

**EDMONDS CIVIL SERVICE COMMISSION  
MINUTES  
CIVIL SERVICE COMMISSION MEETING**

**Specially Called Meeting**

April 10, 2019

Commissioners present:           Mike Fields  
  Norm Davis  
  Chris Fleck

Others present:                   Professional Standards Sergeant Josh McClure  
  Secretary & Chief Examiner Mary Ann Hardie

**CALL TO ORDER**

Chair Mike Fields called the meeting to order at 6:00 pm.

**MINUTES:**

Approval of meeting minutes – 11/7/18, 1/9/19 and 2/6/19

**Commissioner Norm Davis made a motion to approve the 11/7/18 meeting minutes. Chair Fields seconded the motion. The motion carried.**

**Commissioner Chris Fleck made a motion to approve the 1/9/19 meeting minutes. Chair Fields seconded the motion. The motion carried.**

**Commissioner Fleck made a motion to approve the 2/6/19 meeting minutes. Commissioner Davis seconded the motion. The motion carried.**

**CORRESPONDENCE**

**Successful completion of probation**

The Commission extended congratulations to Officer Robert Allen for successfully completing his Police Officer probationary period effective 3/1/19.

**Resignation notices**

Sergeant Josh McClure explained that there had, unfortunately, been several resignations by police officers in the department between the period 3/31/19 – 4/9/19 (M. Boone Bruggman – 3/31/19; Jocelyn Giammalva – 4/6/19 and Nick Bickar – 4/9/19). Chair Fields inquired as to whether or not any of these resignations were disciplinary in nature.

Sergeant McClure explained that Giammalva and Bickar resigned for personal (family) reasons and that they had moved out of the area. Additionally, Bruggman did have a disciplinary matter related to a pending criminal matter that was unresolved and chose to resign. There was a short discussion that followed by the commission about resignations.

**POLICE BUSINESS**

**Review/Approval of the Part-Time Administrative Assistant Eligibility List**

Sergeant McClure explained the oral board and command staff interview for this process, which included candidates (#) 1,2,3 and 5 on the eligibility list being invited in for a command staff interview following the oral board interview. Chair Fields inquired as to whether or not a command staff interview was completed for every new hire. Sergeant McClure explained that yes, there was one completed with the Assistant Chiefs and/or Police Chiefs depending on their availability. Chair Fields inquired as to whether or not everyone in the department was polygraphed as part of the hiring process and Sergeant McClure affirmed that this was correct.

**Review/Approval of the Academy Graduate Eligibility List**

Sergeant McClure explained that there were 6 police officer vacancies with a total of 59 commissioned positions. There was a short discussion that followed by the commission as to why there were vacancies (due to retirements and resignations). Sergeant McClure stated that he anticipated further retirements and that there were 6 police officers currently at the academy and/or in field training with the City. He further stated that there would be oral boards on 4/30 and 5/1/19.

**Commissioner Davis made a motion to approve the Academy Graduate Eligibility List. Chair Fields seconded the motion. The motion carried.**

**NEW BUSINESS**

None.

**THER**

Ms. Hardie stated that, if there was a need for a May 2019 meeting, it would need to be a specially scheduled meeting as she would be at a labor relations conference in Yakima during the first week of May. There was a short discussion about commissioners availability for a 5/8/19 meeting as it was determined there would be a need for a meeting in May 2019.

Chair Fields adjourned the meeting at 7:20 pm.

  
\_\_\_\_\_  
Chair Mike Fields 5/22/19  
Date

  
\_\_\_\_\_  
Mary Ann Hardie, Secretary and Chief Examiner 5-22-19  
Date