

APPROVED November 10th

**CITY OF EDMONDS
HISTORIC PRESERVATION COMMISSION
SUMMARY MINUTES**

October 11, 2011

CALL TO ORDER AND ROLL CALL

Chair Vogel called the meeting of the Edmonds Historic Preservation Commission to order at 5:40 p.m. in the 3rd Floor Conference Room of City Hall, 121 – 5th Avenue North. He read the Commission's mission statement.

COMMISSIONERS PRESENT

Larry Vogel, Chair
Sue Bauer, Vice Chair
Jennifer Anttila
John Dewhirst
Andy Eccleshall
Steve Waite

STAFF PRESENT

Diane Cunningham, Administrative Assistant

OTHERS PRESENT

Gerry Tays, Citizen

COMMISSIONERS ABSENT

Fred Bell (excused)
Michael Plunkett
Chris Deiner-Karr (excused)
Eric Norenberg (excused)

READING/APPROVAL OF MINUTES/RECOGNIZE EXCUSED ABSENCES

COMMISSIONER DEWHIRST MOVED TO APPROVE THE MINUTES OF SEPTEMBER 8, 2011, AS AMENDED. COMMISSIONER ANTTILA SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

AGENDA ADDITIONS/CHANGES

Commissioner Dewhirst requested an opportunity to report on his recent findings about Native American history in Edmonds.

NATIVE AMERICAN HISTORY

Commissioner Dewhirst reported that he found very little information about the history of Native Americans in Edmonds at the Burke Museum. However, he did locate a book by T.T. Waterman, which is written in native language and contains a series of place names along the coast between Mukilteo and Woodway. He provided excerpts from the book that show there was some tribal recognition of points along Edmonds. He said he also plans to do more research at the Everett Public Library's historic room before the next Commission meeting.

Commissioner Waite suggested the Washington State Department of Archaeology and Historic Preservation might also have information. Vice Chair Bauer agreed to contact Megan Duvall for more information.

REQUESTS FROM THE AUDIENCE

Gerry Tays agreed to contact the Washington State Park Historic Preservation Officer for additional information about Native Americans in Edmonds.

COMMITTEE REPORTS

Registration Committee

Commissioner Anttila recalled that in 2008 the Edmonds Center for the Arts (ECA) requested information from the Commission regarding the impacts associated with placing their structure on the Edmonds Register of Historic Places. Information from the code was sent, but the ECA expressed concern that it was too complicated to understand, and they requested a synopsis. To help alleviate their concerns, Commissioner Waite agreed to meet with the ECA Board on October 25th to answer their questions. Mr. Tays pointed out that an application for nomination on the National Register of Historic places has already been filled out for the ECA property, and it identifies the historic elements.

Vice Chair Bauer reported that there is some confusion about whether or not the Masonic Lodge is interested in submitting an application for nomination on the Edmonds Register of Historic Places. She agreed to meet with the applicant to ascertain their interest and provide an application form, if appropriate.

Education and Outreach Committee

Chair Vogel announced that the City's new website will provide links to the historic articles he has written for *THE EDMONDS PATCH*. He noted that his last article featured Frank Peabody, an early Edmonds Eccentric. His next article will feature the Log Cabin.

Preservation Planning Committee

The Preservation Planning Committee did not provide a report.

OTHER REPORTS

Edmonds South Snohomish County Historical Society

Commissioner Bell was not present to provide a report.

NEW BUSINESS

Discussion on Johnson Reconnaissance Survey Recommendations

Vice Chair Bauer suggested the Commission review the list of 20 to 30 properties that the consultant, Larry Johnson, highly recommended for the Register at their next meeting and narrow the list to five or ten properties to get started on. The Commission briefly discussed the history of the White Horse Tavern, which is located in Esperance and is not part of Edmonds.

UNFINISHED BUSINESS

Update on Calendar

Commissioner Eccleshall provided a copy of the current draft of the calendar, with notes to identify additional changes that have been or will be made. He invited the Commissioners to provide additional feedback. Commissioner Anttila provided several options for calendar cover materials. She also shared the cost of various printing options.

The Commission discussed options for distributing the calendars. They specifically discussed the value of giving the calendars away free as an educational tool and agreed that would be appropriate. They asked Ms. Cunningham to research

the costs and process associated with mailing the calendars and report back at the next meeting. The Commission agreed to prepare a distribution list at their next meeting, as well.

Ms. Cunningham advised that Mr. Chave would meet with the City's new Finance Director to discuss the options available to the Commission if they decide to sell the calendar instead of giving it away.

COMMISSIONER DEWHIRST MOVED THAT THE COMMISSION ALLOCATE \$6,000 PLUS OR MINUS 10% FOR PRINTING THE 2012, 18-MONTH HISTORIC EDMONDS CALENDAR. HE FURTHER MOVED THAT THE SELF-COVER FORMAT BE USED FOR PRINTING. COMMISSIONER ECCLESHALL SECONDED THE MOTION.

Commissioner Waite emphasized that Commissioner Anttila would not receive any personal profit if the calendar is printed by the wholesale printer her company uses. However, there would be a small charge to cover her company's administrative costs. To address potential concerns, the Commission agreed to obtain a quote from Kinko's, as well. Commissioner Eccleshall also noted that he has incurred some costs associated with the calendar design. The Commission encouraged them both to submit invoices for their out-of-pocket reimbursable expenses.

THE MOTION CARRIED UNANIMOUSLY.

Update on Business Cards

Commissioner Norenberg was not present to provide a report.

The Preservationist

Chair Vogel said he would present ideas for the next edition of *THE PRESERVATIONIST* at the next meeting. Commissioner Eccleshall suggested a future edition could feature the 100-year anniversary of the Edmonds Police Department.

ACTION ITEMS

Ms. Cunningham pointed out that Vice Chair Bauer's term expires at the end of the year and Commissioner Anttila has submitted her resignation effective December 1st. Vice Chair Bauer indicated she would not seek a second term. Ms. Cunningham agreed to pursue advertising for the two vacant positions, and the Commission agreed to discuss the issue again at their next meeting.

HISTORIC PRESERVATION CHAIR COMMENTS

Chair Vogel thanked Gerry Tays for his interest in attending the Commission meetings and volunteering his insight.

HISTORIC PRESERVATION COMMISSIONER COMMENTS

Vice Chair Bauer announced that she would be moving from Edmonds, and that is why she will not seek a second term on the Commission

Commissioner Waite thanked the Commissioners who worked on the calendar project. They did a great job, and the calendar will be a tremendous asset in the Commission's efforts to educate the community about historic preservation.

ADJOURNMENT

The meeting was adjourned at 6:52 p.m.