

Edmonds Sister City Commission

Meeting Date: June 25th, 2012

Minutes

Commissioners:

Pos. 1	Michelle Van Tassell	Pos. 2	OPEN	Pos. 3	Yoshitaka Inoue
Pos. 4	Marlene Friend	Pos. 5	Kay Vreeland	Pos. 6	Rita Bailey Ikeda
Pos. 7	Iyoko Okano	Pos. 8	Kody McConnell	Pos. 9	Joseph Fletcher
Pos. 10	Beth Fuhriman	Pos. 11	OPEN	Pos. 12	OPEN

Staff: Hite

Present: Van Tassell, Vreeland, Friend, Okano, Fuhriman, Ikeda

Absent: Inoue, Fletcher, McConnell

Guests: Van Berkomp, Edmonds Floretum Garden Club

Call to Order

7:00 PM

Welcome Guests

Edmonds Floretum Garden Club seeks updated information about a subcommittee from the ESCC to address their inquiry. None is formed yet. ESCC expects to meet and select subcommittee in September. The Edmonds Floretum Garden Club offers to provide a guide for the Hazel Miller Plaza at Old Milltown to explain. ESCC supports a small area be set aside for a Japanese style garden somewhere in the city.

Minutes

May minutes not available at this time

Treasurer's Report

Report provided by Kody.

Correspondence

Letter from Hekinan gives April 5th, 2013 as the date the city was founded. Yoshi will respond. Carrie believes we need to send Hekinan a formal invitation for the October delegation visit.

Official Business

Homestay Meeting: July 9th: 6pm for travelers and parents, 7pm for host families.
Jill must schedule with Sue for a room
Homestay rules – 3 pages. Michelle will send a soft copy via email. Review and reply date TBD.
Yoshi still needs host families.

Itinerary Draft: Rita detailed the list of activities for the Hekinan student delegation.
A welcome party planning team is needed. \$200 budget.
Jill needs to submit driver's abstract to the City of Edmonds.
Kay will confirm the library tour with Leslie.
Rita will write a letter for ferry tickets. Beth will try to buy tickets in advance.
Need t-shirts for commission to wear. For 25th anniversary will need badges or other gear. Jill will draft a simple logo for these.
At July meeting; schedule for Farewell Party on Aug 20th
Need program for Farwell Party

Consent Form: Final revision including photos on social media
Beth needs to get final revision from Sue

Tourism: Commission will extend logo search
Jill should price rubber bracelets with Hekinan/Edmonds embossed
Kay gathered some items for the goodie bags for the Hekinan delegates

Outreach: Michelle gave a summary of the Farmers' Market efforts. At this time it looks like the SCC will be granted a small table once a month.

Fundraising: 8 Mariners' tickets sold so far. SCC needs to buy 12 tickets for Hekinan group. Our Commissioners need to buy 2 tickets each to support this fundraiser. Carrie will issue a press release to the local news outlets. Beth needs to send an email to the Friends of the SCC to help spread the word. This effort will raise \$900 if we sell 100 tickets.

Gift for Hekinan Mayor: Carrie purchased, will go with Jill this summer

Grant Opportunity: Hazel Miller Foundation; should be explored to seek scholarships for future student delegations. This would increase student participation

<u>Tabled</u>	25 th anniversary discussion, five year plan review, display board
<u>Next Meeting</u>	July 23
<u>Adjourn</u>	9:00pm

CODE FOR COMMISSIONER ATTENDANCE

Commissioners are required to attend at least 70% of the meetings in a calendar year and cannot miss more than three (3) consecutive meetings.

Absences are excused for any of the following reasons:

- Business or employment reasons
- Extended vacations of longer than two weeks
- Illness or death in the immediate family

(Though not stated in the Edmonds Municipal Code, it is assumed that illness of a Commissioner is also and excused absence.)

If a Commissioner does not have regular attendance, the Mayor's Office will send a letter to the Commissioner advising them that the position needs to be vacated.