

## Edmonds Sister City Commission

Meeting Date: May 29<sup>th</sup>, 2012

### Minutes

#### Commissioners:

<b>Pos. 1</b>	Michelle Van Tassell	<b>Pos. 2</b>	Matthew Moore	<b>Pos. 3</b>	Yoshitaka Inoue
<b>Pos. 4</b>	Marlene Friend	<b>Pos. 5</b>	Kay Vreeland	<b>Pos. 6</b>	Rita Bailey Ikeda
<b>Pos. 7</b>	Iyoko Okano	<b>Pos. 8</b>	Kody McConnell	<b>Pos. 9</b>	Joseph Fletcher
<b>Pos. 10</b>	Beth Fuhriman	<b>Pos. 11</b>	OPEN	<b>Pos. 12</b>	OPEN

**Staff Liaison:** None Present

**Present:** Inoue, Vreeland, Friend, Okano, Fuhriman, Fletcher, Ikeda, Van Tassell, McConnell

**Absent:** Moore

**Staff:** Johnson

**Guests:** Van Berkomp, Sudokand, Edmonds Floretum Garden Club

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#### Call to Order

7:00 PM

#### Welcome Guests

Edmonds Floretum Garden Club representative expresses interest in with ESCC to establish community garden in honor of Edmonds-Hekinan Sister City relationship and would work with ESCC to help provide delegation entertainment in exchange for cultural knowledge

Kathy Sudokand expresses interest in host family arrangements and involvement with the ESCC

ESCC will send request to Mayor regarding desired appointment of new Commissioner Jill Van Berkomp

#### Minutes

April minutes not available at this time

#### Treasurer's Report

None

#### Correspondence

Received letter of appreciation from Hekinan Mayor  
Received roster of Hekinan exchange students  
Informed Hekinan that there will be no autumn visiting delegation  
Received final dates of summer student delegation (8/9 - 8/21)

#### Old Business

Michelle met with Mayor Earling re Saturday Market and has come to agreement for Museum to permit free ESCC presence and recommends investigation into Hazel-Miller Foundation

Recommended that old pamphlets be used for current tourism promotional marketing

Moved to authorize spending authority of 100 Fund for production of tourism-promotion-related marketing materials – unanimous consent

Commission has been assured by City Staff that it is allowable for donations and contributions to be solicited as tax-deductible

**New Business**

Parental consent form for high school volunteers is good, but Sue will look into getting a picture/social media clause inserted

Host family recruiting has come together for summer delegation

Preliminary itinerary prepared and discussed, almost complete but still a work open for addition or change before next meeting

Mariners' tickets commitments will need to be made soon

T-Shirt design contest flyer approved and ready to move ahead  
Kay will check the ESCC Gmail account regularly and alert the person concerned if there is new email.

**Tabled**

25<sup>th</sup> anniversary discussion, five year plan review

**Next Meeting**

June 25<sup>th</sup> from 7pm to 9pm  
Michelle will chair in Yoshi's absence

**Adjourn**

9:00pm

**CODE FOR COMMISSIONER ATTENDANCE**

Commissioners are required to attend at least 70% of the meetings in a calendar year and cannot miss more than three (3) consecutive meetings.

Absences are excused for any of the following reasons:

- Business or employment reasons
- Extended vacations of longer than two weeks
- Illness or death in the immediate family

(Though not stated in the Edmonds Municipal Code, it is assumed that illness of a Commissioner is also and excused absence.)

If a Commissioner does not have regular attendance, the Mayor's Office will send a letter to the Commissioner advising them that the position needs to be vacated.