

DRAFT MINUTES

Public Works, Parks and Planning Committee Meeting May 13, 2014

Elected Officials Present:

Council Member, Joan Bloom
Council Member, Tom Mesaros

Staff Present:

Phil Williams, Public Works Director
Rob English, City Engineer
Renee McRae, Recreation Manager
Carrie Hite, Parks, Rec & Cultural Svcs Director
Rob Chave, Planning Manager

The committee convened at 6:45 p.m.

A. Solarize Edmonds Project Memorandum of Understanding (MOU).

Rob Chave summarized the Solarize project, which is a community-based campaign by a non-profit (NW SEED) to encourage residential solar installations in south County (including Edmonds and Lynnwood). The project is funded by a grant from Snohomish PUD, and is essentially a group purchase program which would enable residents to contract with a contractor to install solar systems at reduced cost and take advantage of various incentives that provide for a pay-back period of only 5-6 years. The City would be helping let residents know about the program, and assist in supporting committees working on the project. In response to a question from Council Member Bloom, it was pointed out that volunteers were being recruited by NW SEED from the community, and several staff members in Building, Planning and Fire would provide assistance. The City would be able to obtain a grant of \$10,000 from the Department of Commerce for its part in the program; this would be additional General Fund revenue. By spreading the time among several staff members, Mr. Chave did not feel it would be a significant commitment of staff resources. The City would not be part of the individual contracting (for the solar installations). Council Member Mesaros asked what other solar initiatives the City was working on; Phil Williams cited the example of the Community Solar installation on the Frances Anderson Center.

ACTION: Forward to full Council for approval and a short presentation on May 20th Agenda.

B. Naming of City-owned Facilities

Mr. Williams provided a brief overview of the proposed policy and answered questions on how the policy could be implemented. Mr. Williams said the policy would be revised to have the Planning, Parks and Public Works Committee review proposed naming of City owned facilities. The Committee requested two changes: (1) assign the City Clerk's Office to administer the policy and (2) replace the references to a "General Government Committee" to the Parks, Planning and Public Works Committee.

ACTION: Item will be presented to the City Council.

C. Special Event Contracts

The Bastille Day and the Classic Car Show contracts were reviewed and forwarded to the consent agenda.

ACTION: Forward to full Council for approval on Consent Agenda.

D. Authorization for Mayor to sign a Local Agency Agreement with KPG, P.S. for design of walkway improvements on 236th St. SW from SR104 (Edmonds Way) to Madrona Elementary School

Mr. English reviewed the scope of improvements and answered questions about the hourly rates provided by the Consultant.

ACTION: Forward to full Council for approval on Consent Agenda.

E. Report on final construction costs for the Main Street Lighting and Sidewalk Enhancements Project and acceptance of Project.

Mr. English provided the final construction cost paid to Interwest Construction to complete the project.

ACTION: Item will be presented to the City Council.

F. Authorization for Mayor to sign a Professional Services Agreement with KPG, P.S. for design of walkway improvements to 238th St. SW from 100th Ave W to 104th Ave W.

Mr. English reviewed the scope of improvements and answered questions regarding a public meeting and how rain gardens may be incorporated into the project.

ACTION: Item will be presented to the City Council.

G. Authorization to award a construction contract for the Annual Sewer Replacement Project – Phase 2

Mr. English provided the bid results, proposed construction budget and the funding sources to pay for the project. The Committee requested the budget information and Contract agreement be included as an attachment to the agenda memo.

ACTION: Item will be presented to the City Council.

H. Public Comments

Mr. Farmen provided comments on rain gardens and the sidewalk project on 80th Ave from 188th St. SW to Olympic View Dr.

Mr. Haug provided comments on the success of the Main Street Lighting and Sidewalk Enhancements project and recommended the project be presented at a future City Council meeting.

Phil Williams referenced an email list being compiled by Public Works of those interested in rain gardens. Council member Bloom requested that Council be added to this email list.

The meeting adjourned at 8:10 p.m.