

Edmonds Sister City Commission

Meeting Date: March 26th, 2012

Minutes

Commissioners:

| | | | | | |
|----------------|----------------------|----------------|---------------|----------------|-------------------|
| Pos. 1 | Michelle Van Tassell | Pos. 2 | Matthew Moore | Pos. 3 | Yoshitaka Inoue |
| Pos. 4 | Marlene Friend | Pos. 5 | Kay Vreeland | Pos. 6 | Rita Bailey Ikeda |
| Pos. 7 | Iyoko Okano | Pos. 8 | OPEN | Pos. 9 | OPEN |
| Pos. 10 | Beth Fuhriman | Pos. 11 | OPEN | Pos. 12 | OPEN |

Staff Liaison: None Present

Present: Yoshitaka Inoue, Kay Vreeland, Marlene Friend, Iyoko Okano, Beth Fuhriman

Absent: Michelle Van Tassell, Matthew Moore, Rita Bailey Ikeda

Guests: Jill Van Berkom, Joseph Fletcher, Kody McConnell

Meeting Called to Order 7:05 PM

Welcome Guests Jill (Chaperone), Joseph (Observer), Kody (Observer)

Minutes Revised February Minutes Motioned for Approval by Yoshi
Revised February Minutes Seconded for Approval by Beth
Revised February Minutes Unanimously Approved
Revised February Minutes Date is February 27, 2012

Treasurer's Report None (ESCC Treasurer's position currently vacant)

Correspondence

Old Business Kay - Would like pictures from AET, Lindsay Donahue, in Hekinan, for advertising, so looking for contact email for her.
Iyoko - Hekinan will send 10 students out of 22 applicants
Jill - April 27 is date for meeting with the families of students
Jill - Still waiting for interview dates for Edmonds students
Jill - Five potential Edmonds students are a diverse group
Iyoko - Visit period will be August 9, 2012, through August 21, 2012
Iyoko - Awaiting final ticket pricing for Korean Airline tickets
Marlene - Cannot have a Saturday market presence without vendor

New Business Beth & Iyoko - Recommend creation of gift log between cities
Iyoko - Will move forward on flight reservations for students
Kay - Facebook Page updates and discussion of Administrators
Kay - Motion to purchase 250 ESCC business cards for expenditure of no more than \$20

Marlene - Seconds Motion to purchase 250 ESCC business cards for expenditure of no more than \$20

Motion to purchase 250 ESCC business cards for expenditure of no more than \$20 unanimously approved

Kody - Would like to investigate possible 501(c)(3) organization to increase fundraising potential through incentivizing contributions and donations, will consult with City Attorney

Kay - Will establish contact with Friends of ESCC to learn more about their organization

Yoshi - ESCC needs to fill vacated Treasurer's position

Kody - Willing to volunteer for Treasurer post if needed or desired

Meeting Adjourned

8:40 PM

Next Meeting

April 23, 2012

Submitted By:

Matt Moore

Code for Commissioner Attendance

Commissioners are required to attend at least 70% of the meetings in a calendar year and cannot miss more than three (3) consecutive meetings.

Absences are excused for any of the following reasons:

- Business or employment reasons
- Extended vacations of longer than two weeks
- Illness or death in the immediate family

(Though not stated in the Edmonds Municipal Code, it is assumed that illness of a Commissioner is also an excused absence.)

If a Commissioner does not have regular attendance, the Mayor's Office will send a letter to the Commissioner advising them that the position needs to be vacated.