



# City of Edmonds Disability Board

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## POLICY AND PROCEDURE

Effective: As approved by the Board at the April 23, 2002 meeting  
Revised: Revised by the Board at the July 2015, February 3, 2016 and September 27, 2018 meeting(s)

### **SUBJECT: VISION SERVICES, #03-02**

The City of Edmonds LEOFF 1 Disability Board approved an annual benefit in the amount of \$225.00 to be used towards the purchase of vision correcting lenses and/or services or vision insurance premiums. This benefit runs on a calendar year from January 1 through December 31 on a “use it or lose it” basis.

Benefits for vision correcting lenses or services are available only when lenses or services are prescribed by a licensed optometrist or ophthalmologist, and are subject to the following maximums:

- \$225 annual limit applies to lenses, frames, tinting and/or contact lenses; includes refractive/laser eye surgery.
- One eye exam per year shall be paid in full.
- Replacement for breakage or loss will be reviewed on a case-by-case basis.
- Eligible payments will be reduced by any amount received or eligible to be received by Medicare, insurance provided by the City or another employer, pension plan, or other similar source.
- Reimbursement of co-pays.

To receive a reimbursement under this policy, documentation of the vision correcting lenses and/or services or vision insurance premiums must include, at a minimum, the following information:

### **Vision Expenses**

- Date of Service
- Name of Eye Care Provider
- Total cost of the Service/Charge
- Full Name of Person for Whom Service Was Provided
- Proof of Payment

### Vision Insurance Premiums

- Invoice
- Proof of Payment

Documentation must be submitted to the Disability Board within a 12 month period from the date of service or vision insurance premium payment to be considered eligible for reimbursement under this policy.

**NOTE:** Any special needs above and beyond the dollar amount set in this policy are subject to appeal by the LEOFF 1 member to the City of Edmonds Disability Board with appropriate medically necessary documentation. This policy will be reviewed by the Disability Board on an annual basis.