

Citizens Committee on U.S. Mayors Climate Protection Agreement

- Mission:**
1. Encourage citizens to be a part of the solution
 2. Encourage City staff and citizens to conserve current resources
 3. Work with the City Council to implement ideas
 4. Effectively address the future impacts of climate change



Members: Wes Gallagher, Hank Landau, Graham Marmion, Michael Nelson, Cynthia Pruitt, Josh Thompson, Barbara Tipton

Council Rep: Kristiana Johnson

City Staff: Mayor Dave Earling, Shane Hope, Rob Chave, Steve Fisher, Jen Machuga, Jim Stevens

Meeting Agenda

March 5, 2015 @ 8:45 am

SUBJECT	ACTION/DISC./BRIEF.	TIME	Who
1. Check in & approval of minutes	Action	5 Minutes	Cynthia
2. Comprehensive Plan	Briefing	10 Minutes	Shane
3. Report on Solarize South County	Briefing	5 Minutes	Steve
4. Rain Gardens	Briefing	5 Minutes	Mike
5. Subcommittee/Top Priority Projects reports <ol style="list-style-type: none"> a. Green Resource Room b. Zero Waste c. Green Buildings & Sustainable Development (including Sustainable Heroes and Green Business Pledge) 	Informational	20 Minutes	All
6. Announcements	Informational	10 Minutes	All

Meeting Minutes January 8, 2015

Attendees: Hank Landau, Kristiana Johnson, Cynthia Pruitt, Val Stewart, Steve Fisher, Janice Freeman, Mike Nelson, Jen Machuga, Josh Thompson, Jim Stevens, Carolyn LaFave

Meeting called to order at 8:49 am

1. Check-in and approval of minutes:
 - a. Co-Chair Cynthia Pruitt started the meeting with a quick – thumbs up/thumbs down – survey about how each of the committee members feels we are doing locally and globally with greenhouse gases.
 - b. Josh Thompson moved to approve the November 6, 2014 meeting minutes with the following changes: 1) Under **Attendees** Barbara Tipton and Carolyn LaFave were not present at meeting so their names should be removed 2) Under **Evaluation of 2014 and 2051 strategies item #2** change Polarization to Solarization 3) Under **Solarize South County program update item #1** this items was reported on by Steve Fisher not Jim

Stevens. With changes Jim Stevens seconded the motion. Minutes were unanimously approved by committee.

2. Election of Officers/Meeting Format/Member Responsibilities

- a. Val Stewart informed the committee that she will be stepping down from the committee for a while due to personal obligations. She stated that she has been on the committee on-and-off for about 7+ years. Val also talked about member guidelines and responsibilities. She also said she hopes the group will consider having meetings later in the day to allow others to be partake and that she hopes we will also hold joint meetings with the Tree Board. Also, members should consider going to other boards/committees for public comment and let them know what we are doing. She thanked group for hard work and support
- b. Howard Chermak and Rebecca Wolfe have also resigned.
- c. Cynthia opened the floor for nominations for co-chair. She volunteered to stay on as co-chair. Mike Nelson volunteered as second co-chair. With no other nominations the committee voted unanimously for Cynthia Pruitt and Mike Nelson to co-chair the committee for 2015. Shane will act as staff liaison. Council liaison is still undecided but Kristiana Johnson said she would stay on until the Mayor appoints another councilmember.

3. Prioritize 2015 Strategies

- a. Cynthia passed around a list generated at the previous meeting to prioritize at this meeting: She asked for items we are currently doing that aren't on the list. The group was asked to use the list to prioritize: 1) If only one thing group could do what would it be? 2) What would you do? 3) Anything else you fancy should be done (star, circle & dash in that order). TOP STRATEGIES were:
 - i. #1 was green resource room at city hall – Jim Stevens & Jen Machuga are working on this and will continue.
 - ii. #2 was zero waste – Steve Fisher working on this and will continue. Josh, Mike and Janice will also work on this.
 - iii. #3 was green building and sustainable development common vocabulary. City staff is currently working on green room displays that would help with this. The CPC building sub-committee will report back to the committee at the next meeting regarding this. Jen Machuga said she feels the sustainability heroes articles also speak to this goal so we should continue with these. It was also reported that the city's website is currently being updated and once it is we can get the stories online for people to see. It was also suggested that the outreach sub-committee could work on this as well. Hank Landau asked if anyone had contacted any Edmonds architects to see if they are working on any green buildings and also said that he will work on this item as well.
- b. Summarization:
 - i. Committee set top 3 items
 - ii. We know we have some things in process and people to monitor and provide reports back to the group on zero waste projects.
 - iii. On the green building common vocabulary front we know we have a number of items that touch base on it. Group considers it a priority but not an actual project. The sustainable series fits into this category. Possibly work on reframing the vocabulary through the outreach sub-committee.

- iv. Discussed where green business pledge fit-in. Next step is reaching out to pledged businesses with a recycling container offer which dovetails with the zero waste project. Also fits into green building and sustainable development.
 - v. The green resource room could be used as an example for the green building and sustainable development common vocabulary item.
4. Comp plan
- a. Every month a different element of the plan is being worked on. Hopefully there will be more public participation. Kristiana Johnson noted that the city council approved live streaming of planning board meetings so there should be more participation.
 - b. Cynthia Pruitt asked what elements are being worked on now and what's coming up:
 - i. Housing element
 - ii. Sustainability
 - iii. Utilities coming up in a month
 - c. City council will have public hearings on each chapter and a final on the whole plan. Committee will watch for date of final public hearing
5. Solarization update
- a. Steve Fisher reported that 25 contracts were signed and that all have been installed
 - b. One of the contracts was donated to Edmonds Lutheran Church which is the home of Annie's Kitchen which has been providing community meals once a week for several years. The city worked with them to set-up a composting system and the solar system is being contributed?? to Annie's Kitchen.
 - c. Initial goal was for 50 contracts, one system would be donated but they decided to donate one even though they only got 24.
 - d. 162 people initially signed-on so maybe some of them are still receptive. Steve Fisher volunteered to check with PUD to see find out the status of the program to see if those who initially signed on can still participate in the project.
 - e. Of the 25 contracts 15 were in Edmonds. 14 out of the 15 contracts used in-state panels as well which provided a better incentive at 54¢ a kw opposed to 9¢ a kw.
6. Subcommittee reports
- a. Sustainable Heroes: Jim reported that he and Mike are arranging for another interview.
 - b. Outreach: Steve referred to his report, above, on the Green Business Pledge.
 - c. Lifestyles: Steve referred to his report re Utilities.
7. Announcements:
- a. Hank continues to work as part of the biking community. He will be our liaison to it.
 - b. Kristiana Johnson will get messages to the Council re our events and outreach.
 - c. Cynthia Pruitt will ask Barbara Tipton is she's like to draft an article for the quarterly newsletter.
 - d. Janice reported on the Tree Board.
 - e. Mike Nelson reported that the Planning Board review the Land Use and Utilities Elements.

NEXT MEETING: March 5, 2015