

City of Edmonds
Edmonds Memorial Cemetery Board Meeting Minutes
May 19, 2016
Frances Anderson Center, Rm. 113

Call to Order

Chair Jerry Janacek called the meeting to order at 4:04 pm

Members Present

Peggy Irwin
Dale Hoggins
Melissa Johnson
Jerry Janacek

Staff Present

Rich Lindsay

Members Absent

Patrick Kelly, excused
Joan Longstaff, unexcused

Guests

Approval of Minutes

- Motion by Melissa Johnson to approve April 21, 2016, seconded by Peggy Irwin. Minutes approved.

Finance Report: See attached for April Cemetery Reports.

Chair Report:

- Reviewed annual report to the City Council
- June 16, 2016 meeting will be at City Hall in the Fourtner Room.
- Patrick Kelly's excused absence was discussed.

Sales Report – Sales and Services

	Month	Year to Date	Goal
Grave sales	2	12	40
Niche Sales	2	6	25
Burials	6	11	55
Inurnments	2	5	25

Staff Report from Rich:

- New seasonal staff has been hired.
- The fence which was damaged by a downed tree in a windstorm has been repaired.

Old Business:

- Rules and Regulations are to be discussed in June.
- The Board wishes to thank Dale Hoggins for his efforts regarding restoring the Cook monument. It is complete.
- Memorial Day Planning was discussed.

New Business:

- Peggy motioned to grant a temporary leave of absence to Patrick Kelly. Melissa seconded and it was granted.
- A meeting was held May 16 to discuss the Walk Back In Time. We will use guides this year.

Announcements:

- None

Adjournment:

The meeting was adjourned at 4:45 pm

Next Meeting:

Thursday, June 16, 2016 at 4pm, City Hall Fourtner Room