

Edmonds Sister City Commission

Meeting Date: January 25, 2016/Retreat at Karyn Heinekin's

Pos. 1 Alicia Crank

Pos. 2 Patrick Sweeney

Pos. 3 Pamela Erickson

Pos. 4 Marlene Friend

Pos. 5

Pos. 6 Rita Bailey Ikeda

Pos. 7 Iyoko Okano

Pos. 8 Michele Fellows

Pos. 9 OPEN

Pos. 10 Karyn Heinekin

Pos. 11 OPEN

Pos. 12

Student Representative:

Commissioners Absent: none

Staff Liaison: Carolyn LaFave

Call to Order: 7:29pm

Guests: none

Agenda: moved and seconded

Minutes: moved and seconded

Treasurer's Report: attached

Chair's Report: Pam made a Kings HS contact and will be making a visit with Darlene Miller.

PR Report:

- Carolyn brought posters and materials for schools.
- The website navigation was discussed. If there are any changes made, they must be done by Carolyn.
- Michele made a request that we get a new ESCC/Hekinan banner to use at events and school visits.
- Michele will be doing the display at the Edmonds Library on February 5th and a display at Mountlake Terrace HS on February 22nd.
- Posters will be delivered to high schools: Pam/Edmonds-Woodway, Karyn/Meadowdale and Lynnwood, Michele/Madrona and Maplewood.

Student Report: none

Correspondence: We received two holiday cards. There was one from Hekinan and one from the General Consulate. Pam will send cards out to them. There was a discussion on purchasing cards and sending them later this year for the holidays.

Old Business:

- a) City Council Presentation: Karyn and some students will do a video presentation on February 9th.
- b) Chaperone Candidates for 2016: At this time, there are four candidate applications. There will be two interviews on Thursday, January 28th at 4:00 and 4:45pm by Karyn, Patrick and Pam. There will be two interviews the following week, date TBD. Karyn will also contact Robert to see if he is interested in going again.
- c) Student recruiting for 2016: We have received three applications to date. The current deadline is February 29th.
- d) Elementary Classroom Visits: None have been done yet. Marlene will be setting those up soon. Marlene also suggested that we consider getting a "Little Library," with a Hekinan/Edmonds Sister City theme. Carolyn will look into possible locations near City Hall. We will discuss this more once we have investigated location options.

New Business:

Retreat Topics:

- a) What do we want to rethink?
 - We need to be more deliberate in assigning duties during delegation visits. It is more of a problem during the week when fewer commissioners are available.
 - There will be a new senior center bus for us to use. We will hire a driver.
 - Calendar: Michele did a calendar for us to review and revise. It will be confirmed at our next meeting. We determined that the only meeting date that will change in 2016 is December and we have decided the meeting will be on December 12th.
- b) What do we want to keep?
- c) How do we protect our participant's identity within the publicity context of Facebook, etc.? We will revisit the current release form and revise it if necessary. Carolyn will also check with the legal department.
- d) 2015 video on website? The video is available on youtube.

- e) How do we encourage our student's participation even if they can't reciprocate host responsibilities? In our discussion we talked about better networking with our hosting families. We also decided that we would decide on this on a case-by-case basis.
- f) Dropped
- g) 30th Anniversary: This will be in 2018. Carolyn said that this will be a small delegation. The Mayor will go and will invite other participants. We do not expect a large delegation from Hekinan.

Next Meeting: February 22, 2016

Adjournment: 8:50pm