

**CITY OF EDMONDS
HISTORIC PRESERVATION COMMISSION
SUMMARY MINUTES**

November 10, 2011

CALL TO ORDER AND ROLL CALL

Chair Vogel called the meeting of the Edmonds Historic Preservation Commission to order at 5:40 p.m. in the 3rd Floor Conference Room of City Hall, 121 – 5th Avenue North. He read the Commission's mission statement.

COMMISSIONERS PRESENT

Larry Vogel, Chair
Jennifer Anttila
John Dewhirst
Andy Eccleshall
Eric Norenberg
Steve Waite

STAFF PRESENT

Diane Cunningham, Administrative Assistant

OTHERS PRESENT

Gerry Tays, Citizen

COMMISSIONERS ABSENT

Sue Bauer, Vice Chair (excused)
Christine Deiner-Karr (excused)
Fred Bell
Michael Plunkett

READING/APPROVAL OF MINUTES

COMMISSIONER DEWHIRST MOVED TO APPROVE THE MINUTES OF OCTOBER 11, 2011 AS CORRECTED. COMMISSIONER ECCLESHALL SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

AGENDA ADDITIONS/CHANGES

Chair Vogel asked that a discussion about the Edmonds Heritage Walking Tour consultant selection process be added under New Business. Commissioner Waite requested that his report on the Edmonds Center for the Arts presentation be placed before Committee Reports. Commissioner Dewhirst asked to add a discussion regarding Native American History under New Business. The remainder of the agenda was accepted as presented.

PRESENTATION TO EDMONDS CENTER FOR THE ARTS ON OCTOBER 25TH

Commissioner Waite reported on the presentation he made on October 25th to the Edmonds Center for the Arts (ECA) Board. He said he provided a one-page summary of what the Commission does, outlined the process for nominating properties for the Edmonds Register of Historic Places, and explained the Certificate of Appropriateness requirement. The Board requested additional information, which was provided by Ms. Cunningham. He said he addressed their concerns about how the Certificate of Appropriateness requirement would impact their ability to do an addition on the north side of the structure by pointing out that they could easily remove the structure from the Register if deemed necessary in the future.

The Commission discussed the ECA Board's reluctance to place the structure on the Register. Mr. Tays shared his thoughts on the issue, as well. Commissioner Anttila agreed to contact the Board with an offer for one or two Commissioners to attend their next meeting to answer additional questions.

REQUESTS FROM THE AUDIENCE

No one in the audience expressed a desire to address the Commission during this portion of the meeting.

COMMITTEE REPORTS

There were no committee reports.

OTHER REPORTS

Edmonds South Snohomish County Historical Society

Commissioner Bell was not present to report on the Edmonds South Snohomish County Historical Society activities, and Commissioner Eccleshall agreed to contact him about future meetings.

NEW BUSINESS

Edmonds Heritage Walking Tour Consultant Selection Panel

Chair Vogel reported that he was invited to participate on the jury/selection panel to review the Statements of Qualification for the Edmonds Heritage Walking Tour Project. The panel will meet on November 14th to evaluate the applicants and select finalists. He asked the Commissioners to share their thoughts about necessary issues/elements to consider when reviewing the applicants.

The Commission briefly discussed the similarities and differences between the Commission's Historic Sites Walking Tour and the Heritage Walking Tour. While they agreed to move forward with printing the Historic Sites Walking Tour as soon as possible, they also agreed it would be appropriate to pursue options for combining the two documents at some point in the future. Chair Vogel agreed to discuss this option with the selection panel.

Election of 2012 Commission Officers

The Commission agreed to hold elections for 2012 officers at their January meeting. It was noted that there would be vacant positions at the end of 2011, and the vacancies have been advertised.

Native American History

Commissioner Dewhirst shared the results of his additional research on how the Edmonds area was used by Native Americans. He found that there are no major historic Native American sites in Edmonds. However, the Edmonds Crossing Project identifies one small site (shell scatter) near the fish hatchery that has not been excavated. The Commission agreed it would be appropriate to feature Native American history in the next edition of *THE PRESERVATIONIST*, and Commissioner Dewhirst agreed to provide more specific information to Chair Vogel.

UNFINISHED BUSINESS

Final Approval of Historic Site Walking Tour Brochure

Commissioner Eccleshall reviewed the changes that were made to update the brochure.

COMMISSIONER ECCLESHALL MOVED TO APPROVE THE HISTORIC SITE WALKING TOUR BROCHURE AS PRESENTED. COMMISSIONER ANTILA SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

The Commission directed staff to move forward with printing as soon as possible, using available funds.

Update on Calendar

Commissioner Eccleshall reported that the calendar would be printed next week. It was discussed that because the calendars are being printed with public funding, they should be offered free of charge as an educational tool to raise public awareness about historic preservation. They discussed attending City Council, Planning Board, and Architectural Design Board meetings to present calendars to each member. They also talked about issuing a press release and delivering calendars to owners of properties on both historic surveys.

COMMISSIONER ANTTILA MOVED THAT THE COMMISSION OFFER THE CALENDARS FREE OF CHARGE. COMMISSIONER DEWHIRST SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

The Commission agreed to issue a press release to announce the calendars and inform the public of where they can get one (City Hall, Edmonds Museum, and Log Cabin). Chair Vogel agreed to prepare the press release. They will make a decision about an extended distribution plan at their next meeting

Update on Business Cards

Ms. Cunningham advised that Commissioner Deiner-Karr was unable to attend this meeting, but she will be prepared to discuss Business Cards at the December Meeting.

ACTION ITEMS

No action items were scheduled on the agenda.

HISTORIC PRESERVATION CHAIR COMMENTS

Chair Vogel thanked the Commission for their helpful comments about the Edmonds Heritage Walking Tour.

HISTORIC PRESERVATION COMMISSIONER COMMENTS

Commissioner Eccleshall suggested that once new members are on board next year, the Commission should review and perhaps update their goals and objectives. The Commission concurred.

Ms. Cunningham suggested the Commission do something special at their next meeting to celebrate the holidays and to say goodbye to the two departing Commissioners. The Commission agreed to have cake and coffee at their next meeting.

ADJOURNMENT

The meeting was adjourned at 7:00 p.m.