



# **SPECIAL MEETING NOTICE EDMONDS CITY COUNCIL**

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**The City Council will hold a special meeting on Friday, March 4, and Saturday, March 5, 2016. This notice is required because meetings are held outside their regularly scheduled date/time and/or place. The purpose of the special meeting is for the City Council to conduct a retreat. The retreat will be held at the Edmonds Library Plaza Room, 650 Main Street, Edmonds, Washington.**

**The meeting time for each day is as follows:**

**Friday, March 4:                    Approximately 8:30 a.m. to 5:00 p.m.**

**Saturday, March 5:                Approximately 9:00 a.m. to 1:00 p.m.**

**A copy of the agenda for the retreat is attached. Meeting agendas are available on the City website at:**

**<http://www.edmondswa.gov/government/public-involvement/public-notices/meeting-agendas-and-materials.html>**

  
**Scott M. Passey, MMC  
Edmonds City Clerk**

Posted/Mailed: March 3, 2016

POSTED: City Hall  
Edmonds Library  
Edmonds Post Office  
Public Safety Complex

EMAILED: MyEdmondsNews.com  
Edmonds@Komocommunities.com  
Edmonds.Patch.com  
City Council  
Directors

MAILED: Newspapers  
The Herald  
The Seattle Times  
The Edmonds Beacon  
Radio Stations  
KCIS/KCMS  
KSER  
KRKO  
KIRO  
Television Stations  
KING  
KOMO  
KIRO

# EDMONDS CITY COUNCIL RETREAT

FRIDAY, MARCH 4, 2016

Library Plaza Room  
650 Main Street, Edmonds

## AGENDA

08:00 – 08:30	Continental breakfast
08:30 – 09:00	Flag Salute Approve Agenda Questions to consider during the day: <ol style="list-style-type: none"><li>1. Should we continue to take notes in executive sessions?</li><li>2. Should we continue to have land use appeals at the City Council?</li><li>3. What is the appropriate level of detail or City Council minutes?</li></ol> Ice breaker
09:00 – 10:00	Ann Bennett, WCIA Executive Director Presentation: Council Do's and Don'ts
10:00 – 10:15	Break
10:15 – 11:30	Jeff Taraday, City Attorney Roles and Responsibilities of Council, Mayor and Staff
11:30 – 11:45	Van pool to restaurant
11:45 – 12:30	Lunch at Anthony's Beach Café
12:30 – 01:15	Brainstorm Hot Topics: Homelessness and Pedestrian Safety
01:15 – 01:30	Walk or van pool to Senior Center
01:30 – 02:30	Farrell Fleming, Senior Center Executive Director Presentation on Community Center Plans
02:30 – 02:45	Van pool back to Library Plaza Room
02:45 – 04:45	Ann MacFarlane, Professional Registered Parliamentarian Mastering Meetings Using Robert's Rules of Order
04:45 – 05:00	Wrap-up

# EDMONDS CITY COUNCIL RETREAT

SATURDAY, MARCH 5, 2016

Library Plaza Room  
650 Main Street, Edmonds

## AGENDA

- 08:30 – 09:00 Continental Breakfast
- 09:00 – 09:30 Flag Salute
- Approve Agenda
- Questions to consider during the day:
1. What are our expectations for the City's Advisory Groups?
  2. Should we provide training to the City's Advisory Groups?
  3. Should we re-establish the Transportation Committee, Parking Committee or Salary Commission?
- Ice breaker
- 09:30 – 10:15 City Boards, Commissions, Committees and Task Forces
- Expectations
- Notes vs. Minutes
  - Public access to meeting locations
  - Support staff and consultants
  - Periodic and annual reports
  - Council study requests
- Training Needs
- Open Public Meetings Act
  - Code of Conduct and Ethics Policies
  - Robert's Rules of Order
- 10:15 – 10:30 Break
- 10:30 – 12:30 Organizing goals, priorities and 2016 timeline
- 12:30 – 01:00 Wrap-up