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# EDMONDS CITIZENS' TREE BOARD

## APPROVED MINUTES

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January 8, 2015

The Edmonds Citizens' Tree Board Meeting was called to order at 6:00 p.m. by Vice Chair Anna Heckman in the Brackett Room, 3<sup>rd</sup> Floor City Hall, 121 5<sup>th</sup> Avenue North, Edmonds, WA.

### BOARD MEMBERS PRESENT

Steve Hatzebeler, Chair  
Anna Heckman, Vice Chair  
Ronald Brightman  
Barbara Durr  
Barbara Harrell  
Darcy MacPherson  
Rick Zitzmann

### BOARD MEMBERS ABSENT

Renee Travis (Alternate)

### ELECTED OFFICIALS PRESENT

Joan Bloom –City Councilmember

#### 1. CALL TO ORDER

Vice Chair Anna Heckman called the meeting to order.

#### 2. ROLL CALL

All board members were present with the exception of Renee Travis.

#### 3. APPROVAL OF AGENDA

The agenda was approved as presented.

#### 4. AUDIENCE COMMENTS - None

Board members briefly discussed the use of City email accounts.

#### 5. APPROVAL OF MINUTES

##### a. December Minutes

Approval of the minutes was postponed to a future meeting.

#### 6. DISCUSSION

##### a. Tree City USA Accounting Update

Vice Chair Heckman explained Edmonds has been a Tree City USA for three years and is preparing paperwork for a fourth year. The four standards for Tree City USA recognition are:

- 1) Tree Board or department
- 2) Community tree ordinance
- 3) Annual expenditures of \$2/capita on tree-related activities

4) Arbor Day observance and proclamation

She invited board members to submit photos or material for use in documenting the 2014 Arbor Day observance. A brief discussion followed regarding volunteer hours that count toward the \$2/capita expenditure and involving the Tree Board in City activities.

**b. City of Edmonds Proposed Street Tree List**

Board Member MacPherson advised the proposed right-of-way tree list is available on the Tree Board's FTP file share site. She offered to send the list to board members. She also set up a meeting with new Board Members Brightman and Durr to assist them with accessing the City email and the Board's FTP site. It was suggested information regarding the Tree Board's FTP site be included in the orientation packet.

**7. NEW BUSINESS**

Board Members introduced themselves and described their backgrounds. Councilmember Bloom provided background on the Tree Board and its accomplishments. Audience member Janice Freeman also introduced herself and described her background.

Vice Chair Heckman summarized the Tree Board's goals for 2015 include:

- Heritage Tree Program
- Outreach and education\
- Staff arborist
- Right-of-way easement tree list
- Update the Tree Board's webpage

Board members were asked to review the right-of-way tree list and provide comment to Board Member MacPherson prior to the February Tree Board meeting. Board members were also asked to come to the next meeting prepared to discuss ideas and a date for an Arbor Day observation.

Discussion followed regarding past Arbor Day observations, availability of urban forestry grants, benefits of a tree canopy, and reference materials available on the Board's FTP site.

**8. TREE BOARD MEMBER COMMENTS – None**

**9. ADJOURNMENT**

With no further business, the Edmonds Citizens' Tree Board adjourned at 8:25 p.m.