Thank you for your interest in chaperoning a Sister City Student Exchange.

Please submit this application by Friday, January 24, 2020.

Edmonds Sister City Commission
Office of the Mayor
121 5th Avenue North
Edmonds, WA 98020
425.771.0247

It should be accompanied by:

a brief letter discussing
- the qualifications motivations and experiences you bring to this venture;
- your ability and experience organizing and leading 14 to 18 year old students;
- your expectations for leading this trip; and
- a recommendation from a supervisor, principal, or peer concerning your qualifications.

Chaperone travel and homestay arrangements will be provided. Teachers or school administrators are preferred applicants.

Chaperone responsibilities:
- interview students applying for the exchange;
- plan five-six 1 ½ hour student orientations (assisted by Sister City Commissioners);
- attend a one night fundraiser in May;
- lead the trip to Hekinan;
- present at an Edmonds City Council meeting following the trip; and
- assist with an orientation meeting for the following year’s group.

Interviews will be held as soon as possible after the application deadline date. Candidate selection is subject to Washington State Patrol and/or other background checks.

Exchange program background information and a sample itinerary

The Edmonds School District does not sponsor or endorse the activity and/or information contained in this material.
STUDENT EXCHANGE PROGRAM WITH HEKINAN, JAPAN
Background Information

The Sister City Commission of the City of Edmonds arranges an annual student exchange to Hekinan, Japan. Since cultural understanding is so central to the Sister City program, this has proven to be the most valuable activity that we undertake. The delegation to Hekinan consists of up to 10 students, ages 14-18, and their chaperones. They spend the last two weeks of July in Hekinan. Student cost for the trip ranges between $1,600 and $2,200, dependent upon the cost of airfare. Chaperone travel and lodging is provided.

This exchange is based on homestays for both Edmonds and Hekinan delegates allowing a high level of immersion for a low cost. (Chaperones are not required to host but may do so if they desire.) Hekinan has been our Sister City since 1988 and their officials have enthusiastically embraced the relationship. Our delegates are treated like visiting dignitaries and shown many courtesies. The program offers opportunities for personal growth and expanded perspective unmatched in an academic setting.

Hekinan is about 30 miles south of Nagoya (home of the 2005 World’s Fair) and is located on Mikawa bay. The city has a population of approximately 80,000 and is a major port for the export of Toyota automobiles that are manufactured in the area. Hekinan is also noted as a fishing port and for the manufacture of ceramics and roof tiles that are an ever-present feature of the Japanese landscape. Nagoya is the third largest city in Japan and is ideally situated for the tourist to reach other major historic sites such as Nara and Kyoto. The Ise Shrine, one of the most sacred sites in all of Japan, is also nearby. Hekinan officials arrange for the Edmonds delegation to visit and enjoy these sites and many others during their stay.

Students from Hekinan will travel to Edmonds for two weeks in early August and stay with families of the student delegates. The Sister City Commission arranges day trips and outings for the Japanese delegation to enjoy while they are in the U.S. Edmonds students and chaperones will have opportunities to join in these activities and help make the Hekinan delegation’s stay memorable.

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<table>
<thead>
<tr>
<th>DAY</th>
<th>TIME</th>
<th>DETAILS</th>
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<tbody>
<tr>
<td>Day1</td>
<td>20-Jul (Thu)</td>
<td>18:15 Arrive at Centr Airport</td>
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<td>※ You can change money at the airport</td>
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<td>※ A city bus will pick the delegation up at the airport</td>
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<td></td>
<td>20:00</td>
<td>Arrive at Hekinan City Hall</td>
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<td>※ Picked up by host families</td>
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<td>Day2</td>
<td>21-Jul (Fri)</td>
<td>9:00 Meet at Hekinan City Hall</td>
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<td>Leave City Hall</td>
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<td>9:15 Arashiyama Temple (~11:00) Experience of Zazen (Do not wear slit)</td>
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<td>11:00 TATSUMI, KICHIFFUJII Museum of Contemporary Art</td>
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<td>12:00 Lunch (~13:00)</td>
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<td>12:00 Chubu Thermal Power Station (~15:15)</td>
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<td>15:00 Visit the Aichi-Park</td>
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<td>17:00 Arrive at Hekinan Cultural Hall</td>
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<td></td>
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<td>18:30 Welcome Party!</td>
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<td>20:00 Finish and clean up room, go home with host families</td>
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<td>Day3</td>
<td>22-Jul (Sat)</td>
<td>Free day with your host family</td>
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<td>Day4</td>
<td>23-Jul (Sun)</td>
<td>Free day with your host family</td>
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<td>Day5</td>
<td>24-Jul (Mon)</td>
<td>8:00 Meet at Hekinan City Hall</td>
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<td></td>
<td>※ Kyoto Day Trip</td>
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<td>※ Hekinan Students will join</td>
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<td>20:00</td>
<td>Arrive at Hekinan City Hall</td>
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<td>Day6</td>
<td>25-Jul (Tue)</td>
<td>9:00 Meet at Hekinan City Hall</td>
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<td>9:30 Meet Mayor Naka</td>
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<td></td>
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<td>10:00 HIKINAN UNDER AQUARIUM</td>
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<td></td>
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<td>11:30 Lunch</td>
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<td></td>
<td></td>
<td>13:00 Hekinan High School (Bocis activity tour)</td>
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<td></td>
<td>17:00 Arrive at Hekinan City Hall</td>
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<td>Day7</td>
<td>26-Jul (Wed)</td>
<td>8:15 Meet at Hekinan City Hall</td>
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<td></td>
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<td>9:00 Okazaki Castle and The Ieyasu and Mikawa Museum</td>
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<td>11:00 Lunch</td>
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<td></td>
<td>13:00 TOYOTA Exhibition Hall &amp; Factory (~15:00)</td>
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<td>16:30 Arrive at Hekinan City Hall</td>
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<td>Day8</td>
<td>27-Jul (Thu)</td>
<td>9:00 Meet at Hekinan City Hall</td>
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<td>9:15 East Asian Calligraphy experience at Hekinan Cultural Hall</td>
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<td>※ Please wear clothes that you don’t care if they get dirty</td>
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<td>12:00 Lunch</td>
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<td>13:15 Mugenken Green tea ceremony etc.</td>
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<td>16:30 Arrive at Hekinan City Hall</td>
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<tr>
<td>Day9</td>
<td>28-Jul (Fri)</td>
<td>9:00 Meet at Hekinan City Hall</td>
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<td>10:00 Tour through Tokoname City</td>
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<td>11:30 Pottery Making Experience</td>
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<td></td>
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<td>13:00 Lunch &amp; Shopping at AECOM MALL Tokoname</td>
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<td>17:00 Arrive at Hekinan City Hall</td>
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<tr>
<td>Day10</td>
<td>29-Jul (Sat)</td>
<td>14:00 Meet at Hekinan City Hall</td>
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<td></td>
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<td>15:30 Join Genkiuz Hekinan Dance</td>
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<td>18:30 Finish, picked up by host families</td>
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<td>Day11</td>
<td>30-Jul (Sun)</td>
<td>Free day with your host family</td>
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<td>Day12</td>
<td>31-Jul (Mon)</td>
<td>12:00 Preparation for farewell party at Aikuru</td>
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<td>18:30 Farewell Party</td>
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<td>20:30 Finish and clean up room, go home with host families</td>
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<tr>
<td>Day13</td>
<td>1-Aug (Tue)</td>
<td>13:15 Meet at City Hall</td>
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<td>13:30 Leave City Hall for Centr Air</td>
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<td></td>
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<td>16:40 Departure from Centr (AIR CANADA-AC1355)</td>
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**CHAPERONE LEADER APPLICATION**
Edmonds Sister City Commission
July 2020 Student Exchange Trip to Japan

## Chaperone Application

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<tr>
<th>Applicant Information</th>
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<tbody>
<tr>
<td><strong>Full Name:</strong></td>
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<td>Last</td>
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<tr>
<td><strong>Address:</strong></td>
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<tr>
<td>Street Address</td>
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<td>City</td>
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<td><strong>Phone:</strong></td>
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<th>Teaching/ Employment</th>
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<td><strong>Employer:</strong></td>
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<td><strong>School/Other:</strong></td>
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<th>Relevant Skills/Honors/Activities</th>
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