

**EDMONDS CIVIL SERVICE COMMISSION
MINUTES
CIVIL SERVICE COMMISSION MEETING**

Specially Called Meeting

September 12, 2018

Commissioners present: Chair Mike Fields
Norm Davis

Others present: Professional Standards Sergeant Josh McClure
Secretary & Chief Examiner Mary Ann Hardie

CALL TO ORDER

Chair Mike Fields called the meeting to order at 6:01 pm. Commissioner Chris Fleck was unable to attend the meeting.

MINUTES:

Chair Mike Fields made a motion to approve the 6/6/18 meeting minutes. Commissioner Norm Davis seconded the motion. The motion carried.

ORRESPONDENCE

- Successful completion of probation for Animal Control/Ordinance Enforcement Officer Jessica Gilginas effective 6/19/18
- Successful completion of probation for Parking Enforcement Officer Kristi Rousseau effective 7/16/18
- Successful completion of probation for Police Services Assistant Jennifer Henderson effective 7/31/18
- Successful completion of probation for Police Officer Ashley Saunders effective 8/23/18
- Promotion of Police Officer (1st class) Earl Yamane to Corporal effective 9/16/18

The Commission extended congratulations to Corporal Yamane on his promotion effective 9/16/18. The Commission also extended congratulations to Officer Saunders, Ms. Henderson, Ms. Rosseau and Ms. Gilginas for the successful completion of their probation period(s).

POLICE BUSINESS

Entry Level Police Officer Eligibility List

Sergeant Josh McClure explained that in August 2018, there had been another round of oral board testing and that he had hired 4 applicants from the list (who are currently awaiting admission to the academy in possibly October/November). There are 5 total vacancies, with one occurring as of 1/1/19. The department is hiring in advance of the current and anticipated vacancies. Currently, eligibility list candidates Nicole Bolasky, Lazlo Cservak, Jason Elwell and Joe Hart are proceeding to command staff interviews.

Sergeant McClure further explained that there would be another oral board testing in October. Unfortunately, if of the applicants from the last oral board testing process were disqualified based on misconduct in the workplace and/or behavioral issues. Chair Fields inquired as to how close to hiring were applicants admitted into the academy. Sergeant McClure confirmed that they were hired within months of an anticipated academy

opening so as not to lose candidates to other agencies and further explained that the department has had great success in hiring them (orienting them to the department culture, etc.) prior to starting at the academy.

Chair Fields made a motion to approve the entry level police officer eligibility list dated 9/12/18. Commissioner Davis seconded the motion. The motion carried.

Lateral Level Police Officer Eligibility List

Sergeant McClure explained that this list was just generated today in that the candidate on the eligibility list was interviewed that morning (command staff interviews). The candidate, who is from St. Louis County, MO, will be moving forward to the background check process.

Commissioner Davis made a motion to approve the lateral level police officer eligibility list dated 9/12/18. Chair Fields seconded the motion. The motion carried.

OTHER

Chair Fields adjourned the meeting at 6:16 pm.

NEW BUSINESS

None.



Chair Mike Fields 4/7/18
Date



Mary Ann Hardie, Secretary and Chief Examiner 11-7-18
Date