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ASB
09/21/2010

ORDINANCE NO. 3812

AN ORDINANCE OF THE CITY OF EDMONDS, WASHINGTON RELATING TO PUBLIC RECORDS; AMENDING SECTION 1.20.020 OF THE EDMONDS CITY CODE; PROVIDING FOR SEVERABILITY AND FIXING A TIME WHEN THE SAME SHALL BECOME EFFECTIVE.

WHEREAS, under Chapter 69, Laws of 2010, the state legislature amended RCW 42.56.520 to authorize agencies to respond to public records requests under the Public Records Act by providing online access to requested records; and

WHEREAS, section 1.20.020 of the Edmonds City Code relating to disclosure of public records should be revised to make the same consistent with the 2010 legislation; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF EDMONDS, WASHINGTON, DO
ORDAIN AS FOLLOWS:

Section 1. Amendment of Section 1.20 ECC. Section 1.20.020 of the Edmonds City Code is hereby amended as follows:

1.20.020 Response or denial of request.

A. Responses to requests for public records shall be made promptly and pursuant to guidelines established in Chapter 42.56 RCW. Within five business days of receiving a written public record request, the city must respond by either:

1. Providing the record; or
2. Providing an internet address and link on the city's website to the specific records requested, except that if the requester notifies the city that he or she cannot access the records

through the internet, then the city will provide access to copies or allow the requester to view the records using a city computer; or

23. Acknowledging that the city has received the request and providing a reasonable estimate of the time the city will require to respond to the request; or

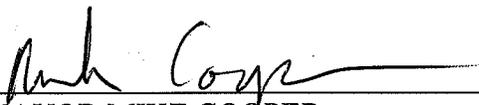
34. Denying the public record request. Denials must be accompanied by a written statement of specific reasons therefor.

B. Public records may be made available on a partial or installment basis as records that are part of a larger set of requested records are assembled or made ready for public inspection or disclosure. Additional time required to respond to a request may be based on the need to clarify the intent of the request, to locate and assemble the information request, to notify third persons or agencies affected by the request, or to determine whether any of the information requested is exempt and that a denial should be made as to all or part of the request. The city may ask the requestor to clarify what information the requestor is seeking. If the requestor fails to clarify the request, the city need not respond to it.

Section 2. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

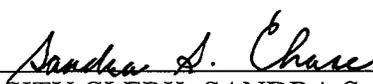
Section 3. Effective Date. This ordinance shall take effect five days after passage and publication of an approved summary thereof consisting of the title.

APPROVED:



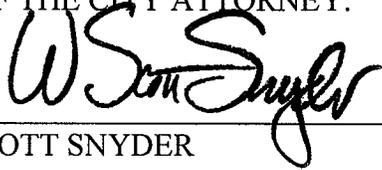
MAYOR MIKE COOPER

ATTEST/AUTHENTICATED:



CITY CLERK, SANDRA S. CHASE

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY:

BY 
W. SCOTT SNYDER

FILED WITH THE CITY CLERK:	10/15/2010
PASSED BY THE CITY COUNCIL:	10/19/2010
PUBLISHED:	10/24/2010
EFFECTIVE DATE:	10/29/2010
ORDINANCE NO. <u>3812</u>	

SUMMARY OF ORDINANCE NO. 3812

of the City of Edmonds, Washington

On the 19th day of October, 2010, the City Council of the City of Edmonds, passed Ordinance No. 3812. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE OF THE CITY OF EDMONDS, WASHINGTON
RELATING TO PUBLIC RECORDS; AMENDING SECTION 1.20.020 OF
THE EDMONDS CITY CODE; PROVIDING FOR SEVERABILITY AND
FIXING A TIME WHEN THE SAME SHALL BECOME EFFECTIVE

The full text of this Ordinance will be mailed upon request.

DATED this 20th day of October, 2010.



CITY CLERK, SANDRA S. CHASE

Affidavit of Publication

STATE OF WASHINGTON,
COUNTY OF SNOHOMISH

} S.S.



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of the City of Edmonds, Washington

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The full text of this Ordinance will be mailed upon request.
DATED this 20th day of October, 2010.

CITY CLERK, SANDRA S. CHASE.

Published: October 24, 2010.

The undersigned, being first duly sworn on oath deposes and says that she is Principal Clerk of THE HERALD, a daily newspaper printed and published in the City of Everett, County of Snohomish, and State of Washington; that said newspaper is a newspaper of general circulation in said County and State; that said newspaper has been approved as a legal newspaper by order of the Superior Court of Snohomish County and that the notice

Summary of Ordinance No. 3812

Relating to Public Records

a printed copy of which is hereunto attached, was published in said newspaper proper and not in supplement form, in the regular and entire edition of said paper on the following days and times, namely:

October 24, 2010

and that said newspaper was regularly distributed to its subscribers during all of said period.

Jody Tholl

Principal Clerk

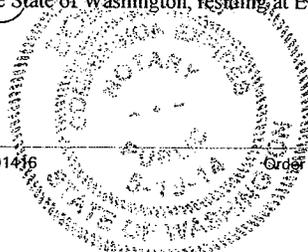
Subscribed and sworn to before me this

25th

day of October, 2010

[Signature]

Notary Public in and for the State of Washington, residing at Everett, Snohomish County.



RECEIVED

NOV 03 2010

EDMONDS CITY CLERK

Account Name: City of Edmonds

Account Number: 101436

Order Number: 0001715354