

MINUTES

Parks, Planning and Public Works Committee Meeting March 12, 2013

Elected Officials Present:

Council Member Kristiana Johnson
Council Member Diane Buckshnis

Staff Present:

Frances Chapin, Cultural Services Manager
Phil Williams, Public Works Director

Walker Kasinadhuni, CC Student Representative

The committee meeting convened at 6:40 p.m.

1. Authorization for Mayor to sign contract with Snohomish County for Tourism Promotion grant.

Councilmembers (CM) Buckshnis and Johnson reviewed the proposed new sign designs and placement and agreed with the need for improved way-finding signage. Acceptance of the grant from Snohomish County is recommended to the full Council on consent.

ACTION: Move to Consent Agenda

2. Authorization to send out Call for Artist RFQ for Five Corners Roundabout Project.

Frances Chapin handed out a revised RFQ. CM Johnson commented on the importance of making sure the whole project is attractive to the community and is designed with recognition of comments and preferences expressed during past public meetings and written comments. Ms. Chapin noted the public art component will include an additional public process. Consent calendar recommended.

ACTION: Move to Consent Agenda

3. State Route 104 Transportation Study.

This item was placed on the committee agenda following some discussion at the most recent council retreat. CMs Buckshnis and Johnson decided to discuss the study scope offline and bring it back to a future committee agenda.

ACTION: Reschedule discussion for April 8, 2013

4. Traffic Impact Fee Annual Report.

CM Buckshnis pointed out that in the future it might be good to look for opportunities to share this information with the public as an educational piece.

ACTION: Move to Consent

5. **Purchasing Policy Revision for Public Works Projects.**
CM Buckshnis commented positively on the proposed changes.

ACTION: Move to Consent

6. **Report on final construction costs for the 2011 Waterline Replacement Project and acceptance of project.**
Final project numbers were reviewed.

ACTION: Move to Consent

7. **Report on final construction cost for the 2012 Waterline Replacement Project and acceptance of project.**
Final project numbers were reviewed.

ACTION: Move to Consent

8. **Authorization to advertise a Request for Bid for construction services for the 2013 Waterline Replacement Project.**
This Request for Bid authorization will be placed on the Council agenda for approval unless the changes in language for the City's Purchasing Policy are approved. See item 5 above.

ACTION: Move to Consent

9. **Authorization for Mayor to approve acceptance and recording of easements for the Five Corners Roundabout project.**
Five small parcels need to be purchased for the Five Corners project along with Landscape and Temporary Construction Easements. It was agreed that these should be placed on the Council's consent calendar as they come in.

ACTION: Right of Way documents will be placed on future consent agendas for acceptance.

10. **Proposed Ordinance authorizing the acquisition by negotiation or condemnation of real property interests needed for Five Corners Roundabout Project.**
Mr. Williams reported the City is actively negotiating easements and conversations are going well, but this ordinance provides a tool for the City to use if needed. He went on to discuss issues with the construction schedule related to the complex underground work that needs to be accomplished before the roundabout road surface is addressed. He also explained in response to a question from CM Johnson about landscaping, that the landscaping consultant is currently working on a design incorporating a variety of elements.

ACTION: The Public Hearing is scheduled for the March 19th Council meeting.

11. Authorization for Mayor to sign a Professional Services Agreement with a Consultant to provide services for the Perrinville Creek Stormwater Flow Reduction Retrofit Study.

Mr. Williams discussed the need to do a hydraulic study to look at various approaches to changing peak flows in Perrinville Creek. The City of Edmonds is working with the City of Lynnwood. The consultant has been selected, TetraTech, and the scope of work and fee will be negotiated in the next month. The City plans to apply for an Ecology grant to supplement the funding supplied by Edmonds ratepayers and expand the scope of the study.

ACTION: Move to Agenda for presentation after contract negotiated

12. Authorization to advertise, a Request for Bid, for construction services for the WWTP Standby Power Distribution and Switchgear Improvement Project.

Mr. Williams explained this is a replacement project and confirmed that it is budgeted with utility funds.

ACTION: Move to Consent

13. Energy Savings Contracting (ESCO) III.

Mr. Williams outlined the process of the investment grade audit and list of work to be accomplished with a guarantee of 90% of project savings. CMs Buckshnis and Johnson agreed on the importance of a presentation at full Council to educate the public on the benefits of this project.

ACTION: Move to Agenda for presentation

14. Public Comments

Roger Hertrich – commented on the \$10 million for SR 99 and the need to consider other transportation projects that are important such as an underpass at 99 and 220th and upgrades on the 104 corridor from the freeway to the ferry.

The meeting adjourned at 7:25 p.m.