - 2007-2008

Fund No.	REET2 Eligible	Total 2007-2008	Budgeted 2006	Estimated 2006	Proposed 2007	Proposed 2008
	TREATMENT PLANT PROJECTS					
414	General	51,000	25,000	5,000	25,000	26,000
414	Incinerator improvements	0		91,000		
414	Mechanical Equipment Replacement	150,000	75,000	0	50,000	100,000
414	Repair Outfall	0	0	139,000		
414	Field flowmeter rehabilitation	0	0	30,000		
414	SR104 Sewer rehabilitation	0	0	47,000		
414	Screenings system evaluation	400,000	1,100,000	887,650	400,000	
414	Meter C Rehabilitation	0	0	1,330		
414	VFD Replacement	0	0	21,000		
414	Concrete repairs	30,000	25,000	30,000	30,000	
414	Installation of Gate Actuators	0	100,000	0		
414	Electronics Upgrade	100,000	40,000	0		100,000
414	Odor Control Study	100,000	25,000	23,000	100,000	
414	Replace Odor Control Fans	0	10,000	0		
414	Electrical Improvements Project	178,000		35,000	178,000	
414	Process Control Study	0		34,500		
414	Clarifier repair	178,000		30,000	178,000	
	TOTAL TREATMENT PLANT PROJECTS	1,187,000	1,400,000	1,374,480	961,000	226,000
Total Projects		28,194,460	19,547,320	11,855,205	16,437,460	11,942,000

Special thanks to the budget team who produced this document and who have substantially up-graded and improved the City's budget development process:

Kathleen Junglov
Debra Sharp
Erin Anderson
Lori Cress

Thank You!
Dan Clements