



**MINUTES**

**January 7, 2013**

*The Edmonds Arts Commission: dedicated to the arts, an integral part of community life.*  
City of Edmonds Parks, Recreation & Cultural Services Department

**PRESENT:**

Lois Rathvon, Chair  
Suzy Maloney  
Samantha Saether

Joanne Otness  
Todd Timmcke,

**STAFF**  
Frances Chapin  
Sarah Cocker

**AUDIENCE**

**ABSENT:** Beverly Shaw-Starkovich excused for travel.

The meeting was called to order at 6:04 PM by Lois Rathvon, Chair

**MINUTES – OTNESS MOVED, SAETHER SECONDED** that the December 3, 2012 minutes be approved as submitted. **MOTION CARRIED.**

**AGENDA ADDITIONS/CHANGES – None**

**PROGRAM REPORTS**

A. Youth Arts Education

**1. Contact for Middle School Program** – Rathvon reported the EAC is still seeking a teacher to partner with EAC for the Literary Program at College Place Middle School. Once a contact has been established, the programming for 2013 will be created.

B. Creative Programming: Programs

- 1. WOTS Report** – Otness reported on the keynote selection process; WOTS is still waiting to hear back from one potential keynote and has at least one backup keynote in mind. Otness reported the first Steering Committee meeting will be January 14, 2013. Cocker reported that she has started the process of seeking community sponsors for the 2013 WOTS and that the 2013 Save the Date will be sent out in the next month.
- 2. Scholarships** – Rathvon reported that the application for the 2013 Literary and Performing Arts Scholarships is now available. The deadline for applications is March 1st and the committee to review the applications will be selected at March 4, 2013 EAC meeting. Interviews will take place in the end of March. Cocker reported the application has been emailed to local guidance counselors, high school teachers and music teachers.
- 3. Best Book Poster Contest** – Chapin reported on changes to the Best Book Poster Contest timeline, stating that she received input from teachers requesting the timeline be moved up to accommodate state testing in May. Commissioners will be requested to volunteer for picking up and dropping off the posters from the elementary schools and also will be requested to help judge the contest. Volunteers will be selected during the February EAC meeting.

C. Creative Programming: Funding/Administration

**1. EAC Nomination Recommendation** – Maloney reported on the interviews with the two candidates for the EAC commissioner position. She stated that both candidates were very well qualified. It was a difficult choice and one determining factor was which of the two candidates would be available immediately to assist with major projects, such as inventorying the City’s Public Art Collection. The selection committee recommended Marni Muir for the position, given her strong visual arts background

and time availability. SAETHER moved to approve the recommendation of Marni Muir to the Mayor and City Council for the appointment to the EAC. OTNESS seconded the motion. MOTION CARRIED.

2. **Tourism Promotion Awards Recommendations** – Otness reported on the recommendations of the selection committee for the tourism promotion awards. The committee recommended awarding \$1900.00 to Cascade Symphony, \$2000.00 to Olympic Ballet Theater, \$1000.00 to Edmonds Arts Studio Tour, \$2000.00 to Driftwood Players, \$1000.00 to Sno-King Chorale, \$1250.00 to The Friends of Frank and \$650.00 to the Phoenix Theater. TIMMCKE moved to accept the committee's recommendations for the tourism promotion awards as listed. SAETHER SECONDED the motion. MOTION CARRIED. The recommendation will go to City Council for final approval.

#### D. Advocacy & Community Involvement

1. **EAC Student Representative Interviews** – Meeting temporarily adjourned for Student Representative Interviews.
2. **EAC Student Representative Position** – Meeting called to order at 7:15 pm by Rathvon. Commissioners discussed interviews and agreed both candidates were very strong. Saether inquired about ways to involve both students with the EAC. The commissioners agreed that although both candidates were very strong, Courtney Gu was very well prepared for the interview and had knowledge of the EAC's mission and current projects. The commissioners agreed that Ms. Gu should be offered the position as EAC Student Representative. MALONEY MOVED to offer the position of EAC Student Representative to Courtney Gu. OTNESS SECONDED. MOTION CARRIED. The other applicant will be invited to work on the EAC Student Display case and possibly other volunteer opportunities, if he is interested.

#### E. Cultural Destination

1. **State Route 99 Enhancements and the Main Street Project** – Chapin reported that the trees have been installed along Main Street and that the project is nearly complete. Chapin reported that the seven lanterns on the North-bound side of SR99 are now lit and that the banners will be fabricated in coming weeks. Construction of the Sound-bound side of SR99 is scheduled to begin next, but is dependent on the weather so may be delayed until later in the spring.
2. **Cultural Heritage Tour** – Chapin reported that she is still waiting for approval from the NPS for the CHT Panels, after which point, the artist, Judith Caldwell, will begin fabrication of the panels. After approval of the designs from NPS, Chapin will request permission from building owners to mount panels on private property and the artist will provide more detailed sketches for the EAC to review.

STAFF REPORT – Chapin reported that staff will no longer produce a monthly written staff report, due to decrease in staff support.

OTHER BUSINESS – Chapin reported the Chamber Arts Award Nomination forms are available online and she encouraged the commissioners to share information about the nomination process with community members. The Chamber Arts Awards Ceremony will take place at 8:15 pm on March 21, 2013.

ANNOUNCEMENTS – None.

**Meeting Adjourned at 7:55 PM**