



## MINUTES

**April 1, 2013**

*The Edmonds Arts Commission: dedicated to the arts, an integral part of community life.*

City of Edmonds Parks, Recreation & Cultural Services Department

### PRESENT:

Lois Rathvon, Chair  
Samantha Saether  
Joanne Otness

Todd Timmcke  
Beverly Shaw-Starkovich  
Courtney Gu, Student Rep

STAFF  
Frances Chapin

AUDIENCE

The meeting was called to order at 6:00 PM by Lois Rathvon, Chair  
Suzy Maloney and Marni Muir excused for travel.

INTRODUCTIONS – None

AGENDA ADDITIONS/CHANGES – None

MINUTES – March 4, 2013 minutes –Otness **MOVED**, Shaw **SECONDED**, Approved.

### REPORTS

#### A. Creative Programs

1. **WOTS Report** – Otness reported that more presenter applications have been received and the committee will meet next week.
2. **Best Book Poster Contest** – Saether and Otness picked up the posters from the elementary schools and Shaw participated in the judging. Gu and Chapin mounted the posters. Otness and Shaw-Starkovich will hang the posters on April 17. Saether and Otness will return the posters not selected so they can be exhibited at the schools. Shaw-Starkovich, Saether and Rathvon will assist at the reception on April 18 along with others as available.
3. **Chamber Art Awards** – Saether reported that the event was very successful. Both Rathvon and Shaw attended and complimented the committee on their success. Saether commented that the reception food from local businesses was nicely presented and the acceptance remarks made by recipients were excellent.
4. **Arts Summit/Cultural Planning** – Chapin outlined the current progress on planning and asked Commissioners to comment. Discussion of goals for the event included some suggestions about prepping local organizations to provide summary information about what they do. Saether suggested a fact sheet and will prepare some bullet points about what might be included which can be shared with local organizations. Various ideas were discussed about the break-out sessions and the goal of connecting and informing various arts entities about each other. Ideas for getting the word included a poster, press releases, email, direct mail, the EAC newsletter and phone calls. The work on visioning in the afternoon was discussed, noting the need for facilitation. Saether suggested that one of the questions is “what are you willing to support?” Otness participated on the selection committee for the Parks Plan and Community Cultural Plan updates and the selection will be made after interviews this Friday. The consultant selected may be able to assist with the afternoon sessions at the Arts Summit.

#### B. Capital Projects

1. **Five Corners Roundabout Project** – Chapin briefly reviewed the public art selection process and stated that the budget for the roundabout project is \$25,000 (includes artist fee, fabrication etc.), plus \$2,100 for design fees for up to three finalists. The Request for Qualifications was approved by City Council and is being reviewed by the consultants one last time before being advertised.
2. **State Route 99 Enhancements, Main Street Project, CHT** – Chapin reported that the concrete work will be done in April/May for SR 99 with completion estimated in late June. One sculpture will be removed, refinished and reinstalled on Main Street within the next month. Approval from NPS and the State was received for the CHT and the artist is beginning fabrication work. Chapin will be contacting building owners for specific sites.

### C. Funding & Administration

1. **Retreat** – Minutes were reviewed from the Retreat and Saether **MOVED** and Shaw **SECONDED** their approval. Approved.
2. **Strategic Plan Revisions** – Minor grammatical corrections were suggested by Otness and Timmcke, Rathvon suggested a change in wording in Goal 1, #2 B, and Chapin suggested one change in order under goal 5. Otness **MOVED** approval of 2013 Strategic Plan Revisions as amended, Timmcke **SECONDED**. Approved.

STAFF REPORT – Chapin reported that she is moving ahead with the wayfinding signage project and has met with city staff, DEMA, representatives of the BID and the LTAC to confirm final design and copy.

OTHER BUSINESS – None

**Meeting Adjourned at 7:49 PM**