

Edmonds Sister City Commission

Meeting Date: March 24th, 2014

Call to Order: The meeting was called to order at 7:01pm

Attendance:

Pos. 1 Michelle Van Tassell	Pos. 2 Ray Olitt	Pos. 3
Pos. 4 Marlene Friend	Pos. 5 Kay Vreeland	Pos. 6 Rita Ikeda
Pos. 7 Iyoko Okano	Pos. 8	Pos. 9 Joseph Fletcher
Pos. 10	Pos. 11	Pos. 12 Paul Anderson
Student Rep. Michelle Rockstead		

Commissioners Absent: Ray Olitt (on leave), Iyoko Okano (In Japan), Marlene Friend (In Japan)

Staff Liaison: Carolyn LaFave

Guests / Public Comment: Karyn Heinekin, who has been selected to be a chaperone for this year's student delegation, attended the meeting and gave a brief introduction and status of her activities.

Administration

Agenda: An addition was made under the PR section concerning the finalization of the farmer's market participation plans.

Minutes: February meeting minutes were updated with minor spelling and punctuation corrections. Minutes for January and February 2014 were approved by the Commission.

Chair's Report:

PR Report: Kay mentioned two art exhibits that are being displayed in Edmonds. During April, the Edmonds has a photography exhibit featuring Kiyotaka Sugiura's lighthouse photographs and the Arts Festival Foundation is displaying a selection of works from the Hekinan collection at the Frances Anderson Center. Also, ESCC will have a booth at the summer market on August 16th – there will be no cost for this booth.

Staff /Treasurer's Report: Carolyn reports that 6 individuals were interviewed and Karen Heinekin was selected. Two other individuals are also high on the list for chaperone positions. The current the number of students warrants only a single chaperone. Should more students apply, we will ask one of the other chaperone candidates to go. There is some concern about one student who has an allergy to peanuts. Carolyn is making some preliminary actions to pave the way for this student to participate if s/he chooses to do so. Student interviews are underway. The students range from 14 to 18 years old.

The price for the trip has decreased somewhat. It is now around \$1500.00 for the airfare. Seventeen tickets have been allocated.

The orientation timeline is being developed. Target dates are April 23rd, May 14th, May 28th, June 25th, and July 9th. The departure date is July 21st.

The agenda for the orientation meeting is in development.

Carolyn is planning for a story to be included in the Edmonds school district E-News letter.

Student Representative Report: Michelle R. started a FB event page for the Summer Market in order to find participants. She has had a number of responses.

Correspondence: None

Old Business

Student Delegation: Michelle V. is working with the Rotary Club to discuss scholarship support opportunities. Host Family recruiting is continuing. Hekinan is 'okay' with the idea of up to two students staying with one family. Karyn mention that this effort is a good topic for inclusion in the school PTA newsletter.

Fund raising: Mariner's night is confirmed for Tuesday, August 12th. Fund raising letter has not been completed – this is for Joseph and Michelle V. to complete. The Red Onion has an available fund raising night on Tuesday, August 19th (which is one day following the delegation departure). Carolyn has the details on this opportunity. This event could be advertised at the Summer Market.

Commissioner Recruiting: Rita visited Sal Nacion, who is interested in the commissioner position. Her decision is pending due to family concerns.

New Business

Delegation visit Itinerary: Carolyn provided an early draft of itinerary. There are some items which have predetermined dates, however many items are yet to be fully conceptualized.

Five-Year Plan Update: No update this month.

Local Correspondence: None.

Review of Action Items:

Items Tabled: None

Next Meeting: April 28th, 2014

Adjournment: 8:03pm