



**MINUTES**

**October 7, 2013**

*The Edmonds Arts Commission: dedicated to the arts, an integral part of community life.*

City of Edmonds Parks, Recreation & Cultural Services Department

**PRESENT:**

Lois Rathvon, Chair	Samantha Saether	STAFF	AUDIENCE
Todd Timmcke, ViceChair	Marni Muir	Frances Chapin	
Joanne Otness	Courtney Gu		
Suzy Maloney			

**ABSENT**

Beverly Shaw-Starkovich – Excused for travel

The meeting was called to order at 6:02 PM by Lois Rathvon, Chair

**INTRODUCTIONS –**

**AGENDA ADDITIONS/CHANGES –**

MINUTES – Sept 9, 2013 minutes – Saether **MOVED**, Otness **SECONDED**, Approved as corrected.

**REPORTS**

**A. Creative Programs**

1. **WOTS Report** – Otness reported that the long planning process resulted in an excellent conference. Chapin and Otness thanked Commissioners for their contributions throughout the weekend. There were several new additions this year, for example the table topics at Sunday lunch, that proved popular. In general it appeared that participants were very positive about the conference. Commissioners commented on the reception and other aspects of the conference. Erin Arguelles did a wonderful job with hospitality and this year organized the whole reception, making it easy for volunteers to help in the preparations. There were some comments about the set up for the book signing and alternatives should be considered. A bigger issue was concern by staff and Commissioners about ADA accessibility. In old buildings the ADA facilities are not up to current standards and we should have better information to give potential participants with disabilities before they arrive at the site. Saether suggested seeing if a video could be made that goes through the challenges of the site for someone with impaired mobility. Chapin noted that questions should be referred to Renee McRae who manages the FAC facility. Otness said that new task oriented instructions for clean-up streamlined the process and it all went smoothly this year. Maintenance staff were extremely helpful on Friday and Saturday. Timmcke commented on the demographics, it appeared that there were more men this year and more younger people. Several noted that overall the energy was very high right through Sunday afternoon which was impressive.
2. **Hekinian Delegation Reception** – Muir confirmed that the reception will be at her house on Bell St. from 6 – 8 PM on Saturday Nov 2. There will be 37 in the delegation plus Sister City Commissioners, representatives from EAFF and Arts Commissioners. Commissioners will bring food and refreshments.
3. **Early Music Program** – The Early Music concert with the harp artist jointly sponsored by the Library and Arts Commission will be held on February 13 in the Plaza Room.

4. **Arts & Humanities Month** – Rathvon stated that the annual Arts and Humanities month proclamation at City Council will be on Tuesday October 22 at 7 pm. Commissioners are asked to attend if possible. Rathvon, Saether, Otness and possibly Timmcke will attend.
5. **Chamber Arts Awards** – Saether reported on the meeting of the Arts & Culture Committee earlier in the day. The awards event will be held on Thursday, March 20, 2014 at 8 pm at the Edmonds Conference Center. Planning is moving forward and a press release will go out which will also include information on the awardees from 2013.

## **B. Capital Projects**

1. **Five Corners Roundabout Project** –Chapin reported that the artist, CJ Rench, participated in a phone conference with the engineers and landscape designers to coordinate efforts. He is working on a redesign of the cable element and will also provide ideas for possible elements to be added to the sidewalk edge.
2. **State Route 99 Enhancements** – Chapin reported that the project is still waiting for some replacement banners arms and the dedication date has been postponed.

## **C. Funding & Administration**

STAFF REPORT – Chapin gave an update on the Community Cultural Plan and Parks Plan process and mentioned the participation of Saether, Muir and Rathvon. She shared the notes from the Sept 25 meeting in which vision was discussed as well as main goals and asked Commissioners for comments. Information is posted on the website as it becomes available. Chapin also provided information on the Cultural Access Fund informational meeting at ECA on Saturday Oct 12 at 10 AM.

OTHER BUSINESS – Saether provided information on the DEMA fundraiser, Edmonds Soiree on Oct 18.

**Meeting Adjourned at 7:05 PM**